



AGENDA

Regular Meeting

Monday November 13, 2023 - 7:00 PM

Town Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones Town Council Roll Call:

Members: Garcia_____Banks_____Eayrs _____LaRiviere_____ Collie-Mason_____

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon any subject within the jurisdiction of the Town of Fort Jones that is not on the agenda; however, any matter that requires action may be referred to staff and/or committee for a report and recommendation for possible action at a subsequent council meeting. There is a three (3) minute limit per person.

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS:

- A. Scott Valley Resource Center: Correspondence regarding F.J. Community Garden Contract by Mecca Foos
- B. Police Department Monthly Report
- C. Cat Spay & Neuter Clinic Report
- D. Fire Department Monthly Report
- E. Public Works Monthly Report
- F. Administrator Monthly Report

CONSENT CALENDAR:

1. Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the council or the public.

a) Approval of Minutes:

- i. Special Meeting October 4th, 2023

- ii. Regular Meeting October 9th, 2023
- iii. Special Meeting October 30th, 2023

b) Ratification of Disbursements: October 1 through 31, 2023

c) Review Budget vs. Actual for July 1, 2023, through October 31, 2023

DISCUSSION / REPORTS: ACTION ITEMS:

- 2. Discuss, review, and act on boundary line adjustment for Sally Gephart – Newton/Carlock Street
- 3. Discuss and approve changing banks signers on accounts at Mechanics Bank
- 4. Discuss and act on Class A license school for Everett Hullquist
- 5. Discuss and act on donating the surplus Ford truck to Elijah Smith for his Senior Project
- 6. Discuss and approve Leave of Absence form and update wording in the Employee Handbook reflecting the usage of this form for requests.
- 7. Discuss and act on re-wording the insurance benefits section of the Employee Handbook to include dependents for coverage and clarify options for private insurance.
- 8. Discuss, review, and act on the fire departments request to purchase RIT-paks and cylinders.

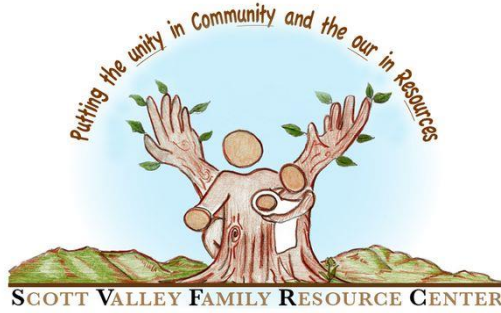
STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT:

The next Fort Jones Town Council Meeting is scheduled to be held on December 11, 2023, at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.



To Whom It May Concern,

The Siskiyou Community Resource Collaborative (SCRC) / dba Scott Valley Family Resource Center (SVFRC) is interested in becoming the new stewards of the Ft Jones Community Garden. SCRC has extensive gardening knowledge and resources to help make a community garden thrive. In 2018, SCRC / dba Dunsmuir Community Resource Center (DCRC), took over the Dunsmuir Community Garden. Since then the garden in Dunsmuir has become a beautiful space in downtown Dunsmuir that is enjoyed by the community and travelers alike. The Dunsmuir Community Garden is known by many on the West Coast now. With visitors stating they are from San Diego to Seattle, and had heard about the project.

Being a non-profit allows us to go after more competitive grants, and fundraise. We will look into creating an adopt-a-bed program, create a community garden committee, and will seek input from knowledgeable gardeners on growing in this unique location to maximize production. We will create a volunteer program, host gardening programs for children and families, workshops for the community around nutrition, growing your own food, shopping on a budget, making a meal with what is ready to be harvested...etc.

It would be an honor to be chosen as the new stewards of the community garden in Ft Jones. Our vast list of contacts and resources will contribute to a thriving garden. The food grown will be used for our emergency pantry, supplement senior commodities, volunteers, workshops and gardening programs. All funds raised for the garden will be used for the garden. We are happy to answer any questions, and look forward to hearing from the city.

Sincerely,

Steven Bryan / Mecca Foos

SCRC Regional and Program Director / SVFRC Program Manager

Ft. Jones Police Chief's Monthly Report

October 2023

As the winter months begin and the year draws to a close our main focus continues to be safety in and around town. The trend of consistent activity and calls for service has not let up and we anticipate levels of service in every venue to only increase throughout the holiday season. You will notice throughout the pd report that our officers have been very productive and proactive within the community. Again, we are very blessed to have such hard-working officers giving their all to continue to make our town safe and lead by example of adhering to our local morals and history. Always keep in mind while I mention our engagement in the community as being very active, many of these calls for service are positive and part of our community policing which incorporates our officers into and part of the community rather than just enforcing rules and regulations. It will always be our mission to provide a safe community to our constituents while also providing a mentor to our youth and an advocate to our community.

Traffic- While we have educated drivers on the rules of the road over the past year and what the town of Ft. Jones expects, you have seen our focus being modified from education to accountability in the form of citations. It is important to educate pedestrians as well as drivers in proper etiquette while walking in town, especially to our youth that may not have much experience walking without their parents. We have seen an increase in traffic activity in the past several months with numerous citations being issued for violations such as speeding and driving while suspended. Extra patrol and high visibility in school areas helps to remind motorists of their responsibilities to drive with extra caution in any area with high pedestrian presence. Again, these past months our highest priority in the traffic realm has been a focus on U-turns, speeding, and failure to stop at crosswalks on Main Street. We have shown high pretexts in the area including unmanned vehicles staged in the area as a reminder to drivers to follow the rules of the road. Numerous traffic stops have been made and we have received many phone calls asking why we have been swarming the area. It gives us the chance to educate people and have them spread the word to others of what is expected of them while in town. I also have several ideas for new safety equipment that can be implemented around town which will be presented to council in the upcoming months.

Schools- As mentioned above this school year we continue to work hand in hand with school officials in order to be proactive with the needs of our schools. We have been active with the DARE program and will even bring a modified DARE program focused on safety to Ft. Jones Elementary and our younger youth. We also have been physically walking into our schools to visit rather than just drive by. This opportunity allows us to talk with the kids and become familiar with them. It is always a great feeling when each and every child knows our name and is excited to see us. Once covid regulations were relieved over the past couple years, we have now been able to bring several of our pal programs back to school facilities. This makes our partnership with the school district even more productive as our programs can work hand in hand providing a better experience to our community's youth. With the rise of Fentanyl related exposures throughout the country, we have also implemented several upcoming school education assemblies in order to educate everyone who may come across or be exposed to this country's epidemic.

Animal Control- Several dog at large issues were handled during the month of October including dog at large and dog barking calls. Each of the situations were handled by verbal and written warnings. The warnings seemed to remedy the problem at this time. If the issues arise again the implementation of citations will occur. Most of the dog at large problems have been consisting of dogs living out of town. This makes the situation a bit more difficult along with every animal rescue ranch and humane society being over capacity. As you know, this year we have been met with an explosion within the cat population. Officer York has been instrumental in the

remedy of this issue and continues to drive a proactive stance for the community. Officer York will provide an update on the current program and successes we have had. While we will always have calls for services related to animal control it is nice to see that the hard work of the officers is having a positive outcome in other areas. We have had to put down a total of three mountain lions in the valley this year with two of them being in Fort Jones City limits. Each of these big cats were preying on local domesticated pets. We also will continue to work with town hall in new implementations of ordinances so as to gain compliance of dog registration throughout the year and as the new fiscal year begins July. Having dogs registered is important with our ability to hold owners accountable as well as fund the towns animal control program. With the weather permitting we will continue to be working with the Mayor in establishing our Kennels and placing them in service. This will prevent us from having to transport dogs to Etna and will keep the kennel fees within the Town of Ft. Jones.

Reports/Cases- As of this date we have over 110 written cases for the year. Again, these cases reflect an actual written case with them being sent to other departments such as the District Attorney's Office. This does not reflect calls for service. These cases also include abatement cases. Several of these ordinance cases have been active and we will be hopefully closing out shortly, including the motel which is in escrow and by the sounds of it will be turned back into an asset for the community. As mentioned before, being in such a small area, our officers are tasked with a case from first dispatched to adjudication. This includes many hours of follow-up and court room testimony. Our detective assists with high profile and major crimes which helps alleviate some of the burdens which comes with complex cases. We are very fortunate to have Det. Mendes, as his experience in investigation comes unparalleled. I expect our yearly report numbers to approach 150 cases for the year that goes to show you the increase in the service our community is in need of. Last year we concluded the year with around 100 cases.

Calls for Service- Our calls for service for the month continue to be at a high volume as you can see in the attached statistical report. These calls include our assistance to the fire department as well as the ambulance service. We have also been assisting allied agencies on a regular basis including regular calls for service and the implementation of search warrants. PAL events have also taken many hours Tuesday through Saturday which throws a curve ball into our daily activities. Time management has become very important as we transition to new officers and priorities. With the filling of two open Police Officer positions, we hope to see a defrayment of activity throughout the department. You will see from our statistical report that the timeline runs for the previous month of the meeting and does not include the week or two of the current month. If any questions arise from an incident that may have occurred during this lap, please ask during the council meeting. I will advise what I can on any current event.

Code Enforcement- Enforcement continues to be on the forefront and we continue to have positive results and cooperation from those involved. As with any of the abatement issues we are always looking towards voluntary compliance. These are also all civil issues not criminal so the time a case remains open can be long periods, often over a year. As our major abatement cases continue to see progress and closure, we now have the experience and knowledge of what has been working and what has not. As mentioned at the last meeting the implementation of an in-house hearing process will help the town not only enforce but hold violators more accountable. Our new City Administrator is very versed in this process and will hopefully be able to guide us through the process. The follow-up has shown to take much of our time, however with the results we are seeing makes it well worth it. I have been very happy with the results of our ordinances, and it continues to be one other agencies are looking to in the attempt to create ordinances of their own. Again, as always a big thank you to Mercedes in the major task of overhauling and implementation of the Town's Ordinances. With good ordinances comes the availability to uphold the town's regulations and help our town head in a positive sustaining direction.

PAL- We have just wrapped up our Soccer season and have been working diligently implementing our flag football program. This program will continue for several months until we transition into our basketball season. We have also seen a very successful Halloween season come to an end with a Trunk or Treat occurring in Fort Jones and Etna. Halloween night was successful and uneventful when it came to police calls for service. Officers patrolled around each town handing out candy and showing presents to those around town. I am glad to report we did not have one police report but only positive proactive contacts.

Training- All Officers and I have been attending training courses including our mandated perishable skills classes. January 1st marks the end of a two year time frame to get these training courses completed. The COS ADJ program continues to make these much-needed trainings available and free to local agencies. Any other advanced officer training we utilize through post are reimbursable making the attendance obtainable for our small-town officers.

As new officers are hired in the upcoming months they will also be incorporated into our training program. As with any Officer we will be going door to door introducing them to our constituents and speaking to them about what they are seeing in and around town. This is a great way for new officers not only to meet people but also to learn about the town's needs.

I have two other officers in background with is a very lengthy process and hope to get them into the training phase soon to begin the field training process. Within the next several months I hope to be back to full staff and beginning new programs with our schools providing much needed service to our community.

Reserves- Currently we have two reserves on the roster. Each of these reserves is putting in the required time and have been a great asset to the department. We as a community are blessed to have these individuals willing to put their lives on the line and ask for nothing in return including pay. Our Reserves have also been active in the participation and assist with allied agencies including Marijuana eradication and the North state major investigations team.

As mentioned, before we have an open-door policy and look forward to city staff, council, and our community visiting us. You are our eyes and ears out there as we can't be everywhere at once. We rely on your help to be able to provide the best service possible to our community. Please come in and visit, share what you are experiencing, and if able come out on a ride along with an officer. We are all on the same team and we enjoy working together to solve our community's needs.

We are also excited to welcome our new City Administrator Joshua and will be working with him on several projects to help Fort Jones continue to be a safe and special place to live.



**SISKIYOU COUNTY
SHERIFF'S OFFICE**
305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 10/01/2023 to 11/02/2023,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
10/01/2023 10:23	2310010014		AB	12137 N MAIN ST		
10/01/2023 10:39	2310010016		FLP	12079 MAIN ST		
10/01/2023 11:07	2310010018	5230097	AB	12137 N MAIN ST		
10/02/2023 18:27	2310020045		TRAF	MARBLE VIEW AVE/HAMILTON ST		
10/02/2023 19:37	2310020051		ANIMAL	MAIN ST/BUTTE ST		
10/07/2023 10:19	2310070015		VEH STOP	MAIN ST/ALLISON WAY		
10/07/2023 17:54	2310070045		VEH STOP	11307 MAIN ST		
10/07/2023 20:04	2310070053		SUIC	223 HIGH ST		
10/07/2023 20:46	2310070057		DP	233 HIGH ST		
10/08/2023 13:21	2310080024		PTRL	223 HIGH ST		
10/08/2023 14:23	2310080028		VNDL	FORT JONES LITTLE LEAGUE FIELD		
10/10/2023 14:59	2310100037		WI	11725 EAST ST		
10/10/2023 20:27	2310100051		MP	305 BUTTE ST		
10/11/2023 12:23	2310110021		NARC	237 BUTTE ST		
10/11/2023 16:46	2310110043		DV	243 STERLING ST		
10/11/2023 19:41	2310110053		FLP	243 STERLING ST		
10/11/2023 20:52	2310110060	5230100	VEH STOP	11300 N HWY 3		
10/12/2023 12:54	2310120035		PROW	11500 MATHEWS ST		
10/12/2023 19:08	2310120071	5230101	RO	243 STERLING ST		
10/13/2023 09:37	2310130010		VEH STOP	00 STERLING ST		
10/13/2023 13:19	2310130026		DP	11960 EAST RD		
10/13/2023 14:37	2310130032	5230102	FLP	409 HIGH ST		
10/15/2023 13:53	2310150021		FLP	243 STERLING ST		
10/16/2023 11:02	2310160012		CIV	11718 EAST ST		
10/16/2023 14:47	2310160029		WAR	41 STERLING ST		
10/17/2023 18:16	2310170039		TRSP	11730 MAIN ST		
10/18/2023 12:30	2310180024		SUIC	MAIN ST/DOUGLAS ST		
10/18/2023 15:05	2310180038		AVEH	12895 MARBLE VIEW AVE		
10/18/2023 15:22	2310180039		M	11718 EAST ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
10/20/2023 10:01	2310200016		CIV	11730 MAIN ST		
10/21/2023 08:49	2310210010	5230104	CHAB	105 BOWER ST		
10/21/2023 08:58	2310210011	5230105	CHAB	101 BUTTE ST	1	
10/21/2023 10:53	2310210015		FLP	105 BOWER ST		
10/21/2023 11:00	2310210016		FLP	236 STERLING ST		
10/21/2023 14:37	2310210022		FLP	101 BUTTE ST	1	
10/22/2023 12:14	2310220017	5230106	ANIMAL	106 BOWER ST		
10/24/2023 11:00	2310240022		CODE	12079 MAIN ST		
10/24/2023 18:43	2310240054		DP	12315 MAIN ST		
10/25/2023 08:32	2310250010		VEH STOP	MAIN ST/DOUGLAS ST		
10/25/2023 09:04	2310250012		OWAV	00 MARBLE VIEW AVE		
10/25/2023 12:55	2310250028		AVEH	12855 MARBLE VIEW AVE		
10/25/2023 18:36	2310250044		ASST	12137 N MAIN ST		
10/26/2023 14:19	2310260029	5230108	DP	173 CARLOCK ST		
10/27/2023 09:34	2310270008		NARC	237 BUTTE ST		
10/27/2023 10:31	2310270012	5230109	AB	113 DALE AVE		
10/27/2023 11:49	2310270014		FORG	11911 MAIN ST		
10/27/2023 19:04	2310270037		TRAF	HWY 3/ RAYS		
10/27/2023 20:29	2310270047		DP	11307 MAIN ST		
10/28/2023 18:09	2310280052		PTRL	11937 MAIN ST		
10/28/2023 19:12	2310280056		VEH STOP	MAIN ST/CARLOCK ST		
10/29/2023 18:17	2310290040		FLP	11913 BUTTE ST		
10/30/2023 07:42	2310300004		TRSP	13007 N HWY 3		
10/31/2023 09:12	2310310014	5230111	OWAV	107 NEWTON ST		

