

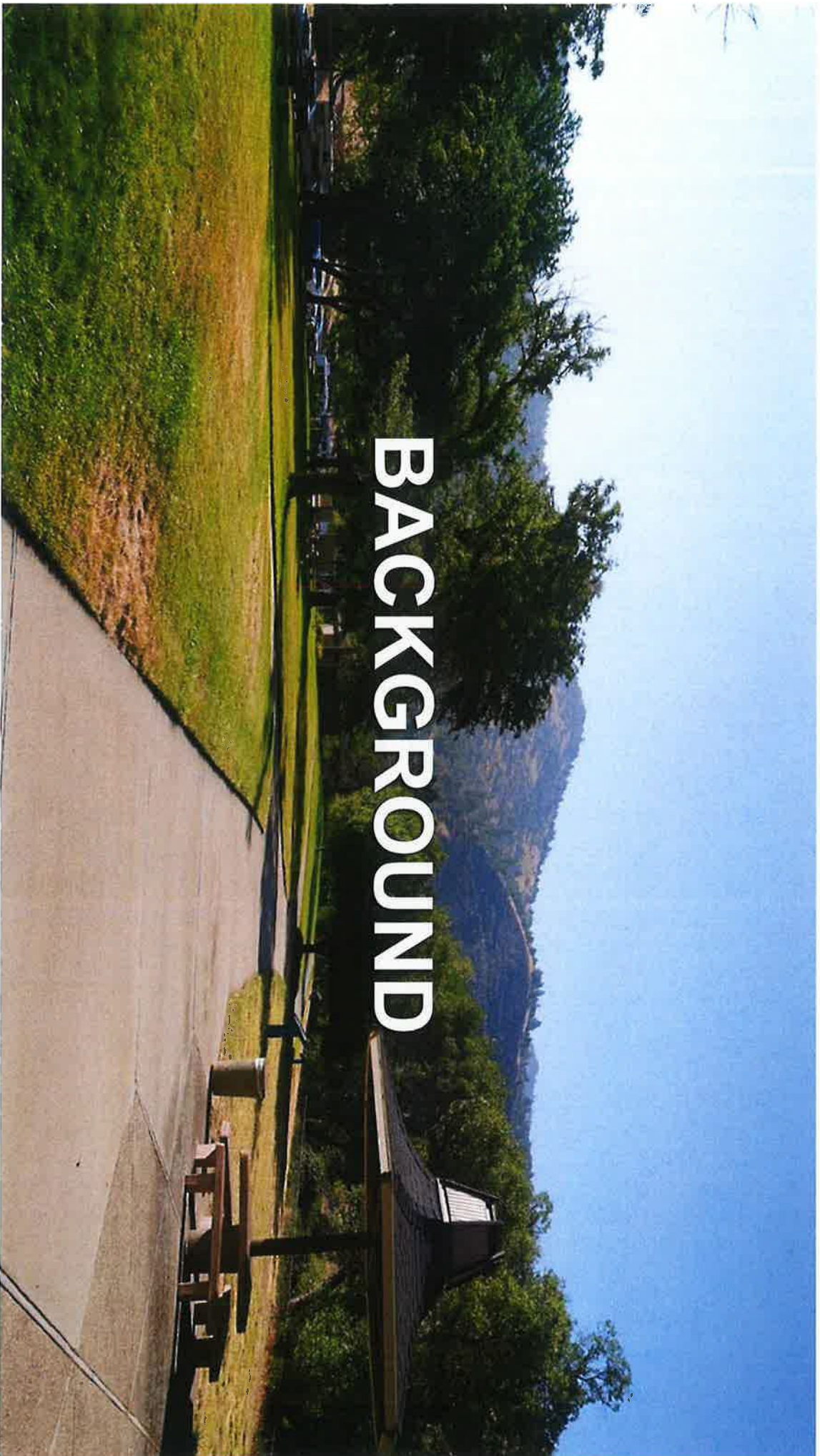
COLLIER REST STOP VISITOR CENTER





Background
Statistics
Tourism
Why Does It Matter

BACKGROUND



SENATOR RANDOLPH COLLIER



Randy

On October 12, for that day, in effect, Crescent City will become the capital of the State of California.

On that day a large part of the constitutional officers of this great State, together with leaders in industry, labor, the arts and professions, will assemble here to pay honor to our own Senator Randolph Collier.

Together with all the people of Del Norte County, we take this method of thanking these distinguished people for coming to this small most northerly county as we join with them in paying honor to our favorite son, Senator Randolph Collier, for his distinguished career of public service as a Builder of California.

But more than that, we join with thousands of people in Del Norte County in paying our respects to our good friend, Randy, who has never been too busy to help us with our local and even our personal problems.

DEL NORTE COUNTY TITLE CO.

Andy Flynn
Linda Flynn
Barbara Kuhl

Harry Schmitt
Janet Petersen
Ken Harkness

Mary Oliver
Ken Harkness
Linda Kuhl

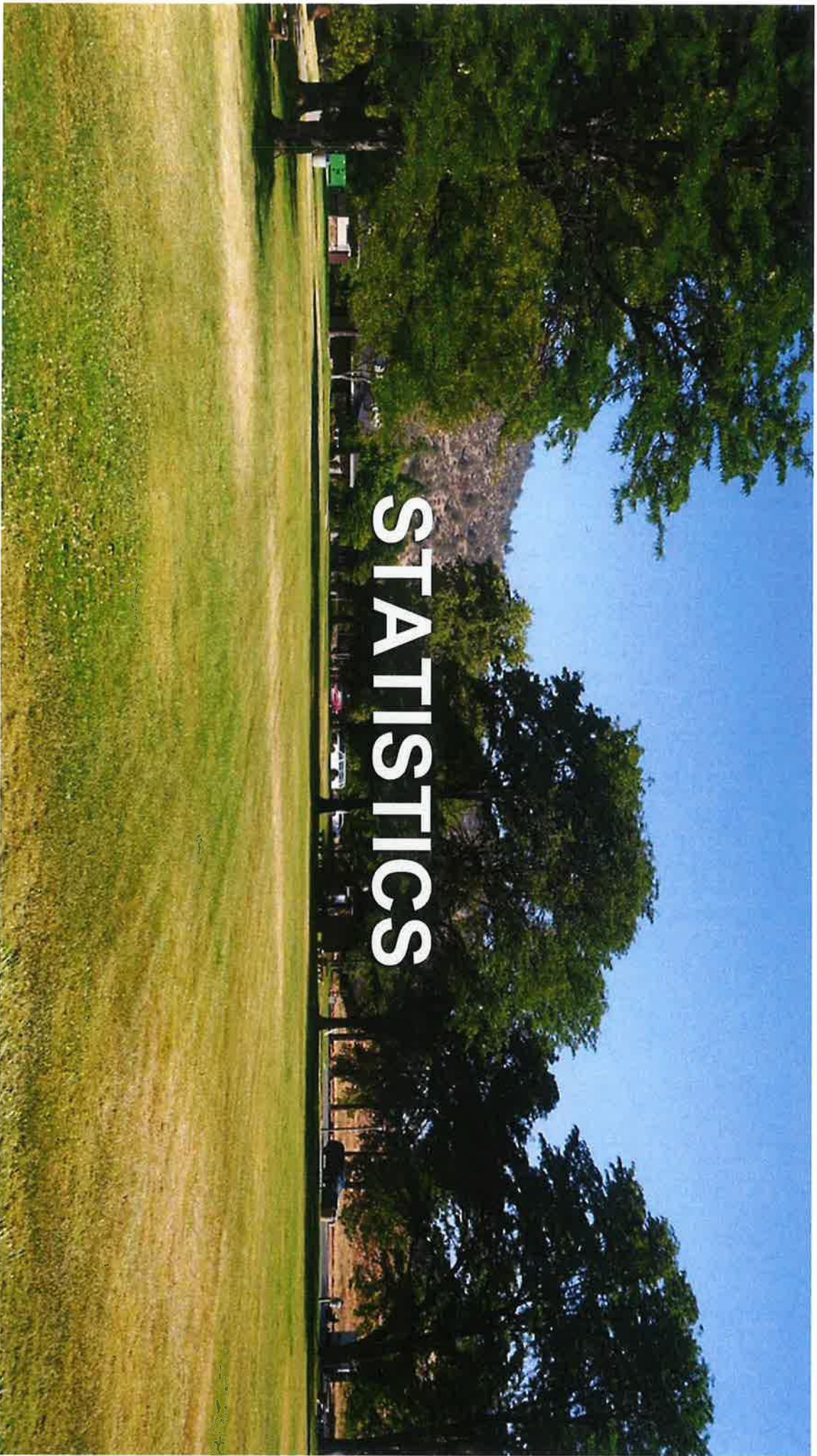
*Testimonial Dinner will be broadcast live over KCRB

Collier Rest Area

A Vital First Impression for Siskiyou County

- Named for State Senator Randolph "Randy" Collier
- Leader in California transportation & infrastructure
- Located on 1-5 near the Oregon border
- A key gateway into Siskiyou County
- More than a rest stop - a regional welcome point

STATISTICS



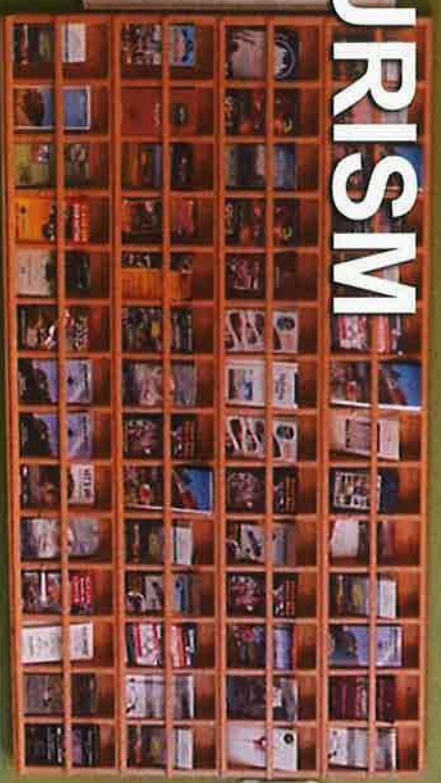
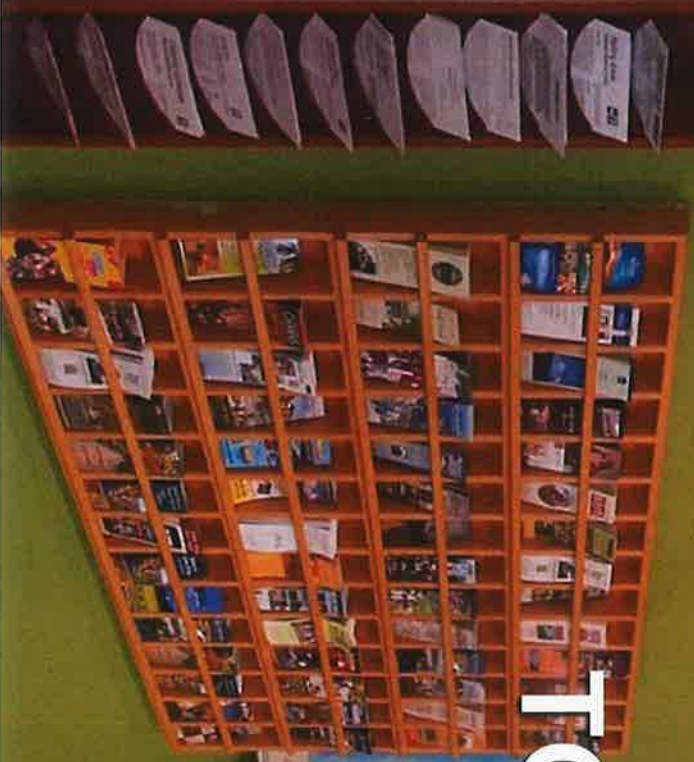
VISITOR NUMBERS

6,000M

CALIFORNIA

OREGON

TOURISM





Connecting Travelers to Local Businesses & Communities

Where Travelers Decide What's Next

- Direct connection to local businesses
- Promotes lodging, dining, recreation & events
- Represents towns across the county
- Reaches visitors before their plans are made

Today:

- Some business partners engaged
- More opportunities to be discovered

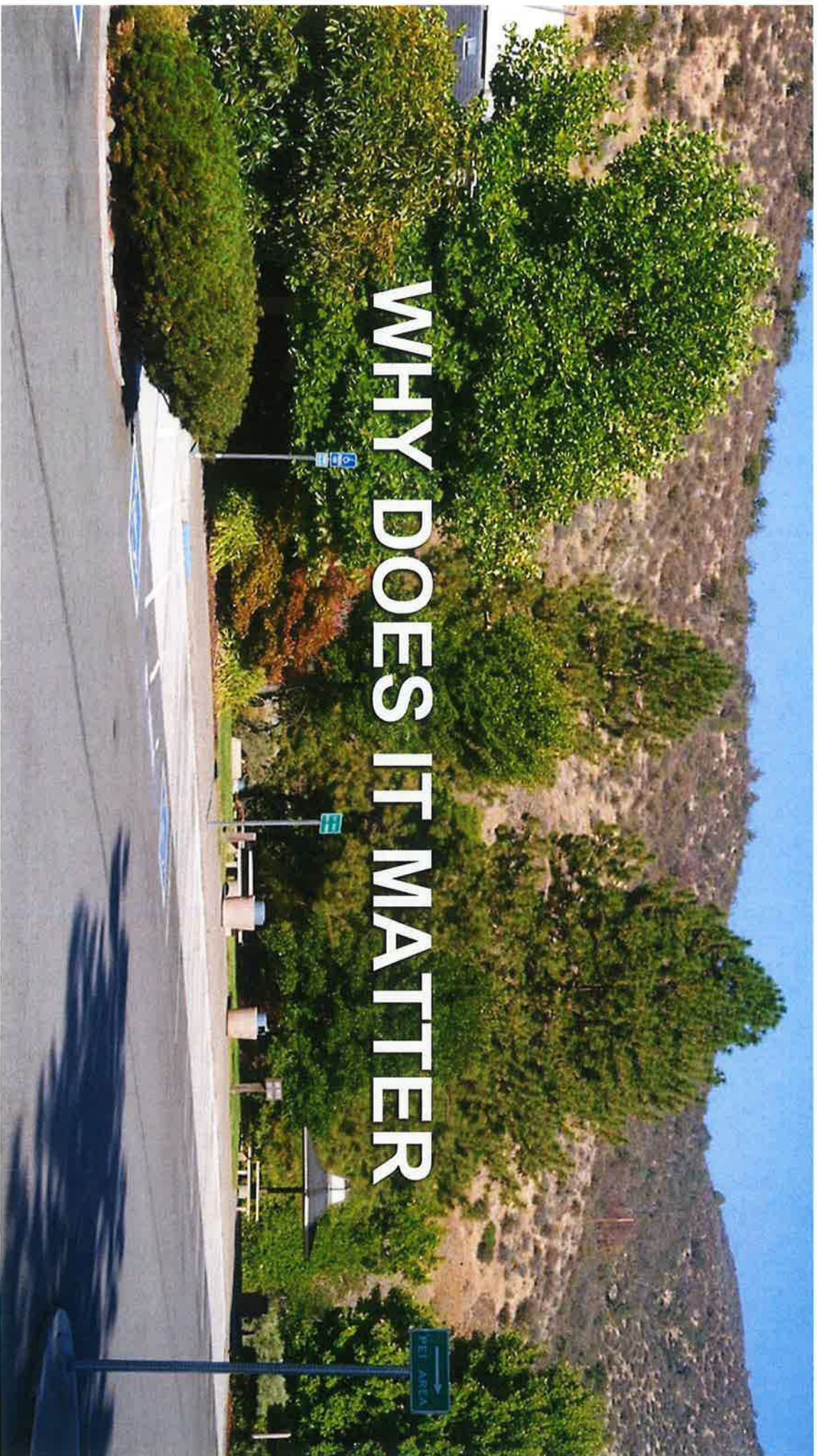
Advertising Opportunities

What we're seeing:

- Many local businesses recognize the value and participate.
 - However, many more still haven't taken advantage of this prime visibility.
- This means missed opportunities for both travelers and our communities.
- With thousands of people passing through each week, the potential economic impact is far greater than most realize.



WHY DOES IT MATTER





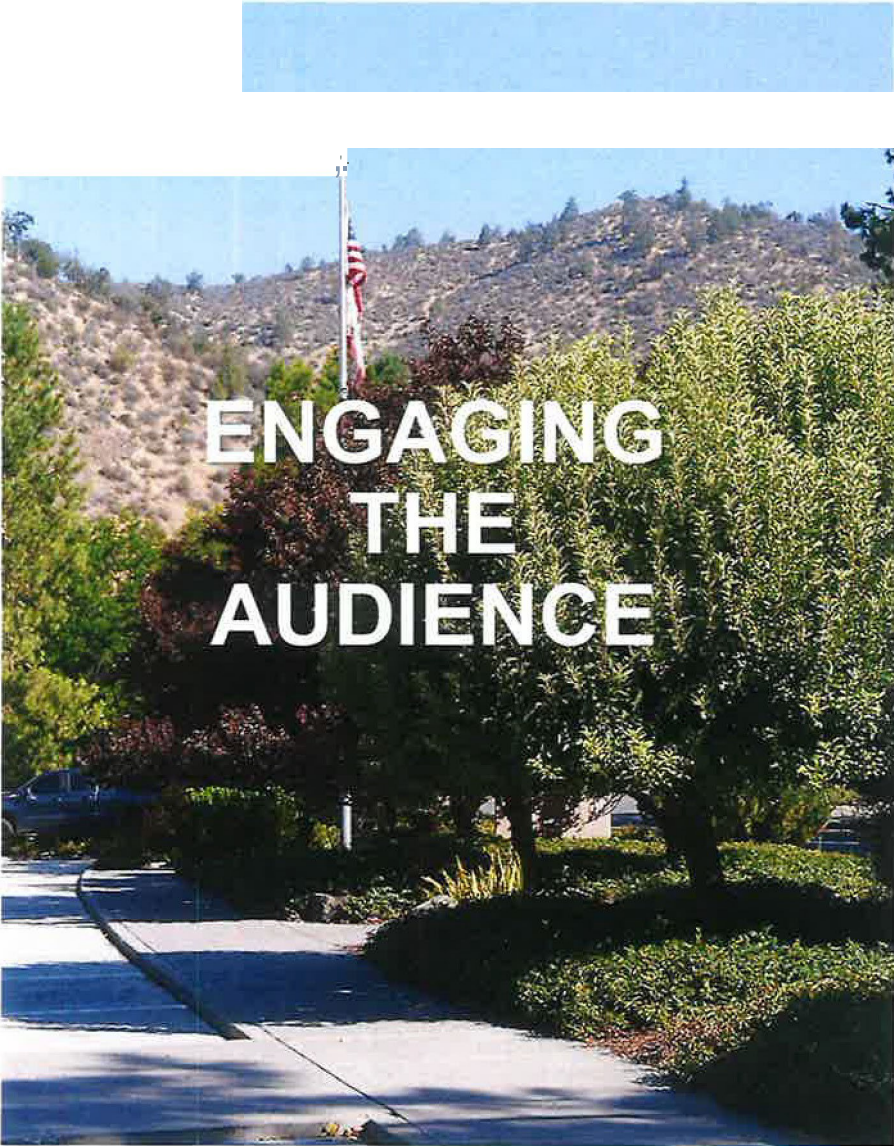
Big Impact from a Small Footprint

The Collier Visitor Center plays a quiet but significant role in supporting:

1. **Tourism:** By driving visitors into our towns, parks, trails, and attractions
2. **Local economies:** Through referrals that lead to overnight stays, meals, and retail spending
3. **Public safety:** By sharing wildfire, weather, and travel information year-round
4. **Community awareness:** By educating visitors on history, natural resources, recreation, agriculture, and more
5. **County identity:** By offering a unified "welcome" that reflects our values and landscapes

When Boards ask, "*Why does this matter to my district?*" the answer is simple:

Because this center represents your community even if a traveler never drives directly through it.



