



AGENDA

Regular Meeting

City Hall 11960 East St. Fort Jones

Monday April 11, 2022 – 7:00 PM.

CALL TO ORDER:

Fort Jones City Council Roll Call: Mayor: DeCausmaker_____ Members: Garcia_____ Banks_____
Beckwith _____ Gepford_____

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS:

Discussion items only, no action to be taken. Any person may address the Council at this time upon any subject within the jurisdiction of the Town of Fort Jones; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Council meeting. There is a five (5) minute limit per topic.

DISCUSSION / REPORTS / CORRESPONDENCE: NON-ACTION ITEMS:

- A. Police Department Monthly Report
- B. Code Enforcement
- C. Fire Department Monthly Report
- D. Public Works Monthly Report
- E. Administrator's Reports

CONSENT CALENDAR:

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Council or the Public.

- 1. a) Approval of Minutes: Regular Meeting March 14, 2022
- b) Ratification of Disbursements: March 1 through March 31, 2022
- c) Approve Payables for April 2022
- d) Water and Sewer Bill Aging
- e) Receive and Review YTD P&L

PUBLIC HEARING: ORDINANCES AND RESOLUTIONS

- 2. Review and approve 2022-2023 Operations Budget and Adopt Resolution 1104
- 3. Review and Approve SB-1 Project List for the Road Repair and Accountability Act for 2022-2023 and Adopt Resolution 1105

DISCUSSION / REPORTS: ACTION ITEMS:

- 4. Discuss and approve the MOU with Jopson and Business Park for space for kennel.
- 5. Update on LLP and BBP renovations and maintenance
- 6. Abatement Process on Motel update
- 7. Lien Process on Gwin Property and Silva Property Update
- 8. Review and support Fort Jones Branding sessions

STAFF COMMENTS:

COUNCIL MEMBER COMMENTS:

ADJOURNMENT: The next Fort Jones City Council Meeting is scheduled to be held on May 9, 2022, at 7:00 p.m.

REPORTS & CORRESPONDANCE

Ft. Jones Police Chief's Monthly Report

March 2022

Spring is here and of course the warm weather with it. As we continue to see nicer days we are also seeing an increase in activity throughout town and the valley. It is our goal to maximize the positive activities while being proactive, mitigating, and preventing problems before they arise. You will see overall presence increase for certain events in order to establish a safe environment. If you see the need for us to be present during an event, please reach out to us so we can be aware and schedule appropriately. We look forward to an amazing summer and the exciting possibilities ahead of us.

Traffic- As mentioned before, when we see weather improve throughout the year, we also see an increase in traffic both from locals and visitors. We will continue to be present and help educate drivers on being responsible and safe while driving in our communities. In the past month we fortunately saw a decline in traffic collisions and driving while under the influence calls. Several citations were issued due to various traffic violations showing that we will not tolerate habitual bad driving and traffic violations. Nonmoving violations i.e. expired registration, foreign registration, and local traffic ordinances have also been one of our priority's as these violations tend to be unsightly and a constant nuisance.

Schools- School related activities and issues have steadily been on the rise over the past couple months. This has increased our presents in and around the schools in cooperation with school staff to help reduce calls for service and solve existing issues. Health and safety related issues such as vaping, alcohol, and drug use has been a major concern and a driving force in finding a solution to these harmful behaviors. Again, our continued partnership with the school district has given us the ability and opportunity to face this epidemic head on.

Animal Control- In this past month we have continued to handle several dog at large issues. Most of these cases result in the reuniting with owners due to our ability to post on social media getting the information out to the public. Recently Mercedes was able to secure a donated location for our dog kennels enabling the town of Ft. Jones to house animals until we can locate an owner or provide transportation to another facility. This will help our officers our immensely when dealing with these types of calls while also keeping animals in house vs. transporting to Etna. Impound fees associated with the kennels will also now be kept with Ft. Jones and can help out with future improvements or equipment.

Reports/Cases- We are now at 30 written cases for the year and have seen many of them began the court process. Our officers are routinely called upon to testify during hearings ensuring the correct prosecution of each. Thank you to each of them for providing such expertise to the process and the ability to help make positive change in our community.

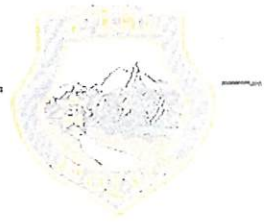
Calls for Service- Calls for service are steadily increasing as the new year begins its spring and summer months. Attached is an updated Event/calls for service report that shows many of the issues we have been facing and responding too. The attached calls for service were all provide to and logged through dispatch. Keep in mind that many of our calls for service are handled in house and not part of the event list. It would be safe to say that the number could be doubled to estimate more of an actual number of activity. As you can see the department is very active not only with pd related issues but also with fire, EMS, and mutual aid. Also not accounted for on the report is the numerous hours of help each officer provides to our PAL program.

Ordinance Enforcement- Attached is Kelly's monthly report where you can see the continued code related issues we incur on a monthly basis. These cases as mentioned before are very slow moving and take months if not years to resolve. The following few sentences are a rewrite and reminder of what we have been doing and what to expect in the upcoming months. Thank you to Kelly, Mercedes, Karl, and all involved in pushing these cases to conclusion and a successful ending. Several of our more serious cases have gone to the district attorney as well as out city attorney. Kelly has been in communication with each of the above as well as Karl in the attempts to come to a conclusion to each. It has been a long journey with these significant cases and taken many working together to be successful. Thank you all who had input and involvement as we couldn't have done it without you. I would really like to thank Councilwoman Garcia as she was instrumental in restructuring and the adoption of local ordinances giving the validity, we needed to effectively enforce laws which protect us all. Without this difficult task being taken on by her and her constant attention to detail there is no way we would have been productive and met our goals.

PAL- Recently PAL has seen many successes with their ongoing activities while providing new exciting programs. Our mentoring program is now full swing providing services to our local youth including fishing, hiking, and a new horse program. We were also recently donated a 2015 GMC Yukon which will help in the transportation of youth to programs. Our PAL van is still on the road but aging. This additional vehicle will help greatly. Another exciting year of clay birds has started, and we look forward to our annual corn hole tournament to happen in May. Over the years the PAL program has been looking to building and providing a skate/bike park in town for kids. We recently were donated two city lots in Etna that will give us an amazing opportunity to move forward in the project.

Training- Our officers are currently taking advantage of in person training and attempting to catch up on the two years of training we lost due to covid. We have also partnered with College of the Siskiyou's to help provide critical mandated perishable skills training.

Grants- While we have been working on several grants for the future our recently awarded COPS hiring grant is progressing. We look forward to holding interviews and hiring a new police officer over the next couple months. Once an extensive background process has been concluded we will be introducing a new officer to the force and another amazing asset to our community.



CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
01/01/2022 07:17	2201010011	5220001	FIRE	00 DOUGLAS ST		
01/01/2022 10:17	2201010018		FLP	12325 MARBLE VIEW DR		
01/01/2022 14:12	2201010024	5220002	OWAV	00 NEWTON ST		
01/03/2022 18:42	2201030031		M	14808 N HWY 3		
01/04/2022 14:54	2201040033		CIV	12628 MARBLE VIEW AVE		
01/05/2022 02:21	2201050003	5220003	AB	12628 MARBLE VIEW AVE		
01/05/2022 11:06	2201050018		TRSP	11724 MAIN ST		
01/06/2022 10:20	2201060016		FLP	9305 N STATE HIGHWAY 3		
01/07/2022 10:17	2201070011		CODE	101 BUTTE ST		
01/07/2022 15:02	2201070034	5220004	OWAS	11300 N HWY 3		
01/09/2022 21:11	2201090059		DP	12628 MARBLE VIEW AVE		
01/10/2022 08:22	2201100007		AB	13005 N HWY 3		
01/10/2022 17:26	2201100040		DP	11807 MAIN ST		
01/10/2022 23:46	2201100053		MH	11513 MAIN ST		
01/11/2022 00:03	2201110001		VEH STOP	MAIN ST/CARLOCK ST		
01/12/2022 08:31	2201120010		DP	1701 SERPENTINE LN		
01/12/2022 11:24	2201120018		CODE	12425 N MAIN ST		
01/12/2022 11:58	2201120020		VEH STOP	12137 N MAIN ST		
01/12/2022 14:49	2201120032		PROBS	12628 MARBLE VIEW AVE		
01/13/2022 19:28	2201130045		ALARM	11906 MAIN ST		
01/14/2022 10:15	2201140011		FLP	113 BUTTE ST		
01/14/2022 11:04	2201140015		CIV	14517 QUARTZ VALLEY DR		
01/14/2022 11:04	2201140016		CODE	12628 MARBLE VIEW AVE		
01/14/2022 11:35	2201140020		CIV	41 STERLING ST		
01/14/2022 12:10	2201140023		FLP	237 BUTTE ST		
01/14/2022 14:09	2201140031		CODE	12628 MARBLE VIEW AVE		
01/14/2022 14:52	2201140034		ANIMAL	215 HIGH ST		
01/14/2022 18:13	2201140046		M	12624 MARBLE VIEW AVE		
01/14/2022 19:08	2201140048		ALARM	11906 MAIN ST		
01/15/2022 12:16	2201150018		ANIMAL	331 JANE DR		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
01/15/2022 12:53	2201150019	5220007	VEH STOP	1200 MARBLE VIEW AVE		
01/15/2022 13:53	2201150021		OWAV	11307 MAIN ST		
01/16/2022 16:11	2201160027		MMIS	11954 MAIN ST		
01/18/2022 08:34	2201180016		ALARM	11906 MAIN ST		
01/18/2022 11:22	2201180027		FLP	237 BUTTE ST		
01/18/2022 13:34	2201180036		OWAV	12000 OAK MILL DR		
01/19/2022 08:41	2201190013		ALARM	11906 MAIN ST		
01/19/2022 14:03	2201190039		CIV	12012 PINE ST		
01/19/2022 14:13	2201190040		CIV	312 BRIDGE ST		
01/19/2022 14:38	2201190042	5220008	PROBS	101 BUTTE ST	3	
01/19/2022 14:46	2201190045		CIV	231 BRIDGE ST		
01/19/2022 15:47	2201190050		PTRL	00 BUTTE ST		
01/19/2022 17:29	2201190053		PTRL	12191 MARBLE VIEW AVE		
01/19/2022 17:38	2201190055		VEH STOP	101 BUTTE ST		
01/20/2022 11:28	2201200018		PTFT	11307 MAIN ST		
01/20/2022 18:03	2201200038		ARO	11907 DIGGLES ST		
01/21/2022 16:33	2201210023		VEH STOP	MAIN ST/BUTTE ST		
01/24/2022 14:16	2201240027	5220009	ANIMAL	12624 MARBLE VIEW AVE		
01/24/2022 16:04	2201240035		VEH STOP	00 MARBLE VIEW AVE		
01/24/2022 16:21	2201240037		FLP	12624 MARBLE VIEW AVE		
01/26/2022 10:05	2201260011		PROBS	12628 MARBLE VIEW AVE		
01/26/2022 11:17	2201260016		CODE	10409 QUARTZ HILL LOOKOUT RD		
01/26/2022 12:21	2201260021		NCRM	11931 MAIN ST		
01/26/2022 18:53	2201260045		CIV	113 DALE AVE		
01/27/2022 09:14	2201270008		ASST	243 STERLING ST		
01/27/2022 12:22	2201270022		VEH STOP	11954 MAIN ST		
01/27/2022 16:36	2201270038		TRAF	12737 MARBLE VIEW AVE		
01/28/2022 11:20	2201280021		CIV	101 BUTTE ST	3	
01/28/2022 11:27	2201280023		CIV	101 BUTTE ST	1	
01/28/2022 11:34	2201280024		CIV	12303 MAIN ST		
01/29/2022 10:17	2201290011		ANIMAL	49 STERLING ST		
01/29/2022 18:47	2201290037		VEH STOP	11211 N HWY 3		
01/29/2022 19:24	2201290042		VNDL	12013 FERN WAY		
01/30/2022 21:27	2201300057		VEH STOP	00 BUTTE ST		
02/01/2022 10:55	2202010015		SCAM	11906 MAIN ST		
02/01/2022 12:30	2202010021		VEH STOP	DIGGLES ST/NEWTON ST		
02/01/2022 16:14	2202010031	1220186	SCAM	12740 N HWY 3		
02/02/2022 10:15	2202020016		CIV	11911 MAIN ST		
02/02/2022 10:25	2202020017		WI	243 STERLING ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/02/2022 13:46	2202020034		VEH STOP	BRIDGE ST/CARLOCK ST		
02/02/2022 14:08	2202020036		FLP	101 BUTTE ST		
02/03/2022 16:25	2202030044		VEH STOP	00 DIGGLES ST		
02/03/2022 17:52	2202030053		OWAV	11931 MAIN ST		
02/03/2022 20:14	2202030067		PTRL	0 FT JONES		
02/03/2022 21:23	2202030069	5220011	OWAS	101 BUTTE ST		
02/05/2022 13:03	2202050018		ANIMAL	101 BUTTE ST		
02/05/2022 15:37	2202050029		FLP	101 BUTTE ST	3	
02/05/2022 15:41	2202050030		WI	435 HIGH ST		
02/05/2022 19:40	2202050047		VNDL	11906 EAST ST		
02/07/2022 09:33	2202070011	5220012	TC	11307 MAIN ST		
02/07/2022 10:30	2202070014	5220013	OWAV	12000 MAIN ST		
02/08/2022 09:37	2202080015	5220015	NARC	237 BUTTE ST		
02/09/2022 12:23	2202090026		OWAV	12000 MAIN ST		
02/09/2022 17:01	2202090048		MMIS	243 STERLING ST		
02/11/2022 13:29	2202110029		ANIMAL	31 NEWTON ST		
02/12/2022 16:29	2202120025		VEH STOP	11825 MAIN ST		
02/12/2022 22:11	2202120044		NCRM	525 HIGH ST		
02/13/2022 14:37	2202130025		TRSP	11307 MAIN ST		
02/13/2022 15:05	2202130031		OWAS	11300 N HWY 3		
02/14/2022 11:51	2202140017		FLP	12628 MARBLE VIEW AVE		
02/15/2022 12:29	2202150023	5220018	NARC	237 BUTTE ST		
02/16/2022 11:25	2202160023		FLP	29 STERLING ST		
02/17/2022 08:55	2202170016	5220019	TRSP	12149 MAIN ST		
02/17/2022 11:27	2202170024		PTFT	HI YOU GULCH RD/INDIAN CREEK RD		
02/17/2022 11:37	2202170025	5220020	PTFT	49 STERLING ST		
02/17/2022 18:58	2202170057		CIV	112 BUTTE ST		
02/18/2022 16:38	2202180029		FND	DALE AVE/SCOTT RIVER RD		
02/18/2022 19:20	2202180036		VEH STOP	MAIN ST/STERLING ST		
02/19/2022 15:16	2202190033		FLP	112 NEWTON ST		
02/20/2022 13:41	2202200020		OWAS	31 NEWTON ST		
02/20/2022 16:47	2202200029		M	12000 MARBLE VIEW AVE		
02/23/2022 11:57	2202230022	5220021	MMIS	101 BUTTE ST	3	
02/23/2022 14:45	2202230041		MMIS	409 HIGH ST		
02/23/2022 21:00	2202230076		DP	12361 N HWY 3		
02/24/2022 14:25	2202240033		ANIMAL	11954 MAIN ST		
02/24/2022 16:22	2202240042	5220022	TRAF	409 HIGH ST		
02/25/2022 08:54	2202250017		VEH STOP	11300 N HWY 3		
02/25/2022 14:49	2202250036		MMIS	11307 MAIN ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
02/25/2022 19:48	2202250049		VEH STOP	11300 N HWY 3		
02/27/2022 16:46	2202270021		WI	11825 MAIN ST		
02/27/2022 17:27	2202270024		VEH STOP	HWY3		
02/28/2022 17:58	2202280029		WI	11238 MAIN ST		
03/01/2022 14:28	2203010028		FLP	237 BUTTE ST		
03/02/2022 09:18	2203020011		NCRM	237 BUTTE ST		
03/02/2022 13:34	2203020032		OWAS	11307 MAIN ST		
03/03/2022 11:28	2203030025	1220346	VNDL	13624 QUARTZ VALLEY RD		
03/04/2022 19:31	2203040043		CIV	243 STERLING ST		
03/06/2022 17:33	2203060029		M	11946 DIGGLES ST		
03/06/2022 21:09	2203060043		TRAF	243 STERLING ST		
03/07/2022 18:27	2203070038		DP	12149 MAIN ST		
03/08/2022 12:19	2203080016		FLP	12628 MARBLE VIEW AVE		
03/09/2022 11:16	2203090018	5220023	CODE	12628 MARBLE VIEW AVE		
03/09/2022 15:49	2203090035		FLP	101 BUTTE ST	3	
03/09/2022 16:44	2203090041		VEH STOP	MAIN ST/CARLOCK ST		
03/09/2022 20:33	2203090061		CIV	813 HIGH ST		
03/09/2022 20:39	2203090062		CIV	12012 PINE ST		
03/09/2022 20:45	2203090065		CIV	101 BUTTE ST		
03/10/2022 14:54	2203100046		CIV	37 DON ST		
03/11/2022 08:43	2203110008		VEH STOP	11211 N HWY 3		
03/11/2022 09:13	2203110011		VEH STOP	MAIN ST/STERLING ST		
03/11/2022 15:48	2203110035		VEH STOP	HWY 3/NEWTON ST		
03/12/2022 10:16	2203120012		PTRL	313 NEWTON ST		
03/12/2022 10:17	2203120013		NCRM	31 STERLING ST		
03/13/2022 14:40	2203130022		TRSP	109 BOWER ST		
03/14/2022 17:42	2203140043		CIV	12628 MARBLE VIEW AVE		
03/14/2022 18:00	2203140044		VEH STOP	12325 MARBLE VIEW DR		
03/15/2022 13:00	2203150028		CIV	12074 OAK MILL DR		
03/16/2022 21:17	2203160057		WAR	11307 MAIN ST		
03/17/2022 10:47	2203170023		CIV	12012 PINE ST		
03/17/2022 11:34	2203170026		VEH STOP	11307 MAIN ST		
03/17/2022 14:34	2203170051		OWAS	101 BUTTE ST		
03/17/2022 17:37	2203170068		SUIC	12061 MAIN ST		
03/18/2022 12:46	2203180012	5220024	DP	237 BUTTE ST		
03/19/2022 16:52	2203190018		OWAS	11307 MAIN ST		
03/19/2022 20:00	2203190031		PTRL	12012 PINE ST		
03/19/2022 21:54	2203190038		DP	101 BUTTE ST	3	
03/22/2022 15:46	2203220041		CIV	372 BRIDGE ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/22/2022 15:51	2203220043		CIV	41 STERLING ST		
03/22/2022 16:40	2203220048		CIV	12074 OAK MILL DR		
03/23/2022 10:58	2203230020		FLP	237 BUTTE ST		
03/23/2022 14:32	2203230045		CIV	12425 N MAIN ST		
03/24/2022 11:32	2203240020		OWAS	237 BUTTE ST		
03/25/2022 09:53	2203250007		ANIMAL	00 OAK MILL DR		
03/25/2022 15:43	2203250031		SEXO	0 FT JONES		
03/25/2022 22:33	2203250053		DP	12714 N HWY 3		
03/26/2022 12:42	2203260013		ASST	11219 N HWY 3		
03/28/2022 16:50	2203280030		PTRL	11307 MAIN ST		
03/31/2022 12:08	2203310024		ATC	215 JANE DR		
03/31/2022 16:27	2203310049		ANIMAL	FT JONES		
03/31/2022 16:30	2203310052		PTFT	11960 EAST RD		
03/31/2022 18:54	2203310066		NCRM	11819 MAIN ST		

TOTAL CALLS: 161

Fort Jones Town Council Meeting
CSO/Code Enforcement Report
March 2022

March was a quiet month for Code Enforcement.

