



**ELIZABETHTOWN
COUNCIL
REGULAR MEETING**
7:00 PM, Monday, February 2, 2026

1. OPENING AND CALL TO ORDER

1.1 Opening and Call to Order

Mayor Sylvia Campbell will call the meeting to order.

2. PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION

2.1 Presentation of Colors, Pledge of Allegiance and Invocation will take place.

Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.

The Invocation will be given by Council Member Rufus Lloyd.

3. APPROVE CONSENT AGENDA ITEMS

3.1 Approve Consent Agenda Items

Council is requested to approve the Consent Agenda items presented.

[Consent Agenda Documentation - 2.2.2026.pdf](#)

4. PRESENTATIONS

4.1 Audit Presentation for FY Ending 6/30/2025 - **Noon Meeting**

Council is requested to hear the Audit Report presentation from Thompson, Price, Scott, Adams & Co. at the Noon Meeting.

4.2 Interim Town Manager Update

Interim Town Manager Pat DeVane will provide updates on current projects and other important business of the Town.

5. ORDINANCES/RESOLUTIONS/PROCLAMATIONS

5.1 Resolution #R-2026-05 - To Reduce the Membership of the Elizabethtown Airport/Economic Development Commission

Council is requested to adopt the Resolution.

[Resolution - To Reduce Membership on Elizabethtown Airport Economic Development Commission - 2.2.26.docx](#)

- 5.2 Resolution #R-2026-06 - To Declare 2021 Dell Laptop Computer and GE Evidence Refrigerator as Surplus and Authorize Sale via GovDeals.com - Police Department Items Council is requested to adopt the Resolution.
[Resolution - Surplus Property - Police Department - 2021 Dell Laptop Computer and Evidence Refrigerator - 2.2.26.docx](#)
[Surplus Property Forms - Police Department Items - 2.2.2026.pdf](#)

6. ADMINISTRATIVE MATTERS

- 6.1 Consideration of Audit Report for FY Ending 6/30/25
Council is requested to accept/approve the Audit Report.
- 6.2 Roster of Certified Firefighters and Relief Fund Board of Trustees
Council is requested to approve the Certified Firefighters' Roster and Relief Fund Board of Trustees.
[Roster of Firefighters - 2.2.26.pdf](#)
[NCGS 58-86-25. Determination and certification of eligible firefighters 2.2.26.pdf](#)
- 6.3 Request from Fire Chief Hollis Freeman for Shift Schedule Change for Firefighters
Council is requested to provide concerns and/or questions.
[Letter from Chief Freeman - Shift Schedule Change for Firefighters - 2.2.26.pdf](#)
- 6.4 Appointment: Elizabethtown Airport/Economic Development Commission (One Vacancy)
Council is requested to make the appointment to fill vacancy on the Airport/Economic Development Commission.
[Airport Commission Members - February 2026.docx](#)
- 6.5 Appointments: Elizabethtown Recreation Commission
Council is requested to make the appointments for Recreation Commission members Mark Gillespie, Clint Hester and Clarence Butler.
- 6.6 Discussion - Town's Junked Vehicle Ordinance
Council is requested to provide direction in proceeding with code enforcement of Junked Vehicles.
[Junked Vehicle Ordinance - 2.2.26.pdf](#)

7. OTHER BUSINESS

- 7.1 "Briefly" (*Reminders and announcements are made at this time*)
Interim Town Manager Pat DeVane will present the "Briefly" items.
[Peak Agenda - Briefly - 2.2.26.docx](#)
[Department Head Update Report - 2.2.2026.pdf](#)

8. OPEN FORUM

- 8.1 Open Forum
Council is requested to listen to any public concern or comments received.

9. CLOSED SESSION

9.1 Closed Session - *To Be Conducted at the 7 p.m. Meeting*

Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege, NCGS 143-318.11(a)(4) - Economic Development and NCGS 143-318.11(a)(6) - Personnel.

10. ADJOURNMENT

10.1 Adjournment

Mayor Sylvia Campbell will entertain a motion and a second to adjourn the meeting.



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OPENING AND CALL TO ORDER

SUBJECT: Opening and Call to Order

BACKGROUND:

SUGGESTED ACTION: Mayor Sylvia Campbell will call the meeting to order.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION

SUBJECT: Presentation of Colors, Pledge of Allegiance and Invocation will take place.

BACKGROUND:

SUGGESTED ACTION: Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.

The Invocation will be given by Council Member Rufus Lloyd.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: APPROVE CONSENT AGENDA ITEMS

SUBJECT: Approve Consent Agenda Items

BACKGROUND: A Consent Agenda includes several items for approval by the Board in a single motion. Documentation concerning these items are provided in the attached agenda material. Upon request from any one Board member, any item listed under the Consent Agenda shall be removed from the Consent Agenda and considered separately. After any items have been removed and Consent Agenda is set, the Mayor will state the items on the Consent Agenda and moves to adopt it.

Copy of Consent Agenda Documentation provided.

SUGGESTED ACTION: Council is requested to approve the Consent Agenda items presented.

ATTACHMENTS:
[Consent Agenda Documentation - 2.2.2026.pdf](#)



**Consent Agenda Items
February 2, 2026
Town Council Meeting**

- A. Proposed Agenda – Agenda considered *proposed* until approved by the Board
ACTION RECOMMENDED: Approval
- B. January 5, 2026 Noon Meeting Minutes **ATTACH. #B**
ACTION RECOMMENDED: Approval
- C. January 5, 2026 7 p.m. Meeting Minutes **ATTACH. #C**
ACTION RECOMMENDED: Approval
- D. January 5, 2026 Closed Session Minutes **ATTACH. #D**
ACTION RECOMMENDED: Approval
(To Be Distributed to Council at 7 p.m. Mtg.)
- E. Monthly Financial Report **ATTACH. #E**
ACTION RECOMMENDED: Approval
- F. Unpaid Tax Report for Years 2015-2024 - **ATTACH. #F**
Liens on Real Property
ACTION RECOMMENDED: Approval
- G. Tax Releases **ATTACH. #G**
ACTION RECOMMENDED: Approval
- H. Resolution #R-2026-07 – To Adopt the Bladen **ATTACH. #H**
Columbus Robeson Regional Hazard Mitigation
Plan
ACTION RECOMMENDED: Approval

“UNOFFICIAL”

TOWN OF ELIZABETHTOWN
January 5, 2026 Regular Meeting
Noon Meeting

The Elizabethtown Town Council met on Monday, January 6, 2026 at 12 o'clock Noon in the Council Chambers. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Paula Greene, Council Members Bruce Dickerson, Rich Glenn, Bobby Kinlaw, Ricky Leinwand and Rufus Lloyd. Also present were Interim Town Manager Pat DeVane and Town Attorney Goldston Womble. Department Heads in attendance included Police Chief Mark McMichael, Fire Chief Hollis Freeman, Finance Director Sharon Penny, Interim Finance Director Ken Hadaway, Planning Director Rusty Worley, Public Works/Engineering Services Director Steve Duffy and Town Clerk Juanita Hester. There were no representatives from the Press. Ms. Brenda Clark attended the meeting.

Item #1.1 Opening and Call to Order

Mayor Sylvia Campbell opened the meeting and called to order. Mayor Campbell then called upon Council Member Rufus Lloyd to give the Invocation.

Item #2.1 Presentation of Colors, Pledge of Allegiance and Invocation

The presentation of Colors will be made by the Paul R. Brown Leadership Academy Cadets at the evening meeting.

Item #3.1 Approve Consent Agenda Items

Town Council will consider the Consent Agenda items at the 7 p.m. meeting.

Item #4.1 Special Recognition – Finance Director Sharon Penny

Mayor Sylvia Campbell will make the presentation to Finance Director Sharon Penny at the 7 p.m. meeting.

