

Town of Elizabethtown

Planning Department
805 W. Broad St.
Elizabethtown, NC 28337
Phone (910) 862-3979
Fax (910) 862-7117

Land Use Application/Zoning Application

(Use this form for Zoning Permit Approvals & Change of Use) Application and plat/drawing may be returned by fax, mail, email, or in person. **Please allow a minimum of three (3) business days to process applications.**

Proposed Work/Use: _____ **Business Name:** _____
(If Applicable)
Address for permit: _____
Parcel ID Number: _____ **Acreeage:** _____ **Frontage:** _____ **Zoning:** _____
(If Available)

Property Owner(s) Information:

Name _____ Company Name _____
Address _____ City/State/Zip _____
Phone _____ Cell # _____
Fax _____ Email _____

Applicant(s) Information (if different from owner):

Name _____ Company Name _____
Address _____ City/State/Zip _____
Phone _____ Cell # _____
Fax _____ Email _____

I hereby affirm that I have full legal capacity to authorize the filling of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Owner/Applicant Signature

Date

(For Office Use Only)

Permit # _____ Zoning _____ [] Approved [] Denied Date _____
Property # _____ Setbacks _____ Review Officer _____

Comments: _____

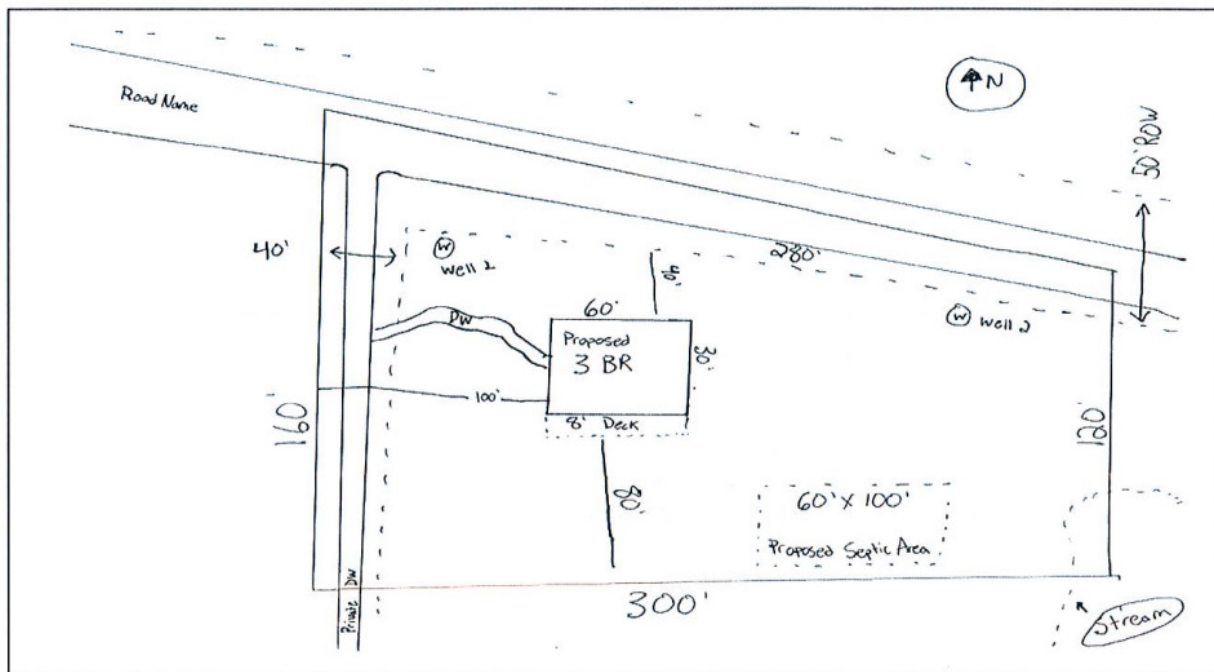
If Applicable NCDOT approval: _____

Town of Elizabethtown Site Plan Form

INSTRUCTIONS: Show a representative drawing of the intended placement location in relation to any driveways, existing buildings, fences, landscaping, street right-of-way and any neighboring drives or street interactions within 150 feet of the proposed placement location.

Please include the following items on your site plan drawing:

- Property lines with dimensions and orientation to streets, roads, and driveways (include a north arrow)
- Proposed structure location(s), including decks, walkways, garages, pools, or other structures with dimensions
- Driveway location(s) and identification of primary access for addressing purposes
- Preferred sites for septic system with dimensions and setbacks
- Location of existing and proposed wells, including those on adjacent properties if known
- All surface water bodies such as springs, creeks, ponds, rivers, streams, wetlands, etc.
- Existing or proposed easements, encroachment agreements, or rights-of-way
- Location of existing or proposed chemical or petroleum storage tanks, either above or below ground



Please draw your site plan on the attached form.



**TOWN OF
ELIZABETHTOWN**
805 W. Broad St.
Elizabethtown, NC 28337

**LAND USE APPLICATION
PROPOSED PLACEMENT**

APPLICANT NAME _____

PARCEL ID _____

INTENDED USE SECTION MUST BE COMPLETED

Intended Use: _____

ACCESSORY BUILDING - RESIDENTIAL

1. One (1) detached garage
2. One (1) accessory building
3. Located behind back line of principal building
4. No closer than 6' to an adjoining lot line
5. >400sq. ft. requires a Special Use Permit

Certification:

I, the undersigned applicant/property owner, certify that the information provided is accurate and that I have included all the required items in the site plan. I understand that any changes may void this site plan.

Signature of Authorized Agent/Owner: _____ Date: _____