



AGENDA

Regular Meeting

Monday March 11, 2024 - 7:00 PM

Town Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones Town Council Roll Call:

Members: Garcia_____Banks_____Eayrs _____LaRiviere_____ Collie-Mason_____

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon any subject within the jurisdiction of the Town of Fort Jones that is not on the agenda; however, any matter that requires action may be referred to staff and/or committee for a report and recommendation for possible action at a subsequent council meeting. There is a three (3) minute limit per person.

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS:

- A. Public Works Department Monthly Report
- B. Administrator Monthly Report
- C. Police Department Monthly Report
- D. Fire Department Monthly Report

CONSENT CALENDAR:

1. Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the council or the public.

a) Approval of Minutes:

- i. Regular Meeting January 8, 2024
- ii. Regular Meeting February 12, 2024

b) Ratification of Disbursements: February 1 through 29, 2024

c) Review Budget vs. Actual for July 1, 2023, through February 29, 2024

DISCUSSION / REPORTS: ACTION ITEMS:

2. Discuss, review, and act on Variable Frequency Drive (VFD) pump controller purchase
3. Discuss, review, and act on MOU with County Libraries and Local Communities
4. Discuss, review, and act on CDBG Loan Committee
5. Discuss, Review, and act on 2024 Seasonal Firefighter Proposal
6. Discuss, review, and act on possible location for kennels
7. Discuss, review, and act on feline capture/spay/neuter
8. Discuss, review, and act on Clean California Grant

CLOSED SESSION:

8. Discussion regarding possible litigation.

RETURN TO OPEN SESSION:**REPORT ON CLOSED SESSIONS: ANY ACTION TAKEN WILL BE REPORTED IN OPEN SESSION****STAFF COMMENTS:****COUNCIL MEMBER COMMENTS:****ADJOURNMENT:**

The next Fort Jones Town Council Meeting is scheduled to be held on April 11, 2024 at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

Public Works Report

February 2024

Sewer

We completed the CIWQS reporting for the month of January. Everett attended a confined space awareness class. We spoke with SHN about potential funding sources to replace our aging sewer infrastructure. We responded to an after-hours emergency of sewer coming up in a residences bathtub on Don Street. We flushed the line and were unsuccessful in clearing the blockage. We then had the line snaked and that cleared it. We observed roots on the snake when it was removed.

Water

The static well level was 18 feet on February 29th, 2024. Everett did the SAFER drought reporting for the State. We worked on the EAR report in February. We read all of the meters and entered all of the information into the Towns billing software. We wrote down about 40-50 of the meter ID numbers to correct them in the UB Max system. We responded to a few shut off/on calls during normal business hours. We fixed a leaking shut off valve on Jane Drive and replaced the meter. We a fixed a broken valve on Newton Street. Kevin took his D1 exam on 3/4/2023. We corresponded with the new water sampling technician from Pace Labs and showed him where everything is.

Roads

We plowed the roads on 3/2/24 during the winter storm. We removed all of the branches that had fallen from the roadway. Everett attended the transportation advisory committee meeting. We removed all of the trash weekly. We worked with Caltrans Clean CA employees to try and secure funding to pay for the annual dump day, put on by The Fort Jones Lions Club. The Town was approved to pay for 5000 dollars of dumpsters for the dump day, which will be reimbursed after the event. We spoke with Code enforcement about a building code violation on Newton St. We spoke with Clint about setting up the dog kennels in the barn by the community gardens. We started cleaning out the old barn in preparation for this.

Parks

We removed all of the trash weekly from the parks. We removed all of the fallen branches after the storm. We spoke with Jenny Bennet about the restrooms and mowing schedule for this upcoming baseball season. We spoke with Jake Hargett from the High School about the progress on the new BBQ pit. The BBQ is almost done. We took bids for the creation of a 12 by 12 slab to set the BBQ on, and a few ADA sidewalks at the Picnic Pavilion. We look forward to this awesome addition to the Little League Field and Picnic Pavilion. We installed a new toilet at the Scout Hall. We shoveled the snow off of the ADA ramp at Town Hall and put out de-icer. We installed a peg board at Town Hall.



The Town of Fort Jones

March 2024 Report Town Administrator/Clerk

Finance:

The CDBG loan reconciliation continues to move forward with Cherie working individually with loan holders to address questions and ensure that the Town and the loan holders agree with balances and terms. After Cherie has worked out the remaining accounts and have all balance sheets signed by loan holders we will bring this to the CPAs for review and then to Town Council for any changes or approvals that may be necessary to satisfy the audit requirements.

Cherie has started to shift her attention to reconciliation of the Town's accounts for the current year. This process enables us to see the Town's cashflow and ensures that income and expenditures have been properly prepared and satisfy accounting standards.

I am still pending a response from Mechanic's bank regarding the change of signers and online account access. Additionally, I am beginning budget preparations for the coming year. I have asked staff to prepare lists of priority projects and purchases for the budget process.

Utilities:

Carolyn continues to update the accounts in UB Max. This update process and the inclement weather resulted in a minor delay in processing the latest billing cycle. The bills have gone out, with updates being made to businesses first. The UB Max update project has proved to be more time consuming than originally believed as a huge part of the project has been updating not just the account structure but verifying information regarding properties, owners, and tenants. Once completed the account structure combined with the updated information on properties will enable the Town to provide a more seamless transition of services between owners and tenants. Carolyn has also been working with Everett and Kevin to ensure that meter numbers and sizes correlate correctly to addresses. The final step in this process will be connecting UB Max to the new online payment system.

General Administration:

With the March 5 primary election completed I will be working with the County Clerk's office in preparation for the November general election. The Town Council will have 3 seats open for the general election. Working with the County Clerk's office I will have all the steps and eligibility requirements posted for citizens interested in running for Town Council. I am continuing to review the Town's ordinances and previous resolutions and will be able to bring a comprehensive fee schedule forward by the next meeting. I have also finalized establishing an account with GovDeals that will enable the Town to hold an online auction for declared surplus equipment. In the coming weeks I will be conducting performance evaluations for Town staff, and will be bringing forward merit raise recommendations as appropriate. Finally I have been working with Kelly York and Etna Police Department regarding code enforcement issues with various properties in town.

Ft. Jones Police Chief's Monthly Report

February 2024

Typically, when the weather begins to worsen through the winter months, we see a decline in calls for service. This year began slower than normal but has picked up in the last couple weeks, bringing an influx of calls for service, with several of them being major crimes. While these cases have been intense at times, officers with the help of our detective have produced well investigated reports which will be a necessity through court adjudication. Several ongoing drug related cases are seeing a conclusion with suspects being arrested, making our community a safer place. We hope to see these types of cases continue to decline and begin to be seldom heard of. Attached you will also see our stats for the month. If you have any questions please ask and we will provide you with as much information we can.

Traffic- Areas of concern continue to be a priority when dealing with traffic-related problems around town.

Weather always plays a factor in safe travels through town, however, seems to have taken a backseat to ongoing issues such as speeding and moving violations. Main street still remains our focus and maintaining regular patrols while performing numerous traffic stops seems to have helped. There is a lot of progress to be made but it is nice to see a small dent being made. We have had several citizens come forward with concerns on the visibility of our crosswalks and when the implementation of a 20' clearance will be made. Obviously, Cal Trans will be a determining factor, but we have made good contacts and look to bring information to council advising how this will look in the near future. Officers in the effort to stop issues before they get to town have been aggressively enforcing traffic laws both to the North and South of town. Major accidents on Forest Mountain and around town have been occurring on a normal basis, and the last thing we need is for them to become normal within city limits.

Schools- Officers have spent much of their time recently at all school sites dealing with issues pertaining to behavior and/or criminal activity occurring while on campus. We are also working with the schools to become more proactive with the SARB process and helping institute accountability when parents and students are not following school directives and policies. Many great things continue to happen at our district schools, and we love to be a part of positive occurrences. Our community's youth as a whole are very respectful and far ahead of other jurisdictions when it comes to being positive additions to our community. We look forward to upcoming programs and events within our schools as well as helping in any way we can.

Animal Control- Dogs at large continue to be a problem and we have seen several cases where people are abandoning non-town dogs knowing we will take care of them. It brings a lot of work to our officers and often times requires many hours to either locate an owner or rehome the animal entirely. Most shelters are full, bringing another difficulty in finding a place for them. Several cases evolved into charges being filed against those responsible for abandoning and/or harming the dog. We currently transport animals to the Etna Shelter which adds time to the case as well as providing Etna with the kennel fees when an owner is located. Recently we may have found another option of placement of the Ft. Jones Kennels which will be discussed at our monthly council meeting. We hope to find other solutions to help us conclude each animal-related case.

Reports/Cases- Currently we have pulled over 20 cases within the town of Ft. Jones this year. This is within pace of last year and averages around 10 written cases a month. As mentioned above several of these cases have been major felonies resulting in many hours of investigation and several arrests. We are fortunate to have a highly skilled detective on staff, which has proven to be a necessity these days as cases become more complex. Many follow-up hours with supplementals being taken also add to the cases entirety.

Calls for Service- Besides written cases throughout the month taking much of our time, calls for service seem to be holding consistently high. Many of these calls are a positive interaction with our constituents resulting in a positive contact for all involved. We continue to respond to fire and EMS calls for service as well to assist in any way we can. Officer Martin is currently enrolled in EMT training to become certified in the efforts to help with these calls for service. Officer Whitchurch has been an EMT trained officer throughout his career and continues to bring much needed service to our community. A big thank you to them as this training isn't required of them and are only doing it to provide better service to us all.

Code Enforcement- Hopefully everyone has seen the progress being made at the old motel as the new owners are in clean up mode. They hope to begin new remodeling and construction soon as they develop the potential for a new Ft. Jones motel. Recently we received the cancellation letter of operation at 101 Butte Street. This has been an ongoing code case for us with Kelly trying to gain compliance from the new owner for over a year. Each tenant will be given notice to vacate the premises with the owner being responsible for providing suitable shelter to each until the issues are addressed and fixed. We will be working with the State in the adjudication of this case with hopefully a common solution for all met. We will continue to provide updated information to city hall as it transpires. We continue to follow up with other code enforcement cases around town while opening new ones as they develop.

PAL- Pal has recently begun its annual basketball season as well as developing our upcoming wrestling season. Swimming season is also fast approaching with new managers and policy being developed for the swimming pool. We will also be bringing back the Scott Valley blue grass festival this year after a 10-year hiatus. We also continue to be partners with many of the organizations bringing new events to our valley.

Training- Currently we have several scheduled advanced officer training courses available to our officers which in turn brings a higher level of service to our community. Some of these trainings include advanced drug recognition, advanced DUI certification, and Field Training Officer certification.

As our new officers receive their initial training in the upcoming weeks, you will also begin to see new patrol vehicles in town. Most of them have been upfitted with new graphics displaying Ft. Jones police Department.

As always mentioned, we have an open-door policy and look forward to city staff, council, and our community visiting us. You are our eyes and ears out there as we can't be everywhere at once. We rely on your help to be able to provide the best service possible to our community. Please come in and visit, share what you are experiencing, and if able come out on a ride along with an officer. We are all on the same team and we enjoy working together to solve our community's needs.



**SISKIYOU COUNTY
SHERIFF'S OFFICE**
305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 02/01/2024 to 03/04/2024,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/01/2024 15:38	2402010040		ATC	12425 N MAIN ST		
02/01/2024 19:27	2402010051		VEH STOP	11300 N HWY 3		
02/02/2024 12:13	2402020032		VEH STOP	MAIN ST/ALLISON WAY		
02/06/2024 20:27	2402060045		PTRL	11954 MAIN ST		
02/07/2024 09:19	2402070008		NCRM	11219 N HWY 3	C	
02/07/2024 17:23	2402070029		RWAY	12048 MAIN ST		
02/09/2024 07:43	2402090005		M	12048 MAIN ST		
02/10/2024 10:44	2402100015		VEH STOP	OAK MILL DR/BUTTE ST		
02/11/2024 18:20	2402110027		PROW	11307 MAIN ST		
02/16/2024 02:30	2402160005		AB	12525 MARBLE VIEW AVE		
02/16/2024 10:22	2402160017		FLP	12525 MARBLE VIEW AVE		
02/16/2024 16:27	2402160047		VEH STOP	MAIN ST/BUTTE ST		
02/17/2024 13:34	2402170018	5240014	M	101 BUTTE ST		
02/18/2024 02:32	2402180006	5240015	DV	101 BUTTE ST	1	
02/19/2024 12:31	2402190017		VEH STOP	00 MATHEWS ST		
02/20/2024 12:24	2402200019		VEH STOP	00 DOUGLAS ST		
02/27/2024 00:53	2402270003		DV	411 HIGH ST		
02/28/2024 08:44	2402280011	5240017	MP	101 BUTTE ST		
02/29/2024 10:57	2402290015		VEH STOP	MAIN ST/STERLING ST		
02/29/2024 15:35	2402290037		ANIMAL	12649 MARBLE VIEW AVE		
03/01/2024 10:55	2403010013		ANIMAL	11501 MATHEWS ST		
03/01/2024 20:49	2403010044		ANIMAL	12649 MARBLE VIEW AVE		
03/02/2024 12:52	2403020016		FIRE	00 CARLOCK ST		

TOTAL CALLS: 23



Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 34 calls for service in the month of February. Members participated in 26 hours of scheduled training and numerous hours of online and out of area training.

February 2024 Calls

Call Type	City Limits	Out of City
MEDICAL AID	6	12
PUBLIC ASSIST	2	6
TRAFFIC ACCIDENT	0	2
FLUE FIRE	0	2
FALSE ALARM	0	2
VEHICLE FIRE	0	1
AGENCY ASSIST	0	1
Total	8	26

We received the RIT Paks that were ordered last year and they have been placed into service on our two type 1 structure engines. These will greatly enhance our ability to rescue down firefighters should the need ever arise.

E-1310 is back in service from the Medford shop where it received annual maintenance and had some needed repairs done. There are a couple issues they are still working on tracking down parts/rebuild kits for and once they get them it will go back up to have the rest of the work done.

We'd like to thank the Yreka Fire Department for inviting us to their training ground this past month to conduct live fire training. We were able to conduct some training exercises that we are currently unable to do here at our training grounds and put some of our newer members through this important training.

Fort Jones City Council
Regular Meeting
January 8, 2024

CERTIFICATION OF POSTING AGENDA

I, Joshua Stanshaw City Clerk for the Town of Fort Jones, hereby certify that the agenda for the January 8, 2024 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers, Ray's Food Place, Scott Valley Family Resource Center, Outside Frontier Hardware and on the City's website www.fortjonesca.org on January 5, 2024.

I declare under the penalty of perjury that the foregoing is true and correct.

Joshua Stanshaw, Town Administrator & Clerk

The regular meeting of the Fort Jones City Council was called to order in person by Mayor Garcia at 7:00 p.m.

Role Call: Mark Eayrs, Alex LaRiviere, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

Also present: Joshua Stanshaw, Everette Hulquist, Joseph Hess

Mayor Garcia led the flag salute.

Public Comment:

Cookie Hunt asked about the Christmas lights and decorations on the lamp posts. She stated that she would be willing to re-string the decorations as they were in need of repair.

Discussion/Reports: Non-Action Items:

A} Police Department Monthly Report

Chief Short provided a written report.

B} Fire Department Monthly Report

Chief Hess provided a written report and stated that the SCBAs had been ordered and would be delivered by the end of the week.

C} Public Works Monthly Report

Everette Hulquist provided a written report.

D} Administrator Monthly Report

Joshua Stanshaw provided a written report and added that there has been considerable progress made on the CDBG loan project.

Consent Calendar:

- a. Regular Meeting Minutes December 11, 2023
- b. Ratification of Disbursements: December 1 through 31, 2023
- c. Review Budget vs. Actual for July 1, 2023, through December 31, 2023

Discussion:

Public Comment: None

Motion: Council Member Eayrs motioned to approve the Consent Calendar.

Second: Council Member Collie-Mason seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:

Absent:

Abstain

Motion:

Discussion/Reports: Action Items:**2.** Discuss, review, and act on Fire Department Request to purchase Turnouts**Discussion:**

Chief Hess brought forward a request to purchase Turnouts for the fire department. Recent changes to California regulations has imposed a 10 year service life for firefighting personal protective equipment. Purchasing new turnouts will ensure the department is in compliance with the new regulations. This protects both the firefighters and reduces the liability on the Town.

Public Comment: Madeline Ayers asked if the Fire Department has the funds to make the purchase. Council Member Eayrs replied that it's a necessary purchase.

Motion: Council Member Eayrs motioned to approve the purchase of Turnouts.

Second: Mayor Pro Tem Banks seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:

Absent:

Abstain

Motion:

3. Discuss, review, and act on Contribution to costs for previous Spay/Neuter clinic.**Discussion:**

Essex veterinary requested an additional contribution to the Spay/Neuter clinic held in October of 2023. The clinic serviced more animals than anticipated and went significantly over budget.

Public Comment: None

Motion: Council Member LaRiviere motioned to approve a payment of \$1,500 on conditions that more planning and notice are provided and that this is not an obligation to fund future clinics.

Second: Council Member Eayrs seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:
Absent:
Abstain
Motion: Passes

Closed Session:
Public Comment: None
Adjourn to Closed Session at 7:38 p.m.
4. Public Employee Performance Evaluation §54957: Town Administrator.
Return From Closed Session at 8:45p.m.

Report on closed session: Direction given to staff and provided a good evaluation.

STAFF COMMENTS:

None

COUNCIL MEMBER COMMENTS:

None

The meeting adjourned 8:46 p.m. The next regular Town Council meeting is scheduled to be held on February 12, 2024, at 7:00 p.m.

Attest:

Joshua Stanshaw, Town Administrator & Clerk

Approved:

Mayor Mercedes Garcia

Fort Jones City Council
Regular Meeting
February 12, 2024

CERTIFICATION OF POSTING AGENDA

I, Joshua Stanshaw City Clerk for the Town of Fort Jones, hereby certify that the agenda for the February 12, 2024 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers, Ray's Food Place, Scott Valley Family Resource Center, Outside Frontier Hardware and on the City's website www.fortjonesca.org on February 9, 2024.