Item #5.1 Interim Town Manager Update

Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to update Council on current projects and other important business of the Town. Updates were provided for the Vulcanair project and the Community Center project. In addition, Director of Public Works/Engineering Services Steve Duffy provided update on the WWTP project.

Item #6.1 Resolution #R-2026-01 – To Designate Interim Town Manager Pat DeVane to Sign Checks for the Town and the Airport/Economic Development Commission Until New Finance Director is Hired
With Finance Director Sharon Penny's departure from the Town, Mayor Sylvia Campbell stated that a Resolution to designate Interim Town Manager Pat DeVane to sign checks for the Town and the Airport/Economic Development Commission would be necessary at this time. This agenda item will be considered at the 7 p.m. meeting. Mayor Campbell announced that Mr. Ken Hadaway has been hired for the Finance Director position.

ATTACH. #B

Item #6.2 Resolution #R-2026-02 – To Designate Interim Town Manager Pat DeVane to Sign CDBG-NR Grant Requisitions and Checks Until New Finance Director is Hired by the Town

With Finance Director Sharon Penny's departure from the Town, Mayor Sylvia Campbell stated that a Resolution to designate Interim Town Manager Pat DeVane to sign CDBG-NR Grant Requisitions and Checks would be necessary. This agenda item will be considered at the 7 p.m. meeting.

Item #7.1 Appointment – Airport/Economic Development Commission

Mayor Sylvia Campbell noted that one appointment consideration would be needed and asked the wishes of the Board as to making the appointment at the evening meeting.

The appointment of the Firemen's Relief Fund Board of Trustees (Mr. Wayne Edge) was included as a Consent Agenda item. Such will be considered at the 7 p.m. meeting.

Item #8.1 "Briefly" (Reminders and announcements are made at this time)

Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to brief on this agenda item. Mr. DeVane brought Council's attention to the Department Head Update Report contained in the agenda material along with the following items:

- Town offices closed in observance of Martin Luther King Day;
- The MLK Parade is scheduled for 1/19/26 at 11 a.m.;
- Chamber Member Breakfast meeting on 1/20/26 at Farmer's Market;
- Annual Chamber of Commerce meeting is scheduled for February 7, 2026 at Lu Mil Vineyard;
- Town offices will be closed on 2/16/26 in observance of Presidents' Day; and
- Town's Annual Budget Retreat, 2/24/2026 at Airport Terminal Building.

Item #9.1 Open Forum

Any concerns from citizens will be taken at the 7 p.m. meeting.

Item #10.1 Closed Session – To Be Conducted at the 7 p.m. Meeting

Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(4) – Economic Development and NCGS 143-318.11(a)(6) – Personnel.

Item #11.1 Adjournment

With there being no further business to be conducted, Council Member Rich Glenn, seconded by Council Member Ricky Leinwand, moved to adjourn the meeting (Unanimous).

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

“UNOFFICIAL”

TOWN OF ELIZABETHTOWN
January 5, 2026 Regular Meeting
7:00 p.m.

The Elizabethtown Town Council met on Monday, January 6, 2026 at 7 p.m. in the Council Chambers. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Paula Greene, Council Members Bruce Dickerson, Rich Glenn, Bobby Kinlaw, Ricky Leinwand and Rufus Lloyd. Also present were Interim Town Manager Pat DeVane and Town Attorney Goldston Womble. Department Heads in attendance included Police Chief Mark McMichael, Fire Chief Hollis Freeman, Finance Director Sharon Penny, Interim Finance Director Ken Hadaway, Planning Director Rusty Worley, Public Works/Engineering Services Director Steve Duffy and Town Clerk Juanita Hester. There were no representatives from the Press. Ms. Brenda Clark and other community citizens attended the meeting.

Item #1.1 Opening and Call to Order

Mayor Sylvia Campbell opened the meeting and called to order. Mayor Campbell then called upon Council Member Rufus Lloyd to give the Invocation.

Item #2.1 Presentation of Colors, Pledge of Allegiance and Invocation

The presentation of Colors will be made by the Paul R. Brown Leadership Academy Cadets at the evening meeting.

Item #3.1 Approve Consent Agenda Items

Council Member Rich Glenn, seconded by Council Member Bobby Kinlaw, moved to approve unanimously, the following Consent Agenda Items:

A. Proposed Agenda; B. December 8, 2025 Noon Rescheduled Mtg. Mins; C. December 8, 2025 7 p.m. Rescheduled Mtg. Mins; D. December 8, 2025 Closed Session Minutes; E. December 15, 2025 Reconvened Mtg. Mins. – Noon; F. December 15, 2025 Reconvened Mtg. Mins.-7 pm; G. December 15, 2025 Reconvened Closed Session Mins.; H. Monthly Financial Report; I. Grant Project Budget Amendment #13-01- NCDQA Rebate Agreement-Level 2 EV Charging Stations 2023-01; J. Grant Project Ordinance #13-02 – Close-Out NCDQA Rebate Agreement-Level 2 EV Charging Stations 2023-01; K. Firemen’s Relief Fund Trustee Appointment; and L. Utility Account Releases - \$9,196.75.

Item #4.1 Special Recognition – Finance Director Sharon Penny

Mayor Sylvia Campbell read and made presentation of an engraved plaque to Finance Director Sharon Penny. Mayor Campbell gave praises and thanks to Mrs. Penny for the exceptional job she has done as the Town’s Finance Director.

ATTACH. #C

Item #5.1 Interim Town Manager Update

Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to update Council. He reported that sink hole on MLK has been repaired and gave update on the Vulcanair project. Planning Director Rusty Worley was asked to update on the Community Center project. Director of Public Works/Engineering Services Steve Duffy was called upon to update on the WWTP project.

Item #6.1 Resolution #R-2026-01 – To Designate Interim Town Manager Pat DeVane to Sign Checks for the Town and the Airport/Economic Development Commission Until New Finance Director is Hired

With the departure of Finance Director Sharon Penny on 1/9/26, Mayor Sylvia Campbell stated that a Resolution to designate Interim Town Manager Pat DeVane to sign checks for the Town and the Airport/Economic Development Commission would be necessary. Therefore, motion by Council Member Bobby Kinlaw and seconded by Council Member Rich Glenn, moved to approve the Resolution (Unanimous). Copy attached and incorporated herein by reference. Mayor Campbell announced that Mr. Ken Hadaway has been hired for the Finance Director position.

Item #6.2 Resolution #R-2026-02 – To Designate Interim Town Manager Pat DeVane to Sign CDBG-NR Grant Requisitions and Checks Until New Finance Director is Hired by the Town

With the departure of Finance Director Sharon Penny on 1/9/26, Mayor Sylvia Campbell stated that a Resolution to designate Interim Town Manager Pat DeVane to sign CDBG-NR Grant Requisitions. Motion from Council Member Rich Glenn, seconded by Council Member Bobby Kinlaw, moved to approve the Resolution (Unanimous). Copy attached and incorporated herein by reference.

Item #7.1 Appointment – Airport/Economic Development Commission

With a motion from Mayor Pro Tem Paula Greene, seconded by Council Member Ricky Leinwand, this agenda item was tabled (Unanimous).

Item #8.1 “Briefly” (Reminders and announcements are made at this time)

Mayor Sylvia Campbell called upon Interim Town Manager Pat DeVane to brief on this agenda item. Mr. DeVane brought Council’s attention to the Department Head Update Report contained in the agenda material along with the following items:

- Town offices closed in observance of Martin Luther King Day;
- The annual MLK Parade is scheduled for 1/19/26 at 11 a.m.;
- Chamber Member Breakfast meeting on 1/20/26 at Farmer’s Market;
- Annual Chamber of Commerce meeting is scheduled for February 7, 2026 at Cape Fear Vineyard;

- Town offices will be closed on 2/16/26 in observance of Presidents' Day; and
- Town's Annual Budget Retreat, rescheduled from 2/24/2026 meeting date to 3/24/2026 will take place at the Airport Terminal Building.
- Noted the January Employee Birthdays.