TOTAL CALLS: 53

Fort Jones Trap and Release Program

In July, I was contacted by Veterinarian Dr. Scott Essex and his wife Jamie about a community trap and release grant from Community Cats Podcast. Prior to applying for the grant, the Essex's were contacted by several members of the community expressing concerns about the Town's feral cat colonies. The grant was awarded, and Jamie began planning the event and assembling her team. Planning meetings included the Essex's, Purr-Angels and the Etna Police Department.

The event was held between October 10th and 13th. This was an event that included many volunteers from the community, SNIP and Purr-Angels. The Essex's utilized their experienced team of volunteers from SNIP to assist with surgeries and recovery of the cats. Purr-Angels and their volunteers were extremely skilled at trapping the feral cats. Former Mayor Michelle Decausemaker provided breakfast and coordinated the hospitality aspect of the event. Karen Whitehead played an important role orchestrating the autoclave and making sure the cats all had clean blankets. Sherry Glendeinning took on the daunting task of registering cats upon intake. Town of Fort Jones Public Works employees Everett and Kevin played a vital role in making sure the Veterinary staff and volunteers had everything necessary needed at City Hall during the event. Members of the Etna Police department including Chief Short, Officer Whitchurch, Officer Martin and CSO York worked countless hours both on and off duty. The Etna Police Department was an essential part of the program including locating cat colonies, citizen contacts with feeding and trapping instructions, transporting trapped cats to and from City Hall and most importantly ensuring the safety of the trappers and volunteers throughout the whole event.

In addition to the volunteers, there were several businesses who donated their services to the program. Fort Jones Ace Hardware generously donated the use of their barn to secure the trapped cats before the surgeries. Five Mary's supplied the volunteers with amazing lunches and dinners for the volunteers and veterinary staff. The Town of Fort Jones donated the use of City Hall where the cats were registered, spayed or neutered and then recovered until ready for release.

On the afternoon of the 10th Dr. Essex and the volunteers from SNIP arrived with the mobile surgery vehicle and began preparing for the surgeries. Later that evening the trapping teams from Purr-Angels arrived and received instructions and that night's trapping location. The first night was focused on the Main St Downtown area where they successfully trapped 11 cats within the first 30 minutes. Once trapped, the cats were transported to the Ace Hardware barn and were safely housed there overnight.

On the morning of the 11th, the cats were transported from the barn to City Hall. Upon intake, the cats were logged and given a tracking number that stayed with them throughout the entire process. After registering and determining the gender of the cats, they were transferred to the surgical team who prepared the cats for surgery. The cats were then taken inside the fully

equipped mobile surgical vehicle where they were spayed or neutered. After Surgery, the cats were placed in a cat carrier and monitored by the recovery team. As a precaution, most of the cats were held overnight and released back to the location where they were trapped the next morning. This process was repeated over the next two days and nights, focusing on other areas within the Town.

The goal for this event was to trap between 60 and 80 cats. Over the course of three days, there were 127 adult cats spayed/neutered and 14 kittens that were too little for surgery. The kittens were sent to fosters and will be spayed/neutered at a later date.

There were several monetary donations made by local businesses and organizations which included Ace Hardware who generously donated \$2000. The Fort Jones Lions Club donated \$700; and the Town of Fort Jones donated \$200. Siskiyou Telephone Company and Peterson and Associates both donated \$500. The citizens of Fort Jones also donated to the program with dollar amounts ranging from \$20 to \$1000.

This program put a huge dent in the Town's feral cat problem, however it can quickly get out of control again. I urge the Council to devise a plan to keep the feral cat population from expanding to unhealthy numbers. I recommend conducting a trap and release program every couple of years or instituting a voucher program for low-income residents to have their cats spayed or neutered.

Thanks to all those mentioned in this report, the program was a huge success.

Respectfully Submitted

CSO Kelly York

Fort Jones Cat Trap and Release Colonies		
Main Street Area		
Address	Number Spayed/Nutered	Kittens under 4 LBS
11911 Main St / Ace Hardware	9	4
11931 Main St	19	
11210 Main St	2	
11607 Main St	1	
11437 Main St	8	
11740 Main St	4	
12148 Main St	2	
Total	45	4
Oak Mill / Butte St Area		
113 Butte St	3	
12074 Oak Mill	8	
12071 Oak Mill	15	5
Lumber Yard	1	
12070 Oak Mill	1	
Total	28	5
High St / East St Area		
243 High St	15	5
12041 Pine St	11	
11930 East St	9	
Fern Wy	1	
Total	36	5
Scott River Road Area		
402 Bridge St / Cal Forest	13	
Total	13	0
Owned Cats		
Brough in by Owner	5	0
Total	5	0
Total Number Cats Released	127	
Total Number Kittens Fostered	14	
Total Number Cats	141	

Animals	EVS FEE	Number of Surgeries	Total Surgery Cost	
Male Cats	\$100.00 Each	65	\$6,550.00	
Female Cats	\$145.00 Each	62	\$8,990.00	
Vehicles & Equip.	EVS FEE	Number of Days		
Surgical Van	\$850.00 per day	3	\$2,550.00	
Auto Clave	\$150.00 per day	3	\$450.00	
Medications	EVS FEE			
Rabies	\$25.00	113	\$2,825.00	
Revolution	\$25.00	5	\$125.00	
Procedures	EVS FEE	Number of Patients		
Pregnancy	\$125.00	1	\$125.00	Late bred
Euthanasia	\$120.00	1	\$120.00	Owned cat, very old. Suspect AIDS
Other	\$50.00	1	\$50.00	Increased vascular supply.
Supplies				
Costco	\$150.00		\$150.00	
Office Depot	\$119.00		\$119.00	
Wal-Mart	\$281.00		\$281.00	
Sees Candy	\$139.00		\$139.00	
5Marys	\$1,463.00		\$1,463.00	
			\$23,937.00	
30% Disc. on EVS FEE			(\$4,647.00)	EVS donated \$5,777 in total
EVS Disc. on Rabies			(\$1,130.00)	
5Marys Disc. on Food			(\$1,463.00)	
		Sent Thankyou	\$16,697.00	
Comm. Cats Podcast	Check # 75499	No, not required	(\$2,000.00)	
SisQ Telephone	Check #93810	Yes	(\$500.00)	
Ace Hardware		Yes	(\$2,000.00)	
Peterson & Assoc.	Check #118	Yes	(\$500.00)	
Personal	Check #3338	Yes	(\$20.00)	
Fort Jones Lions	Check #3494/3	Yes	(\$700.00)	
Personal	Check #9625	Yes	(\$1,000.00)	
Personal	Check #5502	Yes	(\$200.00)	As of 10/14/2023 \$10,535.00 in donations/grant
Personal	Check #9713	Yes	(\$100.00)	
Town of Fort Jones	Check #26306	Yes	(\$200.00)	
Personal	Check #5383	Yes	(\$1,000.00)	
Personal	Cash	Yes	(\$60.00)	
Personal	Cash	Yes	(\$200.00)	
Personal	Cash	Yes	(\$100.00)	
Personal	Cash	Yes	(\$200.00)	
Personal	Cash	Yes	(\$400.00)	
Personal	Cash		(\$100.00)	
Personal	PayPal		(\$500.00)	
Personal	PayPal		(\$50.00)	
Personal	PayPal		(\$100.00)	
Personal	PayPal		(\$200.00)	
Personal	PayPal		(\$75.00)	
Personal	PayPal		(\$40.00)	
Personal	PayPal		(\$20.00)	
Personal	PayPal		(\$100.00)	
Personal	PayPal		(\$50.00)	
Personal	PayPal		(\$20.00)	
Personal	PayPal		(\$100.00)	
			\$6,162.00	
Kitten's	Males	Females		
Jim	1	3	\$535.00	
Zoe	5	0	\$500.00	
Clint (Etna PD)	0	1	\$145.00	
Kelly York	0	1	\$145.00	
Medications	\$20 each	12 Kittens	\$240.00	
			\$7,727.00	OVER BUDGET







Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 33 calls for service in the month of October. Members participated in 16 hours of scheduled training and numerous hours of online and out of area training. The Fire Department has responded to 375 calls year to date.

October 2023 Calls

Call Type	City Limits	Out of City
MEDICAL AID	9	15
PUBLIC ASST.	0	5
TRAFFIC ACCIDENT	0	1
CANCELLED	0	0
ILLEGAL BURN	0	0
FALSE ALARM	2	0
STRUCTURE FIRE	0	0
VEGETATION FIRE	0	1
Total	11	22

We were awarded our FEMA AFG grant totaling over \$250,000. This regional grant will pay to replace a portion of our SCBAs. The SCBAs have been ordered and should be here in 4-6 months. We are planning on reapplying for the grant next year to finish replacing the rest of our SCBAs.

The County wide burn ban has been lifted. Dooryard debris burning is now allowed in Fort Jones with a valid burn permit. Burn permits are available at the Fire Station.

Public Works Report

October 2023

Water

The static water level at well three is 21 feet below the ground. The Town pumped 3,161,000 gallons of water this month. The Towns water tested negative for total coliform bacteria. We read all of the meters and recorded the numbers. We entered all of the information into the Towns water billing software. We worked with Donny Breedlove from the California Rural Water Association in inspecting some homes and businesses for potential cross connections. It turns out that there are a lot of potential cross connections. Anywhere there is a potential for a cross connection will need to have a backflow device installed and have that device tested yearly. We will be working with the office to get some letters mailed out to residences that need to install a backflow device and/or have their current device tested. We noticed a leak on Main Street. We worked with Caltrans to get the necessary forms submitted to work in their right of way area and with RB Aldrich construction to have the leak repaired and the road re paved as per Cal Trans specifications. We conferred with Cal-Fire to use their parking lot as a staging area. We drafted a letter notifying the public of the interruption of service and had it posted on The Towns website and on The Towns Facebook page. We assisted with the repair and repaving project. We had a safety meeting about proper handling/storage of sodium hypochlorite. We chlorinated the water for about a week while the repairs were taking place. We calibrated the peristaltic pump and adjusted the chlorine dosage to the proper amount of milligrams per liter. We are in the process of procuring more sodium hypochlorite and chlorine test

packets so that we will be prepared if we ever have a positive total coliform test and need to chlorinate again. We shut off a few people who are on payment plans for failure to follow through on the agreed payment plans. We worked with Law Enforcement on a particular residence who turned their own water back on by cutting a lock placed on the shut off valve by Public Works. We would like to remind the public that the valve upstream of the water meter is The Towns property and should not be tampered with. Everett completed the monthly drought reporting for the month of September and also the yearly water rights reporting. A copy of any of the water/wastewater reports can be issued via email upon request.

Wastewater

We read and record the flows through the wastewater plant daily. We finished installing a cleanout to get the flusher truck access to a section of sewer main that has been having some problems with grease. We provided SHN with all of the daily flows to the wastewater treatment plant. This quarter we are in violation of the limits set by the WDR (waste discharge requirements) set by the state again. Everett certified that there were no sanitary sewer spills in the month of September on the CWIQS site. We responded to a complaint about a sewer back up at the a business located on Main St. It was determined to be a sewer lateral blockage on the private side and not a Town blockage. The issue was resolved by a local plumber at no cost to the Town and no sewage spilled.

Parks

The month of October we shut down all of the public restrooms at both ball fields and turned the water off to all of the parks. We winterized the bathrooms at the ball fields.

We fixed a leaking kerosene line at the Museum. We trimmed some of the bushes at Town Hall. We raked up a lot of leaves at all of the parks. We are working with the Mayor and Josh to get the deed restrictions in place for our Per Capita Grant so that we will be able to request reimbursement for the funds spent on those projects. We assisted with the setup for the annual Car Show and made sure that the various clubs had water for coffee. We trimmed all of the branches back from the batting cages.

Roads

We worked with Mellissa Cummins from the Local Transportation agency to get an updated contact list for the Cal Smart system. We are working with Morgan from E and S engineers to file a request for reimbursement for the monies spent engineering the Horn St. project set to be paved this spring. Everett attended a Local Transportation Commission meeting along with all the other agencies located in Siskiyou County. Everett, along with all the other agencies voted yes to have the proposed funding allotments brought before the Transportation commission. We cleaned the gutters at various spots around Town. We trimmed some trees overgrowing the sidewalk on OakMill Lane. We picked up and disposed of numerous dead animals along Hwy 3. We are currently working on pulling all of the old batteries out of the speed trailer and procuring new batteries as the old ones don't hold a charge anymore.