I declare under the penalty of perjury that the foregoing is true and correct.

Joshua Stanshaw, Town Administrator & Clerk

The regular meeting of the Fort Jones City Council was called to order in person Mayor Garcia at 7:01 PM.

Roll Call: Mark Eayrs, Alex LaRiviere, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

Also present: Joshua Stanshaw, Evertte Hulquist, Josh Short, Joseph Hess (@7:20 PM)

Mayor Garcia led the flag salute.

Public Comment:

Resident stated that during the night at unpredictable times someone is beating on the side of his house and that it's been going on several years. The resident does not have cameras and the person(s) doing this are gone by the time he gets up and outside. Per Chief Short there have been no other complaints of this happening elsewhere in town. Chief Short stated he would see if any neighbors had cameras that could possibly pick up any of this activity.

Discussion/Reports: Non-Action Items:

A} Community Gardens

The community gardens provided a written presentation and Elmar present for additional comments. The community gardens have held a contract for the last 14 years and is wanting to extend contract. Elmar stated that there has not been much assistance in maintaining the gardens, that he's been the one primarily doing the maintenance and upkeep. Elmar agrees there is a need to bring in new people for involvement and there are lots of opportunities for youth and children.

Council Member LaRiviere asked when is someone there and Elmar stated that hard to say exactly when someone is there. Elmar has the same contact information as with Gerry. Mayor Garcia asked if anyone had a copy of old agreement? Council Member Collie-Mason will be contact with board.

B} County Transportation Commission

Melissa Cummins was present to give a presentation on the local transportation commission. Ms. Cummins provided an overview of what the commission does and the projects that are funded by the commission.

C} Public Works Monthly Report

Public Works provided written report and Everette was present to answer questions. Mayor Garcia asked about the difference between 2.2 million gallons pumped and 2 million gallons sold. Everette stated that the difference is due to losses in the system, such as leaks.

D} Administrator Monthly Report

Joshua Stanshaw provided a written report and was present to answer questions.

E} Police Department Monthly Report

Chief Short provided a written report and was present to answer questions. Chief Short stated that new regulations impact parking and visibility in crosswalks. Officers have been issuing citations and have noted there is increased traffic in the valley. Illegal U-turns continue to be an issue with Chief Short noting that nearly half the citations are for illegal U-turns. Michelle DeCausemaker question about an individual that appeared to be homeless and was seen with sleeping. Chief Short stated that his officers are aware of this individual and that citizens are quick to call. Council Member Collie-Mason asked if there had been any reports or complaints about dogs in the area of Oak Mill Drive. Chief Short stated that there hadn't been any specific reports; however, there is an increase of dogs in town and that they likely are coming from out of the area or from cars of people passing through.

F} Fire Department Monthly Report

Chief Hess provided a written report and stated that the report detailed both monthly and the annual calls for 2023.

Consent Calendar:

- a. Special Meeting Minutes January 26, 2024
- b. Ratification of Disbursements: January 1 through 31, 2024
- c. Review Budget vs. Actual for July 1, 2023, through January 31, 2024

Discussion:

Mayor Pro Tem Banks noted the minutes for the meeting on January 26, 2024 should be changed to state it was a special meeting.

Motion: Council Member Eayrs motioned to accept the minutes with changes.

Second: Council Member LaRiviere seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:

Absent:

Abstain

Motion:

Discussion/Reports: Action Items:

2. Discuss, review, and act on Fire Chief Position Description and Salary

Discussion:

The changes to the Fire Chief position description and salary enable the Fire Chief to manage the department and respond to calls more effectively. Reclassifying the position as Exempt requires the salary to be no less than double the current minimum wage, per California Labor Code.

Public Comment: None

Council Member Eayrs asked how this would work with strike teams. Administrator Stanshaw stated that strike team assignments would be broken out in the payroll system to account for the difference.

Motion: Council Member Collie-Mason motioned to approve the changes and salary.

Second: Council Member Eayrs seconded the motion.

Ayes: Eayrs, LaRiviere, Banks, Garcia

Nayes:

Absent:

Abstain: Collie-Mason

Motion:

3. Discuss, review, and act on MOU With Scott Valley Fire, Etnafire and Fort Joens Fire.

a. Hose and Nozzle

b. SCBA

Discussion:

Public Comment: None

Chief Hess explained that there are two different MOUs one for SCBA and one for hose and nozzels. They are in the same grant but different categories. Mayor Pro Tem Banks asked how the SCBAs were divided among the departments. Chief Hess detailed that of the SCBAs received Scott Valley Fire received 12, Etna Fire received 8 and Fort Jones Fire received 8. Chief Hess then explained the need for the hose and nozzle MOU. This will help ensure that all the department have the appropriate equipment, noting that Scott Valley Fire in particular does not have large diameter hose.

Motion: Mayor Pro Tem Banks motioned to approve both MOUs.

Second: Council Member Eayrs seconded the motion.

Ayes: Eayrs, LaRiviere, Banks, Garcia

Nayes:

Absent:

Abstain Collie-Mason

Motion:

4. Discuss, review, and act on Request for Proposals

a. On-Call Planning Services

b. On-call Hearings officer

Discussion:

Planning Services Public Comment: None

Administrator Stanshaw stated that the request for proposal is non-binding, and that the Town is under no obligation to accept any proposal or enter any contracts. Finding a planning service would enable the Town to manage property issues and permitting processes more effectively.

Hearings Officer Public Comment: None

Chief Short stated the City of Etna has had success with using a receivership program through the courts, where the courts manage the process. Utilizing a hearings officer may require a change in ordinance depending on how the term “agent” is defined.

Planning RFP Motion: Council Member Collie-Masson motioned to approve the RFP.

Planning RFP Second Council Member LaRiviere seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:

Absent:

Abstain

Motion:

Hearings Officer RFP Motion: Council Member Aeyrs motioned to approve the RFP.

Hearings Officer RFP Second Council Member Collie-Mason seconded the motion.

Ayes: Eayrs, LaRiviere, Collie-Mason, Banks, Garcia

Nayes:

Absent:

Abstain

Motion:

Adjourned to Closed Session at 8:38 PM.

4. Conference with Legal Council – Ongoing Litigation Govt Code Section 54956.9 (d)(4)
- Pinassi

Return From Closed Session 8:49 PM

Report on Closed Session: No action taken; Legal Counsel provided final disposition on the case.

STAFF COMMENTS:

None

COUNCIL MEMBER COMMENTS:

The meeting adjourned 8:50 p.m. The next regular Town Council meeting is scheduled to be held on March 11, 2024 at 7:00 p.m.

Attest:

Joshua Stanshaw, Town Administrator & Clerk

Approved:

Mayor Mercedes Garcia

Town of Fort Jones

Custom Transaction Detail Report

February 2024

Date	Name	Memo	Account	Amount
Feb 24				
02/01/2024	Prentice Long	Jan Inv 6395	2000 - Accounts P...	-1,677.90
02/01/2024	Prentice Long	Legal services	5401 - Legal Fees	1,677.90
02/01/2024	Prentice Long	Jan Inv 6395	02-810025 - GF	-1,677.90
02/01/2024	Prentice Long	Jan Inv 6395	2000 - Accounts P...	1,677.90
02/01/2024		Correcting A...	Federal Unemploy...	-0.01
02/01/2024		Correcting A...	Federal Unemploy...	0.01
02/01/2024		Correcting A...	6508- Medicare	0.01
02/01/2024		Correcting A...	2120 - Company	-0.01
02/01/2024		Correcting A...	2116 - Employee	-0.01
02/01/2024		Correcting A...	6506- FICA	-0.01
02/01/2024		Correcting A...	2118 - Company	0.01
02/01/2024		Correcting A...	2112 - Employee	0.01
02/01/2024		Correcting A...	6512- SUI	-0.01
02/01/2024		Correcting A...	2110 - CompanyCA	0.01
02/01/2024	PERS Health Bene...		02-810025 - GF	-81.04
02/01/2024	PERS Health Bene...		2520 - Employee	81.04
02/01/2024	Clifford Lantz		1200 - Account Re...	150.00
02/01/2024	Clifford Lantz	per meeting-...	4400 - Rent	-150.00
02/01/2024	Ashley Harris		1200 - Account Re...	15.00
02/01/2024	Ashley Harris	per meeting-...	4400 - Rent	-15.00
02/01/2024	Ashley Harris		02-810025 - GF	15.00
02/01/2024	Ashley Harris		1200 - Account Re...	-15.00
02/01/2024	Holly Cousineau		02-810025 - GF	150.00
02/01/2024	Holly Cousineau		1200 - Account Re...	-150.00
02/01/2024	Clifford Lantz		02-810025 - GF	150.00
02/01/2024	Clifford Lantz		1200 - Account Re...	-150.00
02/01/2024		Deposit	02-810116 - WRF	747.00
02/01/2024		Batch 3163	4810 - Water Reve...	-374.00
02/01/2024		Batch 3163	4212 - Sewer Reve...	-373.00
02/01/2024		Deposit	02-810116 - WRF	407.75
02/01/2024		Batch 3168, ...	4810 - Water Reve...	-174.75
02/01/2024		Batch 3168, ...	4212 - Sewer Reve...	-233.00
02/01/2024		Deposit	02-810025 - GF	1,947.59
02/01/2024	Siskiyou County A...	Property Tax...	4099 - Property Ta...	-1,947.59
02/02/2024	Banks, Kathye J		02-810025 - GF	-92.35
02/02/2024	Banks, Kathye J		5100- Council/Ele...	100.00
02/02/2024	Banks, Kathye J		6516 - ETT	0.00
02/02/2024	Banks, Kathye J		Employee Trainin...	0.00
02/02/2024	Banks, Kathye J		Employee Trainin...	0.00
02/02/2024	Banks, Kathye J		2104 - Federal Wit...	0.00
02/02/2024	Banks, Kathye J		6506- FICA	6.20
02/02/2024	Banks, Kathye J		2118 - Company	-6.20
02/02/2024	Banks, Kathye J		2112 - Employee	-6.20
02/02/2024	Banks, Kathye J		6508- Medicare	1.45
02/02/2024	Banks, Kathye J		2120 - Company	-1.45
02/02/2024	Banks, Kathye J		2116 - Employee	-1.45
02/02/2024	Banks, Kathye J		Federal Unemploy...	0.60
02/02/2024	Banks, Kathye J		Federal Unemploy...	-0.60
02/02/2024	Banks, Kathye J		2106 - State Withh...	0.00
02/02/2024	Banks, Kathye J		6512- SUI	6.20
02/02/2024	Banks, Kathye J		2110 - CompanyCA	-6.20
02/02/2024	Eayrs, Mark		02-810025 - GF	-92.35
02/02/2024	Eayrs, Mark		5100- Council/Ele...	100.00
02/02/2024	Eayrs, Mark		6516 - ETT	0.00
02/02/2024	Eayrs, Mark		Employee Trainin...	0.00
02/02/2024	Eayrs, Mark		Employee Trainin...	0.00
02/02/2024	Eayrs, Mark		2104 - Federal Wit...	0.00
02/02/2024	Eayrs, Mark		6506- FICA	6.20
02/02/2024	Eayrs, Mark		2118 - Company	-6.20

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Date	Name	Memo	Account	Amount
02/02/2024	Eayrs, Mark		2112 - Employee	-6.20
02/02/2024	Eayrs, Mark		6508- Medicare	1.45
02/02/2024	Eayrs, Mark		2120 - Company	-1.45
02/02/2024	Eayrs, Mark		2116 - Employee	-1.45
02/02/2024	Eayrs, Mark		Federal Unemploy...	0.60
02/02/2024	Eayrs, Mark		Federal Unemploy...	-0.60
02/02/2024	Eayrs, Mark		2106 - State Withh...	0.00
02/02/2024	Eayrs, Mark		6512- SUI	6.20
02/02/2024	Eayrs, Mark		2110 - CompanyCA	-6.20
02/02/2024	Garcia, Mercedes M		02-810025 - GF	-166.23
02/02/2024	Garcia, Mercedes M		5110- Mayor Payroll	180.00
02/02/2024	Garcia, Mercedes M		6516 - ETT	0.00
02/02/2024	Garcia, Mercedes M		Employee Trainin...	0.00
02/02/2024	Garcia, Mercedes M		Employee Trainin...	0.00
02/02/2024	Garcia, Mercedes M		2104 - Federal Wit...	0.00
02/02/2024	Garcia, Mercedes M		6506- FICA	11.16
02/02/2024	Garcia, Mercedes M		2118 - Company	-11.16
02/02/2024	Garcia, Mercedes M		2112 - Employee	-11.16
02/02/2024	Garcia, Mercedes M		6508- Medicare	2.61
02/02/2024	Garcia, Mercedes M		2120 - Company	-2.61
02/02/2024	Garcia, Mercedes M		2116 - Employee	-2.61
02/02/2024	Garcia, Mercedes M		Federal Unemploy...	1.08
02/02/2024	Garcia, Mercedes M		Federal Unemploy...	-1.08
02/02/2024	Garcia, Mercedes M		2106 - State Withh...	0.00
02/02/2024	LaRiviere, Alexan...		02-810025 - GF	-92.35
02/02/2024	LaRiviere, Alexan...		5100- Council/Ele...	100.00
02/02/2024	LaRiviere, Alexan...		6516 - ETT	0.00
02/02/2024	LaRiviere, Alexan...		Employee Trainin...	0.00
02/02/2024	LaRiviere, Alexan...		Employee Trainin...	0.00
02/02/2024	LaRiviere, Alexan...		2104 - Federal Wit...	0.00
02/02/2024	LaRiviere, Alexan...		6506- FICA	6.20
02/02/2024	LaRiviere, Alexan...		2118 - Company	-6.20
02/02/2024	LaRiviere, Alexan...		2112 - Employee	-6.20
02/02/2024	LaRiviere, Alexan...		6508- Medicare	1.45
02/02/2024	LaRiviere, Alexan...		2120 - Company	-1.45
02/02/2024	LaRiviere, Alexan...		2116 - Employee	-1.45
02/02/2024	LaRiviere, Alexan...		Federal Unemploy...	0.60
02/02/2024	LaRiviere, Alexan...		Federal Unemploy...	-0.60
02/02/2024	LaRiviere, Alexan...		2106 - State Withh...	0.00
02/02/2024	LaRiviere, Alexan...		6512- SUI	6.20
02/02/2024	LaRiviere, Alexan...		2110 - CompanyCA	-6.20
02/02/2024		Deposit	02-810025 - GF	211,983.20
02/02/2024		Direct Depo...	4740 - Fire Dept.	-211,983.20
02/02/2024	QuickBooks Payro...	Created by P...	02-810025 - GF	-224.92
02/02/2024	QuickBooks Payro...	Fee for 4 em...	Payroll Expenses	10.00
02/02/2024	QuickBooks Payro...	Monthly pro...	Payroll Expenses	120.00
02/02/2024	QuickBooks Payro...	No state fee ...	Payroll Expenses	0.00
02/02/2024	QuickBooks Payro...	Created by P...	Federal Unemploy...	2.88
02/02/2024	QuickBooks Payro...	Created by P...	2120 - Company	6.96
02/02/2024	QuickBooks Payro...	Created by P...	2116 - Employee	6.96
02/02/2024	QuickBooks Payro...	Created by P...	2118 - Company	29.76
02/02/2024	QuickBooks Payro...	Created by P...	2112 - Employee	29.76
02/02/2024	QuickBooks Payro...	Created by P...	2110 - CompanyCA	18.60
02/02/2024	Hess, Joseph E		02-810025 - GF	-1,846.63
02/02/2024	Hess, Joseph E		7513 - Calls & Me...	170.00
02/02/2024	Hess, Joseph E		Payroll Expenses	1,885.56
02/02/2024	Hess, Joseph E		Payroll Expenses	0.00
02/02/2024	Hess, Joseph E		7510- Fire Dept P...	99.24
02/02/2024	Hess, Joseph E		7510- Fire Dept P...	0.00
02/02/2024	Hess, Joseph E		7515 - Strike Tea...	0.00

