TOWN OF ELIZABETHTOWN
February 2, 2026 Regular Meeting
7:00 p.m.

The Elizabethtown Town Council met on Monday, February 2, 2026 at 7 p.m. in the Council Chambers. For the record, because of Winter Storm Gianna weather conditions of snow, the February 2, 2026 Noon meeting was cancelled; however, the evening meeting was conducted. Those present for the 7 p.m. meeting were Mayor Sylvia Campbell, Mayor Pro Tem Paula Greene, Council Members Bruce Dickerson, Rich Glenn, Bobby Kinlaw, Ricky Leinwand and Rufus Lloyd. Also present were Interim Town Manager Pat DeVane and Town Attorney Goldston Womble. Department Heads in attendance included Police Chief Mark McMichael, Fire Chief Hollis Freeman, Finance Director Ken Hadaway, Planning Director Rusty Worley and Town Clerk Juanita Hester. There were no representatives from the Press nor citizens that attended this meeting. Absent: Public Works/Engineering Services Director Steve Duffy. There was no requirement from Interim Town Manager Pat DeVane for Mr. Duffy to be present for this meeting.

Item #1.1 Opening and Call to Order
Mayor Sylvia Campbell opened the meeting and called to order. Mayor Campbell then called upon Council Member Rufus Lloyd to give the Invocation.

Item #2.1 Presentation of Colors, Pledge of Allegiance and Invocation
There was no presentation of Colors by the Paul R. Brown Leadership Academy Cadets.

Item #3.1 Approve Consent Agenda Items
Mayor Pro Tem Paula Greene, seconded by Council Member Bobby Kinlaw, moved to approve unanimously, the following Consent Agenda Items to exclude the January 5, 2026 Closed Session Meeting Minutes:
**A.** *Proposed Agenda;* ***B.*** *January 5, 2026 Noon Meeting Minutes;* ***C.*** *January 5, 2026 7 p.m. Meeting Minutes;* ***D.*** ~~*January 5, 2026 Closed Session Minutes*~~*;* ***E.*** *Monthly Financial Report;* ***F.*** *Unpaid Tax Report for Years 2015-2024 – Liens on Real Property;* ***G.*** *Tax Releases;* ***H.*** *Resolution #R-2026-07 – To Adopt the Bladen Columbus Robeson Regional Hazard Mitigation Plan.*

Item #4.1 Audit Presentation for FY Ending 6/30/2025 - **Noon Meeting**
Due to Winter Storm Gianna weather conditions, the Thompson, Price, Scott & Adams Auditor did not travel from Wilmington to present this agenda item at the February 2, 2026 Council

meeting. The Audit presentation is being re-scheduled for Town Council's March 2, 2026 meeting.

Item #4.2 Interim Town Manager Update
Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to update Council. Mr. DeVane gave update on Vulcanair. Planning Director Rusty Worley gave update on the Community Center project.

Item #5.1 Resolution #R-2026-05 – To Reduce the Membership of the Elizabethtown Airport/Economic Development Commission
Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to present this agenda item. Mr. DeVane explained the current membership of the Airport Commission and noted that with the quarterly meeting schedule for Airport Commission meetings, the fewer number of members on the board would make it easier to have a quorum present for the meetings thus referencing the provided Resolution #R-2026-05. Motion was received from Council Member Bobby Kinlaw and seconded by Council Member Rich Glenn to approve Resolution #R-2026-05 (Unanimous). Copy attached and incorporated herein by reference.

Item #5.2 Resolution #R-2026-06 – To Declare 2021 Dell Laptop Computer and GE Evidence Refrigerator as Surplus and Authorize Sale via GovDeals.com – Police Department Items
Mayor Sylvia Campbell called upon Police Chief Mark McMichael to present this agenda item. Chief McMichael reported the computer is not operable and the Evidence Refrigerator is no longer cooling. Motion from Council Member Rich Glenn, seconded by Council Member Bobby Kinlaw, moved to approve Resolution #R-2026-06 (Unanimous). Copy attached and incorporated herein by reference.

Item #6.1 Consideration of Audit Report for FY Ending 6/30/2025
This agenda item is being re-scheduled for Town Council's March 2, 2026 evening meeting.

