Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 34 calls for service in the month of March. Members participated in 16 hours of scheduled training and numerous hours of online and on-duty proficiency training. The department has responded to 121 calls in 2025.

March 2025 Calls

Call Type	City Limits	Out of City
MEDICAL AID	5	24
PUBLIC ASSIST	1	1
FLUE FIRE		1
ILLEGAL BURN		1
LEGAL BURN		1
TOTAL	6	28

We applied for multiple private foundation grants to bolster our firefighter fitness capabilities and update various equipment.

We participated in the planning for and implementation of the Every 15 Minutes program coordinated by seniors from Etna Highschool and Etna Police Activity League. This program is overseen and funded by CHP to help raise awareness to the dangers of driving under the influence.

We have begun flying our seasonal stipend position. We hope to conduct interviews in the first part of May and have a start date of June 1st.

Ft. Jones Police Chief's Monthly Report

March 2025

2025 has come in just as fast as 2024 went out. We continue to be busy on all fronts but with many exciting things taking place. We met many problematic issues from last year with success and are feeling the benefits presently. We look forward to continued success in many of the projects and events taking place over the course of the upcoming year. Our new computer reporting program (RIMS) continues to provide advanced processing of our cases and everyday tasks. While there is a definite learning curve to the program, and processes such as stats and reports which I will soon provide to council again on a regular basis, this will make our lives much easier and efficient in prosecution/communication with the district attorneys office.

Traffic- Along with recent traffic enforcement details, we have attempted to up our presence in key areas along Main Street and school zones. A multitude of citations have been issued for various moving violations throughout the month. We hope this continued effort with increasing traffic stops will remedy the historic traffic problem we have seen of late. With additional presence of officers being added to staff recently, we hope to consistently see the decline of traffic related problems, making our roads safer for all. In the immediate future you will again see our message board and traffic retention trailer on Main Street. Next month a detailed traffic report will be attached to our pd report reflecting traffic details of the month. This should provide us with better insight of specific traffic problems and times. I will also be presenting several options we may be able to implement in the future to remedy the speed issue in and around town. Main Street being also Hwy 3 and managed by Cal Trans adds a whole different light to establishing new procedures or hardware to combat issues at hand.

Schools- By the time of this meeting, our school district will have celebrating spring break and the easter season. We at the PD will continue our partnership with the district through the year and help design upcoming programs to meet our youths' needs. As of late, we have been issuing citations to parents and students who have violated sarb contracts and continue to be habitually truant. We continue to work with individual children to help support their needs but also understand at some point accountability needs to occur. By the start of next year, we are planning new programs which will help our youth to be more successful in their school attendance while taking on more of a role as juvenile probation has in the past.

Animal Control- Dogs at large continue to be a problem this past month with several citations being issued and numerous dogs being detained. While animal owners have received citations, we have also begun to write absentee property owners with the same citations. We hope this process will help owners to stay up to date with their tenants in preventing and solving ongoing issues. We did utilize the Ft. Jones kennels several times which helped our officers not only safely detain animals but also provided a secure area not assessable by the

public. While we always hope to sparsely use the kennels it is nice knowing they are there when we do need them. We also continue to educate dog owners on the town's registration process and encourage them to register before they are held accountable by citation.

Reports/Cases- Currently we have pulled over 35 cases within the town of Ft. Jones this year. This is within pace of last year and averages around 10 written cases a month. Several of these cases have been major felonies resulting in many hours of investigation and several arrests. We are fortunate to have a highly skilled police officers and a detective on staff, which has proven to be a necessity these days as cases become more complex. While we are on pace with last year, I see some light at the end of the tunnel as several cases last year were adjudicated and suspects no longer live in our jurisdiction. I hope over time we continue to see a decline in written cases and an increase in positive calls for service. One item which is specifically higher than usual is as mentioned above our citations issued for traffic-related problems. Currently there are approximately 5 to 10 citations issued per week.

Calls for Service- Service calls remain steady but many being a positive experience. The PD continues to work with other public safety entities as well as EMS. Allied agency assistance is at an all-time high as other areas in the county are seeing increased issues. This isn't necessarily a bad thing. This is often reflective of our community holding its own with national epidemics we see on the news daily. PD presence is often requested with specific events or times of increased activity in an area. This not only helps us be part of community events but often leads to a decrease in problems or negative contacts.

Code Enforcement- We continue to see improvement in once problematic areas and keep assisting those in accomplishing projects. I've noticed while patrolling around there has been more progress in the last few months than we have seen in a while. It is great to see these constant improvements to town and citizens enjoying them. Several ongoing code cases continue to see improvements and we hope to close out soon. Numerous would-be ordinance violations were proactively avoided due to officers noticing potential issues and following up on citizen concerns. It is our hope in the future that most cases will be handled this way by solving them before they occur.

PAL- The PAL swim team will begin practices and looks to have another great season. Our Pal director and board continue to work on mentoring services we can provide for our youth while bringing new and exciting programs to the valley. We have several fundraisers planned in the near future. Please come enjoy the festivities this summer and help support these critical programs/projects. We also successfully assisted two high school seniors with a very complex Every 15 Minutes program that was done as their senior projects. This was a very important program provided to our community especially our youth in prevention of driving while impaired, hopefully saving lives in the process.

Training/Staffing- Hopefully most of you have noticed a familiar face in our town patrolling around. We are excited to have Officer Stacher back and it's been great working with him again. If you see him around, please say Hi and welcome him back. Officers have been and will be attending advanced officer training within the month bringing back amazing experience to help the community in the future.

As mentioned before, we offer an exciting ride along program which provides new insight to the everyday issues officers see on the street. Please make it priority to come out and see what makes our town tick and what we can all do to make it an amazing place to live.

Town of Fort Jones

Public Works Report

March 2025

Sewer

We recorded all the daily readings at the wastewater treatment plant and compiled them into a usable form. We completed the CIWQS reporting for the month. There were no sanitary sewer spills in the month of March. We worked with Morgan and the homeowners to find the locations of all the sewer laterals on Don and Cowan Street. It was brought to our attention that we are unable to use bulk water sales money to fund the sewer system improvement project. All monies raised by the water system are earmarked to be used for the water system. We changed the oil in the back half of the flusher truck and updated the maintenance logs.

Water

We read all the meters and entered the information into the billing software. We replaced a failed meter on Main Street with a new one. We handed out shut off notices for non-payment. We shut some houses off for non-payment. The SAFER drought reporting for the month has been completed. We located water lines for all submitted 811 requests within the Town.

We worked on the yearly eAR Report which is an exhaustive report on every aspect of the water system and operations. We completed all the sections except for the financial sections 8a and 8b.

We have been working with E and S engineers to begin the water rate study. We are compiling information into spreadsheets for them to use in the study. We inquired about a proposed project along Hwy 3. E and S states that they will be able to include an engineers estimate for the proposed replacement of the 6-inch steel water main that runs from Sterling St down to Douglas street.

We are waiting for approval to replace our current system of controls at the well/tank with up to date accurate controls. Currently we use a PSI sensor to control the level of the tank. This has proven to be inaccurate and unreliable. We proposed over 2 months ago to switch to a cellular control system with alarms.

We completed all the water system inspection report items listed in the report. These include but are not limited to:

We have sealed the tank hatch and put a new screen around the top vent of the bolted steel tank. We have updated the BSSP and map with only one routine sampling location. We had the water tested for asbestos fibers at Town hall. We sent all of the CCCP documents to the SWRCB.

I also wanted to update you on our two proposed DWSRF projects. The water meter replacement project and the drinking water improvement project. The DFA has given them a D and F rating as of the most current fundable list. The reason behind the ratings are that the water meter replacement project doesn't address a public health issue and that we don't have current audited financials. We are exploring other options for completing some portions of these projects, such as,

Backup Power- we have a working generator capable of powering well 3 in the event of a loss of power. The Town has purchased a trailer, and we installed the generator on a trailer. We are currently soliciting bids to wire the generator into the well, as well as update our surge protection and our chlorinator at the site.

Redundant water source- We are soliciting a proposal from our engineer to drill a second redundant well on the same parcel as our current well 3. We are proposing to make them identical to help with replacement parts and supplies.

Water Rate Study- we are currently in the process of doing a water rate study to help fund some of the Towns much needed infrastructure projects and to fund a capital improvement plan.

Tank/Well Scada- we are exploring options to control the tank and well via a cellular controller.

Steel/AC pipe replacement- We are looking into including portions of main replacement into our water rate study, as well as other funding options such as a low interest loan from IBank. We are under pressure to replace these aged mains not only because they are past their useful lifespan, but because Caltrans is going to repave Hwy 3 through Town in 2031, with major upgrades to the sidewalk and pavement through Town. We want to try to avoid having them pave over old pipes, because the cost to replace them will skyrocket as soon as they put new asphalt and sidewalks over them.

We sent out a letter to a homeowner who needed a backflow installed on their service connections because of the potential for cross contamination. The backflow was installed according to the manual. The device was tested and approved. It was then cataloged in our system and the results sent to the SWRCB.

Parks

We took out the trash weekly from the parks. We started mowing all the parks weekly. We are getting ready to turn the water back on and repair any/all malfunctioning sprinklers. We removed a large section of fencing at the Big Ball Park as it had been struck and dragged by a vehicle. We filed a police report. The police were able to find the vehicle and person responsible.

I am unsure of the status of the insurance companies' payment to The Town for damage to the fence and signs. We changed the oil in the John Deere mower and updated our maintenance logs. We had the lights replaced at Scout Hall with new LED lights. These new lights will save the Town money by being more efficient, paying for themselves over their lifespan.

We removed a problem tree at Town Hall in anticipation of an active fire season in and around Town. We wanted to remind the public to keep their lots mowed to mitigate the effects of catastrophic wildfires.

Roads

We took out the trash weekly from the Towns trash cans. We located the Towns storm drains for all 811 requests. We are looking forward to the chip sealing and crack patching of Scott River Road this summer made possible by the RSTP grant that was secured last year for 50K. We had removed a hazard tree at the corner of Don St. and Hwy 3.

We changed the oil in the 2002 Ford Truck and updated our maintenance logs. We put the plow on and plowed snow in the April Fools day snow event.

ADMINISTRATION REPORT

MARCH 2025

ADMINISTRATOR

- STIP- Butte and Bower Project: The project was approved for construction. E&S sent out the Public Notice to Contractors – Invitation to Bid. Sealed proposals to be received no later than April 9, 2025 by 1pm after which all bids will be opened and read.

- Cowan Street: E&S has been working with public works on completing the engineering portion of this project. Funding for this project was initially going to be used with the Bulk Water revenue. However, I have reached out to the auditor for clarification and am still waiting to hear back. We are working on reconciling the sewer revenue account, as it was entered incorrectly by the previous clerk, to get a clear picture of what funds we have available in the sewer account to see if we can financially continue the project utilizing those funds. I will also be looking into other sources of funding to continue the project.

- Per Capita Grant: Some reimbursement has been completed but not yet received. Still going through invoices.

- CDBG: Continue to work on reconciling accounts. Began sending out monthly statements to loan holders.

- Museum/Ball Field: The insurance company has received all estimates regarding the cost of the repair. I spoke with Fred Yancy, and he will be sending the estimates for review and then will submit to the insurance company. The insurance company will then send a check to the town with less the $1,000 deductible and work will then be scheduled.

- Audit: I continue to reconcile the CDBG accounts, with 1 of the grants completed. Once both grants have been fully reconciled, they will be sent to the auditor for review. Send information to D. Wallace, pre-audit CPA working with auditor, when requested.

- eAR Report: Assisted Everett in completing the annual report by providing the financial aspect of the report. Report was submitted.

- Local Streets and Roads funding program: I will be attending a technical training session via CalSMART on April 10th relating to possible future projects.

- 2023/2024 Financial Transaction Report (FTR): The FTR was completed and submitted to the State Controller's Office.

- 2024 Single Audit Report: The Single Audit Report was completed and submitted to the State Controller's Office.

- 2024 Government Compensation in California (GCC) Report: I will be working on completing this report, which is due April 30, 2025, to the State Controller's Office. This is mandatory and is completed annually.

- CWSRF Quarterly reports: Submitted 2023 and 2024 quarterly reports.

- CalPERS: Initial packet was completed and sent to CalPERS for examination. Per the CalPERS representative, "*this process can take up to 8 months from the time CalPERS receives the agency's initial packet for the safety determinations. Once the safety determination, which takes up to 60 days, I will send the agency a pre-val packet. Once that is returned, I will then forward the valuation request to our actuarial office which they have 60 days to complete the valuation report, each valuation cost $900*". Once the process is complete, I will receive further information such as what the financial impact will be. After receiving that information, I will bring it to the council for further review before continuing the process.

Accounts Payable
Accounts Receivable
Payroll

Human Resources.

Our Customer Service Clerk, Cynthia Keno, has passed her probationary period and an evaluation was conducted. Cynthia's evaluation exceeded many of the requirements. Cynthia provides exceptional customer service. She is instrumental in keeping the office a place where the public enjoys coming to. She is a great asset to the Town and the community.

CLERK

Water Bills: Cynthia and I have been working on getting the water bills current. We have been making calls to citizens and sending out letters letting them know the rules for payments and payments plans. We also reiterated the fines and fees that are associated with non-payments and shut offs.

Dog Licenses: A letter was sent out to all citizens with the water bill reminding them about dog licenses and to provide rabies. I have also asked Public Works, Fire Department, and Animal Control/ Code Enforcement to keep an eye out for houses that have dogs, so we made put on a list for reminders to be sent out later this year if they still have not come into the office.

Bank Reconciliation: I have been going through all the transactions from June of 2024 and reconciling them to get correct numbers on the amount that we should have available for future projects. I am currently starting October and will hopefully be to 2025 by next month.

Fort Jones Town Council
Regular Meeting Minutes
March 10, 2025

CERTIFICATION OF POSTING AGENDA

I, Cynthia Keno, Customer Service Representative for the Town of Fort Jones, hereby certify that the agenda for the March 10, 2025 regular meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on March 7, 2025 by close of business.

I declare under the penalty of perjury that the forgoing is true and correct.

_____

Cynthia Keno, Customer Service Representative

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis at 7:00 p.m. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Paula Johnson, and Alex LaRiviere. Councilmember Mercedes Garcia was absent.

Staff present: Cherie Stephen – Town Administrator, Jessie Monday- Town Clerk, Everett Hullquist – Public Works, Chief Joseph Hess- Fire Department, Chief Joshua Short – Etna/Fort Jones Police Department, and Kelly York- Animal Control/ Code Enforcement

PLEDGE OF ALLEGIANCE: Led by Mayor DeAndreis

PUBLIC COMMENTS: No Comments

DISCUSSION / REPORTS / CORRESPONENCE; NON-ACTION ITEMS:

A. Police Department Monthly Report: Chief Short presenting. No report. The departments email has been down for a week and a half. Will get stats to the council at a later date. $10,000 worth of evictions and citations have been issued this month. Crime has gone down. Asking people to come on a ride along.

B. Fire Department Monthly Report: Chief Hess presenting. Report included. The state has put out a mandatory Fire Hazard Severity Zone Map that has to be adopted by the Town within 4 months of when the state announced. The Town also needs to publish the map for 30 days. Fire Department is replacing the medium rescue truck. It will be about $250,000-$300,000 to get it built.

C. Public Works Monthly Report: Public Works Hullquist presenting. Report included. Received a grant from the Clean Water State Revolving Fund Planning Grant for getting the plans and specs for replacing the sewer line throughout town. We then need to get a loan from IBank to replace the sewer line. Says our sewer is way out of compliance and this grant will help fix that.

D. Administration Monthly Report: Administrator Stephen presenting. Report included. Working on CDBG Grants and the financials for the Town.

E. Update on Essex's Spay/Neuter Clinic by Jaime Essex: Jaime presenting. Would like council to donate $5,000 to the clinic. $1,000 would go towards neutering strays, and the $4,000 would go towards coupons for citizens to pay for a portion of the cost for spay and neutering their domestic cat. Asked to be put on next months agenda.

CONSENT CALENDAR:

1. *Items listed on the consent calendar are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the council or the public.*

a.) Approval of Minutes: Approval of minutes with correction from Clerk Monday noted on 2/10 making firefighter to engine. Motion made by DeCausmaker, seconded by LaRiviere. All Ayes.

i. Regular Meeting February 10, 2025
ii. Special Meeting February 11, 2025
iii. Special Meeting February 19, 2025
iv. Special Meeting February 21, 2025

b.) Ratification of Disbursements: February 1 through 28, 2025
c.) Review Budget vs Actual July 1, 2024 through February

DISCUSSION / REPORTS: ACTION ITEMS:

1. Consideration of approval to sign and adopt a proclamation for Child Abuse Prevention Month in April, Week of the Young Child April 5th-11th, as well as Domestic Violence Awareness Month also in April. Packets given to each councilmember and Administrator Stephen. Approved. Motion made by Johnson, seconded by LaRiviere. All Ayes.
2. Review, discuss, and possible action to amend the Job Certification and Continuing Education Policy. Mayor DeAndreis thinks we need a wage table instead of this policy and would like to see an updated one at the next meeting. Administrator Stephen says we have a wage table but we are here to amend the policy. Most of the job descriptions need to be updated and so does the wage table and that will take time. Policy approved. Motion made by DeCausmaker, seconded by LaRiviere. All Ayes.
3. Consideration of approval and second reading of Ordinance adding Chapter 3.12 "Purchasing" to Establish Purchasing Procedures, Including Cooperative Purchasing, and Informal Bidding Procedures Pursuant to California Uniform Public Construction Cost Accounting (CUPCCA); Finding Exempt from CEQA; Resolution Electing To Adopt The Uniform Public Construction Cost Accounting Act (CUPCCA) Procedures. Attorney Jared amended the ordinance from the version presented last month with changes presented to him from staff and council. Approved was the amended ordinance, an urgency ordinance, and the resolution electing to adopt CUPCA procedures. First reading of the ordinance by title only. Motion made by DeCausmaker, seconded by Johnson. All Ayes.
4. Consideration of approval of SHN proposal to upgrade the Waste Water Treatment Facility. Administrator Stephen says there was suppose to be an agreement to get a piece of land from the Finley Farm. It says in this proposal that it had been completed but she has not seen any agreement. She will follow up but wanted to bring it to the attention of the Council. Approved. Motion made by LaRiviere, seconded by Johnson. All Ayes.
5. Consideration of approval of Fort Jones Fire Department Seasonal Firefighter Proposal for 2025. Chief Hess presenting. This is brought forward every year to the council to hire a seasonal employee. Hs been edited to slightly to match the rates of the economy. Approved. Motion made by Johnson, seconded by LaRiviere. All Ayes.
6. Consideration of approval of the Memorandum of Understanding regarding strike team pay/pay per call/pay per meeting. Chief Hess presenting. This agreement has the rates of pay from OES and Cal Fire. Approved. Motion made by Johnson, seconded by LaRiviere. All Ayes.

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT:

The meeting was adjourned at 9:46 p.m. The next regular town council meeting is scheduled to be held on April 14th, 2025, at 7:00 p.m.

Attest:

_____
Jessie Monday, Town Clerk

Approved:

_____
Madeleine DeAndreis, Mayor

Fort Jones Town Council
Special Meeting Minutes
February 7, 2025

CERTIFICATION OF POSTING AGENDA

I, Cherie Stephen, Town Administrator for the Town of Fort Jones, hereby certify that the agenda for the February 7, 2025 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on February 6, 2025 before 1:00 p.m.

I declare under the penalty of perjury that the forgoing is true and correct.

_____

Cherie Stephen, Town Administrator

CALL TO ORDER AND ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Madeleine DeAndreis at 1:00 p.m. In addition to the mayor, councilmembers present were Michelle DeCausmaker, Mercedes Garcia, and Alex LaRiviere. Paula Johnson was not present.