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Date	Name	Memo	Account	Amount
02/02/2024	Hess, Joseph E		6516 - ETT	0.00
02/02/2024	Hess, Joseph E		Employee Trainin...	0.00
02/02/2024	Hess, Joseph E		Employee Trainin...	0.00
02/02/2024	Hess, Joseph E		2104 - Federal Wit...	-126.00
02/02/2024	Hess, Joseph E		6506- FICA	133.59
02/02/2024	Hess, Joseph E		2118 - Company	-133.59
02/02/2024	Hess, Joseph E		2112 - Employee	-133.59
02/02/2024	Hess, Joseph E		6508- Medicare	31.24
02/02/2024	Hess, Joseph E		2120 - Company	-31.24
02/02/2024	Hess, Joseph E		2116 - Employee	-31.24
02/02/2024	Hess, Joseph E		Federal Unemploy...	0.00
02/02/2024	Hess, Joseph E		Federal Unemploy...	0.00
02/02/2024	Hess, Joseph E		2106 - State Withh...	-17.34
02/02/2024	Hess, Joseph E		6512- SUI	0.00
02/02/2024	Hess, Joseph E		2110 - CompanyCA	0.00
02/02/2024	Hoefler, Carolin B		02-810025 - GF	-1,116.06
02/02/2024	Hoefler, Carolin B		5555 - Admin Pay...	657.75
02/02/2024	Hoefler, Carolin B		5555 - Admin Pay...	0.00
02/02/2024	Hoefler, Carolin B		5555 - Admin Pay...	0.00
02/02/2024	Hoefler, Carolin B		5555 - Admin Pay...	131.55
02/02/2024	Hoefler, Carolin B		5555 - Admin Pay...	0.00
02/02/2024	Hoefler, Carolin B		8615- Water Payroll	534.97
02/02/2024	Hoefler, Carolin B		6516 - ETT	0.00
02/02/2024	Hoefler, Carolin B		Employee Trainin...	0.00
02/02/2024	Hoefler, Carolin B		Employee Trainin...	0.00
02/02/2024	Hoefler, Carolin B		2104 - Federal Wit...	-83.00
02/02/2024	Hoefler, Carolin B		6506- FICA	82.11
02/02/2024	Hoefler, Carolin B		2118 - Company	-82.11
02/02/2024	Hoefler, Carolin B		2112 - Employee	-82.11
02/02/2024	Hoefler, Carolin B		6508- Medicare	19.20
02/02/2024	Hoefler, Carolin B		2120 - Company	-19.20
02/02/2024	Hoefler, Carolin B		2116 - Employee	-19.20
02/02/2024	Hoefler, Carolin B		Federal Unemploy...	7.94
02/02/2024	Hoefler, Carolin B		Federal Unemploy...	-7.94
02/02/2024	Hoefler, Carolin B		2106 - State Withh...	-23.90
02/02/2024	Hoefler, Carolin B		6512- SUI	82.11
02/02/2024	Hoefler, Carolin B		2110 - CompanyCA	-82.11
02/02/2024	Hullquist*, Kevin		02-810025 - GF	-1,224.06
02/02/2024	Hullquist*, Kevin		9109- Parks Payroll	215.71
02/02/2024	Hullquist*, Kevin		8510- Sewer Payroll	156.88
02/02/2024	Hullquist*, Kevin		8199- Road Payroll	509.86
02/02/2024	Hullquist*, Kevin		8615- Water Payroll	686.35
02/02/2024	Hullquist*, Kevin		8199- Road Payroll	14.71
02/02/2024	Hullquist*, Kevin		6516 - ETT	0.00
02/02/2024	Hullquist*, Kevin		Employee Trainin...	0.00
02/02/2024	Hullquist*, Kevin		Employee Trainin...	0.00
02/02/2024	Hullquist*, Kevin		2104 - Federal Wit...	-203.00
02/02/2024	Hullquist*, Kevin		6506- FICA	98.18
02/02/2024	Hullquist*, Kevin		2118 - Company	-98.18
02/02/2024	Hullquist*, Kevin		2112 - Employee	-98.18
02/02/2024	Hullquist*, Kevin		6508- Medicare	22.96
02/02/2024	Hullquist*, Kevin		2120 - Company	-22.96
02/02/2024	Hullquist*, Kevin		2116 - Employee	-22.96
02/02/2024	Hullquist*, Kevin		Federal Unemploy...	9.51
02/02/2024	Hullquist*, Kevin		Federal Unemploy...	-9.51
02/02/2024	Hullquist*, Kevin		2106 - State Withh...	-35.31
02/02/2024	Hullquist*, Kevin		6512- SUI	98.18
02/02/2024	Hullquist*, Kevin		2110 - CompanyCA	-98.18
02/02/2024	Hullquist, Everett		02-810025 - GF	-2,136.47
02/02/2024	Hullquist, Everett		8615- Water Payroll	795.77

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Date	Name	Memo	Account	Amount
02/02/2024	Hullquist, Everett		8510- Sewer Payroll	564.74
02/02/2024	Hullquist, Everett		9109- Parks Payroll	128.35
02/02/2024	Hullquist, Everett		8199- Road Payroll	590.41
02/02/2024	Hullquist, Everett		8615- Water Payroll	0.00
02/02/2024	Hullquist, Everett		8199- Road Payroll	0.00
02/02/2024	Hullquist, Everett		8510- Sewer Payroll	0.00
02/02/2024	Hullquist, Everett		9109- Parks Payroll	0.00
02/02/2024	Hullquist, Everett		8615- Water Payroll	508.00
02/02/2024	Hullquist, Everett		8615- Water Payroll	25.67
02/02/2024	Hullquist, Everett		2520 - Employee	0.00
02/02/2024	Hullquist, Everett		6516 - ETT	0.00
02/02/2024	Hullquist, Everett		Employee Trainin...	0.00
02/02/2024	Hullquist, Everett		Employee Trainin...	0.00
02/02/2024	Hullquist, Everett		2104 - Federal Wit...	-181.00
02/02/2024	Hullquist, Everett		6506- FICA	162.00
02/02/2024	Hullquist, Everett		2118 - Company	-162.00
02/02/2024	Hullquist, Everett		2112 - Employee	-162.00
02/02/2024	Hullquist, Everett		6508- Medicare	37.89
02/02/2024	Hullquist, Everett		2120 - Company	-37.89
02/02/2024	Hullquist, Everett		2116 - Employee	-37.89
02/02/2024	Hullquist, Everett		Federal Unemploy...	11.25
02/02/2024	Hullquist, Everett		Federal Unemploy...	-11.25
02/02/2024	Hullquist, Everett		2106 - State Withh...	-95.58
02/02/2024	Hullquist, Everett		6512- SUI	116.20
02/02/2024	Hullquist, Everett		2110 - CompanyCA	-116.20
02/02/2024	McFall, Celeste J		02-810025 - GF	-541.80
02/02/2024	McFall, Celeste J		5550- Library Payr...	630.00
02/02/2024	McFall, Celeste J		6516 - ETT	0.00
02/02/2024	McFall, Celeste J		Employee Trainin...	0.00
02/02/2024	McFall, Celeste J		Employee Trainin...	0.00
02/02/2024	McFall, Celeste J		2104 - Federal Wit...	-40.00
02/02/2024	McFall, Celeste J		6506- FICA	39.06
02/02/2024	McFall, Celeste J		2118 - Company	-39.06
02/02/2024	McFall, Celeste J		2112 - Employee	-39.06
02/02/2024	McFall, Celeste J		6508- Medicare	9.14
02/02/2024	McFall, Celeste J		2120 - Company	-9.14
02/02/2024	McFall, Celeste J		2116 - Employee	-9.14
02/02/2024	McFall, Celeste J		Federal Unemploy...	3.78
02/02/2024	McFall, Celeste J		Federal Unemploy...	-3.78
02/02/2024	McFall, Celeste J		2106 - State Withh...	0.00
02/02/2024	McFall, Celeste J		6512- SUI	39.06
02/02/2024	McFall, Celeste J		2110 - CompanyCA	-39.06
02/02/2024	Nobles, Suzanne		02-810025 - GF	-485.34
02/02/2024	Nobles, Suzanne		9116 - Janitorial P...	561.28
02/02/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/02/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/02/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/02/2024	Nobles, Suzanne		6516 - ETT	0.00
02/02/2024	Nobles, Suzanne		Employee Trainin...	0.00
02/02/2024	Nobles, Suzanne		Employee Trainin...	0.00
02/02/2024	Nobles, Suzanne		2104 - Federal Wit...	-33.00
02/02/2024	Nobles, Suzanne		6506- FICA	34.80
02/02/2024	Nobles, Suzanne		2118 - Company	-34.80
02/02/2024	Nobles, Suzanne		2112 - Employee	-34.80
02/02/2024	Nobles, Suzanne		6508- Medicare	8.14
02/02/2024	Nobles, Suzanne		2120 - Company	-8.14
02/02/2024	Nobles, Suzanne		2116 - Employee	-8.14
02/02/2024	Nobles, Suzanne		Federal Unemploy...	3.37
02/02/2024	Nobles, Suzanne		Federal Unemploy...	-3.37
02/02/2024	Nobles, Suzanne		2106 - State Withh...	0.00

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02/02/2024	Nobles, Suzanne		6512- SUI	34.80
02/02/2024	Nobles, Suzanne		2110 - CompanyCA	-34.80
02/02/2024	Stephen, Cherie I		02-810025 - GF	-754.81
02/02/2024	Stephen, Cherie I		5210- Clerk Payroll	848.82
02/02/2024	Stephen, Cherie I		6516 - ETT	0.00
02/02/2024	Stephen, Cherie I		Employee Trainin...	0.00
02/02/2024	Stephen, Cherie I		Employee Trainin...	0.00
02/02/2024	Stephen, Cherie I		2104 - Federal Wit...	-22.00
02/02/2024	Stephen, Cherie I		6506- FICA	52.63
02/02/2024	Stephen, Cherie I		2118 - Company	-52.63
02/02/2024	Stephen, Cherie I		2112 - Employee	-52.63
02/02/2024	Stephen, Cherie I		6508- Medicare	12.31
02/02/2024	Stephen, Cherie I		2120 - Company	-12.31
02/02/2024	Stephen, Cherie I		2116 - Employee	-12.31
02/02/2024	Stephen, Cherie I		Federal Unemploy...	5.09
02/02/2024	Stephen, Cherie I		Federal Unemploy...	-5.09
02/02/2024	Stephen, Cherie I		2106 - State Withh...	-7.07
02/02/2024	Stephen, Cherie I		6512- SUI	52.63
02/02/2024	Stephen, Cherie I		2110 - CompanyCA	-52.63
02/02/2024	Whitworth, Barbar...		02-810025 - GF	-157.00
02/02/2024	Whitworth, Barbar...		5550- Library Payr...	170.00
02/02/2024	Whitworth, Barbar...		6516 - ETT	0.00
02/02/2024	Whitworth, Barbar...		Employee Trainin...	0.00
02/02/2024	Whitworth, Barbar...		Employee Trainin...	0.00
02/02/2024	Whitworth, Barbar...		2104 - Federal Wit...	0.00
02/02/2024	Whitworth, Barbar...		6506- FICA	10.54
02/02/2024	Whitworth, Barbar...		2118 - Company	-10.54
02/02/2024	Whitworth, Barbar...		2112 - Employee	-10.54
02/02/2024	Whitworth, Barbar...		6508- Medicare	2.46
02/02/2024	Whitworth, Barbar...		2120 - Company	-2.46
02/02/2024	Whitworth, Barbar...		2116 - Employee	-2.46
02/02/2024	Whitworth, Barbar...		Federal Unemploy...	1.02
02/02/2024	Whitworth, Barbar...		Federal Unemploy...	-1.02
02/02/2024	Whitworth, Barbar...		2106 - State Withh...	0.00
02/02/2024	Whitworth, Barbar...		6512- SUI	10.54
02/02/2024	Whitworth, Barbar...		2110 - CompanyCA	-10.54
02/02/2024	Stanshaw, Joshua J		02-810025 - GF	-3,012.38
02/02/2024	Stanshaw, Joshua J		Payroll Expenses	3,653.85
02/02/2024	Stanshaw, Joshua J		6516 - ETT	0.00
02/02/2024	Stanshaw, Joshua J		Employee Trainin...	0.00
02/02/2024	Stanshaw, Joshua J		Employee Trainin...	0.00
02/02/2024	Stanshaw, Joshua J		2104 - Federal Wit...	-245.00
02/02/2024	Stanshaw, Joshua J		6506- FICA	226.54
02/02/2024	Stanshaw, Joshua J		2118 - Company	-226.54
02/02/2024	Stanshaw, Joshua J		2112 - Employee	-226.54
02/02/2024	Stanshaw, Joshua J		6508- Medicare	52.98
02/02/2024	Stanshaw, Joshua J		2120 - Company	-52.98
02/02/2024	Stanshaw, Joshua J		2116 - Employee	-52.98
02/02/2024	Stanshaw, Joshua J		Federal Unemploy...	0.00
02/02/2024	Stanshaw, Joshua J		Federal Unemploy...	0.00
02/02/2024	Stanshaw, Joshua J		2106 - State Withh...	-116.95
02/02/2024	Stanshaw, Joshua J		6512- SUI	0.00
02/02/2024	Stanshaw, Joshua J		2110 - CompanyCA	0.00
02/02/2024	QuickBooks Payro...	Created by P...	02-810025 - GF	-3,798.65
02/02/2024	QuickBooks Payro...	Fee for 9 em...	Payroll Expenses	22.50
02/02/2024	QuickBooks Payro...	Created by P...	Federal Unemploy...	41.95
02/02/2024	QuickBooks Payro...	Created by P...	2104 - Federal Wit...	933.00
02/02/2024	QuickBooks Payro...	Created by P...	2120 - Company	196.33
02/02/2024	QuickBooks Payro...	Created by P...	2116 - Employee	196.33
02/02/2024	QuickBooks Payro...	Created by P...	2118 - Company	839.44

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Date	Name	Memo	Account	Amount
02/02/2024	QuickBooks Payro...	Created by P...	2112 - Employee	839.44
02/02/2024	QuickBooks Payro...	Created by P...	2106 - State Withh...	296.15
02/02/2024	QuickBooks Payro...	Created by P...	2110 - CompanyCA	433.51
02/04/2024	Dr. Scott Essex	spay & neut...	2000 - Accounts P...	-1,500.00
02/04/2024	Dr. Scott Essex	cat spay neut...	7930- Animal Con...	1,500.00
02/06/2024		Deposit	02-810116 - WRF	730.00
02/06/2024		Batch 3158, ...	4810 - Water Reve...	-350.75
02/06/2024		Batch 3158, ...	4212 - Sewer Reve...	-379.25
02/06/2024	Arlie Eward Holland		1200 - Account Re...	800.00
02/06/2024	Arlie Eward Holland	Sale of Publi...	4504 - Motor Vehi...	-800.00
02/06/2024	Arlie Eward Holland	Sale of Publi...	Inventory Asset	0.00
02/06/2024	Arlie Eward Holland	Sale of Publi...	Cost of Goods Sold	0.00
02/06/2024	Arlie Eward Holland		02-810025 - GF	800.00
02/06/2024	Arlie Eward Holland		1200 - Account Re...	-800.00
02/06/2024		Deposit	02-810141	445.00
02/06/2024	John & Sandra Nel...	February	Nelson	-236.20
02/06/2024		February	4900 - CBDG Int...	-208.80
02/06/2024		Deposit	02-810141	350.11
02/06/2024	John & Elizabeth ...	February	Chandler	-337.99
02/06/2024		February	4900 - CBDG Int...	-12.12
02/06/2024		Deposit	02-810141	730.00
02/06/2024	C. Muelrath	February	Muelrath	-497.38
02/06/2024		Deposit	4900 - CBDG Int...	-232.62
02/06/2024		Deposit	02-810189	523.00
02/06/2024	Hajduk, Elizabeth	February	Hajduk	-438.78
02/06/2024		Deposit	4900 - CBDG Int...	-84.22
02/06/2024		Deposit	02-810189	90.00
02/06/2024	Tayler-Black, Paul	February	Black, Paul	-90.00
02/06/2024		Deposit	02-810189	250.00
02/06/2024	Vasquez, Jamie	February	Vasquez, Jaime	-195.93
02/06/2024		Deposit	4900 - CBDG Int...	-54.07
02/06/2024		Deposit	02-810116 - WRF	1,263.09
02/06/2024		week 4, Batc...	4810 - Water Reve...	-210.00
02/06/2024		week 4, Batc...	4212 - Sewer Reve...	-246.00
02/06/2024		week 6, Batc...	4810 - Water Reve...	-420.00
02/06/2024		week 6, Batc...	4212 - Sewer Reve...	-387.09
02/07/2024	Ellies Espresso	LOLA Dinner	2000 - Accounts P...	-47.00
02/07/2024	Ellies Espresso	Lola Dinner ...	1E- General Gover...	47.00
02/07/2024	Ellies Espresso	LOLA Dinner	02-810025 - GF	-47.00
02/07/2024	Ellies Espresso	LOLA Dinner	2000 - Accounts P...	47.00
02/07/2024		Deposit	02-810025 - GF	1,251.70
02/07/2024	State of CA*	Payment fro...	3a - Streets Income	-1,251.70
02/07/2024		Deposit	02-810116 - WRF	327.00
02/07/2024		Batch 3166, ...	4810 - Water Reve...	-126.50
02/07/2024		Batch 3166, ...	4212 - Sewer Reve...	-125.50
02/07/2024		Batch 3184	4810 - Water Reve...	-35.00
02/07/2024		Batch 3184	4212 - Sewer Reve...	-40.00
02/08/2024		Deposit	02-810116 - WRF	2,134.97
02/08/2024		Batch 3172, ...	4810 - Water Reve...	-282.25
02/08/2024		Batch 3172, ...	4212 - Sewer Reve...	-328.00
02/08/2024		Batch 3179	4810 - Water Reve...	-765.25
02/08/2024		Batch 3179	4212 - Sewer Reve...	-759.47
02/09/2024		Deposit	02-810025 - GF	1,947.59
02/09/2024	State of CA*	Payment for ...	4540 - Tax Allocat...	-1,947.59
02/09/2024		Deposit	02-810116 - WRF	3,745.25
02/09/2024		Batch 3189	4810 - Water Reve...	-1,693.75
02/09/2024		Batch 3189	4212 - Sewer Reve...	-2,051.50
02/12/2024	Scott Valley Dispo...	Jan billing A...	2000 - Accounts P...	-310.00
02/12/2024	Scott Valley Dispo...	1 2yd bin	9154 - Disposal 2 ...	155.00
02/12/2024	Scott Valley Dispo...	1 2yd bin	2262 - Disposal	155.00

