



**ELIZABETHTOWN
COUNCIL
SPECIAL CALLED MEETING
12:00 PM Friday, June 23, 2023**

1. OPENING AND CALL TO ORDER

1.1 Opening and Call to Order

Mayor Sylvia Campbell will call the meeting to order and call upon Mayor Pro Tem Rufus Lloyd to give the invocation.

2. APPROVAL OF AGENDA

2.1 Approval of Agenda

Council is requested to adopt the agenda as presented.

3. PUBLIC HEARINGS

- 3.1 PUBLIC HEARING: Rezoning Request - J'Mela Newkirk - Case Number: RZ-03-2023-03, PIN #131100311650 - Rezone a Parcel of Land from R20 to R12 to Add a Manufactured Home to the Property - 103 McDowell Road
Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and

b) Solicit relevant public comments and information; and

c) Close the hearing after receiving or not any public comments.

(To Be Considered in Agenda Item #4.1)

Peak Agenda Attachment - PH Notice, Land Use Appl, Certification, Letter of Recommendation and Site Map - J'Mela Newkirk - 6.23.2023.pdf

- 3.2 PUBLIC HEARING: Rezoning Request - Town of Elizabethtown - Case Number: RZ-04-2023-04 - PIN #131217210623 - Rezone a Parcel of Land from R12 to R20 to conform with Surrounding Properties - 1805 W. Broad Street
Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and
- b) Solicit relevant public comments and information; and
- c) Close the hearing after receiving or not any public comments.
(To be considered in Agenda Item #4.2)

Peak Agenda Attachment - PH Notice, Land Use Appl. and Map, Certification and Letter of Recommendation - TOE Petitioner - 1805 W. Broad - 6.23.23.pdf

- 3.3 PUBLIC HEARING: Rezoning Request - Bladen's Bloomin' Agri-Industrial - Case Number: RZ-04-2023-05 - PIN #132103308176 - Rezone a Parcel of Land from HI to OI to comply with Zoning District Table of Uses and Activities for Medical Center - 365 Aviation Parkway
Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and
- b) Solicit relevant public comments and information; and
- c) Close the hearing after receiving or not any public comments.
(To be considered in Agenda Item #4.3)

Peak Agenda Attachment - PH Notice, Land Use Appl. and Maps, Certification, Letter of Recommendation - Bladen's Bloomin' - 365 Aviation - 6.23.23.pdf

4. ORDINANCES/RESOLUTIONS/PROCLAMATIONS

- 4.1 Approval for Zoning Map Amendment - J'Mela Newkirk - Case Number: #RZ-03-2023-03 - Rezone from R20 to R12 to add a manufactured home at 103 McDowell Road.
Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action take in reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

[Peak Agenda Attachment - Zoning Ordinance - Map Amendment - J'Mela Newkirk - 103 McDowell Road - 6.23.2023.pdf](#)

- 4.2 Approval for Zoning Map Amendment - Town of Elizabethtown - Case #RZ-04-2023-04 - Rezone from R12 to R20 to Conform with Surrounding Properties - 1805 W. Broad Street
Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

[Peak Agenda Attachment - Zoning Ordinance - Map Amendment - TOE Petitioner - 1805 W. Broad Street - 6.23.2023.pdf](#)

- 4.3 Approval for Zoning Map Amendment - Bladen's Bloomin' Agri-Industrial - Case #RZ-04-2023-05 - Rezone from HI to OI to Comply with Zoning District Table of Uses and Activities for Medical Center - 365 Aviation Parkway

Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

[Peak Agenda Attachment - Zoning Ordinance - Map Amendment - Bladen's Bloomin' Agri-Industrial - 365 Aviation Parkway - 6.23.2023.pdf](#)

- 4.4 Resolution #R-2023-14 - Viable Utility Reserve Program Grant Application

Council is requested to approve the Resolution.

[Resolution - Viable Utility Reserve - Grant Application - 6.23.23.docx](#)

5. ADMINISTRATIVE MATTERS

- 5.1 FY 2022-2023 Final Budget Amendment - #2023-04

Council is requested to approve the Final Budget Amendment.

[Budget Amendment #2023-04 \(06-23-23\).xlsx](#)

- 5.2 Runway & Apron Paving Rehabilitation Project - Update on the Re-Bid

Council is requested to hear an update from Town Manager Dane Rideout.

6. ADJOURNMENT

- 6.1 Adjournment

Mayor Sylvia Campbell will entertain a motion and a second to adjourn the meeting.



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OPENING AND CALL TO ORDER

SUBJECT: Opening and Call to Order

BACKGROUND: The meeting will be called to order and Mayor Pro Tem will give the invocation.

SUGGESTED ACTION: Mayor Sylvia Campbell will call the meeting to order and call upon Mayor Pro Tem Rufus Lloyd to give the invocation.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: APPROVAL OF AGENDA

SUBJECT: Approval of Agenda

BACKGROUND:

SUGGESTED ACTION: Council is requested to adopt the agenda as presented.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT: PUBLIC HEARING: Rezoning Request - J'Mela Newkirk - Case Number: RZ-03-2023-03, PIN #131100311650 - Rezone a Parcel of Land from R20 to R12 to Add a Manufactured Home to the Property - 103 McDowell Road

BACKGROUND: The Planning Board forwards to Town Council their recommendation for consideration of a zoning map amendment to rezone a parcel of land from R20 to R12 so that a manufactured home can be placed at 103 McDowell Road. Letters of notification of the Public Hearing were mailed to the Petitioner and adjoining land owners.

Provided are copies of the Public Hearing Notice, Land Use Application Copy, Certification for Mailed Notices, Planning Board Letter of Recommendation and Site Map.

