



Gateway to the Marble Mountains

Town of Fort Jones

Certificate of Appointment and Oath of Office

This is to certify that at the regular meeting of the Fort Jones Town
Council held in and for said Town, on the 26th day of June 2024

Melissa Mitrevski

was appointed to the office of Town Clerk.

IN WITNESS THEREOF, I have hereunto set my hand and official seal on
this 26th day of June 2024, by its mayor thereunto duly authorized.

Melissa Mitrevski, Town Clerk

Do you, Melissa Mitrevski, solemnly swear that you will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that you will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that you take this obligation freely, without any mental reservation or purpose of evasion; and that you will well and faithfully discharge the duties upon which you are about to enter.

Subscribed and sworn to before me this 26th day of June 2024.

Mercedes M. Garcia, Mayor



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RESOLUTION #1129

RESOLUTION OF THE TOWN OF FORT JONES APPOINTING CHERIE STEPHEN INTERIM TOWN ADMINISTRATOR AND APPROVING A MONTHLY STIPEND

WHEREAS, the Town Council of the Town of Fort Jones voted to appoint Cherie Stephen Interim Town Administrator at a regular meeting held on 10 June 2024; and

WHEREAS, the Town Council of the Town of Fort Jones desires to pay Cherie Stephen a monthly stipend of \$1500 in addition to her currently hourly wage; and

WHEREAS, this stipend will pay for ten hours weekly of administrative duties as described in the Town Administrators job description; and

WHEREAS, Cherie Stephen has agreed to hold this office temporarily until a permanent administrator can be hired.

NOW THEREFORE, BE IT RESOLVED: The Town Council of the Town of Fort Jones hereby approves a monthly stipend of \$1500 to Cherie Stephen for Interim Town Administrator duties effective immediately.

PASSED AND ADOPTED this 26th day of June 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved:

Mercedes M. Garcia, Mayor

Attest:

Melissa Mitrevski, Town Clerk