



AGENDA

Regular Meeting

Monday August 12, 2024 – 7:00 PM

Town Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones Town Council Roll Call:

Members: Garcia____Banks____ Eayrs ____LaRiviere____ Collie-Mason____

PLEDGE OF ALLEGIANCE: Led by Mayor

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon any subject within the jurisdiction of the Town of Fort Jones that is not on the agenda; however, any matter that requires action may be referred to staff and/or committee for a report and recommendation for possible action at a subsequent council meeting. There is a three (3) minute limit per person.

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS:

- A. Police Department Monthly Report
- B. Fire Department Monthly Report
- C. Public Works Monthly Report
- D. Accounting Clerk Monthly Report
- E. Administrator Monthly Report

CONSENT CALENDAR:

1. Items listed on the consent calendar are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the council or the public.

a.) Approval of Minutes:

i. Regular Meeting July 8th, 2024

b.) Ratification of Disbursements: July 1 through 31, 2024

c.) Review Budget vs Actual July 1, 2024 through July 31, 2024

DISCUSSION / REPORTS: ACTION ITEMS:

2. Review, discuss, and take action to approve the Local Transportation Funds for fiscal year 2024/2025.
3. Review, discuss, and possibly take action to approve a use permit for a four-foot-tall fence at 113 Carlock Street.

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT:

The next Fort Jones Town Council Meeting is scheduled to be held on September 9th at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

Ft. Jones Police Chief's Monthly Report

June 2024

As you all know, the Shelly fire has taken up much of our time in the past few weeks and inundated Etna, Ft. Jones and Scott Valley with fire personnel. While this has been a difficult time for us all, a few positive outcomes have taken place. i.e. I will probably do my fire prevention defensible space yard work the winter before I actually need it. While CAL-OES Law was here, Chief Hess and I took advantage of their superior technology and completed an evacuation plan for both the City of Etna and the Town of Ft. Jones. Each detailed plan includes maps, zones, and instructions for city staff to carry out strategic plans in the event we have another fire come close to town. These plans will now be kept digitally and in the office to make sure they are assessable. I would like to thank each and every staff member of both towns, especially the police department personnel as everyone including reserves stepped up and we had all hands-on deck to accommodate our constituents needs. It's nice to know in the event of an emergency our towns work together in such a positive way.

Traffic- In the event of a fire our list of priorities when it comes to traffic quadruples. We obviously have a large number of fire fighters and their equipment constantly going through town. Our objective is a constant reminder through fire administration to follow all road laws including speed limits. This fire produced a few issues, however when passed up the chain of command, the issues were quickly resolved. We have been utilizing our radar message board to gather statistics in multiple areas around both towns. We will be adding the monthly stats this sign generates with each report. Hopefully this will provide insight into our problematic areas around town. Speed not only in our towns but valley still continue to plague the community. Officers are consistently stopping and citing violators on a daily basis. We hope to start seeing a decline in violations and traffic collisions with the goal of making our community safer for all.

Schools- Summer session is still in however the new school year is quickly approaching. We continue to be proactive in the partnership with our schools to make the new school year a successful one. Several issues from last year will hopefully be addressed and new protocols will be set in place. While summer school has been ongoing, it seems to be a well-oiled machine with many of the regular school year problems being nonexistent.

Animal Control- I don't know if it is coincidence with the Shelly Fire being upon us or just another rash of dogs at large but the department has had approximately 6 dogs in the past two weeks that have attended our shelters. I think most of these dogs were unfortunately abandoned by their owners, most likely being from the county and Yreka areas. Fortunately, we were able to rehome each of these dogs through either our social media accounts or partnerships with the humane society. One habitual problematic case we have with the suspect acquiring multiple dogs each day after we remove the animals from her possession will hopefully come to an end with probation terms being the inability to own animals. These cases take an extraordinary amount of time but our officers are tenacious in adjudicating this issue. We have also had several cases where animals are found outside town and brought to us for a solution. County animal control has come and taken each of these dogs into custody in the hopes of rehoming them.

Reports/Cases- Currently we have pulled over 70 cases within the Town of Ft. Jones this year. This is within pace of last year and averages around 10+ written cases a month. However, in the past month we have seen a very large uptick in calls for service with many of them resulting in written cases. As mentioned before several of these cases have been major felonies resulting in many hours of investigation and several arrests. We are fortunate to have a highly skilled detective and officers on staff, which has proven to be a necessity these days

as cases become more complex. Many follow-up hours with supplementals being taken also add to the cases entirety. We are also working with outside agencies in very large cases over multiple states and counties. In the near future you will be informed on these cases, and more than likely results reported by major media.

Calls for Service- As mentioned above, our calls for service have seen a large increase with several calls for service occurring multiple times a day for the same issue and persons. While our response is warranted each time it has become overwhelming in certain cases not only for us but also our constituents. We continue to attempt to resolve and or adjudicate these issues, however they are taking an extended period of time. Some of these calls for service are associated with current code enforcement cases that continue to persist with more individuals moving in. Rest assured we will keep up the good fight and come to a resolution. You will notice that our stats may look a little different than normal and that is because we are currently in the transition to a new CAD/RIMS system. It will evolve over time and become easier to understand but it will take some getting use to. If you have any questions, please reach out so I decode for you. We have also had a rash of vandalisms, thefts, and disturbing the peace calls. Recently we were able to determine several persons responsible and are going through the prosecution stages. These were familiar faces know within the system and we are in the hopes the proper outcomes will take place preventing this behavior in the future.

Code Enforcement- Code enforcement continues to be on the forefront with two major cases ongoing. Each of these cases will continue to be investigated and hopefully resolved soon. Again, code enforcement is a whole other animal and takes an extended amount of time to be adjudicated, especially when other problems present themselves as the original issues are being investigated. Other more minor issues around town are being addressed and resolved and will continue to be throughout the year with voluntary compliance. Recently several cases that have been investigated to their full extent have been brought up again with the need for town to bring in a hearing officer or proceed down the receivership route. We really are at a dead end with these major cases as the D.A. route will not adjudicate these issues and if it does, results in a \$50.00 fine for 3 years of hard work from Officer York.

PAL- Our pal program has been very active in the past couple months with swim team, mentoring, Oregon bike tour, trails end festival, and bluegrass taking place concurrently. We had to unfortunately cancel our bluegrass festival due to the Shelly Fire, however, will be planning early next year to bring it back to our town. We at PAL are also participating in multiple fundraising events while also attending social events such as national night out and the Siskiyou County Fair. Several fall PAL events will be coming soon with several being held in the Town of Ft. Jones.

Training- Our Officers are currently enrolled in many trainings including upcoming perishable skills training in order to remain in compliance with POST. The county is also going to introduce a new RIMS system which will be in place shortly. This requires an update in our current office system but will afford us many new opportunities we did not have before in technology easing our daily activities. This also requires complex training for all PD staff which we are close to concluding.

As always mentioned, we have an open-door policy and look forward to city staff, council, and our community visiting us. You are our eyes and ears out there as we can't be everywhere at once. We rely on your help to be able to provide the best service possible to our community. Please come in and visit, share what you are experiencing, and if able come out on a ride along with an officer. We are all on the same team and we enjoy working together to solve our community's needs.



**SISKIYOU COUNTY
SHERIFF'S OFFICE**
305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 07/01/2024 to 07/23/2024,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
07/01/2024 21:04	2407010059		ANIMAL	11725 EASTSIDE RD		
07/02/2024 15:47	2407020051	5240055	TRSP	12075 MAIN ST		
07/02/2024 16:49	2407020054		ANIMAL	COMUNITY GARDEN		
07/04/2024 17:28	2407040039		ASST	12825 MARBLE VIEW AVE		
07/04/2024 17:34	2407040040		OWAS	00 MAIN ST		
07/05/2024 10:17	2407050022	5240056	ANIMAL	12079 MAIN ST		
07/06/2024 10:35	2407060012		VEH STOP	7500 HWY3		
07/08/2024 13:49	2407080031		CIV	FORT JONES FIRE DEPARTMENT		
07/10/2024 13:22	2407100028		ANIMAL	125 NEWTON ST		
07/11/2024 10:51	2407110031		FLP	12079 MAIN ST		
07/12/2024 16:36	2407120033		MP	12345 MAIN ST		
07/15/2024 06:33	2407150009		WI	12236 MAIN ST		
07/15/2024 06:44	2407150010		AVEH	SCOTT RIVER RD/BRIDGE ST		
07/16/2024 16:46	2407160033		OWAV	12212 MAIN ST		
07/17/2024 22:00	2407170050		PTRL	11714 EAST ST		
07/18/2024 13:14	2407180034		M	11801 MAIN ST		
07/19/2024 15:14	2407190037		M	11906 MAIN ST		
07/19/2024 18:38	2407190048	5240057	BURG	31 CARLOCK ST		
07/19/2024 23:23	2407190067		FLP	112 NEWTON ST		
07/20/2024 17:52	2407200033		ASST	11236 N STATE HWY 3		
07/20/2024 18:59	2407200034		DP	12313 MAIN ST		
07/21/2024 11:06	2407210012		CIV	12313 MAIN ST		
07/21/2024 16:15	2407210023		DP	11911 MAIN ST		
07/21/2024 16:57	2407210026		FLP	112 NEWTON ST		
07/21/2024 20:24	2407210033		PTRL	MARBLE VIEW AVE/N 3		
07/22/2024 16:03	2407220032		CIV	13203 MAIN ST		
07/22/2024 17:42	2407220039	5240059	AB	12313 MAIN ST		
07/23/2024 11:55	2407230018		ASST	11960 EAST RD		
07/23/2024 13:11	2407230023		ATC	12313 MAIN ST		

TOTAL CALLS: 29



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CFS EVENT LIST REPORT

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Agency = %,
CFS Report Date = 07/01/2024 to 07/23/2024,
Primary Unit = ETNA%,
Response Area = 1

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
07/02/2024 14:48	2407020040		VEH STOP	N HWY 3/SCOTT RIVER RD		
07/02/2024 18:45	2407020065		OWAV	2400 N HWY 3		
07/11/2024 17:08	2407110056		VEH STOP	00 LIGHTHILL RD		
07/13/2024 10:41	2407130024		ASST	N HWY 3/HOLZHAUSER LN		
07/19/2024 16:12	2407190040		VEH STOP	N HWY 3/MARBLE VIEW AVE		

TOTAL CALLS: 5



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CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 07/01/2024 to 07/23/2024,
Primary Unit = ETNA%,
Response Area = 5

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
07/17/2024 16:53	2407170033		VEH STOP	HWY 3/STERLING		

TOTAL CALLS: 1



Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 49 calls for service in the month of July. Members participated in 12 hours of scheduled training and numerous hours of online and on-duty proficiency training. The department has responded to 266 calls in 2024.