Staff present: Cherie Stephen – Town Administrator (in person) and Andrew Jared (legal counsel) by Zoom.

PLEDGE OF ALLEGIANCE: Led by Mayor DeAndreis

PUBLIC COMMENTS: None

ADJOURNED TO CLOSED SESSION: @ 1:05 p.m.

CLOSED SESSION:

1. Public employee dismissal per Government Code §54957 – Title: Town Clerk
2. Public employee appointment per Government Code §54957 – Title: Town Clerk
3. Conference with labor negotiator per Government Code §54957.6 – Unrepresented employee: Town Clerk.

RETURN TO OPEN SESSION: @ 2:19 p.m.

REPORT ON CLOSED SESSION:

Gave direction to staff.

TOWN ADMINISTRATOR COMMENTS: None

COUNCIL COMMENTS: None

ADJOURNMENT:

The meeting was adjourned at 2:20 p.m. The next regular town council meeting is scheduled to be held on February 10, 2025, at 7:00 p.m.

Attest:

_____
Cherie Stephen, Town Administrator

Approved:

_____
Madeleine DeAndreis, Mayor

P&L BUDGET VS ACTUAL	Jul '24 - Mar 25	Budget	$ Over Budget	% of Budget
Income				
1I - General Government Income				
4800 Housing Element				
4801 - 20-LEAP-15250 hcd	23,230.00			
Total 4800 Housing Element	23,230.00			
4099 - Property Taxes				
Slater Fire Prop Tax	0.00	342.00	-342.00	0.0%
4100 - Secured Current	68,709.58	61,423.29	7,286.29	111.86%
4101 - Unsecured Current	5,426.01	4,294.03	1,131.98	126.36%
4102 - Unsecured Delinquent	69.06	248.31	-179.25	27.81%
4106- Supp Int	0.00	22.00	-22.00	0.0%
4108- Supp Del	7.66	145.13	-137.47	5.28%
4507 - Homeowner Alloc	540.03	1,123.41	-583.38	48.07%
4508 - VLF Net	38,911.52	54,999.60	-16,088.08	70.75%
4512 - Off Highway Vehicle Tax	0.00	0.00	0.00	0.0%
4514- Unsec Interest	0.00	2.62	-2.62	0.0%
4516- Sup Current	269.56	1,661.89	-1,392.33	16.22%
4518 - CA Fish& Game PILT	81.40	0.00	81.40	100.0%
Total 4099 - Property Taxes	114,014.82	124,262.28	-10,247.46	91.75%
4111 - Sales Tax	274,244.81	198,513.26	75,731.55	138.15%
4214 - Land Use	0.00	100.00	-100.00	0.0%
4215e - Tax Allocation - Parks	0.00	0.00	0.00	0.0%
4216 - Franchises	10,527.31	7,720.14	2,807.17	136.36%
4218 - Business License	1,563.66	6,253.03	-4,689.37	25.01%
4300 - Vehicle Fines (County)	15.06			
4301- Fees Booking	0.00	0.00	0.00	0.0%
4302- Fees Collection Cost	-52.06	-18.23	-33.83	285.57%
4303 - Vehicle Fees	400.38	48.59	351.79	824.0%
4304-Fees Other	806.00			
4400 - Hall Rental	8,265.00	4,975.00	3,290.00	166.13%

4410 - Interest General Fund	0.00	17.38	-17.38	0.0%
4504 - Motor Vehicle in Lieu	0.00	0.00	0.00	0.0%
4730 - Miscellaneous	165.93	521.09	-355.16	31.84%
Transfer In - Admin	0.00	0.00	0.00	0.0%
Transfer Out - Tax Allocation	0.00	0.00	0.00	0.0%
1I - General Government Income - Other	260.00	0.00	260.00	100.0%
Total 1I - General Government Income	433,440.91	342,392.54	91,048.37	126.59%
2I - Public Safety Income				
2a - Law Enforcement				
4111- Growth Alloc	0.00	127.21	-127.21	0.0%
4112 - COPS Allocation	0.00	145,909.11	-145,909.11	0.0%
4115 - 17-18 Growth Allocation	0.00	0.00	0.00	0.0%
4116 - Prop172	0.00	3,741.26	-3,741.26	0.0%
4117 - Tax Allocation - Law Enf	339.31	0.00	339.31	100.0%
Animal Control				
4230 - Dog Licenses	285.00	280.00	5.00	101.79%
Animal Control - Other	600.00			
Total Animal Control	885.00	280.00	605.00	316.07%
Total 2a - Law Enforcement	1,224.31	150,057.58	-148,833.27	0.82%
2b - Fire Protection				
4760 - Donations	1,600.00			
4740 - Fire Dept.	2,471.87	12,852.01	-10,380.14	19.23%
4741 - Tax Allocation - Fire	0.00	0.00	0.00	0.0%
4750 - Strike Team Income	405,790.73	145,152.88	260,637.85	279.56%
Total 2b - Fire Protection	409,862.60	158,004.89	251,857.71	259.4%
Total 2I - Public Safety Income	411,086.91	308,062.47	103,024.44	133.44%
3I - Public Works Income				
3a - Streets Income				
4499 - Gas Tax 2103	5,294.21	4,445.48	848.73	119.09%
4500 - Gas Tax 2106	5,590.65	5,972.26	-381.61	93.61%
4501 - Gas Tax 2107	4,366.27	4,075.65	290.62	107.13%
4502 - Gas Tax 2107.5	1,000.00	1,000.00	0.00	100.0%

4503 - Gas Tax 2105	4,068.87	3,010.09	1,058.78	135.17%
4530 - Local Transportation	6,783.29	4,986.55	1,796.74	136.03%
4534-Prop 42 TCRF	0.00	0.00	0.00	0.0%
4538-Vehicle License Fee	3.88	711.21	-707.33	0.55%
4540 - Tax Allocation - Roads	12,981.38	0.00	12,981.38	100.0%
SB1	9,636.25	6,349.15	3,287.10	151.77%
3a - Streets Income - Other	0.00	1,127.61	-1,127.61	0.0%
Total 3a - Streets Income	49,724.80	31,678.00	18,046.80	156.97%
3b - Sewer Income				
4216 - FOG	200.00			
4210 - Tax Allocation - Sewer	240.00	0.00	240.00	100.0%
4212 - Sewer Revenue	101,190.74	97,192.10	3,998.64	104.11%
4213 - Connections & Fees	8,000.00	7,500.00	500.00	106.67%
4214 - Material Reimbursement	1,021.30			
3b - Sewer Income - Other	3,288.74	4,549.92	-1,261.18	72.28%
Total 3b - Sewer Income	113,940.78	109,242.02	4,698.76	104.3%
3c - Water Income				
4811 Service Charge	-25.00			
4880- Backflow Device Testing	1,375.00			
4810 - Water Revenue	91,834.83	115,855.32	-24,020.49	79.27%
4812 - Bulk Water Sales	716,636.20	380.00	716,256.20	188,588.47%
4815 - Tax Allocation - Water	2,241.56	0.00	2,241.56	100.0%
4820 - Water Interest	4.52	37.67	-33.15	12.0%
4830 - Water Connections	0.00	500.00	-500.00	0.0%
4840 - Gretchen Acres Assess	479.54	2,249.91	-1,770.37	21.31%
3c - Water Income - Other	1,346.15	6,457.64	-5,111.49	20.85%
Total 3c - Water Income	813,892.80	125,480.54	688,412.26	648.62%
Total 3I - Public Works Income	977,558.38	266,400.56	711,157.82	366.95%
5I - American Rescue Plan Act				
4915 - ARPA Income	0.00	83,712.28	-83,712.28	0.0%
Total 5I - American Rescue Plan Act	0.00	83,712.28	-83,712.28	0.0%
4900 - CBDG Interest				

MI Bank/LAIF Interest	0.00	103.66	-103.66	0.0%
4900 - CBDG Interest - Other	16,241.97	10,476.76	5,765.21	155.03%
Total 4900 - CBDG Interest	16,241.97	10,580.42	5,661.55	153.51%
4901 - SCORE Reimbursement	6,629.00	1,872.00	4,757.00	354.11%
4903 - Library Reimbursement	15,389.15	9,686.35	5,702.80	158.88%
4904 - SWRCB Reimbursemernt	0.00	15,220.00	-15,220.00	0.0%
4911 Coronavirus Relief Fund	0.00	-514.80	514.80	0.0%
4950-Housing Interest	0.00	515.02	-515.02	0.0%
6000 - Ball Park				
6001 - Donations	200.00			
6004 - Ball Park Rent	230.00			
Total 6000 - Ball Park	430.00			
Housing Interest	0.00	13,268.92	-13,268.92	0.0%
Total Income	1,860,776.32	1,051,195.76	809,580.56	177.02%
Gross Profit	1,860,776.32	1,051,195.76	809,580.56	177.02%
Expense				
1E- General Government Expense				
5800 Engineering	1,500.00			
5310-Retirement Fund	10,006.91	0.00	10,006.91	100.0%
Equipment Rental	3,121.53			
2285 - IT Services	22,467.16	11,961.09	10,506.07	187.84%
5100- Council/Election	7,000.83	1,036.59	5,964.24	675.37%
5110- Mayor Payroll	1,440.00	1,800.00	-360.00	80.0%
5120- Clerk Payroll	16,674.03	3,500.00	13,174.03	476.4%
5220- Supp\USPS	21,866.99	4,011.09	17,855.90	545.16%
5130- Treasurer Payroll	10,010.00			
5400 - Professional Fees				
5401 - Legal Fees	34,838.73	20,885.05	13,953.68	166.81%
5402 - Audit Fees	4,450.00	8,358.75	-3,908.75	53.24%
5403 - Consulting Fees	1,888.75	62,843.95	-60,955.20	3.01%
5404 - Engineering Fees - Annex	1,500.00	0.00	1,500.00	100.0%
5405 - Reimbursed Expenses	338.56	2,001.20	-1,662.64	16.92%

5400 - Professional Fees - Other	0.00	0.00	0.00	0.0%
Total 5400 - Professional Fees	43,016.04	94,088.95	-51,072.91	45.72%
5500- Planning				
5502 - City Promotion	0.00	4,501.63	-4,501.63	0.0%
5501 - Economic Development	47,777.25	3,333.36	44,443.89	1,433.31%
5500- Planning - Other	500.00	1,000.00	-500.00	50.0%
Total 5500- Planning	48,277.25	8,834.99	39,442.26	546.43%
5160- Library Payroll	11,315.00	7,447.00	3,868.00	151.94%
5140 - Admin Payroll	13,367.43	53,565.24	-40,197.81	24.96%
5600- Misc.	60.00	2,238.86	-2,178.86	2.68%
5700- Publication	0.00	0.00	0.00	0.0%
5705 - Dues and Subscriptions	4,344.00	1,261.00	3,083.00	344.49%
6205- Health Insurance	47,965.23	11,028.86	36,936.37	434.91%
6300- Insurance				
6204- Workers Compensation	40,157.00	4,763.60	35,393.40	843.0%
6303- Liability Insurance	0.00	2,666.73	-2,666.73	0.0%
6304 -Property Insurance	0.00	0.00	0.00	0.0%
6305 - Crime Incurance	0.00	21.44	-21.44	0.0%
6300- Insurance - Other	0.00	0.00	0.00	0.0%
Total 6300- Insurance	40,157.00	7,451.77	32,705.23	538.89%
6301- Insurance Expense	20,077.00	0.00	20,077.00	100.0%
6400- Property Tax	342.96	341.90	1.06	100.31%
6406- 98 Bank Charge	0.00	558.00	-558.00	0.0%
9150-City Hall Expenses				
1-012 - City Hall Power	3,938.13	3,718.10	220.03	105.92%
133000- City Hall water	0.00	267.91	-267.91	0.0%
2281- City Hall Phone	100.26	0.00	100.26	100.0%
6601-Library Expense	0.00	0.00	0.00	0.0%
9153- Emergency expenses	500.00			
9154 - Disposal 2 yd Bin	1,310.00	1,544.00	-234.00	84.85%
9155 - Equipment Finance	617.64	3,323.43	-2,705.79	18.58%
9150-City Hall Expenses - Other	66.05	563.85	-497.80	11.71%

Total 9150-City Hall Expenses	6,532.08	9,417.29	-2,885.21	69.36%
9152- Propane	7,461.79	11,775.09	-4,313.30	63.37%
1E- General Government Expense - Other	255.56	1,607.64	-1,352.08	15.9%
Total 1E- General Government Expense	337,258.79	231,925.36	105,333.43	145.42%
2E- Public Safety Expense				
2EA- Law Enforcement Expense				
7120 - Admin Allocation - Law E	0.00	0.00	0.00	0.0%
7125 - Law Enforcement Services	177,408.76	167,367.06	10,041.70	106.0%
7135- Police Maintenance	0.00	4,000.00	-4,000.00	0.0%
7145- Dispatch	0.00	5,125.00	-5,125.00	0.0%
7180 - Law Enforcement - Other	0.00	0.00	0.00	0.0%
7181 - Law Enforcement Phones	1,626.50	1,477.05	149.45	110.12%
Animal Control				
7930- Animal Control	0.00	0.00	0.00	0.0%
Total Animal Control	0.00	0.00	0.00	0.0%
2EA- Law Enforcement Expense - Other	0.00	33.68	-33.68	0.0%
Total 2EA- Law Enforcement Expense	179,035.26	178,002.79	1,032.47	100.58%
2EB- Fire Department Expense				
7561 - Retention and Recruitmen	255.50			
7560 - 50/50 Grant	5,916.22			
7515 - FD Sleeper Grocery	127.61	896.48	-768.87	14.24%
7532 - FF Training	110.00	1,399.00	-1,289.00	7.86%
Crime Insurance	0.00	39.84	-39.84	0.0%
7550 - Misc Expense _ Fire Dept	47,682.21	3,573.33	44,108.88	1,334.39%
6310- Property Insurance	0.00	552.46	-552.46	0.0%
7500 - Admin Allocation - Fire	0.00	0.00	0.00	0.0%
7505 - Liability Insurance	0.00	2,929.91	-2,929.91	0.0%
7506 - Work Comp Insurance	0.00	5,238.59	-5,238.59	0.0%
7507 - Auto Insurance	0.00	3,979.56	-3,979.56	0.0%
7510- Fire Dept Payroll	55,777.76	23,846.20	31,931.56	233.91%
7511- Firefighter Physicals	0.00	0.00	0.00	0.0%
7512 - Live Scan	0.00	0.00	0.00	0.0%

7513 - Calls & Meetings	10,986.00	8,856.62	2,129.38	124.04%
7520- Fire Dept Supl & Mtnce	50,154.84	45,129.56	5,025.28	111.14%
7525- Pub Safety Fuel & Oil				
7527- Gas Reimbursement	112.56			
7525- Pub Safety Fuel & Oil - Other	17,643.41	10,274.92	7,368.49	171.71%
Total 7525- Pub Safety Fuel & Oil	17,755.97	10,274.92	7,481.05	172.81%
7540- Fire Dept. Utilities				
1-001- Fire Dept. Power Bill	4,331.49	3,620.85	710.64	119.63%
2261- Fire Dept. Phone	1,226.56	3,400.31	-2,173.75	36.07%
2262 - Disposal	1,310.00	1,544.00	-234.00	84.85%
7541- Propane	10.00	524.21	-514.21	1.91%
7540- Fire Dept. Utilities - Other	3,311.41			
Total 7540- Fire Dept. Utilities	10,189.46	9,089.37	1,100.09	112.1%
2EB- Fire Department Expense - Other	7,724.21	81.00	7,643.21	9,536.06%
Total 2EB- Fire Department Expense	206,679.78	115,886.84	90,792.94	178.35%
2EC - Strike Team Expenses				
7514 Seasonal FF Payroll	48,104.00	24,900.00	23,204.00	193.19%
Crime Insurance	0.00	39.84	-39.84	0.0%
6311 - Property Insurance	0.00	552.46	-552.46	0.0%
7502 - Auto Insurance	0.00	3,979.56	-3,979.56	0.0%
7505b - Liability Insurance	0.00	2,929.62	-2,929.62	0.0%
7506b - Workers Comp Ins	0.00	5,238.59	-5,238.59	0.0%
7513 Fleet Maintenance - Strike	0.00	19,938.76	-19,938.76	0.0%
7515 - Strike Team Payroll	282,969.18	64,878.03	218,091.15	436.16%
7516 - Payroll Taxes				
7517 - FICA	0.00	0.00	0.00	0.0%
7518 - Medicare	0.00	0.00	0.00	0.0%
7519 - SUI	0.00	0.00	0.00	0.0%
Total 7516 - Payroll Taxes	0.00	0.00	0.00	0.0%
Total 2EC - Strike Team Expenses	331,073.18	122,456.86	208,616.32	270.36%
Total 2E- Public Safety Expense	716,788.22	416,346.49	300,441.73	172.16%
3E- Public Works Expense				

Bulk Water	4,776.15			
3EA- Streets				
8505 - Clothes Allowance	0.00	0.00	0.00	0.0%
Crime Insurance	0.00	4.41	-4.41	0.0%
1-000 - Street Lights				
02 HPSV Lights	443.95	436.76	7.19	101.65%
02 HPSV Metal Lights	286.09	206.65	79.44	138.44%
10 HPSV Wood Lights	2,885.70	2,706.06	179.64	106.64%
11 HPSV Lights	1,573.39	1,136.43	436.96	138.45%
72 HPSV Lights	12,806.65	9,118.34	3,688.31	140.45%
Total 1-000 - Street Lights	17,995.78	13,604.24	4,391.54	132.28%
6306- Property Insurance	0.00	0.00	0.00	0.0%
8110 - Admin Allocation - Stree	0.00	0.00	0.00	0.0%
8120- Street Mtnce/Utilities				
1-005 - Barn Power	2,620.66	1,585.42	1,035.24	165.3%
1-006 Barn Maintenance	0.00	786.62	-786.62	0.0%
1-007 - Phone Bill	880.38	770.95	109.43	114.19%
8121- Street Maintenance				
8128- Cowan St Consulting	1,204.00			
8126- LTC	0.00	0.00	0.00	0.0%
8127- STIP Project - Consulting	3,612.00	3,482.75	129.25	103.71%
8121- Street Maintenance - Other	4,803.72	1,261.47	3,542.25	380.8%
Total 8121- Street Maintenance	9,619.72	4,744.22	4,875.50	202.77%
8120- Street Mtnce/Utilities - Other	0.00	98.00	-98.00	0.0%
Total 8120- Street Mtnce/Utilities	13,120.76	7,985.21	5,135.55	164.31%
8130- Equipment Maintenance				
8131- Fuel & Oil	120.79	0.00	120.79	100.0%
8132- Repairs	1,851.07	0.00	1,851.07	100.0%
8133- Parts & Supplies	173.19	4,304.81	-4,131.62	4.02%
8134- Equipment Purchases	27.92			
8135- Roads	0.00	0.00	0.00	0.0%
Total 8130- Equipment Maintenance	2,172.97	4,304.81	-2,131.84	50.48%

