

TOWN OF ELIZABETHTOWN

FY 24 – 25 Proposed Budget



Prepared for:
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Prepared by:
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**Town of Elizabethtown, North Carolina
Proposed Budget for Fiscal Year 2024 - 2025**

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Town of Elizabethtown, North Carolina

Proposed Budget for Fiscal Year 2024 - 2025

Budget Message

Honorable Mayor and Members of Council
Town of Elizabethtown, North Carolina

May 6, 2024

Dear Mayor Campbell and Members of the City Council:

I present to you the Fiscal Year 2024-2025 Annual Budget for your review and consideration. This proposed budget is a culmination of the goals and priorities expressed by you during our annual planning retreat and budget workshop. Our dedicated staff have diligently worked to align your objectives with the recommended projects and operational items outlined in this budget. Continuous improvement remains a cornerstone of our decision-making process, ensuring that we optimize resources and strive for excellence in serving our community. It is important to note that this budget reflects a return to normalcy, not influenced by federal funding injections from the ARPA. However, it does include a federal 10% (\$50,000) match requirement for the Taxiway "C" project at our airport, demonstrating our commitment to advancing crucial infrastructure while leveraging external support.

The proposed annual budget was prepared in accordance with North Carolina General Statutes Chapter 159, Article 3, The Local Government Budget, and Fiscal Control Act. All funds within the proposed budget are balanced, and all revenues and expenditures are identified for the Fiscal Year 2024-2025. I want to offer a special thank you to Finance Director Sharon Penny, her staff, and all Department Directors for their commitment to developing a budget that maintains the excellent service provided to our citizens. I want to further highlight, through the hard work of this Council and our staff, our fund balance percentage is expected to meet the State threshold and remove the Town from the Unit Assistance List.

The recommended General Fund budget for FY 2024-2025 increases the tax rate to \$0.645 per \$100 of valuation. For historical background, this is a \$0.03 cent increase per \$100 of valuation and the tax rate has not been increased for 27 years (since 1997) which has now been outpaced by inflationary costs.

We continue to use the extensive analysis project with the UNC School of Government on our Water and Wastewater rates. I am proposing a 4% increase in both Water and Wastewater rates to help plan for future growth needs in the system, cover increased operating expenses and begin to cover the costs associated with the results of a 3-year Asset Inventory Assessment of our Water and Wastewater systems identifying critical infrastructure repairs. Also included in this budget is a proposed increase of 3% in solid waste fees. These

fees cover the cost of providing contracted garbage, recycling and leaf/limb collection to the residents and businesses of Elizabethtown, administration of the contract and is in line with the 3% programed increase by our contracted carrier.

Over the next 18-24 months, the Town will continue to design and build major capital improvements at our Wastewater treatment plant to upgrade and expand our Wastewater capacity in support of additional housing, new industry in our Industrial Park and in support of a regional sewer project. This is a \$13,600,000 dollar investment made possible by American Rescue Plan Act funding appropriated by the State specially for the Elizabethtown Wastewater Facility.

As per the Council's directives, the primary focus of this budget is to uphold emergency and essential services crucial for our residents and businesses, while also funding necessary projects to enhance the quality of life in our expanding community. Despite our success in securing over \$50 million in federal and state grants to bolster our tax base and address critical infrastructure, it's imperative to note that these funds are earmarked for specific projects and cannot be allocated to general town operations. To sustain current operations and continue investing in fundamental capital projects, I am recommending the utilization of \$83,964 from the Town's General Fund fund balance. This allocation will address critical needs identified in the police, fire, public works, and information technology departments, as highlighted during the budget retreat.

Regrettably, we are unable to propose a Cost-of-Living Adjustment (COLA) for our employees currently. Additionally, I am instituting a targeted hiring freeze and suspending capital purchases, such as police car replacements and public works equipment, for the duration of this budget cycle. These measures are necessary to maintain fiscal prudence and ensure that our essential services remain intact, despite the constraints imposed by the current budgetary landscape.

The proposed budget for Fiscal Year 2024 – 2025 is presented to the Town Council in accordance with the North Carolina Local Budget and Fiscal Control Act. North Carolina law mandates that the Town Council adopt a balanced budget by June 30 of each year. A copy of Elizabethtown's proposed budget has been placed on file with the Town Clerk and posted on the Town website for public inspection.

The annual budget process is influenced by factors including economic trends, service expectations, and emerging community needs. The key components and budgetary principles on which this document is based are:

- Basic town services are continued with funding at adequate levels.
- Revenue projections are estimated at realistic, conservative levels.
- Expenditure projections are estimated at realistic, conservative levels.

The FY 2024 – 2025 proposed budget totals \$ 7,403,643 for all Town operations, capital improvements, and debt service requirements. This represents an overall decrease of approximately \$23,475 or .31% below the FY 2023 – 2024 adopted budget of \$7,427,118. Following is the breakdown between funds:

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
General Fund	\$5,142,092	\$4,819,814	\$5,338,570	\$5,442,387	\$5,333,843
Utility Fund	<u>\$1,634,500</u>	<u>\$1,776,582</u>	<u>\$1,734,590</u>	<u>\$1,984,731</u>	<u>\$2,069,800</u>
Total All Funds	\$6,776,592	\$6,596,396	\$7,073,160	\$7,427,118	\$7,403,643

The proposed budget can be amended once it has been submitted for Council’s review. The budget, together with the budget message, is to be submitted to the Council not later than June 1 of each year. Not earlier than 10 days after the day the budget is presented to Council and not later than July 1, Council shall hold a public hearing and shall adopt a budget ordinance making appropriations and levying taxes for the budget year.

Town of Elizabethtown, North Carolina

Proposed Budget for Fiscal Year 2024 - 2025

CONCLUSION

I want to extend my sincerest gratitude to all staff members involved in the meticulous preparation of the Fiscal Year 2024 – 2025 budget in accordance with North Carolina State Statute. Their dedication and hard work in ensuring a balanced budget that upholds our duty to steward public funds is commendable.

This proposed budget reflects our commitment to maintaining existing service levels while prioritizing initiatives outlined during the Town Council's annual budget retreat on April 11, 2024.

I extend special thanks to Mayor Campbell and the Town Council for their unwavering support throughout this process. Additionally, I am grateful to Council members Glenn, Clark, and Greene for their individual input and collaboration.

As we present this budget for your review, we eagerly anticipate your feedback, comments, and suggestions. The Town of Elizabethtown staff remains dedicated to working closely with the Mayor, Council Members, advisory boards, and citizens to address the needs and goals of our community in the upcoming year.