The Town filed a civil suit against the owner of the Marble View Motel. The paperwork was served to Mr. Pinassi and there is a court date for April 14, 2022.

The 312 Jane Dr property continues to be a nuisance. The District Attorney's Office declined to file charges.

There have been no new occupants in trailers at the Smith properties on Bridge St and Newton. These cases will remain closed as long as no travel trailers/RV's for occupancy are moved back onto the properties without proper permits.

The case for the old deli has been closed. The property owner Mr. Anderson has cleaned up the inoperable vehicles and rubbish around the perimeter. The occupant that was living inside the Deli is no longer there.

There are no updates for the Gwinn and Sylva properties.

I received a new complaint for 11842 Diggles St regarding the storage containers. The Town does not have a current ordinance addressing accessory buildings or storage containers.

Daily Activities:

Patrol Town several times a day and make citizen contacts
Assist citizens with DMV paperwork
Assist Officers when needed
Animal control, mostly lost dogs

Respectfully Submitted:

CSO Kelly York



Fort Jones Fire Department

Chief Joseph Hess
Po Box 597
31 Newton Street
Fort Jones CA, 96032
Station Phone (530)468-2261
E-Mail- ftjfire@sisqtel.net

To City Council,

The Fire Department responded to 24 calls for service in the month of March. Members participated in 23 hours of scheduled training, numerous hours of online training and over 80 hours of training out of the area. The Fire Department has responded to 111 calls year to date.

March 2022 Calls

Call Type	City Limits	Out of City
MEDICAL AID	8	8
PUBLIC ASST.	0	1
VEG. FIRE	0	1
STU. FIRE	0	0
TRAFFIC ACCIDENT	0	1
FIRE ALARM	0	0
ILLEGAL BURNING	0	2
FALSE ALARM	0	1
FLU FIRE	0	0
CANCELLED	0	2
Total	8	16

Fort Jones Fire Department along with Scott Valley Fire Protection District and Etna Fire Department have restarted our talks strengthened mutual and automatic aid agreements and possible consolidation after former talks were put on hold due to the pandemic. All parties seem to be in agreement, and we will be moving forward with further meetings

We have received a large portion of the equipment that was purchased with funds from the American Rescue Plan grant and have a few more items on order.

We submitted a McConnell Foundation Grant for approximately \$50,000 worth of new wildland personnel protective gear and equipment. If received this will update much of our gear that is nearing its expiration date and end of service life.

Public Works Report

March 2022

We fixed a leak in both the Little League and Walker Fields public restrooms. We spoke with Kip Whipple about getting electricity to the Paul Garrison Picnic Pavilion. We worked with Kip Whipple to help install the electrical at the Paul Garrison Picnic Pavilion. We trimmed the trees at the Exercise Park at Walker Fields. We started mowing all the parks. We fixed the drive belt on the red lawnmower. We changed the oil in the lawnmowers. We read all the meters and took out all the trash. Fixed the roof at Walker Fields Grandstands. Swapped out the air filters at City Hall. We took down the sign at City Hall to have it redone. We fixed broken sprinklers at the Little League Field and at Walker Fields. We started watering the parks. We used the weed eater around town. We sprayed the infields of the baseball parks for weeds. We sprayed the parking lots at the parks and around City Hall for weeds. We helped install slats at the Little League field. We helped renovate the bathrooms at the Little League Field. We hauled off all the debris from the tree at the Little League Park. We have been spending a lot of time working on all of the City's Parks.



California
Rural Water Association

April 7, 2022

Everett Hullquist
Town of Fort Jones
11960 East St.,
Fort Jones, CA 96032

RE: CRWA Annual Scholarship

Dear Everett,

We would like to congratulate you as you have been selected as the recipient of the California Rural Water Association Annual Scholarship.

Thank you so much for applying for the CRWA Scholarship and we wish you the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan DeMoss".

Dan DeMoss
Executive Director
California Rural Water Association
ddemoss@calruralwater.org
P: (916) 553-4900
F: (916) 553-4904

City Administrator Report

March 2022

- Work with Molly on problem loans.
- Contacted Rico Tinsman regarding planning and housing element. Working with Rico to coordinate with HCD and County for master housing plan. Talking with Stephanie Allward, originally with Green Dot Consulting and the County LTC staff, regarding on-call planner work.
- Work with Mercedes to update Muni Code. In legal review right now and should be online in April.
- Continue to work with Julia Martinez, (CRWA), Engineer Paul Reuter, (PACE) and two people from the SWRCB Department of Financial Assistance (DFA) to review Scope of Work and updating the Drinking Water System Improvement Planning Grant. Held site visit for Scope of Work.
- Continue to work with Julia, Morgan Eastlick and the folks with DFA on updating the Construction Grant for new updated Smart Water meters. Applied for Technical Assistance from SWRCB for engineering plans.
- Work with Celeste and Steve Wood, with GSRMA, on our Risk Management Accreditation Program (RMAP). Celeste was able to get us a 4% reduction in our annual premium.
- Participate in ROCE workshops with Aaron Reimler (RCAC) and SCEDC on economic development. Next steps are meeting for developing as Fort Jones Brand
- Continue to work with Bill and Rachel on establishing a Planning Committee or local Chamber of Commerce
- Work with Kathye, Michelle and Everett for improvements to ball parks and picnic grounds. Improvements – dugout roof and siding, bathroom walls and fixtures, Equipment shed, privacy slats in cyclone fence, paint, tree work, and field work.
- Work with Brian Hoffman from California Rural Water Association to update the Cross Connection program and ordinance.
- Met with Everett and staff from the SWRCB Archeological Department to survey the sewer site for archeological finds.
- Other projects and grants in the works:
 - Central Community Park - \$485,000 for approx. 1 acre park in central Fort Jones. Currently looking at several proposed sites.
 - Little League Park and Picnic pavilion - \$124,000 for Improvements to field, picnic area, and bathrooms
 - Scout Hall refurbishments - \$34,000 for new siding, new roof, heat and air, upgrade bathrooms and kitchen.
 - Sewer Planning Grant - \$455,900 for planning and design. Requested an amendment of an additional \$80,000 for a total of \$536,000. Construction Project estimated at \$6M
 - Drinking Water Planning Grant - \$1.7 million for Plans and Specifications for new well, replacement of pipes and valves, new SCADA system, & other upgrades. Construction project estimated at \$15M.
 - Application in for Technical Assistance for plans and specs for Meter Replacement Project - \$36,000
 - Application being developed for Meter Replacement Project – Project Estimated at \$885,000

CONSENT CALENDAR

Fort Jones City Council
Regular Meeting
March 14, 2022

CERTIFICATION OF POSTING AGENDA

I, Celeste McFall, City Clerk for the Town of Fort Jones, hereby certify that the agenda for the February 15, 2022 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers, Ray's Food Place, Scott Valley Family Resource Center, Outside Frontier Hardware and on the City's website www.fortjonesca.org on March 12, 2022.

I declare under the penalty of perjury that the foregoing is true and correct.

Celeste McFall, City Clerk

ROLL Call

The regular meeting of the Fort Jones City Council was called to order in person by Mayor Michelle DeCausmaker at 6:00 p.m. In addition to Mayor Michelle DeCausmaker council members present were Kathye Banks, Mercedes Garcia, Bill Beckwith and Mark Gepford.

Also present: City Clerk Celeste McFall and City Administrator Karl Drexel

Mayor Michelle DeCausmaker led the flag salute.

Public Comment. Jan and Tom Ball addressed the Council regarding the limited number of viable roads leading into and out of the Valley. City Administrator Karl Drexel noted that the Fire Chief recently had a meeting with other Emergency organizations regarding the upcoming fire season and this topic had been discussed.

Cookie Hunt noted that the sidewalk in front of the Hardware Store to the Beauty Shop needs attention. Town officials said that CalTrans would be notified.

Adjourned to Closed Session at 6:14 P.M.

Return to Open Session at 7:00 PM

Report on Closed Session: Mayor DeCausmaker reports on the abatement process with the Marble Rim Motel that the owners will be served with papers.

Discussion/Reports: Non-Action Items:

A) Police Department Monthly Report

Police Chief Josh Short provided a report for the month of February in the council packet. He was not present at the meeting.

B) Fire Department Monthly Report

Fire Chief Joseph Hess provided a report and stats for the month of February in the council packet. CAL OES and CAL Fire and local fire and law enforcement agencies met recently to

develop a Zone Haven plan. This is a fairly new plan nationwide which includes predesignated Zones for evacuation during emergencies. Fort Jones is broken into two zones, east of Hwy 3 and west of Hwy 3. The Zone Haven plan will be fully in effect when Fire Season begins.

C) Code Enforcement Report

Code Enforcement Officer Kelly York was not present.