SUGGESTED ACTION: Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and**
 - b) Solicit relevant public comments and information; and**
 - c) Close the hearing after receiving or not any public comments.**
- (To Be Considered in Agenda Item #4.1)*

ATTACHMENTS:

Peak Agenda Attachment - PH Notice, Land Use Appl, Certification, Letter of Recommendation and Site Map - J'Mela Newkirk - 6.23.2023.pdf

"Bladen Journal"

Publication Dates:

6/6/2023 &

6/13/2023

LEGALS

**TOWN OF ELIZABETHTOWN
NOTICE OF
PUBLIC HEARINGS**

**Proposed Zoning Map
Amendments, Town of
Elizabethtown, North
Carolina.** Pursuant to NCGS
160A-364, 385 and 386, the
Town of Elizabethtown will
conduct three (3) public hear-
ings for Rezone Requests on
Friday, June 23, 2023 at 12
o'clock Noon at a Special
Called Town Council Meeting
in the Elizabethtown Municipal
Building located at 805 W.
Broad Street. Town Council
will consider the
following:

Rezoning Request

Petitioner: J'Mela Newkirk

Case Number: RZ-03-2023-03

PIN #: 131100311650

Request: Rezone a parcel of
land, identified by Bladen
County PIN #131100311650,
from R20 to R12 – Adding a
Manufactured Home to the
property



Rezoning Request

Petitioner: Town of

Elizabethtown

Case Number: RZ-04-2023-04

PIN #: 131217210623

Request: Rezone a parcel of
land, identified by Bladen
County PIN #131217210623,
from R12 to R20 – Rezone to
conform with surrounding
properties

Rezoning Request

Petitioner: Bladen's Bloomin'
Agri-Industrial

Case Number: RZ-04-2023-05

PIN #: 132103308176

Request: Rezone a parcel of
land, identified by Bladen
County PIN #132103308176,
from HI to OI – Rezone to
comply with Zoning District
table of uses and activities for
Medical Center

All interested citizens are in-
vited to attend the meeting.
**Citizens desiring to speak on
the rezoning requests must
sign-in to speak prior to the
beginning of the Noon meet-
ing.** Those who wish to view a
copy of the rezoning applica-
tions may do so by contacting
the Planning Department dur-
ing regular business hours at
(910) 862-2066, Ext. 2014.

LAND USE APPLICATION

Subject Property Owner's Name: J'mela Newkirk
Company: _____
Address: 103 Mc Dowell Rd
City: Elizabethtown State: NC Zip: 28337 Non Profit: ☒ NO ☐ YES
Phone: 910-872-3699 Fax: _____ Email: jmelanewkirk@gmail.com
Applicant's Name: J'mela Newkirk
Company: _____
Address: 406 Brith Street
City: Bladenboro State: NC Zip: 28320
Phone: 910-872-3699 Fax: _____ Email: jmelanewkirk@gmail.com

SUBJECT PROPERTY LOCATION INFORMATION

Address or General Location: 103 Mc Dowell Rd Parcel ID Number: 47482
Acreage: .74 acres Frontage: 100 feet Flood Zone: Yes ☒ No ☐ Zoning: R20

TYPE OF REQUESTED ACTION

- | <u>Construction Related*</u> | <u>Use Related</u> | <u>Zoning Related</u> | <u>Miscellaneous</u> |
|---|---|--|--|
| ☐ Residential Addition | ☐ Conditional Use App. | ☐ Zoning Compliance Certificate | ☐ Tank Removal |
| ☐ New Construction Compliance | ☐ Accessory Use Permits | ☒ Rezoning Application | ☐ Moving: _____ |
| ☐ Sign Permit (2 sets of drawings) | ☐ Special Use Permit App | ☐ Variance Request | ☐ Other: _____ |

*2 sets of drawings/plans are required on new construction/remodels.

SUPPORTING INFORMATION

R-20 to R12 for Manufactured Home

Ref 03-2023-03

List additional
supporting documents
here and affix to
backside of petition:

- 2203-2023-03
-

If applicable, please sketch subject property indicating proposed changes. Attach additional sheets if necessary.

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature: _____

Date: 05/18/2023

Printed Signature/Title: J'mela Newkirk



TOWN OF
ELIZABETHTOWN

Planning & Community Development
805 West Rural St. - Post Office Box 716
Elizabethtown, NC 28337

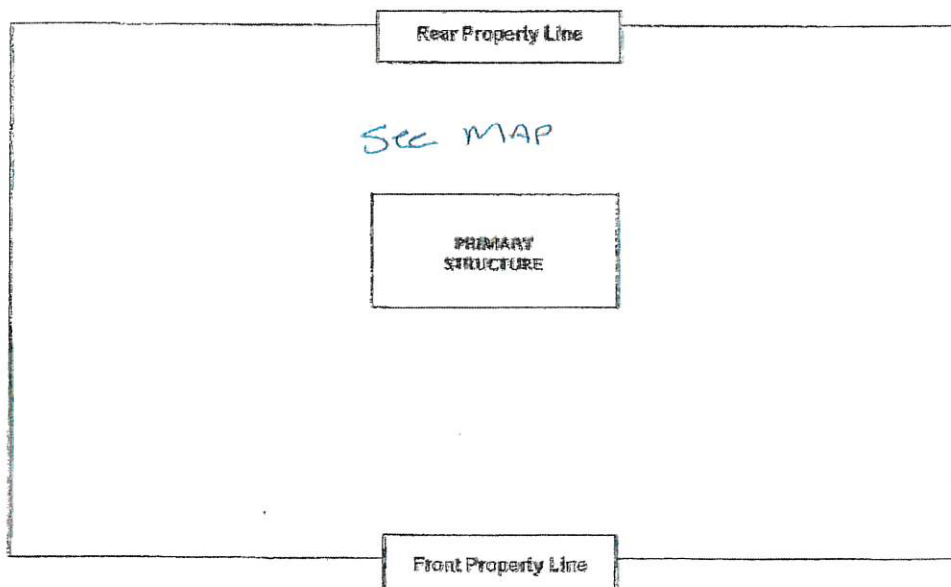
LAND USE APPLICATION

PROPOSED PLACEMENT

Applicant Name J'mela Newkirk Parcel ID 47482

INSTRUCTIONS: Show a representative drawing of the intended placement location in relation to any driveways, existing buildings, fences, landscaping, street right-of-way and any neighboring drives or street intersections within 150 feet of the proposed placement location.