Respectfully Submitted,

Dane D. Rideout
Town Manager

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PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

REVENUE

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 3000-301	PENALTIES,INTEREST	19,000	21,000	2,000
10 3000-302	ADVERTISE	500	750	250
10 3000-390	PROPERTY TAX DISCOUNTS - 2%	(18,000)	(18,000)	0
10 3000-393	VEHICLE TAX REVENUE	190,000	198,000	8,000
10 3000-408	AD VALOREM - 2017	3,000	4,500	1,500
10 3000-409	AD VALOREM - 2018	5,000	4,500	(500)
10 3000-410	AD VALOREM - 2019	7,500	9,300	1,800
10 3000-411	AD VALOREM - 2020	9,000	8,800	(200)
10 3000-421	AD VALOREM - 2021	10,000	12,800	2,800
10 3000-422	AD VALOREM - 2022	20,000	15,000	(5,000)
10 3000-423	AD VALOREM - 2023	1,638,000	25,000	(1,613,000)
10 3000-424	AD VALOREM - 2024	0	1,720,742	1,720,742
10 3000-500-22	BID TAX REVENUE - 2023	40,500	0	(40,500)
10 3000-500-22	BID TAX REVENUE - 2024	0	40,500	40,500
10 3100-302	LOCAL OPTION SALES TAX	792,000	825,000	33,000
10 3100-310	BEER & WINE LICENSES	350	335	(15)
10 3100-311	BUSINESS REGISTRATIONS	3,500	3,300	(200)
10 3100-320	MOTOR VEHICLE LICENSES	14,000	14,000	0
10 3200-321	UTILITY FRANCHISE TAX	250,000	260,000	10,000
10 3200-321.01	TELECOMMUNICATIONS TAX	20,000	19,000	(1,000)
10 3200-321.02	VIDEO PROGRAMMING TAX	20,000	23,000	3,000
10 3200-321.03	SOLID WASTE DISPOSAL TAX	1,300	2,500	1,200
10 3200-324	BEER & WINE TAX	15,000	15,000	0
10 3200-332	ABC LAW ENFORCEMENT	7,000	6,000	(1,000)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

REVENUE

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 3200-335	ABC STORE SALES REVENUE	105,000	105,000	0
10 3200342	HOUSING AUTH. IN LIEU OF TAXES	1,500	1,500	0
10 3250-301	POWELL BILL ALLOCATION	112,500	120,000	7,500
10 3250-305	STREET IMPROVEMENT PROJECT LOAN	0	0	0
10 3300-302	BLADEN E'TOWN FIRE DISTRI	246,909	256,909	10,000
10 3300-310	PLANNING/ZONING FEES	6,000	20,000	14,000
10 3300-331	RESIDENTIAL SOLID WASTE	510,000	535,000	25,000
10 3300-332	YARD WASTE	109,000	115,000	6,000
10 3300-333	COMMERCIAL SOLID WASTE FEES	520,000	540,000	20,000
10 3300-334	SOLID WASTE - RECYCLE	7,400	9,000	1,600
10 3300-382	BUILDING LEASE - BLADEN CRISIS	7,800	10,200	2,400
10 3300-392	OTHER :FIRE CODES & FEES	11,000	11,000	0
10 3300-700	FARMER'S MARKET RENT/FEE REV.	31,000	31,000	0
10 3400-300	INTEREST EARNINGS	240,000	180,000	(60,000)
10 3400-315	PORK FESTIVAL INCOME	18,000	0	(18,000)
10 3400-319	CHRISTMAS PARADE REVENUE	0	7,000	7,000
10 3500-330	COMMISSIONS & ROYALTIES (T-MOBILE)	62,000	72,000	10,000
10 3800-305	TRANSFER FROM AIRPORT FUND	41,900	0	(41,900)
10 3800-320	TRANSFER FROM UTILITY FUND	100,000	0	(100,000)
3900-301	FUND BAL. APPROPRIATED	25,243	25,243	0
10 3900-301	FUND BAL. APPROPRIATED	239,485	83,964	(155,521)
TOTAL GENERAL FUND REVENUE		5,442,387	5,333,843	(108,544)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Governing Body

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4110-121	SALARIES-REGULAR	20,146	20,146	0
10 4110-127	FRINGE BENEFITS	1,021	1,100	79
10 4110-181	FICA	1,542	1,542	0
10 4110-200	OPERATIONS AND SERVICES	2,870	5,000	2,130
10 4110-218	COMPUTER SOFTWARE & SUPPLIES	3,700	0	(3,700) (transferred to Dept 4150)
10 4110-220	FOOD AND PROVISIONS	4,600	6,000	1,400
10 4110-300	250TH ANNIVERSARY	1,000	0	(1,000)
10 4110-322	COMMUNICATIONS - CELL	1,200	1,500	300
10 4110-399	ELECTIONS EXPENSE	7,200	5,000	(2,200)
10 4110-451	INSURANCE: PROP - LIABILITY	300	375	75
10 4110-454	INSURANCE: WORKERS' COMP	50	50	0
10 4110-491	DUES & SUBSCRIPTIONS	1,525	1,500	(25)
	TOTAL GOVERNING BODY	45,154	42,213	(2,941)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Administration

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4120-121	SALARIES & WAGES	240,200	246,000	5,800
10	4120-126	SALARIES & WAGES - PART-TIME	40,600	40,000	(600)
10	4120-127	FRINGE BENEFITS:401k, DENT, LIFE	8,800	9,000	200
10	4120-181	FICA	21,500	22,000	500
10	4120-182	RETIREMENT CONTRIBUTION	30,000	32,500	2,500
10	4120-183	HOSPITALIZATION	13,300	9,800	(3,500)
10	4120-200	OPERATIONS AND SERVICES	15,000	8,000	(7,000)
10	4120-218	COMPUTER SOFTWARE & SUPPLIES	12,500	0	(12,500) (transferred to Dept 4150)
10	4120-220	FOOD AND PROVISIONS	500	1,000	500
10	4120-251	SUPPLIES - FUEL	1,500	1,750	250
10	4120-260	SUPPLIES - OFFICE AND MATERIAL	5,000	3,500	(1,500)
10	4120-290	SUPPLIES - OTHER	3,000	1,000	(2,000)
10	4120-300	CHRISTMAS PARADE EXPENSES	0	6,000	6,000
10	4120-311	TRAVEL - MILEAGE REIMBURSE	1,000	1,500	500
10	4120-312	TRAVEL - SUBSISTENCE	2,000	1,000	(1,000)
10	4120-318	DRUG TESTING	160	240	80
10	4120-321	COMMUNICATIONS - TELEPHONE	1,400	1,404	4
10	4120-322	COMMUNICATIONS - CELL	1,000	1,260	260
10	4120-325	COMMUNICATIONS - POSTAGE	800	3,500	2,700 (Inc. for mailing newsletters)
10	4120-329	COMMUNICATIONS - OTHER	6,000	5,000	(1,000)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Administration

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4120-353	REPAIRS - VEHICLES	500	0	(500)
10 4120-382	IT - OPERATIONS AND PROCESS	25,000	0	(25,000)
10 4120-391	LEGAL ADVERTISING	3,000	3,000	0
10 4120-395	EMPLOYEE TRAINING	1,000	5,000	4,000
10 4120-396	ATTORNEY FEES	10,000	12,000	2,000
10 4120-399	SERVICES -OTHER	1,000	63,100	62,100
10 4120-440	MAINT CONTRACTS - EQUIPMENT	7,500	7,000	(500)
10 4120-451	INSURANCE - PROP - LIABILITY	8,000	18,000	10,000
10 4120-452	INSURANCE - VEHICLES	1,000	1,200	200
10 4120-454	INSURANCE - WORKERS' COMP	750	3,500	2,750
10 4120-491	DUES AND SUBSCRIPTIONS	7,000	8,000	1,000
10 4120-700	DEBT SERVICE - PRINCIPAL PAYMENT	0	20,000	20,000
TOTAL ADMINISTRATION		<u><u>469,010</u></u>	<u><u>535,254</u></u>	<u><u>66,244</u></u>