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Date	Name	Memo	Account	Amount
02/12/2024	Valley Pacific Petr...	Account: C3...	2000 - Accounts P...	-776.93
02/12/2024	Valley Pacific Petr...	CL 24-722864	8627 - Fuel-Oil	654.44
02/12/2024	Valley Pacific Petr...	CL 24-722864	7525- Pub Safety ...	122.49
02/12/2024	Curtis Tools for H...	INV788993 ...	2000 - Accounts P...	-3,482.77
02/12/2024	Curtis Tools for H...	INV788993 ...	7530 - Uniforms a...	287.41
02/12/2024	Curtis Tools for H...	INV788993 ...	2E- Public Safety ...	3,195.36
02/12/2024	Quadient	Invoice:Q11...	2000 - Accounts P...	-154.41
02/12/2024	Quadient	Postage Mac...	9155 - Equipment ...	154.41
02/12/2024	E&S Engineers an...	Inv # 4369 ...	2000 - Accounts P...	-4,674.50
02/12/2024	E&S Engineers an...	Jan planning...	5500- Planning	500.00
02/12/2024	E&S Engineers an...	Bower, Cow...	1E- General Gover...	3,844.50
02/12/2024	E&S Engineers an...	Chevron fina...	1E- General Gover...	330.00
02/12/2024	Pacific Power	Dec 2023 bil...	2000 - Accounts P...	-5,328.92
02/12/2024	Pacific Power	Item 8	11 HPSV Lights	156.28
02/12/2024	Pacific Power	Item 9	02 HPSV Metal Li...	28.41
02/12/2024	Pacific Power	Item 10	10 HPSV Wood L...	337.86
02/12/2024	Pacific Power	Item 11	72 HPSV Lights	1,292.58
02/12/2024	Pacific Power	Item 14	1-014 - LLP lights	12.26
02/12/2024	Pacific Power	Item 16	New Pump	1,090.75
02/12/2024	Pacific Power	Item 17	02 HPSV Lights	51.98
02/12/2024	Pacific Power	Item 23	1-006 - Scout Hal...	235.59
02/12/2024	Pacific Power	Item 24	Old pump	79.30
02/12/2024	Pacific Power	Item 25+34	1-013 - BBP lights	180.46
02/12/2024	Pacific Power	Item 26	1-012 - City Hall ...	651.18
02/12/2024	Pacific Power	Item 27	1-004 - Museum ...	55.66
02/12/2024	Pacific Power	Item 28	1-005 - Barn Power	490.37
02/12/2024	Pacific Power	Item 29	1-017 - BBP pump	18.30
02/12/2024	Pacific Power	Item 30	1-002 - LLP Snack	33.15
02/12/2024	Pacific Power	Item 31	1-001- Fire Dept. ...	569.02
02/12/2024	Pacific Power	Item 32	1-015 - Sewer Po...	28.25
02/12/2024	Pacific Power	Item 33	1-019 bbp sewer	17.52
02/12/2024	Pacific Power	Dec 2023 bil...	8520- Sewer Expe...	
02/12/2024	PAPE Machinery	Inv # 15038...	2000 - Accounts P...	-106.41
02/12/2024	PAPE Machinery	Separator / T...	8133- Parts & Sup...	106.41
02/12/2024	Scott Valley Auto ...	Jan billing I...	2000 - Accounts P...	-381.95
02/12/2024	Scott Valley Auto ...	grease, oil fil...	8610- Water Parts ...	195.37
02/12/2024	Scott Valley Auto ...	lift sup mari...	7520- Fire Dept S...	186.58
02/12/2024	Ubeo West LLC	4365329	2000 - Accounts P...	-274.53
02/12/2024	Ubeo West LLC	4365329 con...	1E- General Gover...	274.53
02/12/2024	Mt. Shasta Spring ...	Acct 136371	2000 - Accounts P...	-67.36
02/12/2024	Mt. Shasta Spring ...	Water bottle...	133000- City Hall ...	67.36
02/12/2024	Nicholas Gepford	reimburseme...	2000 - Accounts P...	-240.00
02/12/2024	Nicholas Gepford	Physical	7510- Fire Dept P...	240.00
02/12/2024	Nicholas Gepford	reimburseme...	7510- Fire Dept P...	
02/12/2024	Nicholas Gepford	reimburseme...	7510- Fire Dept P...	
02/12/2024	Quad-B Systems	Inv # 10250,...	2000 - Accounts P...	-1,758.40
02/12/2024	Quad-B Systems	Inv # 10250,...	2285 - IT Services	
02/12/2024	Quad-B Systems	Inv # 10250 ...	2285 - IT Services	569.40
02/12/2024	Quad-B Systems	Inv # 10258 ...	2285 - IT Services	1,189.00
02/12/2024	Saber Stitching	Graphic / Al...	2000 - Accounts P...	-1,327.93
02/12/2024	Saber Stitching	Aluminum P...	7550 - Misc Expen...	1,327.93
02/12/2024	Siskiyou Telephone	Jan billing	2000 - Accounts P...	-810.92
02/12/2024	Siskiyou Telephone	Water Phone...	468-2598	248.84
02/12/2024	Siskiyou Telephone	Fire Phone 5...	2261- Fire Dept. P...	103.45
02/12/2024	Siskiyou Telephone	Water Phone...	468-5864	45.96
02/12/2024	Siskiyou Telephone	Water Phone...	468-5864	33.09
02/12/2024	Siskiyou Telephone	Museum Ph...	5568- Museum Ph...	97.93
02/12/2024	Siskiyou Telephone	PW Phone 5...	1-007 - Phone Bill	97.80
02/12/2024	Siskiyou Telephone	Police Phon...	7181 - Law Enforc...	183.85
02/12/2024	Curtis Tools for H...	INV788993 ...	02-810025 - GF	-3,482.77

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Date	Name	Memo	Account	Amount
02/12/2024	Curtis Tools for H...	INV788993 ...	2000 - Accounts P...	3,482.77
02/12/2024	Dr. Scott Essex	spay & neut...	02-810025 - GF	-1,500.00
02/12/2024	Dr. Scott Essex	spay & neut...	2000 - Accounts P...	1,500.00
02/12/2024	E&S Engineers an...	Inv # 4369 ...	02-810025 - GF	-4,674.50
02/12/2024	E&S Engineers an...	Inv # 4369 ...	2000 - Accounts P...	4,674.50
02/12/2024	Mt. Shasta Spring ...	Acct 136371	02-810025 - GF	-67.36
02/12/2024	Mt. Shasta Spring ...	Acct 136371	2000 - Accounts P...	67.36
02/12/2024	Nicholas Gepford	reimburseme...	02-810025 - GF	-240.00
02/12/2024	Nicholas Gepford	reimburseme...	2000 - Accounts P...	240.00
02/12/2024	Pacific Power	Dec 2023 bil...	02-810025 - GF	-5,328.92
02/12/2024	Pacific Power	Dec 2023 bil...	2000 - Accounts P...	5,328.92
02/12/2024	PAPE Machinery	Inv # 15038...	02-810025 - GF	-106.41
02/12/2024	PAPE Machinery	Inv # 15038...	2000 - Accounts P...	106.41
02/12/2024	Quad-B Systems	Inv # 10250,...	02-810025 - GF	-1,758.40
02/12/2024	Quad-B Systems	Inv # 10250,...	2000 - Accounts P...	1,758.40
02/12/2024	Quadient	Invoice:Q11...	02-810025 - GF	-154.41
02/12/2024	Quadient	Invoice:Q11...	2000 - Accounts P...	154.41
02/12/2024	Saber Stitching	Graphic / Al...	02-810025 - GF	-1,327.93
02/12/2024	Saber Stitching	Graphic / Al...	2000 - Accounts P...	1,327.93
02/12/2024	Scott Valley Auto ...	Jan billing I...	02-810025 - GF	-381.95
02/12/2024	Scott Valley Auto ...	Jan billing I...	2000 - Accounts P...	381.95
02/12/2024	Scott Valley Dispo...	Jan billing A...	02-810025 - GF	-310.00
02/12/2024	Scott Valley Dispo...	Jan billing A...	2000 - Accounts P...	310.00
02/12/2024	Siskiyou Telephone	Jan billing	02-810025 - GF	-810.92
02/12/2024	Siskiyou Telephone	Jan billing	2000 - Accounts P...	810.92
02/12/2024	Ubeo West LLC	4365329	02-810025 - GF	-274.53
02/12/2024	Ubeo West LLC	4365329	2000 - Accounts P...	274.53
02/12/2024	Valley Pacific Petr...	Account: C3...	02-810025 - GF	-776.93
02/12/2024	Valley Pacific Petr...	Account: C3...	2000 - Accounts P...	776.93
02/13/2024		Deposit	02-810116 - WRF	2,814.50
02/13/2024		Batch 3194	4810 - Water Reve...	-1,237.75
02/13/2024		Batch 3194	4212 - Sewer Reve...	-1,576.75
02/15/2024			Payroll Expenses	0.03
02/15/2024		Correcting A...	6506- FICA	0.03
02/15/2024		Correcting A...	2118 - Company	-0.03
02/15/2024		Correcting A...	2112 - Employee	-0.03
02/15/2024		Correcting A...	6512- SUI	0.02
02/15/2024		Correcting A...	2110 - CompanyCA	-0.02
02/15/2024		Deposit	02-810141	500.00
02/15/2024	T. Kurtz	Deposit	Kurtz, T.	-500.00
02/15/2024		Deposit	02-810141	615.00
02/15/2024	Gomez, Virginia	February Pa...	Gomez MI	-320.81
02/15/2024	Gomez, Virginia	Deposit	4900 - CBDG Int...	-160.19
02/15/2024		Deposit	2607 - Gomez Imp...	-134.00
02/15/2024		Deposit	02-810141	386.00
02/15/2024	Miller, Darren	February Pa...	Miller	-272.81
02/15/2024	Miller, Darren	Deposit	4900 - CBDG Int...	-113.19
02/15/2024		Deposit	02-810141	380.00
02/15/2024	Morales, Terry and...	February Pa...	Morales #1	-209.92
02/15/2024		Deposit	4900 - CBDG Int...	-170.08
02/15/2024		Deposit	02-810189	500.00
02/15/2024	DelCarlo, Jessie	February Pa...	DelCarlo, Jessie	-309.12
02/15/2024		Deposit	4900 - CBDG Int...	-190.88
02/15/2024		Deposit	02-810189	530.00
02/15/2024	Terry & Jesus Mor...	February Pa...	Morales #2	-287.25
02/15/2024		Deposit	4900 - CBDG Int...	-242.75
02/15/2024		Deposit	02-810189	438.51
02/15/2024	Vaughn-Neely, Sa...	February Pa...	Vaughn	-438.51
02/15/2024		Deposit	02-810189	330.00
02/15/2024	Chris Whitehead	February Pa...	Whitehead, Chris	-131.59

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Date	Name	Memo	Account	Amount
02/15/2024		Deposit	4900 - CBDG Int...	-198.41
02/16/2024	Hess, Joseph E		02-810025 - GF	-1,753.43
02/16/2024	Hess, Joseph E		7513 - Calls & Me...	50.00
02/16/2024	Hess, Joseph E		Payroll Expenses	1,860.75
02/16/2024	Hess, Joseph E		Payroll Expenses	0.00
02/16/2024	Hess, Joseph E		7510- Fire Dept P...	124.05
02/16/2024	Hess, Joseph E		7510- Fire Dept P...	0.00
02/16/2024	Hess, Joseph E		7515 - Strike Tea...	0.00
02/16/2024	Hess, Joseph E		6516 - ETT	0.00
02/16/2024	Hess, Joseph E		Employee Trainin...	0.00
02/16/2024	Hess, Joseph E		Employee Trainin...	0.00
02/16/2024	Hess, Joseph E		2104 - Federal Wit...	-111.00
02/16/2024	Hess, Joseph E		6506- FICA	126.16
02/16/2024	Hess, Joseph E		2118 - Company	-126.16
02/16/2024	Hess, Joseph E		2112 - Employee	-126.16
02/16/2024	Hess, Joseph E		6508- Medicare	29.51
02/16/2024	Hess, Joseph E		2120 - Company	-29.51
02/16/2024	Hess, Joseph E		2116 - Employee	-29.51
02/16/2024	Hess, Joseph E		Federal Unemploy...	0.00
02/16/2024	Hess, Joseph E		Federal Unemploy...	0.00
02/16/2024	Hess, Joseph E		2106 - State Withh...	-14.70
02/16/2024	Hess, Joseph E		6512- SUI	0.00
02/16/2024	Hess, Joseph E		2110 - CompanyCA	0.00
02/16/2024	Hoefler, Carolin B		02-810025 - GF	-1,116.07
02/16/2024	Hoefler, Carolin B		5555 - Admin Pay...	561.28
02/16/2024	Hoefler, Carolin B		5555 - Admin Pay...	0.00
02/16/2024	Hoefler, Carolin B		5555 - Admin Pay...	0.00
02/16/2024	Hoefler, Carolin B		5555 - Admin Pay...	140.32
02/16/2024	Hoefler, Carolin B		5555 - Admin Pay...	131.55
02/16/2024	Hoefler, Carolin B		8615- Water Payroll	491.12
02/16/2024	Hoefler, Carolin B		6516 - ETT	0.00
02/16/2024	Hoefler, Carolin B		Employee Trainin...	0.00
02/16/2024	Hoefler, Carolin B		Employee Trainin...	0.00
02/16/2024	Hoefler, Carolin B		2104 - Federal Wit...	-83.00
02/16/2024	Hoefler, Carolin B		6506- FICA	82.10
02/16/2024	Hoefler, Carolin B		2118 - Company	-82.10
02/16/2024	Hoefler, Carolin B		2112 - Employee	-82.10
02/16/2024	Hoefler, Carolin B		6508- Medicare	19.20
02/16/2024	Hoefler, Carolin B		2120 - Company	-19.20
02/16/2024	Hoefler, Carolin B		2116 - Employee	-19.20
02/16/2024	Hoefler, Carolin B		Federal Unemploy...	7.95
02/16/2024	Hoefler, Carolin B		Federal Unemploy...	-7.95
02/16/2024	Hoefler, Carolin B		2106 - State Withh...	-23.90
02/16/2024	Hoefler, Carolin B		6512- SUI	82.10
02/16/2024	Hoefler, Carolin B		2110 - CompanyCA	-82.10
02/16/2024	Hullquist*, Kevin		02-810025 - GF	-1,212.13
02/16/2024	Hullquist*, Kevin		9109- Parks Payroll	117.66
02/16/2024	Hullquist*, Kevin		8510- Sewer Payroll	196.10
02/16/2024	Hullquist*, Kevin		8199- Road Payroll	274.54
02/16/2024	Hullquist*, Kevin		8615- Water Payroll	196.10
02/16/2024	Hullquist*, Kevin		8199- Road Payroll	0.00
02/16/2024	Hullquist*, Kevin		9109- Parks Payroll	784.40
02/16/2024	Hullquist*, Kevin		6516 - ETT	0.00
02/16/2024	Hullquist*, Kevin		Employee Trainin...	0.00
02/16/2024	Hullquist*, Kevin		Employee Trainin...	0.00
02/16/2024	Hullquist*, Kevin		2104 - Federal Wit...	-202.00
02/16/2024	Hullquist*, Kevin		6506- FICA	97.26
02/16/2024	Hullquist*, Kevin		2118 - Company	-97.26
02/16/2024	Hullquist*, Kevin		2112 - Employee	-97.26
02/16/2024	Hullquist*, Kevin		6508- Medicare	22.75

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02/16/2024	Hullquist*, Kevin		2120 - Company	-22.75
02/16/2024	Hullquist*, Kevin		2116 - Employee	-22.75
02/16/2024	Hullquist*, Kevin		Federal Unemploy...	9.41
02/16/2024	Hullquist*, Kevin		Federal Unemploy...	-9.41
02/16/2024	Hullquist*, Kevin		2106 - State Withh...	-34.66
02/16/2024	Hullquist*, Kevin		6512- SUI	97.26
02/16/2024	Hullquist*, Kevin		2110 - CompanyCA	-97.26
02/16/2024	Hullquist, Everett		02-810025 - GF	-2,117.19
02/16/2024	Hullquist, Everett		8615- Water Payroll	641.75
02/16/2024	Hullquist, Everett		8510- Sewer Payroll	782.94
02/16/2024	Hullquist, Everett		9109- Parks Payroll	333.71
02/16/2024	Hullquist, Everett		8199- Road Payroll	237.45
02/16/2024	Hullquist, Everett		8615- Water Payroll	0.00
02/16/2024	Hullquist, Everett		8199- Road Payroll	0.00
02/16/2024	Hullquist, Everett		8510- Sewer Payroll	0.00
02/16/2024	Hullquist, Everett		9109- Parks Payroll	0.00
02/16/2024	Hullquist, Everett		8615- Water Payroll	507.00
02/16/2024	Hullquist, Everett		8615- Water Payroll	83.43
02/16/2024	Hullquist, Everett		2520 - Employee	0.00
02/16/2024	Hullquist, Everett		6516 - ETT	0.00
02/16/2024	Hullquist, Everett		Employee Trainin...	0.00
02/16/2024	Hullquist, Everett		Employee Trainin...	0.00
02/16/2024	Hullquist, Everett		2104 - Federal Wit...	-178.00
02/16/2024	Hullquist, Everett		6506- FICA	160.35
02/16/2024	Hullquist, Everett		2118 - Company	-160.35
02/16/2024	Hullquist, Everett		2112 - Employee	-160.35
02/16/2024	Hullquist, Everett		6508- Medicare	37.50
02/16/2024	Hullquist, Everett		2120 - Company	-37.50
02/16/2024	Hullquist, Everett		2116 - Employee	-37.50
02/16/2024	Hullquist, Everett		Federal Unemploy...	0.00
02/16/2024	Hullquist, Everett		Federal Unemploy...	0.00
02/16/2024	Hullquist, Everett		2106 - State Withh...	-93.24
02/16/2024	Hullquist, Everett		6512- SUI	0.00
02/16/2024	Hullquist, Everett		2110 - CompanyCA	0.00
02/16/2024	McFall, Celeste J		02-810025 - GF	-393.58
02/16/2024	McFall, Celeste J		5550- Library Payr...	450.00
02/16/2024	McFall, Celeste J		6516 - ETT	0.00
02/16/2024	McFall, Celeste J		Employee Trainin...	0.00
02/16/2024	McFall, Celeste J		Employee Trainin...	0.00
02/16/2024	McFall, Celeste J		2104 - Federal Wit...	-22.00
02/16/2024	McFall, Celeste J		6506- FICA	27.90
02/16/2024	McFall, Celeste J		2118 - Company	-27.90
02/16/2024	McFall, Celeste J		2112 - Employee	-27.90
02/16/2024	McFall, Celeste J		6508- Medicare	6.52
02/16/2024	McFall, Celeste J		2120 - Company	-6.52
02/16/2024	McFall, Celeste J		2116 - Employee	-6.52
02/16/2024	McFall, Celeste J		Federal Unemploy...	2.70
02/16/2024	McFall, Celeste J		Federal Unemploy...	-2.70
02/16/2024	McFall, Celeste J		2106 - State Withh...	0.00
02/16/2024	McFall, Celeste J		6512- SUI	27.90
02/16/2024	McFall, Celeste J		2110 - CompanyCA	-27.90
02/16/2024	Nobles, Suzanne		02-810025 - GF	-499.55
02/16/2024	Nobles, Suzanne		9116 - Janitorial P...	578.82
02/16/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/16/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/16/2024	Nobles, Suzanne		9116 - Janitorial P...	0.00
02/16/2024	Nobles, Suzanne		6516 - ETT	0.00
02/16/2024	Nobles, Suzanne		Employee Trainin...	0.00
02/16/2024	Nobles, Suzanne		Employee Trainin...	0.00
02/16/2024	Nobles, Suzanne		2104 - Federal Wit...	-35.00