SCALE DRAWING OF PROPOSED PLACEMENT OF UNIT ON SUBJECT PROPERTY



INTENDED USE SECTION MUST BE COMPLETED

Intended Use:

Single wide Manufactured Home

ACCESSORY BUILDINGS - RESIDENTIAL

1. One (1) detached garage
2. Two (2) accessory buildings
3. Located behind front line of building
4. No closer than 6' to an adjoining lot line
5. > 750 sq. ft. requires a Special Use Permit

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature:

J'mela Newkirk

Date:

05/18/2023

Printed

Signature/Title:

J'mela Newkirk





TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

CERTIFICATION OF NOTICE TO PROPERTY OWNERS

I, Rusty Worley, Planning Director, do hereby certify to Town Council of the Town of Elizabethtown, that in accordance with the provisions of G.S. 160A-384, the owner(s) of the property involved in the zoning classification action(s) described below and the owner(s) of the parcels of land abutting the property involved in the zoning classification action(s) described, received a notice of the proposed classification by first class mail.

Case Number: RZ #03-2023-03

Petitioner: J'Mela Newkirk*

Property Owner(s): J'Mela Newkirk

Zoning Classification Action(s): Rezone from R20 to R12

OWNER NAME	OWNER ADDRESS	CITY	STATE	ZIP CODE
Calvin L. Williams	P.O. Box 2812	Elizabethtown	NC	28337
James Edward McDowell Heirs	10898 S. College St. Apt. 17	Clarkton	NC	28433
Cynthia A. Lesane	633 Ashburn Lane	Durham	NC	27703

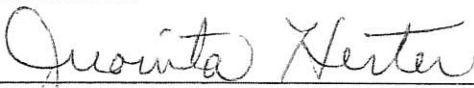
*A copy of the Public Hearing Notice for the Rezone Request has been mailed to Petitioner J'Mela Newkirk, P.O. Box 94, Kelly, NC 28448.



Rusty Worley, Planning Director

6/12/23
Date

I, Juanita Hester, Town Clerk for the Town of Elizabethtown, do certify that the above-described notifications were mailed, and the property was posted with the Public Hearing information.



Juanita Hester, Town Clerk

6/12/23
Date

TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

MEMORANDUM

DATE: June 20, 2023

TO: Mayor Sylvia B. Campbell and Town Council

FROM: Bobby Kinlaw, Chairman
Planning Board Members

RE: Petitioner: J'Mela Newkirk
Case Number: RZ-03-2023-03
PIN Number: 131100311650

Pursuant to the Elizabethtown Zoning Ordinance, Article 4, the Planning Board considered the above-referenced application during a regular meeting on May 23, 2023. Petitioner J'Mela Newkirk is requesting to rezone a parcel of land, identified by Bladen County PIN Number 131100311650, from R20 to R12, so that a Manufactured Home may be added to the property at 103 McDowell Road.

After consideration of the information presented at the meeting, the Planning Board forwards a favorable recommendation for Town Council to **approve** the Rezoning request.



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT: PUBLIC HEARING: Rezoning Request - Town of Elizabethtown - Case Number: RZ-04-2023-04 - PIN #131217210623 - Rezone a Parcel of Land from R12 to R20 to conform with Surrounding Properties - 1805 W. Broad Street

BACKGROUND: The Planning Board forwards their recommendation for consideration of a zoning map amendment to rezone a parcel of land from R12 to R20 to conform with surrounding properties. The subject property is 1805 West Broad Street. Letters of notification were mailed to the adjoining property owners.

Provided are copies of the Public Hearing Notice, Land Use Application, Certification of Mailed Notices, Planning Board Letter of Recommendation and Site Map.

SUGGESTED ACTION: Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and**
 - b) Solicit relevant public comments and information; and**
 - c) Close the hearing after receiving or not any public comments.**
- (To be considered in Agenda Item #4.2)*

ATTACHMENTS:

Peak Agenda Attachment - PH Notice, Land Use Appl. and Map, Certification and Letter of Recommendation - TOE Petitioner - 1805 W. Broad - 6.23.23.pdf

"Bladen Journal"

Publication Dates:

6/6/2023 &

6/13/2023

LEGALS

**TOWN OF ELIZABETHTOWN
NOTICE OF
PUBLIC HEARINGS**

**Proposed Zoning Map
Amendments, Town of
Elizabethtown, North
Carolina.** Pursuant to NCGS
160A-364, 385 and 386, the
Town of Elizabethtown will
conduct three (3) public hear-
ings for Rezone Requests on
Friday, June 23, 2023 at 12
o'clock Noon at a Special
Called Town Council Meeting
in the Elizabethtown Municipal
Building located at 805 W.
Broad Street. Town Council
will consider the
following:

Rezoning Request

Petitioner: J'Mela Newkirk
Case Number: RZ-03-2023-03
PIN #: 131100311650
Request: Rezone a parcel of
land, identified by Bladen
County PIN #131100311650,
from R20 to R12 – Adding a
Manufactured Home to the
property

Rezoning Request

Petitioner: Town of
Elizabethtown
Case Number: RZ-04-2023-04
PIN #: 131217210623
Request: Rezone a parcel of
land, identified by Bladen
County PIN #131217210623,
from R12 to R20 – Rezone to
conform with surrounding
properties



Rezoning Request

Petitioner: Bladen's Bloomin'
Agri-Industrial
Case Number: RZ-04-2023-05
PIN #: 132103308176
Request: Rezone a parcel of
land, identified by Bladen
County PIN #132103308176,
from HI to OI – Rezone to
comply with Zoning District
table of uses and activities for
Medical Center

All interested citizens are in-
vited to attend the meeting.
**Citizens desiring to speak on
the rezoning requests must
sign-in to speak prior to the
beginning of the Noon meet-
ing.** Those who wish to view a
copy of the rezoning applica-
tions may do so by contacting
the Planning Department dur-
ing regular business hours at
(910) 862-2066, Ext. 2014.

LAND USE APPLICATION

Subject Property Owner's Name: Lamorris E Jacqueline Cromactic
Company: _____
Address: 2606 Lisbon Rd
City: Council State: NC Zip: 28434 Non Profit: ☒ NO ☐ YES
Phone: Town of Elizabethtown Fax: _____ Email: rworkley@elizabethtownnc.org
Applicant's Name: _____
Company: Town of Elizabethtown
Address: 805 W Broad Street
City: Elizabethtown State: NC Zip: 28337
Phone: 910-862-3779 Fax: _____ Email: rworkley@elizabethtownnc.org

SUBJECT PROPERTY LOCATION INFORMATION

Address or General Location: _____ Parcel ID Number: 45001
Acreage: 2.63 acres Frontage: 315 feet Flood Zone: Yes ☒ No Zoning: R12

TYPE OF REQUESTED ACTION

<u>Construction Related*</u>	<u>Use Related</u>	<u>Zoning Related</u>	<u>Miscellaneous</u>
☐ Residential Addition	☐ Conditional Use App.	☐ Zoning Compliance Certificate	☐ Tank Removal
☐ New Construction Compliance	☐ Accessory Use Permits	☒ Rezoning Application	☐ Moving: _____
☐ Sign Permit (2 sets of drawings)	☐ Special Use Permit App	☐ Variance Request	☐ Other: _____

*3 sets of drawings/plans are required on new construction/remodels.