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Finance

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4130-121	SALARIES & WAGES	107,500	121,000	13,500
10 4130-127	FRINGE BEN: 401k, DENTAL, LIFE	4,600	5,000	400
10 4130-181	FICA	8,200	9,500	1,300
10 4130-182	RETIREMENT CONTRIBUTION	14,000	16,500	2,500
10 4130-183	HOSPITALIZATION	14,500	15,500	1,000
10 4130-200	OPERATIONS AND SERVICES	10,000	2,000	(8,000)
10 4130-218	COMPUTER SOFTWARE & SUPPLIES	25,000	0	(25,000) (transferred to Dept 4150)
10 4130-260	SUPPLIES - OFFICE AND MATERIAL	4,500	5,000	500
10 4130-290	SUPPLIES - OTHER	2,000	500	(1,500)
10 4130-321	COMMUNICATIONS - TELEPHONE	1,600	1,500	(100)
10 4130-325	COMMUNICATIONS - POSTAGE	3,500	4,500	1,000
10 4130-391	DUES AND SUBSCRIPTIONS	0	300	300
10 4130-395	EMPLOYEE TRAINING	3,500	3,500	0
10 4130-398	CONTRACTE SERVICES - AUDIT CONTRACT	29,000	31,500	2,500
10 4130-399	SERVICES -OTHER	0	2,000	2,000
10 4130-440	MAINT. CONTRACT - EQUIPMENT	5,400	5,400	0
10 4130-451	INSURANCE - PROP - LIABILITY	2,300	2,500	200
10 4130-453	INSURANCE - FIDELITY BONDS	3,000	3,000	0
10 4130-454	INSURANCE - WORKERS' COMP	500	250	(250)
10 4130-491	DUES AND SUBSCRIPTIONS	300	300	0
TOTAL FINANCE		239,400	229,750	(9,650)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Public Works

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4145-121	SALARIES & WAGES	116,400	311,500	195,100 (Employees moved from street dept)
10	4145-122	SALARIES AND WAGES - OVERTIME	250	1,000	750
10	4145-126	SALARIES & WAGES - PART-TIME	8,000	8,200	200
10	4145-127	FRINGE BEN: 401k, DENTAL, LIFE	5,000	13,000	8,000
10	4145-181	FICA	10,000	24,500	14,500
10	4145-182	RETIREMENT CONTRIBUTION	16,500	43,000	26,500
10	4145-183	HOSPITALIZATION	20,000	69,000	49,000
10	4145-200	OPERATIONS AND SERVICES	4,000	4,000	0
10	4145-211	SUPPLIES - JANITORIAL	1,800	0	(1,800) (transferred to dept 4145)
10	4145-212	SUPPLIES - UNIFORMS	2,100	8,000	5,900
10	4145-218	COMPUTER SOFTWARE & SUPPLIES	6,000	0	(6,000) (transferred to dept 4150)
10	4145-220	FOOD AND PROVISIONS	500	1,000	500
10	4145-251	SUPPLIES - FUELS AND LUBRICANTS	28,000	35,000	7,000
10	4145-252	SUPPLIES - TIRES & TUBES	1,000	2,000	1,000
10	4145-253	SUPPLIES - PARTS	7,500	15,000	7,500
10	4145-260	SUPPLIES - OFFICE AND MATERIAL	2,000	750	(1,250)
10	4145-290	SUPPLIES - OTHER	0	2,500	2,500
10	4145-319	DRUG TESTING	250	560	310
10	4145-321	COMMUNICATIONS - TELEPHONE	1,400	1,500	100
10	4145-322	COMMUNICATIONS - CELL	1,320	504	(816)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Public Works

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4145-325	COMMUNICATIONS - POSTAGE	0	34	34
10 4145-329	COMMUNICATIONS - OTHER	1,700	960	(740)
10 4145-331	UTILITIES - ELECTRICITY	15,000	0	(15,000) (transferred to dept 4190)
10 4145-352	REPAIRS - EQUIPMENT	600	600	0
10 4145-353	REPAIRS - VEHICLES	0	750	750
10 4145-359	MAINT. & REPAIRS - GROUNDS	0	90,000	90,000 (mowing contract)
10 4145-395	EMPLOYEE TRAINING	0	1,500	1,500
10 4145-399	SERVICES - OTHER	2,800	3,000	200
10 4145-439	LEASE EXPENSE	1,550	1,560	10
10 4145-451	INSURANCE - PROP - LIABILITY	8,000	14,000	6,000
10 4145-452	INSURANCE - VEHICLE	500	6,500	6,000
10 4145-454	INSURANCE - WORKERS' COMP	1,700	11,000	9,300
10 4145-491	DUES & SUBSCRIPTIONS	1,925	2,900	975
10 4146-499	MISCELLANEOUS	0	500	500
10 4145-500	CAPITAL OUTLAY	50,000	0	(50,000)
10 4145-710	DEBT SERVICE - PRINCIPLE	36,295	36,295	0
10 4145-720	DEBT SERVICE - INTEREST	59,397	59,397	0
	TOTAL PUBLIC WORKS	411,487	770,010	358,523

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Technology

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4150-218	COMPUTER SUPPLIES & SOFTWARE	0	73,000	73,000
10	4150-382	IT CONTRACTED SERVICES	0	5,800	5,800
10	4150-461	NON-CAPITALIZED EQUIPMENT	0	7,500	7,500
TOTAL PUBLIC FACILITIES			0	86,300	86,300

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Public Facilities

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4190-200	OPERATIONS AND SERVICES	1,000	2,000	1,000
10 4190-211	SUPPLIES - JANITORIAL	6,000	8,000	2,000
10 4190-251	SUPPLIES - FUELS AND LUBRICANT	500	500	0
10 4190-253	SUPPLIES - PARTS	5,000	5,000	0
10 4190-290	SUPPLIES - OTHER	0	600	600
10 4190-331	UTILITIES - ELECTRICITY	34,000	186,000	152,000
10 4190-332	UTILITIES - PROPANE	2,000	2,500	500
10 4190-351	REPAIRS - BUILDINGS	3,000	3,000	0
10 4190-352	REPAIRS - EQUIPMENT	1,000	0	(1,000)
10 4190-356	MAINT. & REPAIRS - FIRE EXTINGUISHERS	0	1,500	1,500
10 4190-394	SERVICES - CLEANING	25,000	0	(25,000)
10 4190-399	SERVICES - OTHER	750	0	(750)
10 4190-451	INSURANCE - PROP - LIABILITY	18,000	7,500	(10,500)
10 4190-710	DEBT SERVICE - PRINCIPLE	8,850	8,850	0
10 4190-720	DEBT SERVICE - INTEREST	14,426	14,426	0
	TOTAL PUBLIC FACILITIES	119,526	239,876	120,350

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Police

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4310-121	SALARIES AND WAGES	804,500	730,000	(74,500)
10	4310-122	SALARIES AND WAGES - OVERTIME	5,000	5,000	0
10	4310-123	SIGN-ON BONUS	1,500	1,500	0
10	4310-126	SALARIES & WAGES - PART-TIME	0	2,000	2,000
10	4310-127	FRINGE BEN: 401k, DENTAL, LIFE	47,500	43,000	(4,500)
10	4310-128	SEPARATION ALLOWANCE	0	22,100	22,100
10	4310-181	FICA	63,000	60,000	(3,000)
10	4310-182	RETIREMENT CONTRIBUTION	113,500	109,500	(4,000)
10	4310-183	HOSPITALIZATION	117,000	113,500	(3,500)
10	4310-200	OPERATIONS AND SERVICES	5,000	5,000	0
10	4310-211	SUPPLIES - JANITORIAL	500	0	(500) (transferred to dept 4190)
10	4310-212	SUPPLIES - UNIFORMS	7,500	7,500	0
10	4310-218	COMPUTER SOFTWARE & SUPPLIES	12,000	20,000	8,000
10	4310-220	FOOD AND PROVISIONS	800	800	0
10	4310-250	SUPPLIES - VEHICLES	2,000	2,000	0
10	4310-251	SUPPLIES - FUELS AND LUBRICANTS	48,000	50,000	2,000
10	4310-252	SUPPLIES - TIRES	0	3,200	3,200
10	4310-260	SUPPLIES - OFFICE AND MATERIAL	800	800	0
10	4310-290	SUPPLIES - OTHER	5,000	1,000	(4,000)
10	4310-319	DRUG TESTING	1,000	1,000	0
10	4310-321	COMMUNICATIONS - TELEPHONE	1,400	1,500	100