ENGAGING THE AUDIENCE

A Shared Region Opportunity

- Serves travelers headed across Siskiyou County and beyond
- Often the first point of contact for Lake Siskiyou, Klamath Basin, Scott Valley, Shasta Valley & more
- Reaches visitors *before* they decide where to go or spend time
- Nature Walk Interpretive Trail was added in 2025
- Expands visibility for local programs, destinations & services
- Reflects the full diversity of Siskiyou County
- **Stronger impact through collaboration**

Rennie Cleland, Board President
530-260-1147
rennie.clelandconsulting@gmail.com
<https://collierctr.org/>





May Ft. Jones Police Department Statistics

Animal Control- 10

Events- 5

Trespass- 2

Animal Strikes- 3

Juvenile/School- 24

Meetings- 5

Battery- 2

Trainings- 3

Domestic Violence- 1

Runaway/Missing person- 1

Traffic Collision- 3

Assists- 25

Civil- 12

Theft- 2

Vandalism- 1

Traffic- 20

Code Enforcement- 12

Non-Crim- 25

Medical/Fire-10

**The above is a consolidation of statistics logged in with our Computer
Automated Dispatch System.**

Does not include Calls for service outside our logged activity

Ft. Jones Police Department Monthly Report

May 2026

After a predominately dry April, it's the month of May that has brought us showers and more seasonable weather we are used to. While the rain has brought us a little relief it will also accelerate the growth of fuels that will become dry later. As you can see below in our code enforcement report we are focusing on the fire hazards around town and attempting voluntary compliance from property owners to take care of the issues at hand before they become a problem. In the past month just, I have been involved in the initial response to four fires caused by carless burning not counting the other officers responding to additional fires. Calling it being in the right place and the right time, but if first responders hadn't been within the area these fires could have been more destructive than they were.

Traffic- After a dry spell of no traffic collisions, we have had three in the past month within town limits. Fortunately, all were non-injury or very minor. While speed wasn't a factor, inattention or distracted driving was. These collisions could have been very easily more catastrophic in results due to this inattention. Officers will continue to show a higher presence in specific areas like Main Street, schools, and in areas where we see more pedestrian activity. As always, officers continue to slow down traffic before reaching our town's limits by patrolling areas outside town and issuing citations. Please again, let us know if you witness problematic areas or inappropriate driving. Even in the event we do not see an incident take place, we can follow up and hold drivers accountable. We respect our constituents' privacy and will not disclose the source of information we obtain.

Schools- Graduation Day approaches us very soon and we are continually involved with events taking place within the school district and outside. Officers help assist and coordinate events, solidifying our partnership with the district while helping these activities become more proficient. Throughout the summer we will also continue developing protocols and policy in making our schools a safer environment from within and from outside influences. Our first complete year in partnership with the schools in regard to SARB and truancy stayed true and produced better outcomes than previous years. We hope to continue and grow our MOU with the district providing an even better service to our youth.

Animal Control- Several problematic dog issues are in the process of being rectified around town and we hope to see significant results within the next week or two. Etna is holding a vaccination clinic in early June, so if you know anyone needing their dog or cat vaccinated to be in compliance with local ordinances, please pass on the information. As you know, certain criteria is required before a pet owner can successfully register their dog with the city. We continue to help direct owners so they can complete these requirements in a short amount of time while being cost effective as possible.

Reports/Cases- As we approach mid-year, we are continuing to be at an average

amount of written cases. I suspect as we continue into summer our case load will rise significantly. Having additional officers out in the area will also produce a rise in self-initiated cases while we continue our proactive stance.

Calls for Service- Throughout the past month we have seen a significant rise in calls for service including additional fire and medical response. Our coordination efforts with EMS and Fire continue to prove this close partnership is a must in our valley. One of the direct results of this close partnership is the safety of our first responders in having back up and being able to alleviate the workload by defraying the burn-out factor as we continue to see that rise in calls for service. Thank you to our fire departments and local EMS for making this partnership such a success.

Ordinance Enforcement- While we continue to absorb and take on new code enforcement cases especially related to fire hazards; we continue to follow up on and conclude cases that have been ongoing for quite some time. We are continually working with county and other jurisdictions enforcement teams with the hope to rewrite the code enforcement process making it more effective in adjudications for everyone. We continue to work with the D.A.'s office and will be holding a meeting for all when additional scheduling conflicts are resolved. An invitation will go out to all that are interested.

PAL- Recently we held another Hunter's education course with approximately another 30 individuals successful in obtaining their certification. These courses included our youth as well as adults interested in obtaining a hunting license or wanting education on hunting practices and safety when dealing with firearms. PAL tries to hold several courses throughout the year and are all attended well. If interested in a course, please visit our PAL website for the next opportunity to join us. These classes are free to everyone and do not have an age requirement although attendees must successfully complete a hundred question test to obtain their certificate.

While our clay birds' team is concluding their season, our swim team is just beginning theirs. It looks like it will be another great season for the swimming team, and we look forward to your support. We will also be holding another summer wrestling program beginning in July as well as holding several fundraisers for our Skate Park project.

Misc.- As mentioned above and at the last meeting, the Fire department and the PD have attended several town hall and fire meetings in anticipation of the upcoming fire season. We continue to work on our consolidation efforts and really appreciate both towns' involvement and support. EMS also held their annual MCI drill, this year, located at the Jr. High School, resulting in another successful and very important training opportunity.

Additionally, our invitation to come out on a ride-along still stands. This unique opportunity will provide you an insight in how the Police Department works on a daily basis as well as being able to directly observe the ongoing around town that most people don't get the ability to.



Fort Jones Fire Department

Chief Joseph Hess
PO Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

51177

To Town Council,

The Fire Department responded to 35 calls for service in the month of May. Members participated in 24 hours of scheduled training and numerous hours of online and on-duty proficiency training. The department has responded to 165 calls in 2026.

May 2026 Calls

Call Type	City Limits	Out of City
MEDICAL AID	6	11
PUBLIC ASSIST	3	4
VEGETATION FIRE		4
TRAFFIC COLLISION	1	
STRUCTURE FIRE	1	
ELECTRICAL HAZARD	1	2
CANCELLED/FALSE ALARM		2
TOTAL	12	23

In conjunction with Etna Ambulance, we assisted in planning for and participated in our annual MCI drill at the Scott Valley Jr High School. This year this training met all the target benchmarks by bringing local and state fire response, EMS transport, Law Enforcement, dispatch, and various County support agencies together.

We have applied for several state and private grants to assist with upgrading various equipment needs. If awarded we'll bring those to council for approval later this summer or early fall.

We picked up our new to us Type 1 engine. We are currently working on getting it outfitted and will soon have new decals and be ready for response. Once it is in service we'll be sending our 2001 Type 1 to the shop to have some major maintenance and repair work done.

Town of Fort Jones

Public Works Report

May2026

Sewer

All the daily readings at the wastewater treatment plant have been recorded and compiled into a usable form. We completed the CIWQS reporting for the month. We are working on updating the Sanitary Sewer Management plan for the upcoming deadline. We mowed the wastewater plant and used the weed eater around the necessary facilities. We checked numerous manholes for blockages and found none. We worked with Silvia on the budget. Everett has been studying for his WW3 exam, which will be taken on June 8th, 2026.

Water

We read all the meters and entered the information into the billing software. The SAFER drought reporting for the month has been completed. We located water lines for all submitted 811 requests within the Town. We worked with Silvia on the budget. Everett has been studying for his BPAT exam, which will be taken on July 18th.

We met with E and S engineers to go over the Towns options on the various PW projects. The leak in front of the CalFire Station is progressively getting worse. It is leaking from multiple areas. E and S engineering, as part of the Water Main replacement project, a solution that will replace this stretch of pipe. The funds to do this project are part of the proposed FY26/27 budget. This phase of the project is planned to go out to informal bidding after the funds are approved. Once the informal bidding procedure is completed, and all other necessary documents are complete, the Administrator can award the project to the lowest qualified bidder. We expect this project to commence sometime in late June or early July.

Parks

We took out the trash weekly from the parks. We have been mowing all the parks once per week. We used the weed eater in numerous locations throughout Town. We are looking forward to receiving the mower from John Deere sometime during the week of June 1st.

We completed the project status reports for the Per Capita and Central Park grants. We are working on fixing two different electrical problems at Town Hall.

Parks cont.:

We worked with Silvia on the budget. We have the electrical connection and operating systems for the Little League Park lights redone with the funding from the Per Capita grants due to safety concerns.

We fixed some sprinklers at Walker Fields.

Roads

We took out the trash weekly from the Towns trash cans. We located the Towns storm drains for all 811 requests. We used the weed eater along the sides of the roads in town to try to prevent a catastrophic wildfire.



**REPORT
FROM THE TOWN ADMINISTRATOR
TO THE TOWN COUNCIL**

June 8, 2026

This report covers the month of May 2026. Thank you for the opportunity to be of service.

VARIOUS

The Town Administrator has been working on:

- Budget 26-27 work with input from various departments
- CDBG (Community Development Block Grants) 2025 Loan Summary meeting on two particular loans and one was issued a correction letter; received the Profit and Income report from consultant and it was submitted to HCD
- With Mayor's concurrence, reached out to Housing and Community Development Department about using CDBG funding to repair the Water Main leak as the leak is increasing; request denied
- Approved the purchase of a new lawn mower for the Parks and Recreation department
- Worked with the Town Attorney to get a bond in place for the roof work to get started and done
- Approved the purchase of a utility vehicle for the Public Works, Water and Sewer Department - funds had been approved by Council and budget person reviewed water and sewer funds availability and concurred with this expenditure
- Responded to two Public Records Act Request
- Finalized a Boundary Lot Adjustment with the review of Town Planner
- Processed one electrical permit forwarded from the County
- Processed forms for the Waste Water Treatment Plant
- Discussed with SHN the proposed vegetation plan, and incorporated input from PWS staff who included more native plants and fruit trees.

Organization

- Met with PWS staff about a possible grant for Moffet Creek

- Took a tour of the water main leak by Cal Fire and the Fire Department Barracks roof that will be fixed
- Approved in depth Munibilling training for Office Team
- Worked closely with Golden State Risk Management Authority about and pay out to a claimant whose truck window got damaged at the park
- Reviewed the process for delinquent water customers and edited the letter going out to customers
- Followed up with the Mayor on the issue of the Deposit Box
- Worked with staff on the issue of paychecks needing signatures and the Mayor approved the use of signature stamp for efficiency (to be kept under lock and key by Town Clerk)
- Considered a proposal by two staff to have a City Hall phone system and included 3 K in the budget for such expenditure that is a business necessity
- Reviewed numerous documents for the Wastewater Treatment Plan project.
- Inquired about the number of registered voters for the Town of Fort Jones which currently is 392
- Daily, reviews incoming mail for appropriate routing and resolution.

Community

- Forwarded three complaints to Code Enforcement Officer for addressing concerns
- Siskiyou County Fair - borrowing of our CA Flag quilt - worked with the Town Attorney on letter of responsibility for Library staff to take the quilt (a public asset) to the fair
- Reached out to a local farmer about the production per acre in his land, as this data was important for the WWTP process
- Communicated with the leadership of the Collier Interpretive and Information Center to obtain accurate information for staff report for June 8, 2026
- Met with one CDBG loan holder about response issued by the Town of Fort Jones

Prepared by:



Silvia Vanderlinden

Town Administrator



**Fort Jones Town Council
Regular Meeting Minutes
April 13, 2026 @ 6:00pm**

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis at 6:30pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, Alex LaRiviere, and Paula Johnson.

Staff present: Everett Hullquist - Public Works, Joseph Hess - Fort Jones Fire Chief and Town Administrator Silvia Vanderlinden, Corinne Guidi - Town Clerk

Staff Absent: Josh Short - Fort Jones/Etna Police Department Chief

PLEDGE OF ALLEGIANCE: Led by Mayor DeAndreis

PUBLIC COMMENTS:

NCREC: Larry Alexander the grant and will be working with Cal Fire early final environmental project clearness with meeting with Chief Hess and Cal Fire.

Town Clerk: Introduced: Taylor Gombos to council as he is hired as the Town of Fort Jones Customer Service

Mary LaMarr: Resident -want to make sure that Larry Alexander was talking about the area behind the building.

DISCUSSION/ REPORTS COORESPONDENCE: NON-ACTION ITEMS:

A. Police Department Monthly Report: absent Chief Short

Public Comment: Chief Hess added that Chief Short was absent from the meeting and advised that RX drop off box Fort Jones and Etna for drop box. There are drop-off boxes at the Police Departments Office in Fort Jones and in Etna for everyone within Scott Valley and flyers for the Rx drop box will be given to the Town Hall office for disbursement also to place on the Town Web Site.

Council Discussion: Mayor DeAndreis was happy and would like that on the website when it becomes official. Mayor is also encouraging a ride along with Chief Short just for all of us to gain insight firsthand into the law enforcement day-to-day operations.

B. Fire Department Monthly Report:

There have been multiple escaped burns piles already this year. One was in Town and several out in the valley. Even though we may have moisture, this is a reminder that a fire will start even if it's wet. Larry Alexander got the grant for his company (Northern California Resource Center) for the removal of vegetation on the east side of town and up and around the water tanks, for a total of 345 acres, which includes along the slope. Larry's company has been working with

Cal Fire and Fort Jones Fire Department for 2 ½ years with this grant. Everett was inquiring what will they be doing with the down trees. Larry explained that they would be thinning down the trees and removing the ones that fell. 6 to 8 inches landowner if bigger firewood program if they don't want the wood. Everett wanted to know if NCRC will be clearing the area around the water tanks and how they will be dealing with the down trees that exist.

Council discussion: Mayor DeAndreis wanted to know what contractor Larry Alexander is using for the clearing. Will you be hiring the people with big. If the fire that got away in town was that on a bum day and to describe how it got out of control. Chief Hess stated that the homeowner did everything he was supposed to do. But the fire started under the ground and ignited the tree's roots, and his neighbor was the one who called.

Public Comment: Mr. Larry Alexander stated that he will be using local people to assist with the project. The water tank area will be cleared and the removal of down trees depending on the size of the trees that are down. Also Mr. Alexander will be working with each landowner to make sure they are ok with the removal and at times it only becomes a landscaping issue.

C. Public Works Report:

Multiple pieces of equipment break down the mower isn't working right; the flusher truck broke and then replaced the starter. The flusher truck is working now. Weed and grass at the Little League Park trying to keep up with that. Test on the transmission of the mower is being looked at.

Public Comment: Mary LaMarr asked if there was a way to get public funding for new equipment.

Council discussion: Mayor DeAndreis \$23,000.00 Scott River on the same piece of road and same work chip seal and they charge \$350 for the striping.

D. Administration/Accounting Report:

Working on the budget on finances and the health of the Town and the CDBG Loans block grants loans and public records. We also hired a Customer Service person for the office. Some exciting news that the town is going to celebrate its Anniversary 155th town of incorporation on March 16th, 2027.

Council Discussion: Mayor DeAndreis asked if there was a report on the roof. Silvia, Town Administrator, replied that the matter will be moving forward on May 11th since there was a procedure issue.

CONSENT CALENDAR:

Staff comment: E. Hullquist inquired about why the payables show 0 dollars in direct deposit.

Public Comment: None

Council Member: M. Garcia informed us that there were minor errors in the previous meeting minutes and to be corrected after the meeting. M. DeCausmaker is not OK with Item iii, the budget vs actual. Mayor DeAndreis continued the discussion. M. DeCausmaker stated she has no issue with item ii, move to accept item ii. Approval of Minutes

- i. Regular Meeting February 9, 2026
- ii. Regular Meeting March 9, 2026
- iii. Special Meeting March 23, 2026
- iv. Ratification of Disbursements: September 2025, October 2025, November 2025, December 2025, January 2026 and February 2026
- v. Approval of Temporary Use Permit for Glow Fest 2026 at REC, 11236 CA-3 Fort Jones on May 14-16, 2026
- vi. Approval of Council support in the amount of \$1,000 for the Glow Fest
- vii. Approval of support in the amount of \$1,700 to the Lions Club for the May clean Up Event

Motion: M. Garcia accepts the minutes February 9, March 9th and March 23rd with minor corrections (Item i) minutes •

Second: A. LaRiviere

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, P. Johnson, M. Garcia and A. LaRiviere
Nays:

Motion: Passes

Motion: M. Garcia to accept **(Item ii)** Ratification of Disbursements September 2025, October 2025, November 2025, December 2025, January 2026 and February 2026

Second: A. LaRiviere

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, M. Garcia, P. Johnson, A. LaRiviere
Nays: M. DeCausmaker

Motion: Passes

Motion: A. LaRiviere to accept **(Item iii) for review only** the (consideration) approval of temporary use permit for the Glow Fest 2026 at REC, May 14-16, 2026

Second: M. Garcia

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, M. Garcia, P. Johnson, A. LaRiviere
Nays:

Motion: Passes

Motion: M. Garcia accepts **(Item iv)** Approval of Council support in the amount of \$1,000 for the Glow Fest 2026

Second: M. DeCausmaker

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, M. Garcia, P. Johnson, A. LaRiviere
Nays

Motion: passes

Motion: M. DeCausmaker to accept **(Item vii)** Approval of support in the amount of \$1,700 to the Lions Club for the May Clean Up Event

Second: P. Johnson

Ayes (roll call vote): M. DeAndreis, M. DeCausmaker, M. Garcia, P. Johnson, A. LaRiviere
Nays:

Motion: Passes

Public comment: Mary LaMarr wants to know if there are people to help with the clean-up.

