

DEEPHAVEN CITY COUNCIL WORKSHOP MINUTES

5:00 P.M., MONDAY, JULY 20, 2026

1. **CALL MEETING TO ORDER:** Mayor Kent Carlson called the Workshop to order at approximately 5:00 p.m.

COUNCIL PRESENT: Mayor Kent Carlson and Council Members Emily Scherschligt, Tom Erdmann, Tony Jewett, and John Studer

STAFF: City Administrator / Special Counsel, Dan Madsen

WORKSHOP AGENDA:

Council Compensation

Administrator Madsen shared that Minnesota Statute §415.11 regulates compensation for members of a governing body, providing that city councils can set their compensation at any amount they deem to be reasonable. The only requirement is that no change in compensation can occur prior to the next municipal election. The policy supporting this requirement is that a community aggrieved by a council compensation decision can elect different members to the council and rescind the compensation decision as a check and balance on the process.

Compensation for members of the Deephaven City Council is set by Deephaven Ordinance §200.11, Subds. 1, 2. The Council last reviewed council compensation on September 19, 2016, where it was approved that compensation for the Mayor would be set at \$600 per month, and member of the Council at \$400 per month, effective Monday, January 2, 2017. Prior to this amendment, compensation for the Mayor was \$300 per month, and \$200 per month for members of the Council. Those salaries were set on August 2, 1993.

Madsen explained that in the spring of 2022, the Council engaged David Drown and Associates to conduct a comprehensive Staff Compensation Study. That study identified ten Cities that were agreed to be used as comparable cities for our internal compensation review. Those cities are: Dayton; Excelsior; Medina; Minnetrista; Mound; Orono; Rogers; Shorewood; Victoria; and Wayzata. Staff have used those same cities as comparables for our review of our Deephaven Council compensation.

Members of Staff and the Council discussed how Deephaven Council compensation compared to the other area cities compensation for their City Councils. Through discussion it appeared that there was not a significant interest in addressing or increasing Council Compensation at the present time. No further action was taken as this matter was set on for discussion purposes only.

Odds and Ends

Members of the Council and Staff discussed various topics including yard waste services and what other communities do for residents with trees and brush, the need to include a “hold harmless” clause in our Special Event Permits, a review of the 2026 Street Project with a request to provide current and updated total project costs, and a review of the Lake Minnetonka

Conservation District happenings and a request to invite Deephaven Representative, Matt Timmers, to an upcoming Council Meeting.

Motion was then made by Studer, and seconded by Erdmann, to adjourn the Workshop at approximately 6:55 p.m.

Motion carried by unanimous vote and the Workshop was adjourned.

Respectfully typed and submitted Thursday, July 30, 2026

Dan Madsen

City Administrator, Special Counsel

Deephaven, Minnesota

DEEPHAVEN CITY COUNCIL MEETING MINUTES

7:00 P.M. Monday July 20th, 2026

1. CALL THE MEETING TO ORDER: Mayor Kent Carlson called the meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Kent Carlson and Councilmembers Emily Scherschligt, Tony Jewett, Tom Erdmann and John Studer

STAFF PRESENT: City Administrator Dan Madsen, City Clerk Kimberly Lenarz-Greenwaldt, Public Works Supervisor Jeff Kask and City Engineer Steve Hegland with Hakanson Anderson,

2. PLEDGE OF ALLEGIANCE:

The Council recited the Pledge of Allegiance

3. APPROVE THE CONSENT AGENDA:

Motion made by Jewett and seconded by Scherschligt to approve the consent agenda as presented, and to approve the following items;

- A. Approve July 6th, 2026 Workshop and City Council Meeting Minutes
- B. Approve Payment of Claims
- C. Approve Borell, Maria removal from Probationary Status
- D. Approve Furnace Replacement
- E. Approve Special Event Policy
- F. Approve 2026 Street Project Pay Request 1
- G. Approve Special Event for St Therese School Fund Raiser
- H. Approve Cottagewood Store Special Event for Mini Putt-Putt

Motion Carried, Voting in favor was Mayor Carlson, and Council members Scherschligt, Jewett, Studer and Erdmann. 5/0 Vote.

4. MATTERS FROM THE FLOOR:

None

5. PALNNING & ZONING MATTERS:

None

6. UNFINISHED BUSINESS:

A. Vine Hill Striping and Crosswalk Project

City Engineer Steven Hegland presented several options to improve pedestrian safety along Vine Hill Road and Minnetonka Boulevard. The options included enhanced pavement striping, raised pavement markers, rumble strips, and pedestrian crossing improvements, along with estimated costs for each.

Motion was made by Erdmann and seconded by Scherschligt to add rumble strips, larger striping and crossing walks with safety signals.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Erdmann, Scherschligt and Studer. 4/1 vote with Jewett voted nay.

7. NEW BUSINESS:

Nothing

8. COUNCIL REPORTS:

- A. Mayor Carlson: The Public Works and Safety Committee discussed the possibility of providing police services to the City of Greenwood through the Deephaven Police Department.
- B. Scherschligt: Park Committee didn't meet in July so nothing new to discuss.
- C. Jewett: The Fire Board approved the proposed budget, which will be brought before the Council for approval. Jewett anticipates presenting it at one of the August Council meetings.
- D. Studer: Nothing to update
- E. Erdmann: Planning meets tomorrow with 2 items on the agenda. Midco is going well.

9. DEPARTMENTS REPORTS:

- A. Police Department: Couple issues between neighbors.
- B. Public Works: Crack Sealing, couple trees came down on the 4th that guys were called into clean up. Cleaning beaches daily.
- C. Administration: Beach Patrol has been patrolling 3 beaches and they are all being used.
- D. Engineering update: Steve updated council on the progress of the Street project and that the project at Calvary Church will start the end of July. Project is still on time and looks like it all should be finished by mid Oct and Center Point should be finished by the end of October.

10. ADJOURNAMENT:

Motion was made by Studer and seconded by Erdmann to adjourn the City Council Meeting at 7:32pm.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Erdmann, Studer, Jewett and Scherschligt. 5/0 Vote

Typed Respectfully on July 30th, 2026

By: Kimberly Lenarz-Greenwaldt

Deephaven City Clerk

These minutes are intended to provide a summary of the meeting and are not a verbatim transcript. A full video recording of the meeting is available online at:

<https://www.lmcc-tv.org/deephaven.html>