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Police

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4310-322	COMMUNICATIONS - CELL	800	850	50
10 4310-325	COMMUNICATIONS - POSTAGE	120	136	16
10 4310-329	COMMUNICATIONS - OTHER	6,400	6,600	200
10 4310-352	REPAIRS - EQUIPMENT	1,000	1,000	0
10 4310-353	REPAIRS - VEHICLES	8,000	8,500	500
10 4310-395	EMPLOYEE TRAINING	1,200	1,200	0
10 4310-399	SERVICES -OTHER	3,000	2,000	(1,000)
10 4310-439	LEASE EXPENSE - FLOCK CAMERAS	30,000	30,000	0
10 4310-440	MAINTENANCE CONTRACT - EQUIPMENT	5,000	5,100	100
10 4310-451	INSURANCE - PROP - LIABILITY	11,000	13,000	2,000
10 4310-452	INSURANCE - VEHICLE	10,000	13,500	3,500
10 4310-454	INSURANCE - WORKERS' COMP.	15,000	15,000	0
10 4310-461	NON-CAPITALIZED EQUIPMENT	2,500	0	(2,500)
10 4310-500	CAPITAL OUTLAY	55,000	0	(55,000)
	TOTAL POLICE	<u>1,385,020</u>	<u>1,276,286</u>	<u>(108,734)</u>

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Fire

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4340-121	SALARIES AND WAGES	360,900	360,900	0
10	4340-122	SALARIES AND WAGES - OVERTIME	20,000	20,000	0
10	4340-126	SALARIES & WAGES - PART-TIME	50,000	65,000	15,000
10	4340-127	FRINGE BEN: 401k, DENTAL, LIFE	15,000	14,451	(549)
10	4340-181	FICA	31,000	34,772	3,772
10	4340-182	RETIREMENT CONTRIBUTION	47,000	49,113	2,113
10	4340-183	HOSPITALIZATION	55,000	56,665	1,665
10	4340-200	OPERATIONS AND SERVICES	30,000	15,000	(15,000)
10	4340-211	SUPPLIES - JANITORIAL	2,000	3,000	1,000
10	4340-212	SUPPLIES - UNIFORMS	8,000	11,000	3,000
10	4340-218	COMPUTER SOFTWARE & SUPPLIES	12,000	11,000	(1,000)
10	4340-220	FOOD AND PROVISIONS	2,000	4,500	2,500
10	4340-231	SUPPLIES - EDUCATIONAL	1,500	750	(750)
10	4340-239	SUPPLIES - OTHER MEDICAL	8,000	7,000	(1,000)
10	4340-251	SUPPLIES - FUELS AND LUBRICANTS	12,000	12,000	0
10	4340-260	SUPPLIES - OFFICE AND MATERIALS	1,000	500	(500)
10	4340-290	SUPPLIES - OTHER	0	200	200
10	4340-319	DRUG TESTING	1,000	1,000	0
10	4340-321	COMMUNICATIONS - TELEPHONE	9,620	3,600	(6,020)
10	4340-322	COMMUNICATIONS - CELL	3,000	2,000	(1,000)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Fire

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4340-325	COMMUNICATIONS - POSTAGE	200	55	(145)
10 4340-329	COMMUNICATIONS - OTHER	1,200	6,800	5,600
10 4340-331	UTILITIES - ELECTRICITY	11,000	0	(11,000) (transferred to Dept. 4190)
10 4340-333	UTILITIES - NATURAL GAS	4,500	4,500	0
10 4340-351	REPAIRS - BUILDINGS	0	5,000	5,000
10 4340-352	REPAIRS - EQUIPMENT	9,000	8,000	(1,000)
10 4340-353	REPAIRS - VEHICLES	20,000	25,000	5,000
10 4340-370	ADVERTISING	0	100	100
10 4340-382	IT -OPERATIONS AND PROCESS	0	2,000	2,000
10 4340-395	EMPLOYEE TRAINING	7,500	4,000	(3,500)
10 4340-440	MAINT. CONTRACT - EQUIP	4,800	2,600	(2,200)
10 4340-451	INSURANCE - PROP - LIABILITY	28,000	30,000	2,000
10 4340-454	INSURANCE - WORKERS' COMP	12,000	11,000	(1,000)
10 4340-461	NON-CAPITALIZED EQUIPMENT	25,000	20,000	(5,000)
10 4340-491	DUES AND SUBSCRIPTIONS	4,000	4,000	0
10 4340-710	DEBT SERVICE - PRINCIPLE	125,844	125,844	0
10 4340-720	DEBT SERVICE - INTEREST	5,912	5,912	0
	TOTAL FIRE	927,976	927,262	(714)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Streets

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4510-121	SALARIES & WAGES	187,500		(187,500)
10	4510-122	SALARIES AND WAGES - OVERTIME	2,000		(2,000)
10	4510-124	LONGEVITY PAY	1,300		(1,300)
10	4510-126	SALARIES & WAGES - PART-TIME	25,000		(25,000)
10	4510-127	FRINGE BEN: 401k, DENTAL, LIFE	7,300		(7,300)
10	4510-181	FICA	17,000		(17,000)
10	4510-182	RETIREMENT CONTRIBUTION	25,000		(25,000)
10	4510-183	HOSPITALIZATION	47,000		(47,000)
10	4510-200	OPERATIONS AND SERVICES	18,000	5,000	(13,000)
10	4510-212	SUPPLIES - UNIFORMS	6,000		(6,000)
10	4510-251	SUPPLIES - FUELS AND LUBRICANTS	18,000		(18,000)
10	4510-252	SUPPLIES - TIRES & TUBES	2,000		(2,000)
10	4510-253	SUPPLIES - PARTS	25,000		(25,000)
10	4510-255	SUPPLIES - CHEMICALS	1,000		(1,000)
10	4510-285	STREET SIGNS	1,000	5,000	4,000
10	4510-319	DRUG TESTING	480		(480)
10	4510-322	COMMUNICATIONS - CELL	1,200		(1,200)
10	4510-329	COMMUNICATIONS - OTHER	800		(800)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Streets

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4510-331	UTILITIES-ELECTRICITY	92,000		(92,000)
10 4510-353	REPAIRS - VEHICLES	1,500		(1,500)
10 4510-395	EMPLOYEE TRAINING	300		(300)
10 4510-451	INSURANCE - PROP - LIABILITY	3,000		(3,000)
10 4510-452	INSURANCE - VEHICLES	6,000		(6,000)
10 4510-454	INSURANCE - WORKERS' COMP	8,100		(8,100)
10 4510-700	DEBT SERVICE	0		0
	TOTAL STREETS	496,480	10,000	(486,480)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Powell Bill, Street Improvement Project & Solid Waste

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 4515-399.05	CONTRACTED SERVICES - STREET REPAIRS	0	100,000	100,000
10 4515-710	DEBT SERVICE - PRINCIPLE	148,149	148,149	0
10 4515-720	DEBT SERVICE - INTEREST	41,851	39,000	(2,851)
	TOTAL POWELL BILL	190,000	287,149	97,149
10 4710-399	SERVICE: RESIDENTIAL	430,000	443,000	13,000
10 4710-399.05	BCSW - COMMERCIAL TRASH	150,000	150,000	0
	TOTAL SOLID WASTE	580,000	593,000	13,000