Item #9.1 Open Forum

Mayor Campbell called upon the following citizens who had signed up to voice concerns:

- Chuck Heustess, Executive Director, Bladen's Bloomin' Agri-Industrial, Inc. appeared before Council to voice his concerns about Settlement, Economic Development and Employees. Rather than this being an Open Forum matter, Mayor Campbell allowed Mr. Heustess 5 minutes to present his concerns in Closed Session.
- James Nance, new Director of Bladen County Board of Elections, appeared to introduce himself to Town Council.
- Jonathan Langston voiced his concern about Pedestrian Walk Signage at Broad and Poplar and the Queen Street intersection stop sign.
- Harvey Schultz voiced his concern about the condition of the old Accent Dye Building and property located on Hwy. 87/41 since he has a business in the near vicinity. An explanation was provided by Mayor Campbell and Interim Town Manager Pat DeVane as to the difficulties that have been faced by the Town in getting the property owners to agree to clean-up the property.

Item #10.1 Closed Session – To Be Conducted at the 7 p.m. Meeting

Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(4) – Economic Development and NCGS 143-318.11(a)(6) – Personnel. Motion was received from Mayor Pro Tem Paula Greene and seconded by Council Member Bobby Kinlaw, to enter Closed Session for the purposes of Economic Development and Personnel (Unanimous).

RETURN FROM CLOSED SESSION TO OPEN SESSION:

Council Member Ricky Leinwand, seconded by Mayor Pro Tem Paula Greene, moved to exit Closed Session with return to Open Session (Unanimous).

Mayor Sylvia Campbell stated, "We have just gone over an Economic Development Incentive Grant Program, and we need a motion to approve".

Upon motion received from Council Member Bobby Kinlaw and seconded by Council Member Bruce Dickerson, the Economic Development Incentive Grant Program Policy was adopted for the Town. (Unanimous). Copy attached and incorporated herein by reference.

Item #11.1 Adjournment

With there being no further business to be conducted, Council Member Rich Glenn, seconded by Council Member Ricky Leinwand, moved to adjourn the meeting (Unanimous).

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

ELIZABETHTOWN as of January 31, 2026 Period #7

BUDGET & FINANCE SNAPSHOT

FISCAL YEAR 2025-2026 REVENUES

58% of Year Completed

Revenue Sources	Fiscal Year Budget	Actual Y-T-D as of 01-30-2026	% of Budget	Prior Year Actual-to-Date 01-31-2025
GENERAL FUND				
Ad Valorem & BID Taxes	2,023,300.00	1,896,408	93.7%	1,653,897
Vehicle Taxes	221,000.00	122,674	55.5%	83,086
Local Option Sales Taxes	825,000.00	399,105	48.4%	214,241
Utility Franchise Taxes	313,000.00	89,547	28.6%	97,222
ABC Revenue	105,000.00	152,500	145.2%	26,250
Powell Bill	135,000.00	132,962	98.5%	135,006
Bladen Fire District	306,909.00	106,500	34.7%	67,917
Solid Waste fees	1,376,750.00	792,280	57.5%	670,711
Permits & Fees	55,112.00	21,561	39.1%	26,999
Rental Income	116,634.00	31,700	27.2%	26,574
Interest Income	180,000.00	118,580	65.9%	97,334
Salary & Admin. Reimbursements	0.00	0	0.0%	0
Miscellaneous Revenues	224,872.00	225,212	100.2%	179,843
Restricted Grants & Donations	5,000.00	5,000	0.0%	47,000
General Fund Balance Approp.	394,918.20		0.0%	0
TOTAL GENERAL FUND	6,282,495.20	4,094,028	65.2%	3,326,080
WATER FUND				
Water fees	936,400.00	607,872	64.9%	496,597
Sewer fees	1,102,400.00	695,536	63.1%	590,564
Miscellaneous Revenue	288,950.00	104,110	36.0%	78,746
Utility Fund Balance Approp.	151,234.00		0.0%	
TOTAL WATER FUND	2,478,984.00	1,407,518	56.8%	1,165,907

ATTACH. #E

BUDGET & FINANCE SNAPSHOT

FISCAL YEAR 2025-2026 EXPENDITURES

Department	Fiscal Year Budget	Actual Y-T-D as of 01-30-2026	% of Budget	Prior Year Actual-to-Date 01-31-2025
Governing Body	64,400.00	41,736	64.8%	23,791
Administration	537,744.00	298,260	55.5%	275,018
Finance	292,480.00	180,645	61.8%	113,922
Public Works	811,335.00	394,036	48.6%	385,878
Technology	85,516.00	37,256	43.6%	32,320
Public Facilities	306,676.00	213,562	69.6%	168,035
Police	1,606,682.00	1,029,877	64.1%	635,367
Fire	988,878.00	625,549	63.3%	510,842
Streets	19,550.00	8,755	44.8%	128,911
Powell	404,149.00	295,358	73.1%	95,980
Solid Waste	602,900.00	297,261	49.3%	259,496
Planning & Economic Develop.	148,865.00	103,571	69.6%	77,331
Recreation	16,750.00	5,999	35.8%	8,033
Farmers' Market	8,468.20	(240)	0.0%	23,748
Airport	68,700.00	27,116	39.5%	6,621
Special Appropriations	289,402.00	121,402	41.9%	99,402
Restricted Grants & Donations	30,000.00	13,164	0.0%	20,455
GENERAL FUND TOTAL	6,282,495.20	3,693,308	58.8%	2,865,150
WATER FUND				
Water	1,223,211.00	788,916	64.5%	392,375
Sewer	1,155,773.00	566,189	49.0%	479,717
Tank Maintenance & Transfer Out	100,000.00	50,000	50.0%	50,000
WATER FUND TOTAL	2,478,984.00	1,405,104	56.7%	922,092

REVENUE OVER/(UNDER) EXPENDITURES

GENERAL FUND	0.00	400,720	460,930
WATER FUND	0.00	2,414	243,815
TOTAL COMBINED FUNDS	0.00	403,134	704,745

<u>Permits/Fee/Licenses</u>	Budget	Actual
Beer & Wine Licenses	365.00	325.00
Business Registrations	3,300.00	2,815.00
Motor Vehicle Licenses	14,000.00	6,375.00
Planning & Zoning Fees	26,447.00	9,325.00
Fire Inspections & Fees	11,000.00	2,440.50
Park Rental Fees	0.00	280.00
	<hr/>	<hr/>
Total	55,112.00	21,560.50

<u>Rental Income</u>		
Building Lease - Bladen Crisis	10,200.00	5,950.00
Farmer's Market	31,000.00	21,549.72
	<hr/>	<hr/>
Commissions & Royalties	75,434.00	4,200.00

Total	116,634.00	31,699.72
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MEMORANDUM

TO: Pat Devane, Interim Town Manager
FROM: Beverly Robinson, Certified Tax Collector/Admin Assistant/Deputy Town Clerk *BR*
SUBJECT: Unpaid Tax Report
DATE: January 27, 2026

Listed below is the breakdown of the amounts and years 2015-2024 that have been charged and advertised and still outstanding.