**Fort Jones Town Council
Special Meeting
October 4, 2023**

CERTIFICATION OF POSTING AGENDA

I, Carolin Hoefer, Customer Service Clerk, for the Town of Fort Jones, hereby certify that the agenda for the October 4, 2023 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ray's Food Place, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on October 3, 2023 before 6 p.m. I declare under the penalty of perjury that the foregoing is true and correct.

Carolin Hoefer, Customer Service Clerk

ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 6:00 p.m. In addition to the mayor, councilmembers present were Kathye Banks, Mark Eayrs, Julia Collie-Mason, and Alexander LaRiviere.

Also present: Everett Hullquist – Public Works

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS:

Madeleine Ayres: Inquired about the education requirements on the job description.

Everett Hullquist: Inquired about what the salary would be for the position.

Kevin Hullquist: Concerned about one person having so much power.

DISCUSSION / REPORTS: ACTION ITEMS:

1. Adoption of Town Administer Job Description

Motion: LaRiviere moves to accept the town administrator job description as written.

Second: Collie-Mason

Ayes: All

Nays: None

Motion: Passes

STAFF COMMENTS: NONE

COUNCIL COMMENTS: NONE

PUBLIC COMMENTS ON CLOSED SESSION: NONE

ADJOURNMENT TO CLOSED SESSION:

Council adjourned to closed session at 6:11 p.m.

RETURN TO OPEN SESSION:

Council returned to open session at 6:44 p.m.

REPORT ON CLOSED SESSION:

No action taken

ADJOURNMENT:

The meeting was adjourned at 6:46 p.m. The next regular town council meeting is scheduled to be held on October 9, 2023 at 6:00 p.m.

Attest:

Carolin Hoefer, Customer Service Clerk

Approved:

Mercedes Garcia, Mayor

Fort Jones Town Council
Regular Meeting
October 9, 2023

CERTIFICATION OF POSTING AGENDA

I, Carolin Hoefer, Customer Service Clerk, for the Town of Fort Jones, hereby certify that the agenda for the October 9, 2023 regular meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ray's Food Place, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on October 5, 2023.

I declare under the penalty of perjury that the forgoing is true and correct.

Carolin Hoefer, Customer Service Clerk

ROLL CALL:

The regular meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 6:00 p.m. Before roll call was taken Mayor Garcia explained that councilmember LaRiviere would be joining the meeting by teleconference, per state law, due to a medical appointment out of town. In addition to the mayor, councilmembers present were Kathye Banks, Mark Eayrs, Julia Collie-Mason, and Alexander LaRiviere by teleconference.

Staff present: Everett Hullquist – Public Works, Chief Josh Short – Etna P.D., and Kelly York – Code Enforcement.

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS:

Bill Beckwith: Called for councilmembers Garcia and Banks to resign from council because of bad administration; the office being closed all the time; losing staff; for losing a grants; that nothing is being done with the Complete Streets Project; and the budget.

Suzie LaMarr: Asked for a status on housing compliance from Kelly York our code enforcement officer. She also wanted to know about the fire Van Anderson had and if he was sited. She would also like the Town to send out the questionnaire for the CDBG loans.

Karen Whitehead: Asked why the Town has not given her the loan balances on Tim/Lindsey Whithead's and Chris Whitehead's loans.

Madeleine Ayres: States that she wants to be helpful to the town and that she would like the council to seek help. She inquired if Adam Cox did the work that was required of him.

Celeste McFall: Asked why the council has not signed the county MOU for the library.

Kevin Hullquist: Concerned that the minutes for the council meetings have not been posted to the Town's website since May. He would like to see the town move forward with the abatement process on

the properties that Kelly York has been working on. To do this, we need to hire a hearing officer. He wants council to reconsider returning the money for the park grant and would like to know why he was not informed of the last two L.O.L.A. meetings.

DISCUSSION / REPORTS COORESPONDENCE: NON-ACTION ITEMS:

A. Presentation: Fire Prevention Grant – by Larry Alexander

Larry Alexander from the Northern California Resource Center discussed the fire prevent grant that they were awarded from the state for a fire break on the ridge above town and fuel management on the east side of town. He also discussed the process of the grant, how it worked and the area in which the grant covered. A map of this area was in the agenda packet.

A public Q/A followed the presentation.

B. Audit Report – by Charlie Pillon

Charlie Pillon, a local government auditor, gave an update on the Town's audit status. Charlie is doing the pre-audit work with Dave Wallace, CPA. Ingrid Sheipline, CPA with Richardson and Company, LLP will be performing the actual audits.

Charlie explained that Mr. Drexel had the audits done for years 2015-2018, but audits were not to government standard due to the accounts not being broken down properly by the auditor, and that auditor found no "findings". He said that it is strange that there were no findings.

It was suggested that the Town send out letters to all those who have loans receivable with Town as to obtain what balances the customers have as of 6/30/2018 to compare with Town's balances so that the auditors can receive proper figures for the 2019 audits.

Having the Town's accounting software upgraded was highly recommended by Charlie. He said a town is not capable of being adequately ran on QuickBooks.

A public Q/A followed the presentation.

C. Police Monthly Report

A written report appears in the October 9th agenda packet. Chief Short gave a verbal update on the Van Anderson fire and informed everyone that Mr. Anderson was cited for this incident.

Kelly York, code enforcement, reported that the problem with dogs being on Main Street is getting resolved; Violations were sent to residents of 101 Butte Street; the cat spay/neuter project is starting tomorrow; Asked about status with Motel.

Kelly suggested that someone on the council reach out to Chuck Kelly about being a hearing officer.

D. Fire Department Monthly Report

A written report appears in the October 9th agenda packet. Chief Hess gave a verbal about the FEMA grant that was awarded. He said this grant was a partial award and that he is working on federal paperwork for the difference.

E. Public Works Monthly Report

A written report appears in the October 9th agenda packet

CONSENT CALENDAR:

1. a) Approval of Minutes:

- i. Special Meeting September 18th, 2023
- ii. Special Meeting September 29th, 2023
- b) Ratification of Disbursements: September 1 through 30, 2023
- c) Review Budget vs. Actual for July 1, 2023, through September 30, 2023

Kathye Banks questions the “call to order” and “adjournment” times on the September 18, 2023 special meeting minutes. Call to order should be at 6:00 p.m. and adjournment at 6:57 p.m.

Motion: Eayrs moves to accept the consent calendar with the above corrections to the September 18, 2023 special meeting minutes.

Second: Collie-Mason

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Motion: Passes

DISCUSSION / REPORTS: ACTION ITEMS:

2. Law Enforcement Contract 2023/2026

Discussion:

Who is the detective we are paying for? Answer: Nate Mendez. He is in Redding; Council wants work schedules for each month sent to the Town Hall.

Motion: Collie-Mason moves to accept the Etna P.D. contract for 2023/2026.

Second: Eayrs

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nyes: None

Motion: Passes

3. Appointment of Interim Town Clerk

Discussion:

Public concerned about her qualifications and not being the office. Mayor Garcia explained that the Town’s legal counsel said that the Town must have a clerk in the position by law. Because this is temporary and needed for legal reasons that the council did not have much choice but to appoint Carolin Hoefer as the Interim Town Clerk.

Motion: Eayrs moves to appoint Carolin Hoefer at the Interim Town Clerk.

Second: Collie-Mason

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nays: None

Motion: Passes

Oath of Office was given by Mayor Garcia

4. MOU with the Fort Jones Community Church

Discussion:

Public Works states that we have an ordinance that requires people to keep their own property, the Town should not be responsible for this. Plus, it takes a long time to mow that area; It was suggested that the

club or individual putting on the event at the ball field should be required to mow the weeds; Concerns about the church property being private property and the Town is using public funds to pay Public Works to mow; It was proposed that the church block off their property if they are concerned about people parking there.

Motion: Eayrs moves not to accept the MOU with the Fort Jones Community Church.

Second: Collie-Mason

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nays: None

Motion: Passes

5. Advertising Agreement for Walker Field

Discussion:

An audience member explains some history about Walker Field and that there were plans to have a sign with “Walker Field” put on the building and that the advertising signs would not look good. She wants advertising on the ball field fencing. Another member feels that the history of the Walker Field should be explained to the policy/ordinance committee; More discussion continued.

Other members feel that \$500 for year-round advertising is too cheap and that content should be approved before going on the building.

Motion: Eayrs moves to have agreement sent back to the policy/ordinance committee for changes.

Second: Banks

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nays: None

Motion: Passes

6. Correction of August 8, 2022 Minutes

Discussion: No public discussion

Motion: Eayrs moves to accept the corrected minutes for August 8, 2022 meeting.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nays: None

Motion: Passes

7. Sectaris Partners Invoices – Adam Cox

Discussion:

The public was appalled by the amount due on the invoices presented. They are wanting to know what the money is going to, because invoices do not explain this; Has Mr. Cox done the work to deserve the amount he asking for; Is the council going to pay this and why; Should the Town take him to court verses paying the invoices; More discussion continued.

Motion: Eayrs moves to pay the overage on the invoices presented.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, J. Collie-Mason, A. LaRiviere

Nays: None

Motion: Passes

STAFF COMMENTS: NONE

COUNCIL COMMENTS:

Eayrs would like to give more money to the Essex spay/neuter project to meet their goals. Garcia explained that would have to go on an agenda for a special meeting and by the time that could happen the project would be over and the funds would not go to the Fort Jones project.

ADJOURNMENT:

The meeting was adjourned at 8:07 p.m. The next regular town council meeting is scheduled to be held on November 13, 2023 at 7:00 p.m.

Attest:

Carolyn Hoefer, Customer Service Clerk

Approved:

Mercedes Garcia, Mayor

**Fort Jones Town Council
Special Meeting
October 30, 2023**

CERTIFICATION OF POSTING AGENDA

I, Carolin Hoefer, Customer Service Clerk for the Town of Fort Jones, hereby certify that the agenda for the October 30, 2023 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on October 27, 2023.

I declare under the penalty of perjury that the forgoing is true and correct.

Carolin Hoefer, Customer Service Clerk

ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 6:00 p.m. In addition to the mayor, council members present were Kathye Banks, Mark Eayrs, and Alexander LaRiviere and Julia Collie-Mason.

Also present: Everett Hullquist – Public Works and Chief Josh Short – Etna P.D.

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS: None

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS: None

DISCUSSION / REPORTS: ACTION ITEMS:

1. Review and approve special meeting minutes for October 20, 2023

Motion: Eayrs moves to approve the October 20, 2023 minutes as written.

Second: LaRiviere

Ayes: M. Garcia, K. Banks, M. Eayrs, A. LaRiviere, J. Collie-Mason

Nays: None

Abstain: None

Motion: Passes

2. Discuss and approve a consulting stipend to Samantha Hess

Motion: Collie-Mason moves to pay Samantha Hess \$25.00 an hour for consulting and to pay \$375.00 for Sept-Oct.

Second: Eayrs

Ayes: M. Garcia, K. Banks, M. Eayrs, A. LaRiviere, J. Collie-Mason

Nays: None

Abstain: None

Motion: Passes

3. Discuss and approve a one-time stipend for Carolin Hoefer.

Motion: Eayrs moves to approve a one-time stipend for Carolin Hoefer.

Second: LaRiviere

Ayes: K. Banks, M. Eayrs, A. LaRiviere, J. Collie-Mason

Nays: M. Garcia

Abstain: None

Motion: Passes

STAFF COMMENTS:

Everett Hullquist commented that Carolin deserved the \$1000 as she does a lot and is under paid. He also talked about cross connections and backflow prevention devices. He would like an outside source to do the inspections and a letter sent out once a year reminding those with backflow devices that they are due for inspections.

Josh Short talked about the speed sign that is shared with the town and that Etna would split half the cost of the batteries. New ones are needed. He has also is looking into digital feed back signs that might be a temporary fix to alerting drivers of pedestrians in the crosswalks in town. He will provide more information as he finds it.

COUNCIL COMMENTS:

Eayrs commented that a lot of the residents did not know about the water being shut off to fix the water main. He felt that the Town needed a better way to get the information out to the citizens.

LaRiviere inquired about why the library Wi-Fi is being shut off when they are not open.

ADJOURNMENT:

The meeting was adjourned at 6:34 pm. The next regular scheduled town council meeting is scheduled to be held on November 13, 2023 at 7:00 p.m.

Attest:

Carolin Hoefer, Interim Town Clerk

Approved:

Mercedes Garcia, Mayor



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Siskiyou Land Surveying – Lindsay Magranet
Subject: Review and act on boundary line adjustment for Sally Gephart – Newton/Carlock Street

Background

Siskiyou Land Surveying and Sally Gephart is asking to have Ms. Gephart's boundary lines adjusted so that the barn that is now located on 137 Carlock Street, if adjusted, will be on 136 Newton Street.

Attached to this background is the application for adjustment, deeds, property maps and legal descriptions of both properties.

Recommendation

It is recommended that the council review and act on the boundary line adjustment for Sally Gephart's properties at 137 Carlock Street and 136 Newton Street.

Town of Fort Jones

Application for a Use Permit, Variance, Lot Split or Rezoning

To the Planning Commission of the Town of Fort Jones

The undersigned hereby apply for a boundary line adjustment as to the property and for the purpose set forth below. Hereto are attached plans and elevations necessary to show the detail of the proposed use of the land or building.