8136 -Auto Insurance	0.00	0.00	0.00	0.0%
8137- Mobile Equip	0.00	110.04	-110.04	0.0%
8199- Road Payroll	12,078.27	12,924.50	-846.23	93.45%
8200- Major Street Const.				
8240 - SB1	58,963.00			
8245 - STIP	344.00	0.00	344.00	100.0%
8200- Major Street Const. - Other	0.00	1,431.75	-1,431.75	0.0%
Total 8200- Major Street Const.	59,307.00	1,431.75	57,875.25	4,142.27%
8250 - Street Engineering	0.00	0.00	0.00	0.0%
8509 - Liability Insurance	0.00	313.30	-313.30	0.0%
8511 - Work Comp Insurance	0.00	570.88	-570.88	0.0%
3EA- Streets - Other	2,512.72	0.00	2,512.72	100.0%
Total 3EA- Streets	107,187.50	41,249.14	65,938.36	259.85%
3E- Public Works Expense - Other	7,247.85			
Total 3E- Public Works Expense	119,211.50	41,249.14	77,962.36	289.0%
3EB- Sewer Expense				
8523 - WWTP	1,642.50			
8545 - Clothes Allowance	0.00	0.00	0.00	0.0%
Crime Insurance	0.00	3.41	-3.41	0.0%
6308-Property Insurance	0.00	732.14	-732.14	0.0%
8505 - Admin Allocation - Sewe	0.00	0.00	0.00	0.0%
8510- Sewer Payroll	13,653.18	7,742.50	5,910.68	176.34%
8520- Sewer Expenses				
1-015 - Sewer Power bill	486.79	275.13	211.66	176.93%
1-019 bbp sewer	185.96	145.47	40.49	127.83%
8521- Sewer Rep & Mtnce				
8524- Cowan Street	4,251.00			
8525- Emergency Sewer	1,388.85			
8521- Sewer Rep & Mtnce - Other	3,628.01	1,017.09	2,610.92	356.71%
Total 8521- Sewer Rep & Mtnce	9,267.86	1,017.09	8,250.77	911.21%
8527 Fuel-Oil	0.00	0.00	0.00	0.0%
8553- Auro Insurance	0.00	469.45	-469.45	0.0%

8520- Sewer Expenses - Other	0.00	0.00	0.00	0.0%
Total 8520- Sewer Expenses	9,940.61	1,907.14	8,033.47	521.23%
8522 - Waste Water Monitoring	4,681.21	8,377.24	-3,696.03	55.88%
8530- Sewer Supplies	5,699.18	34.67	5,664.51	16,438.36%
8535-Office	0.00	375.00	-375.00	0.0%
8540- State Fees	32,150.00	28,140.00	4,010.00	114.25%
8549- Mobile Equip.	0.00	110.04	-110.04	0.0%
8550 - Liability Insurance	0.00	417.48	-417.48	0.0%
8551 - Work Comp Insurance	0.00	761.12	-761.12	0.0%
8552 - Training	169.00	280.00	-111.00	60.36%
Sewer Testing	900.57	304.51	596.06	295.74%
3EB- Sewer Expense - Other	26.25			
Total 3EB- Sewer Expense	68,862.50	49,185.25	19,677.25	140.01%
3EC- Water Expense				
8618 - Clothes Allowance	0.00	0.00	0.00	0.0%
Crime Insurance	0.00	3.41	-3.41	0.0%
6307-Property Insurance	0.00	2,570.95	-2,570.95	0.0%
8605 - Allocate Admin - Water	0.00	0.00	0.00	0.0%
8609- Water Training	207.71	3,255.00	-3,047.29	6.38%
8610- Water Parts & Supplies	1,222.23	3,781.95	-2,559.72	32.32%
8612- Water Office & Postage	158.52	4,156.27	-3,997.75	3.81%
8615- Water Payroll	64,046.71	46,021.75	18,024.96	139.17%
8620- Water Repairs & Mtnce	20,572.93	22,307.57	-1,734.64	92.22%
8623- Mobile Equip.	3,698.63	110.04	3,588.59	3,361.17%
8624 - Auto Insurance	0.00	469.45	-469.45	0.0%
8625- Water Liability Ins	0.00	521.87	-521.87	0.0%
8626 - Work Comp	0.00	951.27	-951.27	0.0%
8627 - Fuel-Oil	3,793.03	4,107.81	-314.78	92.34%
8630- Water Fees & Testing	11,485.56	3,935.07	7,550.49	291.88%
8640- Water Utilities				
1-000 - Water Power				
New Pump	14,756.81	10,869.23	3,887.58	135.77%

Old pump	768.40	576.31	192.09	133.33%
Total 1-000 - Water Power	15,525.21	11,445.54	4,079.67	135.64%
1-001 - Water Phones				
468-2598	2,409.17	2,020.30	388.87	119.25%
468-5864	0.00	638.93	-638.93	0.0%
Cell	952.59	1,119.79	-167.20	85.07%
1-001 - Water Phones - Other	0.00			
Total 1-001 - Water Phones	3,361.76	3,779.02	-417.26	88.96%
8640- Water Utilities - Other	2,470.80			
Total 8640- Water Utilities	21,357.77	15,224.56	6,133.21	140.29%
8650- Water Engineering	0.00	28,442.50	-28,442.50	0.0%
8660- Water Interest				
8632 - Revenue Bond Interest	0.00	5,527.50	-5,527.50	0.0%
Total 8660- Water Interest	0.00	5,527.50	-5,527.50	0.0%
3EC- Water Expense - Other	0.00	4,232.70	-4,232.70	0.0%
Total 3EC- Water Expense	126,543.09	145,619.67	-19,076.58	86.9%
3EG -8690 -Water Planning Grant	0.00	592.50	-592.50	0.0%
4E- Parks & Recreation Expense				
9151- City Hall Maintenance	55.14	16,075.06	-16,019.92	0.34%
9115 - Clothes Allowance	0.00	0.00	0.00	0.0%
Crime Insurance	0.00	3.41	-3.41	0.0%
9116 - Janitorial Payroll	15,964.37	5,523.30	10,441.07	289.04%
02 Admin Allocation - Parks	0.00	0.00	0.00	0.0%
03 Parks & Recreation Grants				
2020 Per Capita - Scout Hall	322.52	11,654.12	-11,331.60	2.77%
2020 Per Capita - LLP				
Improvements	0.00	28,137.72	-28,137.72	0.0%
LLP Project Payroll	0.00	4,663.50	-4,663.50	0.0%
2020 Per Capita - LLP - Other	0.00	2,979.00	-2,979.00	0.0%
Total 2020 Per Capita - LLP	0.00	35,780.22	-35,780.22	0.0%
03 Parks & Recreation Grants - Other	36.07			
Total 03 Parks & Recreation Grants	358.59	47,434.34	-47,075.75	0.76%

6305- Property Ins Parks				
9104- Mobile Equip.	0.00	110.04	-110.04	0.0%
6305- Property Ins Parks - Other	0.00	2,939.91	-2,939.91	0.0%
Total 6305- Property Ins Parks	0.00	3,049.95	-3,049.95	0.0%
9105- Auto Insurance	0.00	469.45	-469.45	0.0%
9106 - Work Comp Parks	0.00	1,522.01	-1,522.01	0.0%
9107 - Liability Ins Parks	0.00	835.19	-835.19	0.0%
9108 - L.L. Park	0.00	4,632.95	-4,632.95	0.0%
9109- Parks Payroll	15,300.33	11,206.00	4,094.33	136.54%
9110 - Park Expense	0.00	0.00	0.00	0.0%
9130- Ball Park Expenses				
1-002 - LLP Snack	481.88	313.51	168.37	153.71%
1-013 - BBP lights	2,290.73	1,489.69	801.04	153.77%
1-014 - LLP lights	255.91	149.76	106.15	170.88%
1-017 - BBP pump	201.66	164.20	37.46	122.81%
9131- Maintenance & Supplies	0.00	3,284.52	-3,284.52	0.0%
9130- Ball Park Expenses - Other	0.00	0.00	0.00	0.0%
Total 9130- Ball Park Expenses	3,230.18	5,401.68	-2,171.50	59.8%
9140- Scout Hall Expenses				
1-006 - Scout Hall Power	1,334.90	720.01	614.89	185.4%
9141- Scout Hall Repairs	0.00	3,971.04	-3,971.04	0.0%
Total 9140- Scout Hall Expenses	1,334.90	4,691.05	-3,356.15	28.46%
9160- Museum Expenses				
1-004 - Museum Electricity	847.47	659.55	187.92	128.49%
1-XXX - Museum Monitor Fuel	885.72	4,959.67	-4,073.95	17.86%
5568- Museum Phone	881.55	771.92	109.63	114.2%
9161- Museum Maintenance	200.82			
Total 9160- Museum Expenses	2,815.56	6,391.14	-3,575.58	44.05%
4E- Parks & Recreation Expense - Other	942.56	648.29	294.27	145.39%
Total 4E- Parks & Recreation Expense	40,001.63	107,883.82	-67,882.19	37.08%
4EF - Sewer Grant	0.00	19,107.05	-19,107.05	0.0%
5E - American Rescue Plan				

6.1 - Government Expense	0.00	48,338.83	-48,338.83	0.0%
Total 5E - American Rescue Plan	0.00	48,338.83	-48,338.83	0.0%
6504- Payroll Taxes				
Federal Unemployment	3,154.50	1,270.02	1,884.48	248.38%
6506- FICA	42,294.39	20,495.28	21,799.11	206.36%
6508- Medicare	9,891.43	4,793.25	5,098.18	206.36%
6512- SUI	11,833.57	7,532.34	4,301.23	157.1%
6516 - ETT	0.00	0.00	0.00	0.0%
6504- Payroll Taxes - Other	2,020.27	559.98	1,460.29	360.78%
Total 6504- Payroll Taxes	69,194.16	34,650.87	34,543.29	199.69%
6600- Medical Insurance				
6603- Medical Ins Reimb	525.60			
Total 6600- Medical Insurance	525.60			
9700- CBDG Const Housing				
Gen Adm & Program Delivery				
9710 - Property Tax	934.08			
Gen Adm & Program Delivery - Other	0.00	7,039.40	-7,039.40	0.0%
Total Gen Adm & Program Delivery	934.08	7,039.40	-6,105.32	13.27%
Housing Loans				
[redacted]	0.00	897.86	-897.86	0.0%
Total Housing Loans	0.00	897.86	-897.86	0.0%
Total 9700- CBDG Const Housing	934.08	7,937.26	-7,003.18	11.77%
Payroll Expenses	108,099.71	-248.52	108,348.23	-43,497.39%
Reconciliation Discrepancies	0.00	-457.00	457.00	0.0%
Total Expense	1,587,419.28	1,102,130.72	485,288.56	144.03%
Net Income	273,357.04	-50,934.96	324,292.00	-536.68%

Town of Fort Jones
Payroll Summary
March 2025

	Hours	Rate	Mar 25
Employee Wages, Taxes and Adjustments			
Gross Pay			
City Council Member Stipend	3		300.00
Retention Recruitment Officer	2		5,280.00
Salary (Administrator)	2		9,083.08
Salary (Fire Chief)	2		5,412.00
Salary (Mayor)	1		180.00
Clerk Payroll	185.5	25.00	3,996.60
Fire Hall Seasonal			0.00
Firefighter Rate		16.00	0.00
Holiday - Janitorial		18.71	0.00
Janitorial Payroll	83	18.71	1,552.93
Library Payroll	64	20.00	1,368.00
On-call PW	502	2.00	1,004.00
Overtime- Water	4	37.50	150.00
Overtime-Roads		40.76	0.00
Overtime-Sewer		40.76	0.00
Overtime - Admin	2.75	37.50	103.13
Overtime - Parks/Rec		40.76	0.00
Parks Payroll	31	27.17	786.83
Road Payroll	66	27.17	1,571.46
Sewer Payroll	101	27.17	2,568.61
Sick Pay - Fire		32.00	0.00
Sick Pay - Janitorial		18.71	0.00
Sick Pay - Water	4	27.17	108.68
Vacation - Fire		32.00	0.00
Vacation - Janitorial		18.71	0.00
Vacation - Water	16	27.17	434.72
Water Payroll	212.5	25.00	4,810.65
Total Gross Pay	1,281.75		38,710.69
Deductions from Gross Pay			
2520- Med Ins Employee			-835.60
Total Deductions from Gross Pay			-835.60
Adjusted Gross Pay	1,281.75		37,875.09
Taxes Withheld			
Federal Withholding			-3,065.00
Medicare Employee			-561.31
Social Security Employee			-2,400.05
CA - Withholding			-975.17

Town of Fort Jones
Payroll Summary
March 2025

	Hours	Rate	Mar 25
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-7,001.53
Net Pay	1,281.75		30,873.56
Employer Taxes and Contributions			
Federal Unemployment			51.47
Medicare Company			561.31
Social Security Company			2,400.05
CA - Unemployment Company			525.59
CA - Employee Training Tax			0.00
Total Employer Taxes and Contributions			3,538.42

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
A1 Drains					**0.00**
	Bill	03/05/2025	1428	650.00	650.00
	Bill Pmt -Check	03/05/2025	27786	-650.00	0.00
Total A1 Drains				0.00	0.00
ALLSTAR Fire Equipment Inc.					**0.00**
	Bill	03/12/2025	262415	1,429.61	1,429.61
	Bill Pmt -Check	03/12/2025	27813	-1,429.61	0.00
Total ALLSTAR Fire Equipment Inc.				0.00	0.00
Amped Electric					**0.00**
	Bill	03/25/2025	29,31	5,098.67	5,098.67
	Bill Pmt -Check	03/25/2025	27848	-5,098.67	0.00
Total Amped Electric				0.00	0.00
AT&T					**0.00**
	Bill	03/20/2025	03102025	432.07	432.07
	Bill Pmt -Check	03/20/2025	27831	-432.07	0.00
Total AT&T				0.00	0.00
Breanna Buker					**0.00**
	Bill	03/12/2025	Conf 115293825	255.50	255.50
	Bill Pmt -Check	03/12/2025	27814	-255.50	0.00
Total Breanna Buker				0.00	0.00
Charles W. Pillon					**0.00**
	Bill	03/12/2025	4719	4,000.00	4,000.00
	Bill Pmt -Check	03/12/2025	27815	-4,000.00	0.00
Total Charles W. Pillon				0.00	0.00
City of Medford Finance Department					**0.00**
	Bill	03/12/2025	IN044755	120.79	120.79
	Bill Pmt -Check	03/12/2025	27816	-120.79	0.00
Total City of Medford Finance Department				0.00	0.00
Colantuono, Highsmith & Whatley, PC					**0.00**
	Bill	03/20/2025	64379,64567,64569	7,374.50	7,374.50
	Bill Pmt -Check	03/20/2025	27832	-7,374.50	0.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
	Bill	03/25/2025	63240	816.00	816.00
	Bill Pmt -Check	03/25/2025	27849	-816.00	0.00
Total Colantuono, Highsmith & Whatley, PC				0.00	0.00
Cross Connections Mobile Communications					**0.00**
	Bill	03/05/2025	2025-2-21 FJFD	18,225.15	18,225.15
	Bill Pmt -Check	03/05/2025	27787	-18,225.15	0.00
Total Cross Connections Mobile Communications				0.00	0.00
Dell					**0.00**
Total Dell					0.00
E&S Engineers and Surveyors					**0.00**
	Bill	03/05/2025	4911	1,204.00	1,204.00
	Bill	03/05/2025	4898	500.00	1,704.00
	Bill Pmt -Check	03/05/2025	27788	-1,204.00	500.00
	Bill Pmt -Check	03/05/2025	27796	-500.00	0.00
Total E&S Engineers and Surveyors				0.00	0.00
Fort Jones Ace Hardware					**0.00**
	Bill	03/12/2025	12791	18.22	18.22
	Bill Pmt -Check	03/12/2025	27817	-18.22	0.00
	Bill	03/25/2025	March 25	264.80	264.80
	Bill Pmt -Check	03/25/2025	27850	-264.80	0.00
Total Fort Jones Ace Hardware				0.00	0.00
Fort Jones Lumber					**0.00**
	Bill	03/12/2025	Feb 2025	286.30	286.30
	Bill Pmt -Check	03/12/2025	27818	-286.30	0.00
Total Fort Jones Lumber				0.00	0.00
Glade Stebbins*					**0.00**
	Bill	03/20/2025	EMS2025	110.00	110.00
	Bill Pmt -Check	03/20/2025	27836	-110.00	0.00
Total Glade Stebbins*				0.00	0.00
Golden State Risk Management Authority					**0.00**
	Bill	03/12/2025	EB-002532	4,682.00	4,682.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
	Bill Pmt -Check	03/12/2025	27819	-4,682.00	0.00
	Bill	03/25/2025	3807, 3882, 2456	5,183.23	5,183.23
	Bill Pmt -Check	03/25/2025	27851	-5,183.23	0.00
Total Golden State Risk Management Authority				0.00	0.00
Internal Revenue Service					**0.00**
	Bill	03/05/2025	Dec 2024 940	2,020.27	2,020.27
	Bill Pmt -Check	03/05/2025	27789	-2,020.27	0.00
Total Internal Revenue Service				0.00	0.00
Kevin Hullquist					**0.00**
	Bill	03/05/2025	Feb 2025	279.20	279.20
	Bill Pmt -Check	03/05/2025	27790	-279.20	0.00
Total Kevin Hullquist				0.00	0.00
Layton Tree Service					**0.00**
	Bill	03/20/2025	286	2,100.00	2,100.00
	Bill Pmt -Check	03/20/2025	27833	-2,100.00	0.00
Total Layton Tree Service				0.00	0.00
Life Assist					**0.00**
	Bill	03/12/2025	1550668	266.28	266.28
	Bill Pmt -Check	03/12/2025	27828	-266.28	0.00
Total Life Assist				0.00	0.00
MuniBilling					**0.00**
	Bill	03/12/2025	10895	529.80	529.80
	Bill Pmt -Check	03/12/2025	27829	-529.80	0.00
	Bill	03/25/2025	Q2 2025	1,941.00	1,941.00
	Bill Pmt -Check	03/25/2025	27852	-1,941.00	0.00
Total MuniBilling				0.00	0.00
PACE Labs					**0.00**
	Bill	03/12/2025	252801870	296.20	296.20
	Bill Pmt -Check	03/12/2025	27827	-296.20	0.00
	Bill	03/20/2025	252801995	409.00	409.00
	Bill Pmt -Check	03/20/2025	27834	-409.00	0.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
	Bill	03/25/2025	Invoice 252801609	170.00	170.00
	Bill Pmt -Check	03/25/2025	27853	-170.00	0.00
Total PACE Labs				0.00	0.00
Pacific Power					**0.00**
	Bill	03/05/2025	February 2025	6,392.51	6,392.51
	Bill Pmt -Check	03/05/2025	27791	-6,392.51	0.00
Total Pacific Power				0.00	0.00
PlaceWorks					**0.00**
	Bill	03/12/2025	January 2025	3,553.50	3,553.50
	Bill Pmt -Check	03/12/2025	27830	-3,553.50	0.00
	Bill	03/25/2025	TFJ-02.0-1	550.00	550.00
	Bill Pmt -Check	03/25/2025	27854	-550.00	0.00
Total PlaceWorks				0.00	0.00
Quadient					**0.00**
	Bill	03/25/2025	Q1782035	154.41	154.41
	Bill Pmt -Check	03/25/2025	27855	-154.41	0.00
Total Quadient				0.00	0.00
Ray's Market					**0.00**
	Bill	03/25/2025	1800292, 373, 330	71.02	71.02
	Bill Pmt -Check	03/25/2025	27856	-71.02	0.00
Total Ray's Market				0.00	0.00
Scott River Pump					**0.00**
	Bill	03/05/2025	25-61063	450.00	450.00
	Bill Pmt -Check	03/05/2025	27792	-450.00	0.00
Total Scott River Pump				0.00	0.00
Scott Valley Auto Parts					**0.00**
	Bill	03/05/2025	399558/399361	78.77	78.77
	Bill Pmt -Check	03/05/2025	27793	-78.77	0.00
Total Scott Valley Auto Parts				0.00	0.00
Scott Valley Disposal					**0.00**
	Bill	03/12/2025	Feb 2025	330.00	330.00