2015	\$ 435.91
2016	\$ 1,227.86
2017	\$ 21,615.32
2018	\$ 24,199.93
2019	\$ 4,166.04
2020	\$ 2,844.28
2021	\$ 5,498.56
2022	\$ 8,674.59
2023	\$ 17,874.86
2024	\$ 48,716.40
Total	\$135,253.75

MEMORANDUM

Mayor and Town Council
 Beverly Robinson, Certified Tax Collector /Deputy Town Clerk ^{RB}
 Tax Releases
 January 2, 2026

	<u>Account No.</u>		
2025 Goshen Medical Center	549660		
Reason Non Profit			
Release Value \$		319,022.00	
Real Property			
Tax Released			\$ 2,057.68
2025 Herbert Ward	5013714		
Reason Only .38 Acres In City			
Release Value \$		80,368.00	
Real Property			
Tax Released			\$ 518.38
2025 James Lewis	542551		
Reason Only .33 Acres In City			
Value \$		99,205.00	
Real Property			
Tax			\$ 639.87
Council is requested to grant the above tax releases			<u>\$3,215.93</u>
Discoveries			
2025 Tyronne Murchison	551279		
Reason Discovery			
Value \$		4,750.00	
Personal Property			
Tax			\$ 30.64
2024 Anthem Displays	5012358		
Reason Discovery			
Value \$		7,738.00	
Personal Property			
Tax			\$ 49.91
2025 James Robbins	525510		
Reason Discovery			
Value \$		1,425.00	
Personal Property			
Tax			\$ 9.19
2025 Anthem Displays	5012358		
Reason Discovery			
Value \$		7,351.00	
Personal Property			
Tax			\$ 47.41
			2024 Totals
			<u>\$ 49.91</u>
			2025 Totals
			<u>\$ 87.24</u>

ATTACH. #G

**TOWN OF ELIZABETHTOWN
RESOLUTION ADOPTING THE
BLADEN COLUMBUS ROBESON
REGIONAL HAZARD MITIGATION PLAN**

#R-2026-07

WHEREAS, the citizens and property within Town of Elizabethtown, Bladen County, N.C. are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS the Town of Elizabethtown, Bladen County, N.C. has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations and at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and that the plans have been updated in accordance with federal laws including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; the National Dam Safety Program Act, as amended; as required under regulations at 44 CFR Part 201, and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

ATTACH. #H

WHEREAS, it is the intent of the Town of Elizabethtown Town Council to fulfill this obligation in order that the Town will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting Bladen County;

NOW, THEREFORE, be it resolved that the Town of Elizabethtown Town Council hereby:

1. Adopts the Bladen Columbus Robeson Regional Hazard Mitigation Plan.
2. Vests Bladen County Emergency Management with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints Bladen County Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Town of Elizabethtown Town Council for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this 2nd day of February, 2026.

Sylvia Campbell, Mayor

Attest:

Juanita Hester, Town Clerk

Certified by: _____ (SEAL)

Date: _____



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: PRESENTATIONS

SUBJECT: Audit Presentation for FY Ending 6/30/2025 - **Noon Meeting**

BACKGROUND: Austin Eubanks, CPA, CFE - Audit Manager, with Thompson, Price, Scott & Adams from the Wilmington office will be making the Noon presentation.

SUGGESTED ACTION: Council is requested to hear the Audit Report presentation from Thompson, Price, Scott, Adams & Co. at the Noon Meeting.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: PRESENTATIONS

SUBJECT: Interim Town Manager Update

BACKGROUND:

SUGGESTED ACTION: Interim Town Manager Pat DeVane will provide updates on current projects and other important business of the Town.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Resolution

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Resolution #R-2026-05 - To Reduce the Membership of the Elizabethton Airport/Economic Development Commission

BACKGROUND: Interim Town Manager Pat DeVane may be called upon to present this agenda item.

Resolution copy provided.

SUGGESTED ACTION: Council is requested to adopt the Resolution.

ATTACHMENTS:
[Resolution - To Reduce Membership on Elizabethton Airport Economic Development Commission - 2.2.26.docx](#)

**TOWN OF ELIZABETHTOWN
RESOLUTION TO REDUCE THE MEMBERSHIP FOR THE
ELIZABETHTOWN AIRPORT/ECONOMIC
DEVELOPMENT COMMISSION**

#R-2026-05

WHEREAS, the Town of Elizabethtown Town Council wishes to reduce the membership of the Elizabethtown Airport/Economic Development Commission from 10 members to 9 members; and

WHEREAS, the June 30, 1986 Act created the Elizabethtown Airport and Economic Development Commission with 7 members all who are residents of the Town; in addition, there are two County of Bladen appointees who serve on the Airport/Economic Development Commission and an additional seat was created on May 2, 2022 via Resolution #R-2022-04; and

WHEREAS, the Elizabethtown Town Council may change the number of members and their terms and other provisions as authorized by Article 6 of Chapter 63 of the General Statutes or Article 2 of Chapter 158 of the General Statutes; and

WHEREAS, currently with scheduled quarterly Airport/Commission meetings, less members on the Commission will thereby reduce the quorum requirement of members and make it easier for scheduled quarterly meetings to be held; and

NOW, THEREFORE, BE IT RESOLVED THAT I, Mayor Sylvia Campbell, and Town Council Members recognize and understand the need for this membership count reduction for the Elizabethtown Airport/Economic Development Commission.

Adopted this 2nd day of February, 2026.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Resolution

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Resolution #R-2026-06 - To Declare 2021 Dell Laptop Computer and GE Evidence Refrigerator as Surplus and Authorize Sale via GovDeals.com - Police Department Items

BACKGROUND: Police Chief Mark McMichael may be called upon to present this agenda item. The Police Department has a 2021 Dell Laptop Computer that is no longer operable and a GE Evidence Refrigerator that no longer cools. These items can be sold via GovDeals.com.

Resolution copy and surplus property forms provided.

SUGGESTED ACTION: Council is requested to adopt the Resolution.

ATTACHMENTS:

Resolution - Surplus Property - Police Department - 2021 Dell Laptop Computer and Evidence Refrigerator - 2.2.26.docx

Surplus Property Forms - Police Department Items - 2.2.2026.pdf

TOWN OF ELIZABETHTOWN

Resolution Authorizing Sale of Personal Property by Internet Auction

#R-2026-06

Whereas, GS 160A-270(c) allows the Town Council to sell personal property at electronic auction upon adoption of a resolution or order authorizing the appropriate official to dispose of the property at electronic auction; and

Whereas, the Town Manager has recommended that the following items be sold at electronic auction as surplus property:

*2021 Dell Laptop Computer – Serial #GF8C043 – No Longer Operable and
GE Evidence Refrigerator – Serial #HA670645, Model SFR03BA2BBB – No Longer
Cooling*

Now, therefore, be it resolved, by the Elizabethtown Town Council that the Town Manager or his designee (Greg Taylor, Facilities & Public Works Manager) are authorized to sell at electronic auction @ www.GovDeals.com, the surplus property above-described per the terms and conditions as specified in the GovDeals contract approved by this Council and in accordance with G.S. 160A-270(c). The terms of the sale shall be net cash. The Town Clerk is directed to publish at least once and not less than 10 days before the date of the auction, a copy of this resolution or a notice summarizing its content as required by NCGS 160A-270(c).

Adopted this the 2nd day of February, 2026.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: GE Evidence Refrigerator

Year / Model / Make: SFR03BA2BBB

Serial Number: HA670645

Present Mileage: N/A


Estimated Value: \$ 0

Remarks: (Brief justification of why property needs to be disposed of)

No longer cooling

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

01-26-2024



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Consideration of Audit Report for FY Ending 6/30/25

BACKGROUND: Finance Director Ken Hadaway or Interim Town Manager Pat DeVane may be called upon to present this agenda item.

SUGGESTED ACTION: Council is requested to accept/approve the Audit Report.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Roster of Certified Firefighters and Relief Fund Board of Trustees

BACKGROUND: Fire Chief Hollis Freeman may be called upon to present this agenda item.

