

City of Forada

Meeting Minutes

February 12, 2024

Call to order: Mayor, Bob, called to order the regular meeting of the City of Forada at 7:00 pm at City Hall.

Roll call: The following persons were present: Bob Verkinderen, Mitch Critz, Gwen Egly, David Reller: Absent Scott Erickson

Approval of minutes:

Motion to approve January 8, 2023, Council Meeting Minutes made by Mitch Critz, 2nd by Gwen Egly. UVMC

Scott Erickson took his seat.

Open floor: None

Reports Of:

1. Fire Department: Bob Steidl, Fire Chief

- Bob listed the 2024 elected officers:

1st Assist. Chief Travis
Gease

Training Officer Steve
Kluver

Communication Officer
Josh Anderson

2nd Assist. Chief Josh
Anderson

Engineer Cody Erickson

Safety Officer Scott
Hvezda

Gwen Made a motion to approve the new officers, 2nd by Mitch. UVMC

- Bob received the 2024 taxable valuations for Lake Mary, Hudson TWP and City of Forada and handed them off to David. The new contract rate for 2025 will be .58/thousand
- Bob shared the 2024 call out report for both the FD and 1st Resp.
- Motion to pay bills as submitted made by Scott Seconded by Gwen. UVMC

2. First Responders:

- a. Judy Powers shared the call out report for the 1st Resp. She mentioned that the beginning of the year has been busy with call outs.
- b. Motion to pay bills as submitted made by Gwen, Second by Mitch Critz UVMC

3. Clerk's Report:

- a. David mentioned that the Open Book meeting for Douglas County will be April 19th.
- b. Motion to pay bills as submitted made by Mitch Critz Seconded by Scott Erickson UVMC

4. Sewer Report:

- i. David mentioned that the sewer billing was up to date.
- ii. Motion to pay bills as submitted made by Mitch, Second by Gwen Egly UVMC

Old Business:

- Sunset Campground license. Still questions remain regarding well water testing and ALASD agreements. David to follow up with the campground owners and ALASD.
- David asked the council for permission to move \$25,000 from the general checking account to the MM. Gwen made a motion to approve, 2nd by Scott. UVMC
- Mitch related that their committee has met and that their members would like a copy of the ordinances. Much discussion by the council regarding ordinances and how many available binders lead to Bob offering to take a binder out to a 3rd party to make copies and transfer the copies to a thumb drive. His offer was accepted by the council.
- Speed limits were discussed and due to Tim Erickson's assessment regarding lowering limits on CO. 157 and Co 4 and the difficulty in controlling the outcome, the Council agreed to table the issue. Scott will still do an inventory of locations for 20 MPH speed limit signs along both directions of traffic along Forada Beach Road and hand them off to David so he can get them ordered for the spring installation.
- Gwen discussed her on-line election judge training. Bob attended the Zoom meeting for Emergency Management during elections. There will be a follow up document provided by Douglas County for each precinct.
- David stated that the Oberloh audit seems to have gone well. He is waiting for more info from Dennis Oberloh.

New Business:

- Designate Hometown Community Bank, Bremer Bank, First Western Bank & Trust as official banks. Gwen made a motion to designate, 2nd by Mitch. UVMC
- Mitch made a motion to designate the Echo Press as the official newspaper, 2nd Scott. UVMC
- David made a motion to designate Mitch as the acting Mayor, 2nd by Scott. UVMC
- Gwen made a motion to designate Gwen as the acting clerk, 2nd by Mitch. UVMC
- Gwen made a motion to designate Mitch as the third signee for all city bank accounts, 2nd by David. UVMC
- Mitch made a motion to adopt the IRS mileage rate of \$0.67 per mile, 2nd by Scott. UVMC
- Mitch made a motion to designate Laura Busian Schmidt and Matthew Franzese and the City's Attorneys, 2nd by Scott. UVMC
- Mitch made a motion to designate the Mayor, Bob, as the 2024 Weed Inspector, 2nd by Gwen. UVMC
- David made a motion to adopt Resolution #01-24 authorizing automatic payments withdrawn by OtterTail and Runestone Telecom, 2nd by Mitch. UVMC
- Gwen made a motion to adopt Resolution # 02-24 authorizing Workers Comp for all elected city officials, 2nd by Mitch. UVMC
- Bob shared a letter from Hudson Township and concerns from another citizen regarding ADA accessible improvements that they would like to see implemented for the City Hall entrance. Much discussion ensued. It was determined that Scott would contact a contractor to see if they might be interested in offering suggestions and an estimate. Tailing on the entrance issues, Scott was asked to speak to the same contractor asking for suggestions and estimates regarding an outside restroom accessible to park patrons.
- David mentioned the CD at Bremer is maturing on the 13th of February. The amount is \$79,700.48. Bremer quoted 4.85%, First Western quoted 4.9%, and Hometown quoted 5.25%. Mitch made a motion to move the CD to Hometown, 2nd by Gwen. UVMC
- David mentioned that he would call for bids for the 2024 mowing and plowing season. Sealed bids would be opened at the March 11th meeting.
- The Yonda drive repaving estimate was received from Hudson Township. David was to clarify the charges so that the expense could be approved.

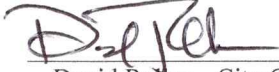
- Jeff Miller Land Use application was submitted with only a drawing. The Council asked for the complete application for review.
- Scott brought the Waletzko garage/living quarter proposal. He will submit to the council a completed application for the March meeting.

Adjournment:


Motioned to adjourn meeting made by Mitch Critz seconded by Scott Erickson UVMC.

Mayor Bob adjourned the meeting at 8:42 PM.

Minutes submitted by:



David Reller—City Clerk/Treasurer



Mayor—Bob Verkinderen

