

# 2026: Village of Ephraim Short Term Rental License Renewal Certification



**STR Property Address:**

**Property Owner Name:**

**STR License Number:**

To complete the renewal STR License process, the property owner must certify the following:

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | I certify that I am completing this form as the owner of the property listed on the renewal application.  |
| <input type="checkbox"/> | I have read, understand, and accept the provisions of the STR regulations for the Village of Ephraim contained in §12.08 of the Ephraim Code of Ordinances including the penalties for non-compliance contained therein.  |
| <input type="checkbox"/> | I certify that all information provided to the Village concerning the STR application, residence sketch, site plan, and property rules are true and correct.  |
| <input type="checkbox"/> | I certify that the person or company serving as the designated agent as noted on the renewal application lives in Door County and will be available to respond 24 hours a day, 7 days per week to potential issues and violations during rental periods. Failure to do so may be deemed a violation of ordinance.       |
| <input type="checkbox"/> | I certify that I am advertising my property for the approved occupancy maximum for my property (if applicable).   |
| <input type="checkbox"/> | I certify that I provide information to all STR guests regarding property occupancy maximums, emergency contacts, site plan, property rules, parking (no street parking), quiet hours, all neighborhood impact requirements, and waste disposal by posting these documents in a prominent location within the property. |
| <input type="checkbox"/> | I certify that all municipal wastewater utility fees, Personal Property Tax, Real Estate Taxes, and any other fees owed to the Village of Ephraim are paid up to date.  |
| <input type="checkbox"/> | I certify that all room tax reporting and payments are current with the Door County Tourism Zone Commission.  |
| <input type="checkbox"/> | I certify that I understand that I am responsible for registering to collect and remit WI State Sales Tax and Village of Ephraim Premier Resort Area Tax should I book my property direct.  |
| <input type="checkbox"/> | I certify that I understand that if my or my designated agent's contact information changes, I will contact the Village to keep my property information up to date.   |

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_