Copy of the Certified Firefighters' Roster, the Relief Fund Board of Trustees and NCGS 58-86-25 provided.

SUGGESTED ACTION: Council is requested to approve the Certified Firefighters' Roster and Relief Fund Board of Trustees.

ATTACHMENTS:

[Roster of Firefighters - 2.2.26.pdf](#)

[NCGS 58-86-25. Determination and certification of eligible firefighters 2.2.26.pdf](#)

**Fire Department Roster (1/1/2025 to
12/31/2025)**

Elizabethtown Fire Department



NC State Firefighters' Association
323 West Jones St, Suite 401
Raleigh, NC 27603
888-546-2732
919-821-9382

Elizabethtown Fire Department

PO Box 700
Elizabethtown, NC 28337

Day Phone 910-862-4586

Email hfreeman@elizabethtownnc.org

Member Id: 100911

Member Type: FDC / Fire Dept Combo

Current Chief: Hollis W. Freeman

Paid	10		
Vol	20		
Rescue	0		
Retired	10		
Life	0		
Junior	1	Non-mem	0
Member	0	Ret Non-mem	0
Total (Dues)	41		
County:	Bladen		

NCSFA Member Y Certification Letter

Showing certification records for 2025

	<u>SSN/dates</u>	<u>ID</u>	<u>Name/DOB</u>	<u>Address</u>	<u>PHONE/Email</u>	<u>GEN</u>	<u>MAR</u>	<u>P/R</u>	<u>CERT</u>
1	XXXX-XX-5497 1/1/19 - now	234589	Daniel E. Adkins 07/14/1962	5367 NC 87-W Elizabethtown, NC 28337	(910) 862-7328 djdannyadkins@yahoo.com	M	S	RI	N
2	XXXX-XX-3323 1/1/16 - now	210452	John Dean Alsup 11/27/1998	511 Harwood St. Elizabethtown, NC 28337	910-549-6880 rnwest@elizabethtownnc.org	M	S	V	Y
3	XXXX-XX-6723 12/28/18 - 5/25/25	226494	Landon Davis Alsup 12/27/2000	511 Harwood St. Elizabethtown, NC 28337	huntinlife13@gmail.com	M	S	V	Y
4	XXXX-XX-6723 5/25/25 - now	226494	Landon Davis Alsup 12/27/2000	511 Harwood St. Elizabethtown, NC 28337	huntinlife13@gmail.com	M	S	P	Y
5	XXXX-XX-8392 1/1/19 - now	234597	Joshua Robeson Babson 06/21/2002	441 Morganwood Estates Dr. Elizabethtown, NC 28337	rjbabson@gmail.com	M	S	V	Y
6	XXXX-XX-8724 5/24/24 - now	234584	Garrick Bailey 03/25/1996	7165 Hallsboro Rd. Clarkton, NC 28433	910-918-2249 garrick.bailey@gmail.com	M		P	Y
7	XXXX-XX-0654 6/24/24 - now	274911	Josie Hope Brennan 01/03/1990	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	F	S	V	Y
8	XXXX-XX-1732 12/14/24 - now	274919	Rodney C Butler 09/14/2006	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	M	S	V	Y
9	XXXX-XX-4663 1/1/19 - now	234599	Abigail Holbrook Cross 02/02/2002	203 Woodhouse Dr Elizabethtown, NC 28337	910-876-5814 crossabbie7@gmail.com	F		V	Y
10	XXXX-XX-1232 1/1/23 - now	259450	David Cross 01/03/1939	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
11	XXXX-XX-3564 1/1/19 - now	234590	Powell J. Cross 09/01/1968	203 Woodhouse Dr Elizabethtown, NC 28337	(910) 862-8959 pjcross2360@gmail.com	M	M	RA	N
12	XXXX-XX-7195 1/1/23 - now	259923	Charles DeVane 01/06/1943	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N

	<u>SSN/dates</u>	<u>ID</u>	<u>Name/DOB</u>	<u>Address</u>	<u>PHONE/Email</u>	<u>GEN</u>	<u>MAR</u>	<u>P/V/R</u>	<u>CERT</u>
13	XXXX-XX-1632 1/1/23 - now	259926	Wayne Edge 05/31/1949	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
14	XXXX-XX-6416 1/1/15 - now	203709	Allston Blake Freeman 04/15/1994	PO Box 544 PO Box 716 Bladenboro, NC 28320	(910) 671-3875 rnwest@elizabethtownnc.org	M	S	V	Y
15	XXXX-XX-8698 11/10/08 - now	110091	Hollis W. Freeman 03/27/1975	30 Richardson Road Bladenboro, NC 28320	(910) 876-0385 hfreeman@elizabethtownnc.org	M	M	P	Y
16	XXXX-XX-2072 6/1/15 - now	203711	James Freeman 05/21/1972	821 S. Main St Bladenboro, NC 28320	jcwc@intrstar.net	M	M	V	Y
17	XXXX-XX-7845 11/3/15 - now	119206	Ennis Byron Graham, Jr. 01/13/1949	PO Box 1145 Elizabethtown, NC 28337	(910) 990-6355 ebgraham113@gmail.com	M	M	V	N
18	XXXX-XX-3626 12/14/24 - now	274924	Landon C Herring 05/11/2008	PO Box 700 Elizabethtown, NC 28337	 hfreeman@elizabethtownnc.org	M	S	JR	N
19	XXXX-XX-4817 7/1/19 - now	232718	Robert Thomas Hester 04/26/1977	1707 Winding Creek Rd. Elizabethtown Elizabethtown, NC 28337	 rnwest@elizabethtownnc.org	M	S	V	Y
20	XXXX-XX-4899 1/4/17 - now	203710	Samuel Hodge 09/11/1996	2334 Purdie Church Rd Tar Heel, NC 28392	 samhodge910@gmail.com	M	S	P	Y
21	XXXX-XX-4108 1/1/23 - now	258931	Paul Johnson 02/24/1963	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
22	XXXX-XX-9595 2/2/16 - now	210449	Thomas Morgan Johnson III 03/05/1998	106 Easy St. Elizabethtown, NC 28337	910-874-3066 rnwest@elizabethtownnc.org	M	S	V	Y
23	XXXX-XX-4580 11/18/14 - now	110084	Adam Lin Jordan 05/06/1992	251 Singletary Avenue Elizabethtown, NC 28337	 adamjordan4@yahoo.com	M	S	V	Y
24	XXXX-XX-1229 11/12/18 - now	133600	Cameron Lee Kintlaw 01/05/1988	1904 W Broad Street Elizabethtown, NC 28337	(910) 862-4821 baylakeesboy55@yahoo.com	M	S	P	Y
25	XXXX-XX-2057 1/1/19 - now	234586	Ewood Lancaster 10/12/1957	958 Mercer Mill Rd. Elizabethtown, NC 28337	 rnwest@elizabethtownnc.org	M	M	RA	N
26	XXXX-XX-4876 3/25/22 - now	251739	Michael Keith Lewis 05/08/1992	400 Hall Street Apt. 2A Elizabethtown, NC 28337	(910) 850-8891 fremike6122@gmail.com	M	S	P	Y
27	XXXX-XX-7080 5/27/24 - now	264839	Hunter Blake Long 04/14/1993	PO Box 700 Elizabethtown, NC 28337	 hfreeman@elizabethtownnc.org	M	S	P	Y
28	XXXX-XX-3223 11/6/25 - now	282855	Daniela Ashli Maldonado Barrios 12/16/2002	PO Box 700 Elizabethtown, NC 28337	 hfreeman@elizabethtownnc.org	F		V	N
29	XXXX-XX-8922 3/25/25 - now	283582	Dustin Marcus Matthews 09/09/1991	799 William Burney Rd TarHeel Tar Heel, NC 28392	(910) 609-6466 hfreeman@elizabethtownnc.org	M	M	P	N
30	XXXX-XX-7132 1/1/23 - now	259928	Walter McDuffie 03/09/1940	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
31	XXXX-XX-3354 3/15/21 - now	235177	Charles Dustin Melvin 06/19/1987	859 River Rd. White Oak White Oak, NC 28399	 cmelvin@bladenco.org	M	M	P	Y
32	XXXX-XX-4120 9/3/15 - 3/1/25	203023	James Mize 08/18/1987	PO Box 700 Elizabethtown, NC 28337	 rnwest@elizabethtownnc.org	M		P	N
33	XXXX-XX-8436 1/1/10 - now	110092	Stuart Nell Murphy 12/04/1957	102 Teal St Elizabethtown, NC 28337	(910) 645-4970	M	M	V	N
34	XXXX-XX-5047 1/7/24 - now	232721	Johnathon Norris 03/30/1992	205 Smiths Mill Pond Rd Garland Garland, NC 28441	 rnwest@elizabethtownnc.org	M	M	V	Y

	<u>SSN/dates</u>	<u>ID</u>	<u>Name/DOB</u>	<u>Address</u>	<u>PHONE/Email</u>	<u>GEN</u>	<u>MAR</u>	<u>P/V/R</u>	<u>CERT</u>
35	XXXX-XX-6866 3/4/24 - now	274909	Spencer G Padrlck 02/08/2005	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	M	S	P	Y
36	XXXX-XX-7619 2/11/13 - now	180511	Jason L. Page 06/29/1981	87 Karen Dr. Bladenboro, NC 28320	(910) 874-0747 jpage@etownfd.com	M	M	V	Y
37	XXXX-XX-6799 1/1/10 - 9/1/25	110094	John David Parks, III 04/29/1982	845 Airport Road Elizabethtown, NC 28337	(910) 862-3018	M	M	V	N
38	XXXX-XX-5221 6/10/24 - now	264868	Joseph Dewayne Ramsey 04/23/1975	PO Box 1791 Elizabethtown, NC 28337		M	S	V	N
39	XXXX-XX-4843 1/1/23 - now	259930	Larry Richards 05/19/1953	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
40	XXXX-XX-9895 1/20/15 - 5/1/25	198553	Lawrence C. Sholar 03/10/1989	P.O. Box 1125 Elizabethtown, NC 28337	(910) 874-4487 lsholar@cl.fay.nc.us	M	S	P	N
41	XXXX-XX-8644 11/6/25 - now	282856	Johnny Bernard Sims Jr. 11/20/2002	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	M		V	N
42	XXXX-XX-1230 11/1/24 - 5/1/25	274927	Elden J Stackhouse 01/26/1994	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	M	M	V	N
43	XXXX-XX-6173 3/24/25 - now	282854	Cory Allen Sullivan 11/24/1986	680 Plantation Road Elizabethtown, NC 28337	corysullivan86@gmail.com	M	M	V	Y
44	XXXX-XX-7250 7/22/24 - now	274916	Victoria P Sullivan 12/11/1993	680 Plantation Road Elizabethtown, NC 28337	victoriawilkins30@yahoo.com	F	M	V	Y
45	XXXX-XX-2102 1/1/23 - now	259927	Sam Warren 12/27/1955	PO Box 700 Elizabethtown, NC 28337	(910) 862-4586 hfreeman@elizabethtownnc.org	M		RI	N
46	XXXX-XX-4968 12/14/24 - now	274922	Joseph Thomas Williams 11/13/1992	PO Box 700 Elizabethtown, NC 28337	hfreeman@elizabethtownnc.org	M	M	V	Y

Relief Fund Board of Trustees

Elizabethtown Fire Department

2025 Certification Date	Certified By
1/12/2026	Hollis W. Freeman

Board Trustees elected by Fire Department

Trustee #1

Powell Cross
203 Woodhouse Drive
Elizabethtown, NC 28337
pjcross2360@gmail.com
(910) 876-2360

Trustee #2

Byron Graham
P. O. Box 1145
Elizabethtown, NC 28337
ebgraham113@gmail.com
(910) 990-6355

Board Trustees appointed by Local Government

Trustee #3

Wayne Edge
2202 First Avenue
Elizabethtown, NC 28337
j.wedge@hotmail.com
(910) 991-2662

Trustee #4

Larry Richards
93 Gibson Dairy Rd.
Elizabethtown, NC 28337
etown232@gmail.com
9106454917

Board Member appointed by State Fire Marshal

Trustee #5

Giles Clark
P. O. Box 997
Elizabethtown, NC 28337
rnwest@elizabethtownnc.org
(910) 876-1945

Monday, January 12, 2026 3:28 PM

§ 58-86-25. Determination and certification of eligible firefighters.

For purposes of this Article, eligible firefighters must attend 36 hours of training sessions in each calendar year. Each eligible fire department shall annually determine and report a certified roster of the names of those firefighters meeting the eligibility qualifications of this Article to its respective governing body, which upon determination of the validity and accuracy of the qualification, the department shall promptly submit the list to the North Carolina State Firefighters' Association. Submission of such information by a department to the North Carolina State Firefighters' Association constitutes a certification of its accuracy under accounting standards set forth by the Governmental Accounting Standards Board of the Financial Accounting Foundation. The North Carolina State Firefighters' Association shall provide a list of those persons meeting the eligibility requirements of this Article to the State Treasurer by January 31 of each year. For the purposes of the preceding sentences, the governing body of a fire department operated: by a county is the county board of commissioners; by a city is the city council; by a sanitary district is the sanitary district board; by a corporation, whether profit or nonprofit, is the corporation's board of directors; and by any other entity is that group designated by the board. An "eligible firefighter" may not also qualify as an "eligible rescue squad worker" in order to receive double benefits available under this Article. (1957, c. 1420, s. 1; 1959, c. 1212, s. 1; 1981, c. 1029, s. 1; 1983, c. 416, s. 7; 1985, c. 241; 2000-67, s. 26.22; 2001-222, s. 1; 2003-362, s. 1; 2009-66, s. 2(b); 2013-284, s. 1(a); 2015-88, s. 3; 2016-51, s. 6.)



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Request from Fire Chief Hollis Freeman for Shift Schedule Change for Firefighters

BACKGROUND: Fire Chief Hollis Freeman may be called upon to present this agenda item.

Copy of Chief Freeman's Request provided.

SUGGESTED ACTION: Council is requested to provide concerns and/or questions.

ATTACHMENTS:

[Letter from Chief Freeman - Shift Schedule Change for Firefighters - 2.2.26.pdf](#)

TOWN OF
ELIZABETHTOWN

Fire Department

300 East Broad St.
Post Office Box 700
Elizabethtown, NC 28337

(910) 862-4586

Fax (910) 862-3289

www.elizabethtownfire.org
hfreeman@elizabethtownnc.org

01/26/2026

Dear Mayor Campbell and Members of the Town Council,

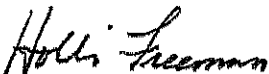
I am writing to inform you of a shift schedule change for the Elizabethtown Fire Department from the current Modified Kelly Schedule to a 48/96 schedule.

The primary purpose of this change is to reduce firefighter fatigue and improve safety and effectiveness. The Modified Kelly Schedule (one day on, one day off, one day on, one day off, one day on, four days off) provides limited recovery time between shifts, which can contribute to fatigue and impact performance. The 48/96 (two days on, four days off) schedule allows for longer, more consistent rest periods, resulting in better decision-making, improved morale, and safer emergency operations. Many fire departments nationwide have adopted the 48/96 schedule with positive results. The Fire Department has evaluated this schedule change and believes it can be implemented responsibly with no negative impact on service delivery or the town's budget.

The Elizabethtown Fire Department will implement this proposal mid-March for a trial period of three (3) months. At the conclusion of the trial period the Fire Department will determine whether to adopt the schedule change permanently. Any question or concerns can be addressed to the Fire Chief. Thank you for your time and continued support of the Elizabethtown Fire Department and our community.

Respectfully,

Hollis Freeman



Fire Chief

Elizabethtown Fire Department

910-549-5136

Elizabethtown Fire Department

300 East Broad St.

Elizabethtown, NC 28337

Office: 910.862.4586

MAKING AN I.M.P.A.C.T.

It is the mission of the Elizabethtown Fire Department to "Provide Safe, Efficient, and Effective services by being Value Driven and Community Focused."

"Making an I.M.P.A. C.T. on our community."



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Appointment: Elizabethtown Airport/Economic Development Commission (One Vacancy)

BACKGROUND: Interim Town Manager Pat DeVane may be called upon to present this agenda item. For the Airport Commission, there remains one vacancy.

List of Airport Commission Members provided.

SUGGESTED ACTION: Council is requested to make the appointment to fill vacancy on the Airport/Economic Development Commission.

ATTACHMENTS:
[Airport Commission Members - February 2026.docx](#)

ELIZABETHTOWN AIRPORT/ECONOMIC DEVELOPMENT COMMISSION

(4-Year Terms of Office)

2/2/2026

Members

Fred Tate

Mac Campbell

David Clark

Dr. Justin DeGarmo

Ryan Godwin

Robin Summerlin

One Vacant Seat *

County Appointments:

Reynold Hester

Reid Taylor



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Appointments: Elizabethtown Recreation Commission

BACKGROUND: Interim Town Manager Pat DeVane may be called upon to present this agenda item. For the Elizabethtown Recreation Commission, the terms of office for Mark Gillespie, Clint Hester and Clarence Butler expire February 2026.

SUGGESTED ACTION: Council is requested to make the appointments for Recreation Commission members Mark Gillespie, Clint Hester and Clarence Butler.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Discussion Item

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Discussion - Town's Junked Vehicle Ordinance

BACKGROUND: Planning Director Rusty Worley, Police Chief Mark McMichael or Town Attorney Goldston Womble may be called upon to present this agenda item and/or answer questions.

Copy of the Town's Junked Vehicle Ordinance provided.

SUGGESTED ACTION: Council is requested to provide direction in proceeding with code enforcement of Junked Vehicles.

ATTACHMENTS:
[Junked Vehicle Ordinance - 2.2.26.pdf](#)

CHAPTER 90. - ABANDONED, NUISANCE AND JUNKED MOTOR VEHICLES

Sec. 90.01. - Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

Abandoned vehicle means a motor vehicle is defined to include all machines designated or intended to travel over land or water by self-propulsion or while attached to any self-propelled vehicle. An abandoned motor vehicle is one that:

- (1) Has been left upon a street or highway in violation of a law or ordinance prohibiting parking; or
- (2) Is left on property owned or operated by the town for longer than 24 hours; or
- (3) Is left on private property without the consent of the owner, occupant or lessee thereof for longer than two hours; or
- (4) Is left on any public street or highway for longer than seven days.

Junked vehicle means a junked motor vehicle is an abandoned motor vehicle that also:

- (1) Is partially dismantled or wrecked; or
- (2) Cannot be self-propelled or moved in the manner in which it was originally intended to move; or
- (3) Is more than five years old and worth less than \$100.00; or
- (4) Does not display a current license plate.

Nuisance vehicle means a junked motor vehicle is one on public or private property that is determined and declared to be a health or safety hazard, a public nuisance or unlawful, including a vehicle found to be:

- (1) A breeding ground for mosquitoes, other insects, rats or pests.
- (2) A point of heavy growth for weeds or other noxious vegetation over eight inches in height.
- (3) A point of collection of pools or ponds of water.
- (4) A point of concentration of quantities of gasoline, oil or other flammable or explosive materials as evidenced by odor.
- (5) One that has areas of confinement, which cannot be operated from the inside, such as trucks, hoods, and the like.
- (6) So situated or located that there is a danger of it falling or turning over.
- (7) Any other vehicle specifically declared a health and safety hazard and a public nuisance by the town council.
- (8) So offensive to the sight as to damage the community, neighborhood or area appearance, upon a finding by the town manager that such aesthetic regulation is necessary and desirable for the protection of property values, the promotion of tourism, and the indirect protection of the comfort, happiness and emotional stability of area residents.

('82 Code, Ch. 9, Art. II, § 40; Ord. passed 9-11-89; Am. Ord. 01-5, passed 5-7-01)

Sec. 90.02. - Abandoned, nuisance or junked vehicles unlawful; removal authorized.

(A) It shall be unlawful for the owner of a motor vehicle or for the owner, lessee or occupant of the real property upon which the vehicle is located to leave or allow the vehicle to remain on the property after it has been declared a nuisance vehicle or otherwise in violation of this chapter.

(B) Upon investigation, the code enforcement officer, after consultation with the town manager, may determine and declare that a vehicle is a health or safety hazard or a public nuisance, as defined above, and order the vehicle removed.

('82 Code, Ch. 9, Art. II, § 41; Ord. passed 9-11-89) Penalty, see § 10.99

Sec. 90.03. - Removal of nuisance vehicle; pre-towing notice requirements.

- (A) A vehicle to be towed or otherwise removed because it has been declared to be a nuisance vehicle shall be towed only after notice to the owner or person entitled to possession of the vehicle. If the names and mailing addresses of the owners of the vehicle or the real property upon which it is located can be ascertained in the exercise of reasonable diligence, the notice shall be given to both by first-class mail. The person who mails the notice(s) shall retain a written record to show the name(s) and address(es) to which mailed and the date mailed. If such names and addresses cannot be ascertained, notice shall be given by affixing on the windshield or some other conspicuous place on the vehicle. The notice shall state that the vehicle will be removed by the town on a specified date, no sooner than seven days after the notice is affixed or mailed, unless the vehicle is moved by the owner or legal possessor prior to that time.
- (B) If the owner or person entitled to possession does not remove the vehicle, but chooses to appeal the determination that the vehicle is a nuisance vehicle, such appeal shall be made to the town council in writing, heard at the next regularly scheduled meeting of the council, and further proceedings to remove the vehicle shall be stayed until the appeal.
- (C) A nuisance vehicle may be removed without giving the minimum seven days' prior notice only in those circumstances where the authorizing official finds, and enters such findings in appropriate records, a special need for prompt action to maintain the public health, safety and welfare.

('82 Code, Ch. 9, Art. II, § 42; Ord. passed 9-11-89)

Sec. 90.04. - Post-towing notice requirements for nuisance vehicles.

- (A) Any vehicle which has been determined to be a nuisance vehicle may be removed to a storage garage or area by a towing business contracting to perform such services for the town. Whenever such vehicle is removed, the town manager shall immediately notify the last known registered owner of the vehicle, such notice to include the following:
- (1) A description of the removed vehicle.
 - (2) The location where the vehicle is stored.
 - (3) The violation with which the owner is charged, if any.
 - (4) The procedure the owner must follow to redeem the vehicle.
 - (5) The procedure the owner must follow to request a probate cause hearing on the removal.
- (B) The notice shall be mailed to the owner's last known address, unless waived in writing.
- (C) If the vehicle is registered in North Carolina, notice shall be mailed within 24 hours. If the vehicle is not registered in this state, notice shall be mailed to the owner within 72 hours from the removal of the vehicle.
- (D) Whenever a nuisance vehicle is removed and such vehicle has no valid registration or registration plate, the authorizing town official shall make reasonable efforts, including the checking of the vehicle identification number, to determine the last known registered owner of the vehicle and to notify him of the information as set forth in division (A) above.

('82 Code, Ch. 9, Art. II, § 43; Ord. passed 9-11-89)

Sec. 90.05. - Right to probable cause hearing before sale or final disposition of vehicle.

After removal of a vehicle declared to be a nuisance vehicle, the owner or other person entitled to possession may request in writing a hearing to determine if probable cause existed for removing the vehicle. The request must be filed with the magistrate in the county where the vehicle was towed. The magistrate will set the hearing within 72 hours of receipt of the request, and the hearing will be conducted in accordance with the provisions of § 20-219.11.

('82 Code, Ch. 9, Art. II, § 44; Ord. passed 9-11-89)

Sec. 90.06. - Sale and disposition of unclaimed vehicle.

- (A) Within the consent of the owner, the town may dispose of any vehicle as a junked motor vehicle without holding it for any

prescribed period of time.

(B) Any unclaimed junked motor vehicle, as defined by this division, shall be held for a period of at least 15 days. The owner of any such vehicle may claim his vehicle during the 15-day retention period by exhibiting proof of ownership to the town manager and after paying all reasonable costs incident to the removal and storage of the vehicle plus administrative expenses. If, after the vehicle is held 15 days it remains unclaimed, said vehicle may be destroyed or sold at private sales as junk.

(C) Within 15 days after such final disposition of a junked motor vehicle, written notice hereof shall be given to the department of motor vehicles that the vehicle has been determined to be a junked motor vehicle and disposed of as such. The notice shall contain as full and accurate a description of the vehicle as can be reasonably determined.

('82 Code, Ch. 9, Art. II, § 45; Ord. passed 9-11-89)

Sec. 90.07. - Disposition of proceeds of sale.

The proceeds of the sale of a junked motor vehicle declared to be a nuisance, after all costs of removal, storage, investigation and sale, and satisfaction of any lien of record on the vehicle have been deducted therefrom, shall be held by the town finance officer for 30 days and paid to the owner upon demand. If the owner does not appear to claim the remainder of the proceeds within 30 days after disposal of the vehicle, the funds shall be deposited into the town general fund and the owner's rights therein shall be forever extinguished.

('82 Code, Ch. 9, Art. II, § 46; Ord. passed 9-11-89)

Sec. 90.08. - Immunity.

Neither the town, nor any person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of any junked, lost or stolen vehicle for disposing of such vehicle as contemplated by this chapter.

('82 Code, Ch. 9, Art. II, § 47; Ord. passed 9-11-89)

Sec. 90.09. - Exceptions.

Nothing in this chapter shall apply to any motor vehicle in an enclosed building, any motor vehicle kept or stored at a bona fide "automobile graveyard" or "junkyard," as defined in G.S. § 136-143, or to any motor vehicle that is used on a regular basis for business or personal use.

('82 Code, Ch. 9, Art. II, § 48; Ord. passed 9-11-89)



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COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OTHER BUSINESS

SUBJECT: "Briefly" (*Reminders and announcements are made at this time*)

BACKGROUND: Interim Town Manager Pat DeVane may be called upon to present this agenda item.

Copy of "Briefly" Items and Department Head Update Report provided.

SUGGESTED ACTION: Interim Town Manager Pat DeVane will present the "Briefly" items.

ATTACHMENTS:

- [Peak Agenda - Briefly - 2.2.26.docx](#)
- [Department Head Update Report - 2.2.2026.pdf](#)

To: Mayor and Town Council
From: Pat DeVane, Interim Town Manager
Subj: “Briefly”
Date: February 2, 2026 Regular Meeting

The following items are provided as information to Council:

- The Department Head Update Report is provided as a separate attachment.
- The 2026 Annual Chamber of Commerce Awards Gala is scheduled at Cape Fear Vineyard on Saturday, February 7, 2026.
- In observance of Presidents’ Day, the Town offices will be closed on Monday, February 16, 2026.
- Chamber Member Breakfast Meeting, February 17, 2026 at 8:00 a.m. at the Farmer’s Market.
- The MCAB Meeting is scheduled for Monday, February 23, 2026 at 6 p.m. at the Farmer’s Market. The presentation will be an update on Bladen County by County Manager Sam Croom.
- Town’s Annual Budget Retreat is scheduled for Tuesday, March 24, 2026 at the Airport Terminal Building.



FOR THE MONTH OF FEBRUARY

2/8 – Spencer Padrick – P/T Firefighter

2/13 – John “Will” Lee – Public Works

2/18 – Delana Faircloth – Public Works Coordinator

2/28 – Michelle Jernigan – Finance Department



**Department Head Updates
February 2026**

FIRE DEPARTMENT

Hollis Freeman



Call Report for January

Fire Calls - 12

EMS Calls -24

Special Responses - 3

Service Calls - 10

Other Type Incidents -5

Total Calls – 54

Fire Inspections Completed – 20

POLICE DEPARTMENT

Mark McMichael

Total Calls – 01-01-26 – 01-27-26	263
Reports Taken	53
Arrests	9
Collisions	21
Citations	25
Warnings	14
Truck Route	1

Town Clerk

Juanita Hester

- On January 15, 2026, Clerk administered Oath to new Police Officer Christopher Cody Butler.
- The follow-ups and distribution of approved and signed documents for the 1/5/2026 Regular Meeting were handled by the Clerk.
- Clerk prepared the 1/5/2026 Noon meeting minutes, the 1/5/2026 7 p.m. meeting minutes and the Closed Session minutes.
- Weekly Friday Memos were prepared and distributed to Council Members and Department Heads.
- Clerk assisted with preparation for Council's participation in the Martin Luther King Day Parade as well as preparation of the Martin Luther King, Jr. Holiday notice for posting to the Town's webpage.
- Clerk handled publication process for the Public Hearing Notice for Town's Zoning Board of Adjustment meeting on 1/27/2026 for consideration of Variance Request from County of Bladen and prepared the Certification of the Public Hearing notices that were mailed to the adjacent property owners of subject property.
- For the Interim Town Manager's review, Clerk prepared Staff Meeting outline for the February 2, 2026 Council meeting.
- In coordination with the Interim Town Manager and the Town Attorney, Clerk prepared the agenda material for the 2/2/2026 Council meeting, posted the information to the Town's webpage and made distribution to Town Council and Department Heads. In addition, the Clerk made notification to the Press that the agenda material had been posted to the Town's webpage.
- On 1/21/2026, Clerk made notification to Mrs. Theresa Lloyd at the Paul R. Brown Leadership Academy of the February 2, 2026 Town Council Meeting so that advance preparation could be made for the Cadets to attend the meeting for presentation of the Colors.



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COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OPEN FORUM

SUBJECT: Open Forum

BACKGROUND: Three (3) Minutes Per CitizenShould State Name/Address.

Copy of Open Forum Sign-In Sheet provided.

SUGGESTED ACTION: Council is requested to listen to any public concern or comments received.

ATTACHMENTS:
[Sign-In Sheet - Open Forum - 2.2.26 Regular Meeting.docx](#)



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COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: CLOSED SESSION

SUBJECT: Closed Session - *To Be Conducted at the 7 p.m. Meeting*

BACKGROUND:

SUGGESTED ACTION: Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege, NCGS 143-318.11(a)(4) - Economic Development and NCGS 143-318.11(a)(6) - Personnel.

ATTACHMENTS:



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COUNCIL AGENDA ITEM REPORT

DATE: February 2, 2026

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADJOURNMENT

SUBJECT: Adjournment

BACKGROUND:

SUGGESTED ACTION: Mayor Sylvia Campbell will entertain a motion and a second to adjourn the meeting.

ATTACHMENTS: