



NOTICE TIME CHANGE

AGENDA

Regular Meeting

Monday October 9, 2023 - 6:00 PM

Town Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones Town Council Roll Call:

Members: Garcia _____ Banks _____ Eayrs _____ LaRiviere _____
Collie-Mason _____

PLEDGE OF ALLEGIANCE: Led by Mayor

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon and subject within the jurisdiction of the Town of Fort Jones; however, any matter that requires action may be referred to staff and/or committee for a report and recommendation for possible action at a subsequent council meeting. There is a three (3) minute limit per person.

DISCUSSION / REPORTS / CORRESPONDENCE; NON-ACTION ITEMS:

- A. Presentation: Fire Prevention Grant – by Larry Alexander
- B. Audit Report – by Charlie Pillion
- C. Police Department Monthly Report
- D. Fire Department Monthly Report
- E. Public Works Monthly Report

CONSENT CALENDAR:

1. Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the council or the public.

a) Approval of Minutes:

- i. Special Meeting September 18th, 2023
- ii. Special Meeting September 29th, 2023

b) Ratification of Disbursements: September 1 through 30, 2023

c) Review Budget vs. Actual for July 1, 2023, through September 30, 2023

DISCUSSION / REPORTS: ACTION ITEMS:

2. Law Enforcement Contract 23/26
3. Appointment of Interim Town Clerk
4. MOU with the Fort Jones Community Church
5. Advertising Agreement for Walker Field
6. Correction of August 8, 2022 minutes
7. Sectaris Partners Invoices – Adam Cox

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT:

The next Fort Jones Town Council Meeting is scheduled to be held on November 13, 2023 at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

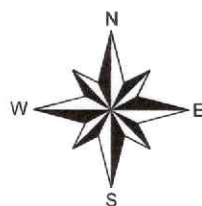


Northern California Resource Center
Fort Jones Fire Safety and Hazardous Fuels Reduction
Wildfire Prevention Grant Tracking #22-WP-SKU-45780881



Legend

- Proposed Ridgetop Fuels Treatment
- Proposed Fuels Reduction Treatment



0 0.25 0.5 1 1.5 2 Miles

1:24,000

JA_NCRC_20230308



Fort Jones Police Department Monthly Report

September 2023

Traffic- As we continue to see fall and winter weather settle in, one of our top priorities will be to remain present as a reminder to drive safely. This past couple months has brought us several traffic related issues mostly in the form of preventable collisions and citations. While our DUI's remain at a low number there is no excuse for them. We recently had one DUI collision which fortunately did not result in injury however resulted in damage to vehicles parked alongside Main Street. The subject was taken into custody and transported to the jail for booking. While not illegal, we have been speaking with homeowners who park their vehicle along the roadways to make sure they provide as much room from the roadway to their vehicle as possible. Recently the collisions we have had were to vehicles parked near the fog line. We continue to educate by making numerous traffic stops monthly and issue citations. This past month numerous citations were issued for various violations. Main Street will continue to be one of our top priorities. As mentioned before, if you would like our attention to be in an area that has become problematic, please let us know. I will advise our officers and adjust our patrols accordingly. I will be addressing the council in the near future regarding the possible installation of small digital feedback signs to help alert drivers in the area.

Schools- Recently we have been in our school system on a variety of calls at all sites. We are also implementing more of an officer presence format to socialize with students and staff. The continued partnership we have built with our schools has enabled us to treat each of these calls for service with the sensitivity they require. The uptick in calls for service over the years at our schools is a great indicator of our need to develop a school resource officer position which would serve every school within Scott Valley. With this implementation, would come the reduction in calls for service at our schools as well as give us the ability to take a more proactive approach.

Animal Control- While most of our dog at large problems have been solved, our cat issues still remain. With the upcoming cat program taking place shortly we hope to see a decline in the number of cats in the area. Once spayed or neutered, we should see a decline in the number of new kittens born throughout the year. This may just be a beginning step to address the problem, however it is the most important. I will provide an update next month to the progress the town is making.

Reports/Cases- The Town of Fort Jones is now over 100 written cases for the year which puts us over last year's numbers already. We still have three months remaining in the year, so I suspect we will be around 130 cases by the year's conclusion. This has continued to be the trend over the past couple years, and I don't see it slowing. It is very important to us to continue our high presence and bring on qualified officers to remain at full staff. With full staff comes the ability to provide unmatched coverage to town.

Calls for Service- As with the written reports we have had many calls for service including mutual aid requests and response to EMS/Fire calls. We continue to assist other departments in any way we can to help first responders to any crisis. With an increase in criminal activity outside our two towns we have been called upon by outside agencies to assist consistently. The cases we take are a direct result of the calls for service we receive. As mentioned above, we have had an uptick in cases which should also show you we have had a large increase in calls for service.

Ordinance Enforcement- It always seems as we close out code enforcement cases, they are instantly replaced by two or three more. This couldn't be more evident lately. Although we continue to receive new cases, officers have been very diligent in addressing the issue instantly. In most cases the issue is resolved quickly and in others, letters are sent quickly to start the process. The sooner we are able to start the process the sooner it will be adjudicated.

PAL- The PAL soccer season is winding down and will be leading into our PAL flag football season. We will also be getting ready for our Halloween trunk or treat which will be held in Ft. Jones this year. Then of course is the big Holiday Gathering for the Christmas season. We hope to see everyone there.

Training- Recently the Police Department has had its annual POST review resulting in a very positive outcome. POST stated we have done very well training our officers and providing the proper administrative paperwork over the year. It's with great pride we continue to be able to provide advanced officer training which many departments can't provide. With high quality training comes high quality officers with the confidence to do their job well.

Patrol Hours- The patrol hours and time in the office stay maintained around 600 hours of service to the town of Ft. Jones. Countless security checks, home checks, and business checks are made daily making sure our community is safe. Two new officers will be coming aboard in the very near future to help continue the service our constituents are afforded.



**SISKIYOU COUNTY
SHERIFF'S OFFICE**
305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 09/01/2023 to 10/02/2023,
Primary Unit = ETNA%,
Response Zone = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
09/01/2023 18:14	2309010039		VEH STOP	MAIN ST/CARLOCK ST		
09/01/2023 22:14	2309010049		VEH STOP	11300 N HWY 3		
09/01/2023 22:53	2309010052		FLP	11300 N HWY 3		
09/01/2023 23:55	2309010058		ASST	SB HWY 3		
09/02/2023 22:43	2309020062		M	MAIN ST/STERLING ST		
09/04/2023 17:49	2309040055		ANIMAL	12069 MAIN ST		
09/05/2023 11:39	2309050023		CODE	101 BUTTE ST		
09/05/2023 14:41	2309050040		CODE	12075 OAK MILL DR		
09/06/2023 16:01	2309060050		FLP	12345 MAIN ST		
09/07/2023 14:30	2309070047	5230088	ABC	11307 MAIN ST		
09/07/2023 16:16	2309070059		VEH STOP	19 STERLING ST		
09/08/2023 11:17	2309080035		RO	11801 NEWTON ST		
09/08/2023 12:35	2309080043		PROBS	11918 EAST ST		
09/09/2023 13:15	2309090028		VEH STOP	KIDDER CREEK/HWY 3		
09/09/2023 13:43	2309090033		OWAS	5235 N HWY3		
09/11/2023 17:46	2309110047		FLP	12212 MAIN ST		
09/11/2023 17:53	2309110048		FLP	12345 MAIN ST		
09/12/2023 17:12	2309120043		MP	237 BUTTE ST		
09/13/2023 12:35	2309130030	5230089	CHAB	111 BOWER ST		
09/13/2023 13:21	2309130032		AB	11931 MAIN ST		
09/14/2023 22:25	2309140077	5230092	TC	12137 N MAIN ST		
09/15/2023 14:35	2309150045		M	243 STERLING ST		
09/16/2023 10:20	2309160017		AT	24 NEWTON ST		
09/16/2023 12:02	2309160025	5230093	M	12095 OAK MILL DR		
09/18/2023 16:30	2309180035	5230095	RO	243 STERLING ST		
09/18/2023 18:11	2309180039		DP	12341 MAIN ST		
09/18/2023 20:10	2309180050		NARC	243 STERLING ST		
09/18/2023 21:02	2309180051		DP	243 STERLING ST		
09/19/2023 17:41	2309190038		TRAF	11530 MAIN ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
09/21/2023 13:05	2309210023		VEH STOP	11000 MAIN ST		
09/21/2023 13:28	2309210029		VEH STOP	000 MAIN ST		
09/21/2023 14:09	2309210035		NCRM	11211 N HWY 3		
09/22/2023 14:56	2309220047		VEH STOP	NEWTON ST/MAIN ST		
09/22/2023 15:03	2309220048		VEH STOP	MAIN ST/ALLISON WAY		
09/23/2023 18:01	2309230029		VEH STOP	MAIN ST/ALLISON WAY		
09/23/2023 18:50	2309230037		VEH STOP	11300 N HWY 3		
09/23/2023 19:31	2309230043		VEH STOP	MAIN ST/CARLOCK ST		
09/25/2023 20:00	2309250059		TRSP	24 NEWTON ST		
09/25/2023 22:05	2309250066		DP	409 HIGH ST		
09/26/2023 11:17	2309260020		FLP	409 HIGH ST		
09/30/2023 09:36	2309300009		FLP	236 STERLING ST		
09/30/2023 15:10	2309300022	5230096	ASST	101 BUTTE ST		
09/30/2023 19:55	2309300039		VEH STOP	NEWTON ST/DIGGLES ST		
10/01/2023 10:23	2310010014		AB	12137 N MAIN ST		
10/01/2023 10:39	2310010016		FLP	12079 MAIN ST		
10/01/2023 11:07	2310010018	5230097	AB	12137 N MAIN ST		
10/02/2023 18:27	2310020045		TRAF	MARBLE VIEW AVE/HAMILTON ST		
10/02/2023 19:37	2310020051		ANIMAL	MAIN ST/BUTTE ST		

TOTAL CALLS: 48



Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 30 calls for service in the month of September. Members participated in 12 hours of scheduled training and numerous hours of online training. The Fire Department has responded to 342 calls year to date.

September 2023 Calls

Call Type	City Limits	Out of City
MEDICAL AID	2	12
PUBLIC ASST.	2	2
TRAFFIC ACCIDENT	0	0
CANCELLED	0	2
ILLEGAL BURN	0	1
FALSE ALARM	1	2
STRUCTURE FIRE	0	0
VEHICLE FIRE	0	1
Total	10	20

Engine 1311 was released from the Happy Camp complex Strike team assignment on September 2nd after being assigned for 19 days.

Engine 1314 was released from the Happy Camp complex Crash rescue assignment on September 24th after 32 days.

Engine 1315 was received from Mt Shasta and has been placed in service. 1312 is still waiting to go to the shop to be looked at and estimates given on cost of repairs.

We were awarded our FEMA AFG grant totaling over \$250,000. This regional grant will pay to replace a portion of our SCBAs.

Public Works Report

September 2023

Water

We read all of the water meters and entered the numbers into the Towns billing system. We installed a meter at the hydrant at Town Hall. Everett attended a one week class on backflow device testing. Everett passed and now is a certified through the American Backflow Prevention Association to test backflow devices. Everett asked CRWA to help him inspect the houses where a potential for backflow/backsiphonage exists. CRWA and Everett will be inspecting homes/businesses on Wednesday Oct 11th- 13th to determine the degree of hazard for these locations. We prepared a letter to inspect and sent it out to the houses with a potential for backflow. We fixed a broken shut-off curb stop valve on Main St. Everett used the backhoe to dig up the water lateral and replace the valve. We procured all of the parts necessary to get a new water service up and running behind Town Hall. We dug up and installed the new water service line. We have been running the Towns well manually because of faulty wiring. We were able to find that a pair of wires going from the tanks to Hwy 3 had gone bad. We switched the pairs out and now have voltage going to the sensor, but the reading is still malfunctioning. We are still troubleshooting this problem and hope to have it fixed in the near future. The Towns water came back negative for E Coli and total coliform. We turned off all of the sprinklers to the various parks. We are pumping about 90,000 gallons of water a day, compared to the 270,000 gallons a day during the summer months.

Wastewater

We recorded all of the wastewater flows daily. We responded to an emergency sewer backup behind the maintenance barn. Since the sewer main makes a 90 degree turn without a manhole, we were not able to flush out the line. We had to have it snaked which cleared the blockage. In the future there are plans to dig up this particular 90 degree turn and either install a cleanout with a sweep, allowing use of the flusher truck, or to install a new manhole, which will allow me to clean it out even better. We used the backhoe to dig up this section of sewer main. We are procuring the parts to make an access point for the flusher truck. We would like to remind local business's to renew their FOG permit at Town Hall and to keep a log of all services to their grease traps/interceptors for inspection.

Parks

We mowed all of the parks weekly. We removed all of the trash weekly. We got Walker Fields ready for the big car show. We trimmed the trees that were overgrowing the batting cages. We used the weed eater inside the batting cages and in the horseshoe park. We winterized the triangle park.

Roads

We met with Caltrans on 9/22/2023 to discuss the needs of the state highway system through the Town of Fort Jones. We are working with Mellissa Cummins from the Local

Transportation agency to try to find some grant money to chip/crack seal Scott River Road and other sections of roadway in Town that are deteriorating. We removed all of the trash weekly and picked up all the dead animals that were run over.

**Fort Jones Town Council
Special Meeting
September 18, 2023**

CERTIFICATION OF POSTING AGENDA

I, Kathye Banks, Pro Tem Mayor for the Town of Fort Jones, hereby certify that the agenda for the September 18, 2023 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ray's Food Place, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on September 16, 2023.

I declare under the penalty of perjury that the forgoing is true and correct.

Kathye Banks, Pro Tem Mayor

ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 12:30 p.m. In addition to the mayor, council members present were Kathye Banks, Mark Eayrs, Julia Collie-Mason, and Alexander LaRiviere.

Also present: Everett Hullquist – Public Works, Chief Hess – F.J. Fire Department and Chief Short – Etna P.D.

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS:

Celeste McFall, branch manager of the Fort Jones Library, wants to know why the MOU with County Library and Local Communities has not been signed. She also asked if the Town did not want the library. Mayor Garcia informed her that because this subject was not on the agenda and that it was a special meeting it could not be discussed at this time.