D) Public Works Monthly Report

Everett Hullquist provided a report in the council packet for the month of February and was present. He reported that the Public Works crew has recently completed the sewer upgrade near CalFire and Allison way. Upgrades are being made to both Ball fields, including the infields. He is continuing his classes online and passed first class for Lagoon system and now he is taking the next course. He should be taking his Operators test soon for the state.

E) City Administrators Report

City Administrator Karl Drexel provided a report for the month of February in the council packet. The City's loan rate with the USDA is currently at 5% and he is in the process of moving the loan to RCAC at a lower interest rate, which should save several thousand dollars in the long run.

Mark Gepford asks about the Sewer Project, if it includes Marble View Road, Karl explains that it is the Wastewater Treatment plant which is termed the Sewer Project.

Consent Calendar:

- 1 a). Approval of Minutes: Regular Meeting February 15, 2022 with corrections to "showed" and "Cramer" in the text.
- b). Ratification of Disbursements: February 1 through February 28, 2022
- c). Approve Payables for March 2022
- d). Receive and Review YTD P&L

Kathye Banks makes a motion to accept the Consent Calendar, Mark Gepford seconds the motion, all ayes, motion passes.

Public Hearing: Ordinances and Resolutions

2. Review and Approve Second Reading and adoption of Ordinance 2022-3 re Creating a Public Nuisance Ordinance

Mercedes Garcia makes a motion to accept the second reading of Ordinance 2022-3, re: Creating a Public Nuisance Ordinance, Bill Beckwith seconds the motion. Motion passes.

AYES: DeCausmaker, Banks, Beckwith, Garcia and Gepford.

NOES: None

ABSTAIN: None

ABSENT: None

3. Review and Approve Second Reading and of Ordinance 2022-4 re Abandoned or Wrecked Vehicle Ordinance.

Bill Beckwith makes a motion to approve the second reading of Ordinance 2022-4 re Abandoned or Wrecked Vehicle Ordinance, Mercedes Garcia seconds the motion. Motion passes.

AYES: DeCausmaker, Banks, Beckwith, Garcia and Gepford.

NOES: None

ABSTAIN: None

ABSENT: None

4. Review and Approve Second Reading of Ordinance 2022-5 an Amendment to Chapter 8 Health and Safety Ordinance.

Bill Beckwith makes a motion to approve the second reading of Ordinance 2202-5 an Amendment to Chapter 8 Health and Safety Ordinance. Mark Gepford seconds the motion. Motion passes.

AYES: DeCausmaker, Banks, Beckwith, Garcia and Gepford.

NOES: None

ABSTAIN: None

ABSENT: None

Discussion/Reports: Action Items:

5. First Five – Adopt the Siskiyou Child Abuse Prevention Council Collaborative Proclamation endorsing April 2022 as Child Abuse Prevention and Sexual Assault Awareness month.

Michelle Harris of First Five Siskiyou speaks to the topic. Mercedes Garcia makes a motion to approve the Proclamation, Kathye Banks seconds the motion, all ayes, motion passes.

6. Discussion and Possible action on helping Lions Club on Community Clean Up Day.

Kathye Banks makes a motion to donate the amount of \$900, Mark Gepford seconds the motion, all ayes, motion passes.

7. Little League Park and Big Ball Park MOU-Rental Agreements.

Representing the Scott Valley Little League, Jenny Bennet speaks to the issue, and provided clarification for the league jargon. Kathye Banks makes a motion to approve the MOU/Lease Agreements with the Little League and the Babe Ruth/Junior Little League. Bill Beckwith seconds the motion, all ayes, motion passes.

8. Update on LLP and BBP renovations and maintenance. Everett Hullquist discusses his research into the new aggregate for the fields. The Per Capita Grant funds will be used to renovate the Little League Park and Paul Garrison Park Pavilion. Improvements include a new equipment shed, 513 feet of fence slats along the perimeter, removing and replacing roof shingles and walls in the dugouts, deep cleaning the dug outs and installing rubber mats in dugouts. Other improvements include new paint for the fascia board and trim on the snack shack, refurbishing the field, backstops, gates and fences. Electricity will be completed at Park Pavilion. Big Ball Park is also being refurbished as well as the bathrooms.

9. Abatement Process on Motel update. The City Administrator asked the City Attorney to file papers to get an abatement order, so that the Town could determine what it will cost to make it either useable or to tear it down. The appropriate papers have been filed, and as soon there is a court date, papers will be filed on the owner, Mr. Penassi.

10. Lien Process on Gwin Property and Silva Property Update. These properties have been served several times for violations of Town Ordinances. Both properties have fines of over \$35,000. The Town will lien the properties, and if and when they sell, the Town will be able to recoup the money.

11. Add City Clerk and Deputy City Clerk to Safety Deposit Box list. Mercedes Garcia makes a motion to write a letter to the Bank authorizing the Safety Deposit Box list as presented, Bill Beckwith seconds the motion, all ayes., motion passes.

12. Fort Jones Branding session. City Administrator Karl Drexel reports on discussions with Aaron Reimer and past and upcoming meetings for Economic Development for the Town of Fort Jones. The idea is to come up with a Brand for the Town of Fort Jones, get together with businesses and residents to brainstorm a brand for our community. Dates for the workshops will be announced. The new CEO of Siskiyou Telephone met with Karl recently. He has ideas about fiber optics and reaching the lines further. He would like to see Fort Jones as a Smart Rural City. He is interested in sponsoring some of the Workshops and other community events. Bill Beckwith is working with the new owners of the Hardware Store and others to be the leaders in the workshop.

13. Review and discuss the Audit Proposals for a Financial audit for the years 2019-2021. Mercedes Garcia makes motion to go with the City Administrator's recommendation of contracting with Fechter and Company, and Kathy Banks seconds the motion. All ayes, motion passes.

STAFF COMMENTS:

14. Update on WWTP Planning Grant. Jim Cook retired; Karl Drexel will spearhead the project through to completion. The Grant has paid for just about everything through the planning process. The original grant has expired, and the priority now is the Construction grant. A new audit is needed in order to continue. This will move the project through the facilities plan, and the nitrogen removal systems. Once these are finished, construction grant can be applied for.

15. Update on Drinking Water Planning Grant. Currently applying for the drinking water improvement project and have had site visits with PACE Engineering personnel. The City Administrator has met with the Department of Financial Assistance. Planning grant will complete planning phase, including the full plans and specifications. The estimate is based on site visit, which, including all necessary components, is a \$15M project. The application is for a \$1.7M planning grant.

16. Update on Meter Installation Grant. Going right into construction grant, Morgan Eastlick is the engineer, and the project is projected to take two years. The Town is responsible for full cost for plans and specifications. Karl Drexel is working on another grant for the \$36,000 for the plans and specifications.

COUNCIL MEMBER COMMENTS:

Mercedes Garcia has a question regarding the Dog Kennels. Police Chief Josh Short has indicated he knows someone who will provide the cement for dog kennels pad, and she wonders if perhaps the same person can also create the generator pad near the well on the same

parcel. Karl Drexel reports that there might be a need to select a different site for the well and chlorination plant. He will work with the engineer regarding that possibility.

Meeting adjourned at 8:20 p.m.

Attest:

Celeste McFall, City Clerk

Approved:

Mayor Michelle DeCausmaker

Town of Fort Jones
MARCH DISBURSEMENTS

Date	Name	Amount
03/02/2022	KD Management Services LLC	-7,583.00
03/02/2022	QuickBooks Payroll Service	-1.75
03/04/2022	Agron, Rachel	-1,062.21
03/04/2022	Aston, Molly J	861.65
03/04/2022	Hullquist*, Kevin	-643.63
03/04/2022	Hullquist, Everett	-1,370.28
03/04/2022	McFall, Celeste J	-1,295.39
03/04/2022	Whitworth, Barbara A	-69.27
03/04/2022	DeCausmaker, Michelle*	-83.11
03/04/2022	Nobles, Suzanne	-145.45
03/04/2022	QuickBooks Payroll Service	-2,910.68
03/04/2022	City of Medford Finance Department	-5,674.84
03/04/2022	Cross Petroleum	-521.80
03/04/2022	Golden State Risk Management Authority	-2,065.00
03/04/2022	Mean Gene's Gas	-824.48
03/04/2022	Mechanics Bank	-130.00
03/04/2022	PACE Engineering	-414.75
03/04/2022	Suburban Propane	-2,083.10
03/04/2022	Us Bank Corporate Payment Systems	-570.90
03/14/2022	Active 911	-260.00
03/14/2022	Basic Laboratory	-88.40
03/14/2022	City of Etna*	-41,826.50
03/14/2022	City of Medford Finance Department	-4,377.10
03/14/2022	Cross Petroleum	-285.59
03/14/2022	Duane's Drain Cleaning	-1,080.00
03/14/2022	Express Employment Professionals	-255.23
03/14/2022	Fire Rescue Equipment NW	-1,562.48
03/14/2022	Fort Jones Lumber	-140.31
03/14/2022	Joe Hess	-884.77
03/14/2022	Mean Gene's Gas	-2,004.23
03/14/2022	Moore's Gravel	-412.60
03/14/2022	Mt. Shasta Spring Water	-78.36
03/14/2022	Pacific Power	-3,915.72
03/14/2022	Penn Credit	-764.72
03/14/2022	Prentice Long	-2,887.50
03/14/2022	Quad-B Systems	-1,673.28
03/14/2022	Scott Valley Auto Parts	-103.41
03/14/2022	Scott Valley Disposal	-373.00
03/14/2022	SHN Consulting Engineers & Geologists	-2,020.00
03/14/2022	Siskiyou County Economic Council	-416.67
03/14/2022	Siskiyou Telephone	-801.62
03/14/2022	Suburban Propane	-1,907.69
03/14/2022	ULINE	-128.88