1. Description of the property:

- a. Assessor's Parcel Number: 055-051-170 and 055-051-180
- b. Owners name if different from applicant: Sally Gephart (Owner and Applicant)
- c. Location: 136 Newton St and 137 Carlock St, Fort Jones CA 96032

2. Purpose: Move common boundary line between my two parcels so that the barn is located on 136 Newton Street (APN 055-051-170) instead of 137 Carlock St (APN 055-051-180)

Fee accompanying this application: \$ _____

Date:

10/24/23

Sally Gephart

Signature of Applicant(s)

Date:

Approved subject to the following conditions:

NOTES

- **ACREAGE**

APN	EXISTING AC.	ADJUSTMENT	RESULTANT AC.
055-051-170	0.31	+0.08	= 0.39
055-051-180	0.31	-0.08	= 0.23
- **ZONING = R-3 HIGH DENSITY RESIDENTIAL, SETBACKS ARE SHOWN BASED OFF THE RESULTANT PARCEL CONFIGURATION AS FOLLOWS:**
 - R-3 SINGLE FAMILY DWELLING SETBACKS AS SHOWN: 20 FT FRONT, 6 FT SIDE AND 10 FT REAR
 - R-3 APARTMENT SETBACKS AS SHOWN: 15 FT FRONT, 6 FT SIDE AND 10 FT REAR
 - ACCESSORY BUILDING SETBACKS NOT SHOWN
- A TITLE REPORT WAS NOT OBTAINED THEREFORE ENCUMBRANCES MAY EXIST THAT ARE NOT SHOWN HEREON. RESULTANT PARCELS WILL REMAIN SUBJECT TO EXISTING EASEMENTS OF RECORD.
- REFERENCE MAPS: 2 TMB 1-2 & J.M. DAVIDSON FIELD BOOK 18, 5 PMB 6, 5 PMB 136, 7 PMB 155, 14 RSB 92-93
- NO UTILITIES SERVICE THE BARN THAT IS CHANGING PARCELS

LEGEND

- PROPERTY LINE
- ... SETBACKS
- x — x — FENCE LINE
- ▤ BUILDING LINE

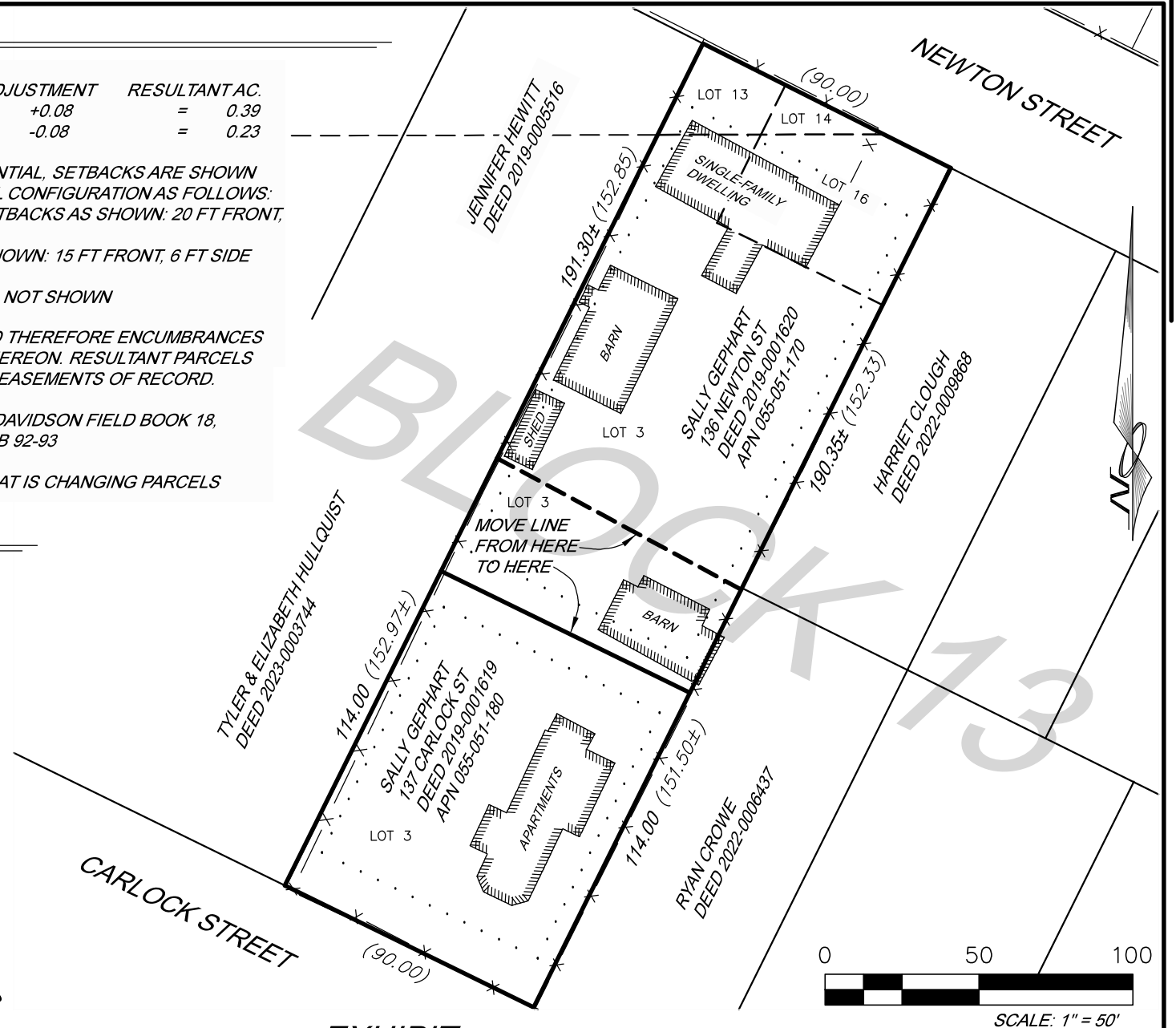


WADE DEDOBDELEER
 WADE DEDOBDELEER L.S. 9458

SISKIYOU
LAND SURVEYING
 SISKIYOUSURVEYING@GMAIL.COM

FILE: 02023
 DATE: 10.24.23

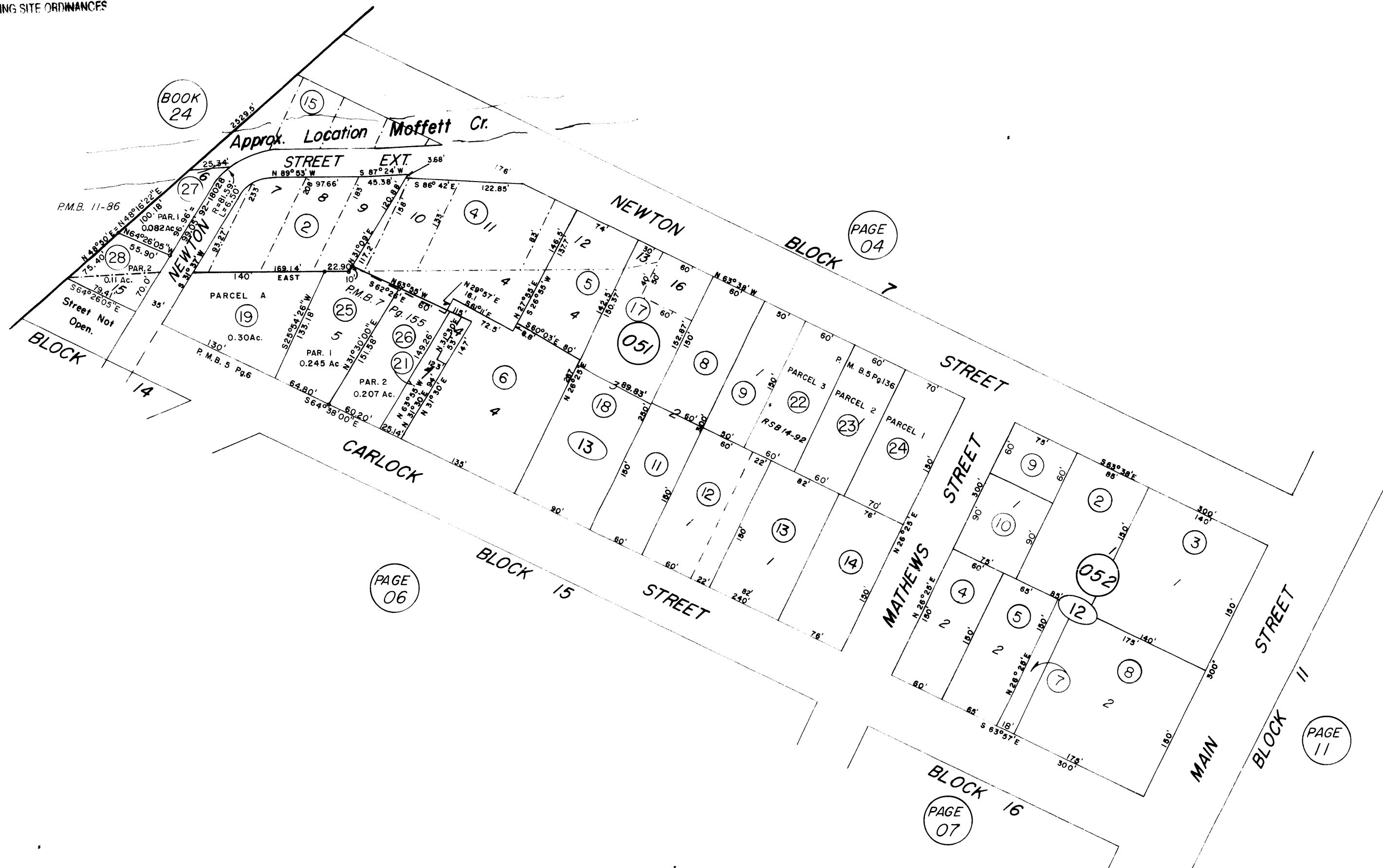
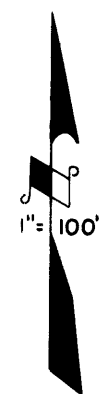
EXHIBIT FOR SALLY GEPHART BOUNDARY LINE ADJUSTMENT



A PORTION OF SECTION 2, T 43 N, R 9 W, M.D.M.,
 BLOCK 13, CITY OF FORT JONES,
 COUNTY OF SISKIYOU, STATE OF CALIFORNIA
 SHEET 1 OF 1

1. THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY.
2. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN.
3. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT-SPLIT OR BUILDING SITE ORDINANCES.

Block's 12 & 13
Fort Jones, California



Siskiyou County Recorder
Mike Mallory, Recorder

RECORDING REQUESTED BY:
Siskiyou Escrow Services, Inc.
LSI
Order No. 18317021
Escrow No. 14-1242-KE
Parcel No. 055-051-170

DOC - 14-0005033
Acct 3-Siskiyou Escrow Services, Inc
Friday, JUN 20, 2014 10:15:50
Ttl Pd \$89.60 Nbr-0000247716
LAK/C2/1-2

AND WHEN RECORDED MAIL TO:

RICHARD C. FLYNN
5833 DUNSMUIR AVE
DUNSMUIR, CA 96025

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S) THAT DOCUMENTARY TRANSFER TAX IS \$72.60

- ☒ computed on full value of property conveyed, or
☐ computed on full value less liens or encumbrances remaining at the time of sale.
☐ unincorporated area: **X Fort Jones, and**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,
Thomas M. Mathews and Linda S. Mathews, as the Initial Trustees of the Mathews Family Revocable Living Trust of August 29, 2013

hereby GRANT(S) to **Richard C. Flynn and Sally K. Flynn, Husband and Wife and Clyde T. Gephart, a single man, all as Joint Tenants**

the following described real property in the County of **Siskiyou**, State of California:
of See Exhibit 'A' Attached hereto and made a part hereof

Date June 18, 2014

The Mathews Family Revocable Living Trust of August 29, 2013

Thomas M. Mathews TRUSTEE
Thomas M. Mathews

Linda S. Mathews TRUSTEE
Linda S. Mathews

STATE OF CALIFORNIA

COUNTY OF Siskiyou

}
} S.S.
}

On 6/19/2014, before me, Kimberley Eastman Notary Public, personally appeared **Thomas M. Mathews and Linda S. Mathews**, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature] (Seal)

Mail Tax Statement to : Same as Above



LEGAL DESCRIPTION

Exhibit A

The following described property:

All that Real Property situate in the State of California, County of Siskiyou, described as follows:

Parcel 1 (Newton Street):

A fractional portion of Lot 3 of Block 13 of the Town of Fort Jones more particularly described as follows:

Beginning at an iron pipe marking the Northwestern corner of Lot 3 of Block 13 of the Town of Fort Jones;

Thence along the Southerly boundary of Newton Street S 63 degrees 52' 30" E a distance of 90.40 feet.
(Rec. S 63 degrees 38' E 90.00 feet);

Thence S 25 degrees 45' 48" W along the Easterly boundary of said Lot 3 a distance of 152.87 feet;

Thence N 62 degrees 16' 30" W a distance of 89.83 feet to the Southeast corner of the L. Landrum Lot;

Thence N 25 degrees 31' 42" E (Rec. N 26 degrees 25' E) along the Westerly boundary of said Lot 3 a distance of 150.37 feet to the point of beginning.

Assessor's Parcel No: 055-051-170

RECORDING REQUESTED BY:
Siskiyou Escrow Services, Inc.
LSI
Order No. 18317046
Escrow No. 14-1243-KE
Parcel No. 055-051-180

Siskiyou County Recorder
Mike Mallory, Recorder

DOC - 14-0005036
Acct 3-Siskiyou Escrow Services, Inc
Friday, JUN 20, 2014 10:15:50
Ttl Pd \$167.70 Nbr-0000247719
LAK/C2/1-2

AND WHEN RECORDED MAIL TO:

RICHARD C. FLYNN
6224 HILL ST
DUNSMUIR, CA 96032

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S) THAT DOCUMENTARY TRANSFER TAX IS \$150.70

- ☒ computed on full value of property conveyed, or
☐ computed on full value less liens or encumbrances remaining at the time of sale.
☐ unincorporated area: ☒ Fort Jones, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,
Thomas M. Mathews and Linda S. Mathews, as the initial Trustees of the Mathews Family Revocable Living Trust of August 29, 2013

hereby GRANT(S) to **Richard C. Flynn and Sally K. Flynn, Husband and Wife and Clyde T. Gephart, an unmarried man, all as joint tenants**

the following described real property in the County of Siskiyou, State of California:

of See Exhibit 'A' Attached hereto and made a part hereof

Date June 18, 2014

Thomas M. Mathews and Linda S. Mathews, as the
initial Trustees of the Mathews Family Revocable
Living Trust of August 29, 2013

Thomas M. Mathews TRUSTEE
Thomas M Mathews, Trustee
STATE OF CALIFORNIA

Linda S. Mathews Trustee
Linda S Mathews, Trustee

COUNTY OF Siskiyou }
} S.S.

On June 19, 2014, before me, Kimberly Eastman, Notary Public,
personally appeared **Thomas M. Mathews and Linda S. Mathews**, who proved to me on the basis of satisfactory
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

Signature [Signature] (Seal)

Mail Tax Statement to : Same as Above



LEGAL DESCRIPTION

Exhibit A

The following described property:

All that Real Property situate in the State of California, County of Siskiyou, described as follows:

Parcel 2 (Carlock Street):

Lots 3, 13, 14 and 16, in Block 3, in the Town of Fort Jones, on File in the Office of the Siskiyou County Recorder.