Staff comment: Silvia Vanderlinden stated that the dates of the Clean-up Event will be given on May 11th at the next meeting.

DISCUSSION / REPORTS: ACTION ITEMS:

1. Staff recommends that the City Council approves a budget process for FY 2026-2027 budget for the Town of Fort Jones. Such process would include items a,b,c.

Item a: To consider adopting on June 8th, 2026 (by Resolution) a status quo budget for the FY 2026-2027 with a 5% increase for services, materials and payroll.

Item b: Council to hold a Priority Setting Session on May 11, 2026 (prior to the Council Meeting) inviting the community participation and sharing of priorities.

Item c: After the Priority Setting session, direct staff to review feasibility and cost out the top items and based on council direction, staff and financial resources implemented via budget amendments.

Public comment: none

Council Discussion:

Motion: A. LaRiviere motion to accept and approve the budget process for FY 2026-2027 Budget for the Town of Fort Jones that will include: Items A, Band C.

Second: M. DeCausmaker

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M Garcia, P. Johnson, A. LaRiviere

Nays: none

Action: Motion passes unanimously

2. Fire Chief recommends that the council review and approve the quote for Snap-Tite fire attack hose approximately \$1,000

Public comment: None

Council Discussion

Motion: M. DeCausmaker motion to accept Fire Chief recommendation for the council review and approve the quote for the Snap-Tite fire attack hose approximately \$1,000.

Second: A. LaRiviere

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M Garcia, P. Johnson, A. LaRiviere

Nays: None

Action: Motion passes unanimously

3. **Adoption of the attached Resolution approving the Town's FY 26-27 SB 1 Project List for submission to the California Transportation Commission (CTC), to maintain eligibility for annual Road Maintenance and Rehabilitation Account (RMRA) funding as required by SB 1**

Public comment: none

Council Discussion:

Motion: M. Garcia motion to approve the adoption of the attached Resolution approving the Town's FY 26-27 SB 1 Project List for submission to the California Transportation Commission (CTC), to maintain eligibility for annual Road Maintenance and Rehabilitation Account (RMRA) funding as required by SB 1

Second: P. Johnson

Ayes (Roll Call): M. DeAndreis, M. DeCausmaker, M Garcia, P. Johnson, A. LaRiviere

Action: Motion passes

COUNCIL COMMENTS:

May 11th Community Park funding 4 years in the making. Expect good community involvement

ADJOURNMENT:

The meeting was adjourned at 7:35p.m. The next regular town council meeting is scheduled to be held on May 11, 2026 @6:30pm.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis, Mayor



Special Meeting Minutes
Monday, May 11, 2026, at 6:00pm
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis 6:00pm. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, Alex LaRiviere and Paula Johnson.

Staff present: Silvia Vanderlinden - Town Administrator, Corinne Guidi - Town Clerk

PLEDGE OF ALLEGIANCE: Led by Mayor DeAndreis

PUBLIC COMMENTS: None

ADJOURN TO CLOSED SESSION:

6:01 pm

CLOSED DOOR SESSION:

The Town Council will recess to Closed Session to discuss the below item(s). At the conclusion of the Closed session, Open Session will be reconvened and reportable action, if any, will be announced. Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act (Government Code §54950 et. seq.)

The Town Council will recess to Closed Session to discuss

A. Public Employee Employment (Government Code Section §54957(b)(1))

Position: Town Clerk

B. Potential Litigation Gov. Code §54956.9 (d) 2

Number of cases: TWO

REPORT ON CLOSED SESSION

No reportable action

RETURN TO OPEN SESSION:

6:36 pm

RETURN TO CLOSED SESSION:

7:55 pm

ADJOURNMENT:

8:42 am

The next Fort Jones Town Council Meeting is scheduled to be held on June 8, 2026, at 6:30 p.m.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



Special Meeting Minutes
Monday, May 18, 2026, at 1:00pm
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Pro-Tern Michelle DeCausmaker 1:17pm. In addition, council members present: M. Garcia, A. LaRiviere.

Council members absent: Mayor DeAndreis and P. Johnson

Staff present: Corinne Guidi - Town Clerk, Silvia Vanderlinden - Town Administrator

PLEDGE OF ALLEGIANCE: Led by Pro-Tern M. DeCausmaker

PUBLIC COMMENTS: None

ADJOURNMENT TO CLOSED \$SESSION:

1:18 pm

CLOSED DOOR SESSION:

A. Public Employee Employment (Government Code Section §54957(b)(1))

Position: Town Administrator

Number of Cases: One

REPORT ON CLOSED SESSION

No action taken; directions to staff

RETURN TO OPEN SESSION:

1:52 pm

ADJOURNMENT:

1:52 pm

The next Fort Jones Town Council Meeting is scheduled to be held on June 8, 2026, at 6:30 p.m.

Attest:

Corinne Guidi Town Clerk

Approved

Madeleine DeAndreis, Mayor

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



Special Meeting Minutes
Tuesday, May 26, 2026, at 11:00 am
Town Hall
11960 East Street Fort Jones, CA 96032

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis 11:00 am. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, Alex LaRiviere and on zoom was council member Paula Johnson and Town Attorney-A. Jared

Staff present: Corinne Guidi - Town Clerk and Silvia Vanderlinden - Town Administrator

PLEDGE OF ALLEGIANCE: Led by Pro Tern M. DeCausmaker

PUBLIC COMMENTS: None

CLOSED SESSION:
11:01 am

The Town Council will recess to Closed session to discuss the below item(s). At the conclusion of the Closed session, Open Session will be reconvened and reportable action, if any, will be announced. Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act (Government Code §54950 et. seq.).

- A. *Public Employee - Employment/Appointment (Gov. Code Section §54957(b)(1))*
Position: Town Administrator
- B. *Public Employee Contract Negotiation - Conference with Labor Negotiator (Gov. Code Section §54957.6)*
- C. *Public Employee - Employment/Appointment (Gov. Code §54957 (b)(1))*
Position: Assistant Town Administrator

REPORT ON CLOSED SESSION

No reportable action

OPEN SESSION:

12:01 PM

ADJOURNMENT:

The next Fort Jones Town Council Meeting is scheduled to be held on June 8, 2026, at 6:30 p.m.

Attest:

Corinne Guidi Town Clerk

Approved:

Madeleine DeAndreis, Mayor

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
'0 +					20,534.76
Total '0 +					20,534.76
ALLSTAR Fire Equipment Inc.					51,429.99
Total ALLSTAR Fire Equipment Inc.					51,429.99
AT&T					0.00
Bill Pmt -Check	03/26/2026	28876	2000 - Accounts ...	0.00	0.00
Total AT&T				0.00	0.00
Basic Fencing					0.00
Bill Pmt -Check	03/26/2026	28877	2000 - Accounts ...	0.00	0.00
Total Basic Fencing				0.00	0.00
City of Medford Finance Department					0.00
Bill Pmt -Check	03/26/2026	28878	2000 - Accounts ...	0.00	0.00
Total City of Medford Finance Department				0.00	0.00
Colantuono, Highsmith & Whatley, PC					0.00
Bill	03/10/2026	69934	2000 - Accounts ...	886.50	886.50
Bill	03/10/2026	88635	2000 - Accounts ...	2,632.50	3,519.00
Bill Pmt -Check	03/10/2026	28863	2000 - Accounts ...	-3,519.00	0.00
Total Colantuono, Highsmith & Whatley, PC				0.00	0.00
CRBR Property Damage Services					6,112.00
Total CRBR Property Damage Services					6,112.00
Curtis Tools for Heroes					0.00
Bill Pmt -Check	03/26/2026	28879	2000 - Accounts ...	0.00	0.00
Total Curtis Tools for Heroes				0.00	0.00
Dell					0.00
Total Dell					0.00
Dr. Scott Essex					0.00
Bill Pmt -Check	03/26/2026	28880	2000 - Accounts ...	0.00	0.00
Total Dr. Scott Essex				0.00	0.00
E&S Engineers and Surveyors					9,195.50
Bill Pmt -Check	03/11/2026	28843	2000 - Accounts ...	-9,195.50	0.00
Bill	03/26/2026	5415	2000 - Accounts ...	2,328.50	2,328.50
Bill	03/26/2026	5414	2000 - Accounts ...	384.00	2,712.50
Bill	03/26/2026	5423	2000 - Accounts ...	500.00	3,212.50
Total E&S Engineers and Surveyors				-5,983.00	3,212.50
Everett Hullquist *					0.00
Bill Pmt -Check	03/25/2026	28903	2000 - Accounts ...	-187.30	-187.30
Bill	03/26/2026		2000 - Accounts ...	187.30	0.00
Total Everett Hullquist *				0.00	0.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
Ferguson Wateiworks					223.68
Bill Pmt -Check	03/11/2026	28844	2000 - Accounts ...	-223.68	0.00
Total Ferguson Waterworks				-223.68	0.00
FirstNet					0.00
Bill	03/02/2026	2873...	2000 - Accounts ...	436.80	436.80
Bill Pmt -Check	03/26/2026	28881	2000 - Accounts ...	-436.80	0.00
Total FirstNet				0.00	0.00
Fort Jones Ace Hardware					-21.41
Bill	03/10/2026	17093	2000 - Accounts ...	83.48	62.07
Bill Pmt -Check	03/10/2026	28864	2000 - Accounts ...	-83.48	-21.41
Total Fort Jones Ace Hardware				0.00	-21.41
Fort Jones Lumber					538.75
Bill	03/05/2026	3659...	2000 - Accounts ...	182.09	720.84
Bill Pmt -Check	03/11/2026	28845	2000 - Accounts ...	-538.75	182.09
Bill	03/18/2026	3671...	2000 - Accounts ...	35.01	217.10
Bill	03/18/2026	3671...	2000 - Accounts ...	52.39	269.49
Bill	03/23/2026	3674...	2000 - Accounts ...	9.83	279.32
Bill	03/23/2026	3674...	2000 - Accounts ...	9.83	289.15
Bill	03/23/2026	3674...	2000 - Accounts ...	5.45	294.60
Bill	03/25/2026	3678...	2000 - Accounts ...	0.49	295.09
Total Fort Jones Lumber				-243.66	295.09
Golden State Risk Management Authority					0.00
Bill Pmt -Check	03/11/2026	28846	2000 - Accounts ...	-5,328.00	-5,328.00
Bill	03/15/2026	EB-0...	2000 - Accounts ...	5,328.00	0.00
Total Golden State Risk Management Authority				0.00	0.00
Kenny's Lock Shop					0.00
Bill	03/01/2026	2417	2000 - Accounts ...	20.00	20.00
Bill Pmt -Check	03/11/2026	28847	2000 - Accounts ...	-20.00	0.00
Total Kenny's Lock Shop				0.00	0.00
Kevin Hullquist					0.00
Bill	03/02/2026	Capers	2000 - Accounts ...	348.00	348.00
Bill Pmt -Check	03/11/2026	28848	2000 - Accounts ...	-348.00	0.00
Total Kevin Hullquist				0.00	0.00
League of California Cities					600.00
Bill Pmt -Check	03/26/2026	28882	2000 - Accounts ...	-105.00	495.00
Total League of California Cities				-105.00	495.00
Life Assist					208.07
Bill Pmt -Check	03/11/2026	28849	2000 - Accounts ...	-208.07	0.00
Total Life Assist				-208.07	0.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
Mechanics Bank					0.00
Bill	03/15/2026		2000 - Accounts ...	130.00	130.00
Total Mechanics Bank				130.00	130.00
Michelle DeCausmaker					0.00
Bill	03/12/2026		2000 - Accounts ...	23.51	23.51
Bill Pmt -Check	03/12/2026	28865	2000 - Accounts ...	-23.51	0.00
Total Michelle DeCausmaker				0.00	0.00
Mission Communications					0.00
Bill	03/05/2026	2018...	2000 - Accounts ...	72.00	72.00
Bill Pmt -Check	03/11/2026	28850	2000 - Accounts ...	-72.00	0.00
Total Mission Communications				0.00	0.00
Mitch's Certified Classes					0.00
Bill	03/20/2026	2035...	2000 - Accounts ...	850.00	850.00
Bill Pmt -Check	03/26/2026	28883	2000 - Accounts ...	-850.00	0.00
Total Mitch's Certified Classes				0.00	0.00
Moore's Gravel					634.17
Bill Pmt -Check	03/11/2026	28851	2000 - Accounts ...	-634.17	0.00
Total Moore's Gravel				-634.17	0.00
MuniBilling					0.00
Bill	03/20/2026	18405	2000 - Accounts ...	1,988.19	1,988.19
Bill Pmt -Check	03/26/2026	28884	2000 - Accounts ...	-1,988.19	0.00
Total MuniBilling				0.00	0.00
NFPA					0.00
Bill	03/26/2026		2000 - Accounts ...	225.00	225.00
Total NFPA				225.00	225.00
PACE Labs					0.00
Bill	03/06/2026	2628...	2000 - Accounts ...	775.00	775.00
Total PACE Labs				775.00	775.00
PACE Supply					0.00
Bill	03/02/2026	2811...	2000 - Accounts ...	166.30	166.30
Bill Pmt -Check	03/11/2026	28852	2000 - Accounts ...	-166.30	0.00
Bill	03/16/2026	2811...	2000 - Accounts ...	1,690.85	1,690.85
Bill Pmt -Check	03/26/2026	28885	2000 - Accounts ...	-1,690.85	0.00
Total PACE Supply				0.00	0.00
Pacific Power					0.00
Bill Pmt -Check	03/11/2026	28853	2000 - Accounts ...	-7,101.64	-7,101.64
Bill	03/18/2026		2000 - Accounts ...	7,101.64	0.00
Bill	03/26/2026		2000 - Accounts ...	6,210.12	6,210.12
Total Pacific Power				6,210.12	6,210.12

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
Plumbing Service and Supplies					0.00
Bill Pmt -Check	03/26/2026	28886	2000 - Accounts ...	0.00	0.00
Total Plumbing Service and Supplies				0.00	0.00
Prentice Long					0.00
Bill Pmt -Check	03/26/2026	28887	2000 - Accounts ...	0.00	0.00
Total Prentice Long				0.00	0.00
Quad-B Systems					5,862.76
Bill	03/02/2026	10644	2000 - Accounts ...	630.00	6,492.76
Bill	03/02/2026	10645	2000 - Accounts ...	1,248.20	7,740.96
Bill Pmt -Check	03/02/2026	28834	2000 - Accounts ...	-6,492.76	1,248.20
Bill	03/11/2026	10650	2000 - Accounts ...	450.00	1,698.20
Bill Pmt -Check	03/11/2026	28854	2000 - Accounts ...	-450.00	1,248.20
Bill	03/11/2026	10651	2000 - Accounts ...	1,261.27	2,509.47
Bill Pmt -Check	03/11/2026	28861	2000 - Accounts ...	-1,261.27	1,248.20
Bill	03/16/2026	10656	2000 - Accounts ...	275.00	1,523.20
Bill	03/20/2026	10659	2000 - Accounts ...	394.70	1,917.90
Bill	03/20/2026	10664	2000 - Accounts ...	644.70	2,562.60
Bill	03/25/2026	10665	2000 - Accounts ...	362.70	2,925.30
Bill Pmt -Check	03/26/2026	28888	2000 - Accounts ...	-2,925.30	0.00
Bill	03/30/2026	10672	2000 - Accounts ...	1,248.20	1,248.20
Bill	03/31/2026	10678	2000 - Accounts ...	880.00	2,128.20
Total Quad-B Systems				-3,734.56	2,128.20
Quadiant					0.00
Bill	03/18/2026	Q226...	2000 - Accounts ...	154.41	154.41
Bill Pmt -Check	03/26/2026	28889	2000 - Accounts ...	0.00	154.41
Total Quadiant				154.41	154.41
Rachel Agron*					0.00
Bill Pmt -Check	03/26/2026	28890	2000 - Accounts ...	0.00	0.00
Total Rachel Agron*				0.00	0.00
Rogue					12,809.68
Total Rogue					12,809.68
Samantha Hess					0.00
Bill Pmt -Check	03/26/2026	28891	2000 - Accounts ...	0.00	0.00
Total Samantha Hess				0.00	0.00
Scott Valley Auto Parts					126.30
Bill Pmt -Check	03/11/2026	28855	2000 - Accounts ...	-126.30	0.00
Bill	03/11/2026	4168...	2000 - Accounts ...	6.96	6.96
Bill	03/16/2026	4170...	2000 - Accounts ...	12.85	19.81
Bill	03/25/2026	4175...	2000 - Accounts ...	62.72	82.53
Bill	03/27/2026	4176...	2000 - Accounts ...	57.37	139.90
Total Scott Valley Auto Parts				13.60	139.90