Town of Fort Jones
MARCH DISBURSEMENTS

03/14/2022	US Bank Equipment Finance	-214.74
03/14/2022	USA Bluebook	-1,196.61
03/15/2022	Scott Valley Disposal	-900.00
03/18/2022	Agron, Rachel	-1,055.31
03/18/2022	Aston, Molly J	861.65
03/18/2022	Hullquist, Everett	-1,442.89
03/18/2022	Hullquist*, Kevin	-944.76
03/18/2022	McFall, Celeste J	-1,344.40
03/18/2022	Nobles, Suzanne	-165.23
03/18/2022	Whitworth, Barbara A	-138.52
03/18/2022	DeCausmaker, Michelle*	-83.12
03/18/2022	QuickBooks Payroll Service	-2,922.15
03/22/2022	County of Siskiyou	-50.00
03/22/2022	League of California Cities	-25.00
03/22/2022	Sign Dude	-572.20
03/22/2022	USPS	-300.00
03/22/2022	Mt Shasta Title Company	-1,479.00
03/28/2022	Cascade Fire Equipment Company	-560.00
03/28/2022	Cross Petroleum	-1,076.51
03/28/2022	Express Employment Professionals	-136.95
03/28/2022	Golden State Risk Management Authority	-711.00
03/28/2022	Joe Hess	-799.38
03/28/2022	Kevin Hullquist	-200.00
03/28/2022	Old Hickory Sheds, LLC	-8,062.39
03/28/2022	PACE Engineering	-8,023.09
03/28/2022	R.B. Aldrich Construction	-9,192.21
03/28/2022	SHN Consulting Engineers & Geologists	-1,166.25
03/28/2022	Suburban Propane	-10.00
03/28/2022	Us Bank Corporate Payment Systems	-2,335.85
03/28/2022	USA Bluebook	-101.80
03/28/2022	Wayne Drager	-100.00
		<u>-141,007.06</u>
		<u><u>-141,007.06</u></u>

Town of Fort Jones

April Payables

As of April 5, 2022

Basic Laboratory	125.00	125.00
Cross Petroleum	340.00	340.00
Fort Jones Ace Hardware	504.75	504.75
Fort Jones Lumber	7,105.42	7,105.42
Golden State Risk Management Authority	16,483.26	16,483.26
Joe Hess	1,284.07	1,284.07
KD Management Services LLC	7,583.00	7,583.00
Kevin Hullquist	72.71	72.71
Mean Gene's Gas	270.00	270.00
Old Etna Tree Service	1,575.00	1,575.00
Pacific Power	3,808.93	3,808.93
Scott Valley Disposal	298.00	298.00
Siskiyou Telephone	801.34	801.34
Suburban Propane	340.00	340.00
US Bank Equipment Finance	464.65	464.65
Whipple Electric	1,496.94	1,496.94
TOTAL	<u>42,553.07</u>	<u>42,553.07</u>

AGED BALANCES

FORT JONES WATER

DATE: 04/04/2022 AUTHOR: CELESTEM1

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
9	N	ARAGON, ROSARIO	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00
11	N	AYRES, HENRY	\$65.00	\$65.00	\$65.00	\$130.00	\$325.00
19	N	BELTRAN, JAMIE	\$65.00	\$70.29	\$65.00	\$1160.78	\$1361.07
22	N	BERRY, JODI	\$65.00	\$65.00	\$65.00	\$741.25	\$936.25
33	F	BIANCO, VINCENT	\$0.00	\$0.00	\$0.00	\$259.67	\$259.67
36	N	STEVE CRANE	\$65.00	\$65.00	\$41.25	\$0.00	\$171.25
38	N	BURACKER, RON	\$65.00	\$65.00	\$65.00	\$330.00	\$525.00
39	N	BURGESS, SHELLY	\$65.00	\$65.00	\$65.00	\$130.00	\$325.00
44	F	CARDONA, FELIPE	\$0.00	\$0.00	\$0.00	\$745.17	\$745.17
52	F	CHORAK, STEVE	\$0.00	\$0.00	\$0.00	\$1015.00	\$1015.00
54	N	COBET, TERRY	\$65.00	\$65.00	\$139.50	\$0.00	\$269.50
61	F	CRAIG, ROBERT	\$0.00	\$0.00	\$0.00	\$16.67	\$16.67
71	N	DAVIS, LEO	\$65.00	\$65.00	\$65.00	\$755.75	\$950.75
93	N	FARMER, LINDA	\$65.00	\$65.00	\$65.00	\$280.00	\$475.00
102	N	GEPHART, SALLY	\$161.25	\$261.25	\$65.00	\$770.00	\$1257.50
115	N	GILLILAND, LINDSEY	\$70.25	\$65.00	\$58.75	\$0.00	\$194.00
118	N	GOMEZ, VIRGINIA	\$65.00	\$65.00	\$65.00	\$30.00	\$225.00
119	F	GONZALES, NINA	\$0.00	\$0.00	\$0.00	\$138.83	\$138.83
120	F	GONZALES,	\$0.00	\$0.00	\$0.00	\$198.33	\$198.33
145	N	HAYDEN, TRENTEN	\$65.00	\$65.00	\$65.00	\$110.00	\$305.00
146	N	HAYES, TERRY	\$65.00	\$65.00	\$65.00	\$1.25	\$196.25
147	N	HEINAN, EVELYN	\$65.00	\$65.00	\$65.00	\$980.00	\$1175.00
156	F	HITTON, BRIAN	\$0.00	\$0.00	\$0.00	\$28.33	\$28.33
160	N	HOMER, MARTA	\$65.00	\$65.00	\$65.00	\$132.25	\$327.25
175	N	JOPLIN, RAY	\$68.00	\$65.00	\$65.00	\$22.00	\$220.00
177	N	DAILEY, FRANK	\$65.00	\$73.75	\$65.00	\$342.50	\$546.25
189	N	KRAUS, NICK	\$65.00	\$66.50	\$65.00	\$136.00	\$332.50
216	N	DAVE KURTZ	\$65.00	\$65.00	\$65.00	\$85.25	\$280.25
221	N	MCKENZIE, EDA	\$65.00	\$140.00	\$65.00	\$276.25	\$546.25
231	N	MITCHELL, VINCE	\$65.00	\$65.00	\$65.00	\$65.00	\$260.00
234	N	MOORE, ERIN	\$65.00	\$65.00	\$65.00	\$424.50	\$619.50
243	I	MARBLE VIEW MOTEL	\$0.00	\$0.00	\$0.00	\$140.00	\$140.00
246	N	NCRC STUDIO	\$65.00	\$65.00	\$50.00	\$0.00	\$180.00
249	N	NELSON, MARIE	\$65.00	\$65.00	\$65.00	\$50.00	\$245.00
251	N	NOBLES, SUE	\$65.00	\$65.00	\$65.00	\$489.75	\$684.75
255	N	PALMER, SKYLER	\$65.00	\$65.75	\$67.25	\$1221.75	\$1419.75
258	N	BARBARA, STANLEY	\$65.00	\$65.00	\$65.00	\$0.02	\$195.02
259	N	PETERS, KATHY	\$65.00	\$65.00	\$65.00	\$2508.00	\$2703.00
263	N	PLUMB, KRISTINA	\$65.00	\$65.00	\$65.00	\$765.75	\$960.75
266	N	AMY FRIEND	\$125.00	\$125.00	\$125.00	\$0.00	\$375.00
269	N	QUINN, TARA	\$65.00	\$65.00	\$65.00	\$241.50	\$436.50

AGED BALANCES

FORT JONES WATER

DATE: 04/04/2022 AUTHOR: CELESTEM1

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
285	F	ROSE, WAYNE	\$0.00	\$0.00	\$0.00	\$1715.25	\$1715.25
294	N	SHARP, JAMES	\$65.00	\$165.00	\$65.00	\$1096.01	\$1391.01
296	N	HURLBUT, SARAH	\$65.00	\$65.00	\$2.50	\$0.00	\$132.50
308	N	SLOAN, DONNA	\$65.00	\$65.00	\$65.00	\$230.00	\$425.00
318	N	SPECK, DENISE	\$65.00	\$65.00	\$65.00	\$1682.00	\$1877.00
351	I	VACANT	\$0.00	\$0.00	\$0.00	\$2050.00	\$2050.00
359	N	WALZER, JUNE	\$65.00	\$65.00	\$65.00	\$334.00	\$529.00
363	N	WEBB, SYLVIA	\$65.00	\$65.00	\$48.00	\$0.00	\$178.00
373	F	WOOLDRIDGE,	\$0.00	\$0.00	\$0.00	\$502.50	\$502.50
380	N	BEAL, LENETTE	\$65.00	\$65.00	\$65.00	\$392.50	\$587.50
381	F	VALVERDE, MEDARDO	\$0.00	\$0.00	\$0.00	\$524.42	\$524.42
383	N	FABBRO, DEREK	\$65.00	\$65.00	\$65.00	\$188.50	\$383.50
384	N	TEMPLE, TAYLOR	\$65.00	\$73.75	\$172.50	\$241.00	\$552.25
385	N	PEACH, BRENDON	\$65.00	\$65.00	\$4.00	\$0.00	\$134.00
387	N	DAVIDSON	\$125.00	\$125.00	\$125.00	\$0.25	\$375.25
390	N	COSTA, KYRRA	\$65.00	\$65.00	\$65.00	\$524.27	\$719.27
512	N	BOWEN, PAT	\$65.00	\$65.00	\$65.00	\$60.00	\$255.00
620	F	BLOCKMAN, ERICA	\$0.00	\$0.00	\$0.00	\$242.08	\$242.08
651	N	SMITH, STARR	\$65.75	\$65.00	\$65.00	\$331.50	\$527.25
667	N	FOSTER, JUSTIN	\$65.00	\$65.00	\$1.25	\$0.00	\$131.25
702	N	ORTEGA, SHERRY	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00
714	N	DYSERT, MEGAN	\$65.00	\$65.00	\$65.00	\$142.25	\$337.25
719	N	JOHANNSEN, KRISTINA	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00
723	N	HARRIS, EMMA	\$45.00	\$45.00	\$45.00	\$0.00	\$135.00
729	F	CARVAJAL, PETER	\$0.00	\$0.00	\$0.00	\$58.33	\$58.33
735	N	PEDERSEN JOSHUA L	\$65.00	\$65.00	\$65.00	\$233.33	\$428.33
744	N	COLLIE-MASON, JULIA	\$65.00	\$65.00	\$65.00	\$17.00	\$212.00
745	N	ALFORD, JENEE	\$65.00	\$65.00	\$65.00	\$131.00	\$326.00
747	N	DINSMORE,	\$65.00	\$69.50	\$65.00	\$560.00	\$759.50
755	I	GOSS, BRYJAE	\$65.00	\$65.00	\$65.00	\$66.25	\$261.25
756	F	GRINOLDS-CAMPO,	\$0.00	\$0.00	\$0.00	\$678.50	\$678.50
771	N	PFIEFFER, LAURA	\$65.00	\$65.00	\$65.00	\$35.25	\$230.25
777	N	COX, JOSHUA	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00
781	N	BARROS, CARLOS	\$65.00	\$67.75	\$65.00	\$230.00	\$427.75
782	N	JOSEPH, WAKSMONSKI	\$65.00	\$65.00	\$65.00	\$330.00	\$525.00
783	N	ARCEO, VERONICA	\$65.00	\$65.00	\$65.00	\$699.08	\$894.08
787	N	DANIEL, ESTRADA	\$65.00	\$65.00	\$65.00	\$128.98	\$323.98
791	N	JEFF, POULSEN	\$107.50	\$242.50	\$65.00	\$301.25	\$716.25
792	N	FERNANDEZ, CORY	\$116.25	\$177.50	\$65.00	\$211.25	\$570.00
794	N	BELLHOUSE, JENNIFER	\$66.50	\$65.00	\$65.00	\$65.00	\$261.50
795	N	BIANCO, WENDY	\$65.00	\$65.00	\$65.00	\$80.00	\$275.00

AGED BALANCES

FORT JONES WATER

DATE: 04/04/2022 AUTHOR: CELESTEM1

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGE OFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
796	N	TEATER, ERICA	\$68.00	\$71.00	\$71.00	\$20.00	\$230.00
798	N	YOUNG, CHRISTINA	\$65.00	\$65.00	\$65.00	\$100.42	\$295.42
813	N	OJEDA, KARA	\$65.00	\$65.00	\$65.00	\$332.75	\$527.75
815	N	SPARKS, BRITTNEY	\$65.00	\$65.00	\$65.00	\$65.00	\$260.00
816	N	CROY, CORINA	\$65.00	\$65.00	\$65.00	\$280.00	\$475.00
818	N	TULLMANN, HEIDI	\$65.00	\$65.00	\$65.00	\$280.00	\$475.00
819	N	LEX, JULIE	\$65.00	\$65.00	\$355.25	\$0.00	\$485.25
820	N	BROOKS, SARA	\$65.00	\$65.75	\$65.00	\$65.00	\$260.75
821	N	SLAY, MICHAEL	\$65.00	\$65.00	\$65.00	\$330.00	\$525.00
828	N	IDANCE STUDIO	\$65.00	\$65.75	\$65.00	\$0.00	\$195.75
829	N	MUEL RATH, CICE LY	\$65.00	\$65.00	\$72.50	\$106.33	\$308.83
832	N	HEINAN, CLOIE	\$65.00	\$65.00	\$65.00	\$342.50	\$537.50
1505	N	STACHER, NICOLE	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00
5000	N	BULK WATER SOURCE	\$0.00	\$0.00	\$0.00	\$625.00	\$625.00
5001	I	BULK WATER	\$0.00	\$0.00	\$0.00	\$179.67	\$179.67
23902	N	MOBILE HOMES	\$30.00	\$30.00	\$30.00	\$30.00	\$120.00
23908	N	SARAH BORMAN	\$65.00	\$0.00	\$65.00	\$0.00	\$130.00
Totals(99):			\$5,598.50	\$6,031.04	\$5,633.75	\$31,559.97	\$48,823.26

Town of Fort Jones
YTD PROFIT LOSS

	<u>Jul '21 - Mar 22</u>
Income	
1I - General Government Income	
4099 - Property Taxes	
4100 - Secured Current	56,892.91
4101 - Unsecured Current	3,993.15
4102 - Unsecured Delinquent	14.56
4106- Supp Int	3.36
4108- Supp Del	25.85
4508 - VLF Net	32,773.55
4512 - Off Highway Vehicle Tax	2,284.20
4514- Unsec Interest	4.33
4516- Sup Current	331.77
4518 - CA Fish& Game PILT	81.16
Total 4099 - Property Taxes	96,404.84
4111 - Sales Tax	271,029.64
4214 - Land Use	125.00
4215 - Parks Grants	5,000.00
4216 - Franchises	7,967.14
4218 - Business License	6,146.12
4301- Fees Booking	1.38
4302- Fees Collection Cost	765.49
4303 - Vehicle Fees	138.66
4304-Fees Other	1,253.19
4400 - Rent	4,700.00
Total 1I - General Government Income	393,531.46
2I - Public Safety Income	
2a - Law Enforcement	
4111- Growth Alloc	1,944.36
4112 - COPS Allocation	134,232.05
4116 - Prop172	354.97
4117 - Tax Allocation - Law Enf	892.30
Animal Control	
4230 - Dog Licenses	222.50
Total Animal Control	222.50
Total 2a - Law Enforcement	137,646.18
2b - Fire Protection	
4740 - Fire Dept.	900.00
4741 - Tax Allocation - Fire	400.00
4750 - Strike Team Income	296,293.53
Total 2b - Fire Protection	297,593.53
2I - Public Safety Income - Other	595.92
Total 2I - Public Safety Income	435,835.63
3I - Public Works Income	
3a - Streets Income	
4499 - Gas Tax 2103	3,974.80

Town of Fort Jones
YTD PROFIT LOSS

4500 - Gas Tax 2106	5,274.67
4501 - Gas Tax 2107	2,981.69
4502 - Gas Tax 2107.5	1,000.00
4503 - Gas Tax 2105	2,691.90
4530 - Local Transportation	2,202.10
4537 - STIP	39,309.68
4540 - Tax Allocation - Roads	12,196.08
SB1	1,283.07
Total 3a - Streets Income	70,913.99
3b - Sewer Income	
4212 - Sewer Revenue	53,661.07
4213 - Connections & Fees	325.00
3b - Sewer Income - Other	255.00
Total 3b - Sewer Income	54,241.07
3c - Water Income	
4810 - Water Revenue	101,847.83
4815 - Tax Allocation - Water	4,775.68
4840 - Gretchen Acres Assess	1,599.33
4860 State Arrearages	22,625.93
Total 3c - Water Income	130,848.77
3I - Public Works Income - Other	327.60
Total 3I - Public Works Income	256,331.43
5I - American Rescue Plan Act	
4915 - ARPA Income	82,771.00
Total 5I - American Rescue Plan Act	82,771.00
4900 - CBDG Interest	
89-92LF Interest	77.91
4900 - CBDG Interest - Other	12,435.60
Total 4900 - CBDG Interest	12,513.51
4902 - CBDG Reimbursement	25,841.43
4903 - Library Reimbursement	5,579.71
4905- Siskiyou Tel Reimbursment	10,483.90
4910- SAFER Grant	57,993.00
4950-Housing Interest	989.89
6000 - BPF	
6001 - Donations	175.00
6004 - Ball Park Rent	150.00
Total 6000 - BPF	325.00
Housing Interest	18,324.45
Total Income	1,300,520.41
Gross Profit	1,300,520.41
Expense	
1E- General Government Expense	
2285 - IT Services	11,229.40
5100- Council/Election	3,019.31
5110- Mayor Payroll	1,800.00

Town of Fort Jones
YTD PROFIT LOSS

5210- Clerk Payroll	1,500.00
5220- Supp\USPO\Petty	3,891.85
5400 - Professional Fees	
5401 - Legal Fees	30,662.50
5402 - Accounting Fees	2,082.97
5403 - Consulting Fees	71,622.00
5405 - Reimbursed Expenses	400.00
5400 - Professional Fees - Other	1,531.08
Total 5400 - Professional Fees	<u>106,298.55</u>
5500- Planning	
5501 - Economic Development	5,250.03
Total 5500- Planning	<u>5,250.03</u>
5550- Library Payroll	5,972.00
5555 - Admin Payroll	43,766.56
5600- Misc.	260.62
5700- Publication	227.50
5705 - Dues and Subscriptions	595.00
6205- Health Insurance	8,853.07
6300- Insurance	
6204- Workers Compensation	8,654.75
6303- Liability Insurance	2,742.66
6304 -Property Insurance	1,437.72
6305 - Crime Insurance	99.75
6308- Pollution	0.00
6310 -Finance Charge	0.00
6300- Insurance - Other	78.73
Total 6300- Insurance	<u>13,013.61</u>
6301- Insurance Expense	1,246.08
6400- Property Tax	1,600.36
9150-City Hall Expenses	
1-012 - City Hall Power	3,545.05
133000- City Hall water	195.45
9151- City Hall Maintenance	3,689.58
9154 - Disposal 2 yd Bin	2,253.00
9155 - Equipment Finance	2,489.79
Janitorial Payroll	247.50
9150-City Hall Expenses - Other	370.67
Total 9150-City Hall Expenses	<u>12,791.04</u>
9152- Propane	10,406.45
1E- General Government Expense - Other	5,682.57
Total 1E- General Government Expense	<u>237,404.00</u>
2E- Public Safety Expense	
2EA- Law Enforcement Expense	
7125 - Law Enforcement Services	149,056.00
7135- Police Maintenance	8,000.00
7145- Dispatch	10,250.00
7181 - Law Enforcement Phones	2,279.49

Town of Fort Jones
YTD PROFIT LOSS

Animal Control	
7930- Animal Control	362.37
Total Animal Control	<u>362.37</u>
Total 2EA- Law Enforcement Expense	169,947.86
2EB- Fire Department Expense	
6310- Property Insurance	1,051.98
7505 - Liability Insurance	0.00
7506 - Work Comp Insurance	797.44
7507 - Auto Insurance	9,169.70
7510- Fire Dept Payroll	20,551.00
7513 - Calls & Meetings	6,272.50
7520- Fire Dept Supl & Mtnce	28,382.00
7525- Pub Safety Fuel & Oil	8,330.73
7540- Fire Dept. Utilities	
1-001- Fire Dept. Power Bill	2,516.23
2261- Fire Dept. Phone	1,219.63
2262 - Disposal	484.50
7541- Propane	<u>748.01</u>
Total 7540- Fire Dept. Utilities	4,968.37
2EB- Fire Department Expense - Other	<u>1,544.50</u>
Total 2EB- Fire Department Expense	81,068.22
2EC - Strike Team Expenses	
6311 - Property Insurance	140.28
7502 - Auto Insurance	4,166.70
7505b - Liability Insurance	4,113.99
7506b - Workers Comp Ins	14,241.37
7514 Fleet Maintenance - Strike	43,992.30
7515 - Strike Team Payroll	<u>222,326.73</u>
Total 2EC - Strike Team Expenses	288,981.37
2ED SAFER Grant	
7529 - SAFER Grant Payroll	8,077.44
7529.5 - Workers Comp	4,034.87
7529.6 - Safer Liability Ins	1,204.95
7530 - Uniforms and Safety Gear	22,114.50
7531 - Media Marketing	1,384.40
7532 - FF Training	1,425.00
7533 - Leadership Training	<u>325.00</u>
Total 2ED SAFER Grant	38,566.16
2E- Public Safety Expense - Other	<u>52.56</u>
Total 2E- Public Safety Expense	578,616.17
3E- Public Works Expense	
3EA- Streets	
1-000 - Street Lights	
02 HPSV Lights	413.71
02 HPSV Metal Lights	196.88
10 HPSV Wood Lights	2,689.13

Town of Fort Jones
YTD PROFIT LOSS

11 HPSV Lights	1,082.67
72 HPSV Lights	8,831.71
Total 1-000 - Street Lights	13,214.10
6306- Property Insurance	280.53
8120- Street Mtnce/Utilities	
1-005 - Barn Power	1,138.06
1-007 - Phone Bill	1,149.73
8121- Street Maintenance	
8126- LTC	71.66
8121- Street Maintenance - Other	1,299.74
Total 8121- Street Maintenance	1,371.40
Total 8120- Street Mtnce/Utilities	3,659.19
8130- Equipment Maintenance	
8131- Fuel & Oil	2,353.39
8132- Repairs	1,142.95
8133- Parts & Supplies	618.25
8130- Equipment Maintenance - Other	100.00
Total 8130- Equipment Maintenance	4,214.59
8136 -Auto Insurance	490.20
8137- Mobile Equip	0.00
8199- Road Payroll	7,351.50
8509 - Liability Insurance	571.38
8511 - Work Comp Insurance	1,434.20
Total 3EA- Streets	31,215.69
3E- Public Works Expense - Other	137.23
Total 3E- Public Works Expense	31,352.92
3EB- Sewer Expense	
6308-Property Insurance	490.92
8510- Sewer Payroll	3,924.22
8520- Sewer Expenses	
1-015 - Sewer Power bill	183.93
1-019 bbp sewer	139.88
8521- Sewer Rep & Mtnce	3,060.91
8527 Fuel-Oil	129.68
8553- Auro Insurance	490.20
Total 8520- Sewer Expenses	4,004.60
8522 - Waste Water Monitoring	3,516.65
8530- Sewer Supplies	915.74
8540- State Fees	27,109.00
8549- Mobile Equip.	43.80
8550 - Liability Insurance	571.38
8551 - Work Comp Insurance	1,490.65
8552 - Training	4,373.00
Sewer Testing	5,602.69
Total 3EB- Sewer Expense	52,042.65
3EC- Water Expense	

Town of Fort Jones
YTD PROFIT LOSS

6307-Property Insurance	1,984.74
8609- Water Training	453.33
8610- Water Parts & Supplies	39.04
8612- Water Office & Postage	2,706.00
8615- Water Payroll	9,304.90
8620- Water Repairs & Mtnce	3.51
8623- Mobile Equip.	0.00
8624 - Auto Insurance	490.20
8625- Water Liability Ins	571.38
8626 - Work Comp	2,192.40
8627 - Fuel-Oil	2,257.88
8630- Water Fees & Testing	4,964.48
8640- Water Utilities	
1-000 - Water Power	
New Pump	11,521.60
Old pump	538.01
Total 1-000 - Water Power	<u>12,059.61</u>
1-001 - Water Phones	
468-2598	2,183.71
468-5864	810.87
530-917-6004	0.00
Total 1-001 - Water Phones	<u>2,994.58</u>
Total 8640- Water Utilities	<u>15,054.19</u>
8650- Water Engineering	9,394.09
3EC- Water Expense - Other	4,114.72
Total 3EC- Water Expense	<u>53,530.86</u>
3EG -8690 -Water Planning Grant	50.00
4E- Parks & Recreation Expense	
03 Parks & Recreation Grants	
2002 PerCapita	
Community Center Improvements	100.00
Little League 2002 grant	8,393.78
Total 2002 PerCapita	<u>8,493.78</u>
2020 Per Capita - LLP	8,062.39
03 Parks & Recreation Grants - Other	55.77
Total 03 Parks & Recreation Grants	<u>16,611.94</u>
6305- Property Ins Parks	
9104- Mobile Equip.	446.25
6305- Property Ins Parks - Other	1,627.08
Total 6305- Property Ins Parks	<u>2,073.33</u>
9105- Auto Insurance	0.00
9106 - Work Comp Parks	3,274.00
9107 - Liability Ins Parks	1,485.66
9109- Parks Payroll	5,821.50
9110 - Park Expense	2,130.99
9130- Ball Park Expenses	

Town of Fort Jones
YTD PROFIT LOSS

1-002 - LLP Snack	313.00
1-013 - BBP lights	2,110.76
1-014 - LLP lights	159.22
1-017 - BBP pump	157.99
9131- Maintenance & Supplies	2,980.26
Total 9130- Ball Park Expenses	5,721.23
9140- Scout Hall Expenses	
1-006 - Scout Hall Power	424.02
Total 9140- Scout Hall Expenses	424.02
9160- Museum Expenses	
1-004 - Museum Electricity	736.73
1-XXX - Museum Monitor Fuel	1,942.22
5568- Museum Phone	1,153.69
Total 9160- Museum Expenses	3,832.64
4E- Parks & Recreation Expense - Other	3,196.53
Total 4E- Parks & Recreation Expense	44,571.84
5E - American Rescue Plan	
6.1 - Government Expense	12,674.75
Total 5E - American Rescue Plan	12,674.75
6500- Payroll Expenses	
6503- Retirement Company	524.13
Total 6500- Payroll Expenses	524.13
6504- Payroll Taxes	
6506- FICA	22,844.63
6508- Medicare	5,342.70
6512- SUI	8,391.32
6516 - ETT	0.00
6504- Payroll Taxes - Other	352.87
Total 6504- Payroll Taxes	36,931.52
6600- Medical Insurance	
6603- Medical Ins Reimb	3,522.64
Total 6600- Medical Insurance	3,522.64
9700- CBDG Const Housing	
Gen Adm & Program Delivery	12,849.45
Housing Loans	
DelCarlo, D	1,479.00
Gomez	2,050.07
Total Housing Loans	3,529.07
Total 9700- CBDG Const Housing	16,378.52
Payroll Expenses	26,941.97
Total Expense	1,094,541.97
Net Income	205,978.44

PUBLIC HEARING

ORDINANCES & RESOLUTIONS



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: APRIL 11, 2022

FROM: KARL DREXEL, CITY ADMINISTRATOR

SUBJECT: 2022-2023 BUDGET ADOPTION

RECOMMENDATION:

Review and Adopt Resolution 1104, the 22-23 Budget

BACKGROUND:

The 2022-2023 Budget is presented here for approval and adoption. As has been discussed, the Budget is a moving document and needs occasional adjusting from line-items to line-items. As the Resolution states, this authorizes the City Administrator to collect and incorporate any comments or adjustments presented to the Council for a Final budget to be submitted to the Council for approval at the May Council meeting.

RECOMMENDATION:

Staff recommends the Council Adopt Resolution 1104.



RESOLUTION # 1104

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FORT JONES ADOPTING THE 2022-23
FINAL OPERATING BUDGET**

WHEREAS, California Government Code Sec 53901 requires each local agency to file its budget with the county auditor within 60 days after the beginning of its fiscal year, and

WHEREAS, on April 11, 2022, at the time and place specified, the Council heard, discussed, and considered all oral and written testimony submitted on the budget and the City Administrator's report and recommendation,

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Town of Fort Jones Council approves and adopts the final budget for Fiscal Year 2022/2023 as shown in Draft Budget Dated April 11, 2022, hereby incorporated by reference and does further order and authorizes the following:

1. The City Administrator shall take into consideration all comments and adjustments voiced here tonight and incorporate them into a Final Budget to be presented at the May Council Meeting for Final Approval.

PASSED AND ADOPTED by the City Council of the Town of Fort Jones on April 11, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Michelle Decausmaker, Mayor

ATTEST:

Celeste McFall, Administrative Assistant

THE TOWN OF FORT JONES



INCOME AND EXPENSE BUDGET Fiscal Year 2022-2023

**Submitted
4-11-22**



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: APRIL 11, 2022

FROM: KARL DREXEL, TOWN ADMINISTRATOR

SUBJECT: 2022/2023 PROPOSED OPERATING BUDGET

BACKGROUND:

With the COVID-19 seemingly tapering off in California and elsewhere, the economic condition of the State of California, and subsequently the Town of Fort Jones, is back to something close to normal. The professional municipal advisors have indicated the pent-up demand for travel, and just going out, is going to bring sales tax back to normal levels or above. Our General Fund budget is supported primarily by Property Tax and Sales Tax. Property tax is not supposed to have any change for the near future, but if housing sales and values drop, it will have a long-term affect. That does not appear to be the case. Our tax revenues, that are divided between all departments, comes for those two sources: approx 45% property Tax and 55% Sales Tax. This year are Sales Tax went up from last year and the percentage also went up.

Because some departments have additional sources of revenues and not just taxes, I have revised the allocation percentages somewhat this year to reflect the needs of the departments. I have gone through the last four years of financial information and divided up the different functions of the Town's departments and came up with Profit and Loss statements for each Department. By doing so, I was able to see the financial needs of each Department, determine the cost of Administration and allocate the tax revenue the Town receives across Departments and allocate a cost sharing percentage for each Department. We contracted a Rate Study for Sewer last year, which indicated sewer rates needed to be raised. We went through Prop 218 hearing for Sewer Rates and this budget reflects the higher rates. We still need to raise water rates and hookup fees. Although Prop 218 requires that sewer and water service costs be covered by rates only, I have allocated a percentage of the taxes we receive to both departments to help offset the low rates until increases cover the costs of operations. These allocations are in no way set in stone and the Council will have to determine if they should change or remain the same for both taxes and Admin costs. The percentages I came up with for allocating tax revenues are:

Sewer	5%
Water	15%
Police Service	15%
Fire Protection	25%
Streets & Roads	15%
Parks & Bldgs.	25%

Administration Costs are the cost of doing business. It includes City Hall and staff, the library, museum and the required legal, accounting and consulting costs running the Town. Admin costs are necessary for all departments and need to be allocated across all departments in order to be fair. Some departments are allocated a little more than others, which is a reflection on the Department size, their budgets, the

amount of work devoted to their department and fees received. The percentages I came up with for sharing the Administration Costs are:

Sewer	20%
Water	20%
Police Service	10%
Fire Service	10%
Strike Team	15%
Streets & Roads	10%
Parks & Bldgs.	10%

Each Department on the other hand is responsible for their own variable costs, or those costs that change because of what the Department is doing. Each Department (or City service) has its own labor costs, maintenance costs, utilities, materials, etc. These financial statements, on the other hand, show exactly what each department is making and what each department is spending, giving a more realistic picture of the financial health of the Town.

Although the COVID-19 virus and pandemic disrupted operations somewhat, and there have been changes in staff, the future looks positive. We received several grants that were available for Economic Injury from the various federal Recovery Acts. Although we have not received the actual full amount of those grants, we have received a large percentage of them. These funds are a one-time offset and are not included in the upcoming budget.

I was able to look back on the last several years Profit and Loss reports and came up with what I believe is a realistic budget based on historical figures and best educated guesses. However, a budget is just that, a budget. It is a moving, living, breathing document that changes throughout the year and can only be a guesstimate. Government Code Sec 53901 requires each local agency to file its budget with the county auditor within 60 days after the beginning of its fiscal year. This budget is an attempt to provide the City with the legal means of spending the people's money for the upcoming fiscal year, well in advance of that requirement. Also, as before, this budget does not include a Capital Improvement Program (CIP) element to it. There are some very critical capital investment needs and although I have tried to find funds for reserves be set aside where possible, there is not specific spending plan at this time.

RECOMMENDATION:

I recommend that the Board review the enclosed financial statements and approve the 2022/2023 Operational Budget as presented.



THE TOWN OF FORT JONES

TO: FORT JONES CITY COUNCIL

MEETING DATE: APRIL 11 2022

FROM: KARL DREXEL, CITY ADMINISTRATOR

SUBJECT: REVIEW AND ADOPT RESOLUTION 1105 AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT SB1 FUNDS FOR LOCAL ROAD PROJECTS IN 2022-23 AND APPROVE ROAD PROJECTS LIST

BACKGROUND:

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide, including accountability and transparency provisions that will ensure the residents of Fort Jones are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year. The City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. That list is attached to this Resolution as Appendix A and the money received will be set aside until such time as the Town has accumulated enough SB1 funds to accomplish the Road Repairs. The City, will receive an estimated \$16,186 in RMRA funding in Fiscal Year 2022-23 from SB1. This is the fourth year in which the City is receiving SB 1 funding. Funds received will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1. This Resolution Authorizes the City Administrator to accept the 2022-23 SB1 allocation to Fort Jones of \$16,186.

RECOMMENDATION:

Staff recommends the Council review and adopt Resolution 1105 authorizing the City Administrator to accept the 2022-2023 SB1 RMRA allocation for Fort Jones.



RESOLUTION NO. 1105

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$16,186 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the Fiscal year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate Nine (9) roads, 1 bridge, and sidewalks and bike lanes throughout the City this year and similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "good/at-risk/poor" condition and this revenue will help us increase the

overall quality of our road system and over the next decade will bring our streets and roads into an “excellent/good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the Town of Fort Jones, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following previously proposed and adopted projects may utilize fiscal year 2022-23 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the Town is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Support Costs for the Strategic Paving, Preventive and Planning (SPPP) Maintenance Project:

The project will include crack sealing, surface sealing, removal and replacement of failed roadway sections and associated work on various Town streets to maintain good condition; estimated life of the repairs will vary based on treatment, from 5-15 years as shown on Appendix A. Based on the limited amount of funds the Town receives, work will be performed as funds become available. Summer 2023

PASSED AND ADOPTED by the Town Council of the Town of Fort Jones, State of California this 11th day of April, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Approved:

Celeste McFall, Administrative Assistant

Michelle DeCausmaker, Mayor

DISCUSSION / REPORTS

ACTION ITEMS



The Town of Fort Jones

Memorandum of Understanding

Between Scott Valley Business Park, LLC and the Town of Fort Jones

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Scott Valley Business Park, LLC and the Town of Fort Jones to place dog kennels on the property, parcel # 055-251-220-000, that is owned by Tom Jopson, Sari Sommarstrom, and Chuck Jopson.

Background

The Town of Fort Jones has been looking for an area to place dog kennels, for code enforcement use, that is not near residential areas as to not disturb the peace of the town's residences. The town was initially going to place the kennels on town property near the main well house in an existing enclosed area, but was unable to do so because of state regulations regarding the distance between the kennels and well.

Not having any more respectable options away from residential areas and away from the well, Chief Short of the Fort Jones Police Department approached Sari Sommarstrom about the possibility of using their property that is next to the town well and the fire department training grounds. Sari helped coordinate a meeting between Tom and Mercedes Garcia, the public health and safety commissioner for Fort Jones, to discuss this possibility.

After meeting with Mr. Jopson, he so graciously said that is would fine for the town to put the kennels on the property parcel listed above.

Purpose

The use of the Tom and Sari's property will give the town the proper distance it needs to keep the kennels away from the well house, per state regulation, and the training grounds to keep the town's water safe and the animals a safe distance from the training grounds.

Agreement/Duration

Scott Valley Business Park, LLC agrees to allow the Town of Fort Jones to place two dog kennels with a cement slab and a perimeter fence, for code enforcement use, on their property in Fort Jones, parcel # 055-251-220-000. The area shall not be more than 50 ft x 50 ft from corner marker PLS 8778. Tom and Sari agree not to charge the town for the use of the property. In return, the town agrees to keep the kennel area clean and free of weeds and rubbish. The town agrees to remove kennels if the owners plan on using this area in the future with a 30-day written notice.

All cost involved with placing or removing the kennels on this property will be paid by the Town of Fort Jones. Also, the Town will maintain liability insurance on the property.

This MOU is at-will and may be modified by mutual consent from Scott Valley Business Park, LLC and the Town of Fort Jones or the parties authorized representatives. This MOU shall become effective upon



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signature by the above parties or their authorized representatives and will remain in effect until modified or terminated by any one of the parties by mutual consent. In the absence of mutual agreement by the above parties or their authorized representatives this MOU shall end 30 days from the date of disagreement.

Contact Information

Scott Valley Business Park, LLC
c/o Tom Jopson and Sari Sommarstrom
Property Owners
3404 Forest Lane, Etna, CA 96027
(530) 467-3999 or (530) 598-9782
sari@sisgtel.net

Town of Fort Jones
Karl Drexel
Town Administrator
11960 East Street, Fort Jones, CA 96032
(530) 468-2281
karl@kdmanagement.us

Date: _____
Tom Jopson (property owner) Scott Valley Business Park, LLC

Date: _____
Karl Drexel (Town Administrator) Town of Fort Jones