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Planning

EXPENDITURES

Fund	Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10	4910-121	SALARIES & WAGES	106,000	93,000	(13,000)
10	4910-127	FRINGE BEN: 401k, DENTAL, LIFE	4,000	3,400	(600)
10	4910-181	FICA	8,200	7,200	(1,000)
10	4910-182	RETIREMENT CONTRIBUTION	13,600	13,000	(600)
10	4910-183	HOSPITALIZATION	11,300	8,095	(3,205)
10	4910-218	COMPUTER SOFTWARE & SUPPLIES	8,200	0	(8,200) (transferred to dept 4150)
10	4910-260	SUPPLIES - OFFICE AND MATERIALS	500	500	0
10	4910-311	TRAVEL	250	500	250
10	4910-319	DRUG TESTING	160	160	0
10	4910-322	COMMUNICATIONS - CELL	252	273	21
10	4910-325	COMMUNICATIONS - POSTAGE	120	68	(52)
10	4910-395	EMPLOYEE TRAINING	1,100	1,000	(100)
10	4910-399	SERVICES -OTHER	10,000	5,000	(5,000)
10	4910-451	INSURANCE - PROP - LIABILITY	500	775	275
10	4910-454	INSURANCE - WORKERS' COMP	1,500	1,200	(300)
10	4910-491	DUES AND SUBSCRIPTIONS	200	250	50
TOTAL PLANNING			<u>165,882</u>	<u>134,421</u>	<u>(31,461)</u>

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND

Recreation

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 6120-121	SALARIES & WAGES	43,300	0	(43,300) (transferred to dept 4145)
10 6120-122	SALARIES AND WAGES - OVERTIME	375	0	(375)
10 6120-124	LONGEVITY PAY	875	0	(875)
10 6120-127	FRINGE BEN: 401k, DENTAL, LIFE	1,800	0	(1,800)
10 6120-181	FICA	3,500	0	(3,500)
10 6120-182	RETIREMENT CONTRIBUTION	5,500	0	(5,500)
10 6120-183	HOSPITALIZATION	7,400	0	(7,400)
10 6120-200	OPERATIONS & SERVICES	1,000	1,000	0
10 6120-212	SUPPLIES - UNIFORMS	500	0	(500)
10 6120-253	SUPPLIES - PARTS	1,500	750	(750)
10 6120-290	SUPPLIES - OTHER	0	0	0
10 6120-300	PORK & BEATS FESTIVAL EXPENSE	18,000	0	(18,000)
10 6120-331	UTILITIES: ELECTRIC	8,700	0	(8,700) (transferred to dept 4190)
10 6120-351	M & R: BUILDINGS	2,000	2,000	0
10 6120-359	M & R: GROUNDS	5,000	3,500	(1,500)
10 6120-399	CONTRACTED SERVICES	4,000	4,500	500
10 6120-451	INSURANCE - PROP - LIABILITY	7,200	21,000	13,800
	TOTAL RECREATION	110,650	32,750	(77,900)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND
FARMERS' MARKET

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 6130-200	OPERATIONS & SERVICES	0	16,100.31	16,100
10 6130-461	NON-CAPITALIZED EQUIPMENT	0	3,892.50	3,893
10 6150-359	LANDSCAPING & GROUNDS MAINTENANCE	0	5,250.00	5,250
	TOTAL AIRPORT	0	25,242.81	25,243

10 - GENERAL FUND
AIRPORT

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 6150-121	SALARIES & WAGES	23,900	0	(23,900)
10 6150-126	SALARIES & WAGES - PART-TIME	7,500	0	(7,500)
10 6150-127	FRINGE BEN: 401k, DENTAL, LIFE	1,400	0	(1,400)
10 6150-181	FICA	2,400	0	(2,400)
10 6150-182	RETIREMENT CONTRIBUTION	3,100	0	(3,100)
10 6150-183	HOSPITALIZATION	3,600	0	(3,600)
10 6150-359	REPAIRS & MAINT - GROUNDS	0	20,470	20,470
10 6150-451	INSURANCE - PROPERTY - LIABILITY	7,500	9,000	1,500
	TOTAL AIRPORT	49,400	29,470	(19,930)

PROPOSED BUDGET FY 2024-2025

10 - GENERAL FUND
Special Appropriations

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
10 6170-690	INTERFUND TRANSFERS-LOCAL MATCH	31,402	31,402	0
10 6170-693.01	COUNTY LIBRARY	1,000	1,000	0
10 6170-693.02	PERFORMANCE INCENTIVES	5,000	5,000	0
10 6170-693.04	AIRPORT TRANSFER - LOCAL MATCH	118,000	90,000	(28,000)
10 6170-693.05	AIRPORT/ECON COMMISSION ALLOC.	45,000	45,000	0
10 6170-693.07	VFW POST 8062	0	2,000	2,000
10 6170-693.08	DIXIE YOUTH BASEBALL	2,000	2,000	0
10 6170-900	CONTINGENCY	50,000	50,000	0
TOTAL SPECIAL APPROPRIATIONS		<u><u>252,402</u></u>	<u><u>226,402</u></u>	<u><u>(26,000)</u></u>
TOTAL GENERAL FUND EXPENDITURES		<u><u>5,442,387</u></u>	<u><u>5,333,843</u></u>	<u><u>(108,544)</u></u>
		0	(0)	(0)

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

REVENUE

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30 3200-301	WATER SERVICE CHARGES	835,000	870,000	35,000
30 3200-303	WATER TAP CHARGES	2,800	1,400	(1,400)
30 3200-311	LATE/RECONNECT FEES	75,000	85,000	10,000
30 3300-301	SEWER SERVICE CHARGES	1,011,131	1,052,000	40,869
30 3300-303	SEWER TAP CHARGES	2,800	1,400	(1,400)
30 3300-304	GREASE TRAP FEE:	57,000	59,000	2,000
30 3500-301	INTEREST ON INVESTMENTS	1,000	1,000	0
30 3900-301	FUND BALANCE APPROPRIATED	0		0
TOTAL UTILITY FUND REVENUE		<u>1,984,731</u>	<u>2,069,800</u>	<u>85,069</u>

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

Water

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30 7130-121	SALARIES & WAGES	364,700	277,000	(87,700)
30 7130-122	SALARIES AND WAGES - OVERTIME	3,000	3,000	0
30 7130-127	FRINGE BEN: 401k, DENTAL, LIFE	15,500	11,500	(4,000)
30 7130-181	FICA	28,000	22,000	(6,000)
30 7130-182	RETIREMENT CONTRIBUTION	47,000	39,000	(8,000)
30 7130-183	HOSPITALIZATION	52,500	42,424	(10,076)
30 7130-200	OPERATIONS AND SERVICES	40,000	40,000	0
30 7130-212	SUPPLIES - UNIFORMS	4,500	5,000	500
30 7130-218	COMPUTER SOFTWARE & SUPPLIES	22,000	30,000	8,000
30 7130-251	SUPPLIES - FUELS AND LUBRICN	12,000	13,000	1,000
30 7130-252	SUPPLIES - TIRES & TUBES	1,500	1,500	0
30 7130-253	SUPPLIES - PARTS	50,000	75,000	25,000
30 7130-255	SUPPLIES - CHEMICALS	20,000	54,000	34,000
30 7130-260	SUPPLIES - OFFICE AND MATERL	1,000	1,000	0
30 7130-290	SUPPLIES - OTHER	0	5,000	5,000
30 7130-319	DRUG TESTING	480	480	0
30 7130-321	COMMUNICATIONS - TELEPHONE	1,400	1,500	100
30 7130-322	COMMUNICATIONS - CELL	1,500	2,000	500
30 7130-325	COMMUNICATIONS - POSTAGE	5,000	6,000	1,000
30 7130-329	COMMUNICATIONS - OTHER	28,800	29,000	200
30 7130-331	UTILITIES - ELECTRICITY	60,000	67,000	7,000

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

Water

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30 7130-351	REPAIRS - BUILDING	5,000	5,000	0
30 7130-352	REPAIRS - EQUIPMENT	7,500	7,500	0
30 7130-353	REPAIRS - VEHICLES	6,000	6,000	0
30 7130-354	MAINT - WATER TANKS	2,000	2,000	0
30 7130-359	REPAIRS - OTHER	0	15,000	15,000
30 7130-382	IT - OPERATIONS AND PROGRAMMING	0	5,000	5,000
30 7130-395	EMPLOYEE TRAINING	2,500	2,500	0
30 7130-399	SERVICES - OTHER	5,000	20,000	15,000
30 7130-440	MAINT CONTRACT - EQUIPMENT	3,000	3,000	0
30 7130-441	CONTRACT - LAB ANALYSIS	1,800	1,800	0
30 7130-451	INSURANCE - PROP - LIABILITY	12,000	12,500	500
30 7130-452	INSURANCE - VEHICLES	8,000	10,000	2,000
30 7130-454	INSURANCE - WORKERS' COMP	5,000	6,000	1,000
30 7130-461	NON-CAPITALIZED EQUIPMENT	0	2,000	2,000
30 7130-491	DUES AND SUBSCRIPTIONS	4,500	4,500	0
30 7130-500	CAPITAL OUTLAY	75,000	75,000	0
30 7130-710	DEBT SERVICE - PRINCIPLE	26,081	26,081	0
30 7130-720	DEBT SERVICE - INTEREST	8,247	8,247	0
	TOTAL WATER	930,508	937,532	7,024

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

Sewer

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30 7140-121	SALARIES & WAGES	224,300	295,000	70,700
30 7140-122	SALARIES AND WAGES - OVERTM	0	3,000	3,000
30 7140-127	FRINGE BEN: 401k, DENTAL, LIFE	11,500	13,000	1,500
30 7140-181	FICA	17,500	23,000	5,500
30 7140-182	RETIREMENT CONTRIBUTION	29,000	41,000	12,000
30 7140-183	HOSPITALIZATION	21,000	35,095	14,095
30 7140-200	OPERATIONS AND SERVICES	40,000	40,000	0
30 7140-212	SUPPLIES - UNIFORMS	1,000	1,000	0
30 7140-218	COMPUTER SOFTWARE & SUPPLIES	4,000	10,000	6,000
30 7140-251	SUPPLIES - FUELS AND LUBRICN	5,000	5,000	0
30 7140-252	SUPPLIES - TIRES AND TUBES	500	1,000	500
30 7140-253	SUPPLIES - PARTS	12,000	12,000	0
30 7140-255	SUPPLIES - CHEMICALS	53,000	53,000	0
30 7140-260	SUPPLIES - OFFICE AND MATERL	500	750	250
30 7140-321	COMMUNICATIONS - TELEPHONE	1,400	1,500	100
30 7140-322	COMMUNICATIONS - CELL	500	500	0
30 7140-325	POSTAGE	5,000	5,400	400
30 7140-329	COMMUNICATIONS - OTHER	7500	7500	0

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

Sewer

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30 7140-331	UTILITIES - ELECTRICITY	87,500	95,000	7,500
30 7140-352	REPAIRS - EQUIPMENT	15,000	15,000	0
30 7140-359	REPAIRS - OTHERS	1,000	1,000	0
30 7140-382	IT - OPERATIONS AND PROGRAMMING	0	5,000	5,000
30 7140-395	EMPLOYEE TRAINING	1,500	1,500	0
30 7140-396	SERVICES - GREASE TRAP PUMPING	56,000	62,000	6,000
20 7140-398	CONTRACTED SERVICES	0	20,000	20,000
30 7140-440	MAINT. CONTRACT - EQUIPMENT	2,700	3,000	300
30 7140-441	CONTRACT - LAB ANALYSIS	25,000	27,000	2,000
30 7140-442	WWTP - ANNUAL SLUDGE DISPOSAL	60,000	60,000	0
30 7140-443	WWTP - ANNUAL PERMIT	5,000	8,000	3,000
30 7140-451	INSURANCE - PROP - LIABILITY	12,000	29,000	17,000
30 7140-452	INSURANCE - VEHICLE	0	1,000	1,000
30 7140-454	INSURANCE - WORKERS' COMP	2,300	4,000	1,700
30 7140-491	DUES AND SUBSCRIPTIONS	3,000	3,500	500
30 7140-500	CAPITAL OUTLAY	100,000	100,000	0
30 7140-700	DEBT SERVICE	49,523	49,523	0
	TOTAL SEWER	854,223	1,032,268	178,045

PROPOSED BUDGET FY 2024-2025

30 - UTILITY FUND

Utility Appropriations

EXPENDITURES

Fund Account	Account Name	Approved Budget FY 2023 - 2024	Proposed Budget FY 2024 - 2025	Difference
30	8168-980.20 TRANSFER TO GENERAL FUND	100,000	0	(100,000)
30	8168-980.30 TRANSFER TO CAPITAL RESERVE FUND	100,000	100,000	
30	8168-980.30 TRANSFER TO CAPITAL RESERVE FUND	<u> </u>	<u> </u>	<u> 0</u>
TOTAL UTILITY APPROPRIATIONS		<u> 200,000</u>	<u> 100,000</u>	<u> (100,000)</u>
TOTAL UTILITY FUND EXPENDITURES		<u> 1,984,731</u>	<u> 2,069,800</u>	<u> 85,069</u>
		0	0	

TOWN OF ELIZABETHTOWN												
DEBT SERVICE SCHEDULE												
As of June 30, 2024												
	Interest Rate	Principal Balance 6/30/2024	Total Payment FY 24-25	Total Payment FY 25-26	Total Payment FY 26-27	Total Payment FY 27-28	Total Payment FY 28-29	Total Payment FY 29-30	Total Payment FY 30-31	Total Payment FY 31-32	Total Payment FY 32-33	Total Payment FY 33-34
GENERAL FUND												
Administration (Dept. 4120)												
Mary Greene Property-104.27 Acres for Bike Park (Seller Financed \$229,394 Sept 2019)	0.000%	\$229,394	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000 (Payoff 1/2037)
Ace Wrecker Property-4.66 Acres (Seller Financed \$100,000 October, 2023)	0.000%	\$100,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$0	\$0	\$0 (Payoff 7/2029)
Total		\$329,394	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$20,000	\$20,000	\$20,000	\$20,000
Public Facilities (Dept 4190)												
Cape Fear Farmers Market (USDA 40 yr Loan \$506,740 - April 2012)	3.375%	\$417,396	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275 (payoff 4/2052)
Total		\$417,396	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275	\$23,275
Fire Department Dept (4340)												
Purchase Fire Truck (Four County Loan \$300,000 - 10 years - Sept 2016)	0.000%	\$60,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 (payoff 6/2026)
Land for New Fire & Rescue Bldg - W. Broad (TRICO Loan \$350,000 - 10 yrs - Aug 2017)	1.500%	\$184,297	\$38,540	\$38,540	\$38,540	\$38,540	\$38,540	\$0	\$0	\$0	\$0	\$0 (payoff 8/2028)
Tanker & Engine (Four County Loan \$300,000 - 10 years)	0.000%	\$135,000	\$30,000	\$30,000	\$30,000	\$30,000	\$15,000	\$0	\$0	\$0	\$0	\$0 (payoff 12/2028)
Radios, Pagers, Washer/Dryer & EMS Bags (LGFCU Loan \$155,997.90 - 5 ys Nov 2020)	2.750%	\$63,770	\$33,209	\$33,209								(payoff 11/2025)
Total		\$443,068	\$131,749	\$131,749	\$68,540	\$68,540	\$53,540	\$0	\$0	\$0	\$0	\$0
Public Works (Dept 4145)												
Streetscape Phase I - Downtown Revital. Project (USDA 40 yr. Loan \$650,000 -July 2010)	4.000%	\$536,457	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845	\$32,845 (payoff 7/2050)
Streetscape Phase II - Burial Utility Lines W. Broad St. (USDA 40 yr. loan \$1,611,000 2020?)	2.375%	\$1,509,202	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846	\$62,846 (payoff 5/2060)
Total		\$2,045,659	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691	\$95,691
Powell Bill (Dept 4515)												
Street Improvement Project - (First Bank loan up to \$2M - 15 yrs. Nov. 2021) POWELL BILL	2.150%	\$1,839,506	\$186,769	\$183,540	\$180,310	\$177,081	\$173,852	\$170,622	\$167,393	\$164,163	\$160,934	\$157,704 (payoff 11/2036)
Total		\$1,839,506	\$186,769	\$183,540	\$180,310	\$177,081	\$173,852	\$170,622	\$167,393	\$164,163	\$160,934	\$157,704
TOTAL IN GENERAL FUND		\$5,075,023	\$457,484	\$474,255	\$407,816	\$404,587	\$386,358	\$309,588	\$306,359	\$303,129	\$299,900	\$296,670
WATER FUND												
Water Department (Fund 30)												
PW/Old Fire Dept. Rehab. Project (USDA Loan - 30 yrs. - \$253,370 - May 2016)	4.000%	\$199,189	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656 (payoff 5/2044)
NOTE: Aclara AMR Project -(NCDENR Loan \$295,070 for 15 years - April 2014)	0.000%	\$118,028	\$19,671	\$19,671	\$19,671	\$19,671	\$19,671	\$0	\$0	\$0	\$0	\$0 (payoff 5/2029)
Total		\$317,217	\$34,327	\$34,327	\$34,327	\$34,327	\$34,327	\$14,656	\$14,656	\$14,656	\$14,656	\$14,656
Sewer Department (Fund 30)												
Downtown WW Collection System (NCDENR \$1,388,276 for 20 yrs - Jan 2016 with principal forgiveness of \$397,820 at end of project)	0.000%	\$643,796	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523 (payoff 5/2036)
Total		\$643,796	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523	\$49,523
TOTAL IN WATER FUND		\$961,014	\$83,850	\$83,850	\$83,850	\$83,850	\$83,850	\$64,179	\$64,179	\$64,179	\$64,179	\$64,179
GRAND TOTAL		\$6,036,037	\$541,334	\$558,105	\$491,667	\$488,437	\$470,208	\$373,767	\$370,538	\$367,308	\$364,079	\$360,849
Updated February 20, 2024												

**TOWN OF ELIZABETHTOWN
CAPITAL IMPROVEMENT PLAN
7/1/2024**

Project Title	FY Added to List	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029
General Fund (10)						
Police Dept:						
1. Two Police Cars	Annually		\$60,000	\$60,000	60,000	60,000
Fire Dept:						
1. Refurbished 554	2015			\$150,000		
2. Replacement vehicle w/ upfitting equipment	2021		\$50,000			
Streets Dept:						
1. Utility Burial Phase III - S. Poplar St.	2013			\$4,000,000		
TOTAL - GENERAL FUND			\$0	\$110,000	\$4,210,000	\$60,000
Water/Sewer Fund (30)						
Water Dept:						
1. Construct Well #8	2012			\$500,000		
2. Add Altitude Valve at Airport Tank	2012			\$175,000		
3. Generator - Well #3	2019			\$80,000		
4. Water Main Isolation Valves Replacement	2021	\$105,000	\$105,000	\$105,000	105,000	105,000
6. Asbestos Cement Replacement	2023		\$200,000	\$200,000	\$200,000	\$200,000
8. Infrastructure Expansion for Industrial Park (LWP) - State Funds	2025	\$10,000,000	\$5,000,000	\$2,000,000	6,000,000	1,000,000

Project Title		FY Added to List	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029
Sewer Dept:							
1.	Planned Lower St. Lift Station & Forcemain Sewer Upgrades	2014	\$1,000,000	\$1,000,000			
3.	Harwood Lift Station Rehab & Generator	2021	\$200,000				
4	Install SCADA at 6 Lift Stations	2023	\$108,000				
5	WWTP Upgrade & Rehabilitations	2023	\$1,500,000	\$6,050,000	\$6,050,000		
TOTAL - WATER/SEWER FUND			\$1,608,000	\$12,355,000	\$9,110,000	\$6,305,000	\$1,305,000
TOTAL - ALL FUNDS			\$1,608,000	\$12,465,000	\$13,320,000	\$6,365,000	\$1,365,000
Fiscal Year Added to List:							
	2012						
	2013						
	2014						
	2015						
	2019						
	2021						
	2023						
	2025						

**TOWN OF ELIZABETHTOWN
PROPOSED SERVICE FEE LISTING
FY 2024 - 2025**

	APPROVED	PROPOSED
	FY 23 - 24	FY 24 - 25
Parade Administrative Fee	\$100	\$100
Photocopies: Per Page	\$0.15	\$0.15
Certified Copy: First Page	\$7	\$7
Additional Page for Cert. Copy	\$3	\$3
Residential Addition	\$25	\$25
Sign Permit - Temporary (30 days)	\$25	\$25
Sign Permit - Permanent	\$2 sq.ft. of sign face w/ \$75 min	\$2 sq.ft. of sign face w/ \$75 min
Subdivision Application-Major	\$300	\$300
Subdivision Application-Minor	\$200	\$200
Subdivision Preliminary Review	\$100	\$100
Tents/Air Support Structures	\$35	\$35
Text Amendment Application +\$7 per prop owner notified	\$400	\$400
Tree Removal Permit	\$25	\$25
Variance Request +\$7 per prop owner to be notified	\$400	\$400
Vehicle Tag	\$5	\$5
Wireless Communication Facility Application (cell tower/antennae plan review)	\$500	\$500
Working without a permit (Fine) = relevant permit	Double the Permit Fee	Double the Permit Fee
Yard Sale Permit	\$5	\$5
<u>Zoning (Includes Certificate of Compliance/Occupancy):</u>		
Accessory Uses/Buildings	\$125	\$125
Residential Zoning Compliance	\$125	\$125
Commercial Zoning Compliance	\$150	\$150
Additions/Alterations: Residential	\$125	\$125
Commercial	\$150	\$150
New Residential Construction	\$150	\$150
New Commercial Construction	\$250	\$250
Manufactured Home - New or Used	\$150	\$150
Inspection - Certificate of Compliance	Add to Permit Upfront	Add to Permit Upfront
Short-Term Rentals (Annual Inspection Fee)	\$100	\$100
Itinerant Vendor Fees	\$250/Week	\$250/Week
Food Trucks	\$250/Year	\$250/Year
Rezoning Application		

**TOWN OF ELIZABETHTOWN
PROPOSED SERVICE FEE LISTING
FY 2024 - 2025**

	<u>APPROVED</u>	<u>PROPOSED</u>
	<u>FY 23 - 24</u>	<u>FY 24 - 25</u>
Conventional Rezoning + \$7 per property owner notification	\$400	\$400
Conditional District Rezoning +\$7 per property owner notification		
Residential	\$400	\$400
Commercial	\$500	\$500
Special Use Permit Application		
Residential	\$400	\$400
Commercial	\$400	\$400
Subdivision Exempt Plat Review	\$50	\$50
Zoning Ordinance Violation Penalties	\$75/Business Day	\$75/Business Day
<u>Recreation & Park Fees (Residents):</u>		
Tory Hole Picnic Shelter	4 hrs. -\$100	4 hrs. -\$100
Tory Hole Amphitheater	4 hrs. -\$100	4 hrs. -\$100
Tory Hole Wedding Package - (4 hrs. Fri/Sat & 8 hrs. Sat/Sun)	400	400
Lloyd Park Shelter	4 hrs. -\$75	4 hrs. -\$75
Brown's Landing Picnic Shelter	4 hrs. -\$100	4 hrs. -\$100
Johnson Park Picnic Shelter	4 hrs. -\$75	4 hrs. -\$75
Brown's Creek Bike Park	\$500 per day	\$500 per day
Martin Luther King, Jr. Park	Delete	Delete
Town Hall Soccer Field	4 hrs. -\$100	4 hrs. -\$100
<u>Recreation & Park Fees (Non-Residents):</u>		
Tory Hole Picnic Shelter	4 hrs. - \$125	4 hrs. - \$125
Tory Hole Amphitheater	4 hrs. - \$125	4 hrs. - \$125
Tory Hole Wedding Package - (4 hrs. Fri/Sat & 8 hrs. Sat/Sun)	\$450	\$450
Lloyd Park Shelter	4 hrs. - \$80	4 hrs. - \$80
Brown's Landing Picnic Shelter	4 hrs. - \$125	4 hrs. - \$125
Johnson Park Picnic Shelter	4 hrs. - \$80	4 hrs. - \$80
Brown's Creek Bike Park	\$500 per day	\$500 per day
Martin Luther King, Jr. Park	Delete	Delete
Town Hall Soccer Field	4 hrs. - \$100	4 hrs. - \$100
Farmers Market - half day	\$350	\$350
Farmers Market - Saturday vendors	\$7	\$10
Farmers Market - Saturday Vendors (Annual Fee)	\$100	\$150

**TOWN OF ELIZABETHTOWN
PROPOSED SERVICE FEE LISTING
FY 2024 - 2025**

	<u>APPROVED</u>	<u>PROPOSED</u>
	<u>FY 23 - 24</u>	<u>FY 24 - 25</u>
<u>Water/Sewer Fees:</u>		
Water Tap – ¾"	\$1,400	\$1,400
Water Tap - 1"	\$1,500	\$1,500
Water Tap - 2"	Town Cost + 15%	Town Cost + 15%
Large Tap fee (contractor installed)	Town Cost + 15%	Town Cost + 15%
Non-standard Water Tap	Town Cost + 15%	Town Cost + 15%
Sprinkler – Non-Main Tap ¾"	\$800	\$800
Sprinkler – Non-Main Tap 1"	\$900	\$900
Sewer Tap 4"	\$1,400	\$1,400
Sewer Tap 6"	\$1,500	\$1,500
Non-standard Sewer Tap	Town Cost + 15%	Town Cost + 15%
Industrial/Commercial Tap	Town Cost + 15%	Town Cost + 15%
<u>Meter Replacement:</u>		
3/4" & 1"	\$300	\$300
2" e-series	Town Cost +15%	Town Cost +15%
MTU Replacement	\$200	\$200
Meter Lid Replacement	\$45	\$45
Meter Box Replacement	\$90	\$90
Meter/MTU Tampering	\$200	\$200
<u>Utility Deposits:</u>		
Residential Renter/Homeowner (Social Security Card Provided)	\$200	\$200
Residential Renter/Homeowner (No Social Security Card Provided)	\$200	\$300
Commercial/Business	\$400	\$400
Industrial	\$1,350	\$1,350
Other: Return Check/Draft Fee	\$35	\$35
Delinquent Account Fee	\$30	\$30
Reconnection Service Fee	\$100	\$100
After Business Hour Reconnect	\$150	\$150
<u>Fire Service Fees:</u>		
<u>Fire Inspections:</u>		
-Fire Inspection 0-5000 sq. ft.	\$50.00	\$50.00
-Fire Inspection 5001-15,000 sq. ft.	\$75.00	\$75.00

**TOWN OF ELIZABETHTOWN
PROPOSED SERVICE FEE LISTING
FY 2024 - 2025**

	<u>APPROVED</u>	<u>PROPOSED</u>
	<u>FY 23 - 24</u>	<u>FY 24 - 25</u>
-Fire Inspection 15,001-50,000 sq. ft.	\$125.00	\$125.00
-Fire Inspection 50,001-100,000 sq. ft.	\$175.00	\$175.00
Fire Inspection > 100,000 sq. ft.	\$250.00	\$250.00
Follow Up- Inspection (if violations corrected)	No Charge	No Charge
1st Re-Inspection (if violations not corrected)	\$45.00	\$45.00
2nd Re-Inspection (if violations not corrected)	\$65.00	\$65.00
3rd Re-Inspection (if violations not corrected)	\$85.00	\$85.00
Continual Non-Compliance	\$100.00/ Day	\$100.00/ Day
Hazardous Materials Response:		
a. Personnel and equipment	\$250.00/hr	\$250.00/hr
b. Supplies & materials	cost plus 15%	cost plus 15%
Motor Vehicle Crash Response (Non-district Residents):		
a. Personnel and equipment	\$250.00/hr	\$250.00/hr
b. Supplies & materials	cost plus 15%	cost plus 15%
False Fire Alarms (Per Calendar Year):		
a. Third false alarm - residential	\$50.00	\$50.00
b. Fourth false alarm - residential	\$75.00	\$75.00
c. Fifth or more false alarm - residential (add \$50.00 each occurrence for commercial property)	\$100 each	\$100 each
Fire Protection Plans Review:		
-Plans review 0-5,000 sq. ft.	\$100.00	\$100.00
-Plans review 5,001-15,000 sq. ft.	\$125.00	\$125.00
-Plans review 15,001-50,000 sq. ft.	\$150.00	\$150.00
-Plans review 50,001-100,000 sq. ft.	\$225.00	\$225.00
-Plans Review > 100,000 sq. ft.	\$300.00	\$300.00
911 Addressing:		
-Non-visible house/business numbers		
-first offense	warning	warning
-subsequent non-compliance	\$50.00	\$50.00
Operational Permits:		
-Fire lane parking violation	\$50.00	\$50.00
-Temporary tents	\$45.00	\$45.00
-Fireworks/explosives tents	\$65.00	\$65.00
-Standpipes	\$45.00	\$45.00

**TOWN OF ELIZABETHTOWN
PROPOSED SERVICE FEE LISTING
FY 2024 - 2025**

	<u>APPROVED</u>	<u>PROPOSED</u>
	<u>FY 23 - 24</u>	<u>FY 24 - 25</u>
-Carnivals/fairs/events	\$65.00	\$65.00
-Flammable liquid tanks	\$65.00	\$65.00
-Hazardous materials storage	\$100.00	\$100.00
-Pyrotechnic shows	\$65.00	\$65.00
-Spray booths/dipping	\$65.00	\$65.00
-Automatic fire extinguishing systems	\$65.00	\$65.00
-Compressed gas storage	\$65.00	\$65.00
-Fire alarm/detection systems	\$65.00	\$65.00
-Fire pumps	\$65.00	\$65.00
Car Seat Install For Court System	\$75.00	\$75.00