July 2024 Calls

Call Type	City Limits	Out of City
MEDICAL AID	13	12
PUBLIC ASSIST	1	1
VEHICLE ACCIDENT	0	2
STRUCTURE FIRE	0	0
FALSE ALARM	0	7
VEHICLE FIRE	0	1
CANCELED	2	9
WILDLAND FIRE	0	1
Total	16	33

E-1315 was requested and responded to the Thompson Fire in Butte County from the 2nd through the 7th. Within hours of returning home, personnel were reassigned with E-1311 to the Shelly Fire here in our own valley. E-1311 remained assigned to the Shelly Fire through the 20th. E-1311 was requested and responded again with U-1300 as overhead on the 30th to the Park Fire in Butte County. With our current OES agreement, we were able to staff 3-4 personnel on the engine and backfill the station with 2 firefighters in addition to our volunteers.

Public Works Report

July 2024

Roads

We cut back some branches around Town that were becoming a safety hazard. We cleaned the gutter on portions of Oakmill Drive. We located water/sewer lines for the Horn Street rehabilitation project. We replaced a post and sign on Carlock Street with a new sign. We repaired the East/Sterling street sign after the windstorm.

Sewer

We recorded all of the daily readings at the wastewater treatment plant and compiled them into a usable form. We completed the CIWQS reporting for the month. We spoke with SHN and the DFA about the WWTF grant next steps. We conferred with Cherie about doing the WWTF reporting in house to try to save money. We changed who does our groundwater sampling from SHN to Pace labs to save money.

Water

We got a Land Use agreement in place with the USFS for the sale of bulk water to them for the Shelly Fire. The static level of well 3 is at 23' on the 2nd of August.

We purchased the backflow testing gauge that was approved through Council last meeting. We are working on the wording in the letter to owners with devices, hopefully will be going and testing all of the devices before the end of the calendar year.

We fixed a broken check valve on the peristaltic pump as well as a broken measuring tube. We ensured that this pump is in proper working order and ready to disinfect the Towns water if needed.

We received a complaint about the chipped paint on one of the Towns hydrants. We painted the hydrant.

We are also continually working of the Towns lead service line inventory for the State. This inventory is due by October 14th 2024. This project involves cataloging all of the types of pipes used in the laterals throughout Town on the customer side and the Towns side. We hope to have this project done and submitted by the October 14th deadline. We have cataloged all of the easier ones to get, and are now working on a random sample of the remaining unknowns. This involves digging up the lines to see what they are made of. To date, we have not had any lead in our system.

We are working on replacing the water service lateral to 23 Newton Street. Currently, this house is served by a steel $\frac{3}{4}$ inch lateral which runs underneath the Fire Hall. In the past there was new poly pipe and new sewer pipe stubbed up to the property line. We are working on finding the valve to turn on the water to this new line. Once found we will be able to put a new meter/valve/box at their property line. The sewer line has already been hooked up.

We read all of the meters and entered all of the data into the Towns billing software. We completed the SAFER drought reporting for the month.

We requested exemption from the current curtailment of the Towns water right through the SWRCB due to using it for health and sanitation/fire fighting.

We would like to remind Council of the leak at the gate valve on Hwy 3. We are proposing that we dig it up, along with the other 2 valves there and replace all three, as well as dig across Hwy three over to Sterling Street to install new C-900 under the road. This will help the Town by making it easy to replace the steel/ asbestos concrete mains located in this area in the future. We would not have to dig across the road again in that area for a long time. This project is beyond the capabilities of the Public Works department and would need to be contracted out. This is the time of year to do this type of project. This project would pay for itself by reducing our water loss. If we wait until after Caltrans paves over it, it will be far more costly to replace these pipes. The steel and asbestos pipes are past the end of their useful lifespan.

Parks

We mowed all of the parks weekly as well as took out the trash. It is the busiest season of the year for the PW department. We sprayed for weeds at the Little League Park. We assembled some furniture for the office space in the hallway. We adjusted the parks watering schedule to try to conserve more water. We replaced all the burnt out bulbs at the Paul Garrison Picnic Pavillion. We made the lights more vandal proof, so that no one can open the breaker box without a key. The Park hosted the Bev White Memorial Tournament on August 2-the 4th. The PW department placed trash cans around for the event goers.

We would like to remind the council that the museum is sorely in need of an upgrade to its computer system and camera system. The computer in the museum is so slow it is practically unusable. The cameras that are located inside the museum and on Main Street do not work anymore. Wayne Miller, the Towns IT professional says that it would cost about \$1000 dollars for a new DVR system and hard drives. A new computer for the museum would cost \$700 dollars.



INTERIM ADMINISTRATOR'S REPORT

JULY 2024

ADMINISTRATOR

- Horn Street Rehabilitation Project: The project is now complete. The first invoice for reimbursement has been sent to CalTrans. I will be working on the Construction Engineering and Construction invoice to submit for reimbursement.
- STIP- Butte, Bower, and Cowan Project: Held meetings with Melissa Cummins, from Local Transit department, Morgan Eastlick and Jose Hernandez from E&S Engineering, Mercedes, and Kathye regarding the road rehabilitation on the Cowan street portion of the project. Due to the rising costs, it was recommended that Cowan St be dropped from the project. This will also allow the Town time to fix the sewer issue on Cowan Street before doing any road rehabilitation. Melissa will check with CalTrans representative, Nicole Fortner, on how we can revise the Project.
- Waste Water Treatment Plant project: Met with SHN and DFA to discuss the project. During the meeting there was discussion about possibly starting the planning and design phase and take out construction once the audits are completed.

TREASURER

- Audit: Submitted the requested pre-audit reports to the Auditors. I will await further instruction from them. The next step is typically the field portion where they come to the Town and go over all the financials.
- IRS: I was able to meet the deadline and submit the 941 for the 1st Qtr of 2018. No further correspondence from them to date.
- CDBG: Work has begun on updating a few loans that need to be revised.
- General Finance: Process Accounts Payables, Accounts Receivables, and Payroll. I will continue to keep the current year reconciled for ease of future audits.

CLERK

- 2024 Election: Put together packets to hand out to persons interested in running for Council and posted the information on the website.
- Personnel: The Town Clerk hired at the beginning of the month has resigned. We have posted the position on the website as well as the Town's Facebook page.

Fort Jones Town Council
Regular Meeting
July 8, 2024

CERTIFICATION OF POSTING AGENDA

I, Cherie Stephen, Interim Town Administrator for the Town of Fort Jones, hereby certify that the agenda for the July 8, 2024 regular meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ray's Food Place, Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on July 3, 2024.

I declare under the penalty of perjury that the forgoing is true and correct.

Cherie Stephen, Interim Town Administrator

CALL TO ORDER AND ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 7:00 p.m. In addition to the mayor, councilmembers present were Kathy Banks, Mark Eayrs, Alex LaRiviere, and Julia Collie-Mason.

Staff present: Cherie Stephen – Interim Town Administrator and Everett Hullquist – Public Works

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS:

Jaime Vasquez inquired why there is a dog pound in the middle of town. Dogs are locked in a barn, unattended, and are barking all hours of the day. Neighbors are upset not just due to the unattendance but the crying. States that the Town should be responsible for the care of the dogs.

DISCUSSION/ REPORTS / CORRESPONDENCE; NON-ACTION ITEMS:

A. Police Department Monthly Report:

A written report appears in the agenda packet. No police attendance due to the Shelly Fire.

B. Fire Department Monthly Report:

A written report appears in the agenda packet. No fire attendance due to the Shelly Fire.

C. Public Works Monthly Report:

A written report appears in the agenda packet. No council or public questions or comments.

D. Interim Administrator's Monthly Report:

A written report appears in the agenda packet.

Madeleine DeAndreis (Ayres) directed a series of questions to the Administrator about her job.

The Administrator stated that her priority was the audits and that updates will be submitted in her monthly report that can be found on the Town website.

CONSENT CALENDAR:

Public Comments: None

1. a.) Approval of Minutes

- i. Regular Meeting June 10, 2024
- ii. Special Meeting June 26, 2024

b.) Ratification of Disbursements: June 1 through 30, 2024

c.) Review Budget vs. Actual for July 1, 2023, through June 30, 2024

Motion: Eayrs moves to accept the consent calendar as presented.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nyes: None

Motion: Passes – all in favor

DISCUSSION / REPORTS: ACTION ITEMS:

2. Resolution 1130 Updating the Fort Jones Conflict of Interest Code

Public Comments:

Madeleine Ayres: Asked for an example of what this code meant. The mayor and public works staff gave examples. The mayor also informed the citizens that the explanation to this item is in the contents of the agenda packet.

Motion: LaRiviere moves to approve Resolution 1130 updating the Fort Jones Conflict of Interest Code.

Second: Collie-Mason

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nyes: None

Motion: Passes – all in favor

3. Approve Water / Sewer Application

Public Comments: None

Motion: LaRiviere moves to approve the application as presented.

Second: Eayrs

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nyes: None

Motion: Passes – all in favor

4. Resolution 1131 – Fee Schedule for Public Works

Public Comment:

Michelle DeCausmaker: It is a part of doing business.

Madeleine Ayres: Asked what the guidelines were. The guidelines were read to her by councilmember Banks and explained to her that the guidelines were also written on the fee schedule in the agenda packet. Councilmember LaRiviere added that the fee schedule is for work outside of what is required by the Town.

Motion: Banks moves to approve Resolution 1131 and the accompanying fee schedule for public works.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passes – all in favor

5. Wastewater 2 Exam – Everett Hullquist

Public Comment:

Discussion ensued with public and council about the pros/cons of Mr. Hullquist taking the exam, when the sewer plant was coming, current requirements, and consideration of the financial benefits.