Excepting therefrom:

A fractional portion of Lot 3 of Block 13 of the Town of Fort Jones more particularly described as follows:

Beginning at an iron pipe marking the Northwesterly corner of Lot 3 of Block 13 of the Town of Fort Jones;

Thence along the Southerly boundary of Newton Street S 63 degrees 52' 30" E a distance of 90.40 feet, (Rec. S 63 degrees 38' E, 90.00 feet);

Thence S 25 degrees 45' 48" W along the Easterly boundary of said Lot 3 a distance of 152.87 feet;

Thence N 62 degrees 16' 30" W a distance of 89.83 feet to the Southeast corner of the L. Landrum Lot;

Thence N 25 degrees 31' 42" E (Rec. N 26 degrees 25' E) along the Westerly boundary of said Lot 3 a distance of 150.37 feet to the Point of Beginning.

Assessor's Parcel No: 055-051-180

-LEGAL DESCRIPTION-
BOUNDARY LINE ADJUSTMENT

RESULTANT PARCEL:

ALL THAT REAL PROPERTY SITUATED IN THE CITY OF FORT JONES, COUNTY OF SISKIYOU, STATE OF CALIFORNIA, BEING A PORTION OF SECTION 2, TOWNSHIP 43 NORTH, RANGE 9 WEST, MOUNT DIABLO MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOTS 3, 13, 14 AND 16 OF BLOCK 13 AS SHOWN ON THAT CERTAIN MAP ENTITLED "FORT JONES, CAL" DATED JANUARY 1898 AND FILED IN BOOK 2 OF TOWN MAPS AT PAGES 1 THROUGH 2 INCLUSIVE, SISKIYOU COUNTY RECORDS;

EXCEPTING THEREFROM THE SOUTHWESTERLY 114.00 FEET OF LOT 3 AS MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY RIGHT OF WAY OF CARLOCK STREET

SUBJECT TO EXISTING EASEMENTS AND RIGHTS OF WAY OF RECORD.

WADE DEDOBBELEER L.S. 9458
SISKIYOU LAND SURVEYING LLP
FILE# 02023

DATE

-LEGAL DESCRIPTION-
BOUNDARY LINE ADJUSTMENT

RESULTANT PARCEL:

ALL THAT REAL PROPERTY SITUATED IN THE CITY OF FORT JONES, COUNTY OF SISKIYOU, STATE OF CALIFORNIA, BEING A PORTION OF SECTION 2, TOWNSHIP 43 NORTH, RANGE 9 WEST, MOUNT DIABLO MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE SOUTHWESTERLY 114.00 FEET OF LOT 3 OF BLOCK 13 AS SHOWN ON THAT CERTAIN MAP ENTITLED "FORT JONES, CAL" DATED JANUARY 1898 AND FILED IN BOOK 2 OF TOWN MAPS AT PAGES 1 THROUGH 2 INCLUSIVE, SISKIYOU COUNTY RECORDS, AS MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY RIGHT OF WAY OF CARLOCK STREET

SUBJECT TO:

EXISTING EASEMENTS AND RIGHTS OF WAY OF RECORD.

WADE DEDOBBELEER L.S. 9458
SISKIYOU LAND SURVEYING LLP
FILE# 02023

DATE



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Mercedes Garcia - Mayor
Subject: Discuss and approve changing bank signers on accounts at Mechanics Bank

Background

Adam Cox needs to be removed from the Town of Fort Jones bank accounts due to the fact he is no longer contracted with the Town.

Since the Town has hired Joshua Stanshaw as the new administrator, he needs to be added to the signature cards.

Recommendation

It is recommended that the council approve removing Adam Cox and add Joshua Stanshaw to the Town of Fort Jones bank accounts at Mechanics Bank.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Everett Hullquist – Pubic Works
Subject: Discuss and act on sending Everett Hullquist to a class A license school

Background

The Town of Fort Jones owns a 9-speed truck with airbrakes and a tank. This vehicle requires a class B license with a tank and airbrake endorsement. When this vehicle tows the vacuum trailer, it requires a class A license with the tank endorsement.

Currently no one in Public Works has the necessary license to operate these vehicles. These vehicles are a necessity when operating and maintaining the Town's sewer and water infrastructure. These vehicles are routinely parked in high traffic/ high hazard areas where an accident is likely to occur.

The cost for this class is \$3995.00 for the one week of driving school, plus gas, food per diem, and lodging.

Recommendation

It is recommended that the council approve sending Everett to obtain a class A license to legally operate the Town's equipment when the budget allows.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Everett Hullquist – Public Works
Subject: Discuss donation of the Town's surplus Ford truck for a senior project

Background

The Town has an old unused Ford truck that the Town Council declared as surplus a few months ago. The asking price for this vehicle was to be \$500 dollars.

Since then, a citizen named Danielle Smith has inquired about the possibility of this truck being donated to her son Elijah to restore for his senior project.

Recommendation

It is recommended that the council discuss and act on donating this vehicle for Elijah's senior project.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Mercedes Garcia - Mayor
Subject: Discuss and approve Leave of Absence form and update wording in the Employee Handbook to reflect its usage.

Background

A Leave of Absence form has been created for employees to easily request time off in writing and to help staff keep track of schedules and for accounting purposes.

In creating and implementing this form the Employee Handbook wording will need to be updated to reflect its usage for requesting time off.

Recommendation

It is recommended that the council discuss and approve the Leave of Absence form and allow the Policy/Ordinance committee to update the wording in the Employee Handbook.



Gateway to the Marble Mountains

Employee Leave of Absence Request Form

Today's Date: _____

Employee's Name: _____

Time-Off Request: _____ ☐ Days ☐ Hours

Beginning on: _____ Ending on: _____

Reason for Request

☐ - Vacation ☐ - Leave without Pay (reason) _____

☐ - Sick Leave ☐ - Other: _____

I understand that this request is subject to approval by my employer.

Employee's Signature: _____ Date: _____

Employer's Decision

☐ - Approved ☐ - Declined

Employer's Signature: _____ Date: _____

Print Name: _____ Title: _____

Approved by Town Council:



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Mercedes Garcia - Mayor
Subject: Discuss re-wording the insurance benefits section of the Employee Handbook to include dependents for coverage and clarify options for private insurance.

Background

Recently there has been question about the wording in the Employee Handbook to whether the Town's insurance benefits included the dependents of our employees.

There has also been question about whether the Town pays for private insurance under the benefits stated in the Employee Handbook.

Since the wording is not clear to answering either question, the mayor reached out to our legal counsel as to what would be the appropriate wording and action to clarify both questions.

Legal counsel only addressed the question about the Town paying for private insurance. The answer was that it is not good practice for a municipality to pay for private insurance.

Research was done to find out that Montague and Yreka include dependents in their insurance benefits.

Attached is the current and proposed re-wording of the Employee Handbook regarding insurance benefits.

Recommendation

It is proposed that the council approve wording the Employee Handbook to include covering dependents under the insurance benefits and to clarify that the Town does not pay for private insurance plans, but will honor those that are being paid as of 13 November 2023.

While every reasonable effort will be made to accommodate employee requests for vacation time off the needs of the Town shall take precedence. Nothing in this section shall preclude the Administrator, or his/her designated representative, from requiring mandatory vacation during periods that better serve the operations of the Town and reduce accrued vacation time.

The Administrator, or his/her designated representative, shall have discretion to allow for an extension of time to use accrued vacation days.

INSURANCE BENEFITS

Medical Insurance: The Town provides comprehensive medical insurance plans for eligible employees **and their dependents**.

To be eligible for medical coverage All employees ~~who~~ **must be scheduled** work at least 32 hours per week ~~are eligible for medical coverage and wait a~~ All eligible employees ~~are eligible for medical coverage after the 3-month introductory period.~~

The premiums for the medical coverage are paid to the limits set by the Town Council. Premium limits are to be paid as follows: Town pays 80% and employee pays 20% **of the insurance that the town offers**. If additional coverage is desired, the premium for this coverage will be deducted from the employee's paycheck.

Private insurance plans will not be covered by the Town as of November 13, 2023. Private insurance that has been paid by the Town prior to this date will be honored.

~~In the event of an increase in medical insurance premium rates, all employees will be required to contribute to the cost of increased premiums to retain coverage.~~

Unemployment Compensation: The Town contributes each year to the California Unemployment Insurance Fund on behalf of its employees.

Social Security: Social Security is an important part of every employee's retirement benefit. The Town pays a matching contribution to each employee's Social Security taxes.

Worker's Compensation: At no cost to you, you are protected by the Town's workers' compensation insurance policy while employed by the Town. The policy covers you in case of occupational injury or illness.

Deferred Compensation 457 Plan: The Town provides a plan for eligible employees in order to assist in planning for their retirement. To be eligible for this plan you must be a full-time employee, wait the 90-day probationary period and sign-up for the plan. To sign-up and receive more information regarding eligibility,

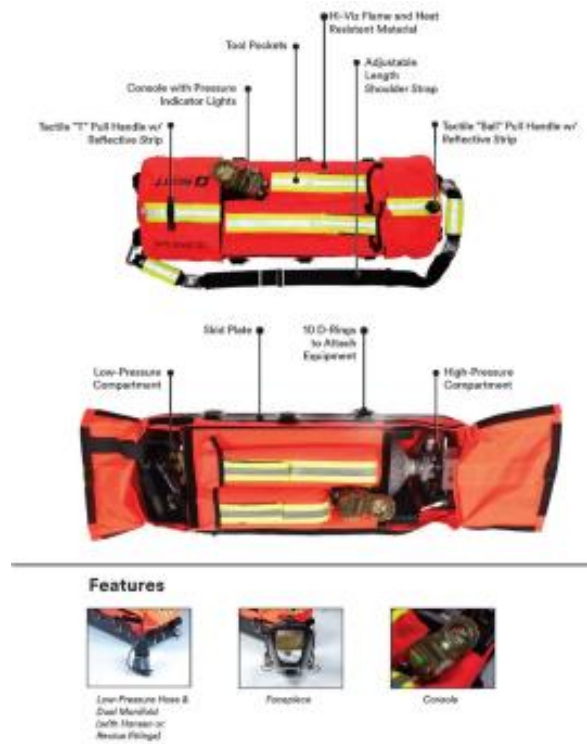


The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: November 13, 2023
From: Chief Joseph Hess – Fort Jones Fire Department
Subject: Request to purchase two 3M Scott RIT-Paks and two 60-minute cylinders

Background

The Fort Jones Fire Department currently has one Rapid Intervention Team (RIT) Pak. These packs are used to rescue firefighters who suffer injury or SCBA malfunctions while in a structure fire. Our current RIT Pak is several NFPA cycles outdated and will not be compatible with our new SCBAs that we will be receiving soon through the FEMA AFG grant. These RIT Paks are not eligible for FEMA grant funding as a standalone item even though they are crucial for firefighter safety. We would like to purchase 2 RIT packs so we will have one on each of our type 1 structure engines. These RIT packs can be purchased at state contract discount pricing from the same vendor we are purchasing our SCBAs through. Attached is a quote for 2 3M Scott RIT-Pak IIIs and 2 60-minute cylinders. Currently they have a small stock of one year old cylinders at a discount over new ones. The quote attached has them listed, but if they're sold out by the time we order then the overall cost per cylinder will be approximately \$500 more each. We would like authorization to purchase these packs out of the fire department reserve account using monies earned on fire assignments.



Recommendation

Staff recommends that the council discuss and approve the purchase of the RIT-paks and cylinders.



12328 Lower Azusa Road
Arcadia, CA 91006
(626) 652-0900

2552 Barrington Court
Hayward, CA 94545
(510) 887-6295

CAL FIRE SCBA

SALES QUOTE

FJFD-11-02

Requested by
Mark Preisendorf

Bill To: Fort Jones Fire dept
31 Newton St.
PO Box 597
Fort Jones, CA 96032

Ship To: Same
Chief Joseph Hess

Phone:

Email:

Date		Date Required	Cust. Order #	Tax Exempt #	Terms	F.O.B.	Salesperson	Ship Via
11/2/2023			QUOTE		Net 30	Destination	Bunker	Drop Ship
Quantity	U/M		Description				Price	Amount
2	EA		Scott 200954-12, RIT III 4500PSI, Complete with MMR, Mask and console, NFPA 2018 RECTUS Connector on the buddy breathing connecton. (Cylinder not included) Take any Std. CGA Cylinder				3,498.00	6,996.00
2	EA		804723-01-D Carbon Cylinder, 60 Minute, 4500psi, With CGA Valve. (Drained, Mfg Date 2022) (SPECIAL SALE COST)				819.00	1,638.00
				Cylinder Price is "Sale" Price, While supplts last		Subtotal		\$8,634.00
						Sales Tax	7.250%	\$625.97
						Freight		\$0.00
						Total		\$9,259.97

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
Income				
1I - General Government Income				
4099 - Property Taxes				
Slater Fire Prop Tax	0.00	0.00	0.00	0.0%
4100 - Secured Current	4,450.91	42,666.64	-38,215.73	10.43%
4101 - Unsecured Current	4,496.13	1,333.36	3,162.77	337.2%
4102 - Unsecured Delinquent	277.36	0.00	277.36	100.0%
4106- Supp Int	19.55	0.00	19.55	100.0%
4108- Supp Del	0.00	0.00	0.00	0.0%
4507 - Homeowner Alloc	0.00	400.00	-400.00	0.0%
4508 - VLF Net	0.00	21,666.64	-21,666.64	0.0%
4512 - Off Highway Vehicle Tax	0.00	366.64	-366.64	0.0%
4514- Unsec Interest	0.00	0.00	0.00	0.0%
4516- Sup Current	2,367.16	400.00	1,967.16	591.79%
4518 - CA Fish& Game PILT	0.00	26.64	-26.64	0.0%
Total 4099 - Property Taxes	11,611.11	66,859.92	-55,248.81	17.37%
4111 - Sales Tax	92,290.38	96,666.64	-4,376.26	95.47%
4214 - Land Use	529.00	50.00	479.00	1,058.0%
4215e - Tax Allocation - Parks	0.00	40,833.36	-40,833.36	0.0%
4216 - Franchises	0.00	2,566.64	-2,566.64	0.0%
4218 - Business License	569.00	2,000.00	-1,431.00	28.45%
4301- Fees Booking	0.00	13.36	-13.36	0.0%
4302- Fees Collection Cost	-6.92	-15.00	8.08	46.13%
4303 - Vehicle Fees	6.45	33.36	-26.91	19.34%
4400 - Rent	1,465.00	1,333.36	131.64	109.87%
4410 - Interest General Fund	2.79	0.00	2.79	100.0%
4730 - Miscellaneous	0.00	10.00	-10.00	0.0%
Transfer In - Admin	0.00	135,920.36	-135,920.36	0.0%
Transfer Out - Tax Allocation	0.00	163,333.36	-163,333.36	0.0%
1I - General Government Income - Other	203.28			
Total 1I - General Government Income	106,670.09	509,605.36	-402,935.27	20.93%
2I - Public Safety Income				
2a - Law Enforcement				
4111- Growth Alloc	0.00	0.00	0.00	0.0%
4112 - COPS Allocation	0.00	33,333.36	-33,333.36	0.0%
4115 - 17-18 Growth Allocation	0.00	16,666.64	-16,666.64	0.0%
4116 - Prop172	338.23	416.64	-78.41	81.18%
4117 - Tax Allocation - Law Enf	0.00	24,500.00	-24,500.00	0.0%
Animal Control				
4230 - Dog Licenses	60.00	200.00	-140.00	30.0%
Total Animal Control	60.00	200.00	-140.00	30.0%
Total 2a - Law Enforcement	398.23	75,116.64	-74,718.41	0.53%
2b - Fire Protection				
4740 - Fire Dept.	0.00	800.00	-800.00	0.0%
4741 - Tax Allocation - Fire	0.00	40,833.36	-40,833.36	0.0%
4750 - Strike Team Income	4,037.47	116,666.64	-112,629.17	3.46%
Total 2b - Fire Protection	4,037.47	158,300.00	-154,262.53	2.55%

