



AGENDA

Regular Meeting

MONDAY March 13, 2023 – 7:00 P.M.

City Hall

11960 East Street Fort Jones, CA 96032

CALL TO ORDER:

Fort Jones City Council Roll Call: Members: Garcia_____Banks_____
Eayrs_____Stacher_____Collie-Mason_____

PLEDGE OF ALLEGIANCE: Led by Mayor

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon any subject within the jurisdiction of the Town of Fort Jones; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Council meeting. There is a five (5) minute limit per topic.

DISCUSSION / REPORTS / CORRESPONDENCE: NON-ACTION ITEMS:

- A. Police Department Monthly Report
- B. Fire Department Monthly Report
- C. Public Works Monthly Report
- D. Economic Development Report
- E. City Administrator's Report
- F. Council Vacancy

CONSENT CALENDAR:

Items listed on the consent agenda are considered routine and may be enacted in one motion.

Any item may be removed for discussion at the request of the Council or the Public.

1. a) Approval of Minutes: Regular Meeting February 13, 2023
b) Ratification of Disbursements: February 1 through 28
c) Review Budget vs. Actual for July 1, 2022 through February 28, 2023

DISCUSSION / REPORTS: ACTION ITEMS:

2. Child Abuse Prevention Proclamation
3. CLASS Investment Account
4. Seasonal Firefighters Salary Schedules
5. Appointment of an Alternate to the Regional Solid Waste JPA
6. Adoption of New Municipal Code
7. Stipend for Council Members

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT: The next Fort Jones City Council Meeting is scheduled to be held on March 13, 2023 at 7:00 p.m.

It is the intention of the Town of Fort Jones to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the Town will attempt to accommodate you in every reasonable manner. Individuals who need auxiliary aids or services for effective communication or to participate in programs and services of the Town of Fort Jones are invited to make their needs and preferences known by contacting the City Hall office, (530) 468-2281, at least 72 hours prior to the meeting.

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Fort Jones Police Department Monthly Report

February 2023

Traffic- As we continue to receive winter weather, one of our top priorities is to remain present as a reminder to drive safely. This past month has brought us several traffic related issues mostly in the form of preventable collisions and citations. While our DUI's remain at a low number there is no excuse for them. We recently had one DUI collision which fortunately did not result in injury or damage to public property. The subject was taken into custody and transported to the jail for booking. Another single non injury vehicle collision took place near the center of town as a result of weather. We continue to educate by making numerous traffic stops monthly and provide warnings in the process. After a warning, officers generally issue citations. This past month several citations were issued for various violations. Main Street continues to be one of our top priorities. As mentioned before, if you would like our attention to be in an area that has become problematic please let us know. I will advise our officers and adjust our patrols accordingly.

Schools- Recently we have been in our school system on a variety of calls. Some good, however many that are not typical or something we see often. The partnership we have built with our schools has enabled us to treat each of these calls for service with the sensitivity they require. This also helps us solve certain calls in a non-conventional way keeping undeserving youth out of the criminal justice system. The uptick in calls for service at our schools is a great indicator of our continued attempt to develop a school resource officer position which would serve every school within Scott Valley. I hope to have an update on our progress at the next meeting.

Animal Control- We continue to see animal control cases decline with the exception of a couple residences. We now have successfully rehomed problematic dogs utilizing our partnership with the Mt. Shasta Humane society and the rescue ranch. We also found the homes of a couple lost animals utilizing our face book page. Recently we have seen people dropping off dogs in town as they know we will do what needs to be done to provide care and a home. If we can successfully locate the abandoned dog owners, the proper repercussions are followed and the once responsible are held accountable. While we will always have animal control related issues it has been nice to see them declining. Again, education is a large part of maintaining voluntary compliance.

Reports/Cases- Through the first two months of the year we have generated 15 new written cases within the town of Ft. Jones. This is an increase from the previous year and another good indicator of what law enforcement has been dealing with in recent years. I only expect to see this trend continue resulting in a higher demand for services.

Calls for Service- As with the written reports we have had many calls for service including mutual aid requests and responding to EMS/Fire calls. We continue to assist other

departments in any way we can to help first responders to any crisis. With an increase in criminal activity outside our two towns we have been called upon by outside agencies to assist. These agencies include CHP, Sheriffs Office, Forest Service, and CAL Fire to name a few. They also assist us when the need arises. It's been a great working partnership we have fostered and continue to do so in the future. We have also seen a large increase in our call outs recently, which may call for us to amend our patrol schedules if it continues. If you see a need for patrols at a given time please let me know so we can continue to meet the towns needs.

Ordinance Enforcement- Kelly has been closing out several code enforcement cases recently, sending several to the District Attorney for review and prosecution. Due to many of these cases not being picked up we will be seeking council approval to handle most of our cases in house. This will not only give our town more control but will also see accountability held on violators. Kelly will be speaking to this at the council meeting Monday. Kelly has been amazing in the process of code enforcement as Mercedes has been in the revamping and writing of ordinances specific to Fort Jones. Thank you both very much as we could not do it without you.

PAL- Our Pal Basketball season concludes this Saturday with approximately 70 participants receiving t shirts for their involvement with the program. This year we are also mentoring 3 High School Seniors for their senior projects. Each student is creating a wrestling, volleyball and softball program through PAL creating additional programs for our youth to attend. Our Youth Mentoring Center has also seen a lot of activity in providing education and a safe place for our youth to attend. We have several summer trips and activities planned for this summer including a overnight outdoor school. This program will include outdoor activities such as horse back riding, fishing, and outdoor survival. Soon enough we will also be continuing our swim team which has always been a very successful well attended program.

Training- With the new hiring of officers, we will be seeing an increase in training not only for perishable skills but advanced officer training. One of the benefits for being POST members is each of the trainings will be reimbursed.

Patrol Hours- The patrol hours and time in the office stay maintained around 600 hours of service to the town of Ft. Jones. Countless security checks, home checks, and business checks are made daily making sure our community is safe. We have been receiving numerous compliments on how people feel safer and notice a positive change in town. It makes all the hard work worthwhile when we can see and especially hear the difference our officers make in the community.