SUPPORTING INFORMATION

Town Staff Request parcel to be Rezoned from
R-12, RA to R20

Ref: R2 04-2023-04

List additional
supporting documents
here and affix to
backside of petition:
1. R2 04-2023-04
2. _____

If applicable, please sketch subject property indicating proposed changes. Attach additional sheets if necessary.

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature: _____

Date: 3-16-2023

Printed Signature/Title: _____

Russell Worley Planner, NCAZO



TOWN OF
ELIZABETHTOWN

Planning & Community Development
805 West Broad St. - Post Office Box 716
Elizabethtown, NC 28337

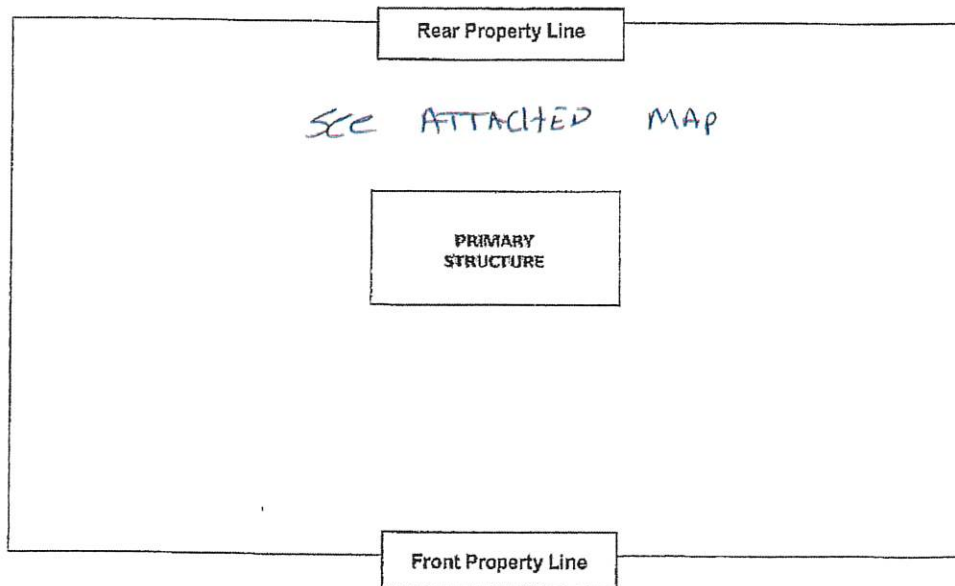
LAND USE APPLICATION

PROPOSED PLACEMENT

Applicant Name Town of Elizabethtown Parcel ID 45001

INSTRUCTIONS: Show a representative drawing of the intended placement location in relation to any driveways, existing buildings, fences, landscaping, street right-of-way and any neighboring drives or street intersections within 150 feet of the proposed placement location.

SCALE DRAWING OF PROPOSED PLACEMENT OF UNIT ON SUBJECT PROPERTY



INTENDED USE SECTION MUST BE COMPLETED

Intended Use:

ACCESSORY BUILDINGS - RESIDENTIAL

1. One (1) detached garage
2. Two (2) accessory buildings
3. Located behind front line of building
4. No closer than 6' to an adjoining lot line.
5. ≥ 750 sq. ft. requires a Special Use Permit

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature: _____

Date: 5-16-2023

Printed
Signature/Title:

Russell Worley, Planner, NCAZO





TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

CERTIFICATION OF NOTICE TO PROPERTY OWNERS

I, Rusty Worley, Planning Director, do hereby certify to Town Council of the Town of Elizabethtown, that in accordance with the provisions of G.S. 160A-384, the owner(s) of the property involved in the zoning classification action(s) described below and the owner(s) of the parcels of land abutting the property involved in the zoning classification action(s) described, received a notice of the proposed classification by first class mail.

Case Number: RZ #-03-2023-03

Petitioner: Town of Elizabethtown*

Property Owner: LaMorris Cromartie & Wife

Zoning Classification Action(s): Rezone from R12 to R20

OWNER NAME	OWNER ADDRESS	CITY	STATE	ZIP CODE
LaMorris Cromartie & Wife	2606 Lisbon Road	Council	NC	28434
Bobby & Janice Guyton	P.O. Box 566	Elizabethtown	NC	28337
Maxine Smith Cashwell	P.O. Box 733	Elizabethtown	NC	28337
Elizabethtown Baptist Church	1800 West Broad Street	Elizabethtown	NC	28337
William Daniel Priest, Jr. ETUX	279 Turtle Cove Drive	White Lake	NC	28337
February Group LLC	400 Greene Street	Elizabethtown	NC	28337
Molly Greene	104 Greene Street	Elizabethtown	NC	28337
James & Rebecca Melvin	P.O. Box 636	Elizabethtown	NC	28337
Bonnie L. Wright	1903 West Broad Street	Elizabethtown	NC	28337

*A copy of the Public Hearing Notice for the Rezone Request has been mailed to the Petitioner Town of Elizabethtown, P.O. Box 716, Elizabethtown, NC 28337.

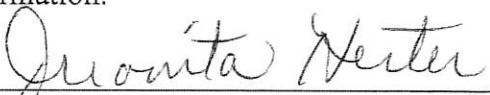


Rusty Worley, Planning Director

6-12-23

Date

I, Juanita Hester, Town Clerk for the Town of Elizabethtown, do certify that the above-described notifications were mailed, and the property was posted with the Public Hearing information.