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
Total 2I - Public Safety Income	4,435.70	233,416.64	-228,980.94	1.9%
3I - Public Works Income				
3a - Streets Income				
4499 - Gas Tax 2103	1,823.03	1,666.64	156.39	109.38%
4500 - Gas Tax 2106	2,010.65	2,000.00	10.65	100.53%
4501 - Gas Tax 2107	1,415.88	1,333.36	82.52	106.19%
4502 - Gas Tax 2107.5	1,000.00	333.36	666.64	299.98%
4503 - Gas Tax 2105	1,019.84	1,333.36	-313.52	76.49%
4530 - Local Transportation	2,159.08	1,333.36	825.72	161.93%
4534-Prop 42 TCRF	0.00	266.64	-266.64	0.0%
4538-Vehicle License Fee	0.00	133.36	-133.36	0.0%
4540 - Tax Allocation - Roads	0.00	24,500.00	-24,500.00	0.0%
SB1	2,714.02	2,333.36	380.66	116.31%
Total 3a - Streets Income	12,142.50	35,233.44	-23,090.94	34.46%
3b - Sewer Income				
4210 - Tax Allocation - Sewer	0.00	24,500.00	-24,500.00	0.0%
4212 - Sewer Revenue	39,443.19	24,000.00	15,443.19	164.35%
4213 - Connections & Fees	0.00	166.64	-166.64	0.0%
3b - Sewer Income - Other	0.00	0.00	0.00	0.0%
Total 3b - Sewer Income	39,443.19	48,666.64	-9,223.45	81.05%
3c - Water Income				
4810 - Water Revenue	46,025.36	46,666.64	-641.28	98.63%
4812 - Bulk Water Sales	0.00	0.00	0.00	0.0%
4815 - Tax Allocation - Water	0.00	8,166.64	-8,166.64	0.0%
4820 - Water Interest	0.00	0.00	0.00	0.0%
4830 - Water Connections	0.00	100.00	-100.00	0.0%
4840 - Gretchen Acres Assess	1,246.95	1,000.00	246.95	124.7%
3c - Water Income - Other	0.00	0.00	0.00	0.0%
Total 3c - Water Income	47,272.31	55,933.28	-8,660.97	84.52%
3I - Public Works Income - Other	100.00			
Total 3I - Public Works Income	98,958.00	139,833.36	-40,875.36	70.77%
5I - American Rescue Plan Act				
4915 - ARPA Income	0.00	0.00	0.00	0.0%
Total 5I - American Rescue Plan Act	0.00	0.00	0.00	0.0%
4900 - CBDG Interest				
MI Bank/LAIF Interest	0.00	0.00	0.00	0.0%
4900 - CBDG Interest - Other	1,864.41	0.00	1,864.41	100.0%
Total 4900 - CBDG Interest	1,864.41	0.00	1,864.41	100.0%
4903 - Library Reimbursement	8,163.98	2,833.36	5,330.62	288.14%
4911 Coronavirus Relief Fund	0.00	0.00	0.00	0.0%
4950-Housing Interest	0.00	0.00	0.00	0.0%
Housing Interest	3,608.70	0.00	3,608.70	100.0%
Total Income	223,700.88	885,688.72	-661,987.84	25.26%
Gross Profit	223,700.88	885,688.72	-661,987.84	25.26%
Expense				
1E- General Government Expense				

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
2285 - IT Services	3,977.90	4,333.36	-355.46	91.8%
5100- Council/Election	1,560.00	1,333.36	226.64	117.0%
5110- Mayor Payroll	720.00	720.00	0.00	100.0%
5210- Clerk Payroll	0.00	1,200.00	-1,200.00	0.0%
5220- Supp\USPO\Petty	1,411.65	1,333.36	78.29	105.87%
5400 - Professional Fees				
5401 - Legal Fees	498.14	11,878.36	-11,380.22	4.19%
5402 - Accounting Fees	3,062.50	3,666.64	-604.14	83.52%
5403 - Consulting Fees	68,815.00	25,000.00	43,815.00	275.26%
5404 - Engineering Fees - Annex	0.00	10,500.00	-10,500.00	0.0%
5405 - Reimbursed Expenses	0.00	0.00	0.00	0.0%
5400 - Professional Fees - Other	0.00	1,000.00	-1,000.00	0.0%
Total 5400 - Professional Fees	72,375.64	52,045.00	20,330.64	139.06%
5500- Planning				
5502 - City Promotion	0.00	3,333.36	-3,333.36	0.0%
5501 - Economic Development	1,250.01	2,266.64	-1,016.63	55.15%
5500- Planning - Other	3,067.00	166.64	2,900.36	1,840.49%
Total 5500- Planning	4,317.01	5,766.64	-1,449.63	74.86%
5550- Library Payroll	5,048.00	2,800.00	2,248.00	180.29%
5555 - Admin Payroll	8,874.50	35,587.36	-26,712.86	24.94%
5600- Misc.	0.00	133.36	-133.36	0.0%
5700- Publication	0.00	166.64	-166.64	0.0%
5705 - Dues and Subscriptions	748.86	333.36	415.50	224.64%
6205- Health Insurance	251.20	5,666.64	-5,415.44	4.43%
6300- Insurance				
6204- Workers Compensation	10,505.67	3,633.36	6,872.31	289.15%
6303- Liability Insurance	847.05	1,544.36	-697.31	54.85%
6304 -Property Insurance	0.00	674.36	-674.36	0.0%
6305 - Crime Insurance	8.01	50.00	-41.99	16.02%
6300- Insurance - Other	0.00	533.36	-533.36	0.0%
Total 6300- Insurance	11,360.73	6,435.44	4,925.29	176.53%
6301- Insurance Expense	0.00	83.36	-83.36	0.0%
6400- Property Tax	0.00	320.00	-320.00	0.0%
6406- 98 Bank Charge	10.00	0.00	10.00	100.0%
9150-City Hall Expenses				
1-012 - City Hall Power	1,221.76	1,616.64	-394.88	75.57%
133000- City Hall water	80.83	100.00	-19.17	80.83%
2281- City Hall Phone	0.00	666.64	-666.64	0.0%
6601-Library Expense	0.00	166.64	-166.64	0.0%
9154 - Disposal 2 yd Bin	465.00	1,000.00	-535.00	46.5%
9155 - Equipment Finance	1,197.80	1,200.00	-2.20	99.82%
9150-City Hall Expenses - Other	0.00	0.00	0.00	0.0%
Total 9150-City Hall Expenses	2,965.39	4,749.92	-1,784.53	62.43%
9152- Propane	0.00	4,000.00	-4,000.00	0.0%
1E- General Government Expense - Other	59.47	0.00	59.47	100.0%
Total 1E- General Government Expense	113,680.35	127,007.80	-13,327.45	89.51%
2E- Public Safety Expense				

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
2EA- Law Enforcement Expense				
7120 - Admin Allocation - Law E	0.00	13,592.00	-13,592.00	0.0%
7125 - Law Enforcement Services	0.00	49,685.36	-49,685.36	0.0%
7135- Police Maintenance	0.00	2,666.64	-2,666.64	0.0%
7145- Dispatch	0.00	3,416.64	-3,416.64	0.0%
7180 - Law Enforcement - Other	0.00	1,666.64	-1,666.64	0.0%
7181 - Law Enforcement Phones	730.67	800.00	-69.33	91.33%
Animal Control				
7930- Animal Control	200.00	166.64	33.36	120.02%
Total Animal Control	200.00	166.64	33.36	120.02%
Total 2EA- Law Enforcement Expense	930.67	71,993.92	-71,063.25	1.29%
2EB- Fire Department Expense				
7515 - FD Sleeper Grocery	605.55	0.00	605.55	100.0%
7532 - FF Training	0.00	500.00	-500.00	0.0%
Crime Insurance	13.68	0.00	13.68	100.0%
7550 - Misc Expense _ Fire Dept	7.00	100.00	-93.00	7.0%
6310- Property Insurance	170.81	533.36	-362.55	32.03%
7500 - Admin Allocation - Fire	0.00	33,980.00	-33,980.00	0.0%
7505 - Liability Insurance	924.03	1,800.00	-875.97	51.34%
7506 - Work Comp Insurance	1,531.75	6,666.64	-5,134.89	22.98%
7507 - Auto Insurance	1,367.29	5,333.36	-3,966.07	25.64%
7510- Fire Dept Payroll	1,009.34	5,000.00	-3,990.66	20.19%
7511- Firefighter Physicals	0.00	33.36	-33.36	0.0%
7512 - Live Scan	0.00	66.64	-66.64	0.0%
7513 - Calls & Meetings	6,694.00	3,000.00	3,694.00	223.13%
7520- Fire Dept Supl & Mtnce	1,714.32	7,666.64	-5,952.32	22.36%
7525- Pub Safety Fuel & Oil				
7527- Gas Reimbursement	93.61			
7525- Pub Safety Fuel & Oil - Other	2,645.90	3,000.00	-354.10	88.2%
Total 7525- Pub Safety Fuel & Oil	2,739.51	3,000.00	-260.49	91.32%
7540- Fire Dept. Utilities				
1-001- Fire Dept. Power Bill	836.81	1,333.36	-496.55	62.76%
2261- Fire Dept. Phone	1,538.69	1,433.36	105.33	107.35%
2262 - Disposal	465.00	333.36	131.64	139.49%
7541- Propane	0.00	66.64	-66.64	0.0%
Total 7540- Fire Dept. Utilities	2,840.50	3,166.72	-326.22	89.7%
2EB- Fire Department Expense - Other	65,000.00	0.00	65,000.00	100.0%
Total 2EB- Fire Department Expense	84,617.78	70,846.72	13,771.06	119.44%
2EC - Strike Team Expenses				
7514 Seasonal FF Payroll	24,400.00	24,000.00	400.00	101.67%
Crime Insurance	13.68	0.00	13.68	100.0%
6311 - Property Insurance	165.32	0.00	165.32	100.0%
7502 - Auto Insurance	1,367.29	0.00	1,367.29	100.0%
7505b - Liability Insurance	926.03	0.00	926.03	100.0%
7506b - Workers Comp Ins	1,531.75	0.00	1,531.75	100.0%
7513 Fleet Maintenance - Strike	0.00	8,000.00	-8,000.00	0.0%
7515 - Strike Team Payroll	78,459.23	56,000.00	22,459.23	140.11%

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
7516 - Payroll Taxes				
7517 - FICA	0.00	4,500.00	-4,500.00	0.0%
7518 - Medicare	0.00	912.64	-912.64	0.0%
7519 - SUI	0.00	1,500.00	-1,500.00	0.0%
Total 7516 - Payroll Taxes	0.00	6,912.64	-6,912.64	0.0%
Total 2EC - Strike Team Expenses	106,863.30	94,912.64	11,950.66	112.59%
2E- Public Safety Expense - Other	362.45			
Total 2E- Public Safety Expense	192,774.20	237,753.28	-44,979.08	81.08%
3E- Public Works Expense				
3EA- Streets				
8505 - Clothes Allowance	0.00	8.36	-8.36	0.0%
Crime Insurance	2.17	0.00	2.17	100.0%
1-000 - Street Lights				
02 HPSV Lights	163.00	200.00	-37.00	81.5%
02 HPSV Metal Lights	75.27	33.36	41.91	225.63%
10 HPSV Wood Lights	1,059.48	1,166.64	-107.16	90.82%
11 HPSV Lights	413.94	166.64	247.30	248.4%
72 HPSV Lights	3,483.78	4,000.00	-516.22	87.1%
Total 1-000 - Street Lights	5,195.47	5,566.64	-371.17	93.33%
6306- Property Insurance	0.00	133.36	-133.36	0.0%
8110 - Admin Allocation - Stree	0.00	20,388.00	-20,388.00	0.0%
8120- Street Mtnce/Utilities				
1-005 - Barn Power	163.22	666.64	-503.42	24.48%
1-006 Barn Maintenance	0.00	0.00	0.00	0.0%
1-007 - Phone Bill	388.19	400.00	-11.81	97.05%
8121- Street Maintenance				
8126- LTC	0.00	33.36	-33.36	0.0%
8127- STIP Project - Consulting	0.00	0.00	0.00	0.0%
8121- Street Maintenance - Other	200.00	0.00	200.00	100.0%
Total 8121- Street Maintenance	200.00	33.36	166.64	599.52%
8120- Street Mtnce/Utilities - Other	0.00	0.00	0.00	0.0%
Total 8120- Street Mtnce/Utilities	751.41	1,100.00	-348.59	68.31%
8130- Equipment Maintenance				
8131- Fuel & Oil	0.00	666.64	-666.64	0.0%
8132- Repairs	0.00	666.64	-666.64	0.0%
8133- Parts & Supplies	911.54	166.64	744.90	547.01%
8135- Roads	0.00	333.36	-333.36	0.0%
Total 8130- Equipment Maintenance	911.54	1,833.28	-921.74	49.72%
8136 -Auto Insurance	0.00	200.00	-200.00	0.0%
8137- Mobile Equip	38.41	0.00	38.41	100.0%
8199- Road Payroll	6,178.50	3,553.36	2,625.14	173.88%
8200- Major Street Const.	0.00	0.00	0.00	0.0%
8250 - Street Engineering	0.00	333.36	-333.36	0.0%
8509 - Liability Insurance	92.21	266.64	-174.43	34.58%
8511 - Work Comp Insurance	177.62	500.00	-322.38	35.52%
3EA- Streets - Other	93.21			