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 02/01/2023 to 03/08/2023,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/01/2023 16:38	2302010038		AB	409 HIGH ST		
02/02/2023 13:31	2302020023		OWAV	00 BRIDGE ST		
02/03/2023 19:21	2302030062		GTFT	11954 MAIN ST		
02/03/2023 20:18	2302030066		TC	12841 MARBLE VIEW AVE		
02/08/2023 13:36	2302080037	5230004	CHAB	BUTTE ST/OAK MILL DR		
02/08/2023 13:41	2302080040	5230006	CHAB	236 STERLING ST		
02/09/2023 09:51	2302090018		ANIMAL	11706 MAIN ST		
02/15/2023 16:52	2302150039		WI	12054 MAIN ST		
02/19/2023 14:00	2302190027		CIV	12714 MAIN ST		
02/20/2023 14:29	2302200027	5230008	FLP	124 STERLING ST		
02/21/2023 21:33	2302210053		PTRL	MARBLEVIEW HOTEL		
02/22/2023 12:17	2302220031		FLP	11736 MAIN ST		
02/24/2023 05:23	2302240005		ASST	25 DOUGLAS ST		
02/24/2023 17:30	2302240029		ANIMAL	12066 OAK MILL DR		
02/25/2023 11:22	2302250013		ANIMAL	11714 EAST ST		
02/27/2023 13:21	2302270022		WI	12048 MAIN ST		
02/27/2023 23:10	2302270036		M	12048 MAIN ST		
03/01/2023 14:00	2303010026		M	113 BUTTE ST		
03/01/2023 15:28	2303010030	5230009	DB	12079 MAIN ST		
03/01/2023 21:01	2303010050		DP	HAIR RAZOR		
03/02/2023 11:19	2303020021		CHAB	12341 MAIN ST		
03/02/2023 11:21	2303020022	5230011	CHAB	173 CARLOCK ST	1	
03/02/2023 12:09	2303020024		FLP	173 CARLOCK ST		
03/03/2023 12:08	2303030028	5230012	FLP	00 FT JONES		
03/04/2023 20:51	2303040024		DP	00 MATHEWS ST		
03/04/2023 21:39	2303040028		FLP	00 NEWTON ST		

TOTAL CALLS: 26



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CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 02/01/2023 to 03/08/2023,
Primary Unit = ETNA%,
Response Area = 5B

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/21/2023 15:48	2302210040		ASST	N HWY 3/S KIDDER CREEK RD		
02/24/2023 10:37	2302240012		MMIS	501 SUGAR PINE LN		

TOTAL CALLS: 2



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CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 02/01/2023 to 03/08/2023,
Primary Unit = ETNA%,
Response Area = 1

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/02/2023 13:54	2302020024		WI	N HWY 3/MCADAMS CREEK RD		
02/22/2023 13:05	2302220035		VEH STOP	N HWY 3/PEACH ORCHARD RD		

TOTAL CALLS: 2



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YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 02/01/2023 to 03/08/2023,
Primary Unit = ETNA%,
Response Area = 5

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/01/2023 14:33	2302010027		NCRM	8112 S HWY 3		
02/15/2023 11:44	2302150023		ASST	9926 S HWY 3		
02/15/2023 12:14	2302150025		VEH STOP	0 N HWY 3		
02/17/2023 12:23	2302170033		FLP	9931 S HWY 3		
02/20/2023 10:52	2302200015		FLP	413 CALLAHAN ST		
03/01/2023 12:41	2303010022		FLP	880 SAWYERS BAR RD		

TOTAL CALLS: 6



Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 45 calls for service in the month of February. Members participated in 23 hours of scheduled training, and numerous hours of online training. The Fire Department has responded to 83 calls year to date.

February 2023 Calls

Call Type	City Limits	Out of City
MEDICAL AID	9	20
PUBLIC ASST.	1	4
FLUE FIRE	2	0
POWER LINES ARCING	1	0
POSS ILLEGAL BURNING	1	1
ALARM SOUNDING	2	0
VEHICLE ACCIDENT	1	1
STRUCTURE FIRE	0	1
WATER LEAK	1	0
Total	18	27

The Northern California Resource Center is applying for a grant to do wildfire prevention work in and around Fort Jones. This will include defensible space clearing on the East side of Town and a shaded fuel break on the ridge above town. I have met with Larry Alexander from the Resource Center who is heading up the grant project and Battalion Chief Jake Burgess from CalFire in regard to it and have written a letter in support of the grant. If this grant is awarded it will do much to increase wildfire protection and prevention in Fort Jones.

Public Works Report

February 2023

We fixed the lids on SS-MH #1 and SS-MH 3-6. The lids had moved to where they were not directly over the manholes anymore. We raked out all of the gofer piles at the big ball park. We replaced the dog waste bags at all of the Towns parks. We met with Tahnee Praiswater from CRWA to help do the drought reporting that the state is now requiring us to do. We met with Brian Hoffman from CRWA about making the Town more energy efficient, specifically Well # 3. We are looking into getting a VFD device to attach to the pump at the well so that it turns the pump on when the demand is the lowest as well as turns it on slowly, so as not to have a huge demand all of a sudden. We are soliciting bids to install the VFD device. We installed the flagpole base at the Little League Field. We cleaned numerous manholes throughout town with the vacuum trailer. We trimmed trees at Walker Fields to help spruce it up. We cleaned up the Little League Field in anticipation of opening day March 6th. We corresponded with Jake Hargett from SVUSD about the new barbeque they are making that will be installed at the LLP. They have all of the materials but have yet to put it together. Everett attended a meeting with 120 Water/CRWA about The Towns lead and copper revised rule that the state has mandated for all systems. Everett attended a webinar on the states updated waste discharge requirements which goes into effect on June 5, 2023. Everett followed up with Pacific Power and found out that Fort Jones has 181,523 dollars allotted to the Town for eligible Rule 20 A projects. Rule 20 A projects are usually where Pacific Power will underground powerlines in a specific area. We hauled 25 yards of sand to the yard for future use. We read all the meters and took out all of the trash. We advised a homeowner on Cowan St. how to unplug their lateral line. We

unplugged the Towns main from SSMH 29-1 going north to the old motel on Marbleview. We noticed a bunch more rocks, sand and silt as well as pieces of clay pipe coming down the line. We suspect that we have a break in our sewer main somewhere in between SSMH 29-1 and the motel. We went door to door to hand out the CCCP survey to all of the residences who have yet to fill it out. We assisted some residences in filling out the required survey. We cleaned up some graffiti at the Little League Field and replaced the broken and missing lights at the picnic pavilion. We cindered the roads on 2-24-23 due to a light dusting of snow. We talked to a resident at Walker Fields who had a good idea about residing and reroofing the old pump house at Walker Fields. We got a quote for the materials to do this project and it would cost a little under 800 dollars. We spoke with 3 different propane companies, Amerigas, Campora and Suburban propane about the Towns propane needs. Suburban propane charged us 8.22 a gallon last time they filled us up. I spoke with Campora and Amerigas and they stated their prices are under 4 dollars a gallon. When brought to the attention of Suburban Propane they agreed to rebill us for the last fill up at a rate of 3.29 a gallon and to bill us at that rate going forward. We solicited bids from Campora and Amerigas to be our propane supplier going forward. We plowed all of the snow on 2/28. We cleaned the sewer line on Bower Street. We are looking into replacing some of our older water meters throughout town and procuring all the parts that we might need.