Juanita Hester, Town Clerk

6/12/23

Date

TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

MEMORANDUM

DATE: June 20, 2023
TO: Mayor Sylvia B. Campbell and Town Council
FROM: Bobby Kinlaw, Chairman
Planning Board Members
RE: Petitioner: Town of Elizabethtown Staff
Case Number: RZ-04-2023-04
PIN Number: 131217210623

Pursuant to the Elizabethtown Zoning Ordinance, Article 4, the Planning Board considered the above-referenced application during a regular meeting on May 23, 2023. Petitioner Town of Elizabethtown Staff is requesting to rezone a parcel of land, identified by Bladen County PIN Number 131217210623, from R12 to R20, to conform with surrounding properties – 1805 W. Broad Street.

After consideration of the information presented at the meeting, the Planning Board forwards a favorable recommendation for Town Council to **approve** the Rezoning request.



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT: PUBLIC HEARING: Rezoning Request - Bladen's Bloomin' Agri-Industrial - Case Number: RZ-04-2023-05 - PIN #132103308176 - Rezone a Parcel of Land from HI to OI to comply with Zoning District Table of Uses and Activities for Medical Center - 365 Aviation Parkway

BACKGROUND: The Planning Board forwards their recommendation for consideration of a Zoning map amendment to rezone a parcel of land from HI to OI to comply with Zoning District Table of Uses and Activities for Medical Center. The subject property is located at 365 Aviation Parkway.

Provided are copies of Public Hearing Notice, Land Use Application, Certification of Mailed Notices, Planning Board Letter of Recommendation and Site Map.

SUGGESTED ACTION: Council is requested to follow the Public Hearing procedure outlined below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Planning Director Rusty Worley to present the information; and
- b) Solicit relevant public comments and information; and
- c) Close the hearing after receiving or not any public comments.
(To be considered in Agenda Item #4.3)

ATTACHMENTS:

Peak Agenda Attachment - PH Notice, Land Use Appl. and Maps, Certification, Letter of Recommendation - Bladen's Bloomin' - 365 Aviation - 6.23.23.pdf

"Bladen Journal"

Publication Dates:

6/6/2023 &

6/13/2023

LEGALS

**TOWN OF ELIZABETHTOWN
NOTICE OF
PUBLIC HEARINGS**

Proposed Zoning Map Amendments, Town of Elizabethtown, North Carolina. Pursuant to NCGS 160A-364, 385 and 386, the Town of Elizabethtown will conduct three (3) public hearings for Rezone Requests on Friday, June 23, 2023 at 12 o'clock Noon at a Special Called Town Council Meeting in the Elizabethtown Municipal Building located at 805 W. Broad Street. Town Council will consider the following:

Rezoning Request

Petitioner: J'Mela Newkirk

Case Number: RZ-03-2023-03

PIN #: 131100311650

Request: Rezone a parcel of land, identified by Bladen County PIN #131100311650, from R20 to R12 – Adding a Manufactured Home to the property

Rezoning Request

Petitioner: Town of Elizabethtown

Case Number: RZ-04-2023-04

PIN #: 131217210623

Request: Rezone a parcel of land, identified by Bladen County PIN #131217210623, from R12 to R20 – Rezone to conform with surrounding properties

Rezoning Request

Petitioner: Bladen's Bloomin' Agri-Industrial

Case Number: RZ-04-2023-05

PIN #: 132103308176

Request: Rezone a parcel of land, identified by Bladen County PIN #132103308176, from HI to OI – Rezone to comply with Zoning District table of uses and activities for Medical Center

All interested citizens are invited to attend the meeting. **Citizens desiring to speak on the rezoning requests must sign-in to speak prior to the beginning of the Noon meeting.** Those who wish to view a copy of the rezoning applications may do so by contacting the Planning Department during regular business hours at (910) 862-2066, Ext. 2014.



LAND USE APPLICATION

Subject Property Owner's Name: Bladen Blooming Agri-Industrial
Company: Bladen Blooming Agri-Industrial
Address: 218 A Aviation Pkwy
City: Elizabethtown State: NC Zip: 28337 Non Profit: ☐ NO ☒ YES
Phone: 910 862 6263 Fax: edca@bladenco.org Email: _____
Applicant's Name: Chuck Heustess
Company: Bladen Blooming Agri-Industrial
Address: 218 A Aviation Pkwy
City: Elizabethtown State: NC Zip: 28337
Phone: 910 862 6263 Fax: _____ Email: edca@bladenco.org

SUBJECT PROPERTY LOCATION INFORMATION

Address or General Location: 365 Aviation Pkwy Parcel ID Number: 137684
Acreage: 2.57 acres Frontage: 280.14 feet Flood Zone: Yes No Zoning: H1

TYPE OF REQUESTED ACTION

<u>Construction Related*</u>	<u>Use Related</u>	<u>Zoning Related</u>	<u>Miscellaneous</u>
☐ Residential Addition	☐ Conditional Use App.	☐ Zoning Compliance Certificate	☐ Tank Removal
☐ New Construction Compliance	☐ Accessory Use Permits	☒ Rezoning Application	☐ Moving: _____
☐ Sign Permit (2 sets of drawings)	☐ Special Use Permit App	☐ Variance Request	☐ Other: _____

*3 sets of drawings/plans are required on new construction/remodels.

SUPPORTING INFORMATION

Change zoning from H1 to OI for Medical Center to conform with zoning use table

Ref: R2 04-2023-05

List additional supporting documents here and affix to backside of petition:

1. R204-2023-05
 2. R204-2023-05A
- Plat Book OC141
Page 1404

If applicable, please sketch subject property indicating proposed changes. Attach additional sheets if necessary.