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
	Bill Pmt -Check	03/12/2025	27820	-330.00	0.00
Total Scott Valley Disposal				0.00	0.00
Scott Valley Respiratory Home Care					**0.00**
	Bill	03/12/2025	Order 41004	60.00	60.00
	Bill Pmt -Check	03/12/2025	27821	-60.00	0.00
Total Scott Valley Respiratory Home Care				0.00	0.00
SHN Consulting Engineers & Geologists					**0.00**
	Bill	03/20/2025	124745	950.00	950.00
	Bill Pmt -Check	03/20/2025	27835	-950.00	0.00
Total SHN Consulting Engineers & Geologists				0.00	0.00
Siskiyou County Economic Council					**1,000.00**
	Bill	03/05/2025	March 25	500.00	1,500.00
	Bill Pmt -Check	03/05/2025	27794	-500.00	1,000.00
Total Siskiyou County Economic Council				0.00	1,000.00
Siskiyou Telephone					**0.00**
	Bill	03/12/2025	February 2025	739.52	739.52
	Bill Pmt -Check	03/12/2025	27822	-739.52	0.00
Total Siskiyou Telephone				0.00	0.00
Stifel					**0.00**
	Bill	03/12/2025	PPE 030825	449.01	449.01
	Bill Pmt -Check	03/12/2025	27823	-449.01	0.00
	Bill	03/25/2025	PPE 032225	449.01	449.01
	Bill Pmt -Check	03/25/2025	27859	-449.01	0.00
Total Stifel				0.00	0.00
Suburban Propane					**0.00**
	Bill	03/12/2025	16380209931	1,390.87	1,390.87
	Bill Pmt -Check	03/12/2025	27824	-1,390.87	0.00
	Bill	03/25/2025	72388	10.00	10.00
	Bill Pmt -Check	03/25/2025	27857	-10.00	0.00
Total Suburban Propane				0.00	0.00
Ubeo West LLC					**0.00**

Town of Fort Jones
Vendor Balance Detail
As of March 31, 2025

	Type	Date	Num	Amount	Balance
	Bill	03/05/2025	549946895	243.46	243.46
	Bill Pmt -Check	03/05/2025	27795	-243.46	0.00
Total Ubeo West LLC				0.00	0.00
USA Bluebook					**0.00**
	Bill	03/12/2025	00637119	264.86	264.86
	Bill Pmt -Check	03/12/2025	27825	-264.86	0.00
Total USA Bluebook				0.00	0.00
Valley Pacific Petroleum Services					**0.00**
	Bill	03/12/2025	CL25-852269	866.32	866.32
	Bill Pmt -Check	03/12/2025	27826	-866.32	0.00
	Bill	03/25/2025	CL 25-859919	461.23	461.23
	Bill Pmt -Check	03/25/2025	27858	-461.23	0.00
Total Valley Pacific Petroleum Services				0.00	0.00

BALANCE SHEET	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
02-028700	357,060.39
02-810025 - GF	674,423.69
02-810116 - WRF	462,192.55
02-810141	658,494.91
02-810189	939,681.49
1801-CBDG	1,275.23
92 810153	-28,850.38
LAIF 98-47-310	
Fire Reserves	-200.00
LAIF 98-47-310 - Other	-13,991.00
Total LAIF 98-47-310	-14,191.00
Total Checking/Savings	3,050,086.88
Accounts Receivable	
1200 - Account Receivable	13,099.99
1201 - W Water Acct Receivable	70,921.78
1201 WW Sewer Acct Receivable	22,714.76
Total Accounts Receivable	106,736.53
Other Current Assets	
Payroll Service Customer Asset	-2,609.42
Total Other Current Assets	-2,609.42
Total Current Assets	3,154,213.99
Fixed Assets	
1720 - Utility Plant & Equip	2,390,432.58
1723 - Fire	310,457.81
1724 - Parks and Rec	425,454.00
1725 - Public Works	110,327.10
1726 - Streets and Roads	1,890,938.00
1777 - Accumulated Depreciation	-2,517,541.00
1900 - Town Buildings & Equip.	826,776.26
Total Fixed Assets	3,436,844.75
Other Assets	
1810 B CDBG Loans RLF	
Total 1810 B CDBG Loans RLF	923,477.53
1915 - Public Safety Reserve	49,000.00
CDBG Loans 89-92	
Total CDBG Loans 89-92	829,173.26
Total Other Assets	1,801,650.79
TOTAL ASSETS	8,392,709.53
LIABILITIES & EQUITY	
Liabilities	

Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	19,692.00
Total Accounts Payable	19,692.00
Other Current Liabilities	
2102 - Payroll Liabilities	
2100 - SUICA	
2110 - CompanyCA	9,291.75
Total 2100 - SUICA	9,291.75
2104 - Federal Withholding	
Federal Unemployment	224.57
2104 - Federal Withholding - Other	2,632.47
Total 2104 - Federal Withholding	2,857.04
2106 - State Withholding CA	9,457.91
2108 - FICA	
2112 - Employee	3,544.41
2118 - Company	3,916.40
Total 2108 - FICA	7,460.81
2114 - Medicare	
2116 - Employee	8,935.98
2120 - Company	4,565.71
Total 2114 - Medicare	13,501.69
2122 - Retirement	
Company	-33.76
2122 - Retirement - Other	6,342.36
Total 2122 - Retirement	6,308.60
2400 - Retirement Withheld	-1,011.71
2500 - Medical Insurance	
2510 - Company	51,115.73
2520 - Employee	-88,885.69
2500 - Medical Insurance - Other	6,962.46
Total 2500 - Medical Insurance	-30,807.50
2102 - Payroll Liabilities - Other	-22,914.53
Total 2102 - Payroll Liabilities	-5,855.94
2805 - Curent Portion of Bond	13,000.00
CDBG Impound Accounts	
Total CDBG Impound Accounts	10,588.86
Direct Deposit Liabilities	-7,828.44
Employee Training Tax	7,018.72
None	-3,462.93
Total Other Current Liabilities	13,460.27
Total Current Liabilities	33,152.27
Long Term Liabilities	
2700 - Refundable Water Deposit	-550.90

2800 - Water Bond Payable	165,317.50
Total Long Term Liabilities	164,766.60
Total Liabilities	197,918.87
Equity	
3000 - Opening Bal Equity	-263,470.45
3900 - Retained Earnings	8,151,405.16
Net Income	306,855.95
Total Equity	8,194,790.66
TOTAL LIABILITIES & EQUITY	8,392,709.53

The Town of Fort Jones

To: **Fort Jones Town Council**
Meeting Date: **March 14, 2025**
From: **Town Clerk- Jessie Monday**
Subject: **Consideration of approval for donation of a 40-yard refuse dumpster for Annual Fort Jones Cleanup Day put together by the Fort Jones Lions Club.**

Background:

The Fort Jones Lions Club have put on an event called "Fort Jones Clean Up Day" to clean up the trash in Fort Jones for at least the last 5 years.

The Lions Club rents a 40-yard refuse dumpster and two 20-yard metal dumpsters for the citizens of Fort Jones to throw their household trash in for free. They will be holding this event at the Fort Jones Towers where it has been in previous years. The event will be May 10th, from 8 am to noon.

In the past, the Town has rented one 40-yard dumpster along with the dumpsters the Lions are providing. Scott Valley Disposal rental fee for a 40-yard dumpster is $1200.00. This includes drop off and pick up of the dumpster along with the disposal fee for the 9 yards of trash the dumpster holds. The Lions will be providing insurance to the Town and will be there to help the citizens throughout the whole event. Attached is a list of the materials that may not be thrown away in these dumpsters, but some may be taken to the dump for a fee that the dump requires. The Fort Jones Lions will get prices for these items and if the fee is paid will haul them to the dump for citizens if need be.

Recommendation:

The Town Administrator recommends that the Town Council donate the dumpster to the Fort Jones Clean Up Day.

Attachments:

Attachment 1: Letter from Fort Jones Lions

~~Attachment 2: List of materials that cannot be thrown away in dumpsters~~

Attachment 1

Fort Jones Lions

PO Box 432

Fort Jones, CA 96032

March 19, 2025

Mayor and Council Members

The Town of Fort Jones

PO Box 40

Fort Jones, CA 96032

Dear Mayor and Council members,

This letter is to confirm the commitment of Fort Jones Lions to facilitate the annual Town of Fort Jones Cleanup Day on May 10, 2025, from 8:00 am until 12 noon. The location is expected to be at the Fort Jones "Towers" as it has been in the immediate past years.

Fort Jones Lions agree to share the financial cost of the event with the Town of Fort Jones in the same proportion as prior years' events. The Lions will provide labor. We will pay for one 40 yard refuse dumpster and two 20 yard metal dumpsters. The Town of Fort Jones will accept financial liability for one 40 yard refuse dumpster. Lions will also provide verification of liability insurance coverage.

Please add this item to the agenda for the next business meeting of the Council for approval. Fort Jones Lions will proceed with the event upon verification of acceptance of the terms of this agreement.

Respectfully,

Linda Hammer

Linda Hammer

President, Fort Jones Lions.

The Town of Fort Jones

To: **Fort Jones Town Council**
Meeting Date: **March 14, 2025**
From: **Town Clerk- Jessie Monday**
Subject: **Consideration of approval for a donation to 2025 Glow Fest put together by Northern California Resource Center.**

Background:

Prior to COVID the Resource Center had six annual film festivals in which the Town of Fort Jones had previously been a sponsor. The previous six events were called the "FLIXXFEST", but with the continuation of the annual festival, this coming June, the Resource Center improved and re-branded the event to be "GlowFest". It has grown to be a very popular event and have attendees from all over California and the United States, plus film makers who have come to love visiting our wonderful community. The Resource Center have always considered this to be a Scott Valley community event and would welcome the Town of Fort Jones continue to be part of this great event.

Recommendation:

The Town Administrator recommends that the Town Council look over the attached packet and decide an amount to donate. The Town can afford to donate as much as $1000.

Glow Fest

FILM · MUSIC · FRIENDS · 2025

INTRODUCING GLOWFEST



JUNE 19 - 22, 2025

PRODUCED BY

NORTHERN CALIFORNIA RESOURCE CENTER

CONTACT

PO BOX 342, FORT JONES, CA 96032

530-468-2888 - INFO@GLOWFEST.ORG - GLOWFEST.ORG

TITLE SPONSOR $5,000

- EXCLUSIVE TITLE SPONSOR OF GLOWFEST
- FULL PAGE, COLOR AD IN PROGRAM & WEB SITE SLIDER
- SIGNAGE AT GLOWFEST
- TWENTY (20) ALL FEST PASSES
- PRESENTATION OPPORTUNITY
- ACCESS TO VIP LOUNGE
- MEET & GREET OPPORTUNITIES
- LOGO ON SCREEN

EVENT SPONSOR $3,000

- EXCLUSIVE EVENT-DAY SPONSOR
- PROMINENT AD IN THE PROGRAM
- SIGNAGE AT GLOWFEST
- TWELVE (12) ALL FEST PASSES
- ACCESS TO VIP LOUNGE
- MEET & GREET OPPORTUNITIES
- LOGO ON SCREEN

PARTNER $1,500

- PROMINENT AD IN THE PROGRAM
- SIGNAGE AT GLOWFEST
- EIGHT (8) ALL FEST PASSES
- ACCESS TO VIP LOUNGE
- MEET & GREET OPPORTUNITIES
- LOGO ON SCREEN



SUPPORTER $1,000

- PROMINENT AD IN THE PROGRAM
- PROMINENTLY DISPLAYED ON SIGNAGE AT GLOWFEST
- FOUR (4) ALL FEST PASSES
- ACCESS TO VIP LOUNGE
- MEET & GREET OPPORTUNITIES

FRIEND OF THE FEST $500

- PROMINENTLY LISTED AS A SPONSOR IN THE PROGRAM
- PROMINENTLY LISTED AS A SPONSOR ON SIGNAGE
- TWO (2) ALL FEST PASSES
- ACCESS TO VIP LOUNGE
- MEET & GREET OPPORTUNITIES

PATRON $300

- PROMINENTLY LISTED AS A PATRON IN THE PROGRAM
- TWO (2) ALL FEST PASSES



A crowd of enthusiastic festival-goers gathered around Lance Mackey, the featured athlete in the award-winning documentary, 'The Great Alone', and his champion lead sled dog Amp at the 2015 Jefferson State FLIXX FEST.



Welcome to the spectacular world of GlowFest, where the magic of film, the rhythm of music, and the warmth of friendship converge in an unforgettable celebration!

Join us at the Resource & Event Center (The REC) located in the heart of Scott Valley, California, as we transform our beautiful mountain home into a hub of creativity and connection from June 19 - 22, 2025. GlowFest is not just an event; it's an immersive experience designed to captivate your senses and elevate your spirits.





FILM

Unveiling Cinematic Wonders

Embark on a cinematic journey as GlowFest showcases a handpicked selection of films that push boundaries, stir emotions, and challenge perspectives. From thought-provoking documentaries to spellbinding narratives, our film lineup promises to ignite your imagination and transport you to new realms of storytelling.

MUSIC

Live music follows the film!

Incorporating the universal language of music into GlowFest creates an exciting, immersive experience. Combining film and live performance by screening artists' music videos followed by live concerts provides unique interactive programming for musicians and audiences alike. Live music will be performed in "The Glow" performance space, breaking down "the third wall" and enticing you to dance!



FRIENDS

Building Bridges, Creating Memories

GlowFest is more than an event; it's a celebration of community. Bring your friends, make new ones, and forge connections that last a lifetime. Our vibrant social spaces and interactive activities are designed to foster camaraderie and create an atmosphere where friendships flourish.

GLOBAL TALENT, LOCAL CHARM

Scott Valley, California, becomes a global meeting point as talented artists from around the world converge on our mountain haven. Experience the fusion of international flair with the warm embrace of local hospitality, creating a unique blend that defines the essence of GlowFest.

WHY SPONSOR GLOWFEST?

- Immerse yourself in a kaleidoscope of cinematic wonders and musical treasures.
- Connect with like-minded individuals who share a passion for art, culture, and community.
- Support and celebrate the incredible talents that our world has to offer.
- Revel in the beauty of Scott Valley, a stunning backdrop for this extraordinary event.

GLOWFEST

Where Dreams Meet Reality

Don't miss the chance to be part of this extraordinary celebration of film, music, and friendship. Join us from June 19 - 22, 2025, at the Resource & Event Center in Fort Jones, California, and become a part of the magic that is GlowFest. Let's create unforgettable moments together in our mountain home!

BECOME A SPONSOR TODAY

NAME _____

COMPANY _____

ADDRESS _____

CITY STATE ZIP _____

PHONE _____

EMAIL _____

SPONSOR LEVEL _____

I WILL PROVIDE ARTWORK ☐ **YES** ☐ **NO**

MAKE CHECKS PAYABLE TO NCRC AND SEND TO:
PO BOX 342, FORT JONES, CA 96032

ABOUT NCRC

Founded in 1995, the Northern California Resource Center is a private, non-profit, mutual benefit corporation (501c3) and is located in Scott Valley, Siskiyou County, California. The organization provides natural resource services to private landowners, public land management organizations and other natural resource based companies. Providing vision, leadership, and local economic development, in the promotion of the sustainable management of forests, streams, rivers, and agricultural areas, NCRC has long standing professional relationships with the many private and public agencies pursuing the same goals. NCRC produces an annual film festival and other activities providing the community with arts and humanities experiences and consequent economic development.



OUR MISSION

Our mission at NCRC is to empower individuals and communities to make a positive impact on the health and restoration of our natural resources, with a particular focus on watersheds, community and economic development.

OUR VALUES

We strive to go above and beyond for our community. No matter the challenge, We aim to deliver our very best every single day.

CONTACT US

530-468-2888

11236 CA-3, Fort Jones, CA 96032

info@glowfest.org

GlowFest.org

@GlowFestTheGlow

Glow Fest

Film Music Friends

June 19 - 22, 2025

530-468-2888

The Glow at the REC



Tickets on Sale Now

Purchase Tickets at the REC;
GlowFest.org or at the door

GlowFest.org

The Town of Fort Jones

To: **Fort Jones Town Council**

Meeting Date: **April 14, 2025**

From: **Jessie Monday- Town Clerk**

Subject: **Consideration of approval to award Advantage Paving and Excavating Inc. for the Butte and Bower Street Rehabilitation Project for the amount of $163,594.**

Background:

On April 9th at 1:00 PM we opened the bids for Butte and Bower Street Rehabilitation. We had 4 companies that had put in a bid. S.T. Roads out of Redding for a total of $269,240, R.B. Aldrich from Fort Jones for $199,815, Darren Taylor from Andreson for $396,760, and Advantage Paving from Yreka for $163,594. The grant that we received was for the amount $198,000. So there is a possibility of more improvements in the adjacent area depending on cost.

Recommendation:

The Town Administrator recommends that the town council approve to award Advantage Paving for the amount of $163,594.

SUMMARY OF BIDS RECEIVED

TOWN OF FORT JONES - BOWER & BUTTE STREET REHABILITATION PROJECT

Date: April 9, 2025

Item No.	Description	Estimated Quantity	Unit	Engineer's Estimate Unit Price	Engineer's Estimate Total Item Amount	Advantage Paving Yreka, CA Unit Price	Advantage Paving Yreka, CA Total Item Amount	R.B. Aldrich Construction Fort Jones, CA Unit Price	R.B. Aldrich Construction Fort Jones, CA Total Item Amount	S.T. Rhodes Construction Redding, CA Unit Price	S.T. Rhodes Construction Redding, CA Total Item Amount	Darren Taylor Construction Anderson, CA Unit Price	Darren Taylor Construction Anderson, CA Total Item Amount
A1	Mobilization	1	Lump Sum	$6,000.00	$6,000.00	$2,200.00	$2,200.00	$4,500.00	$4,500.00	$11,700.00	$11,700.00	$20,000.00	$20,000.00
A2	Construction Site Management	1	Lump Sum	$2,500.00	$2,500.00	$1,200.00	$1,200.00	$7,100.00	$7,100.00	$3,368.00	$3,368.00	$5,000.00	$5,000.00
A3	Traffic Control	1	Lump Sum	$2,000.00	$2,000.00	$4,000.00	$4,000.00	$5,800.00	$5,800.00	$14,920.00	$14,920.00	$10,000.00	$10,000.00
A4	Earthwork	1	Lump Sum	$20,000.00	$20,000.00	$16,500.00	$16,500.00	$24,000.00	$24,000.00	$32,600.00	$32,600.00	$25,000.00	$25,000.00
A5	Hot Mix Asphalt	250	Tons	$185.00	$46,250.00	$165.00	$41,250.00	$190.00	$47,500.00	$200.00	$50,000.00	$238.00	$59,500.00
A6	Paving Fabric	3040	Sq. Yds.	$4.00	$12,160.00	$5.15	$15,656.00	$2.75	$8,360.00	$3.10	$9,424.00	$3.00	$9,120.00
A7	Class 2 Aggregate Base	50	Tons	$40.00	$2,000.00	$97.00	$4,850.00	$50.00	$2,500.00	$82.00	$4,100.00	$457.00	$22,850.00
A8	Raise Gate Valve to Grade	4	Each	$900.00	$3,600.00	$600.00	$2,400.00	$400.00	$1,600.00	$970.00	$3,880.00	$750.00	$3,000.00
A9	Raise Manhole to Grade	4	Each	$1,200.00	$4,800.00	$1,000.00	$4,000.00	$1,000.00	$4,000.00	$970.00	$3,880.00	$1,000.00	$4,000.00
A10	Blue Reflective Hydrant Pavement Markers (re	1	Each	$200.00	$200.00	$400.00	$400.00	$300.00	$300.00	$290.00	$290.00	$200.00	$200.00
A11	12" Thermoplastic Pavement Markings	24	Sq. Ft.	$40.00	$960.00	$35.00	$840.00	$100.00	$2,400.00	$145.00	$3,480.00	$145.00	$3,480.00
	Total Bid Schedule "A" - Butte Street			Total =	$100,470.00	Total =	$93,296.00	Total =	$108,060.00	Total =	$137,642.00	Total =	$162,150.00