Economic Development Report

On Saturday, March 4th, filmmaker Autie Carlisle visited with Fort Jones residents at the Scout Hall on Newton Street. The eight attending residents shared stories of their lives in Scott Valley and how the community has changed down through the years. While no filming took place at this event, the Listening Session will serve as a jumping off point for Autie to create short 10-minute episodes about Scott Valley residents in the coming year. Autie says that she is looking forward to learning more about the area.

After receiving so much input on historical preservation at previous economic development public input events, we are glad to have been presented with this opportunity to preserve living history.

Council Seat Vacancy

Councilmember Amy Stacher has served on the City Council since December of 2022. In light of recent schedule changes, Amy will no longer be able to serve Fort Jones in this capacity. Following her formal resignation, the Council will fill her seat by special appointment.

The Town of Fort Jones thanks Councilmember Amy Stacher for the time and efforts that she has dedicated to our Town.

Fort Jones City Council
Special Meeting
February 13, 2023

I, Rachel Agron, City Clerk for the Town of Fort Jones, hereby certify that the agenda for the February 13, 2023 Special Meeting of the City Council was posted at City Hall near the door of the City Council Chambers, at Ray's Food Place, at Scott Valley Family Resource Center, at the Post Office, Outside Ace Hardware and on the City's website, www.fortjonesca.org on February 9, 2023

I declare under the penalty of perjury that the foregoing is true and correct.

Rachel Agron, City Clerk

ROLL Call

The special meeting of the Fort Jones City Council was called to order in person by Mayor Mercedes Garcia at 7:00pm. In addition to Mayor Mercedes Garcia, Council Members present were Kathy Banks, Mark Eayrs, and Julia Collie-Mason, and Amy Stacher.

Also present: City Clerk Rachel Agron, Interim City Administrator Adam Cox, Public Works Supervisor Everett Hullquist, Fire Chief Joseph Hess, and Officer Stacher.

Mayor Garcia led the flag salute.

PUBLIC COMMENTS:

Pauline Cramer requested a printed agenda and was given a full packet. Debbie March complimented the Little League Park.

DISCUSSION / REPORTS / CORRESPONDENCE: NON-ACTION ITEMS:

A. Police Department Monthly Report

Officer Stacher introduced Officer Missy Martin, a new officer.

B. Fire Department Monthly Report

Fire Chief Joseph Hess explains grant applications and answers questions about burning.

C. Public Works Monthly Report

Public Works Supervisor Everett Hullquist provided a report on his meeting with Brian Hoffman from California Rural Water Association to learn about getting new parts for the well. He also noted a small uptick in vandalism. Mayor Garcia directs City Clerk Rachel Agron to post on social media encouraging citizens to report any vandalism they may see.

D. Economic Development Report

City Clerk Rachel Agron provides a report on economic development efforts.

E. City Administrator's Report

City Administrator Adam Cox reported that the Town has not conducted an annual audit since 2018. The Town's pending grants cannot move forward until our audits come up to date, so the audit has become the top priority. Forensic Auditor Charles Pillon will be brought on at a rate of \$150/hr to help us reconstruct our books going back to 2018. The Town is preparing to change over to a new accounting software that will make it easier for us to track our funds in a way that is easier to report to the state. Our contract with our water billing software will be expiring later this year, and that will give the Town an opportunity to replace both softwares at the same time.

Adam provided an update on the payout to former City Clerk Linda Romain who settled with the Town in 2020. To date, the Town has paid this settlement out of pocket. However, Adam will be pursuing reimbursement from the Town's former insurer, SCORE.

Adam expressed concern about the state of the CDBG loan portfolio after meeting with the accountant and the attorney. He noted that there was no responsibility on the part of the current staff. One option to address these issues would be to foreclose on properties. He assured the Council that Charles Pillon will be taking a look at these books as well and went on to recommend that the CDBG Loan Committee resume meeting. Mayor Garcia noted that Committee would need to be re-formed, as some members have moved away.

Adam reported that the Town is owed ~\$50,000 in past due water bills, \$39,000 of which is more than 90 days past due. Adam said that this would be addressed in staff meetings.

CONSENT CALENDAR

Items listed on the consent agenda are considered routine and may be enacted in one motion.

Any item may be removed for discussion at the request of the Council or the Public.

1. a) Approval of Minutes: Special Meetings January 18th and 31st, 2023
- b) Ratification of Disbursements: January 1 through January 31, 2023
- c) Approve Payables for February 2023
- d) Review Budget vs. Actual for July 1, 2022 thru January 31, 2023

Councilmember Amy Stacher moves to adopt the consent calendar amending the January 18, 2023 Special Meeting Minutes under action items 2 & 3 to indicate that Amy Stacher seconded both motions rather than a singular motion. Julia Collie-Mason seconds.

AYE: Mark Eayrs, Amy Stacher, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

NO: None

ABSENT: None

DISCUSSION / REPORTS / CORRESPONDENCE: NON-ACTION ITEMS:

2. Customer Service Clerk Job Description and Salary Schedule

Mark Eayrs moves to adopt the Salary Schedule and Job Description with clarifications with the following amendments: that the qualification "proficiency in water system software" be changed to "ability to learn water system software," and "Experience in administration of utility reading and/or billing" to "ability to learn utility reading and/or billing." Amy Stacher seconds.

AYE: Mark Eayrs, Amy Stacher, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

NO: None

ABSENT: None

3. Hullquist Hookup Fee Deferral

Kathye Banks moves to accept the proposed deferment schedule for Kevin Hullquist's business, requiring that \$500 be paid up front, and that of the remaining balance, 50% be paid after 12 months, and the remaining 50% be paid after 24 months. Mark Eayrs seconds.

AYE: Mark Eayrs, Amy Stacher, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

NO: None

ABSENT: None

4. Clean-Up Day Dumpster Rental

Mark Eayrs recuses himself from this item as a member of the Fort Jones Lions Club.