Everett Hullquist stated that he has the required experience, time, and units to take exam. He also stated that he already paid to sit for the exam.

Motion: Eayrs moves to reimburse Everett Hullquist for the cost of the Wastewater Exam.

Second: Collie-Mason

Ayes: M. Eayrs, Collie-Mason, M. Garcia

Nayes: K. Banks

Abstain: A. LaRiviere

Motion: Passes 3 to 2

6. Right of Use Agreement with Siskiyou County Health and Human Services – WIC Program

Public Comment: Michelle DeCausmaker: Wonderful program.

Motion: LaRiviere moves to renew agreement for the WIC program.

Second: Eayrs

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passes – all in favor

7. Backflow Testing – Contract vs Public Works

Public Comment:

Discussion between the public, council and staff covering many topics such as, but not limited to, whether Everett was qualified to test the devices (yes), is he qualified to fix the devices (no); benefits for Everett to test (money goes to the town, he knows placement of devices) vs contracting (no liability to the town, all test logging/invoicing done by contractor, timely completion, no cost to town); what other costs such as mileage does the contractor charge; cost of backflow testing device (\$929.99 + shipping) and maintenance (\$130-\$150 annual calibration fee); why didn't the Town get 3 or more bids for this job.

Motion #1: LaRiviere moves to purchase a backflow testing device.

Second: J. Collie-Mason

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passed – all in favor

Motion #2: Banks moves to table approving a contractor vs public works to do initial backflow testing until other bids can be received from other contractors.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passes – all in favor

8. Street Rehabilitation for Bower, Cowan, and Butte Street

Public Comment: This is a good thing.

Motion: LaRiviere moves to approve the funds and the agreement for the Street Rehabilitation Project for Bower, Cowan, and Butte Streets.

Second: Eayrs

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passes – all in favor

9. MOU for the Fort Jones Neighborhood Garden

Public Comment: None

Motion: Banks moves to table this agenda item until the Town's legal council can look over the MOU.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nayes: None

Motion: Passes – all in favor

STAFF COMMENTS:

Everett Hullquist states that water trucks are getting water from the Bridge Street hydrant for the Shelly Fire and are paying the commercial bulk water rates.

COUNCIL COMMENTS:

Garcia states that the bulk water funds have been designated for infrastructure repairs including sewer. She also informs the public that with the elections coming up that there will be four open council spots.

ADJOURNMENT:

The meeting was adjourned at 8:30 p.m. The next regular town council meeting is scheduled to be held on August 12th, 2024, at 7:00 p.m.

Attest:

Mercedes M. Garcia, Mayor

Approved:

Cherie Stephen, Interim Town Administrator

Town of Fort Jones
Payroll Summary
July 2024

	Hours	Rate	Jul 24
Employee Wages, Taxes and Adjustments			
Gross Pay			
City Council Member Stipend	3.00		300.00
Salary (Fire Chief)	2.00		5,115.84
Salary (Mayor)	1.00		180.00
Admin-Hourly	49.00	20.00	980.00
Admin-Stipend	1.00	1,500.00	1,500.00
FD Calls	198.00	10.00	1,980.00
FD Training	85.00	7.00	595.00
Fire Hall Seasonal	1,007.00	150.00	16,696.00
Fire Shift Stipend	8.00	200.00	1,600.00
Firefighter Rate	1,583.41	15.50	30,341.52
Holiday - Admin	16.00	27.50	380.00
Holiday - Clerk	8.00	20.00	160.00
Holiday - Janitorial	4.00	18.25	73.00
Holiday - Parks & Rec	8.00	22.00	176.00
Holiday - Water	8.00	26.50	212.00
Janitorial Payroll	76.00	18.25	1,387.00
Library Payroll	55.75	20.00	1,115.00
LWOP	13.46		0.00
On-call PW	511.50	2.00	1,023.00
Overtime- Water		39.75	0.00
Overtime-Roads		39.75	0.00
Overtime-Sewer		39.75	0.00
Overtime - Admin	8.50	41.25	350.63
Overtime - Parks/Rec		39.75	0.00
Parks Payroll	77.00	26.50	1,763.00
Road Payroll	38.50	26.50	903.25
Sewer Payroll	35.00	26.50	860.00
Sick Pay - Admin	15.52	27.50	332.90
Sick Pay - Fire		32.00	0.00
Sick Pay - Janitorial		18.25	0.00
Sick Pay - Parks/Rec	26.00	22.00	572.00
Sick Pay - Water	7.50	26.50	198.75
Town Clerk	27.00	20.00	540.00
Town Hall	17.50	26.50	419.25
Treasurer	129.00	27.50	3,547.50
Vacation - Admin	22.52	27.50	570.40
Vacation - Fire		32.00	0.00
Vacation - Janitorial		18.25	0.00
Vacation - Parks/Rec	3.00	22.00	66.00
Water Payroll	181.00	26.50	4,173.25

Town of Fort Jones
Payroll Summary
July 2024

	Hours	Rate	Jul 24
Medical Reimbursement			246.40
Total Gross Pay	4,226.16		78,357.69
Deductions from Gross Pay			
2520- Med Ins Employee			-1,080.00
Total Deductions from Gross Pay			-1,080.00
Adjusted Gross Pay	4,226.16		77,277.69
Taxes Withheld			
Federal Withholding			-4,933.00
Medicare Employee			-1,132.60
Social Security Employee			-4,842.94
CA - Withholding			-1,721.74
CA - Disability Employee			0.00
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-12,630.28
Net Pay	4,226.16		64,647.41
Employer Taxes and Contributions			
Federal Unemployment			213.57
Medicare Company			1,132.60
Social Security Company			4,842.94
CA - Unemployment Company			2,195.72
CA - Employee Training Tax			0.00
Total Employer Taxes and Contributions			8,384.83

Jul 30, 24

ASSETS

Current Assets

Checking/Savings

02-028700	203,862.74
02-810025 - GF	495,589.53
02-810116 - WRF	419,554.91
02-810141	606,241.15
02-810189	928,249.45
1801-CBDG	1,275.23
92 810153	1,184.62

LAIF 98-47-310

Fire Reserves	-200.00
LAIF 98-47-310 - Other	-13,991.00

Total LAIF 98-47-310	-14,191.00
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Total Checking/Savings	2,641,766.63
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Accounts Receivable

1200 - Account Receivable	12,674.99
1201 - W Water Acct Receivable	70,921.78
1201 WW Sewer Acct Receivable	22,714.76

Total Accounts Receivable	106,311.53
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Other Current Assets

Payroll Service Customer Asset	-2,184.94
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Total Other Current Assets	-2,184.94
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Total Current Assets	2,745,893.22
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Fixed Assets

1720 - Utility Plant & Equip	2,390,432.58
1723 - Fire	310,457.81
1724 - Parks and Rec	425,454.00
1725 - Public Works	110,327.10
1726 - Streets and Roads	1,890,938.00
1777 - Accumulated Depreciation	-2,517,541.00
1900 - Town Buildings & Equip.	826,776.26

Total Fixed Assets	3,436,844.75
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TOTAL ASSETS	7,997,184.59
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - Accounts Payable	18,896.71
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Total Accounts Payable	18,896.71
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Other Current Liabilities

2102 - Payroll Liabilities	
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2100 - SUICA	
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2110 - CompanyCA	9,291.76
Total 2100 - SUICA	9,291.76
2104 - Federal Withholding	
Federal Unemployment	224.56
2104 - Federal Withholding - Other	2,632.47
Total 2104 - Federal Withholding	2,857.03
2106 - State Withholding CA	9,457.91
2108 - FICA	
2112 - Employee	3,544.42
2118 - Company	3,916.41
Total 2108 - FICA	7,460.83
2114 - Medicare	
2116 - Employee	8,935.99
2120 - Company	4,565.72
Total 2114 - Medicare	13,501.71
2122 - Retirement	
Company	-33.76
2122 - Retirement - Other	6,342.36
Total 2122 - Retirement	6,308.60
2400 - Retirement Withheld	-1,011.71
2500 - Medical Insurance	
2510 - Company	51,115.73
2520 - Employee	-84,268.41
2500 - Medical Insurance - Other	6,962.46
Total 2500 - Medical Insurance	-26,190.22
2102 - Payroll Liabilities - Other	-23,215.36
Total 2102 - Payroll Liabilities	-1,539.45
2805 - Curent Portion of Bond	13,000.00
Direct Deposit Liabilities	-7,828.44
Employee Training Tax	7,018.72
None	-3,462.93
Total Other Current Liabilities	17,106.76
Total Current Liabilities	36,003.47
Long Term Liabilities	
2700 - Refundable Water Deposit	-550.90
2800 - Water Bond Payable	165,317.50
Total Long Term Liabilities	164,766.60
Total Liabilities	200,770.07
Equity	
3000 - Opening Bal Equity	-263,657.39
3900 - Retained Earnings	8,130,707.02
Net Income	-70,635.11
Total Equity	7,796,414.52
TOTAL LIABILITIES & EQUITY	7,997,184.59