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
Scott Valley Disposal					330.00
Bill Pmt -Check	03/11/2026	28856	2000 - Accounts ...	-330.00	0.00
Total Scott Valley Disposal				-330.00	0.00
Scott Valley Feed					107.24
Total Scott Valley Feed					107.24
SHN Consulting Engineers & Geologists					92,161.22
Bill Pmt -Check	03/26/2026	28892	2000 - Accounts ...	0.00	92,161.22
Total SHN Consulting Engineers & Geologists				0.00	92,161.22
Silvia M. Vanderlinden					0.00
Bill Pmt -Check	03/11/2026	28857	2000 - Accounts ...	-203.00	-203.00
Bill	03/12/2026		2000 - Accounts ...	203.00	0.00
Bill	03/26/2026		2000 - Accounts ...	243.60	243.60
Bill Pmt -Check	03/26/2026	28893	2000 - Accounts ...	-243.60	0.00
Total Silvia M. Vanderlinden				0.00	0.00
Siskiyou County Economic Council					-1,000.00
Bill	03/01/2026	ARO...	2000 - Accounts ...	500.00	-500.00
Bill Pmt -Check	03/11/2026	28858	2000 - Accounts ...	-500.00	-1,000.00
Total Siskiyou County Economic Council				0.00	-1,000.00
siskiyou County Road Department					0.00
Bill	03/25/2026		2000 - Accounts ...	588.15	588.15
Bill Pmt -Check	03/25/2026	28899	2000 - Accounts ...	-588.15	0.00
Bill	03/25/2026		2000 - Accounts ...	588.15	588.15
Total siskiyou County Road Department				588.15	588.15
Siskiyou Daily News					0.00
Bill Pmt -Check	03/26/2026	28894	2000 - Accounts ...	0.00	0.00
Total Siskiyou Daily News				0.00	0.00
Siskiyou Telephone					0.00
Bill	03/01/2026		2000 - Accounts ...	92.97	92.97
Bill	03/01/2026		2000 - Accounts ...	183.90	276.87
Bill	03/01/2026		2000 - Accounts ...	92.84	369.71
Bill	03/01/2026		2000 - Accounts ...	240.44	610.15
Bill	03/01/2026		2000 - Accounts ...	98.48	708.63
Bill Pmt -Check	03/11/2026	28859	2000 - Accounts ...	-708.63	0.00
Total Siskiyou Telephone				0.00	0.00
State Water Resources Control Board					0.00
Bill Pmt -Check	03/26/2026	28895	2000 - Accounts ...	0.00	0.00
Total State Water Resources Control Board				0.00	0.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2026

Type	Date	Num	Account	Amount	Balance
Stifel					0.00
Bill	03/26/2026		2000 - Accounts ...	380.16	380.16
Bill	03/26/2026		2000 - Accounts ...	383.52	763.68
Bill	03/26/2026		2000 - Accounts ...	381.71	1,145.39
Bill	03/26/2026		2000 - Accounts ...	414.74	1,560.13
Bill Pmt -Check	03/26/2026	28904	2000 - Accounts ...	0.00	1,560.13
Bill Pmt -Check	03/26/2026	28905	2000 - Accounts ...	-1,560.13	0.00
Total Stifel				0.00	0.00
Suburban Propane					0.00
Bill	03/14/2026		2000 - Accounts ...	10.00	10.00
Bill	03/17/2026	1638...	2000 - Accounts ...	905.02	915.02
Bill Pmt -Check	03/26/2026	28896	2000 - Accounts ...	-915.02	0.00
Total Suburban Propane				0.00	0.00
Ubeo West LLC					0.00
Bill	03/27/2026	1256...	2000 - Accounts ...	1,256.02	1,256.02
Total Ubeo West LLC				1,256.02	1,256.02
Us Bank Corporate Payment Systems					0.00
Bill	03/16/2026		2000 - Accounts ...	3,533.88	3,533.88
Bill Pmt -Check	03/26/2026	28897	2000 - Accounts ...	-3,533.88	0.00
Total Us Bank Corporate Payment Systems				0.00	0.00
Valley Pacific Petroleum Services					722.13
Bill Pmt -Check	03/11/2026	28860	2000 - Accounts ...	-722.13	0.00
Bill	03/15/2026	CL 2...	2000 - Accounts ...	821.20	821.20
Bill Pmt -Check	03/26/2026	28898	2000 - Accounts ...	-821.20	0.00
Bill	03/31/2026	CL2 ...	2000 - Accounts ...	962.13	962.13
Total Valley Pacific Petroleum Services				240.00	962.13
Valley Tire					0.00
Bill	03/31/2026	67406	2000 - Accounts ...	36.56	36.56
Total Valley Tire				36.56	36.56
TOTAL				-1,833.28	198,741.56

Town of Fort Jones
Vendor Balance Detail
 As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
'O +					20,534.76
Total 'O +					20,534.76
ALLSTAR Fire Equipment Inc.					51,429.99
Bill Pmt -Check	04/09/2026	28945	2000 - Accounts ...	-49,999.99	1,430.00
Total ALLSTAR Fire Equipment Inc.				-49,999.99	1,430.00
Amped Electric					0.00
Bill	04/07/2026	0169	2000 - Accounts ...	240.00	240.00
Bill Pmt -Check	04/07/2026	28922	2000 - Accounts ...	-240.00	0.00
Total Amped Electric				0.00	0.00
Charles W. Pillon					0.00
Bill	04/28/2026	4852	2000 - Accounts ...	918.75	918.75
Total Charles W. Pillon				918.75	918.75
Colantuono, Highsmith & Whatley, PC					0.00
Bill	04/01/2026	68748	2000 - Accounts ...	700.00	700.00
Bill	04/01/2026	68749	2000 - Accounts ...	845.00	1,545.00
Bill Pmt -Check	04/01/2026	28906	2000 - Accounts ...	-1,545.00	0.00
Bill	04/13/2026	70388	2000 - Accounts ...	4,845.00	4,845.00
Bill	04/13/2026	70389	2000 - Accounts ...	165.00	5,010.00
Bill	04/13/2026	70390	2000 - Accounts ...	975.00	5,985.00
Bill Pmt -Check	04/14/2026	28968	2000 - Accounts ...	-5,985.00	0.00
Total Colantuono, Highsmith & Whatley, PC				0.00	0.00
Corinne.Guidi					0.00
Bill	04/13/2026		2000 - Accounts ...	15.01	15.01
Bill Pmt -Check	04/14/2026	28969	2000 - Accounts ...	-15.01	0.00
Total Corinne.Guidi				0.00	0.00
CRBR Property Damage Services					6,112.00
Bill Pmt -Check	04/14/2026	28970	2000 - Accounts ...	-6,112.00	0.00
Total CRBR Property Damage Services				-6,112.00	0.00
Dave Wallace, CPA					0.00
Bill	04/13/2026		2000 - Accounts ...	5,750.00	5,750.00
Total Dave Wallace, CPA				5,750.00	5,750.00
Dell					0.00
Total Dell					0.00
Destiny Bird					0.00
Bill Pmt -Check	04/14/2026	28971	2000 - Accounts ...	-100.00	-100.00
Bill	04/23/2026		2000 - Accounts ...	100.00	0.00
Total Destiny Bird				0.00	0.00

Town of Fort Jones
Vendor Balance Detail
As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
DFM Associates					0.00
Bill	04/01/2026		2000 - Accounts ...	168.38	168.38
Bill Pmt -Check	04/01/2026	28907	2000 - Accounts ...	-168.38	0.00
Total DFM Associates				0.00	0.00
Downey Heating & Cooling					0.00
Bill	04/14/2026	10247	2000 - Accounts ...	839.00	839.00
Bill Pmt -Check	04/14/2026	28972	2000 - Accounts ...	-839.00	0.00
Total Downey Heating & Cooling				0.00	0.00
E&S Engineers and Surveyors					3,212.50
Bill Pmt -Check	04/09/2026	28946	2000 - Accounts ...	-3,212.50	0.00
Bill	04/27/2026	5456	2000 - Accounts ...	500.00	500.00
Bill	04/27/2026	5450	2000 - Accounts ...	2,606.00	3,106.00
Total E&S Engineers and Surveyors				-106.50	3,106.00
ESQ Solutions Inc.					0.00
Bill	04/01/2026	ESO-...	2000 - Accounts ...	850.00	850.00
Bill Pmt -Check	04/14/2026	28973	2000 - Accounts ...	-850.00	0.00
Total ESQ Solutions Inc.				0.00	0.00
FirstNet					0.00
Bill	04/02/2026		2000 - Accounts ...	436.77	436.77
Bill Pmt -Check	04/14/2026	28974	2000 - Accounts ...	-436.77	0.00
Total FirstNet				0.00	0.00
Fort Jones Ace Hardware					-21.41
Bill	04/29/2026		2000 - Accounts ...	815.02	793.61
Bill Pmt -Check	04/29/2026	28992	2000 - Accounts ...	-815.02	-21.41
Total Fort Jones Ace Hardware				0.00	-21.41
Fort Jones Lumber					295.09
Bill Pmt -Check	04/01/2026	28908	2000 - Accounts ...	-295.09	0.00
Bill	04/25/2026		2000 - Accounts ...	448.19	448.19
Total Fort Jones Lumber				153.10	448.19
Glade Stebbins*					0.00
Bill Pmt -Check	04/14/2026	28975	2000 - Accounts ...	-448.78	-448.78
Bill	04/23/2026		2000 - Accounts ...	448.78	0.00
Total Glade Stebbins*				0.00	0.00
Golden State Risk Management Authority					0.00
Bill Pmt -Check	04/09/2026	28947	2000 - Accounts ...	-5,328.00	-5,328.00
Bill	04/14/2026		2000 - Accounts ...	31,685.25	26,357.25
Bill Pmt -Check	04/14/2026	28976	2000 - Accounts ...	-31,685.25	-5,328.00
Bill	04/15/2026	EB-0...	2000 - Accounts ...	5,328.00	0.00
Total Golden State Risk Management Authority				0.00	0.00

Town of Fort Jones
Vendor Balance Detail
As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
Kenny's Lock Shop					0.00
Bill	04/01/2026	2425	2000 - Accounts ...	20.00	20.00
Bill Pmt -Check	04/14/2026	28977	2000 - Accounts ...	-20.00	0.00
Total Kenny's Lock Shop				0.00	0.00
Kevin Hullquist					0.00
Bill	04/01/2026		2000 - Accounts ...	348.00	348.00
Bill Pmt -Check	04/01/2026	28909	2000 - Accounts ...	-348.00	0.00
Bill	04/01/2026		2000 - Accounts ...	348.00	348.00
Bill Pmt -Check	04/09/2026	28948	2000 - Accounts ...	-348.00	0.00
Total Kevin Hullquist				0.00	0.00
League of California Cities					495.00
Bill Pmt -Check	04/30/2026	28993	2000 - Accounts ...	-495.00	0.00
Total League of California Cities				-495.00	0.00
Mechanics Bank					130.00
Total Mechanics Bank					130.00
MNS Engineers, Inc.					0.00
Bill	04/10/2026	93436	2000 - Accounts ...	7,302.50	7,302.50
Total MNS Engineers, Inc.				7,302.50	7,302.50
NFPA					225.00
Bill Pmt -Check	04/09/2026	28949	2000 - Accounts ...	-225.00	0.00
Total NFPA				-225.00	0.00
PACE Labs					775.00
Bill Pmt -Check	04/28/2026	28991	2000 - Accounts ...	-775.00	0.00
Total PACE Labs				-775.00	0.00
PACE Supply					0.00
Bill	04/07/2026	2811...	2000 - Accounts ...	1,410.24	1,410.24
Bill	04/09/2026	2811...	2000 - Accounts ...	992.06	2,402.30
Bill	04/09/2026	2811...	2000 - Accounts ...	274.67	2,676.97
BUJ	04/12/2026	2811...	2000 - Accounts ...	858.00	3,534.97
Bill	04/14/2026	2811...	2000 - Accounts ...	948.09	4,483.06
Bill Pmt -Check	04/14/2026	28978	2000 - Accounts ...	-4,483.06	0.00
Total PACE Supply				0.00	0.00
Pacific Power					6,210.12
Bill Pmt -Check	04/09/2026	28950	2000 - Accounts ...	-6,210.12	0.00
Bill	04/24/2026		2000 - Accounts ...	5,017.20	5,017.20
Total Pacific Power				-1,192.92	5,017.20

Town of Fort Jones
Vendor Balance Detail
As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
Quad-B Systems					2,128.20
Bill Pmt -Check	04/01/2026	28910	2000 - Accounts ...	-2,128.20	0.00
Bill	04/09/2026	10680	2000 - Accounts ...	360.00	360.00
Bill Pmt -Check	04/09/2026	28951	2000 - Accounts ...	-360.00	0.00
Bill	04/14/2026	10692	2000 - Accounts ...	937.70	937.70
Bill Pmt -Check	04/14/2026	28979	2000 - Accounts ...	-937.70	0.00
Total Quad-B Systems				-2,128.20	0.00
Quadiant					154.41
Bill Pmt -Check	04/01/2026	28911	2000 - Accounts ...	-154.41	0.00
Total Quadiant				-154.41	0.00
Rhonda Zinkel					0.00
Bill Pmt -Check	04/14/2026	28980	2000 - Accounts ...	-188.00	-188.00
Bill	04/23/2026		2000 - Accounts ...	188.00	0.00
Total Rhonda Zinkel				0.00	0.00
Rogue					12,809.68
Bill Pmt -Check	04/01/2026	28912	2000 - Accounts ...	-12,809.68	0.00
Total Rogue				-12,809.68	0.00
Samantha Hess					0.00
Bill Pmt -Check	04/14/2026	28981	2000 - Accounts ...	-362.18	-362.18
Bill	04/23/2026		2000 - Accounts ...	362.18	0.00
Total Samantha Hess				0.00	0.00
Scott Valley Auto Parts					139.90
Bill Pmt -Check	04/14/2026	28982	2000 - Accounts ...	-139.90	0.00
Total Scott Valley Auto Parts				-139.90	0.00
Scott Valley Disposal					0.00
Bill	04/14/2026		2000 - Accounts ...	330.00	330.00
Bill Pmt -Check	04/14/2026	28983	2000 - Accounts ...	-330.00	0.00
Bill	04/30/2026		2000 - Accounts ...	330.00	330.00
Total Scott Valley Disposal				330.00	330.00
Scott Valley Feed					107.24
Bill Pmt -Check	04/09/2026	28956	2000 - Accounts ...	-107.24	0.00
Total Scott Valley Feed				-107.24	0.00
SHN Consulting Engineers & Geologists					92,161.22
Bill Pmt -Check	04/28/2026	28990	2000 - Accounts ...	-92,161.22	0.00
Total SHN Consulting Engineers & Geologists				-92,161.22	0.00

Town of Fort Jones
Vendor Balance Detail
As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
Silvia M. Vanderlinden					0.00
Bill	04/09/2026		2000 - Accounts ...	243.60	243.60
Bill Pmt -Check	04/09/2026	28943	2000 - Accounts ...	-243.60	0.00
Bill Pmt -Check	04/14/2026	28984	2000 - Accounts ...	-268.97	-268.97
Bill	04/23/2026		2000 - Accounts ...	268.97	0.00
Total Silvia M. Vanderlinden				0.00	0.00
Siskiyou County Economic Council					-1,000.00
Bill	04/01/2026	ARO...	2000 - Accounts ...	500.00	-500.00
Total Siskiyou County Economic Council				500.00	-500.00
siskiyou County Road Department					588.15
Bill Pmt -Check	04/09/2026	28952	2000 - Accounts ...	-588.15	0.00
Total siskiyou County Road Department				-588.15	0.00
Siskiyou Telephone					0.00
Bill	04/01/2026		2000 - Accounts ...	99.45	99.45
Bill Pmt -Check	04/09/2026	28953	2000 - Accounts ...	-713.86	-614.41
Bill	04/15/2026		2000 - Accounts ...	243.75	-370.66
Bill	04/15/2026		2000 - Accounts ...	93.04	-277.62
Bill	04/15/2026		2000 - Accounts ...	93.18	-184.44
Bill	04/15/2026		2000 - Accounts ...	184.44	0.00
Total Siskiyou Telephone				0.00	0.00
Suburban Propane					0.00
Bill	04/27/2026	1638...	2000 - Accounts ...	540.19	540.19
Total Suburban Propane				540.19	540.19
Technology Reflections, Inc.					0.00
Bill	04/01/2026	9704	2000 - Accounts ...	1,384.40	1,384.40
Bill Pmt -Check	04/14/2026	28985	2000 - Accounts ...	-1,384.40	0.00
Total Technology Reflections, Inc.				0.00	0.00
Teresa Arrwood*					0.00
Bill Pmt-Check	04/14/2026	28986	2000 - Accounts ...	-493.43	-493.43
Bill	04/23/2026		2000 - Accounts ...	493.43	0.00
Total Teresa Arrwood*				0.00	0.00
Town Web Design, LLC					0.00
Bill	04/01/2026	9898	2000 - Accounts ...	1,443.00	1,443.00
Bill Pmt -Check	04/14/2026	28987	2000 - Accounts ...	-1,443.00	0.00
Total Town Web Design, LLC				0.00	0.00
Ubeo West LLC					1,256.02
Bill Pmt -Check	04/09/2026	28954	2000 - Accounts ...	-1,256.02	0.00
Total Ubeo West LLC				-1,256.02	0.00

Town of Fort Jones
Vendor Balance Detail
As of April 30, 2026

Type	Date	Num	Account	Amount	Balance
US Bancorp Service Center, Inc					0.00
Bill	04/15/2026	04-1...	2000 - Accounts ...	409.71	409.71
Total US Bancorp Service Center, Inc				409.71	409.71
Valley Fab and Repair					0.00
Bill	04/13/2026		2000 - Accounts ...	1,825.00	1,825.00
Total Valley Fab and Repair				1,825.00	1,825.00
Valley Pacific Petroleum Services					962.13
Bill Pmt -Check	04/09/2026	28955	2000 - Accounts ...	-962.13	0.00
Bill	04/15/2026	CL2	2000 - Accounts ...	1,267.47	1,267.47
Total Valley Pacific Petroleum Services				305.34	1,267.47
Valley Tire					36.56
Bill	04/16/2026	67557	2000 - Accounts ...	226.10	262.66
Total Valley Tire				226.10	262.66
WD Heavy Equiptment					0.00
Bill	04/09/2026	1306	2000 - Accounts ...	1,201.19	1,201.19
Bill Pmt -Check	04/14/2026	28988	2000 - Accounts ...	-1,277.83	-76.64
Bill	04/16/2026	1138	2000 - Accounts ...	76.64	0.00
Total WD Heavy Equiptment				0.00	0.00
TOTAL				-149,990.54	48,751.02