Amy Stacher moves to contribute \$1,000 to rent a dumpster for Fort Jones Cleanup Day. Julia Collie-Mason seconds.

AYE: Amy Stacher, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

NO: None

ABSTAIN: Mark Eayrs

5. Designate Retirement Plan Coordinator

Kathye Banks moves to adopt Resolution 1119. Amy Stacher seconds.

AYE: Mark Eayrs, Amy Stacher, Julia Collie-Mason, Kathye Banks, Mercedes Garcia

NO: None

ABSENT: None

6. Planning Services Addendum with E & S Engineering & Surveyors, Inc.

Mark Eayrs moves to adopt the Planning Services Addendum. Amy Stacher seconds.

AYE: Mark Eayrs, Amy Stacher, Julia Collie-Mason, Kathye Banks

NO: Mercedes Garcia

ABSENT: None

STAFF COMMENTS:

Rachel Agron is excited to bring on the customer service clerk and thanks Kathye for the brownies. Adam Cox notes that the joint study session with Etna City Council has been scheduled for March 6 and that the City Attorney will be present. He invites the Council to send him any questions they would like to see addressed.

COUNCIL MEMBER COMMENTS:

Amy Stacher thanks the public for attending. Julia Collie-Mason asks that Rachel be involved in the hiring process for the Customer Service Clerk. Kathye Banks thanks Adam for taking on the Town of

Fort Jones.

ADJOURNMENT: 8:07pm.

The next Fort Jones City Council Regular Meeting is scheduled to be held on March 13, 2023, at 7:00 p.m.

Attest:

Rachel Agron, City Clerk

Approved:

Mayor Mercedes Garcia

Town of Fort Jones

Account QuickReport

As of February 28, 2023

Type	Date	Num	Name	Memo	Split	Amount
02-810025 - GF						
Bill Pmt -Check	02/02/2023	25853	Gold Nugget Print...	Business cards	2000 - Accou...	-302.78
Bill Pmt -Check	02/02/2023	25854	SHN Consulting E...	Invoice 1155...	2000 - Accou...	-2,165.00
Bill Pmt -Check	02/02/2023	25855	US Bank Equipme...	Invoice num...	2000 - Accou...	-224.28
Bill Pmt -Check	02/02/2023	25856	David Dunn	monthly stip...	2000 - Accou...	-350.00
Paycheck	02/03/2023	25834	McFall, Celeste J		-SPLIT-	-316.46
Paycheck	02/03/2023	25835	Nobles, Suzanne		-SPLIT-	-321.54
Paycheck	02/03/2023	25828	Agron, Rachel		-SPLIT-	-1,705.25
Paycheck	02/03/2023	25830	Hess, Joseph E		-SPLIT-	-1,726.73
Paycheck	02/03/2023	25831	Hess, Samantha F		-SPLIT-	-714.91
Paycheck	02/03/2023	25832	Hullquist*, Kevin		-SPLIT-	-1,170.17
Paycheck	02/03/2023	25833	Hullquist, Everett		-SPLIT-	-1,938.44
Paycheck	02/03/2023	25836	Parkinson, Hayden		-SPLIT-	-606.19
Paycheck	02/03/2023	25837	Wailes, Dustin R		-SPLIT-	-706.43
Paycheck	02/03/2023	25829	Garcia, Mercedes M		-SPLIT-	-83.11
Paycheck	02/03/2023	25838	Whitworth, Barbar...		-SPLIT-	-156.99
Liability Check	02/03/2023		QuickBooks Payro...	Created by P...	-SPLIT-	-2,950.91
Bill Pmt -Check	02/03/2023	25839	Cash	Petty Cash	2000 - Accou...	-137.00
Bill Pmt -Check	02/03/2023	25840	E&S Engineers an...		2000 - Accou...	-385.00
Bill Pmt -Check	02/03/2023	25841	Employment Deve...	Account ID ...	2000 - Accou...	-322.24
Bill Pmt -Check	02/03/2023	25842	Fort Jones Ace Ha...	January 202...	2000 - Accou...	-263.16
Bill Pmt -Check	02/03/2023	25843	Fort Jones Commu...	Donation for...	2000 - Accou...	-100.00
Bill Pmt -Check	02/03/2023	25844	Fort Jones Lumber	5012: \$268...	2000 - Accou...	-3,295.92
Bill Pmt -Check	02/03/2023	25845	Joseph Hess	Supply reim...	2000 - Accou...	-108.50
Bill Pmt -Check	02/03/2023	25846	Mean Gene's Gas	Invoice 1554...	2000 - Accou...	-386.26
Bill Pmt -Check	02/03/2023	25847	Sectaris Partners		2000 - Accou...	-11,575.00
Bill Pmt -Check	02/03/2023	25848	SWRCB	Invoice# W...	2000 - Accou...	-828.00
Bill Pmt -Check	02/03/2023	25849	Us Bank Corporat...	statement da...	2000 - Accou...	-998.93
Bill Pmt -Check	02/03/2023	25850	USPO	Bulk Mail / ...	2000 - Accou...	-800.00
Bill Pmt -Check	02/03/2023	25851	Valley Pacific Petr...	Account: C3...	2000 - Accou...	-298.54
Bill Pmt -Check	02/03/2023	25852	Verizon Wireless	Cell phones ...	2000 - Accou...	-120.09
Bill Pmt -Check	02/09/2023	25857	CSAA insurance E...	Policy # CA...	2000 - Accou...	-432.00
Bill Pmt -Check	02/09/2023	25858	MES	FJFD SCBA...	2000 - Accou...	-4,642.01
Bill Pmt -Check	02/09/2023	25859	Pacific Power	January 202...	2000 - Accou...	-4,471.73
Bill Pmt -Check	02/09/2023	25860	Prentice Long	January 202...	2000 - Accou...	-1,225.00
Bill Pmt -Check	02/09/2023	25861	Scott River Pump	Invoice 23-5...	2000 - Accou...	-11.77
Bill Pmt -Check	02/09/2023	25862	Scott Valley Auto ...	January billing	2000 - Accou...	-141.71
Bill Pmt -Check	02/09/2023	25863	Scott Valley Dispo...	Jan billing A...	2000 - Accou...	-310.00
Bill Pmt -Check	02/09/2023	25864	Siskiyou Telephone	January billing	2000 - Accou...	-816.79
Bill Pmt -Check	02/09/2023	25865	Suburban Propane	1638-04261...	2000 - Accou...	-3,481.23
Bill Pmt -Check	02/09/2023	25866	Thomas Dimitre		2000 - Accou...	-10,000.00
Bill Pmt -Check	02/16/2023	25867	AT&T	FD iPads	2000 - Accou...	-281.68
Bill Pmt -Check	02/16/2023	25868	Basic Laboratory	Invoice 2301...	2000 - Accou...	-133.92
Bill Pmt -Check	02/16/2023	25869	Golden State Risk ...	EB021523-48	2000 - Accou...	-1,490.00
Bill Pmt -Check	02/16/2023	25870	Joseph Hess	Grocery rei...	2000 - Accou...	-620.10
Bill Pmt -Check	02/16/2023	25871	League of Californ...	Inv # 5147 2...	2000 - Accou...	-100.00
Bill Pmt -Check	02/16/2023	25872	Quadient	Invoice: 599...	2000 - Accou...	-107.73
Bill Pmt -Check	02/16/2023	25873	Ray-Mac Mechani...	City Hall he...	2000 - Accou...	-1,883.16
Bill Pmt -Check	02/16/2023	25874	Siskiyou County E...	Invoice - Fe...	2000 - Accou...	-416.67
Bill Pmt -Check	02/16/2023	25875	Valley Pacific Petr...	Account: C3...	2000 - Accou...	-596.39
Paycheck	02/17/2023	25879	Hess, Samantha F		-SPLIT-	-524.40
Paycheck	02/17/2023	25880	Hullquist*, Kevin		-SPLIT-	-1,170.17
Paycheck	02/17/2023	25881	Hullquist, Everett		-SPLIT-	-1,938.45
Paycheck	02/17/2023	25884	Whitworth, Barbar...		-SPLIT-	-157.00
Paycheck	02/17/2023	25876	Agron, Rachel		-SPLIT-	-1,428.69
Paycheck	02/17/2023	25883	Nobles, Suzanne		-SPLIT-	-313.70
Paycheck	02/17/2023	25877	Garcia, Mercedes M		-SPLIT-	-83.12
Paycheck	02/17/2023	25878	Hess, Joseph E		-SPLIT-	-1,025.81
Paycheck	02/17/2023	25882	McFall, Celeste J		-SPLIT-	-316.46

