



TOWN OF
Elizabethtown
NORTH CAROLINA



TOWN OF ELIZABETHTOWN FIRE DEPARTMENT

Firefighter

Full-time

Application Period Open: April 1, 2024, at 5:00 PM.

Application Period Closing: April 15, 2024, at 5:00 PM.

Position Compensation: \$38,720.00 – \$42,720.00

The Town of Elizabethtown is an Equal Opportunity Employer

Position Announcement:

The Town of Elizabethtown is currently seeking firefighter candidates for a full-time employment opportunity. Candidates for the full-time position must be available to start employment at the conclusion of the hiring process to be eligible for consideration. Work requires responding to emergency calls for service and performing technical tasks related to fire, medical, apparatus, and equipment in the Fire Department. Roles and responsibilities include but are not limited to:

- Driving and operating fire apparatus.
- Responding to emergency calls for service.
- Cleaning and maintaining station facilities.
- Conducting required training evolutions.
- Performing functions at community events.
- Prepare various reports and related documentation.

BENEFITS:

The following full-time employee benefits are provided in addition to the regular paid salary:

- Group Health and Hospitalization Insurance.
- Dental and Vision Insurance.
- Life Insurance.
- Accrued Sick Time.
- Paid Vacation and Holidays.
- 3% Matching 401K.
- NCLG Employee Retirement System Membership.
- Education Tuition Assistance.
- Longevity Pay.
- Uniforms

Experience:



TOWN OF *Elizabethtown* NORTH CAROLINA



Prior fire service experience is preferred for the firefighter position. Experience is typically gained by working at volunteer, combination, or career fire departments.

Applicant Requirements:

- Must be 18 years of age at the time of application and a U.S. Citizen or a Lawfully Authorized Alien Worker.
- Must be a High School graduate and present original (or notarized copy) diploma or GED.
- Must have no felony and limited misdemeanor convictions.
- Must be in good physical condition as required for the essential job functions.
- Possess a valid North Carolina driver's license appropriate for vehicle operation and must be able to maintain driver insurability with the Town of Elizabethtown.

License and Certification:

- NC Firefighter I/II and NC Hazardous Material Level I is preferred and required.
- NC EMT-Basic certification is preferred and required.
- NC Emergency Vehicle Driver certification is required within (1) year of employment.
- NC Fire Apparatus Driver/Operator certification (Pumps) is required within (1) year of employment.
- NC Fire Apparatus Driver/Operator certification (Aerials) is preferred and required within (1) year.
- NC Technical Rescuer Certification is required within (2) years of employment.
- NIMS 100, 200, 700 and 800 are required within (6) months of employment.
- Possession of a valid Class B North Carolina driver's license is required within (6) months.

Employment Process:

The employment application for the Firefighter position is available on the Town of Elizabethtown website under Job Opportunities.

Visit: www.elizabethtownnc.org

Or pick up a copy of the application at the following locations:

1. **Elizabethtown Fire Department**
300 East Broad Street
Elizabethtown, NC 28337
2. **Elizabethtown Town Hall**
805 West Broad Street
Elizabethtown, NC 28337

Completed application packets including a resume' must be received prior to the application period closing date. Completed application packets can be returned in person to the Elizabethtown Town Hall Human Resources Department or sent in by mail or email to the following locations:



TOWN OF *Elizabethtown* NORTH CAROLINA



Mail:

Town of Elizabethtown
C/O Human Resources Department
P.O. Box 700
Elizabethtown, NC 28337

Email:

Attn: Erin Deaver
C/O Human Resources Department
edeaver@elizabethtownnc.org

The employment process will consist of the following phases:

Phase I

- **Application Process**

Phase II

- **Written Assessment**
- **Physical agility assessment**
- **Panel Interview**

The candidate selected for the Firefighter position will be offered a conditional full-time position pending the satisfactory completion of the following:

1. Pre-employment medical screening physical.
2. Pre-employment background check.
3. Pre-employment driving history check (DMV).