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount	Unit Price	Total Item Amount	Unit Price	Total Item Amount	Unit Price	Total Item Amount	Unit Price	Total Item Amount
A1	Mobilization	1	Lump Sum	$5,000.00	$5,000.00	$1,475.00	$1,475.00	$3,700.00	$3,700.00	$1,500.00	$1,500.00	$10,000.00	$10,000.00
A2	Construction Site Management	1	Lump Sum	$2,000.00	$2,000.00	$350.00	$350.00	$5,200.00	$5,200.00	$755.00	$755.00	$3,000.00	$3,000.00
A3	Traffic Control	1	Lump Sum	$2,000.00	$2,000.00	$850.00	$850.00	$5,800.00	$5,800.00	$6,150.00	$6,150.00	$15,000.00	$15,000.00
A4	Earthwork	1	Lump Sum	$20,000.00	$20,000.00	$11,250.00	$11,250.00	$22,500.00	$22,500.00	$38,000.00	$38,000.00	$55,000.00	$55,000.00
A5	Hot Mix Asphalt	150	Tons	$185.00	$27,750.00	$165.00	$24,750.00	$200.00	$30,000.00	$190.00	$28,500.00	$238.00	$35,700.00
A6	Filter Fabric	1170	Sq. Yds.	$4.00	$4,680.00	$1.90	$2,223.00	$1.50	$1,755.00	$1.90	$2,223.00	$3.00	$3,510.00
A7	Class 2 Aggregate Base	600	Tons	$40.00	$24,000.00	$44.00	$26,400.00	$35.00	$21,000.00	$81.00	$48,600.00	$174.00	$104,400.00
A8	Raise Cleanout to Grade	1	Each	$900.00	$900.00	$600.00	$600.00	$800.00	$800.00	$970.00	$970.00	$1,000.00	$1,000.00
A9	Replace Section of Concrete Valley Gutter	1	Lump Sum	$2,500.00	$2,500.00	$2,400.00	$2,400.00	$1,000.00	$1,000.00	$4,900.00	$4,900.00	$7,000.00	$7,000.00
	Total Additive Alternate Bid Schedule "B"- Bower Street			Total =	$88,830.00	Total =	$70,298.00	Total =	$91,755.00	Total =	$131,598.00	Total =	$234,610.00

Total Schedules "A" & "B" =	$189,300.00	$163,594.00	$199,815.00	$269,240.00	$396,760.00
	Engineer's Estimate	Low Bid	2nd Low	3rd Low	4th Low

THIS **AGREEMENT** is made this _____day of_____, 2025, by and between the **TOWN OF FORT JONES**, Siskiyou County, California, (OWNER), and (CONTRACTOR)

ADVANTAGE PAVING & EXCAVATING, INC. PO Box 302 Yreka, CA 96097

W I T N E S S E T H:

WHEREAS, Contract Documents for the **BOWER AND BUTTE STREET REHABILITATION PROJECT** were submitted to competitive bidding by action of the **TOWN OF FORT JONES** on March 5, 2025, and

WHEREAS, the proposal of

was accepted by the City Council and the Contract was awarded to same by action of the City Council on April 14, 2025.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, the parties hereto expressly agree as follows:

1: WORK

The Contractor shall furnish and pay all costs, including sales tax and all other applicable taxes and fees, of all the necessary materials not furnished by the Owner, and shall furnish and pay for all superintendence, labor, plant, tools, equipment, and transportation, and perform all work required for the construction of all items accepted by the Owner in strict accordance with the Contract Documents.

2: COMPLETION OF WORK

The Contractor shall commence the work covered by this Contract within a period of fourteen (14) calendar days after the date on which the Notice to Proceed is issued by the Owner and shall complete the same within a period of Sixty (60) calendar days after the date of said Notice unless the time for completion is extended as provided for in the Contract Documents.

It is agreed that in case all work is not completed within the time set forth herein, damage will be sustained by the Owner, and it is impracticable and extremely difficult to ascertain and determine the amount of damages which the Owner will sustain in such event; and it is therefore agreed that the Contractor shall pay to the Owner the sum of Two Thousand Dollars ($2,000.00) for each and every calendar days delay in finishing the work, beyond the time prescribed; and the Contractor agrees to pay said liquidated damages as herein provided, and in case the same are not paid, agrees that the Owner may deduct the amount thereof from any monies due or that may come due under the contract.

It is further agreed that in case the work called for under the Contract is not finished and completed in all parts and requirements within the time specified, the Owner, by action of the City Council shall have the right to increase the time or not, as may seem best to serve the interest of the Owner, and if they decide to increase the said time, they shall further have the right to charge to the Contractor, his heirs, assigns, or sureties and to deduct from the final payment for the work, in addition to the liquidated damages set forth above, all or any part, as

they may deem proper, of the actual cost of engineering, inspection, superintendence, and other expenses which are directly chargeable to the Contract and which accrue during the period of such extension, except that the cost of final surveys and preparation of final estimate shall not be included in such charges.

The Contractor shall not be assessed with liquidated damages nor the additional cost of engineering and inspection during any delay beyond the time named for the completion of the work caused by acts of God, acts of a public enemy, acts of Owner, fire, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and inability to get materials ordered by the Contractor or subcontractor from the material man within ten (10) calendar days of the signing of this Contract, or delays of a subcontractor due to such causes; provided, that the Contractor shall notify the Owner in writing of the causes of the delay within ten (10) days from the beginning of any such delay, and the Owner shall ascertain the facts and the extent of the delay, and his findings of the facts thereon shall be final and conclusive.

If the Contractor is delayed by reason of alterations made in these Contract Documents, or by any act of the Owner not contemplated by the Contract, the time of completion shall be extended proportionately and the Contractor shall be relieved during the period of such extension of any claim for liquidated damages, engineering, or inspection charges or other penalties. The Contractor shall have no claim for any other compensation for any such delay.

3: LABOR

To conform strictly to the provisions of Article 3, Chapter 1, Part 7, Division 2 of the Labor Code of the State of California. To forfeit as a penalty to the Owner the sum of TWENTY-FIVE AND NO/100 ($25.00) DOLLARS for each laborer, workman, or mechanic employed by the Contractor or by any subcontractor under him in the execution of this Contract, for each calendar day during which any laborer, workman, or mechanic is required or permitted to work more than eight (8) hours in violation of the provisions of Sections 1770 to 1861 of the Labor Code of the State of California.

To conform to the provisions of the Contract Work Hours and Safety Standards Act, which requires that workers receive “overtime” compensation at a rate of one and one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.

4: FORFEITURES

That all sums forfeited under the provisions of the foregoing sections shall be deducted from the payments to be made under the terms of this Contract.

5: PREFERENCE FOR MATERIALS

To comply with the provisions of Sections 4300 to 4334, inclusive, of the Government Code of California, prescribing preference for materials to be used.

6: BONDS

To comply with the provisions of Chapter 3, Division 5 of Title 1 of the Government Code of California and to the requirements contained in the Contract Documents for this Project for furnishing Performance and Payment Bond(s):

PERFORMANCE AND PAYMENT BONDS

The Contractor shall, within Fourteen (14) days after the mailing of the Notice of Award, and before the commencement of any operations hereunder, execute this Construction Contract and furnish the Owner with a performance and payment bond or bonds. The bond covering performance shall be in the amount of 100 percent of the Contract Price and conditioned upon the performance by the Contractor of all undertakings, covenants, terms, conditions, and agreements of the Contract. The bond covering payment shall be labor and materials bond in the amount of 100 percent of the Contract Price and conditioned upon the prompt payment by the Contractor to all persons supplying labor and materials to be used in the performance of the Work. (A combination Performance and Payment Bond, if submitted instead of separate bonds, shall be in the amount of 100 percent of the Contract Price). Such bond(s) shall also run in favor of any other person or entities required by law and shall be in the form(s) required by applicable statutes, if any, and acceptable to Owner. The Bond(s) shall be executed by the Contractor and by a corporate surety acceptable to Owner and licensed to transact such business in the State of California. Evidence of authority of an Attorney-in- Fact acting for the corporate surety must be provided in the form of a certificate as to his power of attorney and to the effect that it is not terminated and remains in full force and effect on the date of the bond. The expense of such bond(s) shall be borne by the Contractor. If at any time a surety on such bond(s) becomes irresponsible or loses its right to do business in the aforementioned State, the Owner may require another surety, which the Contractor shall furnish within ten (10) calendar days after receipt of written notice to do so.

7: ALTERATIONS, EXTRA WORK, CHANGES

Alterations, Extra Work, and Changes are defined in the General Conditions, and will only be recognized if made as prescribed therein, and will only be paid for as provided therein.

8: INDEMNITY

Contractor agrees to indemnify, protect, and hold harmless the Town of Fort Jones, the State of California, the Engineer as named in these Contract Documents, and each of their officers, employees and agents from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from the performance of the Work under this Contract, provided that such losses or damages are not proximately caused by the negligence or willful misconduct of any person indemnified hereunder. Negligence or willful misconduct by any one person indemnified hereunder shall not relieve the Contractor from protecting all other parties indemnified hereunder.

9: INSURANCE

Contractor agrees to obtain and to carry in force throughout the Contract Time, Comprehensive General Liability Insurance, Workmen's Compensation Insurance, and other Insurance Coverage(s) as set out in the General and Supplementary Conditions.

10: CONDITIONS NOT MUTUALLY DEPENDENT

It is expressly understood and agreed by and between the parties hereto that waiver of any of the conditions of this Contract shall not be considered a waiver of any of the other conditions thereof.

11: PAYMENT

The Owner agrees to pay the Contractor for the Work herein contemplated in the manner and amounts set forth in these Contract Documents, at the rates and for the prices set forth in the Proposal for the Work submitted by the Contractor dated April 9,2025. Subject to additions, alterations, and deductions as provided for in said General and Supplementary Conditions, the Basic Contract Price is the amount of the Total Base Bid Price:

One Hundred Sixty-Three Thousand Five Hundred Ninety-Four and 00/100 Dollars.

($163,594.00)

12: TIME OF THE ESSENCE

It is further understood and agreed by and between the parties hereto that time is of the essence of this Contract in all respects.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate, on the date first above written.

OWNER: TOWN OF FORT JONES

By_____

(SEAL) Type Name_____

Title_____

ATTEST:

Type Name_____

Title_____

CONTRACTOR:_____

By_____

Type Name_____

Title_____

Employer Identification Number_____

E & S Engineers & Surveyors, Inc.
Civil Engineers & Land Surveyors
eandsengineersandsurveyors.com

329 West Miner Street
Yreka CA 96097
530.842.6813
530-842.6645 (Fax)
morgan@teameands.com

April 10, 2025

Town of Fort Jones
PO Box 40
Fort Jones, CA 96032

Re: Town of Fort Jones – Bower & Butte Street Rehabilitation Project - Award of Contract

Ladies and Gentlemen:

This is to advise you that I have verified the unit price extensions and reviewed the bids received Wednesday, April 9, 2025, for the Bower & Butte Street Rehabilitation Project. I have also checked the low bid contractor's DIR registration and contractor status, and it appears they are all clear for performing the work.

We recommend the Contract be awarded to the lowest responsive bidder, Advantage Paving & Excavating, Inc. of Yreka, California, for all the work included in the Bid Schedules A & B in the amount of **$163,594.00**.

We will need to send duplicate originals of the contract forms to the Contractor. The Contractor should provide the signed contract and bond(s) to the City within 14 calendar days.

A copy of the Notice of Award and Contract Agreement are attached, for your use.

Respectfully submitted,

Morgan D. Eastlick, P.E. C62963
City Engineer

NOTICE OF AWARD

TO: Advantage Paving & Excavating, Inc.
PO Box 302
Yreka, CA 96097

FOR: Construction of: **BOWER AND BUTTE STREET REHABILITATION PROJECT**

Your Bidder's Proposal dated April 9, 2025, for construction of the above-named Project, for the prices set forth in the Bid Schedules “A” & “B” of said Proposal, in the total amount of **$163,594.00 (DOLLARS).**

You are required by the Instructions to Bidders to execute the Agreement (Contract Forms in Part B, Division 2 of these Contract Documents), and to furnish the required Performance and Payment Bonds and Certificates of Insurance, all within Fourteen (14) calendar days from the date of mailing of this Notice.

If you fail to execute the Agreement and to furnish said BONDS within Fourteen (14) days from the date of this Notice, the OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID BOND or such other BID SECURITY as you have provided. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the OWNER.

Dated this ___ day of _____, 2025.

The TOWN OF FORT JONES
OWNER

By_____

Title_____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by_____

this the _____day of_____, 2025.

By_____

Title_____

Advantage Paving & Excavating Inc.
PO Box 302
Yreka, CA 96097

BID

RECEIVED
4/9/25 @12:45pm
gm

Town of Fort Jones
PO Box 40
Fort Jones, CA 96032

Project: Bower and Butte Street Rehabilitation Project.
Date: April 9, 2025
Time: 1 pm.

PROPOSAL FOR PUBLIC WORK

For Construction of: **BOWER AND BUTTE STREET REHABILITATION PROJECT**

To the **CITY COUNCIL, TOWN OF FORT JONES**

In response to your Notice to Contractors, Invitation for Sealed Proposals dated April 9th, 2025, and subject to all conditions thereof, I, we, or either of us:

Contractor: Advantage Paving & Excavating, Inc.

(Indicate whether individual, corporation, partnership, etc.): Corporation

Address: PO Box 302

Yreka CA Zip: 96097

Contractor's License Number: 909239

(Hereinafter referred to as "undersigned bidder") do(es) hereby offer and promise and agree in case this Bid is accepted, to furnish and complete all of the Work set forth in the Contract Documents for the said **BOWER AND BUTTE STREET REHABILITATION PROJECT** in strict accordance with the terms, conditions, and provisions contained in said Contract Documents, for the prices shown herein.

The undersigned bidder does hereby declare and stipulate that this proposal is made in good faith, without collusion, or connection with any other person or persons bidding for the same work; and, that it is made in pursuance of and subject to all the terms and conditions of the Contract, as defined in the Contract Documents, which have been fully examined by the undersigned bidder.

The undersigned bidder agrees to execute the Contract and a Performance Bond, and Payment Bond (or Bonds), or Alternative Securities, in the manner and for the amount specified in the Contract Documents, and to deliver said Contract Forms and Bonds to the Town of Fort Jones within Fourteen (14) days of the date of mailing of the "Notice of Award" to his address given herein.

The name and address of the corporate surety with which the undersigned bidder proposes to furnish the required Bonds is:

Everest National Insurance Company

If this proposal shall be accepted and the undersigned bidder shall fail to contract as aforesaid and to furnish the Bonds in the amounts and forms specified, with surety satisfactory to the Owner, within the time stated, the Owner may, at its option, determine that the bidder has abandoned the Contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the Town of Fort Jones.

The Work shall be completed within the Contract Time set forth in the Supplementary Conditions, Division B-4 of these Contract Documents. The per diem rate for liquidated damages shall be $2,000.00 a day, which is in addition to actual cost of Engineering and Inspection.

The undersigned BIDDER agrees to abide by the requirements of Executive Order No. 11246, as amended, and to comply with all requirements of law of the State of California with respect to Equal Opportunity in Employment Practices. To that end, the BIDDER submits the executed Certification of Fair Employment Practices and Non-Segregated Facilities.

All the various phases of work enumerated in the Contract Documents with their individual jobs and overhead, whether specifically mentioned, included by implication, or appurtenant thereto, are to be performed by the Contractor under one of the items listed in the Bid Schedule, irrespective of whether it is named in said list.

The following quantities are approximate only, being given as a basis for the comparison of bids, and the Town of Fort Jones does not, expressly or by implication, agree that the actual amount of work will correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work, as may be deemed necessary or advisable by the Engineer.

All proposals shall set forth for each item, of work, in clearly legible figures, an item price and a total price for the item in the respective spaces provided. Illegible or ambiguous figures shall be cause for rejection.

The unit price or lump sum price bid for each item of work shall include full payment for labor, materials, tools, equipment, and incidentals and for doing all work involved in constructing or installing that item as shown and as specified, complete and in place.

Full compensation for complying with all of the requirements of the Contract Documents shall be included in the prices bid for the various items of work listed in the Proposal and no separate payment will be made for items of work shown on the Plans or specified in the Contract Documents, but which are not listed in the Proposal. Full compensation for such work shall be included in the unit price or lump sum price bid for the most applicable item of the Proposal.

Any total cost found inconsistent with the unit cost when the bids are examined will be deemed in error and corrected to agree with the unit cost which shall be considered correct.

TOWN OF FORT JONES

BOWER AND BUTTE STREET REHABILITATION PROJECT

BASE BID SCHEDULE "A" - BUTTE STREET

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount
A1	Mobilization	1	Lump Sum	2200.-	2200.00
A2	Construction Site Management	1	Lump Sum	1,200.-	1,200.00
A3	Traffic Control	1	Lump Sum	4000.-	4000.00
A4	Earthwork	1	Lump Sum	16,500.-	16,500.00
A5	Hot Mix Asphalt	250	Tons	165.-	41,250.00
A6	Paving Fabric	3040	Sq. Yds.	5.15	15,656.00
A7	Class 2 Aggregate Base	50	Tons	97.-	4850.00
A8	Raise Gate Valve to Grade	4	Each	600.-	2,400.00
A9	Raise Manhole to Grade	4	Each	1000.-	4,000.00
A10	Blue Reflective Hydrant Pavement Markers (recessed)	1	Each	400.-	400.00
A11	12" Thermoplastic Pavement Markings	24	Sq. Ft.	35.-	840.00
				TOTAL BID SCHEDULE "A" =	93,296.00

ADDITIVE ALTERNATE BID SCHEDULE "B" - BOWER STREET

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount
A1	Mobilization	1	Lump Sum	1475.-	1,475.00
A2	Construction Site Management	1	Lump Sum	350.-	350.00
A3	Traffic Control	1	Lump Sum	850.-	850.00
A4	Earthwork	1	Lump Sum	11,250.-	11,250.00
A5	Hot Mix Asphalt	150	Tons	165.-	24,750.00
A6	Filter Fabric	1170	Sq. Yds.	1.90	2,223.00
A7	Class 2 Aggregate Base	600	Tons	44.00	26,400.00
A8	Raise Cleanout to Grade	1	Each	600.00	600.00
A9	Replace Section of Concrete Valley Gutter	1	Lump Sum	2400.00	2,400.00
				TOTAL BID SCHEDULE "B" ADDITIVE =	70,298.00

Accompanying this bid is (1) cash, or (2) a cashier's check of a responsible bank, or (3) a check certified by a responsible bank, payable to the order of the Town of Fort Jones for an amount of not less than ten percent (10%) of the Total Base Bid of the proposal, or (4) a Bidder's Bond executed as a surety by a corporation authorized to issue surety bonds in the State of California, made out in favor of the Town of Fort Jones for an amount not less than ten (10%) of the Total Base bid of the proposal.

If this bid is not accepted, the cash, cashier's check, certified check, or Bidder's Bond will be returned to the undersigned.

When the Contract for doing said work or furnishing said supplies has been duly entered into and the bonds accompanying the same have been duly approved and filed, the City Clerk shall certify said facts to the City Council who shall cause a warrant to be drawn upon the appropriate fund for the return to the Contractor of the Bid Security, (Bonds will not be returned unless requested). If the bidder fails or refuses to enter into the contract to do said work or furnish said supplies or to furnish the required bonds, within 10 days after the award is made, then the cash, cashier's check, or certified check shall be forfeited to the City as liquidated damages and shall be transferred to the general fund, or the obligation of the bidders bond shall be enforced and the proceeds placed in the general fund. The City Council of the Town of Fort Jones shall have the power to relieve from or to remit such forfeiture.