3:57 PM

03/02/23

Accrual Basis

Town of Fort Jones
Account QuickReport

As of February 28, 2023

Type	Date	Num	Name	Memo	Split	Amount
Liability Check	02/17/2023		QuickBooks Payro...	Created by P...	-SPLIT-	-2,364.29
Total 02-810025 - GF						-75,541.81
TOTAL						-75,541.81

Town of Fort Jones
Account QuickReportAs of February 28, 2023

Balance

-27,637,908.66
-27,638,211.44
-27,640,376.44
-27,640,600.72
-27,640,950.72
-27,641,267.18
-27,641,588.72
-27,643,293.97
-27,645,020.70
-27,645,735.61
-27,646,905.78
-27,648,844.22
-27,649,450.41
-27,650,156.84
-27,650,239.95
-27,650,396.94
-27,653,347.85
-27,653,484.85
-27,653,869.85
-27,654,192.09
-27,654,455.25
-27,654,555.25
-27,657,851.17
-27,657,959.67
-27,658,345.93
-27,669,920.93
-27,670,748.93
-27,671,747.86
-27,672,547.86
-27,672,846.40
-27,672,966.49
-27,673,398.49
-27,678,040.50
-27,682,512.23
-27,683,737.23
-27,683,749.00
-27,683,890.71
-27,684,200.71
-27,685,017.50
-27,688,498.73
-27,698,498.73
-27,698,780.41
-27,698,914.33
-27,700,404.33
-27,701,024.43
-27,701,124.43
-27,701,232.16
-27,703,115.32
-27,703,531.99
-27,704,128.38
-27,704,652.78
-27,705,822.95
-27,707,761.40
-27,707,918.40
-27,709,347.09
-27,709,660.79
-27,709,743.91
-27,710,769.72
-27,711,086.18

Town of Fort Jones
Account QuickReport
As of February 28, 2023

Balance
-27,713,450.47
-27,713,450.47
-27,713,450.47

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
Income	
1I - General Government Income	
4099 - Property Taxes	
Slater Fire Prop Tax	342.00
4100 - Secured Current	61,423.29
4101 - Unsecured Current	4,294.03
4102 - Unsecured Delinquent	30.86
4106- Supp Int	2.62
4108- Supp Del	145.13
4507 - Homeowner Alloc	1,123.41
4508 - VLF Net	54,999.60
4514- Unsec Interest	2.62
4516- Sup Current	1,661.89
Total 4099 - Property Taxes	124,025.45
4111 - Sales Tax	181,268.91
4214 - Land Use	100.00
4216 - Franchises	7,720.14
4218 - Business License	6,253.03
4302- Fees Collection Cost	-18.23
4303 - Vehicle Fees	48.59
4400 - Rent	4,275.00
4410 - Interest General Fund	15.13
4730 - Miscellaneous	521.09
Total 1I - General Government Income	324,209.11
2I - Public Safety Income	
2a - Law Enforcement	
4111- Growth Alloc	127.21
4112 - COPS Allocation	131,275.95
4116 - Prop172	3,241.35
Animal Control	
4230 - Dog Licenses	255.00
Total Animal Control	255.00
Total 2a - Law Enforcement	134,899.51
2b - Fire Protection	
4740 - Fire Dept.	12,652.01
4750 - Strike Team Income	145,152.88
Total 2b - Fire Protection	157,804.89
Total 2I - Public Safety Income	292,704.40
3I - Public Works Income	
3a - Streets Income	
4499 - Gas Tax 2103	3,555.12
4500 - Gas Tax 2106	4,642.05
4501 - Gas Tax 2107	3,265.42
4502 - Gas Tax 2107.5	1,000.00
4503 - Gas Tax 2105	2,354.60