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
Total 3EA- Streets	13,440.54	33,883.00	-20,442.46	39.67%
3E- Public Works Expense - Other	194.68			
Total 3E- Public Works Expense	13,635.22	33,883.00	-20,247.78	40.24%
3EB- Sewer Expense				
8545 - Clothes Allowance	0.00	8.36	-8.36	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6308-Property Insurance	251.72	216.64	35.08	116.19%
8505 - Admin Allocation - Sewe	0.00	28,117.36	-28,117.36	0.0%
8510- Sewer Payroll	3,421.75	5,460.00	-2,038.25	62.67%
8520- Sewer Expenses				
1-015 - Sewer Power bill	59.62	66.64	-7.02	89.47%
1-019 bbp sewer	47.89	100.00	-52.11	47.89%
8521- Sewer Rep & Mtnc	150.00	666.64	-516.64	22.5%
8527 Fuel-Oil	0.00	166.64	-166.64	0.0%
8553- Auro Insurance	162.31	216.64	-54.33	74.92%
Total 8520- Sewer Expenses	419.82	1,216.56	-796.74	34.51%
8522 - Waste Water Monitoring	700.00	1,666.64	-966.64	42.0%
8530- Sewer Supplies	0.00	333.36	-333.36	0.0%
8535-Office	0.00	0.00	0.00	0.0%
8540- State Fees	0.00	7,000.00	-7,000.00	0.0%
8549- Mobile Equip.	38.41	33.36	5.05	115.14%
8550 - Liability Insurance	124.19	266.64	-142.45	46.58%
8551 - Work Comp Insurance	237.50	666.64	-429.14	35.63%
8552 - Training	0.00	100.00	-100.00	0.0%
Sewer Testing	0.00	666.64	-666.64	0.0%
Total 3EB- Sewer Expense	5,194.48	45,752.20	-40,557.72	11.35%
3EC- Water Expense				
8618 - Clothes Allowance	0.00	8.36	-8.36	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6307-Property Insurance	882.95	566.64	316.31	155.82%
8605 - Allocate Admin - Water	0.00	27,184.00	-27,184.00	0.0%
8609- Water Training	1,375.43	166.64	1,208.79	825.39%
8610- Water Parts & Supplies	979.31	333.36	645.95	293.77%
8612- Water Office & Postage	952.64	1,666.64	-714.00	57.16%
8615- Water Payroll	23,151.13	6,413.36	16,737.77	360.98%
8620- Water Repairs & Mtnc	801.92	1,666.64	-864.72	48.12%
8623- Mobile Equip.	38.41	50.00	-11.59	76.82%
8624 - Auto Insurance	162.31	216.64	-54.33	74.92%
8625- Water Liability Ins	124.19	266.64	-142.45	46.58%
8626 - Work Comp	297.37	1,000.00	-702.63	29.74%
8627 - Fuel-Oil	2,690.29	433.36	2,256.93	620.8%
8630- Water Fees & Testing	1,495.27	1,333.36	161.91	112.14%
8640- Water Utilities				
1-000 - Water Power				
New Pump	4,919.90	4,666.64	253.26	105.43%
Old pump	210.47	333.36	-122.89	63.14%
Total 1-000 - Water Power	5,130.37	5,000.00	130.37	102.61%

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
1-001 - Water Phones				
468-2598	1,119.00	833.36	285.64	134.28%
468-5864	312.77	300.00	12.77	104.26%
Cell	475.25	0.00	475.25	100.0%
Total 1-001 - Water Phones	1,907.02	1,133.36	773.66	168.26%
Total 8640- Water Utilities	7,037.39	6,133.36	904.03	114.74%
8650- Water Engineering	0.00	0.00	0.00	0.0%
8660- Water Interest				
8632 - Revenue Bond Interest	0.00	4,500.00	-4,500.00	0.0%
Total 8660- Water Interest	0.00	4,500.00	-4,500.00	0.0%
3EC- Water Expense - Other	0.00	0.00	0.00	0.0%
Total 3EC- Water Expense	39,989.70	51,939.00	-11,949.30	76.99%
3EG -8690 -Water Planning Grant	765.00	0.00	765.00	100.0%
4E- Parks & Recreation Expense				
9151- City Hall Maintenance	325.40	2,666.64	-2,341.24	12.2%
9115 - Clothes Allowance	0.00	8.36	-8.36	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
9116 - Janitorial Payroll	4,794.00	1,742.00	3,052.00	275.2%
02 Admin Allocation - Parks	0.00	13,592.00	-13,592.00	0.0%
03 Parks & Recreation Grants				
2020 Per Capita - Scout Hall	110.00	0.00	110.00	100.0%
2020 Per Capita - LLP				
Improvements	116.00	0.00	116.00	100.0%
LLP Project Payroll	114.00	0.00	114.00	100.0%
2020 Per Capita - LLP - Other	0.00	0.00	0.00	0.0%
Total 2020 Per Capita - LLP	230.00	0.00	230.00	100.0%
Total 03 Parks & Recreation Grants	340.00	0.00	340.00	100.0%
6305- Property Ins Parks				
9104- Mobile Equip.	38.41	0.00	38.41	100.0%
6305- Property Ins Parks - Other	1,010.78	833.36	177.42	121.29%
Total 6305- Property Ins Parks	1,049.19	833.36	215.83	125.9%
9105- Auto Insurance	162.31	233.36	-71.05	69.55%
9106 - Work Comp Parks	474.99	1,000.00	-525.01	47.5%
9107 - Liability Ins Parks	250.53	666.64	-416.11	37.58%
9108 - L.L. Park	0.00	0.00	0.00	0.0%
9109- Parks Payroll	6,271.00	9,706.64	-3,435.64	64.61%
9110 - Park Expense	31.25	666.64	-635.39	4.69%
9130- Ball Park Expenses				
1-002 - LLP Snack	123.22	66.64	56.58	184.9%
1-013 - BBP lights	634.56	833.36	-198.80	76.15%
1-014 - LLP lights	30.21	100.00	-69.79	30.21%
1-017 - BBP pump	55.90	0.00	55.90	100.0%
9131- Maintenance & Supplies	610.67	1,666.64	-1,055.97	36.64%
9130- Ball Park Expenses - Other	0.00	62.36	-62.36	0.0%
Total 9130- Ball Park Expenses	1,454.56	2,729.00	-1,274.44	53.3%
9140- Scout Hall Expenses				

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
1-006 - Scout Hall Power	92.53	183.36	-90.83	50.46%
9141- Scout Hall Repairs	0.00	0.00	0.00	0.0%
Total 9140- Scout Hall Expenses	92.53	183.36	-90.83	50.46%
9160- Museum Expenses				
1-004 - Museum Electricity	183.83	333.36	-149.53	55.15%
1-XXX - Museum Monitor Fuel	1,118.35	666.64	451.71	167.76%
5568- Museum Phone	388.85	500.00	-111.15	77.77%
9161- Museum Maintenance	39.20			
Total 9160- Museum Expenses	1,730.23	1,500.00	230.23	115.35%
4E- Parks & Recreation Expense - Other	0.00	0.00	0.00	0.0%
Total 4E- Parks & Recreation Expense	16,977.08	35,528.00	-18,550.92	47.79%
4EF - Sewer Grant	3,394.87	0.00	3,394.87	100.0%
5E - American Rescue Plan				
6.1 - Government Expense	0.00	0.00	0.00	0.0%
Total 5E - American Rescue Plan	0.00	0.00	0.00	0.0%
6504- Payroll Taxes				
Federal Unemployment	375.13	0.00	375.13	100.0%
6506- FICA	11,489.16	5,815.64	5,673.52	197.56%
6508- Medicare	2,687.00	2,792.64	-105.64	96.22%
6512- SUI	3,831.67	1,273.36	2,558.31	300.91%
6516 - ETT	0.00	3.36	-3.36	0.0%
6504- Payroll Taxes - Other	0.00	0.00	0.00	0.0%
Total 6504- Payroll Taxes	18,382.96	9,885.00	8,497.96	185.97%
9700- CBDG Const Housing				
Gen Adm & Program Delivery	631.75	0.00	631.75	100.0%
Housing Loans				
Gomez	0.00	0.00	0.00	0.0%
Johnson P	-49.10			
Vasquez	-244.82			
Total Housing Loans	-293.92	0.00	-293.92	100.0%
Total 9700- CBDG Const Housing	337.83	0.00	337.83	100.0%
Payroll Expenses	15,225.55	833.36	14,392.19	1,827.01%
Reconciliation Discrepancies	2.00	0.00	2.00	100.0%
Total Expense	420,359.24	542,581.64	-122,222.40	77.47%
Net Income	-196,658.36	343,107.08	-539,765.44	-57.32%

Type	Date	Num	Name	Memo	Split	Amount	Balance
							-28,438,099.29
Bill Pmt -Check	10/11/2023	26356	City of Tulelake	LOLA Dinner	2000 - AP	-160.00	-28,438,259.29
Paycheck	10/13/2023	26357	Andrew, Juliusson		-SPLIT-	-260.43	-28,438,519.72
Paycheck	10/13/2023	26358	Arrwood, Teresa		-SPLIT-	-19.39	-28,438,539.11
Paycheck	10/13/2023	26359	Barnes, David		-SPLIT-	-61.88	-28,438,600.99
Paycheck	10/13/2023	26360	Buker*, Breanna		-SPLIT-	-9.23	-28,438,610.22
Paycheck	10/13/2023	26361	Font*, Ron		-SPLIT-	-897.64	-28,439,507.86
Paycheck	10/13/2023	26362	Hess*, Samantha F		-SPLIT-	-337.08	-28,439,844.94
Paycheck	10/13/2023	26363	Mason*, Julia		-SPLIT-	-31.39	-28,439,876.33
Paycheck	10/13/2023	26364	Schott*, Dawn		-SPLIT-	-170.84	-28,440,047.17
Paycheck	10/13/2023	26365	Stebbins, Glade		-SPLIT-	-32.32	-28,440,079.49
Paycheck	10/13/2023	26367	Wailles, Dustin R		-SPLIT-	-160.69	-28,440,240.18
Paycheck	10/13/2023	26368	Wear, John		-SPLIT-	-43.41	-28,440,283.59
Paycheck	10/13/2023	26369	Wedgley, Shannon		-SPLIT-	-15.69	-28,440,299.28
Paycheck	10/13/2023	26366	Varga*, Alex		-SPLIT-	-64.65	-28,440,363.93
Paycheck	10/13/2023	26370	Font *, Ron		-SPLIT-	-1,764.21	-28,442,128.14
Paycheck	10/13/2023	26371	Hess, Joseph E		-SPLIT-	-1,686.16	-28,443,814.30
Paycheck	10/13/2023	26372	Hoefer, Carolin B		-SPLIT-	-996.99	-28,444,811.29
Paycheck	10/13/2023	26390	McFall, Celeste J		-SPLIT-	-256.96	-28,445,068.25
Paycheck	10/13/2023	26392	Whitworth, Barbara A		-SPLIT-	-156.99	-28,445,225.24
Paycheck	10/13/2023	26373	Hullquist*, Kevin		-SPLIT-	-1,170.17	-28,446,395.41
Paycheck	10/13/2023	26389	Hullquist, Everett		-SPLIT-	-2,021.35	-28,448,416.76
Paycheck	10/13/2023	26391	Nobles, Suzanne		-SPLIT-	-439.98	-28,448,856.74
Liability Check	10/13/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/12/2023	-SPLIT-	-3,343.02	-28,452,199.76
Bill Pmt -Check	10/13/2023	26393	Sectaris Partners	City Admin services Aug 2023	2000 - AP	-7,200.00	-28,459,399.76
Bill Pmt -Check	10/20/2023	26394	A1 Drains	Snaked city main line 9/19/23	2000 - AP	-150.00	-28,459,549.76
Bill Pmt -Check	10/20/2023	26395	C & K Market	1778396	2000 - AP	-11.78	-28,459,561.54
Bill Pmt -Check	10/20/2023	26396	E&S Engineers and Surveyors		2000 - AP	-500.00	-28,460,061.54
Bill Pmt -Check	10/20/2023	26397	Fort Jones Lumber	5010: \$159.75 Invoice # 289794	2000 - AP	-159.75	-28,460,221.29
Bill Pmt -Check	10/20/2023	26405	Pacific Power	Sep 2023 billing	2000 - AP	-4,232.79	-28,464,454.08
Bill Pmt -Check	10/20/2023	26406	PlaceWorks		2000 - AP	-20,027.50	-28,484,481.58
Bill Pmt -Check	10/20/2023	26400	Scott River Pump	23-58777	2000 - AP	-42.50	-28,484,524.08
Bill Pmt -Check	10/20/2023	26401	Scott Valley Disposal	Sep billing Acct. 350	2000 - AP	-310.00	-28,484,834.08
Bill Pmt -Check	10/20/2023	26402	Us Bank Corporate Payment Systems	statement date 9.15.23	2000 - AP	-640.43	-28,485,474.51
Bill Pmt -Check	10/20/2023	26403	US Bank Equipment Finance	Invoice number 511863474	2000 - AP	-641.51	-28,486,116.02