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature: _____

Date: _____

Printed Signature/Title: _____

John C. Heustess



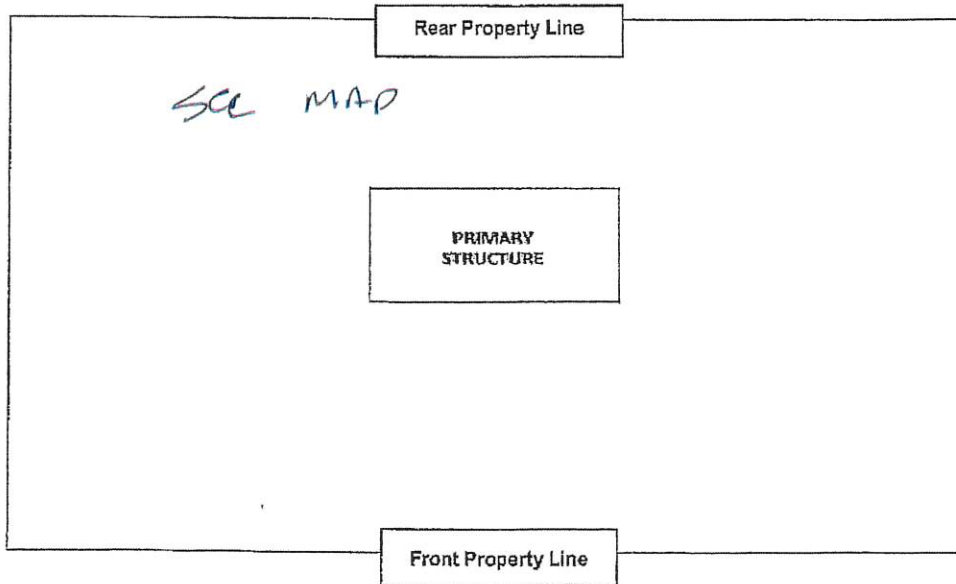
LAND USE APPLICATION

PROPOSED PLACEMENT

Applicant Name Bladen Blooming Parcel ID 137684

INSTRUCTIONS: Show a representative drawing of the intended placement location in relation to any driveways, existing buildings, fences, landscaping, street right-of-way and any neighboring drives or street intersections within 150 feet of the proposed placement location.

SCALE DRAWING OF PROPOSED PLACEMENT OF UNIT ON SUBJECT PROPERTY



INTENDED USE SECTION MUST BE COMPLETED

Intended Use:

Medical Center / OFFICES

ACCESSORY BUILDINGS - RESIDENTIAL

1. One (1) detached garage
2. Two (2) accessory buildings
3. Located behind front line of building
4. No closer than 6' to an adjoining lot line.
5. > 750 sq. ft. requires a Special Use Permit

AUTHORIZATION

I hereby affirm that I have full legal capacity to authorize the filing of this Application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The Authorized Signature invites Town representatives to make all reasonable inspections and investigations of the subject property during the period of processing this Application. Any application submitted by the deadline date found to be incomplete will be held by Planning and Development staff for a later schedule. It is the applicant's responsibility to verify that all required items have been submitted and accepted by Planning and Development staff.

Authorized Signature:

John C. Heursteas

Date:

Printed
Signature/Title:





NC GRID NAD 83 (2011)

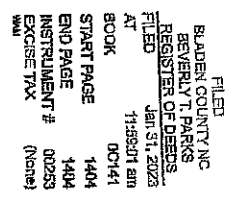
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Supplements



NOTE: This list does not represent a change of title until a document is filed in the County Register of Deeds in which this land is located.

STOCKHOLM, Sweden (UPI)—A new study by a team of American and Swedish scientists has found that the use of a computer program to select the best possible combination of drugs to treat cancer patients can save lives and reduce the cost of treatment.

The study, published in the *Journal of Clinical Oncology*, found that the use of a computer program to select the best possible combination of drugs to treat cancer patients can save lives and reduce the cost of treatment.

State of North Carolina
County of Stanly
I, Stanley Ross, Notary Public of Stanly County,
certify that the man or body to which this commission is affixed
meets all statutory requirements for recording
11/5/1923. Stanley Ross
Date Notary Public
Notary Officer

FILED	
BRADEN COUNTY NC	
BEVERLY T. PARKS	
REGISTER OF DEEDS	
<u>FILED</u>	Jan 31, 2023
AT	11:59:01 am
BOOK	00141
START PAGE	1404
END PAGE	1404
INSTRUMENT #	00253
EXCISE TAX	(None)
WAL	

TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

CERTIFICATION OF NOTICE TO PROPERTY OWNERS

I, Rusty Worley, Planning Director, do hereby certify to Town Council of the Town of Elizabethtown, that in accordance with the provisions of G.S. 160A-384, the owner(s) of the property involved in the zoning classification action(s) described below and the owner(s) of the parcels of land abutting the property involved in the zoning classification action(s) described, received a notice of the proposed classification by first class mail.

Case Number: RZ #04-2023-05
Petitioner: Bladen's Bloomin' Agri-Industrial*
Property Owner: Bladen's Bloomin' Agri-Industrial
Zoning Classification Action: Rezone from HI to OI

OWNER NAME	OWNER ADDRESS	CITY	STATE	ZIP CODE
Town of Elizabethtown	P.O. Box 716	Elizabethtown	NC	28337
Bladen's Bloomin' Agri-Industrial	218A Aviation Parkway	Elizabethtown	NC	28337

*A copy of the Public Hearing Notice for the Rezone Request has been mailed to the Petitioner Bladen's Bloomin' Agri-Industrial, 218A Aviation Parkway, Elizabethtown, NC 28337.

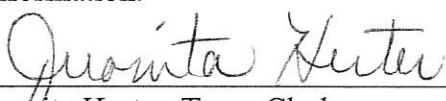


Rusty Worley, Planning Director

6/12/23

Date

I, Juanita Hester, Town Clerk for the Town of Elizabethtown, do certify that the above-described notifications were mailed, and the property was posted with the Public Hearing information.



Juanita Hester, Town Clerk

6/12/23

Date

TOWN OF ELIZABETHTOWN

PLANNING & COMMUNITY DEVELOPMENT

MEMORANDUM

DATE: June 20, 2023

TO: Mayor Sylvia B. Campbell and Town Council

FROM: Bobby Kinlaw, Chairman
Planning Board Members

RE: Petitioner: Bladen's Bloomin' Agri-Industrial
Case Number: RZ-04-2023-05
PIN Number: 132103308176

Pursuant to the Elizabethtown Zoning Ordinance, Article 4, the Planning Board considered the above-referenced application during a regular meeting on May 23, 2023. Petitioner Bladen's Bloomin' Agri-Industrial is requesting to rezone a parcel of land, identified by Bladen County PIN Number 132103308176, from HI to OI, to comply with Zoning District Table of Uses and Activities for Medical Center – 365 Aviation Parkway.

After consideration of the information presented at the meeting, the Planning Board forwards a favorable recommendation for Town Council to **approve** the Rezoning request.



