



**ELIZABETHTOWN
TOWN COUNCIL
REGULAR MEETING**

7:00 PM, Monday, November 2, 2020

November 2, 2020 Town Council Meeting - Virtual (Zoom Call Meeting). Members of the public may join the meeting through Zoom from computer, smart phone or dial-in. Special Zoom Meeting instructions are attached and posted on the Town's web page at www.elizabethtownnc.org.

1. OPENING, CALL TO ORDER AND ROLL CALL

Mayor Sylvia Campbell

1.1 Opening, Call to Order and Roll Call

Mayor Sylvia Campbell will call the meeting to order and call upon Mayor Pro Tem Rufus Lloyd to give the invocation.

2. APPROVAL OF PREVIOUS MINUTES/AGENDA APPROVAL

2.1 Approval of Previous Minutes/Agenda Approval

Council is requested to approve the meeting minutes as presented and adopt the agenda.
[OCT 2020 MINUTES.docx](#)

3. PUBLIC HEARINGS - **Town Attorney Goldston Womble can swear in the witnesses for the two Special Use Permit Requests.**

- 3.1 Public Hearing: Special Use Permit Request - Case Number: SU01002203803 - D.M. "Mac" Campbell, Jr. - Proposed Accessory Building > 750 sq ft. - **Mayor Pro Tem Rufus Lloyd will be conducting the Public Hearing for this agenda item as well as the approval or disapproval. Mayor Sylvia Campbell will be recused for this agenda item.**

HEARING PROCEDURE:

- a) Open the hearing and call upon Planner Cameron West to present the information; and
- b) Solicit relevant public comments and information; and
- c) Close the hearing after receiving or not any public comments. *(To be considered in Agenda Item #4.1)*

- 3.2 Public Hearing: Special Use Permit Request - Case Number: SU0812201731 - Cape Fear Private Equity LLC/Hilton Companies - Construct two (2) Duplex Apartment Buildings for Multi-Family Housing

HEARING PROCEDURE:

- a) Open the hearing and call upon Planner Cameron West to present the information; and
- b) Solicit relevant public comments and information; and
- c) Close the hearing after receiving or not any public comments. *(To be considered in Agenda Item #4.2)*

- 3.3 Public Hearing: Amendment to Code of Ordinances for Chapter 152. Subdivision Regulations, Section 152.54 Lots, (B)(6)

Council is requested to follow the Public Hearing procedure below:

HEARING PROCEDURE:

- a) Open the hearing and call upon Town Manager Eddie Madden for a presentation of the amendment to the Subdivision Regulations;
- b) Solicit for any written comments received from the public since this is a Virtual Meeting; and
- c) Close the hearing. *(Note: Town Council will not be able to act on this matter immediately. Consideration by Town Council will take place at the 12/7/2020 Town Council Meeting.)*

Peak Agenda - Public Hearing Notice - Subdivision Regulations Amendment - 11.2.2020.pdf
Ordinance - Amendment to Code of Ordinances - Subdivision Text Amendment - 11.2.2020.docx

4. ORDINANCES/RESOLUTIONS/PROCLAMATIONS

- 4.1 Approval of Special Use Permit Application - Case Number: SU01002203803 - D.M. "Mac" Campbell, Jr. - Proposed Accessory Building > 750 sq ft.

REQUEST:

Council is requested to consider **one** of the following actions regarding the presented Special Use Permit Application:

- 1. Approve as presented; or
- 2. Impose additional conditions as part of the permit approval process; or
- 3. Deny the permit and state the reasons for denial.

- 4.2 Approval of Special Use Permit Application - Case Number: SU0812201731 - Cape Fear Private Equity LLC/Hilton Companies - Construct two (2) Duplex Apartment Buildings for Multi-Family Housing

REQUEST:

Council is requested to consider **one** of the following actions regarding the presented Special Use Permit Application:

- 1. Approve as presented; or
- 2. Impose additional conditions as part of the permit approval process; or
- 3. Deny the permit and state the reasons for denial.

- 4.3 Ordinance Approval - Rezoning Request - Case Number: RZ0914200072 - HD3 Investments LLC/Hilton Companies

Council is requested to approve or disapprove. **Please refer to Page 37 for specific statements for making a motion.**

[Written Comments from Sheila Bryan - Received 9-30-2020.pdf](#)
[TC MEMO Rezone HD3 Investments LLC - Hilton Companies.doc.docx](#)

- 4.4 Ordinance #R-2020-03 - Code of Ordinances Amendment
Subdivision Regulations, Section 152.54 Lots, (B)(6) Flag-Shaped Lots

Council is requested to approve the Ordinance.
(With this being a Virtual Meeting, voting on this agenda item will take place at the December 7, 2020 Town Council Meeting.)

[Ordinance - Amendment to Code of Ordinances - Subdivision Text Amendment - 11.2.2020.docx](#)

- 4.5 Proclamation

Council is requested to approve the Proclamation.

[Proclamation - Youth Appreciation Week - 11.2.2020.docx](#)

- 4.6 Resolution #R-2020-25: "Hire a Vet Week"

Council is requested to approve the Resolution.

[Resolution - Hire a Vet Week - 11.2.2020.docx](#)

5. PRESENTATIONS

- 5.1 Monthly Projects Update

Council is requested to hear the update.

6. ADMINISTRATIVE MATTERS

- 6.1 Tax Releases

Council is requested to grant the above tax releases.

[SEPT 2020 TAX RELEASES.pdf](#)

- 6.2 Budget Amendments #2021-02

Council is requested to approve the budget amendments.

[Budget Amendment #2021-02 \(11-2-2020\).xlsx](#)

[Airport Land Acquisition Project Ordinance.pdf](#)

- 6.3 Monthly Financial Report

Council is requested to approve the Monthly Financial Report.

[Peak Agenda - Financial Report Ending 10.28.2020.pdf](#)

- 6.4 Appointments to Zoning Board of Adjustment
Council is requested to make the appointments.

7. OTHER BUSINESS

- 7.1 "Briefly": *(Reminders and announcements are made at this time.)*
Council is requested to hear the reminders and announcements.
[Agenda item - Briefly - November 2, 2020.docx](#)

8. OPEN FORUM

- 8.1 Open Forum
Town Manager Eddie Madden will advise if any written comments from the public have been received.

9. CLOSED SESSION

- 9.1 Closed Session
Council is requested to make a motion and second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege.

10. ADJOURNMENT

- 10.1 Adjournment
To adjourn the meeting.