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Date	Name	Memo	Account	Amount
02/16/2024	Nobles, Suzanne		6506- FICA	35.88
02/16/2024	Nobles, Suzanne		2118 - Company	-35.88
02/16/2024	Nobles, Suzanne		2112 - Employee	-35.88
02/16/2024	Nobles, Suzanne		6508- Medicare	8.39
02/16/2024	Nobles, Suzanne		2120 - Company	-8.39
02/16/2024	Nobles, Suzanne		2116 - Employee	-8.39
02/16/2024	Nobles, Suzanne		Federal Unemploy...	3.47
02/16/2024	Nobles, Suzanne		Federal Unemploy...	-3.47
02/16/2024	Nobles, Suzanne		2106 - State Withh...	0.00
02/16/2024	Nobles, Suzanne		6512- SUI	35.88
02/16/2024	Nobles, Suzanne		2110 - CompanyCA	-35.88
02/16/2024	Stanshaw, Joshua J		02-810025 - GF	-3,012.39
02/16/2024	Stanshaw, Joshua J		Payroll Expenses	3,653.85
02/16/2024	Stanshaw, Joshua J		5555 - Admin Pay...	0.00
02/16/2024	Stanshaw, Joshua J		6516 - ETT	0.00
02/16/2024	Stanshaw, Joshua J		Employee Trainin...	0.00
02/16/2024	Stanshaw, Joshua J		Employee Trainin...	0.00
02/16/2024	Stanshaw, Joshua J		2104 - Federal Wit...	-245.00
02/16/2024	Stanshaw, Joshua J		6506- FICA	226.53
02/16/2024	Stanshaw, Joshua J		2118 - Company	-226.53
02/16/2024	Stanshaw, Joshua J		2112 - Employee	-226.53
02/16/2024	Stanshaw, Joshua J		6508- Medicare	52.98
02/16/2024	Stanshaw, Joshua J		2120 - Company	-52.98
02/16/2024	Stanshaw, Joshua J		2116 - Employee	-52.98
02/16/2024	Stanshaw, Joshua J		Federal Unemploy...	0.00
02/16/2024	Stanshaw, Joshua J		Federal Unemploy...	0.00
02/16/2024	Stanshaw, Joshua J		2106 - State Withh...	-116.95
02/16/2024	Stanshaw, Joshua J		6512- SUI	0.00
02/16/2024	Stanshaw, Joshua J		2110 - CompanyCA	0.00
02/16/2024	Stephen, Cherie I		02-810025 - GF	-698.78
02/16/2024	Stephen, Cherie I		5210- Clerk Payroll	779.73
02/16/2024	Stephen, Cherie I		Gen Adm & Progr...	0.00
02/16/2024	Stephen, Cherie I		6516 - ETT	0.00
02/16/2024	Stephen, Cherie I		Employee Trainin...	0.00
02/16/2024	Stephen, Cherie I		Employee Trainin...	0.00
02/16/2024	Stephen, Cherie I		2104 - Federal Wit...	-15.00
02/16/2024	Stephen, Cherie I		6506- FICA	48.34
02/16/2024	Stephen, Cherie I		2118 - Company	-48.34
02/16/2024	Stephen, Cherie I		2112 - Employee	-48.34
02/16/2024	Stephen, Cherie I		6508- Medicare	11.30
02/16/2024	Stephen, Cherie I		2120 - Company	-11.30
02/16/2024	Stephen, Cherie I		2116 - Employee	-11.30
02/16/2024	Stephen, Cherie I		Federal Unemploy...	4.68
02/16/2024	Stephen, Cherie I		Federal Unemploy...	-4.68
02/16/2024	Stephen, Cherie I		2106 - State Withh...	-6.31
02/16/2024	Stephen, Cherie I		6512- SUI	48.34
02/16/2024	Stephen, Cherie I		2110 - CompanyCA	-48.34
02/16/2024	Whitworth, Barbar...		02-810025 - GF	-156.99
02/16/2024	Whitworth, Barbar...		5550- Library Payr...	170.00
02/16/2024	Whitworth, Barbar...		6516 - ETT	0.00
02/16/2024	Whitworth, Barbar...		Employee Trainin...	0.00
02/16/2024	Whitworth, Barbar...		Employee Trainin...	0.00
02/16/2024	Whitworth, Barbar...		2104 - Federal Wit...	0.00
02/16/2024	Whitworth, Barbar...		6506- FICA	10.54
02/16/2024	Whitworth, Barbar...		2118 - Company	-10.54
02/16/2024	Whitworth, Barbar...		2112 - Employee	-10.54
02/16/2024	Whitworth, Barbar...		6508- Medicare	2.47
02/16/2024	Whitworth, Barbar...		2120 - Company	-2.47
02/16/2024	Whitworth, Barbar...		2116 - Employee	-2.47
02/16/2024	Whitworth, Barbar...		Federal Unemploy...	1.02

Town of Fort Jones

Custom Transaction Detail Report

February 2024

Date	Name	Memo	Account	Amount
02/16/2024	Whitworth, Barbar...		Federal Unemploy...	-1.02
02/16/2024	Whitworth, Barbar...		2106 - State Withh...	0.00
02/16/2024	Whitworth, Barbar...		6512- SUI	10.54
02/16/2024	Whitworth, Barbar...		2110 - CompanyCA	-10.54
02/16/2024	QuickBooks Payro...	Created by P...	02-810025 - GF	-3,545.95
02/16/2024	QuickBooks Payro...	Fee for 9 em...	Payroll Expenses	22.50
02/16/2024	QuickBooks Payro...	Created by P...	Federal Unemploy...	29.23
02/16/2024	QuickBooks Payro...	Created by P...	2104 - Federal Wit...	891.00
02/16/2024	QuickBooks Payro...	Created by P...	2120 - Company	190.62
02/16/2024	QuickBooks Payro...	Created by P...	2116 - Employee	190.62
02/16/2024	QuickBooks Payro...	Created by P...	2118 - Company	815.09
02/16/2024	QuickBooks Payro...	Created by P...	2112 - Employee	815.09
02/16/2024	QuickBooks Payro...	Created by P...	2106 - State Withh...	289.76
02/16/2024	QuickBooks Payro...	Created by P...	2110 - CompanyCA	302.04
02/20/2024		Deposit	02-810189	320.00
02/20/2024	J. Helm	February Pa...	Helm & Harris	-246.67
02/20/2024		Deposit	4900 - CBDG Int...	-73.33
02/20/2024		Deposit	02-810116 - WRF	6,258.83
02/20/2024		Batch 3192, ...	4810 - Water Reve...	-2,767.50
02/20/2024		Batch 3192, ...	4212 - Sewer Reve...	-3,491.33
02/20/2024		Deposit	02-810025 - GF	15,334.31
02/20/2024		23/24 Alloca...	4518 - CA Fish& ...	-82.03
02/20/2024		5th Allocation	4112 - COPS Allo...	-14,909.30
02/20/2024		12/16/23 - 1/...	4117 - Tax Allocat...	-342.98
02/20/2024		Deposit	02-810141	50.00
02/20/2024	De Causmaker, Mi...	FEBRUAR...	DeCausemaker, J.	-50.00
02/27/2024		Deposit	02-810116 - WRF	2,422.00
02/27/2024		Batch 3213	4810 - Water Reve...	-274.00
02/27/2024		Batch 3213	4212 - Sewer Reve...	-330.00
02/27/2024		Batch 3227	4810 - Water Reve...	-678.00
02/27/2024		Batch 3227	4212 - Sewer Reve...	-1,140.00
02/27/2024		Deposit	02-028700	200.00
02/27/2024	County of Siskiyou	Donations ?	4740 - Fire Dept.	-200.00
02/27/2024	Hall rental		02-810025 - GF	15.00
02/27/2024	Hall rental		1200 - Account Re...	-15.00
02/27/2024		Deposit	02-810189	101.00
02/27/2024	Wolford, Gail	Deposit	Wolford	-83.69
02/27/2024		Deposit	4900 - CBDG Int...	-17.31
02/28/2024	Crystal Curry		1200 - Account Re...	50.00
02/28/2024	Crystal Curry	1 year licens...	02-810025 - GF	-50.00
02/28/2024	Cerelia Barbato		1200 - Account Re...	12.00
02/28/2024	Cerelia Barbato	1 year licens...	02-810025 - GF	-12.00
02/28/2024	Caroline Numkena		1200 - Account Re...	5.00
02/28/2024	Caroline Numkena	Day license f...	02-810025 - GF	-5.00
02/28/2024	Madison Emerick		1200 - Account Re...	5.00
02/28/2024	Madison Emerick	Day license f...	02-810025 - GF	-5.00
02/28/2024	Alexis Croy		1200 - Account Re...	5.00
02/28/2024	Alexis Croy	Day Busines...	02-810025 - GF	-5.00
02/28/2024	Susan Jones		1200 - Account Re...	5.00
02/28/2024	Susan Jones	Day busines...	02-810025 - GF	-5.00
02/28/2024	LeafFilter Gutter P...		1200 - Account Re...	5.00
02/28/2024	LeafFilter Gutter P...	Day busines...	02-810025 - GF	-5.00
02/28/2024	Debra Ellen Slater		1200 - Account Re...	20.00
02/28/2024	Debra Ellen Slater	1 year licens...	02-810025 - GF	-20.00
02/28/2024	Alyssa Blankenship		1200 - Account Re...	5.00
02/28/2024	Alyssa Blankenship	Day busines...	02-810025 - GF	-5.00
02/28/2024	Robin Leon-Guerr...		1200 - Account Re...	5.00
02/28/2024	Robin Leon-Guerr...	Day busines...	02-810025 - GF	-5.00
02/28/2024	Angel Dunn		1200 - Account Re...	5.00
02/28/2024	Angel Dunn	Day busines...	02-810025 - GF	-5.00

Town of Fort Jones

Custom Transaction Detail Report

February 2024

Date	Name	Memo	Account	Amount
02/28/2024	Susan Parker		1200 - Account Re...	5.00
02/28/2024	Susan Parker	Day busines...	02-810025 - GF	-5.00
02/28/2024	Sally Gephart		1200 - Account Re...	12.00
02/28/2024	Sally Gephart	1 year busin...	02-810025 - GF	-12.00
02/28/2024	Rebecca Foy		1200 - Account Re...	5.00
02/28/2024	Rebecca Foy	Day license f...	02-810025 - GF	-5.00
02/28/2024	Matthew and Kate...		1200 - Account Re...	60.00
02/28/2024	Matthew and Kate...	1 year busin...	02-810025 - GF	-60.00
02/28/2024	Barb Richards		1200 - Account Re...	5.00
02/28/2024	Barb Richards	Day busines...	02-810025 - GF	-5.00
02/28/2024	Susana Rodriguez		1200 - Account Re...	5.00
02/28/2024	Susana Rodriguez	Day busines...	02-810025 - GF	-5.00
02/28/2024	Jamie Huber		1200 - Account Re...	20.00
02/28/2024	Jamie Huber	1 year busin...	02-810025 - GF	-20.00
02/28/2024	Austin Eastlick*		1200 - Account Re...	40.00
02/28/2024	Austin Eastlick*	1 year busin...	02-810025 - GF	-40.00
02/28/2024	John Bray		1200 - Account Re...	20.00
02/28/2024	John Bray	1 year busin...	02-810025 - GF	-20.00
02/28/2024	John Bray		02-810025 - GF	20.00
02/28/2024	John Bray		1200 - Account Re...	-20.00
02/28/2024	Austin Eastlick*		02-810025 - GF	40.00
02/28/2024	Austin Eastlick*		1200 - Account Re...	-40.00
02/28/2024	Jamie Huber		02-810025 - GF	20.00
02/28/2024	Jamie Huber		1200 - Account Re...	-20.00
02/28/2024	Susana Rodriguez		02-810025 - GF	5.00
02/28/2024	Susana Rodriguez		1200 - Account Re...	-5.00
02/28/2024	Barb Richards		02-810025 - GF	5.00
02/28/2024	Barb Richards		1200 - Account Re...	-5.00
02/28/2024	Matthew and Kate...		02-810025 - GF	60.00
02/28/2024	Matthew and Kate...		1200 - Account Re...	-60.00
02/28/2024	Rebecca Foy		02-810025 - GF	5.00
02/28/2024	Rebecca Foy		1200 - Account Re...	-5.00
02/28/2024	Sally Gephart		02-810025 - GF	12.00
02/28/2024	Sally Gephart		1200 - Account Re...	-12.00
02/28/2024	Susan Parker		02-810025 - GF	5.00
02/28/2024	Susan Parker		1200 - Account Re...	-5.00
02/28/2024	Angel Dunn		02-810025 - GF	5.00
02/28/2024	Angel Dunn		1200 - Account Re...	-5.00
02/28/2024	Robin Leon-Guerr...		02-810025 - GF	5.00
02/28/2024	Robin Leon-Guerr...		1200 - Account Re...	-5.00
02/28/2024	Alyssa Blankenship		02-810025 - GF	5.00
02/28/2024	Alyssa Blankenship		1200 - Account Re...	-5.00
02/28/2024	Debra Ellen Slater		02-810025 - GF	20.00
02/28/2024	Debra Ellen Slater		1200 - Account Re...	-20.00
02/28/2024	LeafFilter Gutter P...		02-810025 - GF	5.00
02/28/2024	LeafFilter Gutter P...		1200 - Account Re...	-5.00
02/28/2024	Susan Jones		02-810025 - GF	5.00
02/28/2024	Susan Jones		1200 - Account Re...	-5.00
02/28/2024	Alexis Croy		02-810025 - GF	5.00
02/28/2024	Alexis Croy		1200 - Account Re...	-5.00
02/28/2024	Madison Emerick		02-810025 - GF	5.00
02/28/2024	Madison Emerick		1200 - Account Re...	-5.00
02/28/2024	Caroline Numkena		02-810025 - GF	5.00
02/28/2024	Caroline Numkena		1200 - Account Re...	-5.00
02/28/2024	Cerelia Barbato		02-810025 - GF	12.00
02/28/2024	Cerelia Barbato		1200 - Account Re...	-12.00
02/28/2024	Crystal Curry		02-810025 - GF	50.00
02/28/2024	Crystal Curry		1200 - Account Re...	-50.00
02/28/2024	County of Siskiyo...		1200 - Account Re...	15.00
02/28/2024	County of Siskiyo...	per meeting	4400 - Rent	-15.00

Town of Fort Jones

Custom Transaction Detail Report

February 2024

Date	Name	Memo	Account	Amount
02/28/2024	County of Siskiyou...		02-810025 - GF	15.00
02/28/2024	County of Siskiyou...		1200 - Account Re...	-15.00
02/28/2024	Golden State Risk ...	EB-001450	2000 - Accounts P...	-1,796.00
02/28/2024	Golden State Risk ...	EB-00050 H...	6205- Health Insur...	1,796.00
02/28/2024	USA Bluebook	Customer #: ...	2000 - Accounts P...	-331.02
02/28/2024	USA Bluebook	Customer #: ...	8620- Water Repai...	331.02
02/28/2024	American Industri...	67445 Fire ...	2000 - Accounts P...	-360.71
02/28/2024	American Industri...	Door Repair	7520- Fire Dept S...	360.71
02/28/2024	Us Bank Corporat...	statement da...	2000 - Accounts P...	-1,808.04
02/28/2024	Us Bank Corporat...	various	5220- Supp\USPO...	220.93
02/28/2024	Us Bank Corporat...	various	5220- Supp\USPO...	1,271.47
02/28/2024	Us Bank Corporat...	various	7520- Fire Dept S...	315.64
02/28/2024	Valley Pacific Petr...	Account: C3...	2000 - Accounts P...	-543.90
02/28/2024	Valley Pacific Petr...	CL 24-722864	8627 - Fuel-Oil	394.42
02/28/2024	Valley Pacific Petr...	CL 24-722864	7525- Pub Safety ...	149.48
02/28/2024	Kenny's Lock Shop	5 keys	2000 - Accounts P...	-18.81
02/28/2024	Kenny's Lock Shop	5 keys	9150-City Hall Ex...	18.81
02/28/2024	SWRCB-DWOC	Grade T2 cer...	2000 - Accounts P...	-60.00
02/28/2024	SWRCB-DWOC	Grade T2 cer...	8552 - Training	60.00
02/28/2024	Mechanics Bank	Safe deposit ...	2000 - Accounts P...	-130.00
02/28/2024	Mechanics Bank	rent 3/15/24 ...	5220- Supp\USPO...	130.00
02/28/2024	SHN Consulting E...	Invoice 1202...	2000 - Accounts P...	-888.75
02/28/2024	SHN Consulting E...	Project 5140...	4EF - Sewer Grant	888.75
02/28/2024	PlaceWorks	Housing Ele...	2000 - Accounts P...	-2,580.00
02/28/2024	PlaceWorks	Housing Ele...	5403 - Consulting ...	2,580.00
02/28/2024	Siskiyou Daily Ne...	Annual news...	2000 - Accounts P...	-56.58
02/28/2024	Siskiyou Daily Ne...	Annual news...	5705 - Dues and S...	56.58
02/28/2024	Shasta Valley Chai...	Acct 1175	2000 - Accounts P...	-109.05
02/28/2024	Shasta Valley Chai...	47223	8133- Parts & Sup...	109.05
02/28/2024	Aces Affordable A...	4806	2000 - Accounts P...	-420.30
02/28/2024	Aces Affordable A...	install winds...	8132- Repairs	420.30
02/28/2024	Everett Hullquist *	Travel miles ...	2000 - Accounts P...	-88.22
02/28/2024	Everett Hullquist *	Travel milag...	8609- Water Train...	59.22
02/28/2024	Everett Hullquist *	Tanker endo...	8609- Water Train...	29.00
02/28/2024	AT&T	FD iPads	2000 - Accounts P...	-331.78
02/28/2024	AT&T	FD iPads	2261- Fire Dept. P...	331.78
02/28/2024	AT&T	new phone f...	2261- Fire Dept. P...	
02/28/2024	Siskiyou County E...	Invoice - Fe...	2000 - Accounts P...	-416.67
02/28/2024	Siskiyou County E...	MOU Feb 2...	5501 - Economic ...	416.67
02/28/2024	Siskiyou County E...	Invoice - Fe...	5501 - Economic ...	
02/28/2024	Siskiyou County E...	Invoice - Fe...	5501 - Economic ...	
02/28/2024	Siskiyou County E...	Invoice - Fe...	5501 - Economic ...	
02/28/2024	City of Medford Fi...	Fire Dept- Fl...	2000 - Accounts P...	-5,265.03
02/28/2024	City of Medford Fi...	Fleet Service...	7520- Fire Dept S...	5,265.03
02/28/2024	City of Medford Fi...	Fire Dept- Fl...	7520- Fire Dept S...	
02/28/2024	Golden State Risk ...	EB-001450	02-810025 - GF	-1,796.00
02/28/2024	Golden State Risk ...	EB-001450	2000 - Accounts P...	1,796.00
02/28/2024	Aces Affordable A...	4806	02-810025 - GF	-420.30
02/28/2024	Aces Affordable A...	4806	2000 - Accounts P...	420.30
02/28/2024	American Industri...	67445 Fire ...	02-810025 - GF	-360.71
02/28/2024	American Industri...	67445 Fire ...	2000 - Accounts P...	360.71
02/28/2024	AT&T	FD iPads	02-810025 - GF	-331.78
02/28/2024	AT&T	FD iPads	2000 - Accounts P...	331.78
02/28/2024	City of Medford Fi...	Fire Dept- Fl...	02-810025 - GF	-5,265.03
02/28/2024	City of Medford Fi...	Fire Dept- Fl...	2000 - Accounts P...	5,265.03
02/28/2024	Everett Hullquist *	Travel miles ...	02-810025 - GF	-88.22
02/28/2024	Everett Hullquist *	Travel miles ...	2000 - Accounts P...	88.22
02/28/2024	Kenny's Lock Shop	5 keys	02-810025 - GF	-18.81
02/28/2024	Kenny's Lock Shop	5 keys	2000 - Accounts P...	18.81
02/28/2024	Mechanics Bank	Safe deposit ...	02-810025 - GF	-130.00