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
4530 - Local Transportation	4,986.55
SB1	3,846.48
Total 3a - Streets Income	23,650.22
3b - Sewer Income	
4212 - Sewer Revenue	84,589.32
4213 - Connections & Fees	7,500.00
3b - Sewer Income - Other	4,549.92
Total 3b - Sewer Income	96,639.24
3c - Water Income	
4810 - Water Revenue	103,169.36
4812 - Bulk Water Sales	345.00
4820 - Water Interest	32.59
4840 - Gretchen Acres Assess	2,249.91
3c - Water Income - Other	6,350.84
Total 3c - Water Income	112,147.70
Total 3I - Public Works Income	232,437.16
5I - American Rescue Plan Act	
4915 - ARPA Income	83,712.28
Total 5I - American Rescue Plan Act	83,712.28
4900 - CBDG Interest	8,406.04
4903 - Library Reimbursement	5,239.48
4904 - SWRCB Reimbursement	15,220.00
4911 - Coronavirus Relief Fund	-514.80
4950-Housing Interest	1,826.00
Housing Interest	13,948.22
Total Income	977,187.89
Gross Profit	977,187.89
Expense	
1E- General Government Expense	
2285 - IT Services	9,974.84
5100- Council/Election	1,036.59
5110- Mayor Payroll	1,530.00
5210- Clerk Payroll	3,200.00
5220- Supp\USPO\Petty	3,901.12
5400 - Professional Fees	
5401 - Legal Fees	20,255.05
5402 - Accounting Fees	6,840.00
5403 - Consulting Fees	55,443.95
5405 - Reimbursed Expenses	2,001.20
Total 5400 - Professional Fees	84,540.20
5500- Planning	
5502 - City Promotion	4,501.63

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
5501 - Economic Development	2,916.69
5500- Planning - Other	500.00
Total 5500- Planning	7,918.32
5550- Library Payroll	5,672.00
5555 - Admin Payroll	48,447.74
5600- Misc.	2,238.86
5705 - Dues and Subscriptions	1,061.00
6205- Health Insurance	10,249.86
6300- Insurance	
6204- Workers Compensation	4,763.60
6303- Liability Insurance	2,666.73
6305 - Crime Insurance	21.44
Total 6300- Insurance	7,451.77
6400- Property Tax	341.90
6406- 98 Bank Charge	558.00
9150-City Hall Expenses	
1-012 - City Hall Power	3,079.82
133000- City Hall water	267.91
9154 - Disposal 2 yd Bin	1,234.00
9155 - Equipment Finance	2,666.88
9150-City Hall Expenses - Other	563.85
Total 9150-City Hall Expenses	7,812.46
9152- Propane	11,616.74
1E- General Government Expense - Other	1,607.64
Total 1E- General Government Expense	209,159.04
2E- Public Safety Expense	
2EA- Law Enforcement Expense	
7125 - Law Enforcement Services	74,528.00
7135- Police Maintenance	4,000.00
7145- Dispatch	5,125.00
7181 - Law Enforcement Phones	1,293.93
Total 2EA- Law Enforcement Expense	84,946.93
2EB- Fire Department Expense	
7515 - FD Sleeper Grocery	726.39
7532 - FF Training	615.00
Crime Insurance	39.84
7550 - Misc Expense _ Fire Dept	3,639.19
6310- Property Insurance	552.46
7505 - Liability Insurance	2,929.91
7506 - Work Comp Insurance	5,238.59
7507 - Auto Insurance	3,979.56
7510- Fire Dept Payroll	20,269.27
7512 - Live Scan	0.00
7513 - Calls & Meetings	8,856.62
7520- Fire Dept Supl & Mtnce	42,010.84

Town of Fort Jones
Profit & Loss
July 2022 through February 2023

	<u>Jul '22 - Feb 23</u>
7525- Pub Safety Fuel & Oil	9,033.26
7540- Fire Dept. Utilities	
1-001- Fire Dept. Power Bill	2,742.93
2261- Fire Dept. Phone	3,015.37
2262 - Disposal	1,234.00
7541- Propane	514.21
Total 7540- Fire Dept. Utilities	7,506.51
2EB- Fire Department Expense - Other	81.00
Total 2EB- Fire Department Expense	105,478.44
2EC - Strike Team Expenses	
7514 Seasonal FF Payroll	24,900.00
Crime Insurance	39.84
6311 - Property Insurance	552.46
7502 - Auto Insurance	3,979.56
7505b - Liability Insurance	2,929.62
7506b - Workers Comp Ins	5,238.59
7513 Fleet Maintenance - Strike	19,938.76
7515 - Strike Team Payroll	64,878.03
Total 2EC - Strike Team Expenses	122,456.86
Total 2E- Public Safety Expense	312,882.23
3E- Public Works Expense	
3EA- Streets	
Crime Insurance	4.41
1-000 - Street Lights	
02 HPSV Lights	337.77
02 HPSV Metal Lights	160.02
10 HPSV Wood Lights	2,195.50
11 HPSV Lights	879.99
72 HPSV Lights	7,251.17
Total 1-000 - Street Lights	10,824.45
6306- Property Insurance	0.00
8120- Street Mtnce/Utilities	
1-005 - Barn Power	1,124.97
1-006 Barn Maintenance	786.62
1-007 - Phone Bill	674.57
8121- Street Maintenance	
8127- STIP Project - Consulting	3,293.00
8121- Street Maintenance - Other	1,261.47
Total 8121- Street Maintenance	4,554.47
8120- Street Mtnce/Utilities - Other	98.00
Total 8120- Street Mtnce/Utilities	7,238.63
8130- Equipment Maintenance	

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
8133- Parts & Supplies	4,276.94
Total 8130- Equipment Maintenance	4,276.94
8136 -Auto Insurance	0.00
8137- Mobile Equip	110.04
8199- Road Payroll	10,117.00
8200- Major Street Const.	1,431.75
8509 - Liability Insurance	313.30
8511 - Work Comp Insurance	570.88
Total 3EA- Streets	34,887.40
Total 3E- Public Works Expense	34,887.40
3EB- Sewer Expense	
Crime Insurance	3.41
6308-Property Insurance	732.14
8510- Sewer Payroll	6,256.00
8520- Sewer Expenses	
1-015 - Sewer Power bill	215.09
1-019 bbp sewer	113.32
8521- Sewer Rep & Mtnce	1,017.09
8553- Auro Insurance	469.45
Total 8520- Sewer Expenses	1,814.95
8522 - Waste Water Monitoring	7,736.40
8530- Sewer Supplies	34.67
8535-Office	375.00
8540- State Fees	28,140.00
8549- Mobile Equip.	110.04
8550 - Liability Insurance	417.48
8551 - Work Comp Insurance	761.12
8552 - Training	215.00
Sewer Testing	304.51
Total 3EB- Sewer Expense	46,900.72
3EC- Water Expense	
Crime Insurance	3.41
6307-Property Insurance	2,570.95
8609- Water Training	3,155.00
8610- Water Parts & Supplies	3,761.38
8612- Water Office & Postage	4,156.27
8615- Water Payroll	37,676.50
8620- Water Repairs & Mtnce	21,200.30
8623- Mobile Equip.	110.04
8624 - Auto Insurance	469.45
8625- Water Liability Ins	521.87
8626 - Work Comp	951.27
8627 - Fuel-Oil	3,184.89