Item #6.2 Roster of Certified Firefighters and Relief Fund Board of Trustees
Mayor Sylvia Campbell called upon Fire Chief Hollis Freeman to present this agenda item. Fire Chief Freeman reported on the membership of the Fire Department as well as the Relief Fund Board of Trustees. Motion was received from Council Member Rich Glenn and seconded by Council Member Ricky Leinwand to approve the Roster of Certified Firefighters and Relief Fund Board of Trustees (Unanimous). Copy attached and incorporated herein by reference.

Item #6.3 Request from Fire Chief Hollis Freeman for Shift Schedule Change for Firefighters
Mayor Sylvia Campbell called upon Fire Chief Hollis Freeman to present this agenda item. Chief Freeman noted that mid-March for a trial period of three (3) months, the Elizabethtown Fire Department firefighters will be doing a shift schedule change from the current Modified Kelly

Schedule to a 48/96 schedule. The primary purpose is to reduce firefighter fatigue and improve safety and effectiveness. As explained by Chief Freeman, the 48/96 schedule will allow for longer, more consistent rest periods for the firefighters. The Fire Department believes the 48/96 schedule can be implemented with no negative impact on service delivery or the Town's budget. At the end of the trial period, the Fire Department will determine whether to adopt the schedule change permanently. After some questions from Council, there was a motion from Council Member Ricky Leinwand, seconded by Council Member Rich Glenn, to approve the request from Fire Chief Hollis Freeman (Unanimous). Copy of Letter Request attached and incorporated herein by reference.

Item #6.4 Appointment: Elizabethtown Airport/Economic Development Commission (One Vacancy)

Mayor Sylvia Campbell presented. With a motion received from Council Member Rich Glenn and seconded by Mayor Pro Tem Paula Greene, Mrs. Tori Martin was appointed to fill the existing vacancy on the Elizabethtown Airport/Economic Development Commission (Unanimous). The term of office expires on 6/30/2026.

Item #6.5 Appointments: Elizabethtown Recreation Commission

Mayor Sylvia Campbell presented this agenda item. Motion by Council Member Rich Glenn, seconded by Council Member Ricky Leinwand, moved to reappoint Elizabethtown Recreation Commission members Mark Gillespie, Clint Hester and Clarence Butler to each serve another 4-year term (Unanimous).

Item #6.6 Discussion – Town's Junked Vehicle Ordinance

Mayor Sylvia Campbell called upon Planning Director Rusty Worley and Police Chief Mark McMichael to present this agenda item. After some questions from Council members, there was consensus for staff to move forward with the process in an effort to start the clean-up of numerous properties in the Town in accordance with the Town's Code of Ordinances, *Chapter 90.02 (B). Abandoned, Nuisance or Junked Vehicles Unlawful; Removal Authorized.*

Item #7.1 "Briefly" *(Reminders and announcements are made at this time)*

Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to brief on this agenda item. Mr. DeVane noted the following:

- The Department Head Update Report;
- The 2026 Annual Chamber of Commerce Awards Gala scheduled at Cape Fear Vineyard & Winery on February 7, 2026;
- Town offices will be closed on February 16, 2026 in observance of Presidents' Day;
- Chamber Member Breakfast Meeting, February 17, 2026 at 8 a.m. at the Farmer's Market;
- The MCAB Meeting is scheduled for February 23, 2026 at 6 p.m. at the Farmer's Market;

- Town's Annual Budget Retreat is scheduled for March 24, 2026 at the Airport Terminal Building; and
- Noted the February Employee Birthdays.

Item #8.1 Open Forum
There were no citizens present to sign up to speak during Open Forum.

Item #9.1 Closed Session – ***To Be Conducted at the 7 p.m. Meeting***
Mayor Sylvia Campbell entertained a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) – Attorney-Client Privilege, NCGS 143-318.11(a)(4) – Economic Development and NCGS 143-318.11(a)(6) – Personnel. Motion was received from Mayor Pro Tem Paula Greene and seconded by Council Member Bobby Kinlaw, to enter Closed Session for the purposes of Attorney-Client Privilege, Economic Development and Personnel (Unanimous).

Item #9.1 RETURN FROM CLOSED SESSION TO OPEN SESSION:
Council Member Bobby Kinlaw, seconded by Council Member Bruce Dickerson, moved to exit Closed Session with return to Open Session (Unanimous).

Mayor Sylvia Campbell noted there was no action to be taken.

Item #10.1 Adjournment
With there being no further business to be conducted, Council Member Ricky Leinwand, seconded by Council Member Rich Glenn, moved to adjourn the meeting (Unanimous).

Sylvia Campbell, Mayor