11:24 AM

03/08/24

Accrual Basis

Town of Fort Jones

Custom Transaction Detail Report

February 2024

Date	Name	Memo	Account	Amount
02/28/2024	Mechanics Bank	Safe deposit ...	2000 - Accounts P...	130.00
02/28/2024	PlaceWorks	Housing Ele...	02-810025 - GF	-2,580.00
02/28/2024	PlaceWorks	Housing Ele...	2000 - Accounts P...	2,580.00
02/28/2024	Shasta Valley Chai...	Acct 1175	02-810025 - GF	-109.05
02/28/2024	Shasta Valley Chai...	Acct 1175	2000 - Accounts P...	109.05
02/28/2024	SHN Consulting E...	Invoice 1202...	02-810025 - GF	-888.75
02/28/2024	SHN Consulting E...	Invoice 1202...	2000 - Accounts P...	888.75
02/28/2024	Siskiyou County E...	Invoice - Fe...	02-810025 - GF	-416.67
02/28/2024	Siskiyou County E...	Invoice - Fe...	2000 - Accounts P...	416.67
02/28/2024	Siskiyou Daily Ne...	Annual news...	02-810025 - GF	-56.58
02/28/2024	Siskiyou Daily Ne...	Annual news...	2000 - Accounts P...	56.58
02/28/2024	SWRCB-DWOC	Grade T2 cer...	02-810025 - GF	-60.00
02/28/2024	SWRCB-DWOC	Grade T2 cer...	2000 - Accounts P...	60.00
02/28/2024	Us Bank Corporat...	statement da...	02-810025 - GF	-1,808.04
02/28/2024	Us Bank Corporat...	statement da...	2000 - Accounts P...	1,808.04
02/28/2024	USA Bluebook	Customer #: ...	02-810025 - GF	-331.02
02/28/2024	USA Bluebook	Customer #: ...	2000 - Accounts P...	331.02
02/28/2024	Valley Pacific Petr...	Account: C3...	02-810025 - GF	-543.90
02/28/2024	Valley Pacific Petr...	Account: C3...	2000 - Accounts P...	543.90
02/29/2024			Payroll Expenses	0.02
02/29/2024		Correcting A...	Federal Unemploy...	0.01
02/29/2024		Correcting A...	Federal Unemploy...	-0.01
02/29/2024		Correcting A...	6508- Medicare	0.02
02/29/2024		Correcting A...	2120 - Company	-0.02
02/29/2024		Correcting A...	2116 - Employee	-0.02
02/29/2024		Correcting A...	6512- SUI	-0.01
02/29/2024		Correcting A...	2110 - CompanyCA	0.01
Feb 24				0.00

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
Income				
II - General Government Income				
4099 - Property Taxes				
Slater Fire Prop Tax	0.00	0.00	0.00	0.0%
4100 - Secured Current	65,197.95	85,333.32	-20,135.37	76.4%
4101 - Unsecured Current	4,496.13	2,666.68	1,829.45	168.6%
4102 - Unsecured Delinquent	277.36	0.00	277.36	100.0%
4106- Supp Int	19.55	0.00	19.55	100.0%
4108- Supp Del	0.00	0.00	0.00	0.0%
4507 - Homeowner Alloc	555.67	800.00	-244.33	69.46%
4508 - VLF Net	37,268.21	43,333.32	-6,065.11	86.0%
4512 - Off Highway Vehicle Tax	0.00	733.32	-733.32	0.0%
4514- Unsec Interest	0.00	0.00	0.00	0.0%
4516- Sup Current	2,367.16	800.00	1,567.16	295.9%
4518 - CA Fish& Game PILT	82.03	53.32	28.71	153.85%
4099 - Property Taxes - Other	3,199.29			
Total 4099 - Property Taxes	113,463.35	133,719.96	-20,256.61	84.85%
4111 - Sales Tax	172,362.51	193,333.32	-20,970.81	89.15%
4214 - Land Use	529.00	100.00	429.00	529.0%
4215e - Tax Allocation - Parks	0.00	81,666.68	-81,666.68	0.0%
4216 - Franchises	7,719.30	5,133.32	2,585.98	150.38%
4218 - Business License	2,286.35	4,000.00	-1,713.65	57.16%
4301- Fees Booking	0.00	26.68	-26.68	0.0%
4302- Fees Collection Cost	-6.92	-30.00	23.08	23.07%
4303 - Vehicle Fees	24.97	66.68	-41.71	37.45%
4400 - Rent	5,080.00	2,666.68	2,413.32	190.5%
4410 - Interest General Fund	35.77	0.00	35.77	100.0%
4504 - Motor Vehicle in Lieu	800.00	0.00	800.00	100.0%
4730 - Miscellaneous	12.10	20.00	-7.90	60.5%
Transfer In - Admin	0.00	271,840.68	-271,840.68	0.0%
Transfer Out - Tax Allocation	0.00	326,666.68	-326,666.68	0.0%
II - General Government Income - Other	61,967.61	0.00	61,967.61	100.0%
Total II - General Government Income	364,274.04	1,019,210.68	-654,936.64	35.74%
2I - Public Safety Income				
2a - Law Enforcement				
4111- Growth Alloc	413.60	0.00	413.60	100.0%
4112 - COPS Allocation	152,968.94	66,666.68	86,302.26	229.45%
4115 - 17-18 Growth Allocation	0.00	33,333.32	-33,333.32	0.0%
4116 - Prop172	1,815.95	833.32	982.63	217.92%
4117 - Tax Allocation - Law Enf	342.98	49,000.00	-48,657.02	0.7%
Animal Control				
4230 - Dog Licenses	60.00	400.00	-340.00	15.0%

Total Animal Control	60.00	400.00	-340.00	15.0%
2a - Law Enforcement - Other	350.23			
Total 2a - Law Enforcement	155,951.70	150,233.32	5,718.38	103.81%
2b - Fire Protection				
4740 - Fire Dept.	219,954.03	1,600.00	218,354.03	13,747.13%
4741 - Tax Allocation - Fire	0.00	81,666.68	-81,666.68	0.0%
4750 - Strike Team Income	6,072.64	233,333.32	-227,260.68	2.6%
Total 2b - Fire Protection	226,026.67	316,600.00	-90,573.33	71.39%
Total 2I - Public Safety Income	381,978.37	466,833.32	-84,854.95	81.82%
3I - Public Works Income				
3a - Streets Income				
4499 - Gas Tax 2103	2,915.39	3,333.32	-417.93	87.46%
4500 - Gas Tax 2106	3,429.98	4,000.00	-570.02	85.75%
4501 - Gas Tax 2107	2,456.27	2,666.68	-210.41	92.11%
4502 - Gas Tax 2107.5	1,000.00	666.68	333.32	150.0%
4503 - Gas Tax 2105	1,783.28	2,666.68	-883.40	66.87%
4530 - Local Transportation	2,159.08	2,666.68	-507.60	80.97%
4534-Prop 42 TCRF	0.00	533.32	-533.32	0.0%
4538-Vehicle License Fee	0.00	266.68	-266.68	0.0%
4540 - Tax Allocation - Roads	11,692.18	49,000.00	-37,307.82	23.86%
SB1	2,714.02	4,666.68	-1,952.66	58.16%
3a - Streets Income - Other	1,251.70			
Total 3a - Streets Income	29,401.90	70,466.72	-41,064.82	41.73%
3b - Sewer Income				
4210 - Tax Allocation - Sewer	0.00	49,000.00	-49,000.00	0.0%
4212 - Sewer Revenue	101,169.06	48,000.00	53,169.06	210.77%
4213 - Connections & Fees	0.00	333.32	-333.32	0.0%
3b - Sewer Income - Other	276.41	0.00	276.41	100.0%
Total 3b - Sewer Income	101,445.47	97,333.32	4,112.15	104.23%
3c - Water Income				
4810 - Water Revenue	128,330.58	93,333.32	34,997.26	137.5%
4812 - Bulk Water Sales	0.00	0.00	0.00	0.0%
4815 - Tax Allocation - Water	0.00	16,333.32	-16,333.32	0.0%
4820 - Water Interest	18.58	0.00	18.58	100.0%
4830 - Water Connections	0.00	200.00	-200.00	0.0%
4835 - Material Reimbursement	22.00			
4840 - Gretchen Acres Assess	4,065.55	2,000.00	2,065.55	203.28%
3c - Water Income - Other	0.00	0.00	0.00	0.0%
Total 3c - Water Income	132,436.71	111,866.64	20,570.07	118.39%
3I - Public Works Income - Other	11,927.26			
Total 3I - Public Works Income	275,211.34	279,666.68	-4,455.34	98.41%
5I - American Rescue Plan Act				
4915 - ARPA Income	0.00	0.00	0.00	0.0%
Total 5I - American Rescue Plan Act	0.00	0.00	0.00	0.0%

4900 - CBDG Interest				
2004-STBG-1894				
04 Bank Checking Interest	205.51			
Total 2004-STBG-1894	205.51			
MI Bank/LAIF Interest	0.00	0.00	0.00	0.0%
4900 - CBDG Interest - Other	13,111.49	0.00	13,111.49	100.0%
Total 4900 - CBDG Interest	13,317.00	0.00	13,317.00	100.0%
4901 - SCORE Reimbursement	0.00	0.00	0.00	0.0%
4903 - Library Reimbursement	8,163.98	5,666.68	2,497.30	144.07%
4904 - SWRCB Reimbursement	0.00	0.00	0.00	0.0%
4911 Coronavirus Relief Fund	0.00	0.00	0.00	0.0%
4950-Housing Interest	0.00	0.00	0.00	0.0%
Housing Interest	3,282.47	0.00	3,282.47	100.0%
Total Income	1,046,227.20	1,771,377.36	-725,150.16	59.06%
Cost of Goods Sold				
Cost of Goods Sold	0.00			
Total COGS	0.00			
	1,046,227.20	1,771,377.36	-725,150.16	59.06%
Expense				
1E- General Government Expense				
2285 - IT Services	11,990.97	8,666.68	3,324.29	138.36%
5100- Council/Election	2,845.37	2,666.68	178.69	106.7%
5110- Mayor Payroll	1,260.00	1,440.00	-180.00	87.5%
5210- Clerk Payroll	4,332.79	2,400.00	1,932.79	180.53%
5220- Supp\USPO\Petty	8,797.58	2,666.68	6,130.90	329.91%
5400 - Professional Fees				
5401 - Legal Fees	9,485.56	23,756.68	-14,271.12	39.93%
5402 - Accounting Fees	4,449.43	7,333.32	-2,883.89	60.67%
5403 - Consulting Fees	84,063.75	50,000.00	34,063.75	168.13%
5404 - Engineering Fees - Annex	0.00	21,000.00	-21,000.00	0.0%
5405 - Reimbursed Expenses	0.00	0.00	0.00	0.0%
5400 - Professional Fees - Other	1,500.00	2,000.00	-500.00	75.0%
Total 5400 - Professional Fees	99,498.74	104,090.00	-4,591.26	95.59%
5500- Planning				
5502 - City Promotion	0.00	6,666.68	-6,666.68	0.0%
5501 - Economic Development	4,166.70	4,533.32	-366.62	91.91%
5500- Planning - Other	15,083.05	333.32	14,749.73	4,525.1%
Total 5500- Planning	19,249.75	11,533.32	7,716.43	166.91%
5550- Library Payroll	8,740.00	5,600.00	3,140.00	156.07%
5555 - Admin Payroll	16,869.96	71,174.68	-54,304.72	23.7%
5600- Misc.	0.00	266.68	-266.68	0.0%
5700- Publication	0.00	333.32	-333.32	0.0%
5705 - Dues and Subscriptions	1,674.97	666.68	1,008.29	251.24%
6205- Health Insurance	4,471.20	11,333.32	-6,862.12	39.45%

6300- Insurance				
6204- Workers Compensation	10,505.67	7,266.68	3,238.99	144.57%
6303- Liability Insurance	37,489.39	3,088.68	34,400.71	1,213.77%
6304 -Property Insurance	0.00	1,348.68	-1,348.68	0.0%
6305 - Crime Insurance	8.01	100.00	-91.99	8.01%
6300- Insurance - Other	0.00	1,066.68	-1,066.68	0.0%
Total 6300- Insurance	48,003.07	12,870.72	35,132.35	372.96%
6301- Insurance Expense	0.00	166.68	-166.68	0.0%
6400- Property Tax	342.42	640.00	-297.58	53.5%
6406- 98 Bank Charge	10.00	0.00	10.00	100.0%
9150-City Hall Expenses				
1-012 - City Hall Power	3,101.53	3,233.32	-131.79	95.92%
133000- City Hall water	291.66	200.00	91.66	145.83%
2281- City Hall Phone	0.00	1,333.32	-1,333.32	0.0%
6601-Library Expense	0.00	333.32	-333.32	0.0%
9154 - Disposal 2 yd Bin	1,085.00	2,000.00	-915.00	54.25%
9155 - Equipment Finance	2,362.77	2,400.00	-37.23	98.45%
9150-City Hall Expenses - Other	3,482.87	0.00	3,482.87	100.0%
Total 9150-City Hall Expenses	10,323.83	9,499.96	823.87	108.67%
9152- Propane	0.00	8,000.00	-8,000.00	0.0%
1E- General Government Expense - Other	5,156.26	0.00	5,156.26	100.0%
Total 1E- General Government Expense	243,566.91	254,015.40	-10,448.49	95.89%
2E- Public Safety Expense				
2EA- Law Enforcement Expense				
7120 - Admin Allocation - Law E	0.00	27,184.00	-27,184.00	0.0%
7125 - Law Enforcement Services	111,578.00	99,370.68	12,207.32	112.29%
7135- Police Maintenance	0.00	5,333.32	-5,333.32	0.0%
7145- Dispatch	0.00	6,833.32	-6,833.32	0.0%
7180 - Law Enforcement - Other	0.00	3,333.32	-3,333.32	0.0%
7181 - Law Enforcement Phones	1,465.23	1,600.00	-134.77	91.58%
Animal Control				
7930- Animal Control	1,700.00	333.32	1,366.68	510.02%
Total Animal Control	1,700.00	333.32	1,366.68	510.02%
2EA- Law Enforcement Expense - Other	0.00	0.00	0.00	0.0%
Total 2EA- Law Enforcement Expense	114,743.23	143,987.96	-29,244.73	79.69%
2EB- Fire Department Expense				
7515 - FD Sleeper Grocery	1,236.31	0.00	1,236.31	100.0%
7532 - FF Training	0.00	1,000.00	-1,000.00	0.0%
Crime Insurance	13.68	0.00	13.68	100.0%
7550 - Misc Expense _ Fire Dept	2,007.01	200.00	1,807.01	1,003.51%
6310- Property Insurance	170.81	1,066.68	-895.87	16.01%
7500 - Admin Allocation - Fire	0.00	67,960.00	-67,960.00	0.0%
7505 - Liability Insurance	924.03	3,600.00	-2,675.97	25.67%
7506 - Work Comp Insurance	1,531.75	13,333.32	-11,801.57	11.49%