Bidder represents that there will be no joint contractors unless they have been signed jointly with bidder herein below:

It is understood that this proposal may be rejected at the discretion of the City Council of the Town of Fort Jones.

Bidder: Advantage Paving & Excavating, Inc.

_____ Date April 9, 2025

By Clayton Hansen. Title President.

NOTE: No bids containing any erasure or interlineations shall be received or be considered by the City, and all bids without the proper affidavit shall be absolutely void.

ADDENDA ACKNOWLEDGED AND ATTACHED: _____

SUBCONTRACTOR LIST FORM

Each bidder shall list below the name and location of place of business for each Subcontractor who will perform a portion of the Contract work in an amount in excess of 1/2 of 1 percent of the total contract price. The nature of the work to be subcontracted shall also be described.

DESCRIPTION OF WORK	NAME	LOCATION	LICENSE #	DIR #
Paving Fabric	Dale Hurst Asphalt Engineering	700 Button Lane Dixon, CA 95620	1071011	1000708137

FAIR EMPLOYMENT PRACTICES CERTIFICATION
and
CERTIFICATION OF NON-SEGREGATED FACILITIES

To: The Town of Fort Jones
Siskiyou County, California

FAIR EMPLOYMENT PRACTICES CERTIFICATION:

The undersigned in submitting a bid for performing the **BOWER AND BUTTE STREET REHABILITATION PROJECT** contract, hereby certifies that he has or will meet the standards of affirmative action to assure compliance with all applicable nondiscrimination and fair employment practices requirements of Federal, State or Local statutes, ordinances, rules, regulations and/or orders.

(Wherever the term "he" appears in these documents, it refers to the Bidder, without regard to gender).

CERTIFICATION OF NON-SEGREGATED FACILITIES:

By the submission of this bid, the bidder, or subcontractor, certifies that he does not maintain or provide for his employees any segregated facility at any of his establishments, and that he does permit employees to perform their services at any location under his control, where segregated facilities are maintained. The bidder further certifies that he will not maintain or provide for employees any segregated facilities at any of his establishments and will not permit employees to perform their services at any location under his control where such facilities are maintained. The bidder, offeror, or subcontractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause of this contract. He further certifies that, except where identical certifications have been obtained from proposed subcontractors for specific time periods including this project time, that he will assure compliance with the Equal Opportunity Clause by all subcontractors on the work.

SIGNED Mark Hansen DATE April 9, 2025

FOR: Advantage Paving & Excavating, Inc.
(Company Name)

Contractor's License Number; 909239 Class A

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Advantage Paving & Excavating, Inc., as PRINCIPAL and Everest National Insurance Company, a corporation organized and existing under the laws of the State of Delaware, and duly authorized to transact business under the laws of the State of California as SURETY, are held and firmly bound unto the Town of Fort Jones, a political subdivision of the State of California, duly created and existing under and by virtue of the laws of the State of California, as obligee, in the just and full sum of Ten Percent of the Total Amount Bid Dollars ($ 10% of the total amount bid) in lawful money of the United State of America (being ten percent (10%) of the total Proposal amount of the Contract Price) for the payment whereof well and truly to be made to the said Town of Fort Jones, the Said Principal and Surety bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION of the foregoing obligation is such that, **WHEREAS** the above bounded Principal has submitted to the Town of Fort Jones a certain proposal attached hereto and hereby made a part hereof, to enter into a Contract in writing for construction of the **BOWER AND BUTTE STREET REHABILITATION PROJECT.**

(continued next page)

BIDDER'S BOND (continued)

NOW, THEREFORE, if the above principal is awarded the Contract and shall fail, neglect, or refuse to enter into a contract to perform said work and furnish labor, equipment, and material, and to furnish a Performance Bond and a Payment Bond, each in the amount of 100 percent of the aggregate of the proposal, executed by a corporate surety licensed to do business in the State of California, within the time specified in the Instructions to Bidders after written notice that the Contract has been awarded to said principal, then the amount herein, the penalty of this bond, which accompanies the bid, shall be declared forfeited and shall be forfeited to the Town of Fort Jones.

IN WITNESS WHEREOF, said Principal and said Surety have caused these presents to be duly SIGNED AND SEALED this 7th day of April 2025.

Advantage Paving & Excavating, Inc.

By _____
PRINCIPAL

Everest National Insurance Company
SURETY

BY _____
ATTORNEY-IN-FACT, Elizabeth Collodi

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Butte

On April 7, 2025 before me, Deanna Quintero, Notary Public
(insert name and title of the officer)

personally appeared Elizabeth Collodi
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

ARS3 DEANNA QUINTERO COMM. # 2430368 NOTARY PUBLIC CALIFORNIA COUNTY OF BUTTE Comm. Expires DEC. 12, 2026 ARS3

everest™

POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY and EVEREST NATIONAL INSURANCE COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company and Everest National Insurance Company, corporations of the State of Delaware ("Company") having their principal offices located at Warren Corporate Center, 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Elizabeth Collodi, John Hopkins, John Weber, Joseph H. Weber, Renee Ramsey, Sara Walliser, Mindy Whitehouse, Jennifer Lakmann, Deanna Quintero, Bill Rapp, Jason March, Matthew Foster, Tony Clark, Samantha Watkins, Phil Watkins, Brad Espinosa, Paula Senna, Pam Sey, Breanna Boatright, Kathleen Le, Sharon Smith, Cassandra Medina

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

***RESOLVED**, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.*

IN WITNESS WHEREOF, Everest Reinsurance Company and Everest National Insurance Company have caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 10th day of October 2023.

Everest Reinsurance Company and Everest National Insurance Company

By: Anthony Romano, Senior Vice President

On this **22nd of March 2023**, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2027

Linda Robins, Notary Public

I, Sylvia Semerdjian, Assistant Secretary of Everest Reinsurance Company and Everest National Insurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 7th day of April 2025.

By: Sylvia Semerdjian, Assistant Secretary

The Town of Fort Jones

To: **Fort Jones Town Council**
Meeting Date: **April 14, 2025**
From: **Cherie Stephen. Town Administrator**
Subject: **Wage Recommendation for Cynthia Keno**

Background

A salary increase is recommended for Cynthia. Her probationary performance evaluation reflects a positive review. However, a review of our salary schedule reveals Cynthia's current compensation falls outside the established range for her position. To ensure fair compensation and retain employees, we recommend adjusting her salary. This adjustment brings her compensation in line with her contributions.

Recommendation

Staff recommends that the council approve the hourly rate, effective 4/20/2025, before additions for certifications, for Cynthia to be $20.00.

TO:	Town Council of Fort Jones
FROM:	Andrew L. Jared, Town Attorney
AGENDA TITLE:	**Introduction and First Reading of Ordinance 2025-4 to Designate Fire Hazard Severity Zones, and Introduction and First Reading of Ordinance 2025-5 to Amend Sections of the Fort Jones Municipal Code Regarding Fire Hazard Severity Zones.**
MEETING DATE:	April 14, 2025

Recommended Action:
Staff recommends that the Town Council:

1. Introduce and waive the full reading of Ordinance 2025-4 (Attachment 3) Designating Fire Hazard Severity Zones as recommended by the State Fire Marshal with modifications pursuant to Government Code Section 51179, and adding Chapter 15.16 Fire Severity Zones of the Fort Jones Municipal Code to align with state law, by reading of the following ordinance by title only:

   AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES , CALIFORNIA ADOPTING THE FORT JONES FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.12 "FIRE SEVERITY ZONES" TO TITLE 15 OF THE OF THE FORT JONES MUNICIPAL CODE

2. Waive the full reading of Ordinance 2025-5, an Urgency Ordinance (Attachment 4) adopting the Fort Jones Fire Hazard Severity Map and amendment to Title 15 adding Chapter 15.12 to the Fort Jones Municipal Code as follows:

   AN URGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES , CALIFORNIA ADOPTING THE FORT JONES FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.12 "FIRE SEVERITY ZONES" TO TITLE 15 OF THE OF THE FORT JONES MUNICIPAL CODE

Discussion:

Fire Hazard Severity Zone Designation

In September 2021, Senate Bill 63 was approved by Governor Newsom. Senate Bill 63 included an act to amend California Government Code Section 51178. The amendment was effective on January 1, 2022, and directed the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones (FHSZ) based on consistent statewide criteria and the severity of the fire hazard that is expected to prevail in those areas. In addition, moderate, high, and very high FHSZs are based on fuel loading, slope, fire weather, and other

relevant factors that have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Additional background information from Cal Fire is provided as Attachment 5. Information from the California Department of Insurance regarding Q&A's about Insurance and Fire Hazard Severity Zone maps is provided as Attachment 6.

In September 2022, Assembly Bill 211 was approved by Governor Newsom. Assembly Bill 211 amended California Government Code Section 51179 and requires local agencies to designate, by ordinance, moderate, high, and very high FHSZs within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

An agency may not adopt a FHSZ that decreases the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency. (Gov. Code sec. 51179(b)(3)).

Though State law does not allow a local agency to decrease the FHSZ designation, a local agency may increase the designation of a particular area if a local agency can make findings that it is necessary for the effective fire protection within the area. (Gov. Code sec. 51179(b)(1) and (2)). Such discretion can allow an agency to apply very high, high, and moderate designations to areas not otherwise identified in the map prepared by the State Fire Marshal.

In February 2025, the Office of the State Fire Marshal released the FHSZs in Local Responsibility Area map for review. The map was posted on the City website and mentioned by the Fire Chief at prior City Council meetings. The map issued by the State Fire Marshal identified high and very high FHSZs within the Town of Fort Jones. (Attachment 3). The majority of the town is designated as very high FHSZ with only a few lots in the southern edge of town designated as high.

Staff reviewed the State Fire Marshal map and determined that because of the potential for subdivision of the few lots designated as high FHSZ, it is necessary for the effective fire protection within the area that these parcels also be designated as very high FHS.

In support of such provision and designations of the very high FHSZ, the following analysis is required pursuant to Government Code Section 51182. Staff has determined that pursuant to section 51182 the following do make it necessary for effective fire prevention of the area that this provision be adopted for following reasons:

1. To maintain defensible space of 100 feet from each side of an occupied dwelling or occupied structure.

2. To remove portions of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.

3. To prevent maintaining a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.

4. To maintain the roof of the structure free of leaves, needles, and other vegetative materials.

5. Certifying that a new occupied structure or rebuilding an existing occupied structure complies with all applicable state and local building codes.

Municipal Code Amendments

Fort Jones currently does not have an ordinance pertaining to fire hazard severity zones under Government Code section 51175 et seq. Therefore, staff recommends the Town Council pass the attached ordinance, which would provide a process for accepting the State Fire Marshal's recommended designations under section 51178. Since section 51179 requires the Town either accept the State Fire Marshal's recommended designations or increase those recommendations, the attached ordinance will assist the Town in complying with the requirements of the Government Code.

The ordinance adopting the Fort Jones Fire Hazard Severity Map is presented both as an ordnance for two readings (Att. 3) and an urgency ordinance (Att. 4) in order to comply with state adoption timelines. Both ordinances address the same amendments to the municipal code and both adopt the same FHSZ map. (Att. 1) The urgency ordinance will become effective immediately and the regularly adopted ordinance will be brought back for second reading and become effective 30 days thereafter.

Environmental Analysis: The Town staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Fiscal Impact: None.

Attachments:

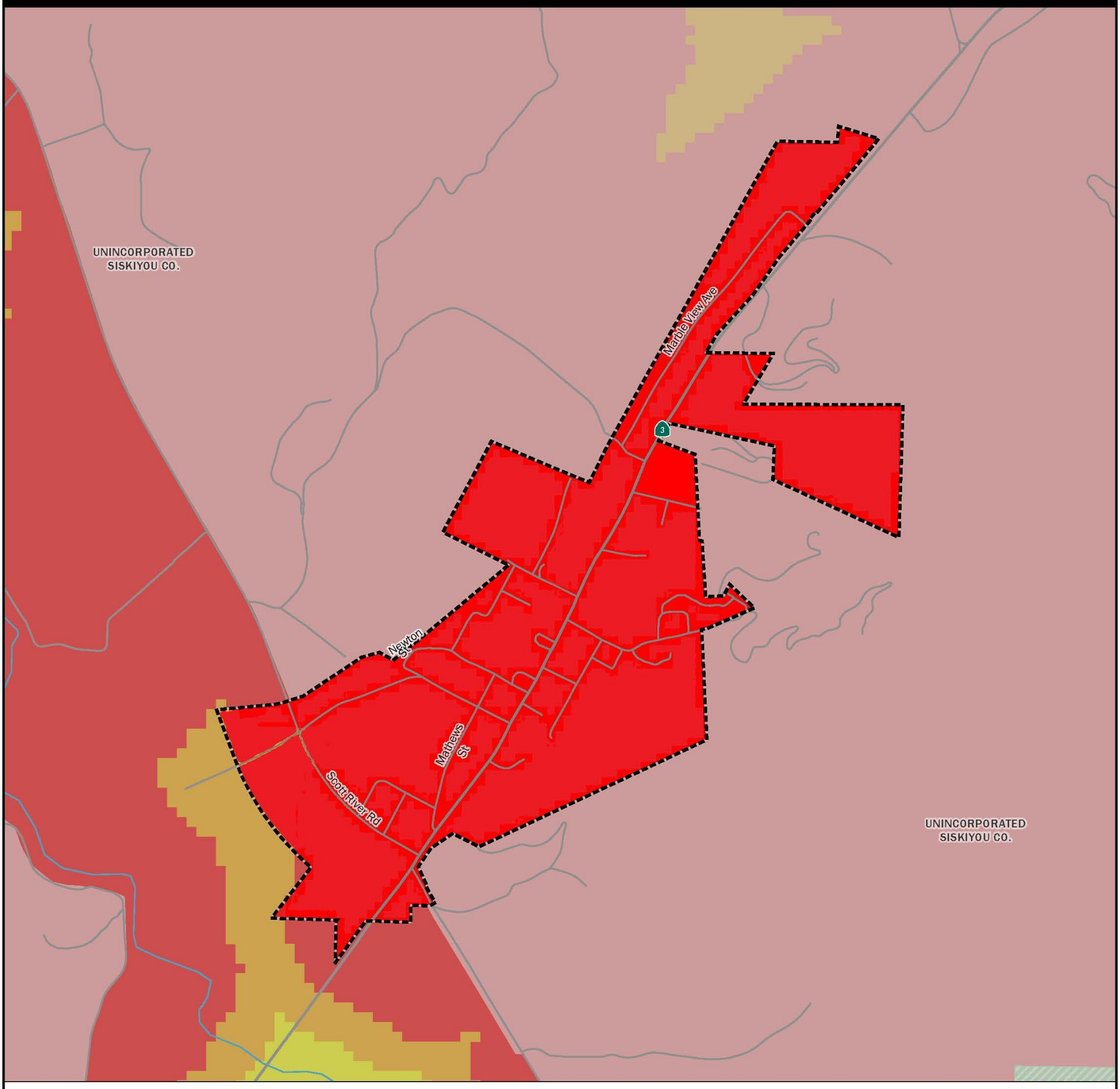
1. Proposed FHSZ Map to be adopted. (Ex. A to Proposed Ordinances)
2. CALFIRE FHSZ Map
3. Proposed Ordinance to Adopt FHSZ Map and Amend Municipal Code
4. Proposed Urgency Ordinance to Adopt FHSZ Map and Amend Municipal Code
5. Background Materials from CALFIRE
6. Information from the California Department of Insurance.

CITY OF FORT JONES – SISKIYOU COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Recommended by
Town of Fort Jones Staff

March 26, 2025





Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High

Mi 0 0.2 0.4 0.6

Km 0 0.2 0.4 0.6 0.8 1

Projection: NAD 83 California Teale Albers
Scale: 1:13,000 at 11" x 17"

Incorporated City

Federal Responsibility Area (FRA)

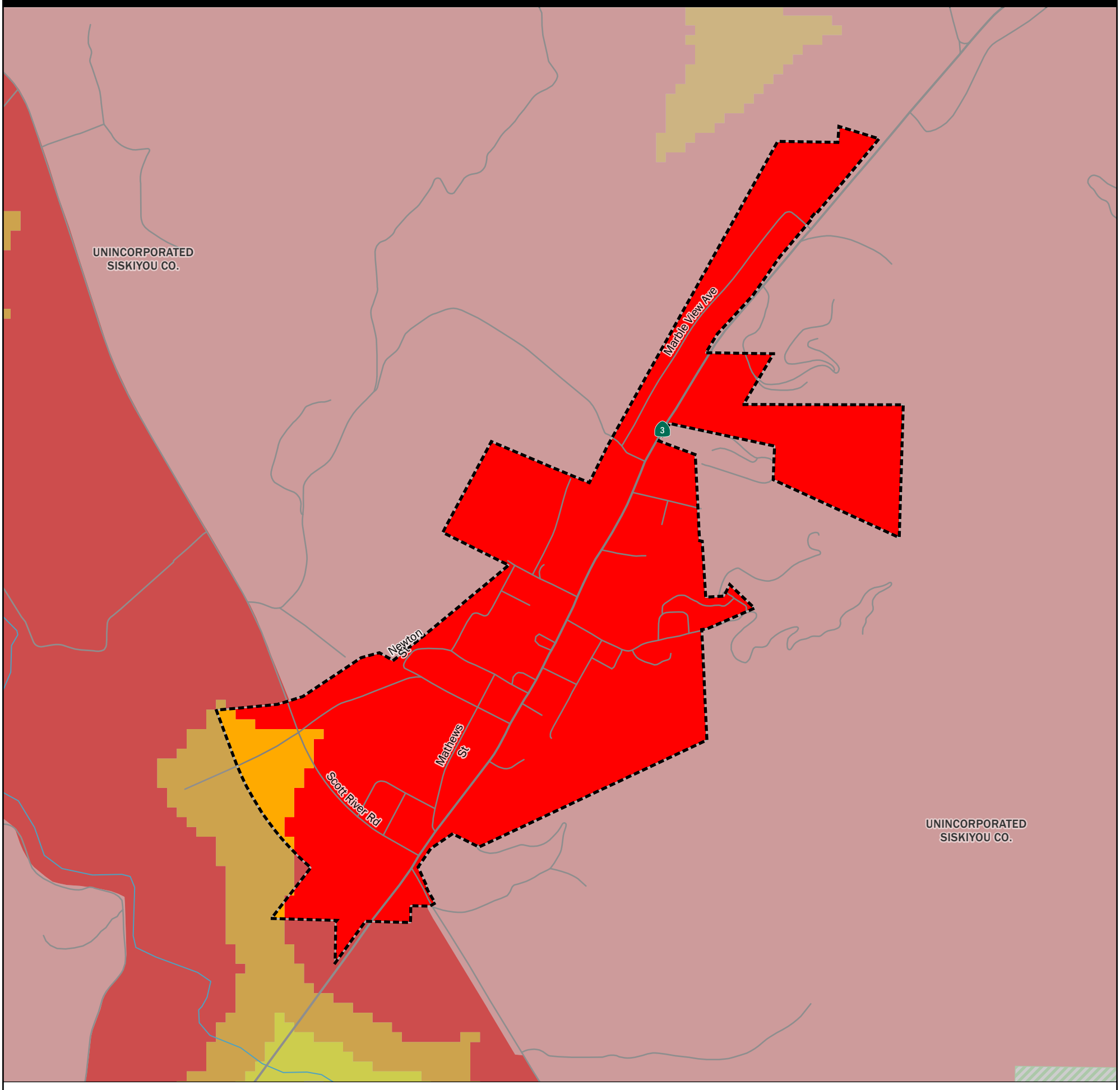
Unzoned LRA

CITY OF FORT JONES – SISKIYOU COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal

January 22, 2025





Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High

Mi 0 0.2 0.4 0.6

Km 0 0.2 0.4 0.6 0.8 1

Projection: NAD 83 California Teale Albers
Scale: 1:13,000 at 11" x 17"

Incorporated City

Federal Responsibility Area (FRA)

Unzoned LRA

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California

Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency

Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection

Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:

CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)

CAL FIRE State Responsibility Areas (SRA25_1)

City and County boundaries as of 10/22/24 (CA Board of Equalization)

Attachment 3

ORDINANCE NO. 2025-4
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES, CALIFORNIA ADOPTING THE FORT JONES FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.12 "FIRE SEVERITY ZONES" TO TITLE 15 OF THE OF THE FORT JONES MUNICIPAL CODE

WHEREAS, pursuant to Government Code section 51178, the State Fire Marshal published a map indicating the Local Responsibility Area Fire Hazard Severity Zones for the Town of Fort Jones designating various areas in the Town of Fort Jones as moderate, high and very high FHSZs;

WHEREAS, the Fort Jones Municipal Code does not have a provision for the adoption of fire hazard severity zones ("FHSZs") following the recommendations of the State Fire Marshal under Government Code section 51175 et seq.;

WHEREAS, a parcel with more than one FHSZ designation presents challenges for efficient and comprehensive implementation of effective fire protection in the Town;

WHEREAS, in order to conduct effective fire protection within the Town, it is necessary to administer properties with more than one FHSZ on a single lot as the highest FHSZ on that lot;

WHEREAS, in order to conduct effective fire protection within the Town, and due to the potential for subdivision and development within the high FHSZ as indicated on the State Fire Marshal map, and based on the local features surrounding such FHSZ, it is necessary to designate the parcels proposed by the State Fire Marshal as high FHSZ as very high FHSZ;

WHEREAS, addition of Chapter 15.12 of the Fort Jones Municipal Code is necessary for effective fire protection within the area;

WHEREAS, any modifications made to the FHSZs determined by the State Fire Marshal are being made accordance with the California Government Code, ensuring that FHSZs were not downgraded; and

WHEREAS, the amendments to Chapter 15.12 of the Fort Jones Municipal Code are necessary for effective fire prevention in the Town to achieve the following in very high severity zones: Maintain defensible space of 100 feet from each side of an occupied dwelling or occupied structure; Remove portions of a tree that extends within 10 feet of the outlet of a chimney or stovepipe; Maintain a tree, shrub, or other plant adjacent to or

overhanging a building free of dead or dying wood; Maintain the roof of the structure free of leaves, needles, and other vegetative materials; and Certify that a new occupied structure or rebuilding of an existing occupied structure complies with all applicable state and local building codes.

