

TOWN OF ELIZABETHTOWN

Regular Meeting
September 11, 2023

The Elizabethtown Town Council met for its regular meeting on Monday, September 11, 2023, in the Council Chamber. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members Howell Clark Jr., Rich Glenn, Paula Greene, Ricky Leinwand and Herman Lewis, Town Manager Dane Rideout and Town Attorney Goldston Womble. Department Heads in attendance included Police Chief Tony Parrish, Assistant Town Manager Pat DeVane, Town Planner Rusty Worley, Director of Communications & Marketing Terri Dennison, Town Clerk Juanita Hester, Fire Chief Hollis Freeman, Finance Director Sharon Penny and Public Works Engineering Director Stephen Duffy. No representatives from the Press attended the Evening meeting.

Mayor Sylvia Campbell opened the meeting and welcomed everyone. The presentation of Colors and the Pledge of Allegiance were given by Paul R. Brown Leadership Academy Cadets. Then Mayor Campbell called upon Mayor Pro Tem Rufus Lloyd to give the invocation.

Item #3.1: Approve Consent Agenda Items

Upon a motion by Council Member Howell Clark Jr., seconded by Council Member Herman Lewis, the Board unanimously approved the following Consent Items as presented: A. Proposed Agenda, B. August 7, 2023 Noon Work Session Minutes, C. August 7, 2023 Regular Meeting Minutes, D. August 7, 2023 Closed Session Meeting Minutes, E. Tax Releases.

Item #4.1: Resolution - #R-2023-16 – To Opt-Out of One-Stop Voting for the 2023 Municipal Election

Council Member Howell Clark Jr., seconded by Council Member Rich Glenn, made a motion to approve Resolution - #R-2023-16 – To Opt – Out of One-Stop Voting for the 2023 Municipal Election as amended (Unanimous). Copy attached and incorporated herein by reference.

Item #4.2: Resolution - #R-2023-17 – Approval for Submission of Grant Application for Stormwater Construction Project and Applicable \$5,000.00 Fee

Public Works Engineering Director Stephen Duffy noted that this is an application for grant funding. The grant funds will take care of properties between Morehead and Robeson Street. Council Member Rich Glenn, seconded by Mayor Pro Tem Rufus Lloyd, moved to approve Resolution – #R-2023-17 – Approval for submission of grant application for Stormwater Construction Project and applicable \$5,000.00 Fee (Unanimous). Copy attached and incorporated herein by reference.

Item #4.3: Resolution - #R-2023-18 – Surplus Property Disposition – Two Trailers and Bucket for JCB

Public Works Engineering Director Stephen Duffy noted that the JCB backhoe is 5 years old and the bucket is broken and the trailers are not being used. Council Member Rich Glenn, seconded by Council Member Howell Clark Jr., made a motion to approve Resolution - #R-2023-18 – Surplus Property Disposition – Two Trailers and Bucket for JCB (Unanimous). Copy attached and incorporated herein by reference.

Item #5.1: Town Manager Update

Assistant Town Manager Pat DeVane noted that the CDBG project is 2 houses, remodel 3rd house and open bids on October 5, 2023 for the house on Oak Street. Working on Street Lighting Project with a budget of \$345, 000.00. Meeting on September 11, 2023 to make an amendment to the budget, fees are too high.

Item 6.1: CDBG-NR – 2022 Program Policies for the Elizabethtown Community Center Project

Jessie Miars, Compliance/Environmental Specialist with Insight noted that the policies are in the packet. The Town will comply with the provision of the Housing and Urban Development to hire locals and equal opportunity plan. Council Member Howell Clark Jr, seconded by Mayor Pro Tem Rufus Lloyd, moved to approve CDBG-NR – 2022 Program Policies for the Elizabethtown Community Center Project (Unanimous). Copy attached and incorporated herein by reference.

Item 6.2: Agreement Amendment No. 1 and Amendment to the Grant Project Ordinance from The Adams Company for 2020 CDBG-NR Administration and Housing Services

Assistant Town Manager Pat DeVane noted that the Town selected another firm to perform the street lighting and sidewalk services for the CDBG-NR project that constitutes an amendment to the Adams Company agreement with the Town. Council Member Paula Greene, seconded by Council Member Ricky Leinwand, made a motion to approve Agreement Amendment No. 1 and Amendment to the Grant Project Ordinance for the Adams Company for 2020 CDBG-NR Administration and Housing Services (Unanimous). Copy attached and incorporated herein by reference.

Item #6.3: Monthly Financial Report

Finance Director Sharon Penny noted that on page 2 the combined funds as of August 31, 2023 are \$303,936.07 and the back taxes for 2021 and 2022 are down \$70,000.00. Council Member Howell Clark Jr., seconded by Mayor Pro Tem Rufus Lloyd, moved to approve Monthly Financial Report (Unanimous). Copy attached and incorporated herein by reference.

Item #7.1: “Briefly”

Town Manager briefed on the following:

Council Member Rich Glenn’s birthday is September 19, 2023.

Finance Director Sharon Penny’s birthday is September 20, 2023.

Director of Communications & Marketing Terri Dennison noted that the 250th celebration is September 23, 2023. There will be music from 5:00- 8:00 pm, contests, musicians, 5 churches participating, will need Council at the Farmers Market by 10:00 am.

EDA award grant for Live Work Play Campus Elizabethtown Industrial Park – grant amount \$690,604.00.

Item 8.1: Open Forum

Ms. Mary McDowell at 703 Blanche Street noted that the stop sign by Scrimon Street is covered with vines. The light companies and Spectrum said it is not their problem. Ms. McDowell wants to know what can be done about it.

Mr. Octavis Rhone originally from Elizabethtown noted that he has worked as an Engineer for 30 years. He noted that the streets in Newtown are still the same and he wants to help make improvements.

With no further business to conduct, Council Member Ricky Leinwand, seconded by Council Member Paula Greene, moved to adjourn (Unanimous).

Sylvia Campbell, Mayor