7507 - Auto Insurance	1,367.29	10,666.68	-9,299.39	12.82%
7510- Fire Dept Payroll	1,568.75	10,000.00	-8,431.25	15.69%
7511- Firefighter Physicals	240.00	66.68	173.32	359.93%
7512 - Live Scan	0.00	133.32	-133.32	0.0%
7513 - Calls & Meetings	9,746.50	6,000.00	3,746.50	162.44%
7520- Fire Dept Supl & Mtnc	25,648.12	15,333.32	10,314.80	167.27%
7525- Pub Safety Fuel & Oil				
7527- Gas Reimbursement	93.61			
7525- Pub Safety Fuel & Oil - Other	6,635.07	6,000.00	635.07	110.59%
Total 7525- Pub Safety Fuel & Oil	6,728.68	6,000.00	728.68	112.15%
7540- Fire Dept. Utilities				
1-001- Fire Dept. Power Bill	2,413.09	2,666.68	-253.59	90.49%
2261- Fire Dept. Phone	3,795.93	2,866.68	929.25	132.42%
2262 - Disposal	1,085.00	666.68	418.32	162.75%
7541- Propane	0.00	133.32	-133.32	0.0%
Total 7540- Fire Dept. Utilities	7,294.02	6,333.36	960.66	115.17%
2EB- Fire Department Expense - Other	288,851.63	0.00	288,851.63	100.0%
Total 2EB- Fire Department Expense	347,328.58	141,693.36	205,635.22	245.13%
2EC - Strike Team Expenses				
7514 Seasonal FF Payroll	31,400.00	30,000.00	1,400.00	104.67%
Crime Insurance	13.68	0.00	13.68	100.0%
6311 - Property Insurance	165.32	0.00	165.32	100.0%
7502 - Auto Insurance	1,367.29	0.00	1,367.29	100.0%
7505b - Liability Insurance	926.03	0.00	926.03	100.0%
7506b - Workers Comp Ins	1,531.75	0.00	1,531.75	100.0%
7513 Fleet Maintenance - Strike	0.00	16,000.00	-16,000.00	0.0%
7515 - Strike Team Payroll	214,520.78	112,000.00	102,520.78	191.54%
7516 - Payroll Taxes				
7517 - FICA	0.00	9,000.00	-9,000.00	0.0%
7518 - Medicare	0.00	1,825.32	-1,825.32	0.0%
7519 - SUI	0.00	3,000.00	-3,000.00	0.0%
Total 7516 - Payroll Taxes	0.00	13,825.32	-13,825.32	0.0%
2EC - Strike Team Expenses - Other	612.00			
Total 2EC - Strike Team Expenses	250,536.85	171,825.32	78,711.53	145.81%
2ED SAFER Grant				
7530 - Uniforms and Safety Gear	287.41			
Total 2ED SAFER Grant	287.41			
2E- Public Safety Expense - Other	3,557.81			
Total 2E- Public Safety Expense	716,453.88	457,506.64	258,947.24	156.6%
3E- Public Works Expense				
3EA- Streets				
8505 - Clothes Allowance	0.00	16.68	-16.68	0.0%
Crime Insurance	2.17	0.00	2.17	100.0%
1-000 - Street Lights				

02 HPSV Lights	323.80	400.00	-76.20	80.95%
02 HPSV Metal Lights	153.91	66.68	87.23	230.82%
10 HPSV Wood Lights	2,104.68	2,333.32	-228.64	90.2%
11 HPSV Lights	846.45	333.32	513.13	253.95%
72 HPSV Lights	7,102.44	8,000.00	-897.56	88.78%
Total 1-000 - Street Lights	10,531.28	11,133.32	-602.04	94.59%
6306- Property Insurance	0.00	266.68	-266.68	0.0%
8110 - Admin Allocation - Stree	0.00	40,776.00	-40,776.00	0.0%
8120- Street Mtnce/Utilities				
1-005 - Barn Power	1,343.67	1,333.32	10.35	100.78%
1-006 Barn Maintenance	0.00	0.00	0.00	0.0%
1-007 - Phone Bill	778.89	800.00	-21.11	97.36%
8121- Street Maintenance				
8126- LTC	0.00	66.68	-66.68	0.0%
8127- STIP Project - Consulting	0.00	0.00	0.00	0.0%
8121- Street Maintenance - Other	200.00	0.00	200.00	100.0%
Total 8121- Street Maintenance	200.00	66.68	133.32	299.94%
8120- Street Mtnce/Utilities - Other	0.00	0.00	0.00	0.0%
Total 8120- Street Mtnce/Utilities	2,322.56	2,200.00	122.56	105.57%
8130- Equipment Maintenance				
8131- Fuel & Oil	0.00	1,333.32	-1,333.32	0.0%
8132- Repairs	420.30	1,333.32	-913.02	31.52%
8133- Parts & Supplies	1,601.20	333.32	1,267.88	480.38%
8135- Roads	0.00	666.68	-666.68	0.0%
Total 8130- Equipment Maintenance	2,021.50	3,666.64	-1,645.14	55.13%
8136 -Auto Insurance	0.00	400.00	-400.00	0.0%
8137- Mobile Equip	38.41	0.00	38.41	100.0%
8199- Road Payroll	12,422.09	7,106.68	5,315.41	174.8%
8200- Major Street Const.				
8245 - STIP	0.00	0.00	0.00	0.0%
8200- Major Street Const. - Other	0.00	0.00	0.00	0.0%
Total 8200- Major Street Const.	0.00	0.00	0.00	0.0%
8250 - Street Engineering	0.00	666.68	-666.68	0.0%
8300- Secondary Street Const.	24,733.13			
8509 - Liability Insurance	92.21	533.32	-441.11	17.29%
8511 - Work Comp Insurance	177.62	1,000.00	-822.38	17.76%
3EA- Streets - Other	93.21	0.00	93.21	100.0%
Total 3EA- Streets	52,434.18	67,766.00	-15,331.82	77.38%
3E- Public Works Expense - Other	194.68			
Total 3E- Public Works Expense	52,628.86	67,766.00	-15,137.14	77.66%
3EB- Sewer Expense				
8545 - Clothes Allowance	0.00	16.68	-16.68	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6308-Property Insurance	251.72	433.32	-181.60	58.09%

8505 - Admin Allocation - Sewe	0.00	56,234.68	-56,234.68	0.0%
8510- Sewer Payroll	8,021.31	10,920.00	-2,898.69	73.46%
8520- Sewer Expenses				
1-015 - Sewer Power bill	133.54	133.32	0.22	100.17%
1-019 bbp sewer	97.64	200.00	-102.36	48.82%
8521- Sewer Rep & Mtnce	578.22	1,333.32	-755.10	43.37%
8527 Fuel-Oil	0.00	333.32	-333.32	0.0%
8553- Auro Insurance	162.31	433.32	-271.01	37.46%
8520- Sewer Expenses - Other	-138.76	0.00	-138.76	100.0%
Total 8520- Sewer Expenses	832.95	2,433.28	-1,600.33	34.23%
8522 - Waste Water Monitoring	2,100.00	3,333.32	-1,233.32	63.0%
8530- Sewer Supplies	53.62	666.68	-613.06	8.04%
8535-Office	0.00	0.00	0.00	0.0%
8540- State Fees	30,531.00	14,000.00	16,531.00	218.08%
8549- Mobile Equip.	38.41	66.68	-28.27	57.6%
8550 - Liability Insurance	124.19	533.32	-409.13	23.29%
8551 - Work Comp Insurance	237.50	1,333.32	-1,095.82	17.81%
8552 - Training	60.00	200.00	-140.00	30.0%
Sewer Testing	0.00	1,333.32	-1,333.32	0.0%
3EB- Sewer Expense - Other	773.55			
Total 3EB- Sewer Expense	43,025.34	91,504.60	-48,479.26	47.02%
3EC- Water Expense				
8618 - Clothes Allowance	0.00	16.68	-16.68	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6307-Property Insurance	882.95	1,133.32	-250.37	77.91%
8605 - Allocate Admin - Water	1,077.00	54,368.00	-53,291.00	1.98%
8609- Water Training	7,223.04	333.32	6,889.72	2,167.0%
8610- Water Parts & Supplies	2,920.78	666.68	2,254.10	438.11%
8612- Water Office & Postage	1,752.64	3,333.32	-1,580.68	52.58%
8615- Water Payroll	43,358.79	12,826.68	30,532.11	338.04%
8620- Water Repairs & Mtnce	1,372.94	3,333.32	-1,960.38	41.19%
8623- Mobile Equip.	38.41	100.00	-61.59	38.41%
8624 - Auto Insurance	162.31	433.32	-271.01	37.46%
8625- Water Liability Ins	124.19	533.32	-409.13	23.29%
8626 - Work Comp	297.37	2,000.00	-1,702.63	14.87%
8627 - Fuel-Oil	5,336.02	866.68	4,469.34	615.69%
8630- Water Fees & Testing	4,257.86	2,666.68	1,591.18	159.67%
8640- Water Utilities				
1-000 - Water Power				
New Pump	8,136.48	9,333.32	-1,196.84	87.18%
Old pump	438.29	666.68	-228.39	65.74%
Total 1-000 - Water Power	8,574.77	10,000.00	-1,425.23	85.75%
1-001 - Water Phones				
468-2598	2,160.04	1,666.68	493.36	129.6%

468-5864	628.23	600.00	28.23	104.71%
Cell	832.16	0.00	832.16	100.0%
Total 1-001 - Water Phones	3,620.43	2,266.68	1,353.75	159.72%
Total 8640- Water Utilities	12,195.20	12,266.68	-71.48	99.42%
8650- Water Engineering	0.00	0.00	0.00	0.0%
8660- Water Interest				
8632 - Revenue Bond Interest	0.00	9,000.00	-9,000.00	0.0%
Total 8660- Water Interest	0.00	9,000.00	-9,000.00	0.0%
3EC- Water Expense - Other	475.00	0.00	475.00	100.0%
Total 3EC- Water Expense	81,475.59	103,878.00	-22,402.41	78.43%
3EG -8690 -Water Planning Grant	1,657.50	0.00	1,657.50	100.0%
4E- Parks & Recreation Expense				
9151- City Hall Maintenance	827.81	5,333.32	-4,505.51	15.52%
9115 - Clothes Allowance	0.00	16.68	-16.68	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
9116 - Janitorial Payroll	9,726.46	3,484.00	6,242.46	279.18%
02 Admin Allocation - Parks	0.00	27,184.00	-27,184.00	0.0%
03 Parks & Recreation Grants				
2020 Per Capita - Scout Hall	110.00	0.00	110.00	100.0%
2020 Per Capita - LLP				
Improvements	116.00	0.00	116.00	100.0%
LLP Project Payroll	152.00	0.00	152.00	100.0%
2020 Per Capita - LLP - Other	0.00	0.00	0.00	0.0%
Total 2020 Per Capita - LLP	268.00	0.00	268.00	100.0%
Total 03 Parks & Recreation Grants	378.00	0.00	378.00	100.0%
6305- Property Ins Parks				
9104- Mobile Equip.	38.41	0.00	38.41	100.0%
6305- Property Ins Parks - Other	1,010.78	1,666.68	-655.90	60.65%
Total 6305- Property Ins Parks	1,049.19	1,666.68	-617.49	62.95%
9105- Auto Insurance	162.31	466.68	-304.37	34.78%
9106 - Work Comp Parks	474.99	2,000.00	-1,525.01	23.75%
9107 - Liability Ins Parks	250.53	1,333.32	-1,082.79	18.79%
9108 - L.L. Park	0.00	0.00	0.00	0.0%
9109- Parks Payroll	11,962.65	19,413.32	-7,450.67	61.62%
9110 - Park Expense	31.25	1,333.32	-1,302.07	2.34%
9130- Ball Park Expenses				
1-002 - LLP Snack	220.89	133.32	87.57	165.68%
1-013 - BBP lights	1,184.17	1,666.68	-482.51	71.05%
1-014 - LLP lights	79.49	200.00	-120.51	39.75%
1-017 - BBP pump	105.90	0.00	105.90	100.0%
9131- Maintenance & Supplies	718.94	3,333.32	-2,614.38	21.57%
9130- Ball Park Expenses - Other	0.00	124.68	-124.68	0.0%
Total 9130- Ball Park Expenses	2,309.39	5,458.00	-3,148.61	42.31%
9140- Scout Hall Expenses				

1-006 - Scout Hall Power	644.36	366.68	277.68	175.73%
9141- Scout Hall Repairs	0.00	0.00	0.00	0.0%
Total 9140- Scout Hall Expenses	644.36	366.68	277.68	175.73%
9160- Museum Expenses				
1-004 - Museum Electricity	336.07	666.68	-330.61	50.41%
1-XXX - Museum Monitor Fuel	1,988.52	1,333.32	655.20	149.14%
5568- Museum Phone	780.11	1,000.00	-219.89	78.01%
9161- Museum Maintenance	39.20			
Total 9160- Museum Expenses	3,143.90	3,000.00	143.90	104.8%
4E- Parks & Recreation Expense - Other	0.00	0.00	0.00	0.0%
Total 4E- Parks & Recreation Expense	30,961.93	71,056.00	-40,094.07	43.57%
4EF - Sewer Grant	7,761.29	0.00	7,761.29	100.0%
5E - American Rescue Plan				
6.1 - Government Expense	197.75	0.00	197.75	100.0%
Total 5E - American Rescue Plan	197.75	0.00	197.75	100.0%
6504- Payroll Taxes				
Federal Unemployment	4,329.45	0.00	4,329.45	100.0%
6506- FICA	26,973.32	11,631.32	15,342.00	231.9%
6508- Medicare	6,308.30	5,585.32	722.98	112.94%
6512- SUI	11,676.39	2,546.68	9,129.71	458.5%
6516 - ETT	0.00	6.68	-6.68	0.0%
6504- Payroll Taxes - Other	0.00	0.00	0.00	0.0%
Total 6504- Payroll Taxes	49,287.46	19,770.00	29,517.46	249.3%
9700- CBDG Const Housing				
Gen Adm & Program Delivery	631.75	0.00	631.75	100.0%
Housing Loans				
Gomez	457.79	0.00	457.79	100.0%
Johnson P	-49.10			
Vasquez	-244.82			
Total Housing Loans	163.87	0.00	163.87	100.0%
Total 9700- CBDG Const Housing	795.62	0.00	795.62	100.0%
Payroll Expenses	60,166.60	1,666.68	58,499.92	3,609.97%
Reconciliation Discrepancies	2.00	0.00	2.00	100.0%
transfers	-482,712.62			
Total Expense	805,268.11	1,067,163.32	-261,895.21	75.46%
	240,959.09	704,214.04	-463,254.95	34.22%



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: Purchase of a Variable Frequency Drive

Background

The Town of Fort Jones sources water from a well which is pumped to storage tanks. The controller system for the well is antiquated and requires that personnel maintain the system every day. Public Works is requesting the purchase of a Variable Frequency Drive (VFD) controller for the pump. This controller will streamline the management of the water system, improve reporting, and reduce personnel time. Public Works solicited for quotes, with only one vendor providing a response. The quote has been provided for council review.

Recommendation

Staff recommends that the council approve the purchase of the VFD.

Scott River Pump & Irrigation, Inc.

11231 North Highway 3

Fort Jones, CA 96032

Phone # 530-468-2916

Fax # 530 468-2928

Estimate

Date	Estimate #
2/5/2024	2819

Name / Address	
Town Of Fort Jones P.O. Box 40 Fort Jones, Ca 96032	
Customer Phone	530-468-2281

Ship To
Town of Fort Jones

Web Site www.ScottRiverPump.com

Expiration Date	Project/Job
2/29/2024	

Description	Qty	U/M	Rate	Total
VFD for 50hp turbine pump				
Yaskawa IQ1000 VFD 480v 50hp 72a/21a nema 1	1	ea	5,662.84	5,662.84T
Transducer cable for IQ vfd 16'	1	ea	45.36	45.36T
4-20 Milliamp, 145psi Pressure Transducer only	1	ea	266.15	266.15T
20amp 2 pole breaker	2	ea	24.50	49.00T
Strikesorb 30MM	1	ea	625.63	625.63T
1 5/8" x 1 5/8" x 20" kindorf channel	20	ft	14.0145	280.29T
3/8" Kindorf Nut/Spring	4	ea	4.83	19.32T
Misc. parts/labor necessary to this installing only. Any parts used not directly related will be charged separately.	1		250.00	250.00T
Freight In - Freight is an approximate amount, actual cost will be billed.			300.00	300.00T
Labor	8	hr	90.00	720.00
Labor-Assistant	3	hr	70.00	210.00
Estimate is for items listed only-any misc/additional items used will be billed separately.				
Labor hours are an estimate only. Actual labor hours will be billed at time of invoicing.				
Listed items are non-returnable. All sales are final.				

Payment due 10th of the next month or a maximum of 30 days from invoice date, whichever comes first.

Freight is NOT included in this estimate but will be added at time of billing unless otherwise stated. Please note, a PREPAYMENT may be required before ordering of parts. ALL ITEMS SUBJECT TO AVAILABILITY AT TIME OF ORDER.

By signing this estimate you are authorizing Scott River Pump & Irrigation, Inc. to order and agree to the purchase of all the items included in this estimate. If any changes are needed, a new estimate or sales order will need to be made showing said changes and will need a new signature authorizing the changes. This estimate is only for the items listed above.

Subtotal \$8,428.59

Sales Tax (7.25%) \$543.65

Total \$8,972.24

Signature: _____

Date: _____



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: Memorandum of Understanding with County Libraries and Local Communities

Background

The Siskiyou County Library has historically held a Memorandum of Understanding (MOU) with the Town of Fort Jones for a local branch for library services. The attached MOU details what the County is responsible for providing and what the Community is responsible for.

Recommendation

Staff recommends that the council review and approve the MOU with County Libraries and Local Communities.

MEMORANDUM OF UNDERSTANDING REGARDING
COUNTY LIBRARIES AND LOCAL COMMUNITIES

This Memorandum of Understanding is entered into by the Siskiyou County Library of Siskiyou County, California, hereafter referred to as "the County," and Fort Jones (name of municipality or service district), California, hereafter referred to as "the Community," on this ____ day of _____, 2024.

WHEREAS, County and the Community wish to continue the provision of Library services in communities; and

WHEREAS, due to financial limitations, a new Library structure to provide such services is needed.

