

# TOWN OF ELIZABETHTOWN REQUEST FOR PROPOSALS

March 17, 2023

## GENERAL INSTRUCTIONS

### Introduction

These bid specifications have been prepared for the solicitation of competitive quotations for the Commercial Package and Workers' Compensation insurance programs of the *Town of Elizabethtown* located in southeastern North Carolina.

### Effective Date

Unless otherwise specified, the effective date of the coverage will be **July 1, 2023**, at 12:01 AM Eastern Standard Time. Policies shall be proposed for one-year terms. Options for longer terms, if available, will be considered.

### Preparation and Submittal of Proposals

1. Proposals must be received, in their entirety, no later than **April 14, 2023, at 5:00 PM**. Proposals received after this date will not be considered. The proposals shall be presented in a sealed envelope, clearly marked "**Town of Elizabethtown Insurance Bid**".

Proposals are to be mailed or delivered to:

*Town of Elizabethtown  
Attn: Sharon A Penny, Finance Officer  
P.O. Box 700,  
805 W. Broad St.  
Elizabethtown, NC 28337*

2. All proposals shall be signed in ink by the authorized representatives.
3. All attachments that require executing by the bidder are to be returned with the proposal.

## **Adherence to Specifications**

These specifications contain minimum requirements. Broader coverage may be quoted. However, if your proposal provides coverage less broad than that requested in these specifications, specific reference to the limitations must be made in the proposal.

If any type of insurance being bid cannot be written independently of the remainder of the proposal, such fact must be stated in the proposal.

## **Inquiries**

If additional information is needed, it may be requested from *Sharon Penny*, no later than *March 31, 2023*. This information, if relevant, will then be furnished to all bidders. Bidders are invited to inspect the properties, but arrangements must be made prior to *March 31, 2023*.

## **Clarification of Bids**

The *Town of Elizabethtown* reserves the right to accept or reject any or all bids, select some coverages and not others, split coverages between brokers/agents and insurers and reserve the right to negotiate for coverage when it is deemed to be in the best interest of the *Town*. The *Town of Elizabethtown* shall be the sole judge as to the most advantageous program of insurance coverage based on its assessment of coverage and cost.

## **Cancellation**

The successful company or companies may not cancel the resulting contract without providing at least ninety (90) days advance written notice of cancellation.

## **Withdrawal of Proposals**

1. All proposals submitted shall be valid for a minimum period of thirty (30) calendar days following the date established for the opening.
2. Proposals may be withdrawn on written request from the proposer at the address shown in the solicitation prior to the time of opening.
3. Negligence on the part of the proposer in preparing the proposal confers no right of withdrawal after the time fixed for the opening of the proposals.

## **Renewal**

It is the intention to renew with the successful bidder for at least two years (three year total) unless there is dissatisfaction with service, material change in coverage, lack of competitive pricing or other aspects of importance. The *Town of Elizabethtown* reserves the right to negotiate with the current insurer or to bid the insurance package as it sees fit, subject to the current insurance market and the level of service provided.

## **Who is an Insured**

Coverage forms should be endorsed to broaden the scope of the Insured.

Who is Insured shall include as an insured any elective or appointed officer or a member of any board or commission or agency of yours while acting within the scope of their duties as such.

## **Services Requested**

1. Claim review meetings as necessary at the premises of the insured.
2. Detailed five-year loss reports must be furnished on an annual basis.
3. Loss Control Services to include initial comprehensive hazard survey, an analysis of past losses, a review of current loss control practices and activities to identify, control, or eliminate potential hazards, and on-site safety training program needs.

## **Specifications Required**

The enclosed *premium summary sheets* must be *completed, signed, and returned* with the proposal. Audit rates, for any policy subject to audit, must be shown in the proposal as well.

## **Loss Control Service Required**

1. Perform at minimum, annual on-site risk evaluations of each local government facility and operation and prepare an annual work plan and written reports with recommendations for reducing injuries and losses. Reports shall be provided to the Town of Elizabethtown within 30 days of the site visit.
2. Compile, review and make available to the Town of Elizabethtown periodic reports which include loss analysis of the number of claims and dollar losses by department, type, cause and other pertinent data. Recommend appropriate actions for minimizing adverse claim trends.
3. Conduct periodic on-site loss control/safety training seminars for the Town of Elizabethtown employees.
4. Provide unlimited free access to a loss control training video library.
5. Assist in the development of a written loss control manual tailored to municipal operations. Components of the manual will address the following issues, by areas of program activity:
  - A. General Safety Policies and Procedures
  - B. OSHA Compliance
  - C. Fleet Operations
  - D. Liability
  - E. Risk Management Procedures

6. Periodically attend safety committee meetings held by the Town of Elizabethtown and provide advice and assistance to the committee.
7. All Loss Control Services are to be agreed upon and provided on a Fiscal Year basis. Services provided will be outlined in a written "Action Plan" developed specifically for the entity's needs as identified in the initial hazard survey.

#### **GENERAL SPECIFICATIONS**

(Applicable to all Coverages)

#### **WAIVER OF GOVERNMENTAL IMMUNITY**

The Laws of the State of North Carolina waive and exclude Governmental Immunity of Political Subdivisions to the extent of coverage provided herein by the Interlocal Risk Financing Fund of North Carolina pursuant to N.C.G.S. 160A-485.

#### **UNINTENTIONAL ERROR OR OMISSION**

It is agreed that failure of the Participant to disclose all hazards existing as of the inception or renewal date of this coverage document, shall not prejudice the insurance with respect to the coverage afforded by this coverage document, provided such failure or omission is not intentional.

#### **KNOWLEDGE OF OCCURRENCE**

It is agreed that knowledge of an occurrence by an employee of the insured shall not in itself constitute knowledge by the insured unless the city manager or authorized designee with claim reporting responsibilities shall have received such notice from its employee. However, issuance of a right to sue letter by the EEOC, upon the city manager or authorized designee with claim reporting responsibilities shall constitute knowledge of an occurrence.

#### **FINANCIAL RATINGS**

All insurance carriers or proposals should include an A.M. Best rating of -A or better with a financial rating of 7 or better.

#### **REJECTION OF PROPOSALS**

The Town reserves the right in its sole discretion to reject any or all proposals in whole or in part, without incurring any cost or liability whatsoever. All proposals will be reviewed for completeness of the submission requirements. If a proposal fails to meet a material requirement of the RFP, or if it is incomplete or contains irregularities, the proposal may be rejected. A deviation is material to the extent that a proposal is not in substantial accord with the RFP requirements.

Immaterial deviations may also cause a bid to be rejected. The Town may or may not waive an immaterial deviation or defect in a proposal. The Town's waiver of an immaterial deviation or defect shall in no way modify the RFP or excuse a bidder from full compliance with the RFP requirements.

Any proposal may be rejected where it is determined to be not really competitive or where the cost is not reasonable.

Proposals that contain misleading statements may be rejected if in the Town's opinion the information was intended to mislead the Town regarding a requirement of the RFP.

## PROPERTY SPECIFICATIONS:

### Property:

All real and personal property of the insured specified on the attached schedule, including personal property of others for which the named insured is legally liable, or under obligation to insure.

- Blanket Real & Personal Property      Limit: \$25,509,871
- Accounts Receivable      Limit: \$250,000
- Business Income      Limit: \$100,000
- Computer Equipment & Media      Limit: \$250,000
- Earthquake      Limit: \$0
- Extra Expense      Limit: \$500,000
- Fences and Signs      Limit: \$5,000
- Fine Arts      Limit: \$25,000
- Fire Dept. Service Charge      Limit: \$5,000
- Flood      Limit: \$0 (No Flood Insurance)
- Newly Acquired Building      Limit: \$1,000,000
- Newly Acquired Contents      Limit: \$250,000 (90 days)
- Personal Property of Others      Limit: \$50,000
- Personal Property of Vol. Fire Fighters      Limit: \$1,000
- Pollutant Clean up      Limit: \$10,000
- Property in Transit      Limit: \$25,000
- Property Off Premises      Limit: \$100,000
- Valuable Papers      Limit: \$250,000

(Provide copy of flood endorsement if full coverage is not given in all flood zones)

### Valuation:

Real and personal property are to be written on replacement cost basis, unless otherwise noted.

### Cause of Loss Form:

Cause of Loss - Special form

Wind coverage - provide copy of any wind exclusions or deductibles



## BOILER & MACHINERY SPECIFICATIONS

### Coverage Scope:

Boiler and Machinery comprehensive - Property damage shall include, but not be limited to: pressure, refrigeration, mechanical, electrical damage.

### Amount of Insurance:

Blanket limit of at least \$ 24,809,871 per accident.

### Additional Coverages should include:

Extra Expense	100%
Expediting Expense	\$ 250,000 per accident
Hazardous Substances	\$ 100,000 per accident
Ammonia Contamination	\$ 100,000 per accident
Water Damage	\$ 100,000 per accident

### Deductible:

\$ 1,000 per accident.

Locations included are as follows:

## INLAND MARINE SPECIFICATIONS

### Computer Equipment & Media:

Computer Equipment	Limit: \$250,000
Media/Data	Limit: Included
Transit/Off Premises	Limit: \$10,000
Extra Expense	Limit: \$10,000

Deductible: \$1,000

Mechanical Breakdown Deductible: \$1,000

### Contractor's/Municipal Equipment: refer to attached schedule

Limit: \$2,070,931

Deductible \$500

- Optional Coverage for replacement cost valuation.  
 Flood peril covered for Equipment.  
 Leased and Rented Equipment (Limit: \_\_\_\_\_)

## GENERAL LIABILITY SPECIFICATIONS

Form:

Occurrence

Limits:

Proposals must clearly identify limits quoted.

General Aggregate	\$ 1,000,000
Products/Completed Operations Aggregate	\$ 3,000,000
Personal/Advertising Injury	\$ 1,000,000
Each Occurrence Limit	\$ 1,000,000
Fire Damage Limit	\$ 100,000

Population: 3,400  
Number of Employees 57  
Operating Budget: \$9,304,822  
Special Events: \_\_\_\_\_  
\_\_\_\_\_

Deductibles:       \$250       \$500       \$1,000       \$2,500       Other \$0

Scope of Coverage:

- Coverage is to apply to all streets, roads, highways, bridges - existence hazards, maintenance hazards and construction.
- Provide Emergency Medical Service coverage.
- Provide coverage for Herbicide/Pesticide application.
- Include volunteers under "Who is an Insured".
- Defense costs must be provided in addition to the above limits.
- Defense costs must not be subject to the deductible if a deductible is added.

Endorsements:

N/A Delete contractual liability exclusion from the personal injury perils.

N/A Eliminate Fellow employee exclusion under "Who is an Insured".

X Failure to Supply endorsement (Limit: Included)

### Employee Benefits Liability

Claims-Made Form

Limit: \$1,000,000  
Deductible \$1,000

Optional Coverages:

- X Premises Medical Payments  
\_\_\_\_ No Fault Sewer Back up  
\_\_\_\_ No Fault Power Surge  
\_\_\_\_ Watercraft Liability  
\_\_\_\_ Liquor Liability  
X Skate Parks  
\_\_\_\_ BMX Facilities  
\_\_\_\_ Hazmat Teams

**Exposure Sheet:**

Please check all of the operational exposures of the public entity below.  
 Note that all coverage may not be available for all operations or exposures..

Operation/Exposure	Do you have this exposure?		Is it operated by the public entity or subcontracted?*		Exposure Information
	YES	NO	Operated	Subcontracted	
Airport (COVERAGE EXCLUDED)	X			X	Number
Ambulance Service		X			
Amusement Parks/Carnivals/Fairs		X			<b>Described in Notes section</b>
Apartments		X			# Units
Arenas/Convention Centers*		X			Area Seating
Beaches (open to public)		X			Number
Blasting Operations*		X			
Bleachers/Stadiums/Grandstands >5,000 seating		X			Annual Sales
Bike Motor cross (BMX) course		X			design plans attached
Bridges		X			Number
Cable Company		X			Annual Sales
Cemeteries (Municipal)	X		X		
Council of Government	X				Office square footage
Dams*		X			
Day Care Centers*		X			
Downtown Development Association		X			<b>Described in Notes section</b>
Dwellings	X				Number
Emergency Medical Services		X			
Fire (Municipal) Department - PAID	X		X		
Fire (Municipal) Department - VOLUNTEER	X		X		
Golf Courses –(Municipal)		X			Annual Sales
Hazmat operations		X			
Housing (Public)*		X			
Lakes/Reservoirs with public access		X			Number Total Acres
Lakes/Reservoirs without public access		X			Number Total Acres
Landfill (Municipal)		X			Number
Beach Lifeguard Service		X			# Lifeguards
Piers, Docks, Marinas, Boat Slips, Boat Ramps		X			Annual Revenue Sq. Ft.
Police Department	X		X		
Recreation Department		X			
Rifle/Shooting Range (open to public)		X			Number
Skateboard Facility	X				
Streets/Roads	X		X		Number of Miles - 25
Swimming Pools		X			Number
Telephone Company		X			Annual Sales
Transportation System		X			
Utilities: Electric Distribution		X			
Utilities: Electric Generation		X			
Utilities: Gas Distribution		X			
Utilities: Water Treatment facility	X		X		
Utilities: Wastewater Treatment facility	X		X		
Vacant Land	X				Acres
Watercraft		X			Number > 26 ft HP



## AUTO LIABILITY AND PHYSICAL DAMAGE SPECIFICATIONS

### Covered Vehicles:

Automobile Liability - Symbol 1 (Any Auto)

Auto Physical Damage - Symbols 7 (Specifically Described Autos) and 8 (Hired Autos)

### Extend Name Insured to include:

All elected and appointed officials, officers, employees, and volunteers while acting within the scope of their duties for the named insured.

### Policy Form:

Comprehensive automobile policy.

### Limits:

Proposals must clearly identify limits quoted.

Combined Single Limit \$1,000,000

Uninsured/Underinsured Motorists \$1,000,000

Defense costs must be provided in addition to the above limits

### Hired/Non-Owned:

Hired on "if any" basis.

Non-Owned on basis of number of employees.

Physical Damage for Short-Term Rental Vehicles.

### Deductibles:

#### Automobile Liability

\$0     \$500     \$1,000     Other \$\_\_\_\_\_

Defense costs must not be subject to the deductible if a liability deductible is added.

#### Collision/ Comprehensive (Actual Cash Value Basis) -

\$500    Private Passenger Vehicles, Light Trucks & Trailers  
\$1,000    All other vehicles

\$1,000    Private Passenger Vehicles, Light Trucks & Trailers  
\$2,500    All other vehicles

### Endorsements:

Provide list of endorsements that will be attached to the policy:

- Fellow employee exclusion amended to provide coverage for police, fire or rescue workers.
- Limited coverage for an automobile owned or used by a volunteer or employee, while at, responding to, or returning directly from the scene of an emergency.
- Coverage for freezing of fire truck pumps.

### Optional Coverages:

Garage Liability/Garagekeepers

Impounded Vehicles

Agreed Value coverage for emergency vehicles

**CRIME/BOND SPECIFICATIONS**

Requested Coverages:

Public Employee Dishonesty	\$ 50,000	
Forgery or Alteration	\$ 50,000	
Theft, Disappearance or Destruction	\$ 50,000 Inside	\$ 50,000 Outside
Faithful Performance of Duty	\$ 50,000	

Scheduled Public Officials Bonds (Finance Officer & Tax Collector Bonds required by North Carolina State Law):

Position: Finance Director Employee: Sharon A Penny Bond Amount: \$750,000  
Position: Tax Collector Employee: Beverly Robinson Bond Amount: \$ 50,000  
Position: \_\_\_\_\_ Employee: \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_  
Position: \_\_\_\_\_ Employee: \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_

Deductible:

Public Employee Dishonesty Bond \$ 500 per occurrence

Schedule Position Public Officials Bond \$ 500 per occurrence

Maximum amount of the following kept on premises:

	Location # <u>1</u> Bldg. # <u>1</u>	Location # ____ Bldg # ____	Location # ____ Bldg # ____
Cash	\$ <u>500</u> _____	\$ _____	\$ _____
Checks	\$ <u>500</u> _____	\$ _____	\$ _____

Is above kept in a safe?

Yes  No

Yes  No

Yes  No

**LAW ENFORCEMENT LIABILITY SPECIFICATIONS**

Coverage Form: Occurrence Form

Limits:

Proposal must clearly identify limits quoted.

Per Occurrence Limit \$ 1,000,000

Aggregate Limit \$ 1,000,000

Defense costs must be provided in addition to the above limits

Deductible:

\$1,000     \$2,500     \$5,000     Other \$ \_\_\_\_\_

Exposures:

	<u>Number</u>
Full time Officers w/arrest powers & gun control	<u>14</u>
Part time Officers w/arrest powers & gun control	<u>0</u>
Reserve & Volunteer Officers	<u>0</u>
Clerical	<u>1</u>
Dispatch	<u>0</u>
School Crossing Guards	<u>0</u>
Other employees _____	<u>0</u>
Police dogs	<u>0</u>
Police horses	<u>0</u>

Carrier application will be completed upon request.

## PUBLIC OFFICIALS LIABILITY SPECIFICATIONS

Coverage Form:        Claims-Made Form

Limits:

Proposal must clearly identify limits being quoted.

Per Occurrence Limit        \$ 1,000,000

Aggregate Limit                \$ 1,000,000

Deductible:

\$1,000         \$2,500         \$5,000         Other \$ \_\_\_\_\_

Coverage Scope:

Coverage on a Claim Made Basis. Claims, demands and actions seeking Monetary Damages included coverages are:

- Civil Rights
- Employment Related Practices
- Back wages
- Extended Reporting Period

Defense costs must be provided in addition to the above limits

Carrier application will be completed upon request.

Optional Coverage:

Defense coverage for non-monetary suits (Limit:\$10,000)

**PUBLIC OFFICIALS LIABILITY SPECIFICATIONS**

Coverage Form:        Claims-Made Form

Limits:

Proposal must clearly identify limits being quoted.

Per Occurrence Limit        \$ 1,000,000

Aggregate Limit                \$ 1,000,000

Deductible:

      \*    \$1,000        **X \$2,500**        o \$5,000        o Other \$\_\_\_\_\_

Coverage Scope:

Coverage on a Claim Made Basis. Claims, demands and actions seeking Monetary Damages included coverages are:

- X   Civil Rights
- X   Employment Related Practices
- X   Back wages
- X   Extended Reporting Period

Defense costs must be provided in addition to the above limits

Carrier application will be completed upon request.

Optional Coverage:

- X   Defense coverage for non-monetary suits (Limit:\$10,000)

## CYBER LIABILITY SPECIFICATIONS

Coverage Form:        Claims-Made Form

Limits:

Proposal must clearly identify limits being quoted.

Per Occurrence Limit        \$ 1,000,000

Business Income Limit        \$1,000,000

Aggregate Limit                \$ 1,000,000

Deductible:

\$1,000         \$2,500         \$5,000         Other \$ \_\_\_\_\_

Coverage Scope:

Please clearly reflect specific limits and sub-limits for each coverage part including but not limited to:

Cyber Extortion (Ransomware)

Cyber Deception (Social Engineering)

Funds Transfer Fraud

Telephone Hacking Loss

## EXCESS LIABILITY SPECIFICATIONS

Coverage Form: Claims-Made Form

Limits:

Proposal must clearly identify limits being quoted.

Per Occurrence / Claim Limit \$ 2,000,000

Aggregate Limit \$ 2,000,000

Deductible: None

Coverage Scope:

Excess over all casualty lines excluding cyber liability.

**WORKERS COMPENSATION SPECIFICATIONS**

Limits:

Workers Compensation: As per State of North Carolina statutory requirements.

Employers Liability: Bodily Injury by Accident \$ 500,000 each accident  
Bodily Injury by Disease \$ 500,000 each employee  
Bodily Injury by Disease \$ 500,000 Coverage Limit

Current Experience Modification factor: .83

FEIN: 56-6001217

Refer to attachment for estimated payrolls and classifications.

Coverage for volunteer firefighters (listed on current roster)?  Yes  No  
Coverage for Jr. Firefighters?  Yes  No  
Coverage for Auxiliary Police Officers (w/ ordinance)?  Yes  No  
Coverage for Inmate Labor?  Yes  No

Deductible:

\* \$500      X \$1,000      o \$2,500      o Other \$\_\_\_\_\_

Proposals must address any other potential costs, such as:

Medical Deductible

Board Assessments

**BID PROPOSAL PREMIUM SUMMARY SHEET**

PROVIDED TO: \_\_\_\_\_

<u>COVERAGE</u>	<u>LIMIT</u>	<u>DEDUCTIBLE</u>	<u>ANNUAL PREMIUM</u>
Property	\$ _____	\$ _____	\$ _____
Flood	\$ _____	\$ _____	\$ _____
Earthquake	\$ _____	\$ _____	\$ _____
Wind	\$ _____	\$ _____	\$ _____
Boiler & Machinery	\$ _____	\$ _____	\$ _____
Computer Equipment & Media	\$ _____	\$ _____	\$ _____
Municipal Equipment	\$ _____	\$ _____	\$ _____
Portable Equipment	\$ _____	\$ _____	\$ _____
Fine Arts	\$ _____	\$ _____	\$ _____
General Liability	\$ _____	\$ _____	\$ _____
Employee Benefits Liability	\$ _____	\$ _____	\$ _____
Automobile Liability	\$ _____	\$ _____	\$ _____
Automobile Comprehensive	\$ _____	\$ _____	\$ _____
Automobile Collision	\$ _____	\$ _____	\$ _____
Public Employee Dishonesty (Blanket Bond)	\$ _____	\$ _____	\$ _____
Schedule Position Bond	\$ _____	\$ _____	\$ _____
Money & Securities	\$ _____	\$ _____	\$ _____
Police Professional Liability	\$ _____	\$ _____	\$ _____
Public Officials Liability	\$ _____	\$ _____	\$ _____
Workers Compensation	\$ _____	\$ _____	\$ _____
Excess/Umbrella	\$ _____	\$ _____	\$ _____
Other _____	\$ _____	\$ _____	\$ _____
<b>TOTAL</b>			\$ _____

Submitted By: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Fax #: \_\_\_\_\_  
 Date: \_\_\_\_\_

ATTACHMENT ONE

Loss Runs



**ARGO TRIDENT PROGRAM**

Design Your Own 3-Line Detail

As of Date: 01-17-2023 Filter Name: TOWN OF ELIZABETH TOWN

Policy Number	File Num	Date of Loss	Clmt Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name State/Province of	Date Rep to Client Inc Ind	Clm Stat Desc Inc Med	Fut Res Inc Inc Exp	Fut Res Med Tot Inc	Fut Res Exp Tot Recov	Tot Fut Reserves Net Tot Inc
<b>Account Entity Name Town of Elizabethtown</b>							
<b>Policy Inception Date 07-01-2017</b>							
<b>Line Description Auto (1st Party)</b>							
BA-4610781-13	TNT-0147372-I-1	03/31/2018	Town of Elizabethtown	\$ 1,191.14	\$ 0.00	\$ 0.00	\$ 1,191.14
IV hit Deer.	Joseph Lacopo	04/25/2018	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
05/18/2018	NC	\$ 1,191.14	\$ 0.00	\$ 0.00	\$ 1,191.14	\$ 0.00	\$ 1,191.14
<b>Auto (1st Party) Totals</b>				<b>COUNT: 1</b>	<b>\$ 1,191.14</b>	<b>\$ 0.00</b>	<b>\$ 1,191.14</b>
<b>Line Description Auto Liability (3rd Party)</b>							
BA-4610781-13	TNT-0142390-C-1-1	07/18/2017	Sasser, William M	\$ 750.00	\$ 0.00	\$ 220.02	\$ 970.02
IV involved in accident with OV.	Joseph Lacopo	07/20/2017	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
07/31/2017	NC	\$ 750.00	\$ 0.00	\$ 220.02	\$ 970.02	\$ 0.00	\$ 970.02
BA-4610781-13	TNT-0142390-I-1	07/18/2017	Town of Elizabethtown	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
IV involved in accident with OV.	Joseph Lacopo	07/20/2017	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
07/21/2017	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BA-4610781-13	TNT-0142390-C-1-2	07/18/2017	Sasser, William M	\$ 6,052.74	\$ 0.00	\$ 0.00	\$ 6,052.74
IV involved in accident with OV.	Joseph Lacopo	07/20/2017	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
07/31/2017	NC	\$ 6,052.74	\$ 0.00	\$ 0.00	\$ 6,052.74	\$ 0.00	\$ 6,052.74



**ARGO TRIDENT PROGRAM**

Design: Your Own 3-Line Detail

As of Date: 01-17-2023 Filter Name: TOWN OF ELIZABETHTOWN

Policy Number	File Num	Date of Loss	Client Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name	Date Rep to Client	Cim Stat Desc	Fut Res Ind	Fut Res Med	Fut Res Exp	Tot Fut Reserves
Date Cim Closed	State/Province of	Inc Ind	Inc Med	Inc Exp	Tot Inc	Tot Recov	Net Tot Inc
BA-4610781-13	TNT-0142390-C-2	07/18/2017	McKoy, Douglas L	\$	500.00	\$	500.00
Miscellaneous Collision	Joseph Lacopo	07/20/2017	Closed	\$	0.00	\$	0.00
Not							
07/31/2017	NC	\$	500.00	\$	0.00	\$	500.00
<b>Auto Liability (3rd Party) Totals</b>							
			<b>COUNT:</b>	4			
		\$	7,302.74	\$	0.00	\$	7,522.76
		\$	0.00	\$	0.00	\$	0.00
		\$	220.02	\$	7,522.76	\$	7,522.76
<b>Line Description General Liability</b>							
PE-4610781-13	TNT-0146814-C-1	03/23/2018	Rogers, Katrice S	\$	0.00	\$	0.00
Claimant hit pothole.	Joseph Lacopo	03/29/2018	Closed	\$	0.00	\$	0.00
04/18/2018	NC	\$	0.00	\$	0.00	\$	0.00
<b>General Liability Totals</b>							
			<b>COUNT:</b>	1			
		\$	0.00	\$	0.00	\$	0.00
		\$	0.00	\$	0.00	\$	0.00
		\$	0.00	\$	0.00	\$	0.00
<b>07-01-2017 Totals</b>							
			<b>COUNT:</b>	6			
		\$	8,493.88	\$	0.00	\$	8,713.90
		\$	0.00	\$	0.00	\$	0.00
		\$	220.02	\$	8,713.90	\$	8,713.90



ARGO TRIDENT PROGRAM

Design Your Own 3-Line Detail

As of Date: 01-17-2023 Filler Name: TOWN OF ELIZABETHTOWN

Policy Number	File Num	Date of Loss	Clnt Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name	Date Rep to Client	Clim Stat Desc	Fut Res Ind	Fut Res Med	Fut Res Exp	Tot Fut Reserves
Date Cim Closed	State/Province of Loss	Inc Ind	Inc Med	Inc Exp	Tot Inc	Tot Recov	Net Tot Inc
<b>Policy Inception Date 07-01-2018</b>							
<b>Line Description Auto (1st Party)</b>							
BA-4610781-14	TNT-0150029-I-1	09/14/2018	Town of Elizabethtown	\$ 19,650.59	\$ 0.00	\$ 206.72	\$ 19,857.31
IV damaged from hurricane Florence 10/24/2018	Joseph Lacopo	10/04/2018	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	NC	\$ 19,650.59	\$ 0.00	\$ 206.72	\$ 19,857.31	\$ 1,500.00	\$ 18,357.31
BA-4610781-14	TNT-0154642-I-1	05/11/2019	Town of Elizabethtown	\$ 1,365.65	\$ 0.00	\$ 35.00	\$ 1,400.65
Joseph Franklin butler backed into parked 06/25/2019	Claudia Martinez	06/11/2019	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	NC	\$ 1,365.65	\$ 0.00	\$ 35.00	\$ 1,400.65	\$ 0.00	\$ 1,400.65
BA-4610781-14	TNT-0154350-I-1	05/26/2019	Town of Elizabethtown	\$ 2,800.77	\$ 0.00	\$ 1,007.58	\$ 3,808.35
The caller stated the OV struck the IV while at a 10/25/2019	Claudia Martinez	05/29/2019	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	NC	\$ 2,800.77	\$ 0.00	\$ 1,007.58	\$ 3,808.35	\$ 2,800.77	\$ 1,007.58
<b>Auto (1st Party) Totals</b>				<b>COUNT: 3</b>			
		\$ 23,817.01	\$ 0.00	\$ 1,249.30	\$ 25,066.31	\$ 4,300.77	\$ 20,765.54



**ARGO TRIDENT PROGRAM**  
**Design Your Own 3-Line Detail**

As of Date: 01-17-2023 Filter Name: TOWN OF ELIZABETH TOWN

Policy Number	File Num	Date of Loss	Climt Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name State/Province of	Date Rep to Client Inc Ind	Clim Stat Desc Inc Med	Fut Res Ind Inc Exp	Fut Res Med Tot Inc	Fut Res Exp Tot Recov	Tot Fut Reserves Net Tot Inc
<b>Line Description Auto Liability (3rd Party)</b>							
BA-4610781-14	TNT-0154330-C-1 Claudia Martinez	05/26/2019	Smith, Sharon	\$ 0.00	\$ 0.00	\$ 176.55	\$ 176.55
The caller stated the OV struck the IV while at a		05/29/2019	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
06/14/2019	NC	\$ 0.00	\$ 0.00	\$ 176.55	\$ 176.55	\$ 0.00	\$ 176.55
<b>Auto Liability (3rd Party) Totals</b>							
				<b>COUNT: 2</b>		<b>\$ 176.55</b>	<b>\$ 176.55</b>
						<b>\$ 0.00</b>	<b>\$ 0.00</b>
						<b>\$ 176.55</b>	<b>\$ 176.55</b>
<b>Line Description General Liability</b>							
PE-4610781-14	TNT-0155336-C-1 Claudia Martinez	06/20/2019	Britt, Heath	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Town was cutting grass and rock hit window.		07/23/2019	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
09/18/2019	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>General Liability Totals</b>							
				<b>COUNT: 1</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>
						<b>\$ 0.00</b>	<b>\$ 0.00</b>
						<b>\$ 0.00</b>	<b>\$ 0.00</b>

Confidential Information. Any accessing, acquisition, review, retransmission, dissemination or other use of, or taking of any action in reliance upon the Sensitive Information by persons or entities other than an Authorized Recipient is strictly prohibited.



Policy Number	File Num	Date of Loss	Clt Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name State/Province of Loss	Date Rep to Client Inc Ind	Clt Stat Desc Inc Med	Fut Res Ind Inc Exp	Fut Res Med Tot Inc	Fut Res Exp Tot Recov	Tot Fut Reserves Net Tot Inc
<b>Line Description Property (1st Party)</b>							
PE-4610781-14	TNT-0150000-I-1	09/14/2018	Town of Elizabethtown	\$ 9,983.33	\$ 0.00	\$ 8,051.50	\$ 18,034.83
Roof damage and ceiling leak	Deborah Bolton	10/03/2018	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10/14/2019	NC	\$ 9,983.33	\$ 0.00	\$ 8,051.50	\$ 18,034.83	\$ 0.00	\$ 18,034.83
<b>Property (1st Party) Totals</b>				<b>COUNT: 1</b>			
<b>07-01-2018 Totals</b>				<b>COUNT: 7</b>			
<b>Policy Inception Date 07-01-2019</b>							
<b>Line Description General Liability</b>							
PE-4610781-15	TNT-0156388-C-1	09/10/2019	Purdie, Deborah	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Stepped in hole injuring left leg, tale bone, hip	Joseph Lapoco	09/23/2019	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
02/13/2020	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PE-4610781-15	TNT-0159500-C-1	07/01/2019	State Farm	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
State Farms Says there is Damage to their sign	Claudia Martinez	03/17/2020	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
05/14/2020	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00





**ARGO TRIDENT PROGRAM**  
**Design Your Own 3-Line Detail**

As of Date: 01-17-2023 Filter Name: TOWN OF ELIZABETH TOWN

Policy Number	File Num	Date of Loss	Client Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name	Date Rep to Client	Clim Stat Desc	Fut Res Inc	Fut Res Med	Fut Res Exp	Tot Fut Reserves
Date Cim Closed	State/Province of Loss	Inc Ind	Inc Med	Inc Exp	Tot Inc	Tot Recov	Net Tot Inc
<b>Auto (1st Party) Totals</b>							
			<b>COUNT:</b>	<b>1</b>			
<b>Line Description Auto Liability (3rd Party)</b>							
BA-4610781-16	TNT-0162738-I-1	12/23/2020	Town of Elizabethtown	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,568.71
IV hit OV	Kara M. Cho	12/23/2020	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
01/04/2021	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BA-4610781-16	TNT-0162738-C-1-1	12/23/2020	Wheeler, Tiwanna	\$ 0.00	\$ 0.00	\$ 0.00	\$ 235.00
IV hit OV	Kara M. Cho	12/23/2020	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
04/27/2021	NC	\$ 0.00	\$ 0.00	\$ 235.00	\$ 235.00	\$ 0.00	\$ 235.00
BA-4610781-16	TNT-0163658-I-1	03/01/2021	Town of Elizabethtown	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Grapple truck broke windshield in vehicle	Joseph Lacopo	03/01/2021	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
03/08/2021	NC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BA-4610781-16	TNT-0161428-C-1	08/29/2020	Johnson, Suzan	\$ 1,850.75	\$ 0.00	\$ 161.16	\$ 2,011.91
Hit Stationary Object	Joseph Lacopo	09/08/2020	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10/29/2020	NC	\$ 1,850.75	\$ 0.00	\$ 161.16	\$ 2,011.91	\$ 0.00	\$ 2,011.91
BA-4610781-16	TNT-0161428-C-2	08/29/2020	Project Resources Group-Duke Energy	\$ 6,427.97	\$ 0.00	\$ 0.00	\$ 6,427.97
Hit Stationary Object	Joseph Lacopo	09/08/2020	Closed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10/29/2020	NC	\$ 6,427.97	\$ 0.00	\$ 6,427.97	\$ 6,427.97	\$ 0.00	\$ 6,427.97

Confidential Information. Any accessing, acquisition, review, retransmission, dissemination or other use of, or taking of any action in reliance upon the Sensitive Information by persons or entities other than an Authorized Recipient is strictly prohibited.





ARGO TRIDENT PROGRAM

Design Your Own 3-Line Detail

As of Date: 01-17-2023 Filter Name: TOWN OF ELIZABETHTOWN

Policy Number	File Num	Date of Loss	Clnt Name (Last, First)	Pd Ind	Pd Med	Pd Exp/Oth	Tot Paid
Loss Desc	Examiner Full Name State/Province of Loss	Date Rep to Client Inc Ind	Clm Stat Desc Inc Med	Fut Res Ind Inc Exp	Fut Res Med Tot Inc	Fut Res Exp Tot Recov	Tot Fut Reserves Net: Tot Inc
<b>Line Description Property (1st Party)</b>							
PE-4610781-16	TNT-0164592-I-1	05/07/2021	Town of Elizabethtown	\$ 155,051.00	\$ 0.00	\$ 1,530.80	\$ 156,581.80
after hail storm roof is leaking- roofer has	Donna McSwain	05/12/2021	Open	\$ 1.00	\$ 0.00	\$ 0.20	\$ 1.20
	NC	\$ 155,052.00	\$ 0.00	\$ 1,531.00	\$ 156,583.00	\$ 0.00	\$ 156,583.00
<b>Property (1st Party) Totals</b>			<b>COUNT:</b>	<b>1</b>			
<b>07-01-2020 Totals</b>			<b>COUNT:</b>	<b>10</b>			
		\$ 191,586.20	\$ 0.00	\$ 4,415.87	\$ 196,002.07	\$ 1,736.00	\$ 194,266.07
<b>Town of Elizabethtown Totals</b>			<b>COUNT:</b>	<b>26</b>			
		\$ 233,880.42	\$ 0.00	\$ 14,113.24	\$ 247,993.66	\$ 6,036.77	\$ 241,956.89
<b>Grand Totals</b>			<b>COUNT:</b>	<b>26</b>			
		\$ 233,880.42	\$ 0.00	\$ 14,113.24	\$ 247,993.66	\$ 6,036.77	\$ 241,956.89

# HCC Public Risk Claim Service, Inc.

Report Date: 1/4/2023 12:40:34 PM  
 Individual Loss Run By Policy Period

File No.	Occur Date	Major/Minor Code	DESCRIPTION	LOSS RESERVE	LOSS PAYMENT	EXPENSE RESERVE	EXPENSE PAYMENT	RECOVERY	TOTAL INCURRED
<b>TOWN OF ELIZABETHTOWN - NC61028</b>									
<b>Policy Period: 7/1/2021 to 7/1/2022</b>									
202783	CL	3/8/2022	020-132 Sewer Backup	\$0.00	\$25,000.00	\$0.00	\$3,482.73	\$0.00	\$28,482.73
202816	CL	12/15/2021	212-102 Comprehensive	\$0.00	\$510.80	\$0.00	\$38.00	\$0.00	\$548.80
203867	OP	6/24/2022	Pre-suit - Thompson, Jr. - Notice re: potential claim for wr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Report Totals For Policy Period:</b>				<b>\$0.00</b>	<b>\$25,510.80</b>	<b>\$0.00</b>	<b>\$3,520.73</b>	<b>\$0.00</b>	<b>\$29,031.53</b>
<b>Policy Period: 7/1/2022 to 7/1/2023</b>									
OPM-22-	OP	11/20/2022	06583 2016 Dodge VIN#6405 - Insured police vehicle involved in col	\$0.00	\$22,161.98	\$0.00	\$1,240.59	\$0.00	\$23,402.57
<b>Report Totals For Policy Period:</b>				<b>\$0.00</b>	<b>\$22,161.98</b>	<b>\$0.00</b>	<b>\$1,240.59</b>	<b>\$0.00</b>	<b>\$23,402.57</b>
<b>Grand Totals For Report:</b>				<b>\$0.00</b>	<b>\$47,672.78</b>	<b>\$0.00</b>	<b>\$4,761.32</b>	<b>\$0.00</b>	<b>\$52,434.10</b>

# Claim Summary

12/01/2022 - 12/31/2022

Claim Number/ Claim Type	Claimant Name/ Claimant Status	Injury Date/ Closed Date	Litigated/ Examiner	Denied/ Adj. Loc. Recd	Paid this Period	Outstanding	Incurred	Recovery
<b>Insured Name1: Elizabethtown, Town of -WC</b>								
<b>Fiscal Year Desc: 2018</b>								
1180091910	Popynick, Jennifer WC - Medical Only Closed	01/09/2019 07/01/2019	Mary Correia	01/09/2019	0.00	0.00	0.00	0.00
200	POLICE DEPARTMENT Officer's police vehicle malfunctioned causing it to stop in the roadway on her way in to work, she Elizabethtown, Town of -WC				0.00	0.00	690.00	0.00
	Left shoulder sprain				0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	690.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	43.38	0.00
					0.00	0.00	0.00	0.00
					0.00	0.00	733.38	0.00



Claim Number/ Claim Type	Claimant Name/ Claimant Status	Injury Date/ Closed Date	Litigated/ Examiner	Denied/ Adj. Loc. Recd	Paid this Period	Paid	Outstanding	Incurred	Recovery
1200101829	Hodge, Samuel	03/15/2021			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Closed		04/19/2021	Terr Dowd	03/17/2021	0.00	258.94	0.00	258.94	0.00
300	FIRE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	Employee performing extraction operation at MVA-during process of removing patient from vehicle				0.00	0.00	0.00	0.00	0.00
	Elizabethtown, Town of -WC				0.00	28.70	0.00	29.70	0.00
	Right side injury.				0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				0.00	288.64	0.00	288.64	0.00
	<b>Fiscal Year</b>				0.00	0.00	0.00	0.00	0.00
	<b>Medical</b>				0.00	10,431.51	2,390.25	12,821.76	0.00
	<b>Rehab</b>				0.00	0.00	0.00	0.00	0.00
	<b>Legal</b>				0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>				0.00	194.41	147.75	342.16	0.00
	<b>Fiscal Year</b>				0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				0.00	10,625.92	2,538.00	13,163.92	0.00
<b>Fiscal Year Desc: 2021</b>									
1210103158	Powell, Julius	07/08/2021			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Closed		10/19/2021	Lynn Culbreth	07/09/2021	0.00	483.65	0.00	483.65	0.00
400	PUBLIC WORKS				0.00	0.00	0.00	0.00	0.00
	Claimant was moving a filing cabinet in the Finance Department about 18-20 feet away using a hand				0.00	0.00	0.00	0.00	0.00
	Elizabethtown, Town of -WC				0.00	98.71	0.00	98.71	0.00
	Injury to instep area of right foot				0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				0.00	582.36	0.00	582.36	0.00
1210103931	Davis, James Edward	09/08/2021			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Closed		04/27/2022	Andrea Farrow	09/10/2021	0.00	722.69	0.00	722.69	0.00
200	POLICE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	The officer was searching a vehicle and his right ring finger was stuck by needle				0.00	0.00	0.00	0.00	0.00
	Elizabethtown, Town of -WC				0.00	38.85	0.00	38.85	0.00
	Right hand ring finger				0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				0.00	761.54	0.00	761.54	0.00
1210104376	Faulk, James	10/14/2021			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Closed		05/31/2022	Karla Frias	10/15/2021	0.00	191.34	0.00	191.34	0.00
300	FIRE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	Employee assisted co-worker who was cutting a tree limb when limb fell onto his right foot.				0.00	0.00	0.00	0.00	0.00
	Elizabethtown, Town of -WC				0.00	44.57	0.00	44.57	0.00
	Crushed right foot.				0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				0.00	235.91	0.00	235.91	0.00



Claim Number/ Claim Type	Claimant Name/ Claimant Status	Injury Date/ Closed Date	Litigated/ Examiner	Denied/ Adj. Loc. Recd	Paid this Period	Outstanding	Incurred	Recovery
1210105188 WC - Medical Only Closed	Bridgers, Zackary POLICE DEPARTMENT The employee was attempting to arrest a subject when a struggle took place. The employee lost his left ankle and both knees	12/16/2021 01/27/2022	Mary Correia	12/27/2021	0.00 361.12 0.00 0.00 52.75 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 361.12 0.00 0.00 52.75 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					413.87	0.00	413.87	0.00
1210105371 WC - Medical Only Closed	Fairolath, Delana Lynn PUBLIC WORKS Employee was obtaining the odometer reading from the dashboard of the street sweeper, when she sprained right wrist.	12/21/2021 06/13/2022	Liliana Santiago	01/07/2022	0.00 347.28 0.00 0.00 29.16 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 347.28 0.00 0.00 29.16 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					376.44	0.00	376.44	0.00
1210105688 WC - Medical Only Closed	Freeman, Allston Blake FIRE DEPARTMENT The employee was performing a firefighting operation and sustained an injury to their left ear and left cheek, lower ear lobe, and left side of the neck.	01/31/2022 11/02/2022	Cyndi Smith	02/02/2022	0.00 2,471.74 0.00 0.00 62.03 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 2,471.74 0.00 0.00 62.03 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					2,533.77	0.00	2,533.77	0.00
1210106729 WC - Medical Only Closed	Duggan, Robert Joseph POLICE DEPARTMENT A suspect struck the Officer in the face with a closed fist. Front left tooth.	04/26/2022 10/15/2022	Liliana Santiago	05/03/2022	0.00 59.98 0.00 0.00 19.63 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 59.98 0.00 0.00 19.63 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					79.61	0.00	79.61	0.00
1210107587 WC - Medical Only Closed	Locklear, Madaleine POLICE DEPARTMENT Employee was assisting in the arrest of an individual who was actively resisting arrest by punching. Right hand laceration	05/10/2022 08/28/2022	Andrea Farrow	07/07/2022	0.00 59.98 0.00 0.00 19.63 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 59.98 0.00 0.00 19.63 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					79.61	0.00	79.61	0.00
1210107588 WC - Medical Only Closed	Hickman, Bryan POLICE DEPARTMENT Employee was assisting in the arrest of an individual who was actively resisting arrest by punching. Multiple body part laceration.	05/10/2022 08/11/2022	Andrea Farrow	07/07/2022	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
<b>Total</b>					0.00	0.00	0.00	0.00

Claim Number/ Claim Type	Claimant Name/ Claimant Status	Injury Date/ Closed Date	Litigated/ Examiner	Denied/ Adj. Loc. Recd	Paid this Period	Paid	Outstanding	Incurred	Recovery
1210107801	Norris, Johnathon	06/19/2022			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Closed		12/08/2022	Terri Dowd	07/07/2022	4,017.31	4,316.92	0.00	4,316.92	0.00
300	FIRE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	Employee was working an active brush fire when he started having chest pain and was referred to Elizabethtown, Town of -WC				0.00	0.00	0.00	0.00	0.00
	Chest pains				8.65	8.65	0.00	8.65	0.00
					0.00	0.00	0.00	0.00	0.00
	<b>Total</b>				4,025.96	4,325.57	0.00	4,325.57	0.00
	<b>Fiscal Year 16</b>				0.00	1,808.56	0.00	1,808.56	0.00
					4,077.29	10,809.91	1,000.46	11,810.37	0.00
					0.00	0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00	0.00
					28.28	473.45	44.47	517.92	0.00
					0.00	0.00	0.00	0.00	0.00
	<b>Fiscal Year</b>				4,105.57	13,091.92	1,044.93	14,136.85	0.00
<b>Fiscal Year Desc: 2022</b>									
1220108444	Davis, James Edward	08/25/2022			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Open			Liliana Santiago	09/06/2022	0.00	406.95	1,093.05	1,500.00	0.00
200	POLICE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	Employee was attempting to arrest a suspect when the suspect started to resist. They both ended up Elizabethtown, Town of -WC				0.00	0.00	0.00	0.00	0.00
	Right wrist strain.				0.00	23.26	76.74	100.00	0.00
					0.00	0.00	0.00	0.00	0.00
					0.00	430.21	1,169.79	1,600.00	0.00
	<b>Total</b>				0.00	430.21	1,169.79	1,600.00	0.00
1220109474	Locklear, Preston	11/20/2022			0.00	0.00	0.00	0.00	0.00
WC - Medical Only Open			Terri Dowd	12/01/2022	788.00	788.00	712.00	1,500.00	0.00
200	POLICE DEPARTMENT				0.00	0.00	0.00	0.00	0.00
	Employee was involved in a vehicle chase involving a stolen vehicle which resulted in a traffic Elizabethtown, Town of -WC				0.00	0.00	0.00	0.00	0.00
	Multiple body part contusion.				0.00	0.00	100.00	100.00	0.00
					0.00	0.00	0.00	0.00	0.00
					788.00	788.00	812.00	1,600.00	0.00
	<b>Total</b>				788.00	788.00	812.00	1,600.00	0.00
	<b>Fiscal Year 2</b>				0.00	0.00	0.00	0.00	0.00
					788.00	1,194.95	1,805.05	3,000.00	0.00
					0.00	0.00	0.00	0.00	0.00
					0.00	0.00	0.00	0.00	0.00
					0.00	23.26	176.74	200.00	0.00
					0.00	0.00	0.00	0.00	0.00
	<b>Fiscal Year</b>				788.00	1,218.21	1,981.79	3,200.00	0.00

Claim Number/ Claim Type	Claimant Name/ Claimant Status	Injury Date/ Closed Date	Litigated/ Examiner	Denied/ Adj. Loc. Recd	Paid this Period	Paid	Outstanding	Incurred	Recovery
			Insured	26	0.00	3,780.64	0.00	3,780.64	0.00
			Indemnity		4,865.29	24,714.92	5,195.76	29,910.68	0.00
			Medical		0.00	0.00	0.00	0.00	0.00
			Rehab		0.00	0.00	0.00	0.00	0.00
			Legal		28.28	873.19	368.96	1,242.15	0.00
			Expense		0.00	0.00	0.00	0.00	0.00
			Insured		4,893.57	29,368.75	5,564.72	34,933.47	0.00
			Grand Total:	26	0.00	3,780.64	0.00	3,780.64	0.00
			Indemnity		4,865.29	24,714.92	5,195.76	29,910.68	0.00
			Medical		0.00	0.00	0.00	0.00	0.00
			Rehab		0.00	0.00	0.00	0.00	0.00
			Legal		28.28	873.19	368.96	1,242.15	0.00
			Expense		0.00	0.00	0.00	0.00	0.00
			Grand Total:		4,893.57	29,368.75	5,564.72	34,933.47	0.00

ATTACHMENT TWO

Building & Contents Schedule

**Ellizabethtown Property Schedule**

Loc	Occupancy	TIV
1	Municipal Building	\$4,008,585
2	Public Works Building	\$324,396
3	Pump Manhole	\$24,392
4	Maintenance Storage Shed	\$26,879
5	Storage Building	\$3,524
6	Storage Building	\$3,524
7	Generator	\$26,509
8	Water Tank	\$1,343,916
9	Public Service equipment storage	\$1,529,789
10	Fire / Rescue Building	\$2,622,245
11	Wastewater Treatment Plant	\$347,691
12	Sludge Pump Station Equipment	\$93,577
13	Clarifiers (2)	\$96,829
14	Grift Chamber	\$48,194
15	Floating Aerators	\$79,089
16	Digestion Building & equipment	\$80,636
17	Drying Bed Pump Station	\$8,130
18	Scum Pump Manhole	\$8,030
19	Wastewater Treatment Plant	\$2,015,875
20	Pump Station & Equipment	\$63,567
21	Generator	\$22,628
22	Pump Station	\$72,571
23	Pump Station	\$241,906
24	Generator	\$87,355
25	Pump Station & Equipment	\$358,153
26	Pump Manhole	\$18,035
27	Generator	\$47,037
28	Pump Station	\$16,705
29	Interpretive Center	\$73,471
30	Public Toilet Building	\$81,955
31	Phase I Boardwalk Nature Trail and Fishing Pier/Scorid	\$109,273
32	Amphitheatre Structure	\$23,609
33	Pump Manhole	\$79,239
34	Vacuum Pump	\$215,024
35	Pump Manhole	\$18,625
36	Pump Manhole	\$38,730
37	Pump Manhole	\$18,035
38	Well #1 & Equipment	\$196,965
39	Well #2 & Equipment	\$233,169
40	Well3A & Equipment	\$422,254
41	Well # 4	\$374,953
42	Water Tank	\$1,343,916
43	Lift Station	\$71,163
44	Generator	\$33,992
45	Pump Motor & Aerator	\$20,830
46	Water Tank	\$1,343,916
47	Peanut Road Submersible Pump Station	\$167,990
48	Pump Station	\$335,979
49	Bathroom & Park Equipment	\$20,158
50	Airport Hanger	\$239,218
51	Airport Hanger	\$239,218
52	Aircraft Hanger	\$228,466
53	Airport Terminal	\$1,648,000
54	Well House	\$671,960
55	Farmers Market	\$1,370,011
56	Canopy	\$6,525
57	Canopy	\$6,525
58	Rental Dwelling	\$194,868
59	Rental Dwelling	\$309,103
60	Storage Of the Town	\$167,174
61	Bladen Crisis Center	\$614,400
62	Anna Woods Lift Station	\$34,778
63	Airport Lift Station	\$55,424
64	Cromartie Road Lift Station	\$57,963
65	Picnic Shelter	\$19,055
66	Picnic Shelter	\$33,765
67	Well #1 Replacement A1	\$251,889
68	Bike Park Property	\$23,635
69	Bathrooms	\$39,398

ATTACHMENT THREE

Computer Equipment & Media Schedule

No Schedule

**ATTACHMENT FOUR**

**Contractors/Municipal Equipment Schedule**

**Portable Equipment Schedule**

# EQUIPMENT SCHEDULE

Total Equipment \$2,070,931

No.	Year	Description	Limit	Deductible
1	1988	Tracot	Included	\$500
2	1988	Woods Mower	Included	\$500
3		Radio Equipment	Included	\$500
4		Radio Equipment	Included	\$500
5	1995	Case 485 Tractor	Included	\$500
6	2009	John Deere 5065 Tractor & 553 Farm Loader	Included	\$500
7	2013	Vermeer Brush Chipper BC1000CL-85 HP Cummins w	Included	\$500
8	2014	John Deere - open operator Station Utility Tractor	Included	\$500
9		Caterpillar Backhoe Loader 416f\$	Included	\$500
10	2012	Kawasaki KAF400ACF	Included	\$500
11		Evidence Data Vault (CPU)	Included	\$500
12		Body Cameras Magnetic Clasp (13 units)	Included	\$500
13		Body Camera Docking Station Single Unit Charger (3 each)	Included	\$500
14		Body Camera	Included	\$500
15		Body Camera	Included	\$500
16		Body Camera	Included	\$500
17		Body Camera	Included	\$500
18		Body Camera	Included	\$500
19		Body Camera	Included	\$500
20		Body Camera	Included	\$500
21		Body Camera	Included	\$500
22		Body Camera	Included	\$500
23		Body Camera	Included	\$500
24		Body Camera	Included	\$500
25		Body Camera	Included	\$500

26		Body Camera	Included	\$500
27		APC Battery Backup	Included	\$500
28		Color Display Unit	Included	\$500
29		Net Gear Switch	Included	\$500
30		Ventrac Mower	Included	\$500
31		Playground Equipment, Grills, Disc Golf Course	Included	\$500
32		Lights	Included	\$500
33		10 Decorative Stemberg Lights	Included	\$500
34		Verdin 4K Howard Replica Street Clock	Included	\$500
35		Electric Water Meters	Included	\$500
36		Skateboard Park	Included	\$500
37		Playground Equipment for toddlers	Included	\$500
38		Fencing & Trash Receptacle	Included	\$500
39		Spray Feature and Signage	Included	\$500
40		Bench	Included	\$500
41		Sign	Included	\$500
42		Sign	Included	\$500
43		Pedestrian Crosswalk Signal (2 poles with solar panels)	Included	\$500
44		Parking Loots	Included	\$500
45		Street lights	Included	\$500
46		Playground equipment	Included	\$500
47		Signage	Included	\$500
48		Fencing	Included	\$500
49		Fuel Dispersion System tanks (2) 10,000 gallons)	Included	\$500
50		Gametime Playground equipment	Included	\$500
51		access playcurb Gamtime	Included	\$500
52		Four amish cedar wood fan swings	Included	\$500
53		site amenities from Gamtiem	Included	\$500
54		Split Rail Fencing	Included	\$500
55	2010	John Deere Tractor	Included	\$500
56	1996	John Deere Tractor	Included	\$500

ATTACHMENT FIVE

Auto Schedule

(indicating which vehicles have comprehensive and collision coverage)

# AUTOMOBILE SCHEDULE

<u>No.</u>	<u>Year</u>	<u>Make</u>	<u>Vin No.</u>	<u>Comprehensive Deductible</u>	<u>Collision Deductible</u>
1	2011	Ford	4942	\$500	\$500
2	2016	Ford	1FTEX1C81GFD58434	\$500	\$500
3	1985	Chevrolet	2132	\$500	\$500
4	2007	Ford	6345	\$500	\$500
5	2011	Ford	6691	\$500	\$500
6	2013	Dodge	7203	\$500	\$500
7	2013	Dodge	7204	\$500	\$500
8	2014	Dodge	503	\$500	\$500
9	2014	Dodge	6861	\$500	\$500
10	2016	Dodge	2442	\$500	\$500
11	2016	Dodge	2443	\$500	\$500
12	2016	Dodge	2C3CDXAG6GH356405	\$500	\$500
13	2019	Dodge	1C4RDJFG6KC626451	\$500	\$500
14	2019	Dodge	2C3CDXAGXKH510249	\$500	\$500
15	2018	Dodge	2C3CDXAG9JH279729	\$500	\$500
16	2020	Dodge	1C4RDHFGL0268880	\$500	\$500
17	2020	Dodge	2C3CDXAG5LH101058	\$500	\$500
18	2012	GMC	2308	\$500	\$500
19	2021	Dodge	2C3CDXAT3MHS23098	\$500	\$500
20	2021	Dodge	2C3CDxATXMHS27682	\$500	\$500
21	2021	Dodge	2C3CDXATIMHS27683	\$500	\$500
22	2021	Dodge	2C3CDXT8MH594944	\$500	\$500
23	2004	GMC	7978	\$500	\$500
24	2008	Dodge	5388	\$500	\$500
25	1998	Sewer Trailer	TBD	\$500	\$500
26	2004	GMC	6091	\$500	\$500
27	2005	GMC	6143	\$500	\$500
28	2007	Chevrolet	629	\$500	\$500
29	1997	Ford	3515	\$500	\$500

# AUTOMOBILE SCHEDULE

<u>No.</u>	<u>Year</u>	<u>Make</u>	<u>Vin No.</u>	<u>Comprehensive Deductible</u>	<u>Collision Deductible</u>
30	2002	Chevrolet	1183	\$500	\$500
31	2007	Johnston	9425	\$500	\$500
32	2015	Hooper	5991	\$500	\$500
33	2006	GMC	1GDHC23U36F168611	\$500	\$500
34	2018	Freightliner	FCVACXFC1HJHN2110	\$500	\$500
35	2015	Hooper	4T0FB2027F1005989	\$500	\$500
36	2005	Chevrolet	1GCHK23275FS34745	\$500	\$500
37	1994	GMC	1GDP7H1J7RJ508002	\$500	\$500
38	1999	GMC	2604	\$500	\$500
39	2004	GMC	7584	\$500	\$500
40	1995	Chevrolet	1300	\$500	\$500
41	2000	Ford	7941	\$500	\$500
42	2016	Ford	1657	\$500	\$500
43	2016	Ford	5519	\$500	\$500
44	2018	Ditch Witch	1DSB122R9J1700314	\$500	\$500
45	2018	Chevrolet	1GB4KYCY7JF253508	\$500	\$500
46	2019		7H7FD1221KM000733	\$500	\$500
47	2019	Chevrolet	1GC1KREY6KF152236	\$500	\$500
48	2022	Ford	1FD7X2A63NEE43628	\$500	\$500
50	2019	Dodge	2C3CDXAG8KH510248	\$500	\$500
51	2003	Ford	1FDWF36L33EB73350	\$500	\$500
52	2022	Ford	1FM5K8AB4NGC42038	\$500	\$500
53	2022	Ford	1FM5K8AB9NGC42696	\$500	\$500
54	2022	Ford	1FM5K8AB5NGC42887	\$500	\$500
55	2022	Ford	1FM5K8AB1NGC36214	\$500	\$500

ATTACHMENT SIX

Workers Compensation  
Payroll and Class Code Information

TOWN OF ELIZABETHTOWN  
 WORKERS' COMPENSATION  
 PAYROLL AND CLASS CODE INFORMATION  
 FY 2023 - 2024

CLASS CODE	ESTIMATED PAYROLL
7423 - Airport	\$ 29,000.00
7580 - Waste Water Treatment	\$ 78,000.00
7581 - Water/Sewer Comined Operations	\$ 225,000.00
7704 - Firefighters - Fulltime and Partime	\$ 495,000.00
7705 - Firefighters - Volunteers	\$ 37,000.00
7720 - Police Officers	\$ 851,000.00
8380 - Garage (Auto Mechanic)	\$ 46,500.00
8810 - Clerical	\$ 417,000.00
9102 - Parks & Recreation	\$ 48,000.00
9402 - Street Cleaning	\$ 194,000.00
9410 - Public Works Director	\$ 120,000.00
9410 - Municiple (Not Otherwise Classified)	\$ 261,000.00
9990 - City Manager	\$ 135,000.00
9996 - Mayor and Council Members	\$ 20,145.00
	<hr/>
	\$ 2,956,645.00