

Fort Jones Town Council
Regular Meeting
July 8, 2024

CERTIFICATION OF POSTING AGENDA

I, Melissa Mitrevski, Town Clerk for the Town of Fort Jones, hereby certify that the agenda for the July 8, 2024, the regular meeting of the Town Council was posted. The locations the agenda was posted at include Town Hall near the door of the Town Council Chambers, Ray's Food Place, Ace Hardware, on the front window of the Fort Jones Post Office, and on the Town's website at www.fortjonesca.org on July 3, 2024.

I declare under the penalty of perjury that the forgoing is true and correct.

Carolyn Hoefer, Customer Service Clerk

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 7:02 p.m. In addition to the mayor, council members present were Kathy Banks, Mark Eayrs, Julia Collie-Mason, and Alex LaRiviere.

Staff present: Everett Hullquist – Public Works, and Deputy Clint Whitchurch – Etna P.D.

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS: None

DISCUSSION / REPORTS CORESPONDENCE: NON-ACTION ITEMS:

A. Police Department Monthly Report

A written report appears in the agenda packet.

B. Fire Department Monthly Report

A written report appears in the agenda packet.

C. Public Works Monthly Report

A written report appears in the agenda packet. Everett asked if the car at the fire training grounds will be removed. Dawn Schott from the fire department will speak with Chief Hess about this.

D. Accounting Monthly Report

A written report appears in the agenda packet.

CONSENT CALENDAR:

Public Comments: None

a.) Approval of Minutes:

 i. Regular Meeting June 10, 2024

 ii. Special Meeting June 26, 2024

b.) Ratification of Disbursements: June 1 through 30, 2024

c.) Review Budget vs Actual July 1, 2023, through June 30, 2024

Motion: Collie-Mason moves to accept the consent calendar.

Second: Eayrs

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

DISCUSSION / REPORTS: ACTION ITEMS:

2. Review and discuss possible action to approve Resolution 1130 updating the Fort Jones Conflict of Interest Code.

Public Comments: None

Discussion: None

Motion: Eayrs moves to approve Resolution 1127 adopting the Draft Operations Budget as the Final Operation Budget for 2024/2025.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

3. Review and discuss possible action to approve water/sewer application.

Public Comments: None

Discussion: Council engaged with staff and Cal Trans personnel.

Motion: LaRiviere moves to enter into negotiations for a maintenance agreement for the Fort Jones Pavement Project.

Second: Collie-Mason

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

4. Review and discuss possible action to approve Resolution 1131 approving a fee schedule for public works equipment usage, labor fees and fees pertaining to water and sewer application.

Public Comments: None

Discussion: None

Motion: Banks moves to continue the support to the Etna City Pool with a donation of \$5000.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

5. Discuss possible action for public works employee Everett Hullquist to take the Wastewater 2 exam.

Public Comments: None

Discussion: Cherie Stephen was in the audience and stated that she will not leave the town.

Michelle DeCausmaker asked if there was going to any compensation for this appointment. The mayor responded to her question indicating there will be a meeting to approve compensation for her if appointed.

Motion: LaRiviere moves to appoint Cherie Stephen the Interim Town Administrator/Town Clerk.

Second: Collie-Mason

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

6. Review and discuss possible action to renew the right of use agreement with the Siskiyou County Health and Human Services Agency Public Health Division – WIC Program.

Public Comments: None

Discussion: None

Motion: Banks moves to approve Resolution 1128 giving notice of the general municipal election and requesting consolidation with the statewide election.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

7. Review and discuss possible action to contract with Russell Roberts Backflow Testing and Repair verses having the Fort Jones Public Works Department do backflow testing and repairs for the Town.

Public Comments: None

Discussion: Melissa Cummins for Cal Trans stated that we can reimbursements in increments.

Motion: Collie-Mason moves to approve the exchange agreement with the Siskiyou County Local Transportation Commission for the Scott River Road chip seal project.

Second: Eayrs

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

8. Review and discuss possible action to approve the funds and agreement for the Street Rehabilitation Project for Bower, Cowan, and Butte Streets.

Public Comments: None

Discussion: Discussion ensued between council and staff ranging from planting trees, moving the proposed fence, removing/not removing horseshoe pits, code enforcement and planting grass.

Motion: Collie-Mason moves to table this agenda item until further information can be obtained.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

9. Review and discuss possible action to approve MOU for the Fort Jones Neighborhood Garden – Geri Quintero.

Public Comments: None

Discussion: None

Motion: Banks moves to approve the new water and sewer payment agreement.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Abstain:

Motion: Passes

STAFF COMMENTS:

Everett Hullquist wanted to let Cherie Stephen know that she is doing a great job.

COUNCIL COMMENTS: None

ADJOURNMENT:

The meeting was adjourned at 8:35 p.m. The next regular town council meeting is scheduled to be held on July 8th, 2024, at 7:00 p.m.

Attest:

Melissa Mitrevski, Town Clerk

Approved:

Mercedes M. Garcia, Mayor