11:35 AM
06/03/26

Town of Fort Jones
Vendor Balance Detail
As of May 1, 2026

Type	Date	Num	Account	Amount	Balance
•O+					20,534.76
Total •O +					20,534.76
ALLSTAR Fire Equipment Inc.					1,430.00
Total ALLSTAR Fire Equipment Inc.					1,430.00
Cascade Fire Equipment Company					172,016.69
Total Cascade Fire Equipment Company					172,016.69
Catalyst Environmental Solutions					8,445.00
Total Catalyst Environmental Solutions					8,445.00
Charles W. Pillon					918.75
Total Charles W. Pillon					918.75
City of Medford Finance Department					2,532.74
Total City of Medford Finance Department					2,532.74
Dave Wallace, CPA					5,750.00
Total Dave Wallace, CPA					5,750.00
Dell					0.00
Total Dell					0.00
E&S Engineers and Surveyors					3,106.00
Total E&S Engineers and Surveyors					3,106.00
Fort Jones Ace Hardware					-21.41
Bill	05/01/2026	0177...	2000 -Accounts ...	20.37	-1.04
Total Fort Jones Ace Hardware				20.37	-1.04
Fort Jones Lumber					448.19
Total Fort Jones Lumber					448.19
GuziWest					1,347.50
Total GuziWest					1,347.50

11:35 AM
06/03/26

Town of Fort Jones
Vendor Balance Detail
As of May 1, 2026

Type	Date	Num	Account	Amount	Balance
Kenny's Lock Shop					0.00
Bill	05/01/2026	2432	2000 - Accounts ...	20.00	20.00
Total Kenny's Lock Shop				20.00	20.00
Mechanics Bank					130.00
Total Mechanics Bank					130.00
MNS Engineers, Inc.					7,302.50
Total MNS Engineers, Inc.					7,302.50
PACE Labs					775.00
Bill	05/01/2026	2628...	2000 - Accounts ...	280.00	1,055.00
Total PACE Labs				280.00	1,055.00
Pacific Power					5,017.20
Total Pacific Power					5,017.20
PlaceWorks					3,247.50
Total PlaceWorks					3,247.50
Scott Valley Auto Parts					340.66
Total Scott Valley Auto Parts					340.66
Scott Valley Disposal					990.00
Total Scott Valley Disposal					990.00
Scott Valley Feed					108.58
Total Scott Valley Feed					108.58
Siskiyou County Economic Council					-500.00
Bill	05/01/2026	ARO...	2000 - Accounts ...	500.00	0.00
Total Siskiyou County Economic Council				500.00	0.00

11:35AM
06/03/26

Town of Fort Jones
Vendor Balance Detail
As of May 1, 2026

Type	Date	Num	Account	Amount	Balance
Siskiyou Telephone					0.00
Bill	05/01/2026		2000 - Accounts ...	184.44	184.44
Bill	05/01/2026		2000 - Accounts ...	93.04	277.48
Bill	05/01/2026		2000 - Accounts ...	248.75	526.23
Bill	05/01/2026		2000 -Accounts ...	98.72	624.95
Bill	05/01/2026		2000 - Accounts ...	93.18	718.13
Total Siskiyou Telephone				718.13	718.13
Suburban Propane					540.19
Total Suburban Propane					540.19
US Bancorp Service Center, Inc					409.71
Total US Bancorp Service Center, Inc					409.71
Valley Fab and Repair					1,825.00
Total Valley Fab and Repair					1,825.00
Valley Pacific Petroleum Services					2,109.83
Total Valley Pacific Petroleum Services					2,109.83
Valley Tire					262.66
Total Valley Tire					262.66
TOTAL				1,538.50	240,605.55



To the Fort Jones City Council from Town Administrator

June 8, 2026

Subject

AB 2788 Maintenance of Effort (MOE) Requirement Public Safety

Summary

Adoption of a Resolution approving AB 2788 Maintenance of Effort Requirement Public Safety calculations

Background

The Town of Fort Jones is required to calculate and certify AB 2788 Maintenance of Effort (MOE) concerning the use of Proposition 172 revenues to the Siskiyou County Auditor.

By reporting these figures, we are making sure the Town of Fort Jones is spending the appropriate level on law enforcement compared to a baseline level from 1992/1993.

Attached the MOE instructions, calculations, the certification and the resolution to be approved by the City Council.

Recommendation

The Town Administrator recommends that the Council review and approve the attached resolution certifying the calculations for the AB 2788 Maintenance of Effort requirements for Proposition 172.

Prepared by:

Silvia Vanderlinden

Town Administrator

Siskiyou County
Auditor-Controller
AB2788 (Chapter 886/94)
Maintenance-of-Effort Certification Form

Name of City/County: City of Fort Jones

Fiscal Year of Certification: 2025-2026

AB2788 Maintenance-of-Effort (MOE) Calculation:

Total Public Safety Adopted Budget (Amount of Line 4.1 from Form A)	<u>\$277,636.61</u>
Less: Public Safety MOE (Amount of Line 3.2 from Form A)	<u>\$ 54.631</u>
Difference: Over/(Under) AB2788 MOE Requirements	<u>\$223,069.61</u>

Certification Statement:

I hereby certify that the City/County of Fort Jones is over/under (please circle one) the AB2788 Maintenance-of-Effort requirements concerning the use of Proposition 172 revenues in the amount of \$223,069.61. Forms A, B, and C are submitted in support of this calculation. Detailed records concerning this calculation are available upon request and will be retained.

Signature of City/County Official: _____

Date signed: _____

Form A: AB2788 MOE Calculation Worksheet
2025-2026: Ft Jones

Step #1: Define Public Safety Services

A City or County should establish their definition of public safety services that is consistent with Government Code Section 30052. Please list all departments included in this definition below.

Step #2: Determine Base Year

The city or county should determine their AB2788 base year by using the 1992-93 Adopted Budget for all defined public safety departments. Please complete Form B to provide the following:

Line 2.1: Total Base Year \$ 52.000
(Total Adjusted AB2788 Base Year detailed in Form B)

Step #3: Determine Base Amount for Local Agency

AB2788 includes a growth factor provision that is equal to the previous years growth in Proposition 172 revenues. The Auditor-Controller's Office will provide cities and counties with this amount. If appropriate, this amount should be added to the AB2788 Base Year.

Line 3.1: Growth Amount \$ 2.567

Line 3.2: Total Base Amount for Local Agency \$ 54.567
(Total 2.1 and 3.1)

Step #4: Determine AB2788 Public Safety Budget for Certification Year

The City or County should determine the AB2788 Public Safety Budget for the certification year. The City or County should include the same departments and adjustments that were included in their AB2788 base year calculation. Please complete Form C to provide the following:

Line 4.1: Total AB2788 Public Safety Budget ∴ \$277,636.61
(Total Adjusted AB2788 Budget for Certification Year detailed in Form C)

Step #5: AB2788 Maintenance-of-Effort (MOE) Calculation

Please complete the Auditor-Controller AB2788 Certification form using the above information. The calculation would be as follows:

Amount of Line 4.1 - Amount of Line 3.2 = Amount Over or (Under) AB2788 MOE Requirement.

RESOLUTION NO.____

OF THE FORT JONES TOWN COUNCIL AB2788

MAINTENANCE-OF-EFFORT REQUIRMENT PUBLIC SAFETY

BE IT RESOLVED by the Town Council of the Town of Fort Jones as follows:

WHEREAS the Town of Fort Jones is required to calculate and certify AB2788 Maintenance of Effort (MOE) requirements concerning the use of Proposition 172 revenues to the Siskiyou County Auditor; and

WHEREAS the Town of Fort Jones' calculations are *over* the MOE base year by \$223,069.61 as shown on AB2788 (Chapter 886/94) Maintenance-of-Effort Certification Form and Form B/C attached; and

WHEREAS the Fort Jones Town Council approves the calculations and directs the Town Clerk to execute and forward the 2025/2026 Certification to the Auditor-Controller for Siskiyou County.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. was introduced, passed, and duly adopted at a special meeting by the Town Council on this 8th day of June 2026 by the following vote:

Ayes:

Nyes:

Absent:

Abstain:

ATTEST:

Corinne Guidi, Town Clerk

APPROVED:

Madeleine DeAndreis, Mayor



**STAFF REPORT
FROM THE TOWN ADMINISTRATOR
TO THE TOWN COUNCIL**

June 8, 2026

Subject

Request received from the Collier Interpretive & Information Center (CIIC) to provide a one-time donation to support this gateway to Scott Valley and Siskiyou County.

Summary

The Collier Interpretive Center is a Information and Visitor Center on the way into Scott Valley and Siskiyou County which serves travelers and locals by providing a rest stop that offers educational recreational and functional facilities.

It is a policy decision whether the Council wishes to provide financial support for this organization.

Recommendation

Consideration of support in an amount ranging between \$500.00 and \$1,700 for the Collier Interpretive & Information Center.

Background

The CIIC is a joint powers authority with various governmental entities represented. The CIIC provides many resources for its visitors. These resources relate to tourism, local economies, public safety, community awareness and County of Siskiyou identity. Council Member Johnson has been the Town of Fort Jones representative to this organization and has attended three meetings in the recent past. According to the information provided at these meetings, CIIC has many benefits for our communities such as informing visitors about the many interesting and beautiful places to visit in Siskiyou County and supporting small and local businesses. Annually, 6,063 visitors stop at the CIIC.

As an official Visitor and Information Center this site offers many opportunities to visitors to better get acquainted with Scott Valley and Siskiyou County. CCII offers educational

information, restrooms, and a place for all (humans and animals) to enjoy its green surroundings and grounds.

In addition, this organization supports youth and students and families through Cradle to Career Siskiyou to achieve their goals and be successful in life. CIIC also participates in a program through the North State Together which is a collaboration of many organizations providing training, mentorship and paid work experience.

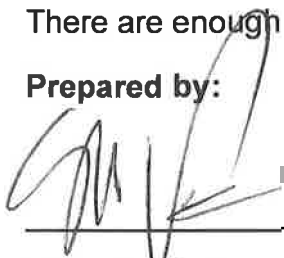
The CIIC is seeking financial support from local cities and towns to achieve these goals and continue providing resources at the Center.

In the past, the City Council has provided donations to other non-profit organizations like the Lions Club and GlowFest in various amounts and staff is including the range of past donations.

Fiscal Impact

There are enough funds to cover this sponsorship in the general fund.

Prepared by:

A handwritten signature in dark ink, appearing to read 'Silvia Vanderlinden', is written over a horizontal line. To the right of the signature, there are three small, solid gray squares arranged horizontally.

Silvia Vanderlinden

Town Administrator

Attachment: Email from Deborah Baird CIIC Secretary/Treasurer

[Draft] Fw: CIIC

From

Draft saved Wed 5/20/2026 1:35 PM

----- Forwarded message -----

From: **Deborah Baird** 

Date: Tue, May 19, 2026 at 5:58 PM

Subject: CIIC

To: Deborah Baird <[A I J](#) , Nancy Ogren 

Hi Silvia,

Please allow me to provide a little clarity about the CIIC JPA agreement.

- a. It comprises 9 cities (Dorris, Dunsmuir, Etna, Ft. Jones, Mt. Shasta, Montague, Tulelake, Weed, Yreka and the County.
- b. Each city is expected to provide a representative from their community to sit on the board to represent their community's interest. This person can be a council member or an active member of the community via written authorization from the city.
- c. Said representative is responsible for reporting to their council what is discussed from the Collier board
- d. Usually the board president and another officer present to the councils annually on our budget and visitation numbers and answer any questions, however we have had some challenges meeting that goal the last couple of years.
- e. Currently we have 1 part time employee (3 days a week) who is not working while we secure funding
- f. Our billing goes from July 1- June 30. So for the current year the cities that have paid are Weed - \$267.50, Tulelake - \$1000, Montague \$500 - Mt. Shasta - \$1000, and the county pays \$916.67 monthly.
- g. The remaining cities have not paid or provided volunteers.
- h. Our advertiser support has decreased over the last 2 years and last year was down over \$15K.
- i. Our goal is to have enough consistent funding to be open for 5 days per week.
- j. The board representatives are responsible for providing posters for events and any brochures they would like to display at the center
- k. The Collier Rest Area serves over 1 million visitors annually and the visitor center welcomed 5694 visitors in 2025. And remember this is primarily on a 3 day week and we were closed approx. 7 weeks last year for repairs.

Please feel free to contact me directly.

deb baird

Sec/Treas






**STAFF REPORT
FROM THE TOWN ADMINISTRATOR
TO THE TOWN COUNCIL**

June 8, 2026

Subject

Approval of a Resolution Noticing the November 3, 2026 General Municipal Election and Requesting Consolidation with the Statewide General Election

Summary

The Town of Fort Jones has three expiring seats that are up on November 3, 2026. The action is to adopt a resolution giving notice of such election, and consolidating election services with the County of Siskiyou Elections Office for economies of scale.

Recommendation

Per the elections code the Town of Fort Jones has until July 1, 2026 (E 125) to call the election and request consolidation. This allows voters to receive notice of the upcoming election and allows for the Siskiyou County Elections Office to start planning all logistical steps related to the November 3, 2026, election.

Background

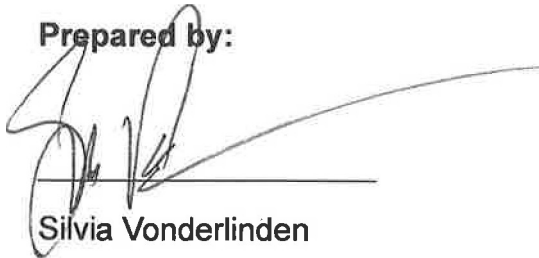
The Town of Fort Jones will be holding a three-seat election on November 3, 2026. According to the last Siskiyou County Elections Office, there are currently 392 registered voters in the Town of Fort Jones. If the Council approves these actions, the County of Siskiyou Elections Office will consolidate the election, saving taxpayers money and allowing for a more efficient electorate process.

Per the California Elections Code, the nomination period runs between July 13, 2026 and August 7, 2026 (E-113-E 88). This is the period when incumbents and other registered voters who reside in the Town of Fort Jones are 18 years of age, can come and pull nomination papers from the Town Clerk. In addition, to pull nomination papers with the Town Clerk, it is recommended that you make an appointment.

Fiscal Impact

The Town of Fort Jones 26-27 budget has allocated funds to pay for these election services in the amount of 5K.

Prepared by:

A handwritten signature in black ink, appearing to read 'Silvia Vonderlinden', is written over a horizontal line. The signature is stylized with a large, sweeping loop at the end.

Silvia Vonderlinden

Town Administrator

Attachment: Resolution calling the election and consolidating the election



RESOLUTION NO.

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, AND REQUESTING CONSOLIDATION OF THIS ELECTION WITH THE STATEWIDE ELECTION

WHEREAS, under the provisions of the laws relating to general law cities of the State and California and the Town of Fort Jones, a General Municipal Election shall be held on November 3, 2026, for the election of certain municipal officers; and

WHEREAS, pursuant to the California Elections Code, the Town Council of the Town of Fort Jones calls and gives notice of the General Municipal Election; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide Election to be held on the same date, and that within the Town, the precincts, polling places, and elections officers of the two elections be the same, and the County Clerk's Office of the County of Siskiyou canvass the returns of the General Municipal Election and the Election to be held in all respects as if there were only one election.

NOW THEREFORE THE TOWN COUNCIL OF THE TOWN OF FORT JONES DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS;

Section 1: Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called ordered to be held in the Town of Fort Jones, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing 3 (three) Council members of the Town Council to fill the vacancies left by the following Council members:

★

Madeleine DeAndreis	Council Member	Full- Term ending 2030
Mercedes Garcia	Council Member	Full-Term ending 2030
Alex LaRiviere	Council Member	Full-Term ending 2030

Section 2: The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously until 8:00 p.m. when the polls shall be closed pursuant to Elections Code Section 10242, except as provided in Section 14401 of the Elections Code.

Section 3: Notice of the time and place of holding the election is given and the County Clerk is authorized and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 4: Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Siskiyou is hereby requested to consent and agree to the consolidation of the Town of Fort Jones General Municipal Election with the Statewide Election to be held on Tuesday, November 3, 2026.

Section 5: The Board of Supervisors is requested to issue instructions to the County Clerk's Office, Elections Division, to take any and all steps necessary for the holding of a consolidated election, including candidate filing.

Section 6: The County Clerk's Office is authorized and instructed to procure and furnish any and all official ballots, notices, printed matter and all supplies and equipment and other necessary items in order to properly and lawfully conduct the election.

Section 7: The County Clerk's Office is authorized to canvass the returns of the election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 8: The Town of Fort Jones recognizes that additional cost will be incurred by the County by reason of this consolidation and agree to reimburse the County for any costs that are not reimbursed by the State.

Section 9: The Town Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and County Clerk's Office of the County of Siskiyou.

PASSED AND ADOPTED at a regular meeting of the Town of Fort Jones held this 8th day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Madeleine DeAndreis, Mayor

ATTEST:

Corinne Guidi, Town Clerk



To the Fort Jones City Council from Town Administrator

June 8, 2026

Subject

Consideration of a Salary Adjustment for the Town Clerk of the Town of Fort Jones

Summary

By motion consider a salary adjustment for the position of Town Clerk from step 1 to step 3 as per the approved Salary Schedule (attached).

Background

The Town of Fort Jones Town Clerk is appointed by Council (Municipal code 2.24.020). The Town Clerk reports directly to the City Council with the City Council being responsible for holding regular evaluations. Ms. Corinne Guidi started her tenure with the Town of Fort Jones on September 15, 2025. Interim Town Administrator Hess had a check-in with her at three months, at her request. She passed the three-month probation, began receiving health insurance in January 2026, and retirement benefits in February 2026 but did not receive a raise. She is at step 1 of the Salary Schedule which equals \$23.92 per hour.

The City Council held its first check-in with the Town Clerk on May 11, 2026 under a Closed Session meeting. At that meeting direction was given to the Town Administrator to bring back a salary adjustment for Council approval at a regular City Council meeting.

Ms. Guidi has taken the Nuts and Bolts, Sexual Harassment, Muni Billing and Ethics 1234 trainings and is interested in becoming a public notary. She has met her obligation to file a Form 700 Statement of Economic Interests.

Recommendation

The Town Administrator recommends that the Council consider approving a salary increase from Step 1 to Step 3 for the appointee serving in the position of Town Clerk. The actual increase in the hourly rate is \$1.81 which brings the new hourly rate to \$25.73.

Fiscal Impact:

There are sufficient funds to approve this personnel cost increase.

Prepared by:

Silvia Vanderlinden, Town Administrator

EXHIBIT A

Town of Fort Jones Salary Schedule 2026-2030

Certificates. Acquired: \$1.00 for each unless otherwise decided by council Up to 3 certificate raises per employee
Adopted: _____

TOWN POSITIONS	FT/PT	TIME	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
ADMINISTRATION							
Town Administrator	FT/PT	SALARY or CONTRACT	By Council Decision				
Accounting Clerk	PT	Hourly	\$21.00	\$21.78	\$22.59	\$23.43	\$24.30
Customer Service Clerk	FT	Hourly	\$20.00	\$20.74	\$21.51	\$22.31	\$23.14
		Annual	\$41,600.00	\$43,139.20	\$44,740.80	\$46,404.80	\$48,131.20
Town Clerk	FT	Hourly	\$23.92	\$24.81	\$25.73	\$26.68	\$27.67
		Annual	\$49,753.60	\$51,604.80	\$53,518.40	\$55,494.40	\$57,553.60
Town Deputy Clerk	FT	Hourly	\$20.00	\$20.74	\$21.51	\$22.31	\$23.14
		Annual	\$41,600.00	\$43,139.20	\$44,740.80	\$46,404.80	\$48,131.20
TOWN HALL MAINTENANCE							
Custodian/Janitor	PT	Hourly	\$18.10	\$18.77	\$19.46	\$20.18	\$20.93
PUBLIC WORKS DEPT.							
Public Works Director	FT/PT	Hourly	\$30.00	\$31.11	\$32.26	\$33.45	\$34.69
Public Works 1 (two positions)	FT	Hourly	\$21.61	\$22.41	\$23.24	\$24.10	\$24.99
		Annual	\$44,948.80	\$46,612.80	\$48,339.20	\$50,128.00	\$51,979.20
FIRE DEPT.							
Fire Chief (To remain an OT-Exempt position step one is set at 2x minimum wage)	FT	Salary	\$33.80	\$35.05	\$36.35	\$37.69	\$39.09
		Annual	\$70,304.00	\$72,904.00	\$75,608.00	\$78,395.20	\$81,307.20
Assistant Fire Chief		Monthly Stipend	\$200				
Recruitment and Retention Officer	FT	Salary	Remains OT-Exempt at 2x minimum wage unless grant funding is above threshold.				
Stipend Shift Fire Fighter		24 Hr Shift Stipend	\$200.00				



To the Fort Jones City Council from the Town Administrator

June 8, 2026

Subject

Official City records kept at safe deposit box at Mechanics Bank and options for Council consideration

Summary

Documents related to Community Development Block Grants (CDBG) are being kept at a safe deposit box at Mechanics Bank.

Background

Recently the Town of Fort Jones was billed \$130 for a safe deposit box at Mechanics bank. Due to high staff turnover and lack of institutional history, staff requested that the Mayor and another Council Member access the box and find out about its contents.

Mayor DeAndreis and Council Member Garcia went to the bank and were able to see the box contents. It contains titles, deeds and promissory notes as well as other documents. These types of City records, and normally all City records, are kept on site at City Hall under the custody of the Town Clerk.

Upon contacting SKF about the finding, the recommendation was that "I agree that the Deeds should be at City Hall in a safe or vault. Second, for those loans that have been paid, a Reconveyance needs to be completed and recorded against the property. This will remove the loan and any other requirements from the property and will be a good backup for HCD."

Staff is bringing this forward so Council may have a discussion about one of two solutions: 1) keep the safe deposit box and pay the annual fee or 2) make a one time purchase of an office safe/vault to keep these important records on site, and do away with recurring fees.

Recommendation

Staff recommends that Town Council discuss the two options: 1) keep the safe deposit or 2) purchase a safe/vault (see attachment A) for the approximate cost of \$274.00 (see attachment A).

Fiscal Impact

There are funds to purchase this one-time equipment for City Hall.

Prepared by:

Silvia Vanderlinden, Town Administrator

A handwritten signature in black ink, appearing to be 'SV' or similar, located to the right of the name Silvia Vanderlinden.

Attachment A



VEVOR Double Doors 7.2 cu.ft Safe Box with Key Lock & Password, Safe Lock Box with Fireproof Bag, Key Rack, LED Light and 2 Height Adjustable and Removable Divider for Money, Documents, Jewelry and Valuables, Black

4.2 21Reviews 0

\$274⁹⁰

Earn at least 2% points on purchases or save up to 15%.

Get \$5.00 off 10% on orders over \$100

FREE Shipping
Delivery 10/26/23. Get it as soon as Thur. Jun. 4 [Details](#)

Style: Double Door

Single Door
See available options



Double Door
\$274.90

Capacity: 16.54, 18.90x35.43 inch

9.8x13.8x9.8inch 11.81x15.75x13.78 inch





STAFF REPORT
FROM THE TOWN ADMINISTRATOR
TO THE TOWN COUNCIL

June 8, 2026

Subject

Proposed Budget 26-27 and Resolution Adopting the 2026-2027 Budget for the Town of Fort Jones

Summary

Approve by Resolution the 26-27 Budget for the Town of Fort Jones including approval of Phase I of the Water Main Replacement Project for a total cost of \$135,573.75 to be paid out of the Water Fund

Background

Reality

This 2026-2027 budget was prepared with the following assumptions in mind: 1) status quo budget with an accounting/finance position, 2) \$85,000 was budget for a Town Administrator position, and 3) figures from the last Financial Transactions Report were used. The original 5% increase across services, materials and payroll was excluded from this budget. All departments were involved in the preparation of the document, projecting expenditures, and clarifying postings, grants and other revenues. It was certainly a joint effort by the Town of Fort Jones team, and I am appreciative of staff's dedication.

The Town Council has been focused on addressing its fiscal responsibility and reporting obligations, and as such has hired professionals who have focused on these realities. The FTR (Financial Transactions Report) was submitted on time with the State Treasury and there are other reporting obligations the Town must fulfill to remain in good standing with State Treasurer Department as well as Auditor's Office (State and County).

In the current budget, allocations for buildings and staff time are being made directly to the pertinent funds, allowing a sharing of billable time and expenses to various funds, with the intent of alleviating General Fund charging.

The amount of sales and property tax revenues the Town has received for the last three years is:

2023- \$514,855

2024- \$403,073

2025- \$499,160

Regarding fund balances, the Water and Sewer funds have the following funds \$1,118,287.94.

Major expenses for 26-27 that should be closely monitored are public safety services. In fact, the cost of the agreement to be approved tonight will be about 45% of the revenue that we receive annually. With income from Cops grant (\$103,000) and Growth Allocation (\$100,000) the actual cost to the Town of Fort Jones is still \$164,000 or 32% of our total revenues. It is common knowledge that the current Police Department provides exceptional service to the Town of Fort Jones; however, the agreement cost is pivoting the finances of our town towards a structural imbalance that will need to be addressed or mitigated.

Initiatives

As an example of the Council's commitment to transparency and accountability, in early 2025 a consultant was hired to address the Community Development Block Grants (CDBG) and issue a Profit Income (PI) report for HCD (State Housing and Community Development Department) as well as 2025 Loan Summary statements to loan holders. At this point the consultant BKF has completed the following tasks:

- Housing Rehabilitation Loan Portfolio Review
- Financial Reconciliation & Program Income Accounting
- Program Income Compliance and Reporting

As of April 30, 2026, the original budget of \$20,000 had been nearly exhausted. Council may need to consider the last goal:

- Ongoing and As-Needed CDBG Administrative Support

It is a Council decision to use BKF in an ongoing capacity for administrative support until a municipal accountant is on board. The work that has been performed is an important accomplishment to come into compliance with HCD requirements, which in turn may allow the Council to utilize CDBG funds for certain discretionary uses.

As of May 2026, HCD cancelled the monthly meeting and requested an update on the progress the Town of Fort Jones is making. Staff and BKF worked together to provide that update, with a draft of the first Profit Income (PI) report, and the question was posed about funds being used for an emergency project (Water Main Phase I). While HCD did not affirmatively respond to the question, it was a fair exercise to recognize that HCD still wants to see more work on our part. Currently, the total amount in the bank for CDBG income is Account 0141 = \$676,985.32 and account 0189 = \$965,248.15. These are restricted funds that will only be used according to

requirements and standards set by HCD. In fact, all CDBG funds may be frozen until the Town can furnish a current audit to the State.

As with any organization which has been through transitions and staff turnover, the Town of Fort Jones is working towards a better place by meeting fiscal obligations, which will possibly lead to more grants and other sources of revenues. Audits are needed and the continuation of oversight and checks and balances are crucial for the financial health and survival of the Town of Fort Jones.

As a three-seat election is on the horizon (November 2026), the cost for these election services was also projected. Another exception to the status quo budget is a \$2,500 expenditure for an adequate phone system for City Hall, which currently is non-existent.

Another area where the City Council has embraced progress and process is in the hiring of a Planning consultant (Mark Teague with PlaceWorks) to professionally review Planning actions. This allows the Council to act as the Planning Commission for the Town of Fort Jones when the zoning actions require it. Here the Council has a unique future opportunity to update its Municipal Code, regarding fees and cost recovery. This could be a plausible source of income as often staff's time is not being recovered, and the Town is subsidizing actions that could bring in revenue. In this area, the Council can improve revenues by establishing - via ordinance - staff time and recovery fees for items such as Boundary Lot Adjustments, Variances, and other Zoning actions.

In the area of capital improvements, the Town Council approved last year the study and design for the Water Main Replacement Project (Sterling to Douglas Streets). Currently, staff is proposing a two-phase approach due to the water main line leaking in front of the Cal Fire station.

Water Main Phase I: The funds for phase I are available in the water and sewer funds. Data shows that 40,000 to 50,000 gallons of water are lost every day. Our Public Works staff has been diligent about informing the Town Administrator and seeking solutions. Staff sought an engineer's estimate and plans for the repair from E&S, and the cost is \$135,573.75 (see attachment A).

Water Main Phase II: The project is to completely replace the water main line between those two streets (Sterling to Douglas). This item will be coming back to Council for final approval and with a defined budget and plans. The total estimate for Phase I and Phase II for this project is \$603,000.

Other projects that are in the works are the sewer project on Cowan St. and a rough estimate is at \$200,000 in the sewer budget. This will need to come back to Council for formal approval and a solid estimate.

Yet another project for the 26/27 fiscal year, that Public Works is leading, is the Bridge Street construction and this will be paid by STIP - State Transportation Improvement Program for a total of \$253,000.

Finally, this Council continues to be committed to the Waste Water Treatment Plan (VWWTP) project which will provide renewed infrastructure for the current and future residents. To date (May 2025-April 2026) \$519,814.07 has been spent through the State grant. Much progress has been made including a vegetation plan that includes native plants; SHN also filed an amendment to the agreement to continue utilizing grant funds, and preliminary discussion/research about a rezoning and annexation process for 9.2 acres of land is ongoing. In June, we were informed by the consultant that the design is 90% complete and the completion of the project is estimated to be in 2029-2030. There is \$223,412.00 remaining in the grant which will likely all get spent over this next fiscal year. This effort is being led by SHN, our Public Works staff and Council Members who attend the meetings.

Also on the horizon is the change of location for the Community Park, funded by a grant that expires in 2028. Council has held a total of three community outreach meetings with the community, and the next step is to have Council approval on the location change for the new park. It is anticipated that this will come to Council in July 2026.

City Council has also invested in providing up to date equipment to staff by approving the purchases of a new utility vehicle and a Fire truck. In the future it would be fiscally prudent to include a CIP (Capital Improvement Project) budget where departments list their needs, attach a cost, and can come to Council for approval on top priority items. In the area of technology, the City Hall firewall was replaced, and new access points added, securing our infrastructure from outside threats and providing a more reliable Wi-Fi connection.

Organizationally, the Town Council is focused on valuing its employees, embracing current human resource practices, and enabling action and completion of sound initiatives. The team is motivated to modernize practices and is filled with proactiveness and initiative. Capitalizing on these facts, and the fact that the Council wants financial stability and sustainability, the hope is that Town of Fort Jones will continue working towards financial solvency and stability.

Future

The Town Council of Fort Jones is positioned to make great progress in three areas: fiscal regulatory compliance, infrastructure improvements, and staff development and retention.

The greatest risk to the Town, and in particular to the General Fund, is the noticeable tipping towards a structural imbalance that needs addressing. In order to keep the

General Fund solvent for the past few years, Council has relied on STRIKE Team revenue and bulk water sales to operate all the required functions of the Town. In addition, FEMA (Federal Emergency Management Agency) funds (approximately \$200,000) have provided unexpected relief. This model of relying on natural disasters to balance a budget and provide governmental services provides little assurance of fiscal continuity or guarantees residents the services that are required. In 2024-2025, the General Fund lost over \$325,000 even with STRIKE Team revenue. The 2026-2027 budget again projects a loss in the general fund of \$372,152. This model is having a drastic effect on the fund balance of the General Fund.

The future must include securing additional sources of income which could range from updated fees to a possible measure on the ballot, or foregoing passing on to the Fire Department revenues that are needed to supplement the General Fund, i.e. STRIKE Team and FEMA reimbursements.

Submitted by:



Silvia Vonderlinden

Town Administrator

Attachment A

Resolution

Attachment B

Budget

Attachment C

Water Main Line Repair Phase I plans and cost estimate



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RESOLUTION #

**RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF FORT JONES ADOPTING THE 2026-2027 FINAL OPERATION BUDGET**

WHEREAS California Government Code Sec 53901 requires each local agency to file its budget with the county auditor within 60 days after the beginning of its fiscal year, and

WHEREAS, on June 8, 2026, at the time and place specified, the Council heard, discussed, and considered all oral and written testimony submitted on the budget.

NOW, THEREFORE, BE 15 RESOLVED AND ORDERED that the Town of Fort Jones Council approves and adopts the Draft Budget for the Fiscal Year 2026/2027 as shown in the Draft Budget dated June 8, 2026, hereby incorporated by reference, and does further order and authorizes the following:

1. The Draft Budget dated June 8, 2026, shall be accepted as Final Budget.

PASSED AND VOTED ON by the Town Council of the Town of Fort Jones on June 8, 2026, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED:

Madeleine DeAndreis, Mayor

ATTEST:

Corinne Guidi, Town Clerk

Town of Fort Jones 2026-27 Budget



Fort Jones Town Council ·
June 8, 2026

CDBG and Housing Budget

	2026-2027
<u>Revenue</u>	<u>Proposed Budget</u>
4801 - 20-LEAP-15250 hcd	41,770
4900 - CBDG Interest	
MI Bank/LAIF Interest	200
4900 - CBDG Interest - Other	24,000
Total 4900 - CBDG Interest	<u>65,970</u>
 <u>Expenses</u>	
6400- Property Tax	1,000
Town Clerk	3,662
Town Administrator	4,250
Accounting Assistant	1,175
Insurance- Liability	616
Worker's Comp	550
Insurance - Health	720
Retirement	270
Gen Adm & Program Delivery	200
6504- Payroll Taxes	
Federal Unemployment	
6506-FICA	491
6508- Medicare	115
6512- SUI	53
CDBG Project	41,770
	<u>54,872</u>
 Net Income (Loss)	 <u>11,098</u>

Fire Dept Budget

	Without Strike 2026-2027 <u>Proposed Budget</u>	Strike 2026-2027 <u>Proposed Budget</u>
<u>Revenue</u>		
2b - Fire Protection		
50/50 Grant	15,000	
4760 - Donations	2,400	
4740 - Fire Dept.		
4741 -Tax Allocation - Fire	379,037	
4750 - Strike Team Income	0	400,000
ADD FEMA SAFER GRANT	160,718	
Total 2b - Fire Protection	<u>557,155</u>	<u>400,000</u>

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2EB- Fire Department Expense	
7562 - R&R Payroll	70,304
7561 - R&R Reimbursement	51,214
5803- Fitness & Water Safety	0
7515 - FD Sleeper Grocery	1,800
7532 - FF Training	36,000
Crime Insurance	0
7550 - Misc Expense_ Fire Dept	500
Supplies/USPS	1,500
Dues and Subscriptions	300
6310- Property Insurance	2,000
7505 - Liability Insurance	16,457
7506 - Work Comp Insurance	14,683
Medical Insurance	20,666
7507 - Auto Insurance	13,000
Retirement	3,194
7509 - Fire Chief Payroll	75,608
Town Administrator	4,250
50/50 Grant	30,000
7511- Firefighter Physicals	4,200
7513 - Calls & Meetings	12,000
7520- Fire Dept Sup! & Mtnce	75,000
7522 - Loose Equipment Maint	400
7521- Fleet Maintenance	10,000
7525- Pub Safety Fuel & Oil	
7527- Gas Reimbursement	200

7525- Pub Safety Fuel & Oil - Other	14,000	
7540- Fire Dept. Utilities		
1-001- Fire Dept. Power Bill	6,000	
2261- Fire Dept. Phone	5,600	
7541- Propane	1,000	
2262 - Disposal	2,200	
Total 7540- Fire Dept. Utilities		
2EB- Fire Department Expense - Other	5,000	
2EC - Strike Team Expenses		
Non- Seasonal	19,500	
7514 Seasonal FF Payroll	41,600	
Strike Team Eapenses		236,000
7516- Lodging	1,400	
6504- Payroll Taxes		
Federal Unemployment	0	
6506- FICA	13,098	
6508- Medicare	3,063	
6512- SUI	1,418	
	<u>557,155</u>	<u>236,000</u>
Net Income (Loss)	<u>0</u>	<u>164,000</u>

Library, Museum, Parks& Rec. Budget

2026-2027

Proposed Budget

Library

Revenue

Taxes	7,775
4903 - Library Reimbursement (Payroll)	<u>16,000</u>
	<u>23,775</u>

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5060 - Library Payroll	18,928
6204- Workers Compensation	1,315
Insurance -Liabiliy	1,474
6504- Payroll Taxes	
6506- FICA	1,174
6508- Medicare	274
6512- SUI	<u>610</u>
	<u>23,775</u>

Net Income {Loss}	<u>0</u>
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Revenue

4400 - Hall Rental	200
Taxes	<u>5,900</u>
	<u>6,100</u>

Expenses

6400- Property Tax	100
9130- Ball Park Expenses	
1-002 - LLP Snack	700
1-013 - BBP lights	4,200
1-014- LLP lights	500
1-017 - BBP pump	300
9131- Maintenance & Supplies	200
9130- Ball Park Expenses - Other	100

Net Income (Loss)

6,100

0

Per capita LLe.

Revenue

Taxes

0

Per Capita

0

0

Expenses

0

Net Income (Loss)

0

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Revenue

Taxes

1,800

1,800

Expenses

1-006 - Scout Hall Power

1,800

1,800

Net Income (Loss)

0

Park and Rec-Other

Revenue

Taxes

41,517

6004 - Walker Field Rent

200

6005 - Pavillion Rental

100

41,817

Expenses

5220- Supp\USPS

0

6205- Health Insurance	7,077
9109- Parks Payroll	26,470
9131- Maintenance & Supplies	300
4E- Parks & Recreation Expense - Other	800
6204- Workers Compensation	1,840
Retirement	1,059
Insurance- Liability	2,062
6504- Payroll Taxes	
6506- FICA	1,641
6508- Medicare	384
6512- SUI	184
	<u>41,817</u>
Net Income (Loss)	<u>0</u>

Museum

Revenue

Taxes	<u>3,300</u>
	<u>3,300</u>

Expenses

9160- Museum Expenses	
1-04 - Museum Electricity	1,100
1-XXX - Museum Monitor Fuel	900
5568- Museum Phone	1,300
	<u>3,300</u>
Net Income (Loss)	<u>0</u>

Public Safety Budget (Police)

	2026-2027
<u>Revenue</u>	<u>Proposed Budget</u>
21 - Public Safety Income	
2a - Law Enforcement	
4118- Public Safety Allocation	4,023
4111- Growth Alloc	103,000
4112 - COPS Allocation	100,000
4116 - Prop172	0
4117 - Tax Allocation - Law Enf	164,059
Animal Control	
4230 - Dog Licenses	200
	<u>371,282</u>
 <u>Expenses</u>	
2EA- Law Enforcement Expense	
7125 - Law Enforcement Services	363,492
7181 - Law Enforcement Phones	2,400
Town Administrator	4,250
Workers Comp	295
Insurance- Liability	331
Retirement	170
6504- Payroll Taxes	
6506-FICA	264
6508- Medicare	62
6512- SUI	18
	<u>371,282</u>
 Net Income (Loss)	 <u>0</u>

Streets and Roads Budget

	2026-2027
<u>Revenue</u>	<u>Proposed Budget</u>
4109- LTC Alloc	19,500
4499 - Gas Tax 2103	8,000
2105	2,000
4500 - Gas Tax 2106	9,200
4501 - Gas Tax 2107	7,500
4502 - Gas Tax 2107.5	1,000
4503 - Gas Tax 2105	5,500
4530 - Local Transportation	29,000
4538-Vehicle License Fee	500
4540 - Tax Allocation - Roads	14,304
STIP	23,000
State Grant	230,000
SBI	19,473
Total Revenue	<u>368,977</u>

<u>Expenses</u>	
5801 Engineering	1,000
5500- Planning - Other	6,000
1-000 - Street Lights	
02 HPSV Lights	700
02 HPSV Metal Lights	400
10 HPSV Wood Lights	4,100
11 HPSV Lights	2,400
72 HPSV Lights	18,000
3E - 8505-STAGE Transit Expense	19,500
8120- Street Mtnc/Utilities	
1-05 - Barn Power	3,600
1-007 - Phone Bill	900
8121- Street Maintenance	
8128- Cowan St Consulting	0
8127- STIP Project- Consulting	4,500
8130- Equipment Maintenance	
8131- Fuel & Oil	1,000
8132- Repairs	1,000
8133- Parts & Supplies	1,000
Total 8130- Equipment Maintenance	
Mobile Equipment	100
8199- Road Payroll	26,731
8200- Major Street Const.	

8240- SB!	10,473
8245 - STIP	23,000
Bridge Street	230,000
3EA- Streets - Other	
Property Insurance	500
8509 - Liability Insurance	2,082
8511 - Work Comp Insurance	1,858
Medical Insurance	5,344
Retirement	1,069
3EA- Streets - Other	1,500
6504- Payroll Taxes	
6506-FICA	1,657
6508- Medicare	388
6512- SUI	<u>175</u>
Total Expenses	<u>368,977</u>
Net Income (Loss)	<u>0</u>

Water and Sewer Budget

2026-2027

Proposed Budget

3b - Sewer Income

Grants	223,400
4212 - Sewer Revenue	185,000
4213 - Connections & Fees	7,500
4214 - Material Reimbursement	<u>0</u>
	<u>415,900</u>

3EB- Sewer Expense

8523 - WWTP-Project Consultants	223,400
6308-Property Insurance	7,000
8510- Sewer Payroll	44,013
1-015 - Sewer Power bill	700
1-019 bbp sewer	400
8524- Cowan Street	0
8525- Emergency Sewer	1,500
8521- Sewer Rep & Mtnce - Other	10,000
8520- Sewer Expenses - Other	10,000
8522 - Waste Water Monitoring	2,500
8553- Auro Insurance	500
Medical Insurance	8,311
Liability Insurance	3,429
Retirement Contribution	1,761
8535-Office	500
8549- Mobile Equip.	1,000
8530- Sewer Supplies	5,000
8540- State Fees	32,150
8552 - Training	1,000
8551 - Work Comp Insurance	3,058
6504- Payroll Taxes	
6506- FICA	2,729
6508- Medicare	638
6512- SUI	297
Sewer Project	28,000
	<u>387,886</u>

Net Income

28,014

3c - Water Income	
4880- Backflow Device Testing	1,800
4810 - Water Revenue	178,000
4812 - Bulk Water Sales	0
4830 - Water Connections	500
4840 - Gretchen Acres Assess	4,800
Total 3c - Water Income	<u>185,100</u>

3EC- Water Expense	
1-007 - Phone Bill	1,500
6307-Property Insurance	7,000
Dues and Subscriptions	3,000
Supplies	2,000
8132- Repairs	20,000
8130- Equipment Maintenance	5,000
8132- Repairs	5,000
8133- Parts & Supplies	5,000
Main Line Repair	135,000
Water Repair	28,000
Medical Insurance	13,738
Retirement	2,425
8770 - Water Rate Study 2025	7,500
8609- Water Training	1,000
8610- Water Parts & Supplies	5,000
8612- Water Office & Postage	2,500
8615- Water Payroll	60,633
8620- Water Repairs & Mtnc	15,000
8623- Mobile Equip.	4,500
8624-Auto Insurance	500
8625- Water Liability Ins	4,723
8626 - Work Comp	4,214
8627 - Fuel-Oil	5,500
8630- Water Fees & Testing	14,000
New Pump	21,000
Old pump	1,100
1-001 - Water Phones	
468-2598	3,450
Cell	1,500
8640- Water Utilities - Other	2,500
Loan Interest	23,000

3EC- Water Expense - Other	500	
6504- Payroll Taxes		
Federal Unemployment	0	
6506- FICA	3,759	
6508- Medicare	879	
6512- SUI	<u>411</u>	
Total JEC- Water Expense	<u>410,832</u>	
Net Income (Loss)		<u>(225,732)</u>

General Fund Budget

2026-2027

Proposed Budget

Revenue

Ordinary Income/Expense

Income

11 - General Government Income

4099 - Property Taxes

4100 - Secured Current 112,100

4101 - Unsecured Current 5,600

4102 - Unsecured Delinquent 100

4108- Supp Del 100

4507 - Homeowner Alloc 1,000

4508 - VLF Net 77,800

4516- Sup Current 300

4518 - CA Fish& Game PILT 100

Total 4099 - Property Taxes 197,100

4111 - Sales Tax 343,000

Taxes Allocated Fire (379,037)

Taxes Allocated to Police (164,059)

Taxes Allocated to Scout Hall (1,800)

Taxes Allocated to Museum (3,300)

Taxes Allocated to Park and Rec (41,517)

Taxes Allocated to Ball Park (5,900)

Taxes Allocated to Roads (14,304)

Taxes Allocated to Library (7,775)

4214 - Land Use 100

4216 - Franchises 10,500

4218 - Business License 1,800

4300 - Vehicle Fines (County) 100

4302- Fees Collection Cost 0

4303 - Vehicle Fees 300

4304-Fees Other 200

4400 - Hall Rental 13,000

4410 - Interest General Fund 100

4533 - Restitution 100

4504 - Motor Vehicle in Lieu 0

4730 - Miscellaneous 100

Total Income (51,292)

Expense

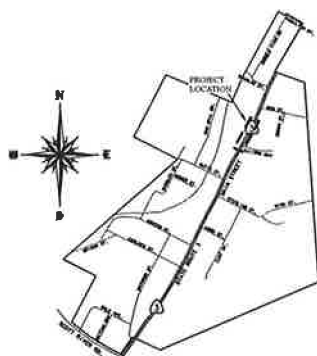
IE- General Government Expense

5801 Engineering	10,000
5000-Payroll	
5040 - Town Clerk Payroll	2,488
5050 - Administrator Payroll	59,500
5010 - Mayor Stipend	2,160
5030 - Accounting Clerk	22,319
5070 - Council	4,800
9116 - Janitorial Payroll	<u>27,283</u>
Total 5000-Payroll	<u>118,550</u>
5310-Retirement Fund	2,479
5800 Donations	2,500
Equipment Rental	4,500
2285 - IT Services	34,000
5220- Supp\USPS	11,000
IT Equipment	10,000
5400 - Professional Fees	
5401 - Legal Fees	52,000
5404 - Engineering Fees - Annex	6,000
5400 - Professional Fees - Other	<u>300</u>
Total 5400 - Professional Fees	<u>58,300</u>
5500- Planning - Other	<u>200</u>
Total 5500- Planning	<u>200</u>
5600- Misc.	200
5700- Publication	2,000
Election	4,000
5705 - Dues and Subscriptions	2,100
6205- Health Insurance	3,435
6300- Insurance	
6204- Workers Compensation	8,239
6303- Liability Insurance	9,235
6305 - Crime Insurance	2,326
Ins- Mobile Equipment	774
6300- Insurance - Property	<u>7,500</u>
Total 6300- Insurance	<u>28,074</u>
6400- Property Tax	200
6406- 98 Bank Charge	100
9150-City ♦all Expenses	
9152- Propane	8,500
9156 - Equipment	2,500
1-012 - City Hall Power	3,000
133000- City Hall water	500
9153- Emergency expenses	1,000

7500

9154 - Disposal 2 yd Bin	2,200
9155 - Equipment Finance	<u>800</u>
Total 9150-City Hall Expenses	<u>18,500</u>
IE- General Government Expense - Other	<u>300</u>
9151- City Hall Maintenance	100
6504- Payroll Taxes	
6506-FICA	7,350
6508- Medicare	1,719
6512- SUI	1,253
6516-ETT	0
6504- Payroll Taxes - Other	<u>0</u>
Total 6504- Payroll Taxes	<u>10,322</u>
Total Expense	<u>320,860</u>
Net Ordinary Income	<u>(372,152)</u>
Other Income/Expense	
Other Income (Expense)	
Interest	
Insurance Claims	<u>0</u>
Total Other Income	<u>0</u>
Net Income (Loss)	<u>(372,152)</u>

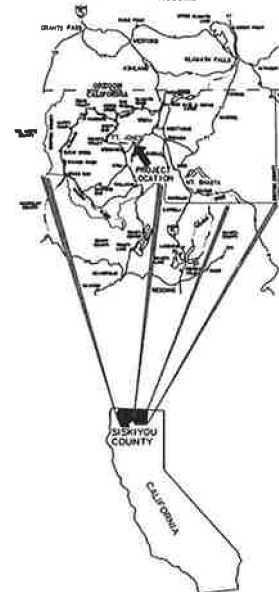
PROJECT VICINITY MAP
Siskiyou County, California
NOSC.I/E



VICINITY MAP

LEGEND:

- [illegible]



EXISTING UNITIES NOTE:

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MONUMENT PRESERVATION:

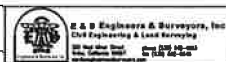
MONUMENTS SHOWN THUS * * * REPRESENT SURVEY MONUMENTS PER FIELD SURVEY, AND SHALL NOT BE DISTURBED BY CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING SUCH SURVEY MONUMENTS. IF SUCH SURVEY MONUMENTS ARE DISTURBED DURING THE COURSE OF CONSTRUCTION, THEY SHALL BE REPLACED IN ACCORDANCE WITH CALIFORNIA BUSINESS AND PROFESSIONS CODE SECTION 8771, AT THE CONTRACTOR'S EXPENSE.

INDEX OF SHEETS

PROPOSED WATER MAIN - PLAN & PROFILE
CONSTRUCTION DETAILS

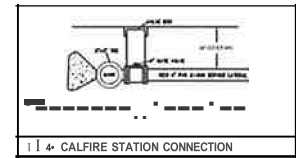
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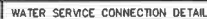
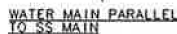
COVERSHEET

HIGHWAY 3 WATER MAIN REPLACEMENT-PHASE 1
LOCAL ROADWAY



NOTE:
SEWER LATERALS HAVE NOT BEEN LOCATED
CONTRACTOR TO BE AWARE THAT SEWER
LATERALS CROSS PROPOSED WATER MAIN
AT 101' MINIMUM





TOWN OF FORT JONES

HIGHWAY 3 WATER MAIN REPLACEMENT PROJECT - PHASE 1

ENGINEER'S ESTIMATE

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount
A1	Mobilization	1	Lump Sum	\$8,000.00	\$8,000.00
A2	Construction Site Management	1	Lump Sum	\$6,000.00	\$6,000.00
A3	Traffic Control	1	Lump Sum	\$15,000.00	\$15,000.00
A4	New 8" Diameter C-900 PVC Pipe (Class 305)	165	Lineal Ft.	\$145.00	\$23,925.00
A5	6" Resilient Wedge Gate Valve	2	Each	\$2,000.00	\$4,000.00
A6	4" D.I.P 90 Ell	1	Each	\$1,300.00	\$1,300.00
A7	6" x 6" D.I.P. Tee	1	Each	\$2,200.00	\$2,200.00
AB	8" x 6" D.I.P. Tee	1	Each	\$2,200.00	\$2,200.00
A9	3/4" Water Service Connections	2	Each	\$1,900.00	\$3,800.00
A10	Remove Existing Fire Hydrant	1	Each	\$2,000.00	\$2,000.00
A11	Dismantle Existing Gate Valve	3	Each	\$2,500.00	\$7,500.00
A12	New Fire Hydrant Installation	1	Each	\$9,500.00	\$9,500.00
A13	Cal-Fire Service Connection	1	Lump Sum	\$5,500.00	\$5,500.00
A14	Allison Way Water Main Connection	1	Lump Sum	\$6,500.00	\$6,500.00
A15	Locate, Abandon & Cap 6" Steel Water Main	1	Lump Sum	\$3,000.00	\$3,000.00
TOTAL =					\$100,425.00

Subtotal Construction Cost: \$100,425.00

10% Construction Administration and Oversight Services: \$10,042.50

25% Project Contingencies: \$25,106.25

Total Project Costs: \$135,573.75



**STAFF REPORT
FROM THE TOWN ADMINISTRATOR
TO THE TOWN COUNCIL**

June 8, 2026

Subject: 1. Amendment of current Law Enforcement Services MOU

2. Renewal of 2026-2029 City of Etna & Town of Fort Jones Police MOU

Summary:

The Amendment of current Law Enforcement Services Memorandum of Understanding between the City of Etna and the Town of Fort Jones is needed to reflect the fiscal responsibilities agreed upon by both towns to within the current agreement coming to conclusion of its three-year agreement on June 30th, 2026.

In addition and to continue our police services partnership, a new three-year agreement between the two towns is in being proposed for approval based on the current fiscal responsibilities with a 5% increase of the first year followed by a standard 3% increase in the following two years to offset the impacts of inflation, rising costs of living, and to maintain the current level of service.

Recommendation:

Staff recommend the review of the current MOU and approval of an amendment to reflect and document past/current practices and financial impacts. The amended new Agreement amount for the current agreement should be \$346,182 annually with a balance due for the last payment of the current year for \$86,545.50

Staff also recommends the approval of the 2026-2029 Town of Fort Jones and the City of Etna's Law Enforcement services Agreement to solidify and continue our consolidated partnership to maintain a high level of public safety to our two incorporated towns. The new agreement between the two entities will cost the Town of Fort Jones \$363,492 with a 5% increase (included) this first year, and a 3% increase for the following two years.

Background:

Since the inception of a consolidated partnership between Etna and Fort Jones to bring law enforcement services in December of 2019, each entity has continued to build on the success of that very partnership establishing a unique agreement to maintain mandated services while sharing the cost to better serve our communities. Each town has also combined and utilized state COPS funding and growth allocations to defray the continued rise in costs associated with a very complex service.

The City of Etna and the Town of Fort Jones when first entering an agreement established a six-month arrangement that continued through June 30, 2020. Building on the success of that partnership, both communities have continued to renew and maintain contractual agreements for police services, animal control, and code enforcement. An amendment to the current agreement is needed so the Town of Fort Jones can legally pay the new amount for the current agreement. Due to a communication lapse, the Town of Fort Jones did not update the current agreement to a new figure. The Town of Etna did take action on the matter. In addition, the current agreement was developed as a three-year contract and will expire June 30, 2026. This agreement is now up for renewal through 2029 to provide continued long-term stability, staffing levels and public safety services for the Town of Fort Jones.

Fiscal Impact:

The amendment to the current agreement is to cover the total cost of services at \$346,182 annually for this last year of the current agreement.

The new contractual Agreement amount, plus 5% in year one equals \$363,492 annually followed by a standard 3% increase in years two and three.

Prepared by:

Joshua E. Short

Chief of Police

City of Etna/Town of Fort Jones

**Attachment: City of Etna and Town of Fort Jones Police Services Agreement
2026-2029**



City of Etna and Town of Fort Jones Police Services Agreement (Draft)

This Agreement of Law Enforcement Services ("Agreement") is entered into by and between the City of Etna ("Etna" hereinafter) and the Town of Fort Jones ("Fort Jones" hereinafter), both municipal corporations and general law cities located in the County of Siskiyou, State of California.

RECITALS

Whereas Etna has its own police department while Fort Jones does not.

Whereas Fort Jones desires to contract with the City of Etna to provide for police protection within its boundaries pursuant to this Agreement.

Whereas this independent contractor Agreement is entered into pursuant to provisions of Government Code Sections 55631, 55632, and 55634, and all other applicable authority.

Whereas the City of Etna and the Town of Fort Jones desire to enter into an agreement effective July 1, 2026, and ending June 30, 2029. Each year both the City of Etna and the Town of Fort Jones at least three months prior to the previous year ending date of June 30th will be reviewed and be afforded the opportunity to make suggestions and or amendments to the agreement to be approved by each city council in writing.