	Type	Date	Num	Account	Amount	Balance
`0 +						20,534.76
Total `0 +						20,534.76
A1 Drains						0.00
	Bill	07/11/2024	1307	2000 - AP	250.00	250.00
	Bill Pmt -Check	07/11/2024	27133	2000 - AP	-250.00	0.00
Total A1 Drains					0.00	0.00
Aldrich Const.						-1,311.25
Total Aldrich Const.						-1,311.25
AT&T						0.00
	Bill	07/19/2024	X07102024	2000 - AP	331.77	331.77
	Bill Pmt -Check	07/19/2024	27150	2000 - AP	-331.77	0.00
Total AT&T					0.00	0.00
Burton's Fire Inc						0.00
	Bill	07/11/2024	W82099	2000 - AP	1,335.00	1,335.00
	Bill Pmt -Check	07/11/2024	27134	2000 - AP	-1,335.00	0.00
Total Burton's Fire Inc					0.00	0.00
City of Dunsmuir-1						0.00
	Bill	07/10/2024	LOLA 071024	2000 - AP	225.00	225.00
	Bill Pmt -Check	07/10/2024	27069	2000 - AP	-225.00	0.00
Total City of Dunsmuir-1					0.00	0.00
City of Medford Finance Dept						0.00
	Bill	07/11/2024	IN040910	2000 - AP	7,980.41	7,980.41
	Bill Pmt -Check	07/11/2024	27135	2000 - AP	-7,980.41	0.00
Total City of Medford Finance Dept					0.00	0.00
Dell						0.00
Total Dell						0.00
E&S Engineers and Surveyors						0.00
	Bill	07/11/2024	4567	2000 - AP	500.00	500.00
	Bill Pmt -Check	07/11/2024	27136	2000 - AP	-500.00	0.00
Total E&S Engineers and Surveyors					0.00	0.00
Everett Hullquist *						0.00
	Bill	07/19/2024	1575516532375	2000 - AP	157.71	157.71
	Bill Pmt -Check	07/19/2024	27151	2000 - AP	-157.71	0.00
Total Everett Hullquist *					0.00	0.00
FEMA Flood Payments						-457.00
Total FEMA Flood Payments						-457.00
Fort Jones Ace Hardware						0.00
	Bill	07/10/2024	240710	2000 - AP	152.51	152.51
	Bill Pmt -Check	07/11/2024	27137	2000 - AP	-152.51	0.00
	Bill	07/19/2024		2000 - AP	141.67	141.67
	Bill Pmt -Check	07/19/2024	27152	2000 - AP	-141.67	0.00
Total Fort Jones Ace Hardware					0.00	0.00
Fort Jones Lumber						0.00

	Bill	07/11/2024	315273	2000 - AP	10.56	10.56
	Bill Pmt -Check	07/11/2024	27138	2000 - AP	-10.56	0.00
Total Fort Jones Lumber					0.00	0.00
Golden State Risk Mgmt Authority						0.00
	Bill	07/19/2024	001867.001945	2000 - AP	10,776.00	10,776.00
	Bill Pmt -Check	07/19/2024	27153	2000 - AP	-10,776.00	0.00
	Bill	07/25/2024	001945/003331	2000 - AP	24,570.00	24,570.00
	Bill Pmt -Check	07/25/2024	27170	2000 - AP	-24,570.00	0.00
Total GSRMA					0.00	0.00
Mechanics Bank						0.00
	Bill	07/10/2024	Annual Safe Deposit	2000 - AP	130.00	130.00
	Bill Pmt -Check	07/11/2024	27139	2000 - AP	-130.00	0.00
Total Mechanics Bank					0.00	0.00
PACE Labs						0.00
	Bill	07/11/2024	24282405069	2000 - AP	170.00	170.00
	Bill Pmt -Check	07/11/2024	27140	2000 - AP	-170.00	0.00
Total PACE Labs					0.00	0.00
Pacific Power						0.00
	Bill	07/11/2024	June 2024	2000 - AP	5,581.54	5,581.54
	Bill Pmt -Check	07/11/2024	27141	2000 - AP	-5,581.54	0.00
Total Pacific Power					0.00	0.00
PlaceWorks						0.00
	Bill	07/25/2024	83584	2000 - AP	1,888.75	1,888.75
	Bill Pmt -Check	07/25/2024	27171	2000 - AP	-1,888.75	0.00
Total PlaceWorks					0.00	0.00
Prentice Long						0.00
	Bill	07/11/2024	6776	2000 - AP	35.00	35.00
	Bill Pmt -Check	07/11/2024	27142	2000 - AP	-35.00	0.00
Total Prentice Long					0.00	0.00
Quad-B Systems						0.00
	Bill	07/11/2024	10327	2000 - AP	504.70	504.70
	Bill Pmt -Check	07/11/2024	27143	2000 - AP	-504.70	0.00
Total Quad-B Systems					0.00	0.00
Scott Valley Auto Parts						0.00
	Bill	07/11/2024	388603,387760	2000 - AP	158.62	158.62
	Bill Pmt -Check	07/11/2024	27144	2000 - AP	-158.62	0.00
Total Scott Valley Auto Parts					0.00	0.00
Scott Valley Disposal						0.00
	Bill	07/10/2024	June 2024	2000 - AP	310.00	310.00
	Bill Pmt -Check	07/11/2024	27145	2000 - AP	-310.00	0.00
Total Scott Valley Disposal					0.00	0.00
SHN Consulting Engineers & Geologists						0.00
	Bill	07/25/2024	121881	2000 - AP	1,949.96	1,949.96
	Bill Pmt -Check	07/25/2024	27172	2000 - AP	-1,949.96	0.00

Total SHN Consulting Engineers &
Geologists

0.00 0.00

Siskiyou Telephone

0.00

Bill	07/11/2024	June 2004	2000 - AP	789.75	789.75
Bill Pmt -Check	07/11/2024	27146	2000 - AP	-789.75	0.00

Total Siskiyou Telephone

0.00 0.00

State farm Insurance Companies

-351.76

Total State farm Insurance Companies

-351.76

Stifel

0.00

Bill	07/09/2024	PPE 062924	2000 - AP	1,325.61	1,325.61
Bill Pmt -Check	07/11/2024	27147	2000 - AP	-1,325.61	0.00
Bill	07/30/2024	PPE 071324 / 072724	2000 - AP	515.96	515.96
Bill Pmt -Check	07/31/2024	27197	2000 - AP	-515.96	0.00

Total Stifel

0.00 0.00

Ubeo West LLC

0.00

Bill	07/19/2024	532412137	2000 - AP	666.72	666.72
Bill Pmt -Check	07/19/2024	27154	2000 - AP	-666.72	0.00

Total Ubeo West LLC

0.00 0.00

US Bancorp Service Center, Inc

0.00

Bill	07/25/2024	May	2000 - AP	4,501.14	4,501.14
Bill Pmt -Check	07/25/2024	27173	2000 - AP	-4,501.14	0.00

Total US Bancorp Service Center, Inc

0.00 0.00

USA Bluebook

0.00

Bill	07/19/2024	00411724	2000 - AP	163.90	163.90
Bill Pmt -Check	07/19/2024	27155	2000 - AP	-163.90	0.00

Total USA Bluebook

0.00 0.00

Valley Pacific Petroleum Services

0.00

Bill	07/11/2024	CL 24-771731	2000 - AP	694.93	694.93
Bill Pmt -Check	07/11/2024	27148	2000 - AP	-694.93	0.00
Bill	07/25/2024	CL 24-780287	2000 - AP	1,400.58	1,400.58
Bill Pmt -Check	07/25/2024	27174	2000 - AP	-1,400.58	0.00

Total Valley Pacific Petroleum Services

0.00 0.00

Verizon Wireless

0.00

Bill	07/11/2024	9967200405	2000 - AP	118.97	118.97
Bill Pmt -Check	07/11/2024	27149	2000 - AP	-118.97	0.00

Total Verizon Wireless

0.00 0.00

Wood Jesse

-34.00

Total Wood Jesse

-34.00

TOTAL

0.00 18,380.75

Monthly Disbursement Report July 2024

Accrual Basis						
Type	Date	Num	Name	Memo	Split	Amount
02-810025 - GF						
Paycheck	07/05/2024	27062	Tharp, Leslie E		-SPLIT-	-389.43
Paycheck	07/05/2024	27045	Andrew, Juliusson		-SPLIT-	-680.29
Paycheck	07/05/2024	27048	Font *, Ron		-SPLIT-	-2,563.92
Paycheck	07/05/2024	27050	Garza, Rene		-SPLIT-	-2,563.93
Paycheck	07/05/2024	27054	Hoefer, Carolin B		-SPLIT-	-1,280.80
Paycheck	07/05/2024	27055	Hullquist*, Kevin		-SPLIT-	-1,586.61
Paycheck	07/05/2024	27056	Hullquist, Everett		-SPLIT-	-1,719.88
Paycheck	07/05/2024	27059	Nobles, Suzanne		-SPLIT-	-630.48
Paycheck	07/05/2024	27060	Schott, Dawn M		-SPLIT-	-621.38
Paycheck	07/05/2024	27061	Stephen, Cherie I		-SPLIT-	-1,697.65
Paycheck	07/05/2024	27051	Hess*, Joseph		-SPLIT-	-1,906.10
Paycheck	07/05/2024	27052	Hess*, Samantha F		-SPLIT-	-1,551.48
Paycheck	07/05/2024	27063	Wailles, Dustin R		-SPLIT-	-206.87
Paycheck	07/05/2024	27046	Banks, Kathye J		-SPLIT-	-72.35
Paycheck	07/05/2024	27047	Eayrs, Mark		-SPLIT-	-92.35
Paycheck	07/05/2024	27049	Garcia, Mercedes M		-SPLIT-	-166.23
Paycheck	07/05/2024	27053	Hess, Joseph E		-SPLIT-	-1,976.61
Paycheck	07/05/2024	27057	Juliusson *, Andrew		-SPLIT-	-403.57
Paycheck	07/05/2024	27058	LaRiviere, Alexander		-SPLIT-	-92.35
Paycheck	07/05/2024	27064	Whitworth, Barbara A		-SPLIT-	-184.70
Liability Check	07/05/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/03/2024	-SPLIT-	-7,265.71
Paycheck	07/09/2024	27065	Font*, Ron		-SPLIT-	-8,153.52
Liability Check	07/09/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/06/2024	-SPLIT-	-2,758.70
Paycheck	07/10/2024	27067	Stephen, *Cherie		-SPLIT-	-1,270.63
Paycheck	07/10/2024	27066	Mitrevski, Melissa		-SPLIT-	-592.99
Liability Check	07/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/09/2024	-SPLIT-	-210.66
Liability Check	07/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/09/2024	-SPLIT-	-448.62
Bill Pmt -Check	07/10/2024	27069	City of Dunsmuir-1	LOLA Dinner	2000 - AP	-225.00
Bill Pmt -Check	07/11/2024	27133	A1 Drains	Invoice 1307	2000 - AP	-250.00
Bill Pmt -Check	07/11/2024	27134	Burton's Fire Inc	Pump testing July Invoice	2000 - AP	-1,335.00
Bill Pmt -Check	07/11/2024	27135	City of Medford Finance Dept	Fire Dept- Fleet Services-June 2024	2000 - AP	-7,980.41
Bill Pmt -Check	07/11/2024	27136	E&S Engineers and Surveyors	Monthly retainer	2000 - AP	-500.00
Bill Pmt -Check	07/11/2024	27137	Fort Jones Ace Hardware	Invs. 09829/9747/9797/9791/9852/ 9711/9836/9786/9685/9686/9 704/9743	2000 - AP	-152.51
Bill Pmt -Check	07/11/2024	27138	Fort Jones Lumber	Invoice 315273	2000 - AP	-10.56

Monthly Disbursement Report July 2024

Bill Pmt -Check	07/11/2024	27139	Mechanics Bank	Safe deposit box annual payment replacing check 26717	2000 - AP	-130.00
Bill Pmt -Check	07/11/2024	27140	PACE Labs	Customer Id# 28-100213	2000 - AP	-170.00
Bill Pmt -Check	07/11/2024	27141	Pacific Power	63323681-001 4	2000 - AP	-5,581.54
Bill Pmt -Check	07/11/2024	27142	Prentice Long	Legal Fees	2000 - AP	-35.00
Bill Pmt -Check	07/11/2024	27143	Quad-B Systems	Invoice 10327	2000 - AP	-504.70
Bill Pmt -Check	07/11/2024	27144	Scott Valley Auto Parts	Invoices 388603, 387760	2000 - AP	-158.62
Bill Pmt -Check	07/11/2024	27145	Scott Valley Disposal	May Billing	2000 - AP	-310.00
Bill Pmt -Check	07/11/2024	27146	Siskiyou Telephone		2000 - AP	-789.75
Bill Pmt -Check	07/11/2024	27147	Stifel	Simple IRA for E. Hullquist, K. Hullquist, C. Stephen	2000 - AP	-1,325.61
Bill Pmt -Check	07/11/2024	27148	Valley Pacific Petroleum Services	Account: C302016 ;06-30-2024	2000 - AP	-694.93
Bill Pmt -Check	07/11/2024	27149	Verizon Wireless	Cell phones June 2024 billing acct 670733444-00001	2000 - AP	-118.97
Paycheck	07/18/2024	27114	Varga, William A		-SPLIT-	-3,102.60
Paycheck	07/18/2024	27107	Barnes, David		-SPLIT-	-1,669.70
Paycheck	07/18/2024	27108	Garza, Rene		-SPLIT-	-2,611.60
Paycheck	07/18/2024	27109	Hess*, Samantha F		-SPLIT-	-3,413.25
Paycheck	07/18/2024	27110	HOOVER, MARK A		-SPLIT-	-354.62
Paycheck	07/18/2024	27111	Juliusson *, Andrew		-SPLIT-	-1,441.05
Paycheck	07/18/2024	27112	KWASNIKOW, VICTOR A		-SPLIT-	-2,319.83
Paycheck	07/18/2024	27113	Schott, Dawn M		-SPLIT-	-147.76
Paycheck	07/18/2024	27115	Wailles, Dustin R		-SPLIT-	-2,364.16
Liability Check	07/18/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/17/2024	-SPLIT-	-5,426.37
Paycheck	07/19/2024	27098	Varga, William A		-SPLIT-	-2,157.62
Liability Check	07/19/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/16/2024	-SPLIT-	-721.29
Paycheck	07/19/2024	27100	Hoefer, Carolin B		-SPLIT-	-1,121.80
Paycheck	07/19/2024	27101	Hullquist*, Kevin		-SPLIT-	-1,356.07
Paycheck	07/19/2024	27102	Hullquist, Everett		-SPLIT-	-1,972.89
Paycheck	07/19/2024	27103	Nobles, Suzanne		-SPLIT-	-801.91
Paycheck	07/19/2024	27104	Stephen, Cherie I		-SPLIT-	-1,854.11
Paycheck	07/19/2024	27105	Tharp, Leslie E		-SPLIT-	-283.22
Paycheck	07/19/2024	27106	Whitworth, Barbara A		-SPLIT-	-92.35
Paycheck	07/19/2024	27099	Hess, Joseph E		-SPLIT-	-1,976.61
Liability Check	07/19/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/16/2024	-SPLIT-	-3,197.26
Paycheck	07/19/2024	27116	Arrwood, Teresa	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27117	Barnes, David	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27118	Buker*, Breanna		-SPLIT-	-101.58

Monthly Disbursement Report July 2024

Paycheck	07/19/2024	27119	GEPFORD, NICHOLAS A	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27120	Hess*, Samantha F	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27121	HOOVER, MARK A	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27122	Juliusson *, Andrew	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27123	KWASNIKOW, VICTOR A	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27124	Schott*, Dawn	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27125	Stebbins, Glade	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27126	Varga*, Alex	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27127	Wailles, Dustin R	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27128	Wear, John	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27129	Wedgley, Shannon	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27130	Garza, Rene	VOID: Payroll Service funds not recovered	-SPLIT-	0.00
Paycheck	07/19/2024	27131	Hess*, Joseph		-SPLIT-	-3,088.18
Liability Check	07/19/2024		QuickBooks Payroll Service	Adjusted for voided paycheck(s)	-SPLIT-	-1,620.44
Paycheck	07/19/2024	27132	Hullquist, Everett		-SPLIT-	-139.53
Liability Check	07/19/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/17/2024	-SPLIT-	-55.44
Bill Pmt -Check	07/19/2024	27150	AT&T	FD iPads	2000 - AP	-331.77
Bill Pmt -Check	07/19/2024	27151	Everett Hullquist *	Confirmation number 1575516532375	2000 - AP	-157.71
Bill Pmt -Check	07/19/2024	27152	Fort Jones Ace Hardware	Invoices 9906/9901/9908/9922/9944/	2000 - AP	-141.67
Bill Pmt -Check	07/19/2024	27153	Golden State Risk Management Authority	Member Code 00050 / Invoices 001867, 001945	2000 - AP	-10,776.00
Bill Pmt -Check	07/19/2024	27154	Ubeo West LLC	Account 1654990	2000 - AP	-666.72
Bill Pmt -Check	07/19/2024	27155	USA Bluebook	Customer 917448	2000 - AP	-163.90
Payment	07/19/2024	10595708	County of Siskiyou - WIC		1200 - AR	150.00
Liability Check	07/23/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/22/2024	-SPLIT-	0.00
Paycheck	07/24/2024	27156	Arrwood, Teresa		-SPLIT-	-6.46
Paycheck	07/24/2024	27157	Barnes, David		-SPLIT-	-25.85
Paycheck	07/24/2024	27158	Garza, Rene		-SPLIT-	-272.43
Paycheck	07/24/2024	27159	GEPFORD, NICHOLAS A		-SPLIT-	-22.16
Paycheck	07/24/2024	27160	Hess*, Samantha F		-SPLIT-	-130.22
Paycheck	07/24/2024	27161	HOOVER, MARK A		-SPLIT-	-100.66
Paycheck	07/24/2024	27162	Juliusson *, Andrew		-SPLIT-	-481.14
Paycheck	07/24/2024	27163	KWASNIKOW, VICTOR A		-SPLIT-	-178.24

Monthly Disbursement Report July 2024

Paycheck	07/24/2024	27164	Schott, Dawn M		-SPLIT-	-243.81
Paycheck	07/24/2024	27166	Varga*, Alex		-SPLIT-	-105.28
Paycheck	07/24/2024	27167	Wailles, Dustin R		-SPLIT-	-133.90
Paycheck	07/24/2024	27168	Wear, John		-SPLIT-	-74.80
Paycheck	07/24/2024	27169	Wedgley, Shannon		-SPLIT-	-53.56
Paycheck	07/24/2024	27165	Stebbins, Glade		-SPLIT-	-44.34
Liability Check	07/24/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/23/2024	-SPLIT-	-35.00
Payment	07/24/2024	1418	Bev White Tournament		1200 - AR	200.00
Payment	07/25/2024		AA		1200 - AR	75.00
Payment	07/25/2024	1964	Scott RIver Watershed Council		1200 - AR	150.00
Bill Pmt -Check	07/25/2024	27170	Golden State Risk Management Authority	Health 001945 / Insurance 003331	2000 - AP	-24,570.00
Bill Pmt -Check	07/25/2024	27171	PlaceWorks	Housing Element 6th cycle	2000 - AP	-1,888.75
Bill Pmt -Check	07/25/2024	27172	SHN Consulting Engineers & Geologists		2000 - AP	-1,949.96
Bill Pmt -Check	07/25/2024	27173	US Bancorp Service Center, Inc		2000 - AP	-4,501.14
Bill Pmt -Check	07/25/2024	27174	Valley Pacific Petroleum Services	Account: C302016 ;07-15-2024	2000 - AP	-1,400.58
Payment	07/26/2024		Paula Mason		1200 - AR	150.00
Bill Pmt -Check	07/31/2024	27197	Stifel	Simple IRA for E. Hullquist \$154.50, K. Hullquist \$121.44, C. Stephen \$240.02	2000 - AP	-515.96
Total 02-810025 - GF						-152,998.66
TOTAL						-152,998.66