Bill Beckwith wants to know if the council is planning to approve the budget tonight and gave a list of procedures, he believed that we had to follow for it to be done legally.

DISCUSSION / REPORTS: ACTION ITEMS:

1. 2023-2024 Fort Jones Budget

Motion: LaRiviere moves to accept the budget as presented.

Second: Eayrs

Ayes: All

Nays: None

Motion: Passes

2. Essex Spay/Neuter Project

Motion: LaRiviere moves to donate \$200 to the Essex spay/neuter project and to look at the situation again after final budget has been settled for a possible larger donation.

Second: Banks

Ayes: All

Nays: None

Motion: Passes

3. Replacement of Surplus Fire Engine E-1312

Motion: Banks moves to purchase the fire engine from Mount Shasta.

Second: Eayrs

Ayes: Garcia, Banks, Eayrs, LaRiviere

Nays: None

Abstain: Collie-Mason

Motion: Passes

STAFF COMMENTS:

Everett Hullquist mentioned that he attended the cross-connection class (backflow prevention) and passed the test. Now that he is certified he is asking the Town that they honor the \$1.00 increase as set forth on the salary schedule. Everett also mentioned that we will no longer need Dave Dunn's services after November.

Chief Josh Short updated that the police contract is being looked over by legal counsel and that what the Town has budgeted for the contract is lower than what is being proposed.

COUNCIL COMMENTS:

Collie-Mason congratulates Everett Hullquist on passing the backflow prevent test. She also thanks Samantha Hess for her work on the budget.

Banks and LaRiviere agree to the same.

ADJOURNMENT:

The meeting was adjourned at 6:57 p.m. The next regular scheduled town council meeting is scheduled to be held on October 9, 2023 at 7:00 p.m.

Attest:

Carolyn Hoefer, Customer Service Clerk

Approved:

Mercedes Garcia, Mayor

**Fort Jones Town Council
Special Meeting
September 29, 2023**

CERTIFICATION OF POSTING AGENDA

I, Carolin Hoefer, Customer Service Clerk for the Town of Fort Jones, hereby certify that the agenda for the September 29, 2023 special meeting of the Town Council was posted at the Town Hall, near the door of the Town Council Chambers, Ray's Food Place, outside Ace Hardware, on the front window of the Fort Jones Post Office and on the Town's website www.fortjonesca.org on September 27, 2023.

I declare under the penalty of perjury that the forgoing is true and correct.

Carolin Hoefer, Customer Service Clerk

ROLL CALL:

The special meeting of the Fort Jones Town Council was called to order in person by Mayor Mercedes Garcia at 12:30 p.m. In addition to the mayor, council members present were Kathy Banks, Mark Eayrs, and Alexander LaRiviere. Council member Julia Collie-Mason was not present.

Also present: Everett Hullquist – Public Works.

PLEDGE OF ALLEGIANCE: Led by Mayor Garcia

PUBLIC COMMENTS: None

DISCUSSION / REPORTS: ACTION ITEMS:

1. Resolution 1123: 2023/2024 Fort Jones Budget

Motion: LaRiviere moves to adopt Resolution 1123 as written.

Second: Eayrs

Ayes: M. Garcia, K. Banks, M. Eayrs, A. LaRiviere

Nays: None

Abstain: None

Absent: J. Collie-Mason

Motion: Passes

STAFF COMMENTS:

Everett Hullquist stated that Kevin Hullquist was requesting a raise and that he wanted to know why his health insurance was not paid. Mayor Garcia told Everett that all the checks presented to her today were signed.

COUNCIL COMMENTS:

Kathye Banks reported that she attended a JPA (joint powers authority) meeting recently and that the County has taken over the Yreka dump. They are looking into a new company to upgrade the dump to make it more standardized. The JPA are also dealing with SB 1383 Education and Outreach Resources which deals with organic recycling.

ADJOURNMENT:

The meeting was adjourned at 12:35 pm. The next regular scheduled town council meeting is scheduled to be held on October 9, 2023 at 7:00 p.m.

Attest:

Carolyn Hoefer, Interim Town Clerk

Approved:

Mercedes Garcia, Mayor

Type	Date	Num	Name	Memo	Split	Amount	Balance
							-28,211,873.81
Paycheck	09/01/2023	26341	Nobles, Suzanne		-SPLIT-	-439.98	-28,212,313.79
Paycheck	09/01/2023	26338	Hullquist*, Kevin		-SPLIT-	-1,540.14	-28,213,853.93
Paycheck	09/01/2023	26339	Hullquist, Everett		-SPLIT-	-1,563.36	-28,215,417.29
Paycheck	09/01/2023	26340	McFall, Celeste J		-SPLIT-	-405.20	-28,215,822.49
Paycheck	09/01/2023	26331	Andrew, Juliusson		-SPLIT-	-952.75	-28,216,775.24
Paycheck	09/01/2023	26332	Arrwood, Teresa		-SPLIT-	-343.53	-28,217,118.77
Paycheck	09/01/2023	26333	Buker, Breanna C		-SPLIT-	-343.55	-28,217,462.32
Paycheck	09/01/2023	26334	Font *, Ron		-SPLIT-	-4,119.41	-28,221,581.73
Paycheck	09/01/2023	26335	Hess, Joseph E		-SPLIT-	-3,910.66	-28,225,492.39
Paycheck	09/01/2023	26336	Hess, Samantha F		-SPLIT-	-2,748.44	-28,228,240.83
Paycheck	09/01/2023	26342	Schott, Dawn M		-SPLIT-	-2,349.72	-28,230,590.55
Paycheck	09/01/2023	26343	Varga*, Alex		-SPLIT-	-3,643.63	-28,234,234.18
Paycheck	09/01/2023	26344	Wailes, Dustin R		-SPLIT-	-2,650.21	-28,236,884.39
Paycheck	09/01/2023	26345	Wear, John		-SPLIT-	-343.55	-28,237,227.94
Paycheck	09/01/2023	26346	Wedgley, Shannon		-SPLIT-	-3,566.62	-28,240,794.56
Paycheck	09/01/2023	26347	Whitworth, Barbara A		-SPLIT-	-230.50	-28,241,025.06
Paycheck	09/01/2023	26337	Hoefer, Carolin B		-SPLIT-	-1,034.84	-28,242,059.90
Paycheck	09/01/2023	26348	Banks, Kathye J		-SPLIT-	-92.35	-28,242,152.25
Paycheck	09/01/2023	26349	Eayrs, Mark		-SPLIT-	-92.35	-28,242,244.60
Paycheck	09/01/2023	26351	LaRiviere, Alexander		-SPLIT-	-92.35	-28,242,336.95
Paycheck	09/01/2023	26352	Stebbins, Glade		-SPLIT-	-1,310.22	-28,243,647.17
Paycheck	09/01/2023	26350	Garcia, Mercedes M		-SPLIT-	-166.23	-28,243,813.40
Liability Check	09/01/2023		QuickBooks Payroll Service	Created by Payroll Service on 08/31/2023	-SPLIT-	-15,072.13	-28,258,885.53
Check	09/05/2023	ACH	MissionSquare	8.18.23 payroll	Company	-203.84	-28,259,089.37
Check	09/05/2023	ACH	MissionSquare	9.1.23 payroll	Company	-283.82	-28,259,373.19
Bill Pmt -Check	09/14/2023	26291	Basic Laboratory	Invoice 2307770-28, 2307974-28	2000 - AP	-451.80	-28,259,824.99
Bill Pmt -Check	09/14/2023	26292	Charles W. Pillon	18/19 audit prep	2000 - AP	-2,250.00	-28,262,074.99
Bill Pmt -Check	09/14/2023	26293	Derick Girven	Town Hall roof repair	2000 - AP	-174.13	-28,262,249.12
Bill Pmt -Check	09/14/2023	26294	Fort Jones Ace Hardware	Aug 2023 statement Acct 111580	2000 - AP	-27.42	-28,262,276.54
Bill Pmt -Check	09/14/2023	26295	Joseph Hess	FD grocery	2000 - AP	-47.73	-28,262,324.27
Bill Pmt -Check	09/14/2023	26296	PACE Engineering	Project 2935.01 Engineering Assistance	2000 - AP	-637.50	-28,262,961.77
Bill Pmt -Check	09/14/2023	26297	Pacific Power	Aug 2023 billing	2000 - AP	-4,812.71	-28,267,774.48
Bill Pmt -Check	09/14/2023	26298	Prentice Long	Aug 2023 invoices	2000 - AP	-188.14	-28,267,962.62
Bill Pmt -Check	09/14/2023	26299	Scott Valley Auto Parts	Aug billing	2000 - AP	-21.26	-28,267,983.88

2:02 PM

10/05/23

02-810025 - GF

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill Pmt -Check	09/14/2023	26300	Scott Valley Disposal	Aug billing Acct. 350	2000 - AP	-310.00	-28,268,293.88
Bill Pmt -Check	09/14/2023	26301	Sectaris Partners		2000 - AP	-28,100.00	-28,296,393.88
Bill Pmt -Check	09/14/2023	26302	Siskiyou Telephone	Sept billing	2000 - AP	-804.69	-28,297,198.57
Bill Pmt -Check	09/14/2023	26303	US Bank Equipment Finance	Invoice number 509518445	2000 - AP	-224.28	-28,297,422.85
Check	09/14/2023			Service Charge	6406- 98 Bank Charge	-10.00	-28,297,432.85
Paycheck	09/15/2023	26271	Andrew, Juliusson		-SPLIT-	-1,891.51	-28,299,324.36
Paycheck	09/15/2023	26272	Arrwood, Teresa		-SPLIT-	-1,513.66	-28,300,838.02
Paycheck	09/15/2023	26274	Buker, Breanna C		-SPLIT-	-952.75	-28,301,790.77
Paycheck	09/15/2023	26275	Font *, Ron		-SPLIT-	-4,168.05	-28,305,958.82
Paycheck	09/15/2023	26276	Hess, Joseph E		-SPLIT-	-2,630.73	-28,308,589.55
Paycheck	09/15/2023	26277	Hess, Samantha F		-SPLIT-	-3,162.65	-28,311,752.20
Paycheck	09/15/2023	26278	Hoefer, Carolin B		-SPLIT-	-1,016.41	-28,312,768.61
Paycheck	09/15/2023	26279	Hullquist*, Kevin		-SPLIT-	-1,333.20	-28,314,101.81
Paycheck	09/15/2023	26280	Hullquist, Everett		-SPLIT-	-1,844.00	-28,315,945.81
Paycheck	09/15/2023	26281	McFall, Celeste J		-SPLIT-	-316.46	-28,316,262.27
Paycheck	09/15/2023	26282	Nobles, Suzanne		-SPLIT-	-495.79	-28,316,758.06
Paycheck	09/15/2023	26283	Schott, Dawn M		-SPLIT-	-2,871.68	-28,319,629.74
Paycheck	09/15/2023	26284	Scroggins, Jaysen L		-SPLIT-	-2,244.72	-28,321,874.46
Paycheck	09/15/2023	26286	Varga*, Alex		-SPLIT-	-861.04	-28,322,735.50
Paycheck	09/15/2023	26287	Wailles, Dustin R		-SPLIT-	-1,009.74	-28,323,745.24
Paycheck	09/15/2023	26288	Wear, John		-SPLIT-	-819.42	-28,324,564.66
Paycheck	09/15/2023	26289	Wedgley, Shannon		-SPLIT-	-525.62	-28,325,090.28
Paycheck	09/15/2023	26290	Whitworth, Barbara A		-SPLIT-	-156.99	-28,325,247.27
Paycheck	09/15/2023	26273	Barnes, David		-SPLIT-	-687.09	-28,325,934.36
Paycheck	09/15/2023	26285	Stebbins, Glade		-SPLIT-	-1,269.04	-28,327,203.40
Liability Check	09/15/2023		QuickBooks Payroll Service	Created by Payroll Service on 09/14/2023	-SPLIT-	-12,134.36	-28,339,337.76
Bill Pmt -Check	09/26/2023	26304	Mt. Shasta Fire Protection District	Purchase Type 3 Engine	2000 - AP	-65,000.00	-28,404,337.76
Bill Pmt -Check	09/26/2023	26305	Town Web	Invoice for new website	2000 - AP	-2,063.00	-28,406,400.76
Bill Pmt -Check	09/26/2023	26306	Dr. Scott Essex	spay & neuter cats	2000 - AP	-200.00	-28,406,600.76
Paycheck	09/29/2023	26307	Andrew, Juliusson		-SPLIT-	-658.39	-28,407,259.15
Paycheck	09/29/2023	26308	Arrwood, Teresa		-SPLIT-	-1,788.34	-28,409,047.49
Paycheck	09/29/2023	26309	Barnes, David		-SPLIT-	-343.54	-28,409,391.03
Paycheck	09/29/2023	26310	Buker, Breanna C		-SPLIT-	-658.39	-28,410,049.42
Paycheck	09/29/2023	26311	Font *, Ron		-SPLIT-	-3,142.36	-28,413,191.78
Paycheck	09/29/2023	26312	Hess, Joseph E		-SPLIT-	-1,931.55	-28,415,123.33

Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	09/29/2023	26313	Hess, Samantha F		-SPLIT-	-1,944.77	-28,417,068.10
Paycheck	09/29/2023	26314	Hoefer, Carolin B		-SPLIT-	-1,054.27	-28,418,122.37
Paycheck	09/29/2023	26315	Hullquist*, Kevin		-SPLIT-	-1,262.70	-28,419,385.07
Paycheck	09/29/2023	26316	Hullquist, Everett		-SPLIT-	-1,979.06	-28,421,364.13
Paycheck	09/29/2023	26317	McFall, Celeste J		-SPLIT-	-420.82	-28,421,784.95
Paycheck	09/29/2023	26318	Nobles, Suzanne		-SPLIT-	-439.99	-28,422,224.94
Paycheck	09/29/2023	26319	Schott, Dawn M		-SPLIT-	-2,125.46	-28,424,350.40
Paycheck	09/29/2023	26320	Scroggins, Jaysen L		-SPLIT-	-1,276.75	-28,425,627.15
Paycheck	09/29/2023	26321	Stebbins, Glade		-SPLIT-	-629.39	-28,426,256.54
Paycheck	09/29/2023	26322	Varga*, Alex		-SPLIT-	-393.64	-28,426,650.18
Paycheck	09/29/2023	26323	Wailles, Dustin R		-SPLIT-	-679.40	-28,427,329.58
Paycheck	09/29/2023	26324	Wedgley, Shannon		-SPLIT-	-658.41	-28,427,987.99
Paycheck	09/29/2023	26325	Whitworth, Barbara A		-SPLIT-	-157.00	-28,428,144.99
Liability Check	09/29/2023		QuickBooks Payroll Service	Created by Payroll Service on 09/28/2023	-SPLIT-	-7,781.47	-28,435,926.46
Paycheck	09/29/2023	26326	Banks, Kathye J		-SPLIT-	-92.35	-28,436,018.81
Paycheck	09/29/2023	26327	Eayrs, Mark		-SPLIT-	-92.35	-28,436,111.16
Paycheck	09/29/2023	26329	LaRiviere, Alexander		-SPLIT-	-92.35	-28,436,203.51
Paycheck	09/29/2023	26328	Garcia, Mercedes M		-SPLIT-	-166.23	-28,436,369.74
Liability Check	09/29/2023		QuickBooks Payroll Service	Created by Payroll Service on 09/28/2023	-SPLIT-	-102.92	-28,436,472.66
Bill Pmt -Check	09/29/2023	26353	Everett Hulquist *	Travel expenses for backflow valve training	2000 - AP	-1,375.43	-28,437,848.09
Bill Pmt -Check	09/29/2023	26355	Kevin Hullquist	Medical insurance reimbursement	2000 - AP	-251.20	-28,438,099.29
Total 02-810025 - GF						-226,225.48	-28,438,099.29
TOTAL						-226,225.48	-28,438,099.29

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Income				
1I - General Government Income				
4099 - Property Taxes				
Slater Fire Prop Tax	0.00	0.00	0.00	0.0%
4100 - Secured Current	4,450.91	31,999.98	-27,549.07	13.91%
4101 - Unsecured Current	14.89	1,000.02	-985.13	1.49%
4102 - Unsecured Delinquent	277.36	0.00	277.36	100.0%
4106- Supp Int	19.55	0.00	19.55	100.0%
4108- Supp Del	0.00	0.00	0.00	0.0%
4507 - Homeowner Alloc	0.00	300.00	-300.00	0.0%
4508 - VLF Net	0.00	16,249.98	-16,249.98	0.0%
4512 - Off Highway Vehicle Tax	0.00	274.98	-274.98	0.0%
4514- Unsec Interest	0.00	0.00	0.00	0.0%
4516- Sup Current	2,367.16	300.00	2,067.16	789.05%
4518 - CA Fish& Game PILT	0.00	19.98	-19.98	0.0%
Total 4099 - Property Taxes	7,129.87	50,144.94	-43,015.07	14.22%
4111 - Sales Tax	92,290.38	72,499.98	19,790.40	127.3%
4214 - Land Use	529.00	37.50	491.50	1,410.67%
4215e - Tax Allocation - Parks	0.00	30,625.02	-30,625.02	0.0%
4216 - Franchises	0.00	1,924.98	-1,924.98	0.0%
4218 - Business License	569.00	1,500.00	-931.00	37.93%
4301- Fees Booking	0.00	10.02	-10.02	0.0%
4302- Fees Collection Cost	-6.92	-11.25	4.33	61.51%
4303 - Vehicle Fees	6.45	25.02	-18.57	25.78%
4400 - Rent	1,465.00	1,000.02	464.98	146.5%
4410 - Interest General Fund	2.79	0.00	2.79	100.0%
4730 - Miscellaneous	0.00	7.50	-7.50	0.0%
Transfer In - Admin	0.00	101,940.27	-101,940.27	0.0%
Transfer Out - Tax Allocation	0.00	122,500.02	-122,500.02	0.0%
1I - General Government Income - Other	203.28			
Total 1I - General Government Income	102,188.85	382,204.02	-280,015.17	26.74%
2I - Public Safety Income				
2a - Law Enforcement				
4111- Growth Alloc	0.00	0.00	0.00	0.0%
4112 - COPS Allocation	0.00	25,000.02	-25,000.02	0.0%
4115 - 17-18 Growth Allocation	0.00	12,499.98	-12,499.98	0.0%
4116 - Prop172	338.23	312.48	25.75	108.24%
4117 - Tax Allocation - Law Enf	0.00	18,375.00	-18,375.00	0.0%
Animal Control				
4230 - Dog Licenses	60.00	150.00	-90.00	40.0%
Total Animal Control	60.00	150.00	-90.00	40.0%
Total 2a - Law Enforcement	398.23	56,337.48	-55,939.25	0.71%
2b - Fire Protection				
4740 - Fire Dept.	0.00	600.00	-600.00	0.0%
4741 - Tax Allocation - Fire	0.00	30,625.02	-30,625.02	0.0%
4750 - Strike Team Income	4,037.47	87,499.98	-83,462.51	4.61%
Total 2b - Fire Protection	4,037.47	118,725.00	-114,687.53	3.4%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Total 2I - Public Safety Income	4,435.70	175,062.48	-170,626.78	2.53%
3I - Public Works Income				
3a - Streets Income				
4499 - Gas Tax 2103	1,823.03	1,249.98	573.05	145.85%
4500 - Gas Tax 2106	2,010.65	1,500.00	510.65	134.04%
4501 - Gas Tax 2107	1,415.88	1,000.02	415.86	141.59%
4502 - Gas Tax 2107.5	1,000.00	250.02	749.98	399.97%
4503 - Gas Tax 2105	1,019.84	1,000.02	19.82	101.98%
4530 - Local Transportation	2,159.08	1,000.02	1,159.06	215.9%
4534-Prop 42 TCRF	0.00	199.98	-199.98	0.0%
4538-Vehicle License Fee	0.00	100.02	-100.02	0.0%
4540 - Tax Allocation - Roads	0.00	18,375.00	-18,375.00	0.0%
SB1	2,714.02	1,750.02	964.00	155.09%
Total 3a - Streets Income	12,142.50	26,425.08	-14,282.58	45.95%
3b - Sewer Income				
4210 - Tax Allocation - Sewer	0.00	18,375.00	-18,375.00	0.0%
4212 - Sewer Revenue	27,243.98	18,000.00	9,243.98	151.36%
4213 - Connections & Fees	0.00	124.98	-124.98	0.0%
3b - Sewer Income - Other	0.00	0.00	0.00	0.0%
Total 3b - Sewer Income	27,243.98	36,499.98	-9,256.00	74.64%
3c - Water Income				
4810 - Water Revenue	32,320.23	34,999.98	-2,679.75	92.34%
4812 - Bulk Water Sales	0.00	0.00	0.00	0.0%
4815 - Tax Allocation - Water	0.00	6,124.98	-6,124.98	0.0%
4820 - Water Interest	0.00	0.00	0.00	0.0%
4830 - Water Connections	0.00	75.00	-75.00	0.0%
4840 - Gretchen Acres Assess	1,246.95	750.00	496.95	166.26%
3c - Water Income - Other	0.00	0.00	0.00	0.0%
Total 3c - Water Income	33,567.18	41,949.96	-8,382.78	80.02%
3I - Public Works Income - Other	100.00			
Total 3I - Public Works Income	73,053.66	104,875.02	-31,821.36	69.66%
5I - American Rescue Plan Act				
4915 - ARPA Income	0.00	0.00	0.00	0.0%
Total 5I - American Rescue Plan Act	0.00	0.00	0.00	0.0%
4900 - CBDG Interest				
MI Bank/LAIF Interest	0.00	0.00	0.00	0.0%
4900 - CBDG Interest - Other	1,864.41	0.00	1,864.41	100.0%
Total 4900 - CBDG Interest	1,864.41	0.00	1,864.41	100.0%
4903 - Library Reimbursement	8,163.98	2,125.02	6,038.96	384.18%
4911 Coronavirus Relief Fund	0.00	0.00	0.00	0.0%
4950-Housing Interest	0.00	0.00	0.00	0.0%
Housing Interest	3,608.70	0.00	3,608.70	100.0%
Total Income	193,315.30	664,266.54	-470,951.24	29.1%
Gross Profit	193,315.30	664,266.54	-470,951.24	29.1%
Expense				
1E- General Government Expense				
2285 - IT Services	3,977.90	3,250.02	727.88	122.4%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
5100- Council/Election	1,100.00	1,000.02	99.98	110.0%
5110- Mayor Payroll	540.00	540.00	0.00	100.0%
5210- Clerk Payroll	0.00	900.00	-900.00	0.0%
5220- Supp\USPO\Petty	1,211.90	1,000.02	211.88	121.19%
5400 - Professional Fees				
5401 - Legal Fees	498.14	8,908.77	-8,410.63	5.59%
5402 - Accounting Fees	3,062.50	2,749.98	312.52	111.36%
5403 - Consulting Fees	41,587.50	18,750.00	22,837.50	221.8%
5404 - Engineering Fees - Annex	0.00	7,875.00	-7,875.00	0.0%
5405 - Reimbursed Expenses	0.00	0.00	0.00	0.0%
5400 - Professional Fees - Other	0.00	750.00	-750.00	0.0%
Total 5400 - Professional Fees	45,148.14	39,033.75	6,114.39	115.66%
5500- Planning				
5502 - City Promotion	0.00	2,500.02	-2,500.02	0.0%
5501 - Economic Development	833.34	1,699.98	-866.64	49.02%
5500- Planning - Other	1,825.00	124.98	1,700.02	1,460.23%
Total 5500- Planning	2,658.34	4,324.98	-1,666.64	61.47%
5550- Library Payroll	4,168.00	2,100.00	2,068.00	198.48%
5555 - Admin Payroll	7,446.50	26,690.52	-19,244.02	27.9%
5600- Misc.	0.00	100.02	-100.02	0.0%
5700- Publication	0.00	124.98	-124.98	0.0%
5705 - Dues and Subscriptions	584.00	250.02	333.98	233.58%
6205- Health Insurance	251.20	4,249.98	-3,998.78	5.91%
6300- Insurance				
6204- Workers Compensation	1,531.75	2,725.02	-1,193.27	56.21%
6303- Liability Insurance	847.05	1,158.27	-311.22	73.13%
6304 -Property Insurance	0.00	505.77	-505.77	0.0%
6305 - Crime Insurance	8.01	37.50	-29.49	21.36%
6300- Insurance - Other	0.00	400.02	-400.02	0.0%
Total 6300- Insurance	2,386.81	4,826.58	-2,439.77	49.45%
6301- Insurance Expense	0.00	62.52	-62.52	0.0%
6400- Property Tax	0.00	240.00	-240.00	0.0%
6406- 98 Bank Charge	10.00	0.00	10.00	100.0%
9150-City Hall Expenses				
1-012 - City Hall Power	968.11	1,212.48	-244.37	79.85%
133000- City Hall water	80.83	75.00	5.83	107.77%
2281- City Hall Phone	0.00	499.98	-499.98	0.0%
6601-Library Expense	0.00	124.98	-124.98	0.0%
9154 - Disposal 2 yd Bin	310.00	750.00	-440.00	41.33%
9155 - Equipment Finance	556.29	900.00	-343.71	61.81%
9150-City Hall Expenses - Other	0.00	0.00	0.00	0.0%
Total 9150-City Hall Expenses	1,915.23	3,562.44	-1,647.21	53.76%
9152- Propane	0.00	3,000.00	-3,000.00	0.0%
1E- General Government Expense - Other	0.00	0.00	0.00	0.0%
Total 1E- General Government Expense	71,398.02	95,255.85	-23,857.83	74.95%
2E- Public Safety Expense				
2EA- Law Enforcement Expense				
7120 - Admin Allocation - Law E	0.00	10,194.00	-10,194.00	0.0%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
7125 - Law Enforcement Services	0.00	37,264.02	-37,264.02	0.0%
7135- Police Maintenance	0.00	1,999.98	-1,999.98	0.0%
7145- Dispatch	0.00	2,562.48	-2,562.48	0.0%
7180 - Law Enforcement - Other	0.00	1,249.98	-1,249.98	0.0%
7181 - Law Enforcement Phones	546.79	600.00	-53.21	91.13%
Animal Control				
7930- Animal Control	200.00	124.98	75.02	160.03%
Total Animal Control	200.00	124.98	75.02	160.03%
Total 2EA- Law Enforcement Expense	746.79	53,995.44	-53,248.65	1.38%
2EB- Fire Department Expense				
7515 - FD Sleeper Grocery	273.96	0.00	273.96	100.0%
7532 - FF Training	0.00	375.00	-375.00	0.0%
Crime Insurance	13.68	0.00	13.68	100.0%
7550 - Misc Expense _ Fire Dept	7.00	75.00	-68.00	9.33%
6310- Property Insurance	170.81	400.02	-229.21	42.7%
7500 - Admin Allocation - Fire	0.00	25,485.00	-25,485.00	0.0%
7505 - Liability Insurance	924.03	1,350.00	-425.97	68.45%
7506 - Work Comp Insurance	1,531.75	4,999.98	-3,468.23	30.64%
7507 - Auto Insurance	1,367.29	4,000.02	-2,632.73	34.18%
7510- Fire Dept Payroll	1,009.34	3,750.00	-2,740.66	26.92%
7511- Firefighter Physicals	0.00	25.02	-25.02	0.0%
7512 - Live Scan	0.00	49.98	-49.98	0.0%
7513 - Calls & Meetings	4,265.00	2,250.00	2,015.00	189.56%
7520- Fire Dept Supl & Mtnce	1,670.65	5,749.98	-4,079.33	29.06%
7525- Pub Safety Fuel & Oil				
7527- Gas Reimbursement	93.61			
7525- Pub Safety Fuel & Oil - Other	2,254.25	2,250.00	4.25	100.19%
Total 7525- Pub Safety Fuel & Oil	2,347.86	2,250.00	97.86	104.35%
7540- Fire Dept. Utilities				
1-001- Fire Dept. Power Bill	520.71	1,000.02	-479.31	52.07%
2261- Fire Dept. Phone	871.55	1,075.02	-203.47	81.07%
2262 - Disposal	310.00	250.02	59.98	123.99%
7541- Propane	0.00	49.98	-49.98	0.0%
Total 7540- Fire Dept. Utilities	1,702.26	2,375.04	-672.78	71.67%
2EB- Fire Department Expense - Other	65,000.00	0.00	65,000.00	100.0%
Total 2EB- Fire Department Expense	80,283.63	53,135.04	27,148.59	151.09%
2EC - Strike Team Expenses				
7514 Seasonal FF Payroll	19,400.00	18,000.00	1,400.00	107.78%
Crime Insurance	13.68	0.00	13.68	100.0%
6311 - Property Insurance	165.32	0.00	165.32	100.0%
7502 - Auto Insurance	1,367.29	0.00	1,367.29	100.0%
7505b - Liability Insurance	926.03	0.00	926.03	100.0%
7506b - Workers Comp Ins	1,531.75	0.00	1,531.75	100.0%
7513 Fleet Maintenance - Strike	0.00	6,000.00	-6,000.00	0.0%
7515 - Strike Team Payroll	78,459.23	42,000.00	36,459.23	186.81%
7516 - Payroll Taxes				
7517 - FICA	0.00	3,375.00	-3,375.00	0.0%
7518 - Medicare	0.00	684.48	-684.48	0.0%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
7519 - SUI	0.00	1,125.00	-1,125.00	0.0%
Total 7516 - Payroll Taxes	0.00	5,184.48	-5,184.48	0.0%
Total 2EC - Strike Team Expenses	101,863.30	71,184.48	30,678.82	143.1%
Total 2E- Public Safety Expense	182,893.72	178,314.96	4,578.76	102.57%
3E- Public Works Expense				
3EA- Streets				
8505 - Clothes Allowance	0.00	6.27	-6.27	0.0%
Crime Insurance	2.17	0.00	2.17	100.0%
1-000 - Street Lights				
02 HPSV Lights	108.62	150.00	-41.38	72.41%
02 HPSV Metal Lights	50.16	25.02	25.14	200.48%
10 HPSV Wood Lights	706.04	874.98	-168.94	80.69%
11 HPSV Lights	275.86	124.98	150.88	220.72%
72 HPSV Lights	2,321.52	3,000.00	-678.48	77.38%
Total 1-000 - Street Lights	3,462.20	4,174.98	-712.78	82.93%
6306- Property Insurance	0.00	100.02	-100.02	0.0%
8110 - Admin Allocation - Stree	0.00	15,291.00	-15,291.00	0.0%
8120- Street Mtnce/Utilities				
1-005 - Barn Power	116.65	499.98	-383.33	23.33%
1-006 Barn Maintenance	0.00	0.00	0.00	0.0%
1-007 - Phone Bill	290.64	300.00	-9.36	96.88%
8121- Street Maintenance				
8126- LTC	0.00	25.02	-25.02	0.0%
8127- STIP Project - Consulting	0.00	0.00	0.00	0.0%
8121- Street Maintenance - Other	200.00	0.00	200.00	100.0%
Total 8121- Street Maintenance	200.00	25.02	174.98	799.36%
8120- Street Mtnce/Utilities - Other	0.00	0.00	0.00	0.0%
Total 8120- Street Mtnce/Utilities	607.29	825.00	-217.71	73.61%
8130- Equipment Maintenance				
8131- Fuel & Oil	0.00	499.98	-499.98	0.0%
8132- Repairs	0.00	499.98	-499.98	0.0%
8133- Parts & Supplies	751.79	124.98	626.81	601.53%
8135- Roads	0.00	250.02	-250.02	0.0%
Total 8130- Equipment Maintenance	751.79	1,374.96	-623.17	54.68%
8136 -Auto Insurance	0.00	150.00	-150.00	0.0%
8137- Mobile Equip	38.41	0.00	38.41	100.0%
8199- Road Payroll	4,780.50	2,665.02	2,115.48	179.38%
8200- Major Street Const.	0.00	0.00	0.00	0.0%
8250 - Street Engineering	0.00	250.02	-250.02	0.0%
8509 - Liability Insurance	92.21	199.98	-107.77	46.11%
8511 - Work Comp Insurance	177.62	375.00	-197.38	47.37%
3EA- Streets - Other	93.21			
Total 3EA- Streets	10,005.40	25,412.25	-15,406.85	39.37%
Total 3E- Public Works Expense	10,005.40	25,412.25	-15,406.85	39.37%
3EB- Sewer Expense				
8545 - Clothes Allowance	0.00	6.27	-6.27	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
6308-Property Insurance	251.72	162.48	89.24	154.92%
8505 - Admin Allocation - Sewe	0.00	21,088.02	-21,088.02	0.0%
8510- Sewer Payroll	2,335.75	4,095.00	-1,759.25	57.04%
8520- Sewer Expenses				
1-015 - Sewer Power bill	39.12	49.98	-10.86	78.27%
1-019 bbp sewer	31.87	75.00	-43.13	42.49%
8521- Sewer Rep & Mtnce	0.00	499.98	-499.98	0.0%
8527 Fuel-Oil	0.00	124.98	-124.98	0.0%
8553- Auro Insurance	162.31	162.48	-0.17	99.9%
Total 8520- Sewer Expenses	233.30	912.42	-679.12	25.57%
8522 - Waste Water Monitoring	700.00	1,249.98	-549.98	56.0%
8530- Sewer Supplies	0.00	250.02	-250.02	0.0%
8535-Office	0.00	0.00	0.00	0.0%
8540- State Fees	0.00	5,250.00	-5,250.00	0.0%
8549- Mobile Equip.	38.41	25.02	13.39	153.52%
8550 - Liability Insurance	124.19	199.98	-75.79	62.1%
8551 - Work Comp Insurance	237.50	499.98	-262.48	47.5%
8552 - Training	0.00	75.00	-75.00	0.0%
Sewer Testing	0.00	499.98	-499.98	0.0%
Total 3EB- Sewer Expense	3,921.96	34,314.15	-30,392.19	11.43%
3EC- Water Expense				
8618 - Clothes Allowance	0.00	6.27	-6.27	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
6307-Property Insurance	882.95	424.98	457.97	207.76%
8605 - Allocate Admin - Water	0.00	20,388.00	-20,388.00	0.0%
8609- Water Training	1,375.43	124.98	1,250.45	1,100.52%
8610- Water Parts & Supplies	970.75	250.02	720.73	388.27%
8612- Water Office & Postage	952.64	1,249.98	-297.34	76.21%
8615- Water Payroll	17,873.63	4,810.02	13,063.61	371.59%
8620- Water Repairs & Mtnce	348.46	1,249.98	-901.52	27.88%
8623- Mobile Equip.	38.41	37.50	0.91	102.43%
8624 - Auto Insurance	162.31	162.48	-0.17	99.9%
8625- Water Liability Ins	124.19	199.98	-75.79	62.1%
8626 - Work Comp	297.37	750.00	-452.63	39.65%
8627 - Fuel-Oil	587.37	325.02	262.35	180.72%
8630- Water Fees & Testing	1,495.27	1,000.02	495.25	149.52%
8640- Water Utilities				
1-000 - Water Power				
New Pump	3,518.51	3,499.98	18.53	100.53%
Old pump	138.90	250.02	-111.12	55.56%
Total 1-000 - Water Power	3,657.41	3,750.00	-92.59	97.53%
1-001 - Water Phones				
468-2598	830.45	625.02	205.43	132.87%
468-5864	234.09	225.00	9.09	104.04%
Cell	356.38	0.00	356.38	100.0%
Total 1-001 - Water Phones	1,420.92	850.02	570.90	167.16%
Total 8640- Water Utilities	5,078.33	4,600.02	478.31	110.4%
8650- Water Engineering	0.00	0.00	0.00	0.0%

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
8660- Water Interest				
8632 - Revenue Bond Interest	0.00	3,375.00	-3,375.00	0.0%
Total 8660- Water Interest	0.00	3,375.00	-3,375.00	0.0%
3EC- Water Expense - Other	0.00	0.00	0.00	0.0%
Total 3EC- Water Expense	30,188.20	38,954.25	-8,766.05	77.5%
3EG -8690 -Water Planning Grant	765.00	0.00	765.00	100.0%
4E- Parks & Recreation Expense				
9151- City Hall Maintenance	325.40	1,999.98	-1,674.58	16.27%
9115 - Clothes Allowance	0.00	6.27	-6.27	0.0%
Crime Insurance	1.09	0.00	1.09	100.0%
9116 - Janitorial Payroll	3,706.00	1,306.50	2,399.50	283.66%
02 Admin Allocation - Parks	0.00	10,194.00	-10,194.00	0.0%
03 Parks & Recreation Grants				
2020 Per Capita - Scout Hall	110.00	0.00	110.00	100.0%
2020 Per Capita - LLP				
Improvements	116.00	0.00	116.00	100.0%
LLP Project Payroll	114.00	0.00	114.00	100.0%
2020 Per Capita - LLP - Other	0.00	0.00	0.00	0.0%
Total 2020 Per Capita - LLP	230.00	0.00	230.00	100.0%
Total 03 Parks & Recreation Grants	340.00	0.00	340.00	100.0%
6305- Property Ins Parks				
9104- Mobile Equip.	38.41	0.00	38.41	100.0%
6305- Property Ins Parks - Other	1,010.78	625.02	385.76	161.72%
Total 6305- Property Ins Parks	1,049.19	625.02	424.17	167.87%
9105- Auto Insurance	162.31	175.02	-12.71	92.74%
9106 - Work Comp Parks	474.99	750.00	-275.01	63.33%
9107 - Liability Ins Parks	250.53	499.98	-249.45	50.11%
9108 - L.L. Park	0.00	0.00	0.00	0.0%
9109- Parks Payroll	5,097.00	7,279.98	-2,182.98	70.01%
9110 - Park Expense	31.25	499.98	-468.73	6.25%
9130- Ball Park Expenses				
1-002 - LLP Snack	82.24	49.98	32.26	164.55%
1-013 - BBP lights	422.34	625.02	-202.68	67.57%
1-014 - LLP lights	20.14	75.00	-54.86	26.85%
1-017 - BBP pump	39.50	0.00	39.50	100.0%
9131- Maintenance & Supplies	610.67	1,249.98	-639.31	48.85%
9130- Ball Park Expenses - Other	0.00	46.77	-46.77	0.0%
Total 9130- Ball Park Expenses	1,174.89	2,046.75	-871.86	57.4%
9140- Scout Hall Expenses				
1-006 - Scout Hall Power	57.70	137.52	-79.82	41.96%
9141- Scout Hall Repairs	0.00	0.00	0.00	0.0%
Total 9140- Scout Hall Expenses	57.70	137.52	-79.82	41.96%
9160- Museum Expenses				
1-004 - Museum Electricity	124.61	250.02	-125.41	49.84%
1-XXX - Museum Monitor Fuel	0.00	499.98	-499.98	0.0%
5568- Museum Phone	291.15	375.00	-83.85	77.64%
9161- Museum Maintenance	31.70			

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Total 9160- Museum Expenses	447.46	1,125.00	-677.54	39.77%
4E- Parks & Recreation Expense - Other	0.00	0.00	0.00	0.0%
Total 4E- Parks & Recreation Expense	13,117.81	26,646.00	-13,528.19	49.23%
4EF - Sewer Grant	3,394.87	0.00	3,394.87	100.0%
5E - American Rescue Plan				
6.1 - Government Expense	0.00	0.00	0.00	0.0%
Total 5E - American Rescue Plan	0.00	0.00	0.00	0.0%
6504- Payroll Taxes				
Federal Unemployment	357.06	0.00	357.06	100.0%
6506- FICA	9,995.88	4,361.73	5,634.15	229.17%
6508- Medicare	2,337.75	2,094.48	243.27	111.62%
6512- SUI	3,656.09	955.02	2,701.07	382.83%
6516 - ETT	0.00	2.52	-2.52	0.0%
6504- Payroll Taxes - Other	0.00	0.00	0.00	0.0%
Total 6504- Payroll Taxes	16,346.78	7,413.75	8,933.03	220.49%
9700- CBDG Const Housing				
Gen Adm & Program Delivery	631.75	0.00	631.75	100.0%
Housing Loans				
Gomez	0.00	0.00	0.00	0.0%
Johnson P	-49.10			
Vasquez	-244.82			
Total Housing Loans	-293.92	0.00	-293.92	100.0%
Total 9700- CBDG Const Housing	337.83	0.00	337.83	100.0%
Payroll Expenses	11,178.26	625.02	10,553.24	1,788.46%
Reconciliation Discrepancies	2.00	0.00	2.00	100.0%
Total Expense	343,549.85	406,936.23	-63,386.38	84.42%
Net Income	-150,234.55	257,330.31	-407,564.86	-58.38%

Town of Fort Jones
Profit & Loss
July through September 2023
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Income

1I - General Government Income

4099 - Property Taxes

4100 - Secured Current	4,450.91
4101 - Unsecured Current	14.89
4102 - Unsecured Delinquent	277.36
4106- Supp Int	19.55
4516- Sup Current	2,367.16

Total 4099 - Property Taxes 7,129.87

4111 - Sales Tax 92,290.38

4214 - Land Use 529.00

4218 - Business License 569.00

4302- Fees Collection Cost -6.92

4303 - Vehicle Fees 6.45

4400 - Rent 1,465.00

4410 - Interest General Fund 2.79

1I - General Government Income - Other 203.28

Total 1I - General Government Income 102,188.85

2I - Public Safety Income

2a - Law Enforcement

4116 - Prop172 338.23

Animal Control

4230 - Dog Licenses 60.00

Total Animal Control 60.00

Total 2a - Law Enforcement 398.23

2b - Fire Protection

4750 - Strike Team Income 4,037.47

Total 2b - Fire Protection 4,037.47

Total 2I - Public Safety Income 4,435.70

3I - Public Works Income

3a - Streets Income

4499 - Gas Tax 2103 1,823.03

4500 - Gas Tax 2106 2,010.65

4501 - Gas Tax 2107 1,415.88

4502 - Gas Tax 2107.5 1,000.00

4503 - Gas Tax 2105 1,019.84

4530 - Local Transportation 2,159.08

SB1 2,714.02

Total 3a - Streets Income 12,142.50

3b - Sewer Income

4212 - Sewer Revenue 27,243.98

Total 3b - Sewer Income 27,243.98

3c - Water Income

4810 - Water Revenue 32,320.23

4840 - Gretchen Acres Assess 1,246.95

Town of Fort Jones
Profit & Loss
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Total 3c - Water Income	33,567.18
3I - Public Works Income - Other	100.00
Total 3I - Public Works Income	73,053.66
4900 - CBDG Interest	1,864.41
4903 - Library Reimbursement	8,163.98
Housing Interest	3,608.70
Total Income	193,315.30
Gross Profit	193,315.30
Expense	
1E- General Government Expense	
2285 - IT Services	3,977.90
5100- Council/Election	1,100.00
5110- Mayor Payroll	540.00
5220- SupplUSPO\Petty	1,211.90
5400 - Professional Fees	
5401 - Legal Fees	498.14
5402 - Accounting Fees	3,062.50
5403 - Consulting Fees	41,587.50
Total 5400 - Professional Fees	45,148.14
5500- Planning	
5501 - Economic Development	833.34
5500- Planning - Other	1,825.00
Total 5500- Planning	2,658.34
5550- Library Payroll	4,168.00
5555 - Admin Payroll	7,446.50
5705 - Dues and Subscriptions	584.00
6205- Health Insurance	251.20
6300- Insurance	
6204- Workers Compensation	1,531.75
6303- Liability Insurance	847.05
6305 - Crime Insurance	8.01
Total 6300- Insurance	2,386.81
6406- 98 Bank Charge	10.00
9150-City Hall Expenses	
1-012 - City Hall Power	968.11
133000- City Hall water	80.83
9154 - Disposal 2 yd Bin	310.00
9155 - Equipment Finance	556.29
Total 9150-City Hall Expenses	1,915.23
Total 1E- General Government Expense	71,398.02
2E- Public Safety Expense	
2EA- Law Enforcement Expense	
7181 - Law Enforcement Phones	546.79
Animal Control	
7930- Animal Control	200.00

Town of Fort Jones
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Total Animal Control	200.00
Total 2EA- Law Enforcement Expense	746.79
2EB- Fire Department Expense	
7515 - FD Sleeper Grocery	273.96
Crime Insurance	13.68
7550 - Misc Expense _ Fire Dept	7.00
6310- Property Insurance	170.81
7505 - Liability Insurance	924.03
7506 - Work Comp Insurance	1,531.75
7507 - Auto Insurance	1,367.29
7510- Fire Dept Payroll	1,009.34
7513 - Calls & Meetings	4,265.00
7520- Fire Dept Supl & Mtnc	1,670.65
7525- Pub Safety Fuel & Oil	
7527- Gas Reimbursement	93.61
7525- Pub Safety Fuel & Oil - Other	2,254.25
Total 7525- Pub Safety Fuel & Oil	2,347.86
7540- Fire Dept. Utilities	
1-001- Fire Dept. Power Bill	520.71
2261- Fire Dept. Phone	871.55
2262 - Disposal	310.00
Total 7540- Fire Dept. Utilities	1,702.26
2EB- Fire Department Expense - Other	65,000.00
Total 2EB- Fire Department Expense	80,283.63
2EC - Strike Team Expenses	
7514 Seasonal FF Payroll	19,400.00
Crime Insurance	13.68
6311 - Property Insurance	165.32
7502 - Auto Insurance	1,367.29
7505b - Liability Insurance	926.03
7506b - Workers Comp Ins	1,531.75
7515 - Strike Team Payroll	78,459.23
Total 2EC - Strike Team Expenses	101,863.30
Total 2E- Public Safety Expense	182,893.72
3E- Public Works Expense	
3EA- Streets	
Crime Insurance	2.17
1-000 - Street Lights	
02 HPSV Lights	108.62
02 HPSV Metal Lights	50.16
10 HPSV Wood Lights	706.04
11 HPSV Lights	275.86
72 HPSV Lights	2,321.52
Total 1-000 - Street Lights	3,462.20
6306- Property Insurance	0.00

Town of Fort Jones
Profit & Loss
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8120- Street Mtnce/Utilities	
1-005 - Barn Power	116.65
1-007 - Phone Bill	290.64
8121- Street Maintenance	200.00
Total 8120- Street Mtnce/Utilities	607.29
8130- Equipment Maintenance	
8133- Parts & Supplies	751.79
Total 8130- Equipment Maintenance	751.79
8136 -Auto Insurance	0.00
8137- Mobile Equip	38.41
8199- Road Payroll	4,780.50
8509 - Liability Insurance	92.21
8511 - Work Comp Insurance	177.62
3EA- Streets - Other	93.21
Total 3EA- Streets	10,005.40
Total 3E- Public Works Expense	10,005.40
3EB- Sewer Expense	
Crime Insurance	1.09
6308-Property Insurance	251.72
8510- Sewer Payroll	2,335.75
8520- Sewer Expenses	
1-015 - Sewer Power bill	39.12
1-019 bbp sewer	31.87
8553- Auro Insurance	162.31
Total 8520- Sewer Expenses	233.30
8522 - Waste Water Monitoring	700.00
8530- Sewer Supplies	0.00
8549- Mobile Equip.	38.41
8550 - Liability Insurance	124.19
8551 - Work Comp Insurance	237.50
Total 3EB- Sewer Expense	3,921.96
3EC- Water Expense	
Crime Insurance	1.09
6307-Property Insurance	882.95
8609- Water Training	1,375.43
8610- Water Parts & Supplies	970.75
8612- Water Office & Postage	952.64
8615- Water Payroll	17,873.63
8620- Water Repairs & Mtnce	348.46
8623- Mobile Equip.	38.41
8624 - Auto Insurance	162.31
8625- Water Liability Ins	124.19
8626 - Work Comp	297.37
8627 - Fuel-Oil	587.37
8630- Water Fees & Testing	1,495.27

Town of Fort Jones
Profit & Loss
July through September 2023

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8640- Water Utilities	
1-000 - Water Power	
New Pump	3,518.51
Old pump	138.90
Total 1-000 - Water Power	<u>3,657.41</u>
1-001 - Water Phones	
468-2598	830.45
468-5864	234.09
Cell	356.38
Total 1-001 - Water Phones	<u>1,420.92</u>
Total 8640- Water Utilities	<u>5,078.33</u>
Total 3EC- Water Expense	30,188.20
3EG -8690 -Water Planning Grant	765.00
4E- Parks & Recreation Expense	
9151- City Hall Maintenance	325.40
Crime Insurance	1.09
9116 - Janitorial Payroll	3,706.00
03 Parks & Recreation Grants	
2020 Per Capita - Scout Hall	110.00
2020 Per Capita - LLP	
Improvements	116.00
LLP Project Payroll	114.00
Total 2020 Per Capita - LLP	<u>230.00</u>
Total 03 Parks & Recreation Grants	<u>340.00</u>
6305- Property Ins Parks	
9104- Mobile Equip.	38.41
6305- Property Ins Parks - Other	1,010.78
Total 6305- Property Ins Parks	<u>1,049.19</u>
9105- Auto Insurance	162.31
9106 - Work Comp Parks	474.99
9107 - Liability Ins Parks	250.53
9109- Parks Payroll	5,097.00
9110 - Park Expense	31.25
9130- Ball Park Expenses	
1-002 - LLP Snack	82.24
1-013 - BBP lights	422.34
1-014 - LLP lights	20.14
1-017 - BBP pump	39.50
9131- Maintenance & Supplies	610.67
Total 9130- Ball Park Expenses	<u>1,174.89</u>
9140- Scout Hall Expenses	
1-006 - Scout Hall Power	57.70
Total 9140- Scout Hall Expenses	<u>57.70</u>
9160- Museum Expenses	
1-004 - Museum Electricity	124.61

Town of Fort Jones
Profit & Loss
July through September 2023

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5568- Museum Phone	291.15
9161- Museum Maintenance	31.70
Total 9160- Museum Expenses	447.46
Total 4E- Parks & Recreation Expense	13,117.81
4EF - Sewer Grant	3,394.87
6504- Payroll Taxes	
Federal Unemployment	357.06
6506- FICA	9,995.88
6508- Medicare	2,337.75
6512- SUI	3,656.09
6516 - ETT	0.00
Total 6504- Payroll Taxes	16,346.78
9700- CBDG Const Housing	
Gen Adm & Program Delivery	631.75
Housing Loans	
Johnson P	-49.10
Vasquez	-244.82
Total Housing Loans	-293.92
Total 9700- CBDG Const Housing	337.83
Payroll Expenses	11,178.26
Reconciliation Discrepancies	2.00
Total Expense	343,549.85
Net Income	-150,234.55



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Etna Police Department
Subject: Law Enforcement Contract 2023/2026

Background

Currently the Town of Fort Jones has not renewed the law enforcement services provided by the Etna Police Department. The contract was due to be renewed by July 1, 2023, but administration failed to follow through despite the efforts of the council and Chief Short.

Fort Jones staff and council have taken the steps to have the proposed law enforcement contract for 2023/2026 reviewed by legal counsel and are ready to move forward with the renewal of the contract.

Recommendation

Staff recommends that the council review and approve the law enforcement contract with the Etna Police Department for 2023/2026.

This Agreement of Law Enforcement Services ("Agreement") is entered into by and between the City of Etna ("Etna" hereinafter) and the Town of Fort Jones ("Fort Jones" hereinafter), both municipal corporations and general law cities located in the County of Siskiyou, State of California.

RECITALS

Whereas, Etna has its own police department while Fort Jones does not.

Whereas, Fort Jones desires to contract with the City of Etna to provide for police protection within its boundaries pursuant to this Agreement.

Whereas, this independent contractor Agreement is entered into pursuant to provisions of Government Code sections 55631, 55632, and 55634, and all other applicable authority.

Whereas, the City of Etna and the Town of Fort Jones desire to enter into an agreement effective July 1, 2023, and ending June 30, 2026. Each year both the City of Etna and the Town of Fort Jones at least three months prior to the previous year ending date of June 30th will review and be afforded the opportunity to make suggestions and or amendments to the agreement to be approved by each city council in writing.

Whereas, this agreement is an independent contractor agreement and is not a joint employer arrangement between Etna and Fort Jones.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants contained herein, and for good and valuable consideration, Etna and Fort Jones agree as follows:

AGREEMENT

GENERAL PROVISIONS:

The provisions herein supersede and replace any previous Agreement or Amendments executed by the parties effective July 1, 2023.

In this Agreement, the word "Chief" means Chief of Police of the City of Etna.

The Chief of Police of Etna shall have authority over the manner and means of the overall operations and the performance of police services under this Agreement.

On or before the 1st day of April of each year of this Agreement, the Chief of Police of Etna shall consult with the Fort Jones' City Administrator and Mayor, or the Mayor's designee, regarding the police services performed.

Upon the annual consult, the parties may modify the Agreement as necessary subject to approval by the City Councils of each party ratified by written and signed addendum of this agreement.

The Chief or the Chief's designee will attend Fort Jones City Council meetings monthly and provide performance measures to the Fort Jones City Council. These performance measures should include crime statistics, response times, and traffic enforcement trends and/or significant crime report summaries. In addition, the Chief of Police should meet quarterly with the Fort Jones City Administrator, and Mayor or Mayor's designee to discuss Fort Jones law enforcement and public safety concerns.

Etna and Fort Jones shall cooperate in the preparation and submission of applications for government law enforcement grants for police services in and for the Town of Fort Jones. Etna and Fort Jones agree that there is a mutual benefit to such efforts. Etna and Fort Jones also agree that either may independently pursue grants and shall be individually responsible, therefore.

Employee relations and related issues, including but not limited to Etna employee salaries and benefits shall be the sole and exclusive responsibility of Etna.

SERVICE PROVISIONS:

- **General Law Enforcement Services:**

- Etna shall provide police protection services to Fort Jones for and during the term of the Agreement and any extension or extensions thereof. Services shall include the following within the jurisdiction of the Town of Fort Jones:
 - Patrol
 - Investigations of crimes
 - Completion of reports
 - Prisoner transportation
 - Responding to calls for service
 - Court appearances and testimony
 - Processing of evidence and found property
 - Traffic enforcement
 - Accident investigation
 - Traffic control
 - Investigations by Department Detective and/or Drug Task Force Detective
 - Investigation of crimes
 - Court appearances and testimony
 - Processing of evidence
 - 24-hour per day communications services include:
 - 9-1-1 service
 - Police dispatching
 - After-hours dispatching of non-police services
 - Police Records Service
 - Collateral Specialty Teams and Additional Programs/Resources offered in the City of Etna including, but not limited to, Crime Scene Investigation, and Reserve Officer Program, Explorer Cadet, and Siskiyou Unified Major Investigations Team (SUMIT), and/or North State Investigations Team (NSMIT)
 - Coordination of police resources in the event of a major disaster or emergency that necessitates the activation of the Emergency Operations Center (EOC).
 - Animal Control and impound services associated with Fort Jones animal control ordinances.
 - Code enforcement services will also be provided to the Town of Fort Jones and will perform the duties associated with enforcing, creating, and monitoring city municipal ordinances.

- Police Activities League will also continue to function throughout Scott Valley and Siskiyou County areas. A vested Fort Jones interest and inclusion will be maintained and publicly advertised.
 - Weapons confiscations under Welfare & Institutions Code §8102 and Penal Code §18400 when, in the sole discretion of the Etna Chief of Police, such confiscations are warranted under the circumstances.
- **Emergency Preparedness:**
 - In the event of a major disaster or emergency in Fort Jones that necessitates the activation of the EOC and report to the Fort Jones Director of Emergency Services (City Administrator) the Chief of Police or a Command Officer will respond as soon as possible and will assume responsibility of working with Fort Jones City officials as needed. The City of Etna shall maintain EOC and/or coordinate with the County of Siskiyou Office of Emergency Services to establish and EOC infrastructure.
 - For the purpose of performing all of the services provided for in this Agreement, Etna shall provide personnel, supervision, communications, equipment, and supplies necessary to maintain the services to be rendered; provide, however, if in the sole judgment of the Chief or his/her designee, an emergency arises in Etna which requires temporary diversion of officers and vehicles from Fort Jones, the same may be diverted to Etna on an emergency basis, and to the extent emergencies in Fort Jones require additional police support, the Chief or the Chief's staff may divert personnel and vehicles from Etna to Fort Jones for any emergencies.

AUTHORITY:

- The authority for assignment, control and discipline of Etna officers and employees and other matters incidental to the performance of services by Etna under this Agreement, and the control of Etna personnel shall remain with Etna but should include feedback and input from the Mayor, city council or City Administrator, of the Town of Fort Jones.
- The Etna Chief of Police will designate a Chief of Police for the Town of Fort Jones to satisfy the provisions of Part 1, Division 3, Title 4 of the California Government Code (sections 36501, et seq.), said Chief to function and operate in conformity with the terms of this Agreement. (Attachment C.)

WORKERS' COMPENSATION LIABILITY:

- Fort Jones shall not be liable for payment of salaries, wages, or other forms of compensation to any Etna personnel performing services hereunder including personnel performing indirect services hereunder, such as police management personnel, patrol supervisors, background investigators, police communications personnel, and police clerical personnel. It is understood and agreed that for such purposes all such Etna personnel performing either direct or indirect services to Fort Jones hereunder shall be deemed employees of Etna while acting in or for Fort Jones pursuant to this Agreement. Etna shall maintain Workers' Compensation Insurance covering all Etna personnel performing services under this Agreement.

MUNICIPAL AGENCY IMMUNITIES:

- For the sole purpose of giving official status to their actions while performing municipal functions within the scope of this Agreement, every Etna officer, employee, or agent engaged in performing

General Law Enforcement Services to Fort Jones shall be considered an employee of the Town of Fort Jones. This provision shall be implemented by Fort Jones Ordinance. In this regard, Etna, its officers, employees, and agents engaged in performing any services or functions as described in this Agreement shall have the immunities that they would enjoy were they actual officers, employees and agents of Fort Jones provided the services are within the scope of this Agreement.

This Agreement shall not be construed as, or deemed to be an agreement for the benefit of any third party or parties, nor shall any third party have any right or action hereunder for any cause whatsoever.

INDEMNIFICATION FOR WORKERS' COMPENSATION CLAIMS; PROOF OF LIABILITY INSURANCE COVERAGE:

Etna will provide Fort Jones with verification of Etna's Worker's Compensation Coverage and Liability Insurance Coverage regarding activities undertaken pursuant to this Agreement. In addition, Etna will indemnify Fort Jones for any claim made upon it by an Etna Police Department officer, agent, or employee for injury or sickness.

INDEMNITY OBLIGATIONS:

Etna shall indemnify and hold harmless Fort Jones, its officers, agents, employees and independent contractors from any claim or liability whatsoever, based or asserted upon any act or omission of Etna, its officers, agents, employees, subcontractors, and independent contractors, for property damage, bodily injury or death, or any other element of damage or any kind or nature occurring in the performance of this Agreement. Etna shall defend at its own expense and costs, including attorneys' fees, Fort Jones, its officers, agents, employees, subcontractors, and independent contractors in any legal and/or administrative action of any kind based upon such alleged acts or omissions. The duty of Etna to indemnify and save harmless as set forth in this paragraph shall include the duty to defend. All persons employed by Etna in providing general law enforcement services to Fort Jones shall be Etna employees. The indemnity hereunder extends to all costs, attorneys' fees, and expenses incurred in obtaining expert testimony and the attendance of witnesses, expenses and liability incurred in and about any such claim, the investigation thereof, as well as the defense of any action or proceeding brought thereon, and from and against any orders, judgments or decrees which may be entered therein.

Fort Jones shall indemnify and hold harmless Etna, its officers, agents, employees, subcontractors and independent contractors from any claim or liability whatsoever based upon or asserted upon any act or omission of Fort Jones, its officers, agents, employees, subcontractors and independent contractors for property damage, bodily injury or death or any other element of damage of any kind or nature occurring in the performance of this Agreement, including claims arising from enforcement of Fort Jones' Ordinances; excluding, however, such liabilities, claims, losses, damages, or expenses arising from the negligence or willful misconduct of Etna or its officers, agents, or employees. Fort Jones shall indemnify and hold harmless Etna, its officers, agents, employees, subcontractors and independent contractors from any claim or liability whatsoever based or asserted upon any act or omission of Fort Jones, its officers, agents, employees, subcontractors and independent contractors for property damage, bodily injury or death, or any other element of damage of any kind or nature occurring beyond the performance of the Agreement where such claim or liability bears a reasonable nexus to Etna's performance of its obligations under this Agreement; excluding, however, such liabilities, claims, losses, damages, or expenses arising from the negligence or willful misconduct of Etna or its officers, agents, or

employees. By way of example, and not limiting the indemnity obligations of Fort Jones, if a dangerous condition of public property (such as an open excavation pit) caused a claim (for example If a criminal suspect was running from an Etna police officer fell in the pit), Fort Jones would owe indemnity and a duty of defense to Etna in such case. By way of further example, If a Fort Jones public works employee drove a vehicle to collide with a person who was at the side of the road because such person was stopped by an Etna police officer Incident to a traffic violation, Fort Jones would owe indemnity and a duty of defense to Etna on account of such claim. The above examples are intended to make clear that the dangerous condition, act, or omission of Fort Jones may have nothing to do with Etna's performance or providing of policing services under this Agreement, yet such dangerous conditions still fall within the scope of Fort Jones' indemnity and defense obligations to Etna because such a dangerous condition, act or omission bears a nexus to the performance of policing services under this agreement. Fort Jones shall defend at Its own expense, including attorneys' fees and costs, Etna, its officers, agents, employees, subcontractors, and independent contractors in any legal and/or administrative action of any kind based upon such alleged acts or omissions. The duty of Fort Jones to indemnify and save harmless as set forth in this Paragraph shall include the duty to defend. The indemnification hereunder extends to all costs, attorneys' fees and expenses incurred in obtaining expert testimony and in the retention, transportation and attendance of such expert witnesses as well as expenses related to lay or percipient witnesses, as well as any liability incurred or arising out of any such claim, the investigation thereof, as well as the defense of any action or proceeding brought thereupon as well as from any order, judgments, verdicts, decrees or settlements which may be reached or entered thereon.

The indemnity and hold harmless provisions contained herein are binding upon the parties hereto without regard to whether any insurance coverage or the insurance policy is available for the acts and/or condition for which the indemnity has provided pursuant to this paragraph. The indemnity and hold harmless provisions contained herein shall survive the termination of this Agreement and shall continue after such termination for any liability arising out of or as a consequence of this Agreement or the performance of any services under this Agreement. Etna shall provide evidence of liability coverage to Fort Jones and Fort Jones shall provide evidence of liability coverage to Etna related to this Agreement.

Definition of Terms:

- A **"Fiscal Year"** for the purposes of this Agreement is the period of July 1 and ending on June 30.
- A **"Calendar Year"** for the purposes of this Agreement is the period beginning on January 1 and ending on December 31.
- An **"Incident"** for the purposes of this Agreement are police responses originating from telephone calls to the Dispatch Center, walk-ins at the Police lobby, Police Officer self-initiated activity and email or social media communications requiring a police officer response.
- The **"Annual Base Rate"** for the purposes of this Agreement is the monetary compensation the Town of Fort Jones agrees to pay the City of Etna annually for law enforcement services per this Agreement.
- The **"Law Enforcement Services Costs"** for the purposes of this Agreement are all the necessary and reasonable costs for the City of Etna's police department and

personnel to deliver law enforcement services to the Town of Fort Jones as agreed upon in Section 2 – Service Provisions of this Agreement. The fiscal components of the Law Enforcement Services Costs are provided in Section 8.c – Base Rate Methodology of this Agreement.

Annual Rate for Services

For the services outlined in Section 2 – Service Provisions above, Fort Jones agrees to pay Etna the annual rate of TWO HUNDRED TWENTY-THREE THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS (\$223,156) (“Annual Rate”). The annual rate will be adjusted to cover any cost increase to Etna annually for each fiscal year, from July 1 to June 30 pursuant to provisions of Government Code Sections 55631, 55632, and 55634, and all other applicable authority. The annual rate shall be paid in advance of services provided, due on the first day of each quarter (July 1, October 1, January 1, and April 1). Each year both the City of Etna and the Town of Fort Jones will review this agreement at least three months prior to the previous year ending date of June 30th. Both parties will be afforded the opportunity to make suggestions and or amendments to this Agreement to be approved by each city council in writing before the next fiscal year beginning July 1.

The above agreed upon amount is based upon the structured breakdown in Attachment A.

Any additional City services furnished to Fort Jones in the event of an EOC activation disaster or emergency are not covered under this Agreement.

COPS Grant Fund/Supplemental Law Enforcement Services Fund:

In the event the Town of Fort Jones is awarded monies from the COPS – Supplemental Law Enforcement Services Fund (SLESF) from the State of California, Fort Jones will earmark those funds to the payment of this Agreement. The minimum State SLESF grant amount allocation is \$100,000 per fiscal year. The SLESF funds will be managed by the Town of Fort Jones and applied to this Agreement. The SLESF Funds are included in the total Base Rate of this Agreement and are sources for the Town of Fort Jones, or if SLESF funding is eliminated from the State Budget, Fort Jones will still be responsible for the entire Base Rate amount and accordingly will have to rely on alternative funding sources.

Significant Crimes:

In the event of a significant crime or crimes in Fort Jones which includes, but is not limited to, homicide, kidnapping, hostage event, serial assault/robbery and/or other high-level critical Incident, Etna will track the incident time for these events. When it appears to the Chief of Police, in his/her sole discretion, that a significant crime or crimes will involve a significant amount of staff hours in a calendar year, the Chief of Police will so inform the Fort Jones City Administrator and/or the City Council and discuss the necessary staffing levels and work to resolve shortages in staffing, re-allocate resources or seek supplemental funding. Any significant crimes will be reported immediately to Fort Jones City Council and any cost increase will be monitored, tracked and accounted for during the next fiscal meeting under this agreement.

In the event of a substantial change in personnel costs to the City of Etna, including the reduction in police department workforce, such that the services provided to Fort Jones are affected, the parties may negotiate for amended terms to this Agreement.

Additional Fees

All regular crime laboratory fees, booking fees, and fees associated with the Siskiyou County Automated Fingerprint System (Cal ID), for incidents originally occurring in Fort Jones shall be paid by the City of Etna, directly to the County of Siskiyou or the applicable public agency as part of this Agreement.

All fines, fees, restitutions, or other monies collected by Etna or the Siskiyou County Courts for incidents in Fort Jones and immediate surrounding area shall be awarded to City of Etna under this Agreement.

Fort Jones shall reimburse Etna for the costs for (i) filing, pursuing, and participating in any hearing regarding any weapons confiscation proceeding under Welfare & Institutions Code section 8102 or Penal Code section 18400, and (ii) defending any "Pitchess" motion (made under Code of Civil Procedure section 1043) made by any person who is a criminal defendant in a proceeding that involved an alleged crime committed within Fort Jones city limits. The costs required by this paragraph shall include the reasonable costs charged by the Etna City Attorney or any qualified legal counsel the City of Etna retains to handle these specialized proceedings.

No other costs of any kind, including but not limited to capital projects, construction, equipment, or unforeseen personnel actions, will be added to the costs of the services unless specifically addressed by this Agreement.

All property acquired by Etna under and pursuant to this Agreement shall be and always remain the property and responsibility of Etna without any division or distribution thereof upon termination of this Agreement, except as otherwise agreed upon in writing. Property acquired by Fort Jones shall remain the property and responsibility of Fort Jones, except as Fort Jones cedes such property to Etna for the performance of services under this Agreement.

The consideration provided to be paid to Etna will not result in any surplus money and no monies shall be subject to refund to Fort Jones at any time during or after termination of this Agreement, unless there is an overpayment, except where specifically denoted that the monies are refundable.

In the event the City of Etna is unable to acquire operational office space, including electric, water, garbage, telephone, and internet service, and parking within the Town of Fort Jones, the city of Fort Jones agrees to find and provide such space at the cost of Fort Jones and not under this Agreement.

TERM AND CANCELLATION:

This Agreement shall be effective July 1, 2023, through June 30, 2026, subject to the following cancellation provision:

The City of Etna commits to providing law enforcement services pursuant to this Agreement for the three-year period July 1, 2023, to June 30, 2026. Thereafter, either party to this agreement may elect to terminate this Agreement without cause and thereby cancel all further obligations under this

Agreement, provided however, that the canceling party shall provide to the other party at least three (3) months prior written notice in advance of the effective date of cancellation.

This Agreement may also be canceled or amended as of any date by written mutual agreement of both parties.

MISCELLANEOUS:

- No person is intended to or shall be a third-party beneficiary to this Agreement.
- Any notices required by this Agreement shall be mailed or delivered to the City of Etna at PO Box 460, Etna, California 96027, Attention: City Clerk and to the Town of Fort Jones PO Box 40, Fort Jones, California 96032, Attention: City Administrator. Either party's address may be modified by such party by giving written notice of such modification to the other party calling specific attention to this Agreement.
- If any provision of this Agreement shall be held by a Court of the State of California or of the United States of America to be invalid or not in conformity with applicable law, such provision shall be severable and such invalidity shall not impair the validity or enforceability of any other provision of this Agreement.
- The waiver of either party of any breach of this Agreement by the other party or of any term, covenant, or conditions, whether precedent or subsequent, contained within this Agreement shall not constitute a waiver of any such breach, term, covenant, or condition nor constitute a waiver of any legal right or legal defense resulting therefrom. No waiver by either party of any singular or specific right, privilege, condition, covenant, expectation of performance or legal defense under this Agreement or existing as a matter of law shall be construed as a continuing or permanent waiver.
- In the event of any dispute or legal proceeding or legal action arising out of or related to the enforcement of this Agreement, the prevailing party in such legal action or proceeding shall be entitled to an award of reasonable attorney's fees and other costs incurred in such action or proceeding, including, but not limited to, expert witness and consultant's fees, in addition to any other relief awarded by the Court, tribunal, arbitrator or trier of fact to whom the matter is submitted as the case may be.

IN WITNESS, WHEREOF, THE CITY OF ETNA and THE TOWN OF FORT JONES by separate resolutions, duly adopted by their respective City Council, have caused this Agreement to be signed by the Mayors and attested by their City Clerks on the day, month, and year set forth below.

[SIGNATURES ATTACHED ON THE FOLLOWING PAGE]

TOWN OF FORT JONES

By:

Mercedes Garcia, Mayor

Date

Attest:

City Clerk or Equivalent

Date

Approved as to form:

Margaret Long, City Attorney

Date

CITY OF ETNA

By:

Cliff Munson, Mayor

Date

Attest:

Pamela Eastlick, City Clerk

Date

Approved as to form:

Carolyn Walker, City Attorney

Date

ATTACHMENT A

Police Department Services – Cost Breakdown

- Police Personnel Costs (General):
 - 2.0 FTE Fulltime Police Officers, with benefits at \$155,827.00
 - 0.5 FTE Community Service Officer, no benefits at \$15,209.00
 - 0.5 FTE Police Detective, with benefits at \$14,560.00

Total in labor costs = \$185,596.00
 - Police Maintenance:
 - Vehicle/Facility/Equipment Maintenance, Fuel, Office Supplies, Pro-rata Share Vehicle & Liability Insurance etc. = \$27,310.00
 - Dispatch/Records (Communications) payable to Siskiyou S.O. = \$10,250.00
- Total in Dispatch costs = \$10,250.00*

Law Enforcement Service Cost (LESC)

Annual Budget FY 23-24

Fund Name	Dept 41	Law Enforcement FJ
10.41.701.00	Salaries Regular	\$97,885
10.41.702	Salaries Overtime	\$2,500
10.41.703.00	Salaries PT	\$26,560
10.41.705.00	Uniform Allowance	\$2,000
10.41.710.00	SS/MC Tax Expense	\$9,520
10.41.715.00	PERS Retirement	\$14,970
10.41.720.00	Health Insurance	\$19,533
10.41.725.00	SCORE WC	\$9,123
10.41.730.00	SUI Tax Expense	\$1,459
10.41.745.00	SCORE Liability	\$12,360
10.41.760.10	IT	\$1,000
10.41.762.00	Sheriff's Contract	\$10,250
10.41.830.30	Cellular	\$850
10.41.765.00	Vehicle Fuel & Oil	\$7,000
10.41.860.00	Vehicle Maintenance	\$1,000
10.41.880.00	Maintenance & Supplies	\$100
10.41.875.00	Special Dept Supplies & Equipment	\$5,000
10.41.990.00	CalPERS Unfunded Liability	\$2,046

Resource: Etna Adopted Budget 2023/2024



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Mercedes Garcia - Mayor
Subject: Appointment of Interim Town Clerk

Background

The Town of Fort Jones is currently without a town clerk. By state law it is required that the Town have someone in this position.

After reaching out to legal counsel the Town has been instructed to appoint an interim town clerk until a permanent clerk can be hired.

Recommendation

Margaret Long, Fort Jones' legal counsel, requests that council appoint an interim town clerk.



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Fort Jones Community Church
Subject: MOU with the Fort Jones Community Church

Background

Previously the Fort Jones Community Church had an MOU with the Town for the Fort Jones Public Works Department to mow the property between the Community Church and Walker Field before any scheduled events took place at the field to prevent the possibility of fires.

Currently the MOU has been misplaced and needs to be renewed to continue the agreement.

Recommendation

Staff recommends that council review and approve the MOU with the Fort Jones Community Church.

MEMORANDUM OF UNDERSTANDING

PARTIES

- This Memorandum of Understanding (hereinafter referred to as the “**Agreement**”) is entered into on November 6th, 2023, by and between Fort Jones Community Church, with an address of 13007 N. Highway 3 (hereinafter referred to as the “**FJCC**”), and The Town of Fort Jones, CA., with an address of 11960 East Street (hereinafter referred to as the “**City**”) (collectively referred to as the “**Parties**”).

PURPOSE

- This Agreement is entered into for the following reasons:
 1. To mitigate the potential fire hazard from vehicles parking in lot between the Ball Field and For Jones Community Church.

RESPONSIBILITIES OF THE PARTIES

1. FJCC to allow access to lot for parking at events held in the Ball Field.
2. City to mow field prior to any events at the Ball Field.

GOVERNING LAW

- This Agreement shall be governed by and construed in accordance with the laws of the State of California.

ALTERNATIVE DISPUTE RESOLUTION

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to the City (Arbitration/mediation/negotiation) (Circle one) in accordance with, and subject to the laws of California.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and they must be signed by both Parties to this Agreement.
- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.

SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Policy and Ordinance Committee
Subject: Agreement and Advertising Fees for Businesses and Events at Walker Field

Background

Over the years the Town of Fort Jones has let businesses and event advertisement be allowed at the Walker Field without cost.

In the regular town council meeting on September 11th, 2023, the council voted to have the current policy and ordinance committee meet and propose fees and guidelines for future advertising at Walker Field.

Presented in the attachment are the proposed fees, guidelines, and agreement document that the policy and ordinance committee propose.

Recommendation

Staff recommends that council review and approve the fees and guidelines for future advertising at Walker Field.



Gateway to the Marble Mountains

Advertising Agreement – Walker Field

Name of Business or Event: _____

Responsible Party: _____

Mailing Address: _____ **City:** _____

State: _____ **Zip Code:** _____

Phone Number: _____ **Cell Phone:** _____

Email Address: _____

Long Term:

1. Year-round advertising is \$500.00
2. Banner must be 4x8 feet
3. Advertisement will be placed above ten feet off the ground on the grandstands.

Short Term:

1. Monthly for short term event advertising is \$50.00 a month.
 - a. Examples: Fall Festival, Flick Fest, and Concerts in the Park
2. Banner may be any size, but not to exceed 4x8 feet.
3. Advertisement will be placed at the bottom ten feet of the grandstands.

Additional Requirements:

1. Banners must stay in good condition as follows or advertisement will be taken down.
 - a. Colors and wording must not be faded beyond legibility.
 - b. Banners must not have holes or become torn.
 - c. Public Works will place and remove advertisements, not the advertiser.

Agreement:

Yearly – all year advertisement for \$500.00: _____ Paid (cash,ck) _____

Start Date: _____ End Date: _____

Monthly – short term event advertisement for \$50.00 a month: _____ Paid (cash,ck) _____

Start Date: _____ End Date: _____

11960 East Street
P.O. Box 40
Fort Jones, CA, 96032



530-468-2281
www.fortjonesca.com

Gateway to the Marble Mountains

Signature of Responsible Party: _____



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Public Works Department – Everett Hullquist
Subject: Correction of the August 8, 2022 minutes.

Background

Everett has been following all the paperwork needed to keep the Town's Water Meter Replacement Project moving forward. He recently had a request from State Water Resources Control Board for the minutes re-adopting Resolution 1111, which approved the construction grant for this project.

During Everett's search for the minutes, he found that the minutes did not show that the resolution had been passed. After further investigation and speaking with the current and previous mayor, reviewing notes taken on August 8, 2023, it has been determined that minutes are indeed incorrect.

It was found that parts of the minutes from the previous monthly meeting, July 11, 2022, were interjected into the minutes and parts of the minutes for August 8, 2022 were left off when they were printed to sign.

The mayor reached out to legal counsel and it was advised to correct the minutes.

Presented in your council packet are the old minutes and the corrected minutes.

Recommendation

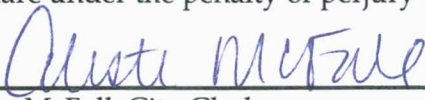
It is recommended that the council review and approve the corrected minutes for August 8, 2023.

Fort Jones City Council
Regular Meeting
August 8, 2022

CERTIFICATION OF POSTING AGENDA

I, Celeste McFall, City Clerk for the Town of Fort Jones, hereby certify that the agenda for the August 8, 2022 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers, Ray's Food Place, Scott Valley Family Resource Center, Outside Ace Hardware and on the City's website www.fortjonesca.org on August 3, 2022.

I declare under the penalty of perjury that the foregoing is true and correct.



Celeste McFall, City Clerk

ROLL Call

The regular meeting of the Fort Jones City Council was called to order in person by Mayor Michelle DeCausmaker at 7:00 p.m. In addition to Mayor Michelle DeCausmaker council members present were Kathy Banks, Mercedes Garcia, and Mark Gepford, Bill Beckwith absent due to recent hospitalization.

Also present: City Administrator Karl Drexel, City Clerk Celeste McFall, Fire Chief Joseph Hess.

Mayor Michelle DeCausmaker led the flag salute.

Public Comment:

Discussion/Reports: Non-Action Items:

A) Police Department Monthly Report

Police Chief Josh Short reports their department has been very busy covering the patrols for the Fire services. They have been stationed at Fort Jones for the evacuation. He believes that if things go well tomorrow, they should pull them from 24/7 duty. In addition, they have been handling their regular calls. He notes that there is good news coming with the motel, it appears the owner is willing to sell, and he has a buyer. The prospective new owner would like to keep it a motel.

B) Fire Department Monthly Report

Fire Chief Joseph provides his report verbally due to the McKinney fire. There were 53 calls in July, he doesn't have the breakdown what is within City Limits and what was outside. He introduces the new Seasonals. He reports the department has an engine assigned to the McKinney Fire, in the area, assisting the non-local fire departments with understanding the locality.

C) Code Enforcement Report

Code Enforcement Officer Kelly York was not present, and due to the McKinney fire, there is not a written report.

D) Public Works Monthly Report

Kevin Hullquist provided a monthly report in the Council packet. He notes that water is a big concern. The well is at 22 feet currently. Discussion regarding how far it dropped last year. He is monitoring it closely. He explains that the location is an excellent area for the well. The Tank cleaners spent a full day cleaning. The Tank is staying full. He has been cleaning the sidewalks in front of businesses. Residents commend him on how nice the town looks.

E) City Administrators Report

City Administrator Karl Drexel provided a monthly report in the Council packet.

Branding Report: Michelle DeCausmaker notes that Rachel Agron did a great job on the Branding Report. We have been working with RCAC on the topic of Economic Development for businesses in Fort Jones. The next step is to create a brand for the Town of Fort Jones to bring in tourists and businesses to support the community. Historic has been the driving concept. We are supported by sales tax by those coming into this community. Having meetings, as they come along, they will be announced.

We are also working on the Community Pedestrian Bicycle Safety Training to improve the safety of our streets. There will be a public workshop on August 29, 2022.

The sesquicentennial of the incorporating the Town is this year and we are looking at having an event in October.

Consent Calendar:

- 1 a). Approval of Minutes: Regular Meeting July 11, 2022.
- b). Ratification of Disbursements: July 1 through July 31, 2022
- c). Approve Payables for August 2022
- d). Receive and Review YTD P&L

Mercedes Garcia moves to accept the Consent Calendar Mark Gepford seconds the motion. Kathye Banks questions the wording in the minutes regarding changing speed limits and issuing tickets. And she asks that Jeanette Cramer be changed to Pauline Cramer.

AYES: M. DeCausmaker, M. Garcia, K. Banks, M. Gepford

NOES: None

ABSTAIN: None

ABSENT: Beckwith

Motion passes

Public Hearing: Ordinances and Resolutions

Mayor DeCausmaker calls a Public Hearing for the CDBG Housing Rehab and other Applications. Karl Drexel provides an overview of the CDBG program in the Town of Fort Jones, which provides low-interest loans for income-eligible homeowners. Currently there is

approximately \$500,000.00 in the accounts, which without having projects in the pipeline, the state is looking to take that money away. What we have proposed to the state is to use the money in order to take care of infrastructure issues with the CDBG money if the HCD approves our plan. The Council and the Loan Committee will decide what projects will be performed with these funds. One example is the four-inch pipeline on Dale Street, where there should be a six-inch flow, as the town has been spending money due to the inadequacy of the pipeline.

Discussion follows.

2. CDBG Public Hearing Discussion and Review and Approve Resolution 1108

Mark Gepford makes a motion to approve the Resolution with the change of 01 to 030 Kathye Banks seconds the motion.

AYES: M. DeCausmaker, M. Garcia, K. Banks, M. Gepford

NOES: Beckwith

ABSTAIN: None

ABSENT: None

Motion passes

Mercedes Garcia makes a motion to approve the Resolution 1108 with the change of 01 to 030. Kathye Banks seconds the motion. All ayes. Motion passes.

Discussion/Reports: Action Items:

2. Letter and Response to Scott Valley Disposal Attorney Mercier.

Michelle DeCausmaker asks Mercedes Garcia why she took the letter directly to Mr. Isbell. Ms. Garcia stated she took the letter directly to Mr. Isbell because she wanted Mr. Isbell to know what was in the statement. Mayor DeCausmaker states those types of actions do not serve the best interests of the community and that she should not have done that. Mercedes Garcia responds saying that she gets reprimanded and Karl (Drexel) does not.

3. Review and Re-Adopt SWRCB Drinking Water Planning Grant Resolution 1110.

Kathye Banks asks what the Resolution is regarding, Karl Drexel explains the Planning Grant is for the drinking water system, which includes: refinishing the insides of the tanks, an alarm to alert us if the tanks are lower, as well as an additional well, the generator, a pad for the generator, and general basic improvements such as replacing the pipes.

Mercedes Garcia makes a motion to adopt Resolution 1110, Kathye Banks seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN:

ABSENT: Beckwith

Motion passes

4. Review and Re-Adopt the Local Agency Biennial Notice of Conflict Resolution 1109

Kathye Banks makes a motion to re-Adopt the Local Agency Biennial Notice of Conflict Resolution 1109 Mark Gepford seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN:

ABSENT: Beckwith

Motion passes

5. Review and Discuss the Implementation of a Transient Users Tax (TOT) AKA Hotel Users Tax (HUT)

Karl Drexel explains that this is a tax on transient users which is paid by the people who stay in the units. It must go on the general ballot, and it is too late to go on this November's ballot. But could go on the ballot in two years.

Mark Gepford makes a motion review the Orland Resolution and advise staff to continue to research and develop a Resolution for an election on the General election ballot and to develop rules, regulations and ordinances for such a tax; Mercedes Garcia seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN:

ABSENT: Beckwith

Motion passes

6. Review and Approve Etna Police-Fort Jones Fire Department MOU for Code Enforcement

As the Fort Jones Fire Chief Joseph Hess completed the requirements of CA Penal Code Section 832, making him a sworn officer, or his designee, to enforce laws concerning the fire code, public resources code, the Town of Fort Jones Municipal Code, and Penal Code Violations involving fire crimes, including, but not limited to, arson investigations, the Etna Police Chief Josh Short and Chief Hess developed an MOU to clarify the associated duties authorized under Penal Code 830.37.

Mark Gepford makes a motion to approve the Etna Police-Fort Jones Fire Department MOU for Code Enforcement, pending approval by the City Attorney, Mercedes Garcia seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN:

ABSENT: Beckwith

Motion passes

7. Review resumes for Administrator's Job Position:

Citizens question why this is all happening. Mayor DeCausmaker asks Mercedes Garcia to answer. Mercedes Garcia says that he (Karl Drexel) is unprofessional and untruthful all the time. She states that he is lying and trying to 'cover his butt' in public documents. Mercedes Garcia says that parks are a waste of time, and money. She states that she feels that the Fire Department is more important than parks.

Julie Morgen wants to know the real reason the majority of the council wants to end Karl Drexel's contract. He is doing the job that we are paying him to do. Kathye said that she understood that he came to help bail the City out of trouble and then he was leaving. She said that he said that he is going to transition out. Kathye Banks states her concern is to have the town to be protected and have the new person trained. Karl Drexel says he is 76 and he intends to work for another three or four years. Sherry Glendenning asks if they know what the facts are and what is not.

Mercedes Garcia directs staff to contact the people that they've selected. There is an interview committee which includes Colleen Baker. Direction given to staff to set up interviews. Deadline is until position is filled.

STAFF COMMENTS: Celeste McFall notes that a Council Member recently posted an election statement on Facebook in which they stated that "nothing is being done." She feels that this is denigratory to the staff. The Council Member states he will take the post down.

COUNCIL MEMBER COMMENTS:

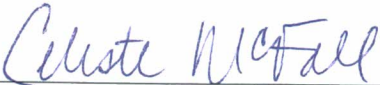
Kathye Banks notes that Suse LaMarr came into City Hall and approached her and asked if the City could help with funeral costs. She understands that we cannot use public funds. She asks for private donations.

Mark Gepford says that the Masonic Lodge has an upcoming meeting and he will ask the Masons for funds for Mrs. LaMarr

Mayor DeCausmaker said that she attended the Fire Update at the Junior High School and it was fantastic.

Meeting adjourned at 8:17 p.m.

Attest:



Celeste McFall, City Clerk

Approved:



Mayor Michelle DeCausmaker

Fort Jones City Council
Regular Meeting
August 8, 2022

CERTIFICATION OF POSTING AGENDA

I, Celeste McFall, City Clerk for the Town of Fort Jones, hereby certify that the agenda for the August 8, 2022 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers, Ray's Food Place, Scott Valley Family Resource Center, Outside Ace Hardware and on the City's website www.fortjonesca.org on August 3, 2022. I declare under the penalty of perjury that the foregoing is true and correct.

Celeste McFall, City Clerk

Roll Call

The regular meeting of the Fort Jones City Council was called to order in person by Mayor Michelle DeCausmaker at 7:00 p.m. In addition to Mayor Michelle DeCausmaker council members present were Kathye Banks, Mercedes Garcia, and Mark Gepford. Bill Beckwith was absent due to recent hospitalization.

Also present: City Administrator Karl Drexel, City Clerk Celeste McFall, Fire Chief Joseph Hess.

Mayor Michelle DeCausmaker led the flag salute.

Public Comment: No public comments

Discussion/Reports: Non-Action Items:

A. Police Department Monthly Report

Police Chief Josh Short reports their department has been very busy covering the patrols for the Fire services. They have been stationed at Fort Jones for the evacuation. He believes that if things go well tomorrow, they should pull them from 24/7 duty. In addition, they have been handling their regular calls. He notes that there is good news coming with the motel, it appears the owner is willing to sell, and he has a buyer. The prospective new owner would like to keep it a motel.

B. Fire Department Monthly Report

Fire Chief Joseph provides his report verbally due to the McKinney fire. There were 53 calls in July, he does not have the breakdown of what is within city limits and what was outside. He

introduces the new seasonal firefighters. He reports the department has an engine assigned to the McKinney Fire, in the area, assisting the non-local fire departments with understanding the locality.

C. Code Enforcement Report

Code Enforcement Officer Kelly York was not present, and due to the McKinney fire, there is not a written report.

D. Public Works Monthly Report

Kevin Hullquist provided a monthly report in the Council packet. He notes that water is a big concern. The well is at 22 feet currently. Discussion regarding how far it dropped last year. He is monitoring it closely. He explains that the location is an excellent area for the well. The Tank cleaners spent a full day cleaning. The Tank is staying full. He has been cleaning the sidewalks in front of businesses. Residents commend him on how nice the town looks.

E. City Administrators Report

City Administrator Karl Drexel provided a monthly report in the Council packet.

Consent Calendar:

- 1 a). Approval of Minutes: Regular Meeting July 11, 2022.
- b). Ratification of Disbursements: July 1 through July 31, 2022
- c). Approve Payables for August 2022
- d). Receive and Review YTD P&L

Kathye Banks questions the wording in the minutes regarding changing speed limits and issuing tickets. And she asks that Jeanette Cramer be changed to Pauline Cramer. Mercedes Garcia moves to accept the Consent Calendar with changes, Michelle DeCausmaker seconds the motion.

AYES: M. DeCausmaker, M. Garcia, K. Banks, M. Gepford

NOES: None

ABSTAIN: None

ABSENT: Beckwith

Motion passes

Discussion/Reports: Action Items:

2. Letter and Response to Scott Valley Disposal Attorney Mercier.

Michelle DeCausmaker asks Mercedes Garcia why she took the letter directly to Mr. Isbell. Ms. Garcia stated she took the letter directly to Mr. Isbell because she wanted Mr. Isbell to know what was in the statement. Mayor DeCausmaker states those types of actions do not serve the best interests of the community and that she should not have done that. Mercedes Garcia responds saying that she thought Mr. Isbell should know that derogatory statements were being made by the City Administrator and that he lied in the staff report because she did not give the letter to Mr. Heffernan and "he lies all of the time". The mayor said we are not serving the community by doing

something so terrible. Mercedes countered that "we are serving the community by showing the community exactly what the City Administrator does all of the time in the background reports." She said she gets reprimanded, and Karl (Drexel) does not.

3. Review and Re-Adopt SWRCB Drinking Water Planning Grant Resolution 1110.

Kathye Banks asks what the Resolution is regarding, Karl Drexel explains the Planning Grant is for the drinking water system, which includes: refinishing the insides of the tanks, an alarm to alert us if the tanks are lower, as well as an additional well, the generator, a pad for the generator, and general basic improvements such as replacing the pipes.

Mercedes Garcia makes a motion to adopt Resolution 1110, Kathye Banks seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN: None

ABSENT: Beckwith

Motion passes

4. Review and Re-Adopt the SWRCB Drinking Water Meter Construction Grant Resolution 1111

Kathye Banks makes a motion to re-Adopt the SWRCB Construction Grant for new meters Resolution 1111. Mark Gepford seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN: None

ABSENT: Beckwith

Motion passes

5. Review and Discuss the Implementation of a Transient Users Tax (TOT) AKA Hotel Users Tax (HUT)

Karl Drexel explains that this is a tax on transient users which is paid by the people who stay in the units. It must go on the general ballot, and it is too late to go on this November's ballot. But could go on the ballot in two years.

Mark Gepford makes a motion to review the Orland Resolution and advise staff to continue to research and develop a Resolution for an election on the General election ballot and to develop

rules, regulations, and ordinances for such a tax; Mercedes Garcia seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker

NOES: None

ABSTAIN: None
ABSENT: Beckwith
Motion passes

6. Review and Approve Etna Police-Fort Jones Fire Department MOU for Code Enforcement

As the Fort Jones Fire Chief Joseph Hess completed the requirements of CA Penal Code Section 832, making him a sworn officer, or his designee, to enforce laws concerning the fire code, public resources code, the Town of Fort Jones Municipal Code, and Penal Code Violations involving fire crimes, including, but not limited to, arson investigations, the Etna Police Chief Josh Short and Chief Hess developed an MOU to clarify the associated duties authorized under Penal Code 830.37.

Mark Gepford makes a motion to approve the Etna Police-Fort Jones Fire Department MOU for Code Enforcement, pending approval by the City Attorney, Mercedes Garcia seconds the motion.

AYES: M. Garcia, K. Banks, B. Beckwith, M. Gepford, M. DeCausmaker
NOES: None
ABSTAIN: None
ABSENT: Beckwith
Motion passes

7. Review resumes for Administrator's Job Position:

Citizens question why this is all happening. Mayor DeCausmaker asks Mercedes Garcia to answer. Mercedes Garcia says that he (Karl Drexel) is unprofessional and untruthful all the time. She states that he is lying and trying to 'cover his butt' in public documents. Mercedes Garcia says that parks are a waste of time, and money. She states that she feels that the Fire Department is more important than parks.

Julie Morgan wants to know the real reason the majority of the council wants to end Karl Drexel's contract. He is doing the job that we are paying him to do. Kathy said that she understood that he came to help bail the city out of trouble and then he was leaving. She said that he said that he is going to transition out. Kathy Banks states her concern is to have the town to be protected and have the new person trained. Karl Drexel says he is 76 and he intends to work for another three or four years. Sherry Glendenning asks if they know what the facts are and what is not.

Mercedes Garcia directs staff to contact the people that they've selected. There is an interview committee which includes Colleen Baker. Direction given to staff to set up interviews. Deadline is until the position is filled.

STAFF COMMENTS:

Celeste McFall notes that a Council Member recently posted an election statement on Facebook in which they stated that "nothing is being done." She noted that we have a good staff, and they work

hard and comments like that hurt morale. She feels that this is denigrating to the staff. The Council Member states he will take the post down.

COUNCIL MEMBER COMMENTS:

Kathye Banks notes that Susie LaMarr came into City Hall and approached her and asked if the city could help with funeral costs. She understands that we cannot use public funds. She asks for private donations.

Mark Gepford says that the Masonic Lodge has an upcoming meeting, and he will ask the Masons for funds for Mrs. LaMarr.

Mayor DeCausmaker said that she attended the Fire Update at the Junior High School, and it was fantastic.

ADJOURNMENT: Meeting adjourned at 8:17 p.m.

Attest:

Carolyn Hoefer, Interim Town Clerk

Approved:

Mercedes M. Garcia, Mayor



The Town of Fort Jones

To: Fort Jones Town Council
Meeting Date: October 9, 2023
From: Mercedes Garcia - Mayor
Subject: Review and discuss request for payment on Sectaris Partners' invoices.

Background

Adam Cox of Sectaris Partners has given notice to terminate his contract with the Town of Fort Jones. Mr. Cox has invoices due to be paid by the Town. Balances due are over the limit of the contract agreement and the overage difference must be approved by council before it may be paid.

Per the agreement with Sectaris Partners services rendered to the Town would not exceed the maximum sum of \$75,000 dollars. Current overage balance due is \$14,755.

Recommendation

Margaret Long, legal counsel for the Town of Fort Jones, recommends that the council approve paying the overage.



SECTARIS PARTNERS

STRATEGIC PLANNING
DEVELOPMENT
PROJECT MANAGEMENT

Sectaris Partners LLC
209-631-3803
143 W. 21st Street
Merced, CA 95340

Billed To
Town of Fort Jones

Date of Issue
09/06/2023

Invoice Number
3035

Amount Due (USD)

\$15,200.00

Due Date
10/06/2023

Description	Rate	Qty	Line Total
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 31, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 2, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 3, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 4, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 5, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 7, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 8, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 9, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 9, 2023	\$100.00	3	\$300.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 10, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 11, 2023	\$80.00	7	\$560.00

Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 12, 2023	\$100.00	3	\$300.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 13, 2023	\$80.00	4	\$320.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 14, 2023	\$80.00	4	\$320.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 14, 2023	\$100.00	15	\$1,500.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 15, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 16, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 17, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 17, 2023	\$100.00	3	\$300.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 18, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 20, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 22, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 22, 2023	\$100.00	2	\$200.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 23, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 24, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 25, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 25, 2023	\$100.00	2.5	\$250.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 28, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 29, 2023	\$80.00	7	\$560.00

Project work (Fort Jones Town Administrator Svcs) Adam Cox – Aug 29, 2023	\$100.00	3.5	\$350.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 30, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Aug 31, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 1, 2023	\$80.00	5	\$400.00
		Subtotal	15,200.00
		Tax	0.00
		Total	15,200.00
		Amount Paid	0.00
	Amount Due (USD)		\$15,200.00

Terms
 Please remit to:

 Sectaris Partners LLC
 143 W. 21st Street
 Merced, CA 95340



SECTARIS PARTNERS

STRATEGIC PLANNING
DEVELOPMENT
PROJECT MANAGEMENT

Sectaris Partners LLC
209-631-3803
143 W. 21st Street
Merced, CA 95340

Billed To
Town of Fort Jones

Date of Issue
09/04/2023

Invoice Number
3034

Due Date
10/04/2023

Amount Due (USD)

\$12,900.00

Description	Rate	Qty	Line Total
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 2, 2023	\$80.00	4	\$320.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 3, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Jul 4, 2023	\$100.00	5	\$500.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 5, 2023	\$80.00	4	\$320.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 6, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 7, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 8, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Jul 10, 2023	\$100.00	12	\$1,200.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 10, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 11, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 12, 2023	\$80.00	7	\$560.00

Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 13, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 15, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 16, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 17, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Jul 18, 2023	\$100.00	5	\$500.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 19, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 20, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 21, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 22, 2023	\$80.00	2	\$160.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 23, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Jul 24, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 25, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 26, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 27, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Jul 29, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Adam Cox – Jul 31, 2023	\$100.00	7	\$700.00
Subtotal			12,900.00
Tax			0.00
Total			12,900.00



Sectaris Partners LLC
209-631-3803
143 W. 21st Street
Merced, CA 95340

Billed To
Town of Fort Jones

Date of Issue
10/03/2023

Invoice Number
3038

Amount Due (USD)
\$7,200.00

Due Date
10/03/2023

Description	Rate	Qty	Line Total
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 5, 2023	\$80.00	3	\$240.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 6, 2023	\$80.00	4	\$320.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 7, 2023	\$80.00	5	\$400.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 8, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 9, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 10, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 12, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 13, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 14, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 15, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 16, 2023	\$80.00	3	\$240.00

Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 17, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 18, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 19, 2023	\$80.00	6	\$480.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 20, 2023	\$80.00	7	\$560.00
Project work (Fort Jones Town Administrator Svcs) Sandra Malik – Sep 21, 2023	\$80.00	4	\$320.00

Subtotal	7,200.00
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Tax	0.00
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Total	7,200.00
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Amount Paid	0.00
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Amount Due (USD)	\$7,200.00
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Terms

Please remit check payments to:

Sectaris Partners LLC
143 W. 21st Street
Merced, CA 95340