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
8630- Water Fees & Testing	3,801.15
8640- Water Utilities	
1-000 - Water Power	
New Pump	9,054.86
Old pump	446.33
Total 1-000 - Water Power	9,501.19
1-001 - Water Phones	
468-2598	1,785.31
468-5864	558.82
Cell	1,001.68
Total 1-001 - Water Phones	3,345.81
Total 8640- Water Utilities	12,847.00
8650- Water Engineering	28,442.50
8660- Water Interest	
8632 - Revenue Bond Interest	5,527.50
Total 8660- Water Interest	5,527.50
3EC- Water Expense - Other	4,232.70
Total 3EC- Water Expense	132,612.18
3EG -8690 -Water Planning Grant	592.50
4E- Parks & Recreation Expense	
9151- City Hall Maintenance	15,894.44
Crime Insurance	3.41
9116 - Janitorial Payroll	4,350.30
03 Parks & Recreation Grants	
2020 Per Capita - Scout Hall	11,654.12
2020 Per Capita - LLP	
Improvements	27,893.26
LLP Project Payroll	4,663.50
2020 Per Capita - LLP - Other	2,979.00
Total 2020 Per Capita - LLP	35,535.76
Total 03 Parks & Recreation Grants	47,189.88
6305- Property Ins Parks	
9104- Mobile Equip.	110.04
6305- Property Ins Parks - Other	2,939.91
Total 6305- Property Ins Parks	3,049.95
9105- Auto Insurance	469.45
9106 - Work Comp Parks	1,522.01
9107 - Liability Ins Parks	835.19
9108 - L.L. Park	4,632.95
9109- Parks Payroll	9,697.50
9130- Ball Park Expenses	
1-002 - LLP Snack	249.54
1-013 - BBP lights	1,266.24

Town of Fort Jones
Profit & Loss
 July 2022 through February 2023

	Jul '22 - Feb 23
1-014 - LLP lights	121.99
1-017 - BBP pump	127.52
9131- Maintenance & Supplies	2,702.34
Total 9130- Ball Park Expenses	4,467.63
9140- Scout Hall Expenses	
1-006 - Scout Hall Power	518.18
9141- Scout Hall Repairs	3,971.04
Total 9140- Scout Hall Expenses	4,489.22
9160- Museum Expenses	
1-004 - Museum Electricity	542.27
1-XXX - Museum Monitor Fuel	4,234.23
5568- Museum Phone	675.23
Total 9160- Museum Expenses	5,451.73
4E- Parks & Recreation Expense - Other	648.29
Total 4E- Parks & Recreation Expense	102,701.95
4EF - Sewer Grant	14,740.40
5E - American Rescue Plan	
6.1 - Government Expense	48,338.83
Total 5E - American Rescue Plan	48,338.83
6504- Payroll Taxes	
Federal Unemployment	1,233.68
6506- FICA	18,859.18
6508- Medicare	4,410.62
6512- SUI	7,173.61
6516 - ETT	0.00
6504- Payroll Taxes - Other	559.98
Total 6504- Payroll Taxes	32,237.07
9700- CBDG Const Housing	
Gen Adm & Program Delivery	7,010.90
Housing Loans	
Gomez	897.86
Total Housing Loans	897.86
Total 9700- CBDG Const Housing	7,908.76
Payroll Expenses	-415.51
Reconciliation Discrepancies	-457.00
Uncategorized Expenses	0.00
Total Expense	942,088.57
Net Income	35,099.32



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL
MEETING DATE: March 13, 2023
FROM: RACHEL AGRON
SUBJECT: Child Abuse Prevention Month

BACKGROUND

First 5 Siskiyou has collaborated with Siskiyou Domestic Violence and Crisis Center and the Siskiyou Child Abuse Prevention Council to participate in a nation-wide effort to end child abuse.

First 5 Siskiyou has requested that we adopt the attached proclamation designating April as Child Abuse Prevention Month and the week of April 15-21 as Week of the Young Child.

RECOMMENDATION

Staff recommends that the Council adopt the proclamation.



April 2023: The Siskiyou Child Abuse Prevention Council Collaborative Proclamation

- **Whereas**, children are vital to Siskiyou County's prosperity and future success;
- **Whereas**, child abuse, rape, sexual assault and sexual harassment impact our society;
- **Whereas**, all children deserve to live in safe, stable and nurturing homes and communities to become healthy adults;
- **Whereas**, child abuse, neglect and sexual assault prevention is a community responsibility affecting both the current and future generations;
- **Whereas**, research has shown the enormous impact that positive parenting practices can have on a child's social, emotional, and intellectual development and future success;
- **Whereas**, communities that understand the importance of prevention and support for the well-being of citizens, thrive and prosper;
- **Whereas**, effective child abuse and sexual assault prevention succeed because of partnerships among citizens and all sectors of the county;
- **Whereas**, April is the month to focus public attention on the needs of young children, and prevention of sexual assault;
- **Whereas**, with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing child abuse and sexual violence in Siskiyou County;
- **Therefore**, we hereby proclaim April as Child Abuse Prevention and Sexual Assault Awareness Month—as well as April 15th–21st, 2023 as Week of the Young Child. We call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening families in the communities in which we live.

Mercedes Garcia, Mayor
City of Ft. Jones

Date



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: March 13, 2023

FROM: RACHEL AGRON

SUBJECT: CLASS Bank Account

BACKGROUND

Until now, the Town has kept its water and general funds in checking accounts which yield 0.01% interest. The CDBG funds are kept in savings accounts which yield 0.03% interest. The Town keeps several smaller accounts garnering similar interest.

California Cooperative Liquid Assets Securities System is an organization that manages investments on behalf of California cities. By investing its funds through a CLASS account, the Town could significantly increase the interest that it receives on its funds.

RECOMMENDATION

Staff recommends that the Council invest at least a portion of its funds through a CLASS account.



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: March 13, 2023

FROM: RACHEL AGRON

SUBJECT: Seasonal Firefighters Salary Schedules

BACKGROUND

Each year, the Town competes with other local fire agencies to hire seasonal firefighters. Last year Fort Jones paid its seasonal firefighters \$150 per 24 hour shift. As the cost of labor rises, it is becoming more difficult to compete with the surrounding fire agencies. The Fire Department has requested that the stipend for seasonal firefighters be increased to \$200 per 24 hour shift, for a total of \$36,600 per seasonal employee across the fire season.

RECOMMENDATION

Staff recommends that the Council increase the daily stipend for seasonal firefighters to \$200.



FORT JONES FIRE DEPARTMENT

CHIEF JOSEPH HESS
PO BOX 597
31 NEWTON STREET
FORT JONES CA, 96032
STATION PHONE (530)468-2261
E-MAIL- FTJFIRE@SISQTEL.NET

TO: FORT JONES CITY COUNCIL

FROM: FORT JONES FIRE DEPARTMENT

SUBJECT: SEASONAL FIREFIGHTER PROPOSAL 2023

DATE: March 9, 2023

The Fort Jones Fire Department is seeking authorization to hire two seasonal firefighters to fill a position to provide 24-hour station coverage during the 2023 fire season. This request has traditionally been financed and approved by the Town of Fort Jones through combined funds of Fire Department Tax Allocations and Strike Team Revenue.

Even though we received ample precipitation so far this year we are still dealing with the long-term effects of drought conditions and a high probability of another catastrophic fire season in our region. We will lose a significant number of our volunteers to paid positions at Cal Fire leaving us extremely vulnerable due to low staffing levels. The seasonal firefighter positions requested are essential to ensure that the citizens of the Town of Fort Jones and the surrounding communities will have sufficient coverage 24/7 for emergencies including: wildland fires, structural fires, medical emergencies, traffic collisions, rescues, and hazards.

These positions would be offered a stipend of \$200 per 24-hour shift and they receive no overtime or benefits. The dates of employment would run from the Beginning of June through December 1st, with the option to extend the positions as needed based on fire conditions and assignments. The approximate cost for the fire season would be \$36,600 based on 183 days.

Thank you for your continued support of our Fire Department and community.



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: March 13, 2023

FROM: RACHEL AGRON

SUBJECT: Appointment of an Alternate to the Regional Solid Waste Joint Powers Authority

BACKGROUND

Last January, Mayor Mercedes Garcia and Councilmember Kathy Banks attended the City Selection Committee (CSC) meeting that was held before the League of Local Agencies quarterly meeting in Yreka. At the meeting, the Town was asked to select an alternate Council Member to attend the Solid Waste meetings in the event that the Town's existing representative, Kathy Banks, is unable to attend.

RECOMMENDATION

Staff recommends that the Council appoint an alternate to serve on the Regional Solid Waste Joint Powers Authority.



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL
MEETING DATE: March 13, 2023
FROM: RACHEL AGRON
SUBJECT: Adoption of New Municipal Code

BACKGROUND

Over two years ago, the Ordinance/Policy Committee was tasked with updating, amending, and creating new ordinances. During this project, the Town connected with MuniCode to have all of our codes made available online, which is a state law the Town had fallen short of. We now are at the end of this journey and are ready to adopt the new Town of Fort Jones Municipal Code. All the codes to be adopted have gone through a full legal review with the lawyers at MuniCode, now CivicPlus. Once adopted, CivicPlus will upload our code online and provide us with a link to use on our website.

RECOMMENDATION

Staff recommends that the Council review and adopt the new municipal code.

ORDINANCE NO. 2023-1

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE TOWN OF FORT JONES, CALIFORNIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE TOWN COUNCIL:

Section 1. The Code entitled the "Code of Ordinances of the Town of Fort Jones, California," published by Municode, consisting of titles 1 through 18, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before March 14, 2022, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum permitted or required by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the town council may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the town council to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after March 14, 2022, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. INTRODUCED at a regular meeting of the Town Council of the Town of Fort Jones, California, on the ____ day of _____, 2023, and adopted at a regular meeting of the Town Council of the Town of Fort Jones, California, on the ____ day of _____, 2023.

Approved: _____
Mercedes Garcia, Mayor

Attest: _____
Rachel Agron, Town Clerk

Certificate of Adoption

The foregoing Ordinance No. 2023-1 was adopted at a regular meeting of the Town Council of the Town of Fort Jones, held on the ____ day of _____, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rachel Agron, Town Clerk

APPROVED AS TO FORM and LEGAL CONTENT: _____
Margaret Long, Town Attorney



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL
MEETING DATE: March 13, 2023
FROM: RACHEL AGRON
SUBJECT: Stipend for Council Members

BACKGROUND

On November 14, 2022, the prior City Council voted that the current Council receive a monthly stipend. After discussing with the legal counsel, it was decided that an ordinance needed to be written to move forward with the stipend.

The ordinance presented allows for Council Members, if they choose in accordance with Government Code 36516, to receive \$100 per month and for the mayor to continue receiving \$180 per month.

RECOMMENDATION

Staff recommends that the Council review the attached ordinance and make a determination.

ORDINANCE NO. 2023-2

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES
ADDING TO THE ADMINISTRATION AND PERSONNEL ORDINANCE

The Town Council of the Town of Fort Jones does ordain as follows:

Section 1: The Town hereby amends its code by adding the following as sections, attached hereto as Exhibit A:

Chapter: 2.04 Town Council, Section 2.04.020 Compensation for Town Council Members

INTRODUCED at a regular meeting of the Town Council of the Town of Fort Jones, California, on the ____ day of ____, 2023, and adopted at a regular meeting of the Town Council of the Town of Fort Jones, California, on the ____ day of ____, 2023.

APPROVED: _____
Mercedes M. Garcia, Mayor

ATTEST: _____
Rachel Agron, Town Clerk

The foregoing Ordinance No. 2023-2 was adopted at a regular meeting of the Town Council of the Town of Fort Jones, held on the ____ day of ____, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rachel Agron, Town Clerk

APPROVED AS TO FORM and LEGAL CONTENT: _____
Margaret Long, Town Attorney

Exhibit A
Chapter 2.04
Town Council

Section:

2.04.020 Compensation for Town Council Members

2.04.020 Compensation for Town Council Members

Each member of the town council, who elects to do so, will receive a salary of one hundred dollars per month, except for the mayor. The mayor will receive one hundred eighty dollars per month. The salary shall be payable from and after 14 November 2022, to be paid on the first pay period of each month.