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
11 - General Government Income				
4099 - Property Taxes				
Slater Fire Prop Tax	0.00	0.00	0.00	0.0%
4100 - Secured Current	109,687.90	128,000.00	-18,312.10	85.69%
4101 - Unsecured Current	4,496.13	4,000.00	496.13	112.4%
4102 - Unsecured Delinquent	277.36	0.00	277.36	100.0%
4106- Supp Int	19.55	0.00	19.55	100.0%
4108- Supp Del	0.00	0.00	0.00	0.0%
4507 - Homeowner Alloc	944.64	1,200.00	-255.36	78.72%
4508 - VLF Net	74,536.42	65,000.00	9,536.42	114.67%
4512 - Off Highway Vehicle Tax	0.00	1,100.00	-1,100.00	0.0%
4514- Unsec Interest	0.00	0.00	0.00	0.0%
4516- Sup Current	3,682.30	1,200.00	2,482.30	306.86%
4518 - CA Fish& Game PILT	82.03	80.00	2.03	102.54%
Total 4099 - Property Taxes	193,726.33	200,580.00	-6,853.67	96.58%
4111 - Sales Tax	209,346.73	290,000.00	-80,653.27	72.19%
4214 - Land Use	529.00	150.00	379.00	352.67%
4215e - Tax Allocation - Parks	0.00	122,500.00	-122,500.00	0.0%
4216 - Franchises	7,719.30	7,700.00	19.30	100.25%
4218 - Business License	2,578.35	6,000.00	-3,421.65	42.97%
4301- Fees Booking	0.00	40.00	-40.00	0.0%
4302- Fees Collection Cost	-12.40	-45.00	32.60	27.56%
4303 - Vehicle Fees	31.11	100.00	-68.89	31.11%
4304-Fees Other	20.30			
4400 - Rent	8,570.00	4,000.00	4,570.00	214.25%
4410 - Interest General Fund	149.23	0.00	149.23	100.0%
4504 - Motor Vehicle in Lieu	800.00	0.00	800.00	100.0%
4730 - Miscellaneous	12.10	30.00	-17.90	40.33%
Transfer In - Admin	0.00	407,761.00	-407,761.00	0.0%
Transfer Out - Tax Allocation	0.00	490,000.00	-490,000.00	0.0%
11 - General Government Income - Other	0.00	0.00	0.00	0.0%
Total 11 - General Government Income	423,470.05	1,528,816.00	-1,105,345.95	27.7%
2I - Public Safety Income				
2a - Law Enforcement				
4111- Growth Alloc	413.60	0.00	413.60	100.0%
4112 - COPS Allocation	186,615.31	100,000.00	86,615.31	186.62%
4115 - 17-18 Growth Allocation	0.00	50,000.00	-50,000.00	0.0%
4116 - Prop172	1,815.95	1,250.00	565.95	145.28%
4117 - Tax Allocation - Law Enf	2,604.41	73,500.00	-70,895.59	3.54%
Animal Control				
4230 - Dog Licenses	60.00	600.00	-540.00	10.0%

Total Animal Control	60.00	600.00	-540.00	10.0%
2a - Law Enforcement - Other	350.23			
Total 2a - Law Enforcement	191,859.50	225,350.00	-33,490.50	85.14%
2b - Fire Protection				
4740 - Fire Dept.	221,254.03	2,400.00	218,854.03	9,218.92%
4741 - Tax Allocation - Fire	174,837.49	122,500.00	52,337.49	142.72%
4750 - Strike Team Income	6,072.64	350,000.00	-343,927.36	1.74%
Total 2b - Fire Protection	402,164.16	474,900.00	-72,735.84	84.68%
2I - Public Safety Income - Other	296.29			
Total 2I - Public Safety Income	594,319.95	700,250.00	-105,930.05	84.87%
3I - Public Works Income				
3a - Streets Income				
4499 - Gas Tax 2103	2,011.17	5,000.00	-2,988.83	40.22%
4500 - Gas Tax 2106	2,404.15	6,000.00	-3,595.85	40.07%
4501 - Gas Tax 2107	2,102.94	4,000.00	-1,897.06	52.57%
4502 - Gas Tax 2107.5	1,000.00	1,000.00	0.00	100.0%
4503 - Gas Tax 2105	1,546.48	4,000.00	-2,453.52	38.66%
4530 - Local Transportation	11,056.57	4,000.00	7,056.57	276.41%
4534-Prop 42 TCRF	0.00	800.00	-800.00	0.0%
4538-Vehicle License Fee	857.10	400.00	457.10	214.28%
4540 - Tax Allocation - Roads	30,824.99	73,500.00	-42,675.01	41.94%
SB1	2,714.02	7,000.00	-4,285.98	38.77%
Total 3a - Streets Income	54,517.42	105,700.00	-51,182.58	51.58%
3b - Sewer Income				
4210 - Tax Allocation - Sewer	0.00	73,500.00	-73,500.00	0.0%
4212 - Sewer Revenue	190,552.98	72,000.00	118,552.98	264.66%
4213 - Connections & Fees	0.00	500.00	-500.00	0.0%
4214 - Material Reimbursement	276.41			
3b - Sewer Income - Other	0.00	0.00	0.00	0.0%
Total 3b - Sewer Income	190,829.39	146,000.00	44,829.39	130.71%
3c - Water Income				
4810 - Water Revenue	212,435.71	140,000.00	72,435.71	151.74%
4812 - Bulk Water Sales	0.00	0.00	0.00	0.0%
4815 - Tax Allocation - Water	0.00	24,500.00	-24,500.00	0.0%
4820 - Water Interest	27.86	0.00	27.86	100.0%
4830 - Water Connections	0.00	300.00	-300.00	0.0%
4835 - Material Reimbursement	22.00			
4840 - Gretchen Acres Assess	4,830.23	3,000.00	1,830.23	161.01%
3c - Water Income - Other	0.00	0.00	0.00	0.0%
Total 3c - Water Income	217,315.80	167,800.00	49,515.80	129.51%
3I - Public Works Income - Other	100.00			
Total 3I - Public Works Income	462,762.61	419,500.00	43,262.61	110.31%
5I - American Rescue Plan Act				
4915 - ARPA Income	0.00	0.00	0.00	0.0%

Total 5I - American Rescue Plan Act	0.00	0.00	0.00	0.0%
4901 - SCORE Reimbursement	1,535.00	0.00	1,535.00	100.0%
4903 - Library Reimbursement	8,163.98	8,500.00	-336.02	96.05%
4904 - SWRCB Reimbursement	0.00	0.00	0.00	0.0%
4911 - Coronavirus Relief Fund	0.00	0.00	0.00	0.0%
4950-Housing Interest	0.00	0.00	0.00	0.0%
Housing Interest	3,282.47	0.00	3,282.47	100.0%
Total Income	1,514,111.05	2,657,066.00	-1,142,954.95	56.98%
Cost of Goods Sold				
Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	1,514,111.05	2,657,066.00	-1,142,954.95	56.98%
Expense				
1E- General Government Expense				
5520 Fleet Maintenance	952.13			
Equipment Rental	1,569.83			
2285 - IT Services	21,071.73	13,000.00	8,071.73	162.09%
5100- Council/Election	3,927.37	4,000.00	-72.63	98.18%
5110- Mayor Payroll	1,800.00	2,160.00	-360.00	83.33%
5120- Clerk Payroll	11,815.02	3,600.00	8,215.02	328.2%
5220- Supp\USPS	10,336.92	4,000.00	6,336.92	258.42%
5130- Treasurer Payroll	3,960.00			
5400 - Professional Fees				
5401 - Legal Fees	30,271.36	35,635.00	-5,363.64	84.95%
5402 - Audit Fees	7,474.43	11,000.00	-3,525.57	67.95%
5403 - Consulting Fees	97,483.75	75,000.00	22,483.75	129.98%
5404 - Engineering Fees - Annex	0.00	31,500.00	-31,500.00	0.0%
5405 - Reimbursed Expenses	0.00	0.00	0.00	0.0%
5400 - Professional Fees - Other	0.00	3,000.00	-3,000.00	0.0%
Total 5400 - Professional Fees	135,229.54	156,135.00	-20,905.46	86.61%
5500- Planning				
5502 - City Promotion	0.00	10,000.00	-10,000.00	0.0%
5501 - Economic Development	5,416.71	6,800.00	-1,383.29	79.66%
5500- Planning - Other	6,077.50	500.00	5,577.50	1,215.5%
Total 5500- Planning	11,494.21	17,300.00	-5,805.79	66.44%
5160- Library Payroll	5,469.15	8,400.00	-2,930.85	65.11%
5140 - Admin Payroll	28,221.37	106,762.00	-78,540.63	26.43%
5600- Misc.	0.00	400.00	-400.00	0.0%
5700- Publication	470.73	500.00	-29.27	94.15%
5705 - Dues and Subscriptions	3,951.57	1,000.00	2,951.57	395.16%
6205- Health Insurance	32,190.54	17,000.00	15,190.54	189.36%
6300- Insurance				
6204- Workers Compensation	10,505.67	10,900.00	-394.33	96.38%
6303- Liability Insurance	37,489.39	4,633.00	32,856.39	809.18%

6304 -Property Insurance	0.00	2,023.00	-2,023.00	0.0%
6305 - Crime Insurance	8.01	150.00	-141.99	5.34%
6300- Insurance - Other	0.00	1,600.00	-1,600.00	0.0%
Total 6300- Insurance	48,003.07	19,306.00	28,697.07	248.64%
6301- Insurance Expense	0.00	250.00	-250.00	0.0%
6400- Property Tax	342.42	960.00	-617.58	35.67%
6406- 98 Bank Charge	10.00	0.00	10.00	100.0%
9150-City Hall Expenses				
1-012 - City Hall Power	3,488.22	4,850.00	-1,361.78	71.92%
133000- City Hall water	399.56	300.00	99.56	133.19%
2281- City Hall Phone	0.00	2,000.00	-2,000.00	0.0%
6601-Library Expense	0.00	500.00	-500.00	0.0%
9153- Emergency expenses	550.00			
9154 - Disposal 2 yd Bin	6,405.00	3,000.00	3,405.00	213.5%
9155 - Equipment Finance	2,671.59	3,600.00	-928.41	74.21%
9150-City Hall Expenses - Other	3,567.23	0.00	3,567.23	100.0%
Total 9150-City Hall Expenses	17,081.60	14,250.00	2,831.60	119.87%
9152- Propane	1,074.71	12,000.00	-10,925.29	8.96%
1E- General Government Expense - Other	525.00	0.00	525.00	100.0%
Total 1E- General Government Expense	339,496.91	381,023.00	-41,526.09	89.1%
2E- Public Safety Expense				
2EA- Law Enforcement Expense				
5800- Grant Funded	-150.00			
7120 - Admin Allocation - Law E	0.00	40,776.00	-40,776.00	0.0%
7125 - Law Enforcement Services	111,578.00	149,056.00	-37,478.00	74.86%
7135- Police Maintenance	0.00	8,000.00	-8,000.00	0.0%
7145- Dispatch	0.00	10,250.00	-10,250.00	0.0%
7180 - Law Enforcement - Other	0.00	5,000.00	-5,000.00	0.0%
7181 - Law Enforcement Phones	2,199.77	2,400.00	-200.23	91.66%
Animal Control				
7930- Animal Control	4,796.67	500.00	4,296.67	959.33%
Total Animal Control	4,796.67	500.00	4,296.67	959.33%
2EA- Law Enforcement Expense - Other	28.93	0.00	28.93	100.0%
Total 2EA- Law Enforcement Expense	118,453.37	215,982.00	-97,528.63	54.84%
2EB- Fire Department Expense				
7515 - FD Sleeper Grocery	1,308.82	0.00	1,308.82	100.0%
7532 - FF Training	662.56	1,500.00	-837.44	44.17%
Crime Insurance	13.68	0.00	13.68	100.0%
7550 - Misc Expense _ Fire Dept	2,953.72	300.00	2,653.72	984.57%
6310- Property Insurance	170.81	1,600.00	-1,429.19	10.68%
7500 - Admin Allocation - Fire	0.00	101,940.00	-101,940.00	0.0%
7505 - Liability Insurance	924.03	5,400.00	-4,475.97	17.11%
7506 - Work Comp Insurance	1,531.75	20,000.00	-18,468.25	7.66%
7507 - Auto Insurance	1,367.29	16,000.00	-14,632.71	8.55%

7510- Fire Dept Payroll	21,574.58	15,000.00	6,574.58	143.83%
7511- Firefighter Physicals	240.00	100.00	140.00	240.0%
7512 - Live Scan	0.00	200.00	-200.00	0.0%
7513 - Calls & Meetings	12,816.50	9,000.00	3,816.50	142.41%
7520- Fire Dept Supl & Mtnce	83,355.18	23,000.00	60,355.18	362.41%
7525- Pub Safety Fuel & Oil				
7527- Gas Reimbursement	174.04			
7525- Pub Safety Fuel & Oil - Other	11,056.27	9,000.00	2,056.27	122.85%
Total 7525- Pub Safety Fuel & Oil	11,230.31	9,000.00	2,230.31	124.78%
7540- Fire Dept. Utilities				
1-001- Fire Dept. Power Bill	4,152.43	4,000.00	152.43	103.81%
2261- Fire Dept. Phone	5,536.07	4,300.00	1,236.07	128.75%
2262 - Disposal	1,705.00	1,000.00	705.00	170.5%
7541- Propane	0.00	200.00	-200.00	0.0%
Total 7540- Fire Dept. Utilities	11,393.50	9,500.00	1,893.50	119.93%
2EB- Fire Department Expense - Other	332,608.18	0.00	332,608.18	100.0%
Total 2EB- Fire Department Expense	482,150.91	212,540.00	269,610.91	226.85%
2EC - Strike Team Expenses				
7514 Seasonal FF Payroll	35,600.00	36,000.00	-400.00	98.89%
Crime Insurance	13.68	0.00	13.68	100.0%
6311 - Property Insurance	165.32	0.00	165.32	100.0%
7502 - Auto Insurance	1,367.29	0.00	1,367.29	100.0%
7505b - Liability Insurance	926.03	0.00	926.03	100.0%
7506b - Workers Comp Ins	1,531.75	0.00	1,531.75	100.0%
7513 Fleet Maintenance - Strike	0.00	24,000.00	-24,000.00	0.0%
7515 - Strike Team Payroll	214,520.78	168,000.00	46,520.78	127.69%
7516 - Payroll Taxes				
7517 - FICA	0.00	13,500.00	-13,500.00	0.0%
7518 - Medicare	0.00	2,738.00	-2,738.00	0.0%
7519 - SUI	0.00	4,500.00	-4,500.00	0.0%
Total 7516 - Payroll Taxes	0.00	20,738.00	-20,738.00	0.0%
2EC - Strike Team Expenses - Other	632.53			
Total 2EC - Strike Team Expenses	254,757.38	248,738.00	6,019.38	102.42%
2ED SAFER Grant				
7530 - Uniforms and Safety Gear	507.55			
Total 2ED SAFER Grant	507.55			
2E- Public Safety Expense - Other	11,219.75			
Total 2E- Public Safety Expense	867,088.96	677,260.00	189,828.96	128.03%
3E- Public Works Expense				
3EA- Streets				
8505 - Clothes Allowance	0.00	25.00	-25.00	0.0%
Crime Insurance	2.17	0.00	2.17	100.0%
1-000 - Street Lights				
02 HPSV Lights	520.24	600.00	-79.76	86.71%

02 HPSV Metal Lights	280.51	100.00	180.51	280.51%
10 HPSV Wood Lights	3,381.61	3,500.00	-118.39	96.62%
11 HPSV Lights	1,542.72	500.00	1,042.72	308.54%
72 HPSV Lights	12,769.46	12,000.00	769.46	106.41%
Total 1-000 - Street Lights	18,494.54	16,700.00	1,794.54	110.75%
6306- Property Insurance	0.00	400.00	-400.00	0.0%
8110 - Admin Allocation - Stree	0.00	61,164.00	-61,164.00	0.0%
8120- Street Mtnce/Utilities				
1-005 - Barn Power	2,530.20	2,000.00	530.20	126.51%
1-006 Barn Maintenance	0.00	0.00	0.00	0.0%
1-007 - Phone Bill	1,169.04	1,200.00	-30.96	97.42%
8121- Street Maintenance				
8126- LTC	0.00	100.00	-100.00	0.0%
8127- STIP Project - Consulting	13,073.50	0.00	13,073.50	100.0%
8121- Street Maintenance - Other	200.00	0.00	200.00	100.0%
Total 8121- Street Maintenance	13,273.50	100.00	13,173.50	13,273.5%
8120- Street Mtnce/Utilities - Other	0.00	0.00	0.00	0.0%
Total 8120- Street Mtnce/Utilities	16,972.74	3,300.00	13,672.74	514.33%
8130- Equipment Maintenance				
8131- Fuel & Oil	0.00	2,000.00	-2,000.00	0.0%
8132- Repairs	718.84	2,000.00	-1,281.16	35.94%
8133- Parts & Supplies	2,122.69	500.00	1,622.69	424.54%
8135- Roads	0.00	1,000.00	-1,000.00	0.0%
Total 8130- Equipment Maintenance	2,841.53	5,500.00	-2,658.47	51.66%
8136 -Auto Insurance	0.00	600.00	-600.00	0.0%
8137- Mobile Equip	38.41	0.00	38.41	100.0%
8199- Road Payroll	17,275.71	10,660.00	6,615.71	162.06%
8200- Major Street Const.				
8240 - SB1	4,433.00			
8245 - STIP	12,330.30	0.00	12,330.30	100.0%
8200- Major Street Const. - Other	0.00	0.00	0.00	0.0%
Total 8200- Major Street Const.	16,763.30	0.00	16,763.30	100.0%
8250 - Street Engineering	0.00	1,000.00	-1,000.00	0.0%
8509 - Liability Insurance	92.21	800.00	-707.79	11.53%
8511 - Work Comp Insurance	177.62	1,500.00	-1,322.38	11.84%
3EA- Streets - Other	1,593.21	0.00	1,593.21	100.0%
Total 3EA- Streets	74,251.44	101,649.00	-27,397.56	73.05%
3E- Public Works Expense - Other	231.12			
Total 3E- Public Works Expense	74,482.56	101,649.00	-27,166.44	73.27%
3EB- Sewer Expense				
8545 - Clothes Allowance	0.00	25.00	-25.00	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6308-Property Insurance	251.72	650.00	-398.28	38.73%
8505 - Admin Allocation - Sewe	0.00	84,352.00	-84,352.00	0.0%

8510- Sewer Payroll	13,656.93	16,380.00	-2,723.07	83.38%
8520- Sewer Expenses				
1-015 - Sewer Power bill	184.50	200.00	-15.50	92.25%
1-019 bbp sewer	181.17	300.00	-118.83	60.39%
8521- Sewer Rep & Mtnce	1,351.27	2,000.00	-648.73	67.56%
8527 Fuel-Oil	0.00	500.00	-500.00	0.0%
8553- Auro Insurance	162.31	650.00	-487.69	24.97%
8520- Sewer Expenses - Other	0.00	0.00	0.00	0.0%
Total 8520- Sewer Expenses	1,879.25	3,650.00	-1,770.75	51.49%
8522 - Waste Water Monitoring	2,100.00	5,000.00	-2,900.00	42.0%
8530- Sewer Supplies	53.62	1,000.00	-946.38	5.36%
8535-Office	500.00	0.00	500.00	100.0%
8540- State Fees	30,531.00	21,000.00	9,531.00	145.39%
8549- Mobile Equip.	38.41	100.00	-61.59	38.41%
8550 - Liability Insurance	124.19	800.00	-675.81	15.52%
8551 - Work Comp Insurance	237.50	2,000.00	-1,762.50	11.88%
8552 - Training	130.00	300.00	-170.00	43.33%
Sewer Testing	0.00	2,000.00	-2,000.00	0.0%
3EB- Sewer Expense - Other	773.55			
Total 3EB- Sewer Expense	50,277.26	137,257.00	-86,979.74	36.63%
3EC- Water Expense				
8618 - Clothes Allowance	0.00	25.00	-25.00	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6307-Property Insurance	882.95	1,700.00	-817.05	51.94%
8605 - Allocate Admin - Water	1,077.00	81,552.00	-80,475.00	1.32%
8609- Water Training	7,504.69	500.00	7,004.69	1,500.94%
8610- Water Parts & Supplies	3,209.19	1,000.00	2,209.19	320.92%
8612- Water Office & Postage	2,252.64	5,000.00	-2,747.36	45.05%
8615- Water Payroll	62,453.96	19,240.00	43,213.96	324.61%
8620- Water Repairs & Mtnce	37,351.10	5,000.00	32,351.10	747.02%
8623- Mobile Equip.	38.41	150.00	-111.59	25.61%
8624 - Auto Insurance	162.31	650.00	-487.69	24.97%
8625- Water Liability Ins	124.19	800.00	-675.81	15.52%
8626 - Work Comp	297.37	3,000.00	-2,702.63	9.91%
8627 - Fuel-Oil	7,222.02	1,300.00	5,922.02	555.54%
8630- Water Fees & Testing	5,134.46	4,000.00	1,134.46	128.36%
8640- Water Utilities				
1-000 - Water Power				
New Pump	12,293.81	14,000.00	-1,706.19	87.81%
Old pump	763.54	1,000.00	-236.46	76.35%
Total 1-000 - Water Power	13,057.35	15,000.00	-1,942.65	87.05%
1-001 - Water Phones				
468-2598	3,226.31	2,500.00	726.31	129.05%
468-5864	910.32	900.00	10.32	101.15%

Cell	1,427.90	0.00	1,427.90	100.0%
1-001 - Water Phones - Other	33.09			
Total 1-001 - Water Phones	5,597.62	3,400.00	2,197.62	164.64%
Total 8640- Water Utilities	18,654.97	18,400.00	254.97	101.39%
8650- Water Engineering	0.00	0.00	0.00	0.0%
8660- Water Interest				
8632 - Revenue Bond Interest	0.00	13,500.00	-13,500.00	0.0%
Total 8660- Water Interest	0.00	13,500.00	-13,500.00	0.0%
3EC- Water Expense - Other	554.28	0.00	554.28	100.0%
Total 3EC- Water Expense	146,920.63	155,817.00	-8,896.37	94.29%
3EG -8690 -Water Planning Grant	1,657.50	0.00	1,657.50	100.0%
4E- Parks & Recreation Expense				
9151- City Hall Maintenance	1,981.46	8,000.00	-6,018.54	24.77%
9115 - Clothes Allowance	0.00	25.00	-25.00	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
9116 - Janitorial Payroll	15,137.25	5,226.00	9,911.25	289.65%
02 Admin Allocation - Parks	0.00	40,776.00	-40,776.00	0.0%
03 Parks & Recreation Grants				
2020 Per Capita - Scout Hall	110.00	0.00	110.00	100.0%
2020 Per Capita - LLP				
Improvements	3,028.00	0.00	3,028.00	100.0%
LLP Project Payroll	152.00	0.00	152.00	100.0%
2020 Per Capita - LLP - Other	7.67	0.00	7.67	100.0%
Total 2020 Per Capita - LLP	3,187.67	0.00	3,187.67	100.0%
9830 - Walker Field Grant				
Restroom				
Restroom Materials	63.73			
Total Restroom	63.73			
Total 9830 - Walker Field Grant	63.73			
Total 03 Parks & Recreation Grants	3,361.40	0.00	3,361.40	100.0%
6305- Property Ins Parks				
9104- Mobile Equip.	38.41	0.00	38.41	100.0%
6305- Property Ins Parks - Other	1,010.78	2,500.00	-1,489.22	40.43%
Total 6305- Property Ins Parks	1,049.19	2,500.00	-1,450.81	41.97%
9105- Auto Insurance	162.31	700.00	-537.69	23.19%
9106 - Work Comp Parks	474.99	3,000.00	-2,525.01	15.83%
9107 - Liability Ins Parks	250.53	2,000.00	-1,749.47	12.53%
9108 - L.L. Park	0.00	0.00	0.00	0.0%
9109- Parks Payroll	18,685.32	29,120.00	-10,434.68	64.17%
9110 - Park Expense	384.57	2,000.00	-1,615.43	19.23%
9130- Ball Park Expenses				
1-002 - LLP Snack	414.81	200.00	214.81	207.41%
1-013 - BBP lights	2,785.41	2,500.00	285.41	111.42%
1-014 - LLP lights	325.72	300.00	25.72	108.57%

1-017 - BBP pump	191.19	0.00	191.19	100.0%
9131- Maintenance & Supplies	1,987.24	5,000.00	-3,012.76	39.75%
9130- Ball Park Expenses - Other	0.00	187.00	-187.00	0.0%
Total 9130- Ball Park Expenses	5,704.37	8,187.00	-2,482.63	69.68%
9140- Scout Hall Expenses				
1-006 - Scout Hall Power	1,293.90	550.00	743.90	235.26%
9141- Scout Hall Repairs	0.00	0.00	0.00	0.0%
Total 9140- Scout Hall Expenses	1,293.90	550.00	743.90	235.26%
9160- Museum Expenses				
1-004 - Museum Electricity	555.46	1,000.00	-444.54	55.55%
1-XXX - Museum Monitor Fuel	2,373.66	2,000.00	373.66	118.68%
5568- Museum Phone	1,170.81	1,500.00	-329.19	78.05%
9161- Museum Maintenance	39.20			
Total 9160- Museum Expenses	4,139.13	4,500.00	-360.87	91.98%
4E- Parks & Recreation Expense - Other	0.00	0.00	0.00	0.0%
Total 4E- Parks & Recreation Expense	52,625.51	106,584.00	-53,958.49	49.38%
4EF - Sewer Grant	10,991.29	0.00	10,991.29	100.0%
5E - American Rescue Plan				
6.1 - Government Expense	197.75	0.00	197.75	100.0%
Total 5E - American Rescue Plan	197.75	0.00	197.75	100.0%
6504- Payroll Taxes				
Federal Unemployment	4,468.86	0.00	4,468.86	100.0%
6506- FICA	33,606.96	17,447.00	16,159.96	192.62%
6508- Medicare	7,859.70	8,378.00	-518.30	93.81%
6512- SUI	13,083.60	3,820.00	9,263.60	342.5%
6516 - ETT	0.00	10.00	-10.00	0.0%
6504- Payroll Taxes - Other	1,360.46	0.00	1,360.46	100.0%
Total 6504- Payroll Taxes	60,379.58	29,655.00	30,724.58	203.61%
Payroll Expenses	73,591.40	2,500.00	71,091.40	2,943.66%
Reconciliation Discrepancies	2.00	0.00	2.00	100.0%
transfers	-482,712.62			
Total Expense	1,195,307.63	1,591,745.00	-396,437.37	75.09%
Net Income	318,803.42	1,065,321.00	-746,517.58	29.93%



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: August 12, 2024
From: Melissa Cummins – Siskiyou County Local Transportation Commission
Subject: Local Transportation Funds Claim 2024/2025

Background:

Attached is the Local Transportation Fund (LTF) claim for FY 2024/2025 for your agency. The proposed amounts were approved by the Commission on June 11th. This claim is based on an estimate of receipts from the State and population figures from the California Department of Finance and the estimated total receipts for the fiscal year.

Please obtain the necessary approvals from your governing body to claim the funds.

Recommendation:

The Town Administrator recommends that the council approve the funds for 2024/2025.

Siskiyou County Local Transportation Commission
Local Transportation Fund - Transportation Claim

Fiscal Year 2024/2025

(New X Amended)

To: Siskiyou County Local Transportation Commission

From: Town of Fort Jones
 (Claimant)

This applicant, qualified pursuant to section 99203 of the Public Utilities Code, hereby requests, in accordance with the applicable rules and regulations of the Transportation Development Act as enacted and amended by statute to January 1, 2011, that its claim be approved in the amount of:

\$ 31,279.00

A. Funding Available (Not Claimed)

1.	Funds from prior years			
a.	Estimated funds with County Auditor	7/1/2024	\$	-
2.	Current Estimated Allocations	2024/2025	\$	31,279.00
			\$	<u>31,279.00</u>

B. Total Amount Claimed

1.	By Funding Source			
a.	Estimated funds with County Auditor		\$	-
b.	Current Estimated Allocations	2024/2025	\$	31,279.00
c.	Total Claimed		\$	<u>31,279.00</u>
2.	By Purpose			
	(Chapter 4, Part 11, Division 10 of P.U.C.)			
a.	Public Transit [Art 4, Sec 99260 (a)]		\$	20,202.00
b.	Streets/Roads [Art 8, Sec 99400 (a)]		\$	11,077.00
c.	Other		\$	-
d.	Total Claimed		\$	<u>31,279.00</u>

Siskiyou County Local Transportation Commission
Local Transportation Fund - Transportation Claim

The claimant herewith recognizes that any allocations for streets and roads will be made in accordance with, but not limited to, Section 99401.5, Article 8, Chapter 4, Part 11, Division 10 of the Public Utilities Code. This section stipulates that the Local Transportation Commission must take certain actions with respect to "Unmet Transit Needs" and whether they are "Reasonable to Meet" before any allocation can be made for other Public Transportation services.

When approved, please transmit this claim for payment from the Local Transportation Fund to the following address:

Siskiyou County Local Transportation Commission
190 Greenhorn Road
Yreka, CA 96097

Approval of the claim and payment by the County Auditor is subject to such monies being on hand and available for distribution and to the provisions that such monies will be used in accordance with the rules and regulations of the Transportation Development Act.

Approved:

Local Transportation Commission

Town of Fort Jones

By: _____
Melissa Cummins

By: _____
Mayor

Date: _____

Date: _____



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: August 12, 2024
From: Everett Hullquist
Subject: Use Permit Request for a Four Foot Fence at 113 Carlock Street

Background:

Attached is a Use Permit for consideration to replace a three-foot fence with a four-foot wooden picket fence at 113 Carlock Street.

The following is the current ordinance pertaining to fences.

Sec. 18.20.120. - Fences, hedges, and screen plantings.

No fence, hedge or continuous screen planting shall hereafter be constructed or grown to exceed six feet in height within any required side yard to the rear of the front yard building setback line or along any rear yard line in any R district, or to exceed three feet in height within any front yard area in any R district, except that a height of not to exceed five feet may be permitted in a front yard area upon the issuance of a use permit. The above heights shall be measured from finish yard grades except that no fence, hedge, or continuous screen planting shall exceed three feet above sidewalk grade within 20 feet of street corner and 15 feet of alley corner.

Recommendation:

The Town Administrator recommends that the council consider approving the use permit request for a four-foot wooden picket fence at 113 Carlock Street.



Town of Fort Jones

Application for a Use Permit for Residential Use

To the Planning Commission of the Town of Fort Jones

The undersigned hereby apply for a Use Permit for Residential Use as to the property and for the purpose set forth below. Hereto are attached plans and elevations necessary to show the detail of the proposed use of the land or building.

1. Description of the property: 12,386 SF Parcel on Carlock,

a. Assessor's Parcel Number: 055-051-130-000

b. Owners name if different from applicant: Everett Hallquist

c. Location: 113 Carlock Street, Fort Jones, CA 96032

2. Purpose: To build a 4' high fence along the front of parcel with wooden pickets that will be stained. will match color & quality of side fence at same parcel.

3. Zoning: R-1

Fees accompanying this application:

Use Permit Fee: \$ _____

Date: 7/5/24

Everett Hallquist
Signature of Applicant(s)

Additional Applicant(s)

Date: _____ Approved subject to the following conditions:

