



AGENDA

Special Meeting

October 30, 2023 – 6:00 PM

Town Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones Town Council Roll Call:

Members: Garcia _____ Banks _____ Eayrs _____ LaRiviere _____

Collie-Mason _____

PLEDGE OF ALLEGIANCE: Led by Mayor

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time regarding the subject matter of this special meeting only. There is a three (3) minute limit per person.

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS: NONE

DISCUSSION / REPORTS: ACTION ITEMS:

1. Review and approve special meeting minutes for October 20, 2023
2. Discuss and approve a consulting stipend for Samantha Hess
3. Discuss and approve a one-time stipend for Carolin Hofer

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT:

The next Fort Jones Town Council Meeting is scheduled to be held on November 13, 2023, at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 20, 2023
From: Mercedes Garcia - Mayor
Subject: Review and approve special meeting minutes for October 20, 2023

Background

Due to new protocols at Mechanics Banks the bank removed the Fort Jones Museum bank signers off the signature cards, so right now the museum does not have access to their donated funds.

On October 20, 2023, the council passed to close the Fort Jones Museum bank account so the Town could return their money. To do this Mechanics Bank needs the finalized minutes.

Recommendation

It is recommended that the council approve the minutes so Mechanics Bank can close the accounts and issue a cashiers check to Fort Jones Museum.

**Fort Jones Town Council
Special Meeting
October 20, 2023**

CERTIFICATION OF POSTING AGENDA

I, Carolin Hoefer, Customer Service Clerk, for the Town of Fort Jones, hereby certify that the agenda for the October 20, 2023 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on October 19, 2023.

I declare under the penalty of perjury that the forgoing is true and correct.

Carolin Hoefer, Customer Service Clerk

ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 6:00 p.m. In addition to the mayor, councilmembers present were Kathy Banks, Mark Eayrs, Julia Collie-Mason, and Alexander LaRiviere.

Staff present: Everett Hullquist – Public Works

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS:

Celeste McFall: States that First 5 Siskiyou is not apart of the county library; growth allocation on budget does not add up; she has worked with proposed new clerk and she has concerns that were not stated; she does not understand Resolution 1125; who is taking the minutes, they are not on the website; the museum background has bad grammar.

Madeleine Ayers: Address councilmembers Eayrs, LaRiviere and Collie-Mason stating that “The ship is sinking”, they are supporting chaos, be careful of signing contracts and hiring. They need good leadership.

DISCUSSION / REPORTS COORESPONDENCE: NON-ACTION ITEMS: NONE

DISCUSSION / REPORTS: ACTION ITEMS:

1. Review and approve First 5 Siskiyou Proclamation

Discussion:

Karen Potts, executive director of First 5 Siskiyou, offered a brief explanation of the program and how they have partnered with the Siskiyou County Library.

Questions and comments were presented to Karen by the public and council.

Motion: Eayrs moves to accept and sign the First 5 Siskiyou Proclamation.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nays: None

Motion: Passes

2. Review and approve Resolution 1124 certifying and accepting calculations for AB2788 MOE – Prop 172

Discussion:

A public member wanted to know if the council understood what they were signing?

Council answered the question.

Motion: Eayrs moves to pass Resolution 1124 certifying and accepting calculations for AB2788 MOE.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nays: None

Motion: Passes

3. Review and approve amended budget line item for the Law Enforcement Growth Allocation

Discussion:

The public asked where the figures for this came from; do the councilmembers trust the numbers and where does the money come from?

Council answered the questions.

Motion: Banks moves to approve the amendment to the 23/24 budget line item for the Law Enforcement Growth Allocation.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nays: None

Motion: Passes

4. Discuss and approve the hiring of Town Administrator/Clerk – Joshua Stanshaw

Discussion:

The public asked for clarification on what position the Town was hiring for; compensation and benefits; who was on the interview panel; qualifications of candidate; has the council met the candidate; further discussion ensued.

Council answered questions and gave clarification.

Motion: LaRiviere moves to approve the hiring of Joshua Stanshaw as the Town Administrator and Town Clerk.

Second: Banks

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nays: None

Motion: Passes

5. Review and approve Resolution 1125 – Changing the compensation and part-time status of the Town Clerk.

Discussion:

The public asked for clarification on what this resolution was for and why it was being changed.

Council gave clarification.

Motion: Banks moves to approve Resolution 1125, changing the compensation and part-time status of the Town Clerk.

Second: LaRiviere

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks, M. Garcia

Nays: None

Motion: Passes

6. Discuss and resolve the Fort Jones Museum bank account.

Discussion:

The public is concerned that Cecelia Reuter was not a part of the discussion and that the council closed the account without speaking to the museum.

Councilmember Banks clarified that Brenda Mendenhall was given all the information as she is on the museum board and Cecelia is not. It was explained that the council did not close the museum account.

Motion: LaRiviere moves to closed the Fort Jones Museum bank account and return the money.

Second: Eayrs

Ayes: M. Eayrs, A. LaRiviere, J. Collie-Mason, K. Banks

Nays: None

Abstain: M. Garcia

Motion: Passes

STAFF COMMENTS: NONE

COUNCIL COMMENTS: NONE

ADJOURNMENT:

The meeting was adjourned at 7:24 p.m. The next regular town council meeting is scheduled to be held on November 13, 2023 at 7:00 p.m.

Attest:

Carolyn Hoefer, Customer Service Clerk

Approved:

Mercedes Garcia, Mayor



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 20, 2023
From: Mercedes Garcia - Mayor
Subject: Discuss and approve a consulting stipend for Samantha Hess

Background

Since Samantha Hess has stepped down from the accounting clerk position, she has been consulting with our customer service clerk to help her through the ins/outs of the accounting process. Samantha has put in fifteen hours thus far consulting.

It is proposed that the Town pay Samantha Hess \$25.00 dollars an hour for consulting services. September and October's fee would be \$375.00.

Recommendation

It is recommended that the council approve paying Samantha Hess a \$25.00 an hour consulting fee for her services.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 20, 2023
From: Mercedes Garcia - Mayor
Subject: Discuss and approve a one-time stipend for Carolin Hoefer

Background

Since June of this year, Carolin Hoefer has been working in the town office by herself trying to keep things moving forward. With how things were left after the administrator resigned this has not been an easy task.

It is proposed to give Carolin a one-time stipend for the months June-October at a rate of \$200.00 equaling \$1000.00.

Recommendation

It is recommended that the council discuss and approve a one-time stipend of \$1000.00 for Carolin Hoefer.