NOW THEREFORE, the parties to this Memorandum of Understanding agree as follows:

1. Items identified as fixed assets of the County will remain as County property until donated, identified as surplus or otherwise approved for disposal as agreed, by County in writing.
2. The County will make provision to provide:
 - 2.1. Technology backbone, which includes:
 - 2.1.1. Communications network connecting all library sites (including telephone and Internet)
 - 2.1.2. Centralized circulation system, including circulation parameters
 - 2.1.3. Catalog of shared library materials, available from any internet-connected computer
 - 2.1.4. Online materials requests
 - 2.1.5. Centralized file of user records, protected by firewall
 - 2.1.6. Updates to the technology backbone, handled centrally
 - 2.1.7. Staff to manage the technology backbone
 - 2.1.8. Routers and other networking communications equipment
 - 2.1.9. Installation of any equipment connected to the network in the community facilities
 - 2.1.10. Book repair
 - 2.1.11. Library specific materials, such as library cards

- 2.2. Distribution center for books and other library materials to be shared by all library locations, which includes:
 - 2.2.1. Print and non-print library materials to be shared freely throughout the county
 - 2.2.2. Rotating collections
 - 2.2.3. Preservation of historical collections
 - 2.2.4. New and gift materials cataloging and processing (as described in Appendix 1, attached hereto)
 - 2.2.5. Centralized purchasing
 - 2.2.6. Negotiation of discounts from book suppliers
 - 2.2.7. Staff for the distribution center
 - 2.2.8. Volunteers for the distribution center
 - 2.2.9. All operating costs for the distribution center
 - 2.3. Delivery service between the distribution center and community library facilities
 - 2.4. Siskiyou County Library website
 - 2.5. Design and provision of training in County Library procedures for community staff and volunteers at a central location and at times such training can be offered as determined by County.
 - 2.6. Coordination and management of programs and grants that are applicable countywide.
-
- 3. The Community will make provision to provide, at no cost to the County:
 - 3.1. Code-compliant local library space, open to the public, with hours of operation to be determined by the local community
 - 3.2. The Community is responsible for:
 - 3.2.1. Additional furniture
 - 3.2.2. Utilities
 - 3.2.3. Maintenance
 - 3.2.4. Cleaning and restroom supplies
 - 3.2.5. Janitorial service
 - 3.2.6. Trash removal
 - 3.2.7. Insurance
 - 3.3. Staffing
 - 3.3.1. Local customer service volunteers
 - 3.3.2. Background checks for volunteers
 - 3.3.3. Local paid or contract staff
 - 3.3.4. Shelving and re-shelving of circulating materials
 - 3.3.5. Volunteers and paid or contract staff will participate in training provided by the County

- 3.4. Local magazine subscriptions
 - 3.5. Technology to use the backbone provided by the County:
 - 3.5.1. Optional self-service checkout machine
 - 3.5.2. At least one Internet-compatible local computers for public access
 - 3.5.3. Maintenance, and supplies for this equipment
 - 3.5.4. Purchase, maintenance, and replacement of any other non-networked local hardware – including additional computers, copiers, fax machines, supplies, software, and upgrades are the responsibility of the community
 - 3.6. Collection of overdue fines and other library service fees, such as printing and copying, are to be kept for local use (as described in the Fees Schedule in Appendix 4, attached hereto)
4. The Community agrees to share the materials held in its location with the users of other community libraries in Siskiyou County, using the County-provided circulation and delivery systems.

Policies for sharing are subject to discussion by the Siskiyou County Library Coordination Committee (described in Appendix 2, attached hereto).

5. In case of technology failure:

The County is responsible for:

- 5.1. The countywide online checkout, catalog, and patron record system
- 5.2. Problems covered under the self-check warranty agreement
- 5.3. Routers and other networking communications equipment
- 5.4. The County Library website
- 5.5. County software

The Community is responsible for:

- 5.6. Replacing the self-checkout machines
- 5.7. Laptop and desktop computers not managed by County IT
- 5.8. Copiers
- 5.9. Printers
- 5.10. Local software

6. Basic procedures for reporting technology failures and other service and support requests to the County Library Distribution Center (described in Appendix 3, attached hereto).
7. The County and the Community agree to participate in the County Library Coordination Committee (described in Appendix 2, attached hereto).
8. The County can accept funds from either the Community or its Friends of the Library group to help coordinate purchases of library materials and supplies.
9. The County Librarian will work with the Library Council to formulate cooperative library policies on countywide services. Access to the catalog's circulation database to perform library service functions will be granted to County and Community staff and volunteers that follow these policies.
10. In the event of a catastrophic event, the County's insurance will cover materials identified in the County's Insurance policy.

Items not covered by County insurance will be the responsibility of the Community.
11. The term of this agreement shall be from July 1, 2022 and be extended in writing by both parties every four (4) years. Either party may terminate this Agreement upon thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

Community: Fort Jones

Date: _____

Date: _____

License No.: _____
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

COUNTY OF SISKIYOU

Angela Davis, County Administrator (Date)

APPROVED AS TO LEGAL FORM:

Natalie E. Reed, County Counsel (Date)

APPROVED AS TO ACCOUNTING FORM:

Fund Org Account

If not to exceed, include amount not to exceed:

Encumbrance number (if applicable):

Diane Olson, Auditor-Controller (Date)

APPROVED AS TO INSURANCE REQUIREMENTS:

Haley Hudson, Risk Management (Date)

Appendix 1

CATALOGING AND PROCESSING FOR NEW AND GIFT MATERIALS

Acquisition and Processing

1. Notify central processing of pending orders to facilitate the scheduling of processing workload
2. Large orders may need to be processed in coordination with new materials purchased by other locations
3. Processing turn-around time will vary based on the availability of staff and volunteers
4. Limits on the volume of materials submitted for processing will be necessary if backlogs develop

Materials will be processed based on these priorities:

1. Materials – Purchased centrally with budgeted funds
2. Materials – Purchased with local funds
3. Materials – Donated/gift materials that meet the evaluation guidelines

Collection Development guidance will be available to the communities that request assistance.

If the local community decides to keep local materials for local circulation only, those materials will not be serviced by the backbone.

Appendix 2

SISKIYOU COUNTY LIBRARY COORDINATION COMMITTEE

A Siskiyou County Library Coordination Committee will be established. This Committee will be a forum for discussing local community needs and priorities with respect to:

1. Customer service practices, such as checkout lengths and fine rates, so that such practices will be consistent
2. Communications across the County
3. Communications with County government officials
4. Countywide programs and events such as Summer Reading Program
5. Countywide grant opportunities
6. Technological upgrades
7. Issues arising under this Memorandum
8. Any future menu of optional contract services, such as children's programming or reference services, from which the Communities may select and fund, if so desired

It is understood that in order to receive the benefits of the library system, some countywide customer service rules will need to be defined. The Coordination Committee will coordinate the implementation of such rules.

The Coordination Committee will consist of the County Librarian and one representative designated by each Community participating in the County Library system.

Appendix 3

SERVICE AND SUPPORT REQUESTS

1. Service and support requests may be submitted by authorized personnel only. Authorized personnel include any paid staff or volunteer who has completed County-provided training in library circulation and reporting processes.
2. At the completion of the training of authorized personnel, the process for submitting service and support requests will be provided, including: email address, telephone numbers, and a web site link, and the coverage schedule for support staff.
3. Service and support requests will be answered by the following business day.

Appendix 4**FEES SCHEDULE**

Overdue Fees	
Reference material	\$0.50 per day (\$3.00 maximum)
Interlibrary loans	\$0.50 per day (\$3.00 maximum) (Plus applicable charges from lending library, if any)
All other item (i.e., books, magazines, etc.)	\$0.20 per day (\$3.00 Maximum)

Replacement Fees	
Cataloged items	Retail price (as indicated in the library database)
If retail price is not listed in library database, then as follows:	
Books: Adult	\$20.00
Books: Young Adult and Children	\$15.00
Magazines	\$5.00
Board books	\$7.00
Audiobooks	\$30.00
DVDs	\$30.00
Reference materials	Cost of replacement
Interlibrary Loan materials	Charge set by lending library
Processing fee to replace item	\$5.00 per item

Additional Fees	
Computer Printouts and Copies	Determined by local branch (Suggested \$0.20 per page)
Microfilm Research	\$10.00 per hour (1 hr. min.)
Returned Check Fees (Non-Sufficient Funds)	\$20.00 per check
Room Use	\$10.00 per hour for non-library events (subject to availability)
Library card replacement fee	\$1.00
Replace broken Audiobook cases	\$4.00
Replace broken DVD cases	\$2.00



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: CDBG Loan Committee

Background

The Town of Fort Jones has a Community Development Block Grant (CDBG) program where there are several loans for housing. Town staff are responsible for monitoring and administering these loans. When residents come forward asking for new loans or changes to existing loans having an established committee will enable the Town to be more responsive with these programs.

Recommendation

Staff recommends that the council establish a CDBG Loan Committee.



Fort Jones Fire Department

Chief Joseph Hess
P.O. Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

TO: FORT JONES CITY COUNCIL

FROM: FORT JONES FIRE DEPARTMENT

SUBJECT: SEASONAL FIREFIGHTER PROPOSAL 2024

DATE: March 5, 2024

The Fort Jones Fire Department is seeking authorization to hire two seasonal firefighters to fill a position to provide 24-hour station coverage during the 2024 fire season. This request has traditionally been financed and approved by the Town of Fort Jones through combined funds of Fire Department Tax Allocations and Strike Team Revenue.

Even though we have been receiving rain and snow this year we are still dealing with the long-term effects of drought conditions and a high probability of another catastrophic fire season in our region. We will lose a significant number of our volunteers to paid positions at Cal Fire leaving us extremely vulnerable due to low staffing levels. The seasonal firefighter positions requested are essential to ensure that the citizens of the Town of Fort Jones and the surrounding communities will have sufficient coverage 24/7 for emergencies including: wildland fires, structural fires, medical emergencies, traffic collisions, rescues, and hazards.

These positions would be offered a stipend of \$200 per 24-hour shift and they receive no overtime or benefits. The dates of employment would run from the Beginning of June through December 1st, with the Fire Chief having the discretion to extend the positions as needed based on fire conditions and assignments. The approximate cost for the fire season would be \$36,600 based on 183 days.

Thank you for your continued support of our Fire Department and community.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: Kennel Location

Background

The Town purchased kennels to house dogs that are picked up by Etna Police Department. The original kennel location was unusable as it was too close to the Town's well. A MOU with Jopson was entered into for constructing the kennels on property adjacent to the well. An alternative location for constructing the kennels inside one of the Public Works barns has been proposed.

Recommendation

Staff recommends that the council give direction on the final location for the kennels so staff can begin constructing them.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: Feline Spay/Neuter Project

Background

Essex Veterinary contacted the Town to discuss continuing work on the spay and neuter project started last October. Code Enforcement Officer York has estimated that there are a remaining 10-15 cats that are not altered. Essex has proposed that Purr Angels trap and transport the cats to the SNIP location in Yreka and then return them after treatment. The cost would be \$175 per female and \$130 per male.

Recommendation

Staff recommends that the council approve a maximum of \$2,500 for completing the spay/neuter program.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: March 11, 2024
From: Joshua Stanshaw. Town Administrator/Clerk
Subject: Dump Day Event

Background

The Town has historically held an annual clean up day, or Dump Day, where dumpsters are provided for residents to dispose of household trash. This event has been sponsored by the Lion's Club in previous years. Under the CalTrans Clean California initiative, the Town can enter into a contract with CalTrans to receive reimbursement for this event.

Recommendation

Staff recommends that the council authorize the Town Administrator to enter into an agreement with CalTrans for the Dump Day event.

DUMP DAY EVENT AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 20__, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as CALTRANS; and the Town of Fort Jones, hereinafter referred to as "LOCAL AGENCY"; and collectively referred to as "PARTIES."

The Clean California initiative is a multiyear clean-up effort led by CALTRANS to keep roads and waterways free of litter, create thousands of jobs, and transform state and local public spaces through beautification efforts. As part of the litter collection component, CALTRANS is proposing free dump day events where the public can dispose of household waste safely and properly for free (Dump Day events).

CALTRANS and LOCAL AGENCY, agree to provide free Dump Day events for LOCAL AGENCY's residents as part of the Clean California initiative.

PARTIES are authorized to enter into an agreement for improvements to the State Highway System per the California Streets and Highways Code, Sections 114 and 130.

PARTIES MUTALLY AGREE TO DO THE FOLLOWING:

1. PARTIES shall publicize Dump Day events by informing the public that they may dispose of certain household waste items safely and properly for free, at the following location:
 - *11219 North Hwy 3, Fort Jones, CA 96032*
2. CALTRANS agrees to reimburse the LOCAL AGENCY **100% (one hundred percent)** of cost for, including but not limited to labor, equipment and/or dumping fees expended for Dump Day events (Dump Day Costs) up to the maximum Contract Sum stated in this Agreement.
3. CALTRANS has agreed to reimburse LOCAL AGENCY, an amount not to exceed **\$5,000.00** to fulfill its obligations under this AGREEMENT.
4. CALTRANS' obligations under this AGREEMENT are subject to the appropriation of resources by the Legislature and the State Budget Act authority.
5. Based on the amount of trash collected during the Dump Day events, LOCAL AGENCY shall send its invoices to CALTRANS within 45 days of the Dump Day event for the latter's share of the Dump Day Costs.
6. LOCAL AGENCY shall send invoices to the Caltrans District Clean CA District (xx) Coordinator. The itemized invoice shall contain the following:

(a) STATE's Clean California Program Code: CLEANCADMP;

- (b) AGREEMENT number;
- (c) Date(s) of services;
- (d) Location of services;
- (e) Number of hours and hourly rates;
- (f) Receipts for trash disposal;
- (g) Receipts for equipment, materials, and supplies; and
- (h) LOCAL AGENCY's Performance Report that includes tonnage and/or cubic yard measurement of litter/debris disposed.

CALTRANS

Kristin Robinson, Clean CA Coordinator

1031 Butte Street

Redding, CA 96001

Mobile Phone: 530-768-3798

Email: Kristin.Robinson@dot.ca.gov

TOWN OF FORT JONES: LOCAL AGENCY contact is the following:

Everett Hullquist, Public Works Supervisor

11960 East St.

Fort Jones, CA 96032

530-598-3952

Email: ehullquist@fortjonesca.com

7. Upon review and approval of invoice by the District Clean California Coordinator, CALTRANS shall pay LOCAL AGENCY within forty-five (45) calendar days of receipt of invoices. Payment will be made in accordance with the CA Prompt Payment Act, and within the time specified in Chapter 4.5, sections 927-927.13 of the Government Code.
8. When publicizing the Dump Day events, PARTIES shall inform the public that no hazardous materials will be accepted at the Transfer Stations/Landfills. However, if LOCAL AGENCY accepts hazardous materials, it shall do so at its own risk and responsibility and CALTRANS shall not pay disposal fees for such hazardous material.
9. Participating members of the public will be responsible for legally transporting waste to the Dump Day event.
10. LOCAL AGENCY shall provide the necessary equipment, tools, personal protective equipment, materials, supplies and products necessary to perform the services under this

AGREEMENT including refuse intake inspection by staff qualified to identify hazardous materials, transportation, loading and unloading, and handling of Dump Day refuse.

11. CALTRANS does not accept nor take any responsibility for generation of any waste streams, including hazardous materials, associated with the Dump Day event(s).
12. All services performed by LOCAL AGENCY pursuant to this AGREEMENT are intended to be performed in accordance with all applicable Federal, State and LOCAL AGENCY laws, ordinances, and regulations. In case of a conflict between Federal, State and LOCAL AGENCY laws, ordinances, or regulations, the order of precedence applicability of these laws shall be Federal, State and then LOCAL AGENCY laws and regulations, respectively.
13. The total amount CALTRANS will reimburse to LOCAL AGENCY pursuant to this AGREEMENT shall not exceed **\$5,000.00** ("Contract Sum"). Costs incurred by LOCAL AGENCY for PROJECT work under this AGREEMENT in excess of the Contract Sum will be borne by LOCAL AGENCY. It is understood and agreed that this AGREEMENT fund limit is an estimate, and that CALTRANS will only reimburse the actual cost of services rendered as authorized by the CALTRANS Contract Manager or designee at or below the fund limitation amount set forth in this AGREEMENT.
14. This AGREEMENT may only be amended or modified by mutual written agreement of the PARTIES.
15. This AGREEMENT will end on June 30, 2024. This AGREEMENT may be terminated by the PARTIES upon mutual written agreement. In the event of a termination CALTRANS will reimburse LOCAL AGENCY all allowable, authorized, and non-cancellable obligations and costs incurred by LOCAL AGENCY prior to the termination.
16. Neither CALTRANS nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by LOCAL AGENCY, its contractors, sub-contractors, general public, and/or its agents under or in connection with any work (including hazardous materials), authority, or jurisdiction conferred upon LOCAL AGENCY under this AGREEMENT. It is understood and agreed that LOCAL AGENCY, to the extent permitted by law will defend, indemnify, and save harmless CALTRANS and all of its officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by LOCAL AGENCY, its contractors, sub-contractors, general public, and/or its agents under this AGREEMENT. PARTIES will continue to work together to plan future events.

PARTIES are authorized to enter into this AGREEMENT and have delegated to the undersigned the authority to execute this AGREEMENT on behalf of the respective agencies and hereby covenant to have followed all the necessary legal requirements to validly execute this AGREEMENT. By signing below, the PARTIES each expressly agree to execute this AGREEMENT electronically.

Roger Lucas
Acting Deputy District Director Maintenance
Caltrans District D2

Date

Joshua Stanshaw
Town Administrator/Clerk

Date

EXHIBIT A

DUMP DAY Locations and Schedule

April 13, 2024, between 8am – 12pm at the 11219 North Hwy 3, Fort Jones, CA 96032.

Kristin Robinson

*Kristin Robinson
Clean CA Coordinator, D2
Caltrans District 02*

3/8/2024

Date

Joshua Stanshaw

Town Administrator

Date