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Approval for Zoning Map Amendment - J'Mela Newkirk - Case Number: #RZ-03-2023-03 - Rezone from R20 to R12 to add a manufactured home at 103 McDowell Road.

BACKGROUND: Planning Director Rusty Worley may be called upon to answer any questions that Town Council may have.

Ordinance for Zoning Map Amendment provided.

SUGGESTED ACTION:

Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action take in reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

ATTACHMENTS:

Peak Agenda Attachment - Zoning Ordinance - Map Amendment - J'Mela Newkirk - 103 McDowell Road - 6.23.2023.pdf

**AN ORDINANCE AMENDING THE TOWN OF ELIZABETHTOWN'S
ZONING MAP
#RZ-03-2023-03**

WHEREAS, the Elizabethtown Council of the Town of Elizabethtown, after due notice, conducted a public hearing on the 23rd day of June, 2023 concerning the adoption of an ordinance amending the Town's Zoning Map pursuant to G.S. 160A-364; and

WHEREAS, the Town's adopted Comprehensive Plan provides a series of goals, policies, and objectives that support the adoption and enforcement of regulations to regulate land use, development and redevelopment of properties in order to protect the public health, safety, and welfare; and

WHEREAS, the Town Council has reviewed these documents and found this zoning map amendment is not consistent with the objectives and policies in the adopted Comprehensive Plan; however, the map amendment is reasonable and in the public interest at this time.

WHEREAS, said requested zoning map amendment is more fully described as follows:

Petitioner:	J'Mela Newkirk
Property Owner:	J'Mela Newkirk
Case Number:	RZ-03-2023-03
Tax Map(s):	PIN # 131100311650 – Parcel ID 47482
Zoning Classification:	From R20 to R12 – To Add a Manufactured Home At 103 McDowell Road

NOW, THEREFORE, BE IT ORDAINED by the Town Council that it is in the best interest of the Town to approve such an amendment.

Duly adopted by the Council of the Town of Elizabethtown this 23rd day of June, 2023.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Approval for Zoning Map Amendment - Town of Elizabethtown - Case #RZ-04-2023-04 - Rezone from R12 to R20 to Conform with Surrounding Properties - 1805 W. Broad Street

BACKGROUND: Planning Director Rusty Worley may be called upon to answer any questions that Town Council may have.

Ordinance for Zoning Map Amendment provided.

SUGGESTED ACTION:

Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

ATTACHMENTS:

[Peak Agenda Attachment - Zoning Ordinance - Map Amendment - TOE Petitioner - 1805 W. Broad Street - 6.23.2023.pdf](#)

AN ORDINANCE AMENDING THE TOWN OF ELIZABETHTOWN'S

ZONING MAP

#RZ-04-2023-04

WHEREAS, the Elizabethtown Council of the Town of Elizabethtown, after due notice, conducted a public hearing on the 23rd day of June, 2023 concerning the adoption of an ordinance amending the Town's Zoning Map pursuant to G.S. 160A-364; and

WHEREAS, the Town's adopted Comprehensive Plan provides a series of goals, policies, and objectives that support the adoption and enforcement of regulations to regulate land use, development and redevelopment of properties in order to protect the public health, safety, and welfare; and

WHEREAS, the Town Council has reviewed these documents and found this zoning map amendment is not consistent with the objectives and policies in the adopted Comprehensive Plan; however, the map amendment is reasonable and in the public interest at this time.

WHEREAS, said requested zoning map amendment is more fully described as follows:

Petitioner:	Town of Elizabethtown
Property Owner:	LaMorris Cromartie and Wife, Jacqueline
Case Number:	RZ-04-2023-04
Tax Map(s):	PIN # 131217210623 – Parcel ID 45001
Zoning Classification:	From R12 to R20 – To Conform with Surrounding Properties – 1805 West Broad Street

NOW, THEREFORE, BE IT ORDAINED by the Town Council that it is in the best interest of the Town to approve such an amendment.

Duly adopted by the Council of the Town of Elizabethtown this 23rd day of June, 2023.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Approval for Zoning Map Amendment - Bladen's Bloomin' Agri-Industrial - Case #RZ-04-2023-05 - Rezone from HI to OI to Comply with Zoning District Table of Uses and Activities for Medical Center - 365 Aviation Parkway

BACKGROUND: Planning Director Rusty Worley may be called upon to answer any questions that Town Council may have.

Ordinance for Zoning Map Amendment provided.

SUGGESTED ACTION:

Council is requested to approve/disapprove of the zoning map amendment request.

Council should use one (1) of the following statements when making a motion:

4.6.4.5.1. *A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.2. *A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.*

4.6.4.5.3. *A statement approving the zoning amendment and containing at least all of the following:*

4.6.4.5.3.1. *A declaration that the approval is also deemed an amendment to the comprehensive plan. The Town Council shall not require any additional request or application for amendment to the comprehensive plan.*

4.6.4.5.3.2. *An explanation of the change in conditions the Town Council took into account in amending the Ordinance to meet the development needs of the community.*

4.6.4.5.3.3. *Why the action was reasonable and in the public interest.*

ATTACHMENTS:

[Peak Agenda Attachment - Zoning Ordinance - Map Amendment - Bladen's Bloomin' Agri-Industrial - 365 Aviation Parkway - 6.23.2023.pdf](#)

AN ORDINANCE AMENDING THE TOWN OF ELIZABETHTOWN'S

ZONING MAP

#RZ-04-2023-05

WHEREAS, the Elizabethtown Council of the Town of Elizabethtown, after due notice, conducted a public hearing on the 23rd day of June, 2023 concerning the adoption of an ordinance amending the Town's Zoning Map pursuant to G.S. 160A-364; and

WHEREAS, the Town's adopted Comprehensive Plan provide a series of goals, policies, and objective that support the adoption and enforcement of regulations to regulate land use, development and redevelopment of properties in order to protect the public health, safety, and welfare; and

WHEREAS, the Town Council has reviewed these documents and found this zoning map amendment is not consistent with the objectives and policies in the adopted Comprehensive Plan; however, the map amendment is reasonable and in the public interest at this time.