02-810025 - GF

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill Pmt -Check	10/20/2023	26404	USA Bluebook	Customer #: 917448	2000 - AP	-67.85	-28,486,183.87
Bill Pmt -Check	10/20/2023	26405	Valley Pacific Petroleum Services	Account: C302016	2000 - AP	-619.27	-28,486,803.14
Bill Pmt -Check	10/20/2023	26406	Verizon Wireless	Cell phones Sep billing 9944995641	2000 - AP	-118.87	-28,486,922.01
Bill Pmt -Check	10/23/2023	26407	AT&T	FD iPads	2000 - AP	-563.36	-28,487,485.37
Bill Pmt -Check	10/23/2023	26408	E&S Engineers and Surveyors	22004 Horn Street Rehab	2000 - AP	-742.00	-28,488,227.37
Bill Pmt -Check	10/23/2023	26409	Golden State Risk Management Authority	Quarterly Pay Plan 7/1/23-GS2310100616	2000 - AP	-8,973.92	-28,497,201.29
Bill Pmt -Check	10/23/2023	26410	Mean Gene's Gas	Invoice 165319 Museum	2000 - AP	-1,118.35	-28,498,319.64
Bill Pmt -Check	10/23/2023	26411	Norco	order# 02243756	2000 - AP	-343.11	-28,498,662.75
Bill Pmt -Check	10/23/2023	26412	Scott Valley Auto Parts	Sep billing	2000 - AP	-40.45	-28,498,703.20
Bill Pmt -Check	10/23/2023	26413	Siskiyou County Economic Council	Invoice - Oct '23	2000 - AP	-416.67	-28,499,119.87
Bill Pmt -Check	10/23/2023	26414	Siskiyou Telephone	Sept billing	2000 - AP	-850.14	-28,499,970.01
Bill Pmt -Check	10/23/2023	26415	Valley Pacific Petroleum Services	Account: C302016	2000 - AP	-874.52	-28,500,844.53
Paycheck	10/27/2023	26416	Font *, Ron		-SPLIT-	-2,139.18	-28,502,983.71
Paycheck	10/27/2023	26417	Hess, Joseph E		-SPLIT-	-1,632.05	-28,504,615.76
Paycheck	10/27/2023	26418	Hoefer, Carolin B		-SPLIT-	-1,009.94	-28,505,625.70
Paycheck	10/27/2023	26419	Hullquist*, Kevin		-SPLIT-	-1,206.94	-28,506,832.64
Paycheck	10/27/2023	26420	Hullquist, Everett		-SPLIT-	-2,005.14	-28,508,837.78
Paycheck	10/27/2023	26421	McFall, Celeste J		-SPLIT-	-227.73	-28,509,065.51
Paycheck	10/27/2023	26422	Nobles, Suzanne		-SPLIT-	-495.78	-28,509,561.29
Paycheck	10/27/2023	26423	Whitworth, Barbara A		-SPLIT-	-157.00	-28,509,718.29
Liability Check	10/27/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/26/2023	-SPLIT-	-2,961.54	-28,512,679.83
Bill Pmt -Check	10/27/2023	26424	Joseph Hess	FD grocery	2000 - AP	-602.60	-28,513,282.43
Bill Pmt -Check	10/27/2023	26425	Samantha Hess	FD grocery	2000 - AP	-30.29	-28,513,312.72
Bill Pmt -Check	10/27/2023	26426	Us Bank Corporate Payment Systems	statement date 10.16.23	2000 - AP	-39.48	-28,513,352.20
Bill Pmt -Check	10/27/2023	26427	Valley Pacific Petroleum Services	Account: C302016	2000 - AP	-1,000.78	-28,514,352.98
Bill Pmt -Check	10/27/2023	26428	Fort Jones Ace Hardware	Sep 2023 statement Acct 111580	2000 - AP	-7.50	-28,514,360.48
Paycheck	10/31/2023	26429	Banks, Kathye J		-SPLIT-	-92.35	-28,514,452.83
Paycheck	10/31/2023	26430	Eayrs, Mark		-SPLIT-	-92.35	-28,514,545.18
Paycheck	10/31/2023	26431	Garcia, Mercedes M		-SPLIT-	-166.23	-28,514,711.41
Paycheck	10/31/2023	26432	LaRiviere, Alexander		-SPLIT-	-92.35	-28,514,803.76
Liability Check	10/31/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/26/2023	-SPLIT-	-104.92	-28,514,908.68
Total 02-810025 - GF						-76,809.39	-28,514,908.68
TOTAL						-76,809.39	-28,514,908.68

Town of Fort Jones
Profit & Loss
July through October 2023

Jul - Oct 23

Income

1I - General Government Income

4099 - Property Taxes

4100 - Secured Current	4,450.91
4101 - Unsecured Current	4,496.13
4102 - Unsecured Delinquent	277.36
4106- Supp Int	19.55
4516- Sup Current	2,367.16

Total 4099 - Property Taxes	11,611.11
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4111 - Sales Tax	92,290.38
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4214 - Land Use	529.00
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4218 - Business License	569.00
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4302- Fees Collection Cost	-6.92
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4303 - Vehicle Fees	6.45
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4400 - Rent	1,465.00
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4410 - Interest General Fund	2.79
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1I - General Government Income - Other	203.28
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Total 1I - General Government Income	106,670.09
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2I - Public Safety Income

2a - Law Enforcement

4116 - Prop172	338.23
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Animal Control

4230 - Dog Licenses	60.00
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Total Animal Control	60.00
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Total 2a - Law Enforcement	398.23
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2b - Fire Protection

4750 - Strike Team Income	4,037.47
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Total 2b - Fire Protection	4,037.47
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Total 2I - Public Safety Income	4,435.70
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3I - Public Works Income

3a - Streets Income

4499 - Gas Tax 2103	1,823.03
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4500 - Gas Tax 2106	2,010.65
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4501 - Gas Tax 2107	1,415.88
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4502 - Gas Tax 2107.5	1,000.00
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4503 - Gas Tax 2105	1,019.84
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4530 - Local Transportation	2,159.08
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SB1	2,714.02
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Total 3a - Streets Income	12,142.50
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3b - Sewer Income

4212 - Sewer Revenue	39,443.19
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Total 3b - Sewer Income	39,443.19
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3c - Water Income

4810 - Water Revenue	46,025.36
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4840 - Gretchen Acres Assess	1,246.95
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Town of Fort Jones
Profit & Loss
July through October 2023

	<u>Jul - Oct 23</u>
Total 3c - Water Income	47,272.31
3I - Public Works Income - Other	100.00
Total 3I - Public Works Income	98,958.00
4900 - CBDG Interest	1,864.41
4903 - Library Reimbursement	8,163.98
Housing Interest	3,608.70
Total Income	223,700.88
Gross Profit	223,700.88
Expense	
1E- General Government Expense	
2285 - IT Services	3,977.90
5100- Council/Election	1,560.00
5110- Mayor Payroll	720.00
5220- Supp\USPO\Petty	1,411.65
5400 - Professional Fees	
5401 - Legal Fees	498.14
5402 - Accounting Fees	3,062.50
5403 - Consulting Fees	68,815.00
Total 5400 - Professional Fees	72,375.64
5500- Planning	
5501 - Economic Development	1,250.01
5500- Planning - Other	3,067.00
Total 5500- Planning	4,317.01
5550- Library Payroll	5,048.00
5555 - Admin Payroll	8,874.50
5705 - Dues and Subscriptions	748.86
6205- Health Insurance	251.20
6300- Insurance	
6204- Workers Compensation	10,505.67
6303- Liability Insurance	847.05
6305 - Crime Insurance	8.01
Total 6300- Insurance	11,360.73
6406- 98 Bank Charge	10.00
9150-City Hall Expenses	
1-012 - City Hall Power	1,221.76
133000- City Hall water	80.83
9154 - Disposal 2 yd Bin	465.00
9155 - Equipment Finance	1,197.80
Total 9150-City Hall Expenses	2,965.39
1E- General Government Expense - Other	59.47
Total 1E- General Government Expense	113,680.35
2E- Public Safety Expense	
2EA- Law Enforcement Expense	
7181 - Law Enforcement Phones	730.67
Animal Control	

Town of Fort Jones
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	<u>Jul - Oct 23</u>
7930- Animal Control	200.00
Total Animal Control	<u>200.00</u>
Total 2EA- Law Enforcement Expense	930.67
2EB- Fire Department Expense	
7515 - FD Sleeper Grocery	605.55
Crime Insurance	13.68
7550 - Misc Expense _ Fire Dept	7.00
6310- Property Insurance	170.81
7505 - Liability Insurance	924.03
7506 - Work Comp Insurance	1,531.75
7507 - Auto Insurance	1,367.29
7510- Fire Dept Payroll	1,009.34
7513 - Calls & Meetings	6,694.00
7520- Fire Dept Supl & Mtnce	1,714.32
7525- Pub Safety Fuel & Oil	
7527- Gas Reimbursement	93.61
7525- Pub Safety Fuel & Oil - Other	2,645.90
Total 7525- Pub Safety Fuel & Oil	<u>2,739.51</u>
7540- Fire Dept. Utilities	
1-001- Fire Dept. Power Bill	836.81
2261- Fire Dept. Phone	1,538.69
2262 - Disposal	465.00
Total 7540- Fire Dept. Utilities	<u>2,840.50</u>
2EB- Fire Department Expense - Other	65,000.00
Total 2EB- Fire Department Expense	<u>84,617.78</u>
2EC - Strike Team Expenses	
7514 Seasonal FF Payroll	24,400.00
Crime Insurance	13.68
6311 - Property Insurance	165.32
7502 - Auto Insurance	1,367.29
7505b - Liability Insurance	926.03
7506b - Workers Comp Ins	1,531.75
7515 - Strike Team Payroll	78,459.23
Total 2EC - Strike Team Expenses	<u>106,863.30</u>
2E- Public Safety Expense - Other	362.45
Total 2E- Public Safety Expense	<u>192,774.20</u>
3E- Public Works Expense	
3EA- Streets	
Crime Insurance	2.17
1-000 - Street Lights	
02 HPSV Lights	163.00
02 HPSV Metal Lights	75.27
10 HPSV Wood Lights	1,059.48
11 HPSV Lights	413.94
72 HPSV Lights	<u>3,483.78</u>

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Total 1-000 - Street Lights	5,195.47
6306- Property Insurance	0.00
8120- Street Mtnce/Utilities	
1-005 - Barn Power	163.22
1-007 - Phone Bill	388.19
8121- Street Maintenance	<u>200.00</u>
Total 8120- Street Mtnce/Utilities	751.41
8130- Equipment Maintenance	
8133- Parts & Supplies	<u>911.54</u>
Total 8130- Equipment Maintenance	911.54
8136 -Auto Insurance	0.00
8137- Mobile Equip	38.41
8199- Road Payroll	6,178.50
8509 - Liability Insurance	92.21
8511 - Work Comp Insurance	177.62
3EA- Streets - Other	<u>93.21</u>
Total 3EA- Streets	13,440.54
3E- Public Works Expense - Other	<u>194.68</u>
Total 3E- Public Works Expense	13,635.22
3EB- Sewer Expense	
Crime Insurance	1.09
6308-Property Insurance	251.72
8510- Sewer Payroll	3,421.75
8520- Sewer Expenses	
1-015 - Sewer Power bill	59.62
1-019 bbp sewer	47.89
8521- Sewer Rep & Mtnce	150.00
8553- Auro Insurance	<u>162.31</u>
Total 8520- Sewer Expenses	419.82
8522 - Waste Water Monitoring	700.00
8530- Sewer Supplies	0.00
8549- Mobile Equip.	38.41
8550 - Liability Insurance	124.19
8551 - Work Comp Insurance	<u>237.50</u>
Total 3EB- Sewer Expense	5,194.48
3EC- Water Expense	
Crime Insurance	1.09
6307-Property Insurance	882.95
8609- Water Training	1,375.43
8610- Water Parts & Supplies	979.31
8612- Water Office & Postage	952.64
8615- Water Payroll	23,151.13
8620- Water Repairs & Mtnce	801.92
8623- Mobile Equip.	38.41
8624 - Auto Insurance	162.31

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	<u>Jul - Oct 23</u>
8625- Water Liability Ins	124.19
8626 - Work Comp	297.37
8627 - Fuel-Oil	2,690.29
8630- Water Fees & Testing	1,495.27
8640- Water Utilities	
1-000 - Water Power	
New Pump	4,919.90
Old pump	210.47
Total 1-000 - Water Power	<u>5,130.37</u>
1-001 - Water Phones	
468-2598	1,119.00
468-5864	312.77
Cell	475.25
Total 1-001 - Water Phones	<u>1,907.02</u>
Total 8640- Water Utilities	<u>7,037.39</u>
Total 3EC- Water Expense	39,989.70
3EG -8690 -Water Planning Grant	765.00
4E- Parks & Recreation Expense	
9151- City Hall Maintenance	325.40
Crime Insurance	1.09
9116 - Janitorial Payroll	4,794.00
03 Parks & Recreation Grants	
2020 Per Capita - Scout Hall	110.00
2020 Per Capita - LLP	
Improvements	116.00
LLP Project Payroll	114.00
Total 2020 Per Capita - LLP	<u>230.00</u>
Total 03 Parks & Recreation Grants	340.00
6305- Property Ins Parks	
9104- Mobile Equip.	38.41
6305- Property Ins Parks - Other	1,010.78
Total 6305- Property Ins Parks	<u>1,049.19</u>
9105- Auto Insurance	162.31
9106 - Work Comp Parks	474.99
9107 - Liability Ins Parks	250.53
9109- Parks Payroll	6,271.00
9110 - Park Expense	31.25
9130- Ball Park Expenses	
1-002 - LLP Snack	123.22
1-013 - BBP lights	634.56
1-014 - LLP lights	30.21
1-017 - BBP pump	55.90
9131- Maintenance & Supplies	610.67
Total 9130- Ball Park Expenses	<u>1,454.56</u>
9140- Scout Hall Expenses	

Town of Fort Jones
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	<u>Jul - Oct 23</u>
1-006 - Scout Hall Power	92.53
Total 9140- Scout Hall Expenses	92.53
9160- Museum Expenses	
1-004 - Museum Electricity	183.83
1-XXX - Museum Monitor Fuel	1,118.35
5568- Museum Phone	388.85
9161- Museum Maintenance	39.20
Total 9160- Museum Expenses	1,730.23
Total 4E- Parks & Recreation Expense	16,977.08
4EF - Sewer Grant	3,394.87
6504- Payroll Taxes	
Federal Unemployment	375.13
6506- FICA	11,489.16
6508- Medicare	2,687.00
6512- SUI	3,831.67
6516 - ETT	0.00
Total 6504- Payroll Taxes	18,382.96
9700- CBDG Const Housing	
Gen Adm & Program Delivery	631.75
Housing Loans	
Johnson P	-49.10
Vasquez	-244.82
Total Housing Loans	-293.92
Total 9700- CBDG Const Housing	337.83
Payroll Expenses	15,225.55
Reconciliation Discrepancies	2.00
Total Expense	420,359.24
Net Income	<u><u>-196,658.36</u></u>