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF FORT JONES DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption of Fire Severity Zone Map. Pursuant to Government Code section 51179(a), the Town Council hereby amends the fire hazard severity zones as recommended by the State Fire Marshal to include all parcels in the Town as very high FHSZ, through such map entitled "Town of Fort Jones - Siskiyou County, Local Responsibility Area Fire Hazard Severity Zones" attached hereto as Exhibit A ("the Fort Jones Fire Hazard Severity Zones map") depicting such fire hazard severity zones with, and finds that in order to effectively administer fire protection within the area it is it is necessary that when a parcel has more than one FHSZ on a single lot the highest FHSZ on that lot shall be administered for the entire lot. The Fort Jones Fire Hazard Severity Zones map shall be on file in the Office of the Town Clerk and shall be available upon request. The official map is also located electronically on the following website: fortjonesca.org

Section 3. Municipal Code Amendment. The Town Council hereby amends Title 15 Buildings and Construction to add Chapter 15.12 "Fire Hazard Severity Zones" to the Fort Jones Municipal Code to read as follows:

Chapter 15.12 FIRE HAZARD SEVERITY ZONES

15.12.010 – Designation.

The Town Council shall, pursuant to Government Code section 51179(a), designate fire hazard severity zones as recommended by the State Fire Marshal and as thereby amended by the Town Council pursuant to state law.

15.12.020 – Multiple Designation.

In the event that a single parcel has more than one fire hazard severity zone designation on the Town of Fort Jones Fire Hazard Severity Zones map, the more strict designation shall apply to the entire property. In order to effectively administer fire protection within the area it is it is necessary that when a parcel has with more than one FHSZ on a single lot, the highest FHSZ on that lot shall be administered and enforced for the entire lot.

15.12.030 - Designation may not be decreased.

Pursuant to Government Code section 51179(b)(3) no fire hazard severity zone identified by the State Fire Marshal for an area within the Town may be decreased to a lesser fire hazard severity zone.

15.12.040 - Building regulations enforcement.

(a) The building official shall enforce the provisions of the California Building Code, as such pertains to all moderate, high and very high fire hazard severity zones designated under section 15.12.010 or addressed under section 15.12.020.
(b) The Town manager or designee shall enforce and shall have the authority to enforce the provisions of the Government Code and all other codes and regulations affected by designation of fire hazard severity zones.

Section 4. CEQA. Town staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after final adoption.

Section 7. Implementation. The Town Council hereby authorizes and directs the Town Administrator to take any action and sign any documents necessary to implement this Ordinance.

Section 8. Certification. The Town Clerk shall certify to passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

Section 9. Inconsistencies. Any provisions of the Fort Jones Municipal Code, or appendices thereto, or any other ordinances of the Town inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

Section 10. Codification. The Town Clerk is directed and authorized to instruct the publisher of the Town of Fort Jones Municipal Code that codification of this Ordinance is limited to Section 3.

Section 11. Execution. The Mayor and Town Clerk are authorized to subscribe this ordinance where indicated below to evidence its approval.

I HEREBY CERTIFY the foregoing Ordinance was introduced for first reading at a regular meeting of the Town Council of the Town of Fort Jones held on the 14th day of April 2025, and thereafter adopted at a regular meeting of said Council held on the _____ day of _____2025, by the following vote, to wit:

AYES:
NOES:
ABSENT:

_____
Madeleine DeAndreis

Mayor, Town of Fort Jones

ATTEST:

_____
Jessie Monday

Town Clerk, Town of Fort Jones

Attachment 4

ORDINANCE NO. 2025-5

AN URGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES , CALIFORNIA ADOPTING THE FORT JONES FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.12 "FIRE SEVERITY ZONES" TO TITLE 15 OF THE OF THE FORT JONES MUNICIPAL CODE

WHEREAS, this Ordinance is an urgency ordinance pursuant to Government Code Section 36934 and 36937;

WHEREAS, pursuant to Government Code section 51178, the State Fire Marshal published a map indicating the Local Responsibility Area Fire Hazard Severity Zones for the Town of Fort Jones designating various areas in the Town of Fort Jones as moderate, high and very high FHSZs;

WHEREAS, the Fort Jones Municipal Code does not have a provision for the adoption of fire hazard severity zones ("FHSZs") following the recommendations of the State Fire Marshal under Government Code section 51175 et seq.;

WHEREAS, a parcel with more than one FHSZ designation presents challenges for efficient and comprehensive implementation of effective fire protection in the Town;

WHEREAS, in order to conduct effective fire protection within the Town, it is necessary to administer properties with more than one FHSZ on a single lot as the highest FHSZ on that lot;

WHEREAS, in order to conduct effective fire protection within the Town, and due to the potential for subdivision and development within the high FHSZ as indicated on the State Fire Marshal map, and based on the local features surrounding such FHSZ, it is necessary to designate the parcels proposed by the State Fire Marshal as high FHSZ as very high FHSZ;

WHEREAS, addition of Chapter 15.12 of the Fort Jones Municipal Code is necessary for effective fire protection within the area;

WHEREAS, any modifications made to the FHSZs determined by the State Fire Marshal are being made accordance with the California Government Code, ensuring that FHSZs were not downgraded; and

WHEREAS, the amendments to Chapter 15.12 of the Fort Jones Municipal Code are necessary for effective fire prevention in the Town to achieve the following in very high

severity zones: Maintain defensible space of 100 feet from each side of an occupied dwelling or occupied structure; Remove portions of a tree that extends within 10 feet of the outlet of a chimney or stovepipe; Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood; Maintain the roof of the structure free of leaves, needles, and other vegetative materials; and Certify that a new occupied structure or rebuilding of an existing occupied structure complies with all applicable state and local building codes.

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF FORT JONES DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption of Fire Severity Zone Map. Pursuant to Government Code section 51179(a), the Town Council hereby amends the fire hazard severity zones as recommended by the State Fire Marshal to include all parcels in the Town as very high FHSZ, through such map entitled "Town of Fort Jones - Siskiyou County, Local Responsibility Area Fire Hazard Severity Zones" attached hereto as Exhibit A ("the Fort Jones Fire Hazard Severity Zones map") depicting such fire hazard severity zones with, and finds that in order to effectively administer fire protection within the area it is it is necessary that when a parcel has more than one FHSZ on a single lot the highest FHSZ on that lot shall be administered for the entire lot. The Fort Jones Fire Hazard Severity Zones map shall be on file in the Office of the Town Clerk and shall be available upon request. The official map is also located electronically on the following website: fortjonesca.org.

Section 3. Municipal Code Amendment. The Town Council hereby amends Title 15 Buildings and Construction to add Chapter 15.12 "Fire Hazard Severity Zones" to the Fort Jones Municipal Code to read as follows:

Chapter 15.12 FIRE HAZARD SEVERITY ZONES

15.12.010 – Designation.

The Town Council shall, pursuant to Government Code section 51179(a), designate fire hazard severity zones as recommended by the State Fire Marshal and as thereby amended by the Town Council pursuant to state law.

15.12.020 – Multiple Designation.

In the event that a single parcel has more than one fire hazard severity zone designation on the Town of Fort Jones Fire Hazard Severity Zones map, the more strict designation shall apply to the entire property. In order to effectively administer fire protection within the area it is it is necessary that when a parcel has with more than one FHSZ on a single lot, the highest FHSZ on that lot shall be administered and enforced for the entire lot.

15.12.030 - Designation may not be decreased.

Pursuant to Government Code section 51179(b)(3) no fire hazard severity zone identified by the State Fire Marshal for an area within the Town may be decreased to a lesser fire hazard severity zone.

15.12.040 - Building regulations enforcement.

(a) The building official shall enforce the provisions of the California Building Code, as such pertains to all moderate, high and very high fire hazard severity zones designated under section 15.12.010 or addressed under section 15.12.020.
(b) The Town manager or designee shall enforce and shall have the authority to enforce the provisions of the Government Code and all other codes and regulations affected by designation of fire hazard severity zones.

Section 4. CEQA. Town staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect and be enforced immediately from and after the date of its adoption by the Town Council and shall be posted and published in accordance with the California Government Code..

Section 7. Implementation. The Town Council hereby authorizes and directs the Town Administrator to take any action and sign any documents necessary to implement this Ordinance.

Section 8. Certification. The Town Clerk shall certify to passage and adoption of this Ordinance and shall give notice of its adoption as required by law. This Ordinance, or a summary thereof, shall be published and/or posted in compliance with the requirements of Government Code section 36933.

Section 9. Inconsistencies. Any provisions of the Fort Jones Municipal Code, or appendices thereto, or any other ordinances of the Town inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

Section 10. Codification. The Town Clerk is directed and authorized to instruct the publisher of the Town of Fort Jones Municipal Code that codification of this Ordinance is limited to Section 3.

Section 11. Execution. The Mayor and Town Clerk are authorized to subscribe this ordinance where indicated below to evidence its approval.

I HEREBY CERTIFY the foregoing Ordinance was introduced for adoption as an Urgency Ordinance at a regular meeting of the Town Council of the Town of Fort Jones held on the 14th day of April 2025, and adopted by the following vote, to wit:

AYES:
NOES:
ABSENT:

_____
Madeleine DeAndreis

Mayor, Town of Fort Jones

ATTEST:

_____
Jessie Monday

Town Clerk, Town of Fort Jones

Fire Hazard Severity Zones
Local Responsibility Area

Attachment 5

Fire Hazard Severity Zones

What is a Fire Hazard Severity Zone?
The State Fire Marshal shall identify areas in the State as Moderate, High, and Very High Hazard Severity Zones based on consistent statewide criteria and the severity of fire hazard that is expected to prevail in those areas. – CA GOV 51178

When did Fire Hazard Severity Zones begin in Local Responsibility Area?
Assembly Bill 337 (Bates 1992), prompted by the devastating Oakland Hills fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in local responsibility area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. – CA GOV 51175

What do Fire Hazard Severity Zones measure?
The maps evaluate "Hazard", not "Risk". Hazard is based on physical conditions that create expected fire behavior over a 50-year period without considering short-term modifications. Risk is the potential damage a fire can do to the area under existing conditions, including fuel reduction projects, defensible space, and ignition resistant building construction. - osfm.fire.ca.gov/fhsz

Will the new Fire Hazard Severity Zone maps affect my insurance?
Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. Insurance risk models incorporate additional factors that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady.
– California Department of Insurance

What are the requirements within Fire Hazard Severity Zones?

- Materials and Construction Methods for Exterior Wildfire Exposure – CBC Chapter 7A
- Natural hazard real estate disclosure at the time of sale – CA CIV 1102.19 (AB 38 2019)
- 100-foot defensible space clearance requirements – CA GOV 51182
- Property development standards such as road widths, water supply, and signage – CA PRC 4290
- Consideration during future development of Cities and Counties General Plan – CA GOV 65302



1980

Panorama Fire burns 28,800 acres, destroying 325 structures and resulting in 4 fatalities in San Bernardino.



1991

Tunnel Fire burns 1,600 acres, destroying 2,900 structures and resulting in 25 fatalities in the Oakland Hills.

1982 PRC 4201 mandates that CAL FIRE develop Fire Hazard Severity Zones.

1985 Fire Hazard Severity Zone maps are created.

1992 The "Bates Bill" calls for CAL FIRE to identify Very High Fire Hazard Severity Zones in LRA.

Frequently Asked Questions

Is there an easy way to determine the Fire Hazard Severity Zone of my property?
You can search by address to find your current designation on the website: osfm.fire.ca.gov/fhsz

Why are Fire Hazard Severity Zones being updated?
The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings. – PRC 4125 and GC 51178

What are the key elements of the Fire Hazard Severity Zone Model?
The model has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The factors considered in determining fire hazard within wildland areas is fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. This is not a structure loss model, as key information regarding structure ignition is not included. – osfm.fire.ca.gov/fhsz

Why does the model place an emphasis on the spread of embers?
Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks. – osfm.fire.ca.gov/fhsz

What is the difference between SRA and LRA?
State Responsibility Area (SRA) is a legal term defining the area where the State has financial responsibility for wildland fire protection and prevention. – CA PRC 4102
Local Responsibility Area (LRA) includes incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. – CA PRC 4125

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?
CAL FIRE uses an extension of the state responsibility area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.
– PRC 4202 and GC 51178



2017

Tubbs Fire burns 36,810 acres, destroying 5,643 structures and resulting in 22 fatalities in Santa Rosa.



2018

Camp Fire burns 153,336 acres, destroying 18,804 structures and resulting in 85 fatalities in Paradise.

2007 CAL FIRE finalizes the Statewide FHSZ Model to include Very High FHSZ in LRA.

2021 AB 642 and SB 63 require CAL FIRE to identify Moderate and High FHSZ in LRA.

2022 AB 211 requires local agency to designate by ordinance Moderate and High FHSZ in LRA.

FHSZ Frequently Asked Questions

Attachment 2

General

What is a Fire Hazard Severity Zone or FHSZ?

Public Resource Code 4202; The State Fire Marshal shall classify lands within State Responsibility Areas into Fire Hazard Severity Zones. Each zone shall embrace relatively homogeneous lands and shall be based on fuel loading, slope, fire weather, and other relevant factors present, including areas where winds have been identified by the department as a major cause of wildfire spread. Government Code 51178; The State Fire Marshal shall identify areas in the state as Moderate, High, and Very High Fire Hazard Severity Zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, High, and Very High Fire Hazard Severity Zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Will the new Fire Hazard Severity Zones affect my ability to get or maintain insurance?

Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. It is unlikely that insurance risk models would utilize CAL FIRE Fire Hazard Severity Zones as a factor, but much of the same data that is used in the Fire Hazard Severity Zone model are likely included in the insurance companies' risk models. However, insurance risk models incorporate many additional factors and that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady for the next 10+ years.

What do Fire Hazard Severity Zones measure?

The Fire Hazard Severity Zone map reflects "hazard," not "risk". The map is like flood zone maps, where lands are described in terms of the probability level of a particular area being inundated by floodwaters, and not specifically prescriptive of impacts.

"Hazard" is based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, recent wildfire, or fuel reduction efforts.

"Risk" is the potential damage a fire can do to the area under existing conditions, accounting for any modifications such as fuel reduction projects, defensible space, and ignition resistant building construction.

FHSZ Frequently Asked Questions

Attachment 2

General

What are the key elements of the Fire Hazard Severity Zone model?

The fire hazard severity model for wildland fire has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The zones reflect areas that have similar burn probabilities and fire behavior characteristics. The factors considered in determining fire hazard within wildland areas are fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. FHSZs are not a structure loss model, as key information regarding structure ignition (such as roof type, etc.) is not included.

Where do Fire Hazard Severity Zones apply?

Fire Hazard Severity Zones are found in areas where the state has financial responsibility for wildfire protection and prevention, called the State Responsibility Area. More than 31 million acres are in this area. Under Senate Bill 63 (Stern, 2021) Government Code 51178 was amended to also identify the Moderate and High Fire Hazard Severity Zones with the Very High in Local Responsibility Area (LRA).

What are the uses of Fire Hazard Severity Zones?

The zones are used for several purposes including to designate areas where California's defensible space standards and wildland urban interface building codes are required. They can be a factor in real estate disclosure, and local governments may consider them in their general plan.

When were the maps last updated?

In 2007, CAL FIRE updated the FHSZs for the entire State Responsibility Area (SRA). Between 2008-2011 the department worked with local governments to make recommendations of the Very High Fire Hazard Severity Zones within Local Responsibility Area (LRA).

Why are fire hazard severity maps being updated?

The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The hazard mapping process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings.

FHSZ Frequently Asked Questions

Attachment 2

General

How do the Fire Hazard Severity Zone Maps differ from California Public Utilities Commission (CPUC) High Fire Threat District Maps?

The California Public Utilities Commission (CPUC) sponsored map, known as "CPUC High Fire Threat District Map" (HFTD), includes similar factors as those in the FHSZ maps, however the CPUC HFTD Map is designed specifically for identifying areas where there is an increased risk for utility associated wildfires. As such, the CPUC map includes fire hazards associated with historical powerline-caused wildfires, current fuel conditions, and scores areas based on where fires start, as opposed to where potential fires may cause impacts.

How are Fire Hazard Severity Zones determined?

CAL FIRE used the best available science and data to develop, and field test a model that served as the basis of zone assignments. The model evaluated the probability of the area burning and potential fire behavior in the area. Many factors were included such as fire history, vegetation, flame length, blowing embers, proximity to wildland, terrain, and weather.

What new data will be included in the new model, and how does this differ from the previous model?

A 2 km grid of climate data covering the years 2003-2018 is being used in the update. The previous model used stock weather inputs across the state to calculate wildland fire intensity scores. The updated model will adjust fire intensity scores based on the most extreme fire weather at a given location, considering temperature, humidity, and wind speed. In addition, ember transport is being modeled based on local distributions of observed wind speed and direction values instead of using a generic buffer distance for urban areas adjacent to wildlands.

Why is my property in a different zone than the adjacent area, which looks similar?