WHEREAS, said requested zoning map amendment is more fully described as follows:

Petitioner:	Bladen's Bloomin' Agri-Industrial
Property Owner:	Bladen's Bloomin' Agri-Industrial
Case Number:	RZ-04-2023-05
Tax Map(s):	PIN # 131100311650 – Parcel ID 137684
Zoning Classification:	From HI to OI – To Comply with Zoning District Table of Uses and Activities for Medical Center

NOW, THEREFORE, BE IT ORDAINED by the Town Council that it is in the best interest of the Town to approve such an amendment.

Duly adopted by the Council of the Town of Elizabethtown this 23rd day of June, 2023.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Resolution

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Resolution #R-2023-14 - Viable Utility Reserve Program Grant Application

BACKGROUND: Town Manager Dane Rideout may be called upon to present this agenda item. The Town has need for state grant assistance for study and/or construction project(s), training and education, and other related assistance in support of becoming a viable utility. Therefore, E.L. Robinson Engineering has been contracted to submit an application on behalf of the Town for storm water project funding through the Viable Utility Reserve Program.

Copy of Resolution provided.

SUGGESTED ACTION: Council is requested to approve the Resolution.

ATTACHMENTS:

[Resolution - Viable Utility Reserve - Grant Application - 6.23.23.docx](#)

RESOLUTION
TOWN OF ELIZABETHTOWN TOWN COUNCIL
#R-2023-14

- WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government; the Viable Utility Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options as well as construction projects which may include rehabilitation of existing utility assets, interconnections/extensions to provide regional service, decentralize an existing system, and/or other options deemed feasible to support financial, organizational, and operational viability; and
- WHEREAS, The State Water Infrastructure Authority (SWIA) and the Local Government Commission (LGC) have developed criteria to assess local government units and identify distressed units, and
- WHEREAS, The Town of Elizabethtown has been identified through the process approved by SWIA and the LGC as being potentially distressed, based on the financial, managerial, and technical challenges faced by the Town of Elizabethtown and which affect the long-term sustainability of the utility, as supported by the most recent assessment score which is above the designation threshold for the first time, and
- WHEREAS, The Town of Elizabethtown has need for state grant assistance for study and/or construction project(s), training and education, and other related assistance in support of becoming a viable utility.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF ELIZABETHTOWN:

That the Town of Elizabethtown, if designated as distressed, will complete the viable utility requirements in §159G-45(b) by:

1. Conducting an asset assessment and rate study. (Recently completed asset assessment or rate studies may be sufficient to meet this requirement.)
2. Participate in a training and educational program.
3. Develop a short-term and long-term action plan considering all of the following:
 - a. Infrastructure repair, maintenance, and management.
 - b. Continuing education of the governing board and system operating staff.
 - c. Long-term financial management plan.

That Town of Elizabethtown acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.

That the Town of Elizabethtown will provide adequate access to staff, documents, equipment, and other resources pertinent to complete any future Viable Utility Reserve projects, and upon completion of the projects provide good faith effort to implement their short-term and long-term plans to achieve system viability.

That Dane D. Rideout, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file these materials for consideration on behalf of the Town of Elizabethtown with the State of North Carolina for a distressed designation to aid in the completion of projects in support of system viability.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such process: to make the assurances as contained above; and to execute such other documents as may be required in connection with the designation process.

That the Town of Elizabethtown has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Adopted this the 23rd day of June, 2023 at Elizabethtown, North Carolina.

(Signature of Chief Executive Officer)

(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Elizabethtown does hereby certify: That the above resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town of Elizabethtown Town Council duly held on the 23rd day of June, 2023; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this the 23rd day of June, 2023.

(Signature of Recording Officer)

(Title of Recording Officer)



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: FY 2022-2023 Final Budget Amendment - #2023-04

BACKGROUND: Finance Director Sharon Penny brings forth the Final Budget Amendment for FY 2022-2023. She may be called upon to answer any questions that Council may have.

SUGGESTED ACTION: Council is requested to approve the Final Budget Amendment.

ATTACHMENTS:

[Budget Amendment #2023-04 \(06-23-23\).xlsx](#)

TOWN OF ELIZABETHTOWN
BUDGET AMENDMENT #2023-04
June 23, 2023

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Justification</u>
Revenue			
10-3300-395	Fire Dept. Misc.	\$ 2,000.00	Additional ARPA funds from County
10-3100-302	Local Option Sales Tax	\$ 50,000.00	Increase in Revenue
	TOTAL	\$ 52,000.00	
Expenditures			
10-4340-351	Fire Dept.: Repairs - Building	\$ 2,000.00	
10-4110-461	Governing Body: Non-Capitalized Equipment	\$ 1,500.00	Desktop for council chambers
10-4130-399	Finance: Services - Other	\$ 3,500.00	
10-4190-351	Public Facilities: Repairs - Buildings	\$ 8,000.00	
10-4190-352	Public Facilities: Repairs - Equipment	\$ 9,000.00	
10-4510-253	Streets: Supplies - Parts	\$ 10,000.00	
10-4710-399.05	Solid Waste: Bladen County Solid Waste	\$ 10,000.00	
10-6120-253	Recreation: Supplies - Parts	\$ 5,000.00	
10-6150-359	Airport: Landscaping & Grounds	\$ 3,000.00	
	TOTAL	\$ 52,000.00	

DULY ADOPTED this 23rd day of June 2023 by the Elizabethtown Town Council at Elizabethtown, North Carolina

Sylvia Campbell, Mayor
Dane D. Rideout, Town Manager/Budget Officer

ATTEST: Juanita Hester, Town Clerk



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Runway & Apron Paving Rehabilitation Project - Update on the Re-Bid

BACKGROUND: On June 22, 2023 at 2:00 p.m., there was a bid opening (Re-Bid) conducted for the Runway & Apron Pavement Rehabilitation project. The Project Engineer will prepare a Certified Bid Tabulation and Letter of Recommendation for Bid Award at Town Council's Rescheduled July 10, 2023 meeting.

SUGGESTED ACTION: Council is requested to hear an update from Town Manager Dane Rideout.

ATTACHMENTS:



Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: June 23, 2023

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADJOURNMENT

SUBJECT: Adjournment

BACKGROUND:

SUGGESTED ACTION: Mayor Sylvia Campbell will entertain a motion and a second to adjourn the meeting.

ATTACHMENTS: