

TOWN OF ELIZABETHTOWN
Rescheduled Meeting - Virtual
July 13, 2020

The Elizabethtown Town Council met for its rescheduled meeting on Monday, July 13, 2020 at 7:00 p.m. via Zoom. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd (Council Room), Council Members Herman Lewis (Municipal Building), Howell Clark Jr., Paula Greene, Ricky Leinwand (Municipal Building), Rich Glenn, Town Manager Eddie Madden and Town Attorney Goldston Womble. Department Heads joining the zoom meeting included Fire Chief Nick West, Police Chief Tony Parrish, Planner I Woody Horton, Public Services Director Hugh Bledsoe, Town Clerk Juanita Hester, Cameron West, Code Enforcement, Meredith Merritt, Accountant, and Director of Communications & Marketing Terri Dennison. Representatives from the Press joining via zoom included Emily Williams and Joy Warren.

Mayor Sylvia Campbell opened the meeting and welcomed everyone, then called upon Mayor Pro Tem Rufus Lloyd to give the invocation. Mayor Campbell then made a roll call. A motion was made by Council Member Herman Lewis, seconded by Council Member Ricky Leinwand, to approve the Agenda as presented (Unanimous).

Item #2.1: Approval of Previous Minutes

Council Member Howell Clark Jr. made a motion to approve with a correction of Agenda Item #8, line #3, on the June 1, 2020 Regular Meeting Minutes, seconded by Mayor Pro Tem Rufus Lloyd, to approve June 1, 2020 Regular Meeting; June 3, 2020 Recessed Meeting; and June 29, 2020 Special Called Meeting - Virtual Minutes (Unanimous).

Item #3.1: Monthly Project Updates

Town Manager Eddie Madden noted that the biggest item being worked on is Greene's Lake Conservation Park. The driveway and parking lot work is out for bid and will be on the August Town Council agenda. Fire Department is waiting for final item from Golden Leaf, a payment request was sent three weeks ago.

Item #4.1: Resolution #R-2020-14 – To Authorize New Signatures on Town of Elizabethtown Bank Accounts

Council Member Rich Glenn, seconded by Council Member Herman Lewis, moved to approve Resolution #R-2020-14 (Unanimous). This resolution authorizes New Finance Director Sharon Penny to take the necessary steps in order to have her signature placed on the Town of Elizabethtown's bank accounts. Copy attached and incorporated herein by reference.

Item #4.2: Resolution #R-2020-15 – Authorizing the Advertisement for Sealed Bids for Sale of Certain Property – 420 Martin Luther King

Town Manager Eddie Madden noted the Town has spent a total of \$31, 904.65 at this site. The tax value is \$25,600. Council Member Howell Clark Jr., seconded by Council Member Ricky Leinwand, moved to Declare Surplus Property for Sealed Bid Process at 420 Martin Luther King (Unanimous). Council Member Howell Clark Jr., seconded by Council Member Herman Lewis, moved to approve the minimum bid at \$25,600.00 for the Sealed Bid advertisement (Unanimous). Copy attached and incorporated herein by reference.

Item #5.1: Potential Black & Brown Business Expo at Cape Fear Farmer's Market

This item was removed from the July 13, 2020 Rescheduled Town Council Meeting by way of Supplemental Agenda.

Item #5.2: Utility Write-Off's

Council Member Howell Clark Jr., seconded by Council Member Herman Lewis, moved to approve the Utility Write-Off's (Unanimous). Copy attached and incorporated herein by reference.

Item #5.3: Award of Professional Engineering and Planning Services for Curtis L. Brown Jr. Field

Council Member Rich Glenn, seconded by Council Member Howell Clark Jr., moved to approve the Award of Professional Engineering and Planning Services for Curtis L. Brown Jr. Field to W. K. Dickson & Co., Inc. (Unanimous).

Item # 5.4: Proposal from DeVane Builders for Bathroom Facilities at Greene's Lake and Conservation Park

Council Member Howell Clark Jr., seconded by Council Member Paula Greene, moved to approve the proposal from DeVane Builders for Bathroom Facilities at Greene's Lake and Conservation Park (Unanimous). Copy attached and incorporated herein by reference.

Item #5.5: Monthly Financial Report

Accountant Meredith Merritt stated at the end of the fiscal year, the General Fund budget was 6.7 million, received \$1,565,756 in the water fund, taxes 97.5%, the total revenue received for the two funds combined was 83.8% of budget. Expenditures as of June 30, 2020, general fund \$1,561,597, the combined funds 82%, \$167,334 to the good. Council Member Howell Clark Jr., seconded by Council Member Rich Glenn, moved to approve Monthly Financial Report as presented (Unanimous). Copy attached and incorporated herein by reference.

Item #6.1: "Briefly"

Town Manager noted that the agenda preparation has changed; we are moving to a platform called Granicus. Information will be provided on the Peak Agenda process for an ipad or computer.

Planning Board will not be meeting on July 13, 2020.

White Lake Water Festival and Concerts have been cancelled.

Recycling Center at W. Swanzy Street has been closed and the dumpsters removed. The site was being used by the public for household trash, causing a full-time job for Public Services employees to clean-up every workday.

Birthdays listed in “Briefly”.

Next Meeting August 3, 2020.

Chamber Meeting by Zoom July 14, 2020.

Item #7.1: Open Forum: Three (3) Minutes Per Citizen...Should State Name/Address

Written comments may be submitted to Town Clerk Juanita Hester by email:

jhester@elizabethtownnc.org or placed in the Town’s Drive Thru Drop Box due to this being a virtual meeting.

With no further business to discuss, Council Member Rich Glenn, seconded by Council Member Herman Lewis, moved to adjourn (Unanimous).

Sylvia Campbell, Mayor