

**TOWN MANAGER
TOWN OF ELIZABETHTOWN**

The Town of Elizabethtown, North Carolina, is seeking a visionary, qualified candidate to serve as its next Town Manager. Elizabethtown is the County seat of Bladen County, and is a progressive, vibrant, full-service town with a population of about 3,300 citizens, 42 full-time employees, and an operational budget of more than \$6 million dollars, including water and sewer funds. Operating under the Council-Manager form of government, the Town Manager serves as the Chief Administrative Officer , and is responsible for implementing the policies of the elected Town Council, comprised of a Mayor and 6 elected Council Members, as well as overseeing daily operations, managing town staff, and ensuring high-quality services are provided to residents and businesses in Elizabethtown. The desired candidate will be a strategic thinker who possesses collaborative leadership skills, strong financial intellect, and a passion for proactively marketing and growing Elizabethtown. The ideal candidate will possess the ability to relate to and effectively communicate with elected officials, Town staff, citizens, the business community, and other local governmental entities and supporting agencies.

Candidates should possess a Bachelor's degree (Master's Degree preferred) in public administration, business, or a related field, with a minimum of 5 years local government management/supervisory skills. Candidates with International City/County Management Association (ICMA) credentials are preferred. A proven track record in budgeting, personnel management, community engagement, infrastructure rehabilitation, and knowledge of local, state, and federal regulation compliance is ideal.

Applicants are to submit a cover letter and resume along with employment application by email to Townmanagersearch@elizabethtownnc.org. Starting salary is dependent upon qualifications. Benefits package included. The application period will close on March 5, 2026. The Town of Elizabethtown is an Equal Opportunity Employer.

The Town's website is www.elizabethtownnc.org and application forms are available online.