Whereas this agreement is an independent contractor agreement and is not a joint employer arrangement between Etna and Fort Jones.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants contained herein, and for good and valuable consideration, Etna and Fort Jones agree as follows:

AGREEMENT

GENERAL PROVISIONS:

The provisions herein supersede and replace any previous Agreement or Amendments executed by the parties effective July 1, 2026.

In this Agreement, the word "Chief" means Chief of Police of the City of Etna.

The Chief of Police of Etna shall have authority over the manner and means of the overall operations and the performance of police services under this Agreement.

On or before the 1st day of April of each year of this Agreement, the Chief of Police of Etna shall consult with the Fort Jones' City Administrator and Mayor, or the Mayor's designee, regarding the police services performed.

Upon the annual consult, the parties may modify the Agreement as necessary subject to approval by the City Councils of each party ratified by written and signed addendum of this agreement.

The Chief or the Chief's designee will attend Fort Jones City Council meetings monthly and provide performance measures to the Fort Jones City Council. These performance measures should include crime statistics, response times, and traffic enforcement trends and/or significant crime report

summaries. In addition, the Chief of Police should meet quarterly with the Fort Jones City Administrator, and Mayor or Mayor's designee to discuss Fort Jones law enforcement and public safety concerns.

Etna and Fort Jones shall cooperate in the preparation and submission of applications for government law enforcement grants for police services in and for the Town of Fort Jones. Etna and Fort Jones agree that there is a mutual benefit to such efforts. Etna and Fort Jones also agree that either may independently pursue grants and shall be individually responsible, therefore.

Employee relations and related issues, including but not limited to Etna employee salaries and benefits, shall be the sole and exclusive responsibility of Etna.

SERVICE PROVISIONS:

- **General Law Enforcement Services:**

- Etna shall provide police protection services to Fort Jones for and during the term of the Agreement and any extension or extensions thereof. Services shall include the following within the jurisdiction of the Town of Fort Jones:
 - Patrol
 - Investigations of crimes
 - Completion of reports
 - Prisoner transportation
 - Responding to calls for service
 - Court appearances and testimony
 - Processing of evidence and found property
 - Traffic enforcement
 - Accident investigation
 - Traffic control
 - Investigations by Department Detective and/or Drug Task Force Detective
 - Investigation of crimes
 - Court appearances and testimony
 - Processing of evidence
 - 24-hour per day communications services include:
 - 9-1-1 service
 - Police dispatching
 - After-hours dispatching of non-police services
 - Police Records Service
 - Collateral Specialty Teams and Additional Programs/Resources offered in the City of Etna including, but not limited to, Crime Scene Investigation, and Reserve Officer Program, Explorer Cadet, and Siskiyou Unified Major Investigations Team (SUMIT), and/or North State Investigations Team (NSMIT)
 - Coordination of police resources in the event of a major disaster or emergency that necessitates the activation of the Emergency Operations Center (EOC).
 - Animal Control and impound services associated with Fort Jones animal control ordinances.

- Code enforcement services will also be provided to the Town of Fort Jones and will perform the duties associated with enforcing, creating, and monitoring city municipal ordinances.
 - Police Activities League will also continue to function throughout Scott Valley and Siskiyou County areas. A vested Fort Jones interest and inclusion will be maintained and publicly advertised.
 - Weapons confiscations under Welfare & Institutions Code §8102 and Penal Code §18400 when, in the sole discretion of the Etna Chief of Police, such confiscations are warranted under the circumstances.
- **Emergency Preparedness:**
 - In the event of a major disaster or emergency in Fort Jones that necessitates the activation of the EOC and report to the Fort Jones Director of Emergency Services {City Administrator} the Chief of Police or a Command Officer will respond as soon as possible and will assume responsibility of working with Fort Jones City officials as needed. The City of Etna shall maintain EOC and/or coordinate with the County of Siskiyou Office of Emergency Services to establish and EOC infrastructure.
 - For the purpose of performing all of the services provided for in this Agreement, Etna shall provide personnel, supervision, communications, equipment, and supplies necessary to maintain the services to be rendered; provide, however, if in the sole judgment of the Chief or his/her designee, an emergency arises in Etna which requires temporary diversion of officers and vehicles from Fort Jones, the same may be diverted to Etna on an emergency basis, and to the extent emergencies in Fort Jones require additional police support, the Chief or the Chief's staff may divert personnel and vehicles from Etna to Fort Jones for any emergencies.

AUTHORITY:

- The authority for assignment, control and discipline of Etna officers and employees and other matters incidental to the performance of services by Etna under this Agreement, and the control of Etna personnel shall remain with Etna but should include feedback and input from the mayor, city council or City Administrator, of the Town of Fort Jones.
- The Etna Chief of Police will designate a Chief of Police for the Town of Fort Jones to satisfy the provisions of Part 1, Division 3, Title 4 of the California Government Code (sections 36501, et seq.), said Chief to function and operate in conformity with the terms of this Agreement. (Attachment c.)

WORKERS' COMPENSATION LIABILITY:

- Fort Jones shall not be liable for payment of salaries, wages, or other forms of compensation to any Etna personnel performing services hereunder including personnel performing indirect services hereunder, such as police management personnel, patrol supervisors, background investigators, police communications personnel, and police clerical personnel. It is understood and agreed that for such purposes all such Etna personnel performing either direct or indirect services to Fort Jones hereunder shall be deemed employees of Etna while acting in or for Fort Jones pursuant to this Agreement. Etna shall maintain Workers' Compensation Insurance covering all Etna personnel performing services under this Agreement.

MUNICIPAL AGENCY IMMUNITIES:

- For the sole purpose of giving official status to their actions while performing municipal functions within the scope of this Agreement, every Etna officer, employee, or agent engaged in performing General Law Enforcement Services to Fort Jones shall be considered an employee of the Town of Fort Jones. This provision shall be implemented by Fort Jones Ordinance (is there a specific ordinance?). In this regard, Etna, its officers, employees, and agents engaged in performing any services or functions as described in this Agreement shall have the immunities that they would enjoy were they actual officers, employees and agents of Fort Jones provided the services are within the scope of this Agreement.

This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, nor shall any third party have any right or action hereunder for any cause whatsoever.

INDEMNIFICATION FOR WORKERS' COMPENSATION CLAIMS; PROOF OF LIABILITY INSURANCE COVERAGE:

Etna will provide Fort Jones with verification of Etna's Worker's Compensation Coverage and Liability Insurance Coverage regarding activities undertaken pursuant to this Agreement. In addition, Etna will indemnify Fort Jones for any claim made upon it by an Etna Police Department officer, agent, or employee for injury or sickness.

INDEMNITY OBLIGATIONS:

Etna shall indemnify and hold harmless Fort Jones, its officers, agents, employees and independent contractors from any claim or liability whatsoever, based or asserted upon any act or omission of Etna, its officers, agents, employees, subcontractors, and independent contractors, for property damage, bodily injury or death, or any other element of damage or any kind or nature occurring in the performance of this Agreement. Etna shall defend at its own expense and costs, including attorneys' fees, Fort Jones, its officers, agents, employees, subcontractors, and independent contractors in any legal and/or administrative action of any kind based upon such alleged acts or omissions. The duty of Etna to indemnify and save harmless as set forth in this paragraph shall include the duty to defend. All persons employed by Etna in providing general law enforcement services to Fort Jones shall be Etna employees. The indemnity hereunder extends to all costs, attorneys' fees, and expenses Incurred In obtaining expert testimony and the attendance of witnesses, expenses and liability incurred In and about any such claim, the investigation thereof, as well as the defense of any action or proceeding brought thereon, and from and against any orders, judgments or decrees which may be entered therein.

Fort Jones shall indemnify and hold harmless Etna, its officers, agents, employees, subcontractors and independent contractors from any claim or liability whatsoever based upon or asserted upon any act or omission of Fort Jones, its officers, agents, employees, subcontractors and independent contractors for property damage, bodily Injury or death or any other element of damage of any kind or nature occurring in the performance of this Agreement, including claims arising from enforcement of Fort Jones' Ordinances; excluding, however, such liabilities, claims, losses, damages, or expenses arising from the negligence or willful misconduct of Etna or its officers, agents, or employees. Fort Jones shall Indemnify and hold harmless Etna, its officers, agents, employees, subcontractors and independent contractors from any claim or liability whatsoever based or asserted upon any act or omission of Fort Jones, its

officers, agents, employees, subcontractors and independent contractors for property damage, bodily injury or death, or any other element of damage of any kind or nature occurring beyond the performance of the Agreement where such claim or liability bears a reasonable nexus to Etna's performance of its obligations under this Agreement; excluding, however, such liabilities, claims, losses, damages, or expenses arising from the negligence or willful misconduct of Etna or its officers, agents, or employees. By way of example, and not limiting the indemnity obligations of Fort Jones, if a dangerous condition of public property (such as an open excavation pit) caused a claim (for example If a criminal suspect was running from an Etna police officer fell in the pit), Fort Jones would owe indemnity and a duty of defense to Etna in such case. By way of further example, if a Fort Jones public works employee drove a vehicle to collide with a person who was at the side of the road because such person was stopped by an Etna police officer Incident to a traffic violation, Fort Jones would owe indemnity and a duty of defense to Etna on account of such claim. The above examples are intended to make clear that the dangerous condition, act, or omission of Fort Jones may have nothing to do with Etna's performance or providing of policing services under this Agreement, yet such dangerous conditions still fall within the scope of Fort Jones' indemnity and defense obligations to Etna because such a dangerous condition, act or omission bears a nexus to the performance of policing services under this agreement. Fort Jones shall defend at its own expense, including attorneys' fees and costs, Etna, its officers, agents, employees, subcontractors, and independent contractors in any legal and/or administrative action of any kind based upon such alleged acts or omissions. The duty of Fort Jones to indemnify and save harmless as set forth in this Paragraph shall include the duty to defend. The indemnification hereunder extends to all costs, attorneys' fees and expenses incurred in obtaining expert testimony and in the retention, transportation and attendance of such expert witnesses as well as expenses related to lay or percipient witnesses, as well as any liability incurred or arising out of any such claim, the investigation thereof, as well as the defense of any action or proceeding brought thereupon as well as from any order, judgments, verdicts, decrees or settlements which may be reached or entered thereon.

The indemnity and hold harmless provisions contained herein are binding upon the parties hereto without regard to whether any insurance coverage or the insurance policy is available for the acts and/or condition for which the indemnity has provided pursuant to this paragraph. The indemnity and hold harmless provisions contained herein shall survive the termination of this Agreement and shall continue after such termination for any liability arising out of or as a consequence of this Agreement or the performance of any services under this Agreement. Etna shall provide evidence of liability coverage to Fort Jones and Fort Jones shall provide evidence of liability coverage to Etna related to this Agreement.

Definition of Terms:

- A **"Fiscal Year"** for the purposes of this Agreement is the period of July 1 and ending on June 30.
- A **"Calendar Year"** for the purposes of this Agreement is the period beginning on January 1 and ending on December 31.
- An **"Incident"** for the purposes of this Agreement are police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications requiring a police officer response.

- The **"Annual Base Rate"** for the purposes of this Agreement is the monetary compensation the Town of Fort Jones agrees to pay the City of Etna annually for law enforcement services per this Agreement.
- The **"Law Enforcement Services Costs"** for the purposes of this Agreement are all the necessary and reasonable costs for the City of Etna's police department and personnel to deliver law enforcement services to the Town of Fort Jones as agreed upon in Section 2 - Service Provisions of this Agreement. The fiscal components of the Law Enforcement Services Costs are provided in Section 8.c - Base Rate Methodology of this Agreement.

Annual Rate for Services

For the services outlined in Section 2 - Service Provisions above, Fort Jones agrees to pay Etna the annual rate of **THREE HUNDRED SIXTY-THREE THOUSAND FOUR HUNDRED NINETV TWO (\$363,492)** ("Annual Rate") which already includes the 5% for the first year. The annual rate will be adjusted to cover any cost increase to Etna annually for each subsequent fiscal year, from July 1 to June 30 pursuant to provisions of Government Code Sections 55631, 55632, and 55634, and all other applicable authority. The annual rate shall be paid in advance of services provided, due on the first day of each quarter (July 1, October 1, January 1, and April 1). Each year both the City of Etna and the Town of Fort Jones will review this agreement at least three months prior to the previous year ending date of June 30th. Both parties will be afforded the opportunity to make suggestions and or amendments to this

Any additional City services furnished to Fort Jones in the event of an EOC activation disaster or emergency are not covered under this Agreement.

COPS Grant Fund/Supplemental Law Enforcement Services Fund:

In the event the Town of Fort Jones is awarded monies from the COPS - Supplemental Law Enforcement Services Fund (SLESF) from the State of California, Fort Jones will earmark those funds to the payment of this Agreement. The minimum State SLESF grant amount allocation is \$100,000 per fiscal year. The SLESF funds will be managed by the Town of Fort Jones and applied to this Agreement. The SLESF Funds are included in the total Base Rate of this Agreement and are sources for the Town of Fort Jones, or if SLESF funding is eliminated from the State Budget, Fort Jones will still be responsible for the entire Base Rate amount and accordingly will have to rely on alternative funding sources.

Significant Crimes:

In the event of a significant crime or crimes in Fort Jones which includes, but is not limited to, homicide, kidnapping, hostage event, serial assault/robbery and/or other high-level critical Incident, Etna will track the incident time for these events. When it appears to the Chief of Police, in his/her sole discretion, that a significant crime or crimes will involve a significant amount of staff hours in a calendar year, the Chief of Police will so inform the Fort Jones City Administrator and/or the City Council and discuss the necessary staffing levels and work to resolve shortages in staffing, re-allocate resources or seek supplemental funding. Any significant crimes will be reported immediately to Fort Jones City Council, and any cost increase will be monitored, tracked and accounted for during the next fiscal meeting under this agreement.

In the event of a substantial change in personnel costs to the City of Etna, including the reduction in

police department workforce, such that the services provided to Fort Jones are affected, the parties may negotiate for amended terms to this Agreement.

Additional Fees

All regular crime laboratory fees, booking fees, and fees associated with the Siskiyou County Automated Fingerprint System (Cal ID), for incidents originally occurring in Fort Jones shall be paid by the City of Etna, directly to the County of Siskiyou or the applicable public agency as part of this Agreement.

All fines, fees, restitutions, or other monies collected by Etna or the Siskiyou County Courts for incidents in Fort Jones and immediate surrounding area shall be awarded to City of Etna under this Agreement.

Fort Jones shall reimburse Etna for the costs for (i) filing, pursuing, and participating in any hearing regarding any weapons confiscation proceeding under Welfare & Institutions Code section 8102 or Penal Code section 18400, and (ii) defending any "Pitchess" motion (made under Code of Civil Procedure section 1043) made by any person who is a criminal defendant in a proceeding that involved an alleged crime committed within Fort Jones city limits. The costs required by this paragraph shall include the reasonable costs charged by the Etna City Attorney or any qualified legal counsel the City of Etna retains to handle these specialized proceedings.

No other costs of any kind, including but not limited to capital projects, construction, equipment, or unforeseen personnel actions, will be added to the costs of the services unless specifically addressed by this Agreement.

All property acquired by Etna under and pursuant to this Agreement shall be and always remain the property and responsibility of Etna without any division or distribution thereof upon termination of this Agreement, except as otherwise agreed upon in writing. Property acquired by Fort Jones shall remain the property and responsibility of Fort Jones, except as Fort Jones cedes such property to Etna for the performance of services under this Agreement.

The consideration provided to be paid to Etna will not result in any surplus money and no monies shall be subject to refund to Fort Jones at any time during or after termination of this Agreement, unless there is an overpayment, except where specifically denoted that the monies are refundable.

In the event the City of Etna is unable to acquire operational office space, including electric, water, garbage, telephone, and internet service, and parking within the Town of Fort Jones, the city of Fort Jones agrees to find and provide such space at the cost of Fort Jones and not under this Agreement.

TERM AND CANCELLATION:

This Agreement shall be effective July 1, 2026, through June 30, 2029, subject to the following cancellation provision:

The City of Etna commits to providing law enforcement services pursuant to this Agreement for the three-year period July 1, 2026, to June 30, 2029. Thereafter, either party to this agreement may elect to terminate this Agreement without cause and thereby cancel all further obligations under this Agreement, provided however, that the canceling party shall provide to the other party at least three (3) months prior written notice in advance of the effective date of cancellation.

This Agreement may also be canceled or amended as of any date by written mutual agreement of both parties.

MISCELLANEOUS:

- No person is intended to or shall be a third-party beneficiary to this Agreement.
- Any notices required by this Agreement shall be mailed or delivered to the City of Etna at PO Box 460, Etna, California 96027, Attention: City Clerk and to the Town of Fort Jones PO Box 40, Fort Jones, California 96032, Attention: City Administrator. Either party's address may be modified by such party by giving written notice of such modification to the other party calling specific attention to this Agreement.
- If any provision of this Agreement shall be held by a Court of the State of California or of the United States of America to be invalid or not in conformity with applicable law, such provision shall be severable and such invalidity shall not impair the validity or enforceability of any other provision of this Agreement.
- The waiver of either party of any breach of this Agreement by the other party or of any term, covenant, or conditions, whether precedent or subsequent, contained within this Agreement shall not constitute a waiver of any such breach, term, covenant, or condition nor constitute a waiver of any legal right or legal defense resulting therefrom. No waiver by either party of any singular or specific right, privilege, condition, covenant, expectation of performance or legal defense under this Agreement or existing as a matter of law shall be construed as a continuing or permanent waiver.
- In the event of any dispute or legal proceeding or legal action arising out of or related to the enforcement of this Agreement, the prevailing party in such legal action or proceeding shall be entitled to an award of reasonable attorney's fees and other costs incurred in such action or proceeding, including, but not limited to, expert witness and consultant's fees, in addition to any other relief awarded by the Court, tribunal, arbitrator or trier of fact to whom the matter is submitted as the case may be.

IN WITNESS, WHEREOF, THE CITY OF ETNA and THE TOWN OF FORT JONES by separate resolutions, duly adopted by their respective City Council, have caused this Agreement to be signed by the mayors and attested by their City Clerks on the day, month, and year set forth below.

TOWN OF FORT JONES

By:

Madeleine DeAndreis, Mayor

Date

Attest:

Corinne Guidi, City Clerk

Date

Approved as to form:

Andrew Jared, Attorney

Date

CITY OF ETNA

By:

Cliff Munson, Mayor

Date

Attest:

Pamela Eastlick, City Clerk

Date

Approved as to form:

Andrew Jared, Attorney

Date