In wildland areas, zone edges are a result of the way zones are delineated. Specifically, zones represent areas of similar slope and fuel potential. Zone boundaries divide zones based on geographic and vegetation features that align with fire hazard potential; although, at a local scale, it may appear that the immediate area is similar on both sides of the edge. The class value within a zone is based on the average hazard score across the whole zone, so areas that are in the same zone but not immediately adjacent to a local area can have an influence on the final zone classification. Classification outside of wildland areas is based on the fire hazard of the adjacent wildland and the probability of flames and embers threatening buildings.

FHSZ Frequently Asked Questions

Attachment 5

General

Why does the model place an emphasis on the spread of embers?

Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks.

Why do waterbodies have a Fire Hazard Severity Zone Classification?

All areas in State Responsibility Area, including water bodies, require a Fire Hazard Severity Zone designation. The 2007 FHSZ maps zoned all water as Moderate by default. In the 2023 FHSZ model we added a buffer of FHSZ from the surrounding wildland into water bodies to account for potential threat of embers to buildings on docks and house boats, as well as variation in reservoir height that occurs with drought.

How does CAL FIRE assist Local Governments in Fire Hazard Severity Zones?

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, wildfire safety codes, as well as helping in the development of the safety elements in general plans.

How can I search the Fire Hazard Severity Zone of a property?

You can search by address to find your current designation on the web at: osfm.fire.ca.gov/FHSZ

FHSZ Frequently Asked Questions

Attachment 2

State Responsibility Area

What is State Responsibility Area or SRA?

SRA is a legal term defining the area where the state has financial responsibility for wildland fire protection and prevention. Incorporated cities and federal ownership are not included. Within the SRA, CAL FIRE is responsible for fire prevention and suppression. There are more than 31 million acres in SRA, with an estimated 1.7 million people and 800,000 existing homes.

How is State Responsibility Area determined?

The Board of Forestry and Fire Protection (Board) classifies land as State Responsibility Area. The legal definition of SRA is found in the Public Resources Code Section 4125. The Board has developed detailed procedures to classify lands as State Responsibility Area. Lands are removed from SRA when they become incorporated by a city, change in ownership to the federal government, become more densely populated, or are converted to intensive agriculture that minimizes the risk of wildfire. While some lands are removed from SRA automatically, the Board typically reviews changes every five years.

What Fire Hazard Severity Zones are in State Responsibility Area?

All of the State Responsibility Area is in a Fire Hazard Severity Zone. Lands are either ranked as Moderate, High or Very High Fire Hazard Severity Zones.

What are the wildland urban interface (WUI) building codes in State Responsibility Area?

The WUI building codes (California Building Code (CBC) Chapter 7A) reduce the risk of embers fanned by wind-blown wildfires from igniting buildings. The codes for roofing, siding, decking, windows, and vents apply throughout all State Responsibility Area regardless of the fire hazard severity ranking. Ember-resistant building materials can be found at: https://osfm.fire.ca.gov/divisions/fire-engineering-and-investigations/building-materials-listing/

FHSZ Frequently Asked Questions

Attachment 2

State Responsibility Area

What is the difference between the various Fire Hazard Severity Zones?

Classification of a wildland zone as Moderate, High or Very High Fire Hazard is based on the average hazard across the area included in the zone, which have a minimum size of 200 acres. In wildlands, hazard is a function of modeled flame length under the worst conditions and annual burn probability. Both these factors generally increase with increasing hazard level, but there may be instances where one value is Very High and the other is low, pushing the overall hazard into a more intermediate ranking. On average, both modeled flame length and burn probability increase by roughly 40-60% between hazard classes.

Is the GIS data for Fire Hazard Severity Zones available for download?

The data inputs used to develop the Fire Hazard Severity Zones are identified in the Initial Statement of Reasons (ISOR) Title 19 Development (ca.gov). CAL FIRE has developed an additional data package which consists of sequential modeling steps, including any data inputs that were not already publicly available and referenced in the ISOR. The data package encompasses 34 spatial datasets and 8 tables, provided in raster, polygon, and table format. These datasets are formatted for Esri ArcGIS software, except for four tables provided in Excel. Ten of the datasets are updated versions used to produce an edited SRA FHSZ map following the public comment period that ended April 4, 2023. Upon formal adoption of the FHSZ map, the final SRA FHSZ geospatial data file will become available. The data package is available on the FHSZ website Fire Hazard Severity Zones (ca.gov) under the science and methods banner.

FHSZ Frequently Asked Questions

Attachment 2

Local Responsibility Area

What is Local Responsibility Area or LRA?

Local Responsibility Areas (LRA) are incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. This is typically provided by city fire departments, fire protection districts, counties, and by CAL FIRE under contract.

When did Fire Hazard Severity Zones begin in Local Responsibility Area?

Assembly Bill 337 (Bates, 1992) prompted by the devastating Oakland Hills Fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in Local Responsibility Area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. Government Code 51175 then provides direction for the local jurisdiction to take appropriate action.

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?

CAL FIRE uses an extension of the State Responsibility Area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.

What are the requirements for landowners in Fire Hazard Severity Zones in Local Responsibility Areas?

California's WUI building codes (CBC Chapter 7A) apply to the design and construction of new buildings located in High and Very High FHSZs in Local Responsibility Areas. Local ordinances may require ignition resistant construction for remodel projects. Check with your local building department to determine which ignition resistant building codes apply to your project. In addition, Government Code Section 51182 calls for defensible space clearance and other wildland fire safety practices for buildings. Owners are also required to make a natural hazard disclosure as part of a real estate transfer. For information regarding home hardening and defensible space clearance, visit www.readyforwildfire.org.

Does the designation of Very High Fire Hazard Severity Zones in the Local Responsibility Area trigger the 100-foot clearance requirement?

Yes, per Government Code 51182 unless a local government has passed a more stringent requirement, the 100-foot defensible space clearance applies. For information regarding home hardening and defensible space clearance, visit www.readyforwildfire.org.

FHSZ Frequently Asked Questions

Attachment 2

Local Responsibility Area

What is the process for developing Fire Hazard Severity Zones in the Local Responsibility Area?

CAL FIRE uses the same modeling data that is used to map the State Responsibility Area. The map, along with a model ordinance, are then sent to the governing body for adoption.

How are the new Fire Hazard Severity Zones impacting development?

Many of the changes expanding Fire Hazard Severity Zones in Local Responsibility Areas have been supported by the building industry. CAL FIRE works closely with the building industry when setting various building codes and defensible space requirements, so we are working together to not affect development itself but to make sure development matches the hazards of that area.

When will the Local Responsibility Area Map be released?

The Local Responsibility Area map process will happen after the State Responsibility Area process has been completed, which is estimated to occur in winter of 2025.

Why haven't Moderate and High Fire Hazard Severity Zone classes been classified before in the Local Responsibility Area?

New legislation, Senate Bill 63 (Stern, 2021), now requires the adoption of all three Fire Hazard Severity Zone classes in the Local Responsibility Area. Previously only Very High Fire Hazard Severity Zones were required for adoption in Local Responsibility Areas.

Why is my property in a different zone than the adjacent area, which looks similar?

In non-wildland areas, zone edges occur based on distance to the wildland edge. Because hazard in these areas is largely determined by incoming embers from adjacent wildland, urban areas that are similar in vegetation type and housing density may have a change in FHSZ class as the distance to the wildland edge increases. Areas immediately adjacent to wildland receive the same FHSZ score as that wildland where fire originates, and the model then produces lower scores as the distance to wildland edge increases.

LRA Legislation Factsheet

Assembly Bill No.337

An act to add Chapter 6.8 (commencing with Section 51175) to Part 1 of Division 1 of Title 5 of the Government Code, and to amend Section 13108.5 of the Health and Safety Code, relating to fire protection.

[Enrolled, January 28, 1991]

AB 337, Bates. Very high fire hazard severity zones.

(1) Under existing law, the State Board of Forestry is required to classify all lands within the state, in accordance with prescribed criteria, for the purpose of determining areas in which the financial responsibility of preventing and suppressing fires is primarily the responsibility of the state.

This bill would declare that the prevention of fires is not a municipal affair but is instead, a matter of statewide concern, and would make a finding and declaration of the Legislature that its provisions apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. The bill would prohibit that finding from limiting the authority of a local agency, as defined, from imposing more restrictive fire and panic safety requirements, as otherwise authorized by law.

The bill would state that it is not the intent of the Legislature to limit or restrict the authority of a local agency to impose more restrictive fire and panic safety requirements, as otherwise authorized by law.

This bill would require the Director of Forestry and Fire Protection to identify areas in the state as very high fire hazard severity zones within all counties pursuant to a prescribed schedule. The bill would require local agencies, as defined, to designate, by ordinance, very high fire hazard severity zones in their jurisdiction after receiving recommendations from the director, except as prescribed. The bill would authorize local agencies to include or exclude areas following certain findings and would require changes made by local agencies to be final and not rebuttable by the director. By requiring local agencies to designate very high fire hazard severity zones within their jurisdictions, this bill would impose a state-mandated local program. The bill would require the State Fire Marshal to prepare and adopt a model ordinance that provides for the establishment of any high fire hazard security zones.

LRA Legislation Factsheet

Assembly Bill No.337 (Continued)

(2) Under existing law, any person who owns, leases, controls, operates, or maintains any building or structure in, upon, or adjoining any mountainous area or forest-covered lands, brush-covered lands, or grass-covered lands, or any land that is covered with flammable material, is required to undertake specified fire protection measures, including the maintenance of specified firebreaks.

The bill would enact requirements of this nature for any person who owns, leases, controls, operates, or maintains, any occupied dwelling or occupied structure in, upon, or adjoining any mountainous area, forest-covered land, brush-covered land, grass-covered land, or land covered with flammable material, which area or land is within a very high fire hazard severity zone, as described in (1).

The bill would authorize local agencies to exempt certain structures and would exempt certain land or water areas.

The bill would make violation of these requirements an infraction or misdemeanor, as specified, thereby imposing a state-mandated local program by creating a new crime, and would specify related matters.

This bill would require local agencies to notify owners of property of violation and would authorize local agencies to correct the conditions and make a lien upon the property, as prescribed. By creating these requirements, this bill would impose a state-mandated local program.

The bill would permit a violation of these requirements to be considered a public nuisance, as specified.

(3) Existing law requires the State Fire Marshal to adopt, amend, and repeal regulations for roof coverings and openings into the attic areas of buildings in those fire hazard severity zones in state responsibility lands as designated by the director. Existing law requires the director to classify lands within state responsibility areas into fire hazard severity zones.

This bill would instead require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal those regulations. The bill would also require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal, those regulations for buildings in very high fire hazard severity zones in state responsibility lands, designated by the director, and in very high fire hazard severity zones as described in (1). The bill would require roofs on all new buildings and certain existing buildings in both of those zones to be at least a class B roof that complies with Standard 32-7 of the Uniform Building Code, as adopted in the California Building Standards Code. The bill would impose requirements on installers and roofing materials and make other related changes. The bill would exempt historic buildings, as defined, from these provisions.

LRA Legislation Factsheet

Senate Bill No.63

CHAPTER 382

An act to amend Sections 51177, **51178, 51178.5,** 51182, and 51189 of the **Government Code**, to amend Section 13108.5 of the Health and Safety Code, and to amend Sections 4124.5 and 4291 of, and to add and repeal Sections 4123.8, 4291.5, and 4291.6 of, the Public Resources Code, relating to fire prevention.

[Approved by Governor September 28, 2021. Filed with Secretary of State September 28, 2021.]

SB 63, Stern. Fire prevention: vegetation management: public education: grants: defensible space: fire hazard severity zones.

(1) Existing law requires the Director of Forestry and Fire Protection to identify areas of the state as very high fire hazard severity zones based on specified criteria. Existing law requires a local agency, within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, to make the information available for public review, as provided. This bill, among other things, would also require the director to identify areas of the state as moderate and high fire hazard severity zones. The bill would modify the factors the director is required to use to identify areas into fire hazard severity zones, as provided. The bill would require a local agency to make this information available for public review and comment, as provided. By expanding the responsibility of a local agency, the bill would impose a state-mandated local program.

This bill would also make conforming changes.

(2) Existing law requires a person who owns, leases, controls, operates, or maintains an occupied dwelling or structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material that is within a very high fire hazard severity zone, as designated by a local agency, or a building or structure in, upon, or adjoining those areas or lands within a state responsibility area, to maintain a defensible space of 100 feet from each side and from the front and rear of the structure, as specified. Existing law authorizes a greater distance than specified above on the specified land in a very high fire hazard severity zone. Existing law specifies that clearance beyond the property line may only be required if state law, local ordinance, rule, or regulation includes certain findings and specifies that clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

LRA Legislation Factsheet

Amended by Senate Bill No.63

Government Code 51178

The State Fire Marshal shall identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

(Amended by Stats. 2021, Ch. 382, Sec. 2.5. (SB 63) Effective January 1, 2022.)

Government Code 51178.5

Within 30 days after receiving a transmittal from the State Fire Marshal that identifies fire hazard severity zones pursuant to Section 51178, a local agency shall make the information available for public review and comment. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

(Amended by Stats. 2021, Ch. 382, Sec. 3.5. (SB 63) Effective January 1, 2022.)

LRA Legislation Factsheet

Assembly Bill No. 211

CHAPTER 574

An act to amend Sections 11891, 11893, 12581, 12996, 12998, 12999.4, and 12999.5 of, and to add Sections 12999.6 and 13001 to, the Food and Agricultural Code, **to amend Section 51179 of the Government Code**, to amend Sections 44274.10, 44274.11, 44274.12, 44274.13, and 44274.14 of the Health and Safety Code, to amend Sections 3113, 4799.05, 14503.5.1, 14538, 14549.2, 14581, 42052, and 42060 of, to add Sections 14537.5, 14548, 14555, and 21166.3 to, to add Part 5 (commencing with Section 75250) to Division 44 of, and to repeal Section 75250.1 of, the Public Resources Code, to amend Section 43152.6 of, and to amend and repeal Section 43152.10 of, the Revenue and Taxation Code, to amend Section 13198 of the Water Code, to amend the Budget Act of 2021 (Chapters 21, 69, and 240 of the Statutes of 2021) by amending Item 8570-002-0001 of Section 2.00 of that act, and to amend the Budget Act of 2021 (Chapter 44 of the Statutes of 2022) by amending Items 3540-101-0001 of Section 2.00 of that act, relating to public resources, and making an appropriation therefor, to take effect immediately, bill related to the budget.

[Approved by Governor September 27, 2022. Filed with Secretary of State September 27, 2022.]

AB 211, Committee on Budget. Public resources trailer bill.

(2) Existing law requires the State Fire Marshal to identify areas of the state as moderate, high, and very high fire hazard severity zones based on specified criteria. Existing law requires a local agency to designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal. Existing law authorizes a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence, as provided.

This bill would additionally require a local agency to designate, by ordinance, moderate and high fire hazard severity zones within 120 days of receiving recommendations from the State Fire Marshal. By expanding the responsibility of a local agency, the bill would impose a state-mandated local program. The bill would additionally authorize a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively. The bill would prohibit the local agency from decreasing the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, as provided.

Attachment 5

LRA Legislation Factsheet

Amended by Assembly Bill No. 211

Government Code 51179

(a) A local agency shall designate, by ordinance, moderate, high, and very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

(b) (1) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(2) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively.

(3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency.

(c) The local agency shall transmit a copy of an ordinance adopted pursuant to subdivision (a) to the State Board of Forestry and Fire Protection within 30 days of adoption.

(d) Changes made by a local agency to the recommendations made by the State Fire Marshal shall be final and shall not be rebuttable by the State Fire Marshal.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the State Fire Marshal pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

(Amended by Stats. 2022, Ch. 574, Sec. 10. (AB 211) Effective September 27, 2022.)

LRA Legislation Factsheet

Increasing Fire Hazard Severity Zone (FHSZ) Area and Designation

Government Code section 51179 requires a local agency to designate, by ordinance, moderate, high, and very high FHSZ within 120 days of receiving the identified FHSZ's from the State Fire Marshal pursuant to Section 51178.

The law does not allow for a local jurisdiction to request changes or provide comments to the State Fire Marshal on the FHSZ designations. However, a local agency may choose to increase the designation of a FHSZ from the FHSZ identified by the State Fire Marshal, or designate areas as having a FHSZ that were not designated in a FHSZ by the State Fire Marshal. This may occur because FHSZ zone edges in the maps and data from the State Fire Marshal are not aligned with parcel boundaries or roads that some may consider for lines of convenance when adopting ordinances. A local agency is not allowed to reduce the designation of a FHSZ classification from the State Fire Marshal (i.e. a local agency cannot make an area designated as High by the State Fire Marshal, Moderate in its adopted ordinance).

However, a local jurisdiction can increase the designation from the one identified by the State Fire Marshal. If a local agency decides to increase the designation of a FHSZ, it may do so if it does the following:
1. If increasing the designation to Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
2. If increasing the designation to Moderate or High, a local agency may do this at its discretion.

If a local agency decides to include areas in its FHSZ adopted ordinance not identified as being in a FHSZ by the State Fire Marshal, it may include those areas if it does the following:
1. If including areas not identified as being in a FHSZ and designating it as Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
2. If including areas not identified as being in a FHSZ and designating it as Moderate or High, a local agency may do this at its discretion.

Attachment 5

LRA Legislation Factsheet

Land Use Planning Program

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, as well as collaborating in the development of Safety Elements in General Plans.

For More Information

osfm.fire.ca.gov/fhsz

RICARDO LARA
INSURANCE COMMISSIONER
California Department of Insurance

Q&A – Insurance and CAL FIRE Fire Hazard Severity Zone Maps

1. **How will the updated CAL FIRE maps affect insurance availability and affordability?**

CAL FIRE's maps are intended to drive local planning decisions, not insurance decisions. Under Commissioner Lara's new regulation finalized in October 2022, insurance companies must provide discounts for wildfire safety actions such as community mitigation and home-hardening, which CAL FIRE's maps do not assess. In addition, insurance companies are already using risk analysis tools and models that go beyond CAL FIRE's proposed maps in determining what properties they will underwrite.

Commissioner Lara's new wildfire safety regulation will help increase access to insurance by promoting wildfire safety across the state. Reducing wildfire risks throughout the state is the primary way we can make insurance more available and affordable, and our regulation is a major step towards that goal. CAL FIRE's maps support that goal through improving public education about hazard and the need for safety preparation.

2. **How will these maps benefit the public?**

Public education about where current wildfire hazards exist is essential to reducing the threat to local communities and maintaining access to available and affordable insurance. When communities know and understand their risks, they can plan and prepare.

In addition, the Department's first-ever report on climate insurance recommended updated wildfire hazard mapping to improve public safety.

3. **If you are a homeowner and your zone changed from High Hazard to Very High Hazard, will this impact your insurance premiums or renewal ability?**

For many years, insurance companies have been using alternate wildfire risk tools for determining where they will write and renew policies, and how much premium to charge a policyholder, not the Fire Hazard Severity Zone maps. Therefore, a change in designation on the maps for a single homeowner is unlikely to affect their insurance. The reality is that more accurate risk information enables homeowners and communities to reduce their wildfire risks, and Commissioner Lara's new wildfire mitigation regulation clarifies what actions you should take to reduce wildfire risks. Once that regulation is fully implemented, if a homeowner or business owner takes those risk mitigation actions, they will be able to see a discount in their insurance premium.

4. **How is the state addressing wildfire mitigation?**

By design, CAL FIRE's maps are focused on long-range wildfire hazard, which includes only certain variables, like wind, vegetation, ember production and movement, climate, topography, and fire history. CAL FIRE's maps will give up to date information to communities about the level of wildfire hazard they face, which could help target resources at the state and local level. Expanded state grant programs and Commissioner Lara's new wildfire safety regulation are aimed at reducing wildfire risks to communities through programs such as Firewise USA and the new Fire Risk Reduction Community designation from the California Board of Forestry and Fire Protection.