

DEEPHAVEN CITY COUNCIL WORKSHOP MINUTES

6:00 P.M., MONDAY, JULY 6, 2026

1. **CALL MEETING TO ORDER:** Mayor Kent Carlson called the Workshop to order at approximately 6:00 p.m.

COUNCIL PRESENT: Mayor Kent Carlson and Council Members Emily Scherschligt and John Studer. Absent: Councilmembers Tom Erdmann and Tony Jewett.

STAFF: City Administrator / Special Counsel, Dan Madsen

WORKSHOP AGENDA:

2027 CIP Budget

Members of the Staff and Council reviewed the first draft of the 2027 Capital Improvement Budget and related proposed property tax levy. The budget presented by Staff maintained a net 0% levy, but discussion included the recommendation by Staff to increase the levy annually by approximately 2% through 2028 to provide funding for, and reduce the potential impact of, a potential 2028 Street Project that would require issuance of another municipal bond. The Council reviewed the current list of projected equipment purchases and discussed how this levy would be reduced by approximately \$520,000 in 2028 to accommodate for the first full payment of principal and interest from the 2026A Series bond issuance. The first payment will occur in 2027 as an interest only payment, and the funding for that payment is already reserved through the bonding process as collateralized interest. No formal action was taken as this matter was set on for discussion purposes only.

Woodland and Greenwood Public Services Reconciliation

Members of Staff and the Council reviewed the 2025 audited financials as they applied to the Woodland and Greenwood Public Services Joint Powers Agreements. Based upon operations, the City of Woodland will need to pay the City of Deephaven an additional \$1,791.08 for services rendered in 2025. Also based upon operations, the City of Greenwood will be credited \$9,641.68 based upon municipal operations in 2025. The main driver for this credit is public works coming in under budget on estimated labor and materials. No formal action was taken as this matter was set on for discussion purposes only.

Odds and Ends

Members of the Council and Staff discussed various topics including an update on the 2026 Street Project and the Beach Patrol opening Sandy Beach in the Cottagewood neighborhood. Motion was then made by Scherschligt, and seconded by Studer to adjourn the Workshop at approximately 6:55 p.m.

Motion carried by unanimous vote and the Workshop was adjourned.

Respectfully typed and submitted Thursday, July 16, 2026

Dan Madsen

City Administrator, Special Counsel

Deephaven, Minnesota

DEEPHAVEN CITY COUNCIL MEETING MINUTES

7:00 P.M. Monday July 20th, 2026

1. CALL THE MEETING TO ORDER: Mayor Kent Carlson called the meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Kent Carlson and Councilmembers Emily Scherschligt, and John Studer

ABSENT: Tom Newberry and Tony Jewett

STAFF PRESENT: City Administrator Dan Madsen, Police Chief Cory Johnson, City Engineer Steve Hegland with Hakanson Anderson,

GUEST: Patty Acomb, Interim Fire Chief Nate Basinger

2. PLEDGE OF ALLEGIANCE:

The Council recited the Pledge of Allegiance

3. APPROVE THE CONSENT AGENDA:

Motion made by Studer and seconded by Scherschligt to approve the consent agenda as presented, and to approve the following items;

- A. Approve June 15th, 2026 Workshop and Council Meeting Minutes
- B. Approve Payment of Claims
- C. Approve Janish, Zach Removal from Probationary Status
- D. Approve Woodland and Greenwood Public Services Reconciliation
- E. Approve Hockey Rink Final Pay Request
- F. Approve Special Event for a Kickball Tournament Fundraiser
- G. Approve Resolution 26-27 Appointing Absentee Ballot Board
- H. Approve Resolution 27-27 Appointing 2026 Election Judges

Motion Carried, Voting in favor was Mayor Carlson and Councilmembers Scherschligt and Studer. 3/0 vote.

4. REPRESENTATIVE PATTY ACOMB:

Representative Patty Acomb, House District 45B, provided the City Council with an overview of the 2026 Minnesota Legislative Session, highlighting key legislation, priorities, and issues affecting local governments.

5. INTERIM EXCELSIOR FIRE CHIEF, NATE BASINGER

Fire Chief Nate Basinger presented the proposed 2027 Fire Department budget and gave the Council an update on the department. He shared that the main budget priorities are adding a Battalion Chief position and increasing firefighter pay to help ensure someone is always available to respond to emergency calls. The department currently has approximately 45 firefighters.

Chief Basinger also briefly discussed future building improvements, noting that while updates will be needed, they are not an immediate priority.

He also updated the Council on a garage fire that occurred over the weekend. The garage was a total loss, but the fire did not spread to the house. Deephaven Police officers were first on the scene, and thankfully no one was injured.

6. MATTERS FROM THE FLOOR:

Pete Foreman of 18401 Minnetonka Blvd, addressed the City Council regarding yard waste disposal. He expressed concern that Deephaven does not offer a free yard waste drop-off site for residents, aside from the City's annual Clean-Up Days. Mr. Form noted that several neighboring communities provide this service and suggested that Deephaven explore partnering with a neighboring city or working with a local vendor to offer residents a free yard waste drop-off option.

7. PLANNING & ZONING MATTERS:

A. Conditional Use Permit to Exceed the Hardcover Limit for an Addition at 3645 Parkway

Smith presented the staff report. The property owners, Robert and Amy Dircks, are proposing an addition that would decrease the hardcover from 33.77% to 32.14%, but still exceed the 25% hardcover limit. To mitigate the hardcover over the 25% maximum hardcover limit, they are proposing an infiltration trench in front of the house and have indicated that stormwater runoff from the roof of the house will be directed to the infiltration trench.

Councilmember Scherschligt stated she had no concerns with the proposed development.

Motion by Councilmember Studer, seconded by Councilmember Scherschligt, to accept the recommendation and findings of staff and the Planning Commission and approve a conditional use permit to exceed the hardcover limit by 7.14% for an addition to the house located at 3645 Parkway, as presented. Motion carried 3/0.

B. Conditional Use Permit to Exceed Hardcover Limit for a House Addition at 20240 Cottagewood Avenue

Smith presented the staff report. John Daly of Revision is representing the property owners, Patrick and Perris Deppa. They are proposing an addition that would increase the hardcover from 32.42% to 33.1%, exceeding the 25% hardcover limit.

To mitigate the hardcover over the 25% maximum hardcover limit, the applicant is proposing an infiltration trench in the southeast corner of the site. The resulting effective hardcover is 24.57%.

Councilmember Studer asked how the stormwater would be directed to the infiltration trench. John Daly said it would be piped from the roof and also from overland.

Motion by Councilmember Scherschligt, seconded by Councilmember Studer, to accept the recommendation and findings of staff and the Planning Commission and approve a conditional use permit to increase the hardcover to 33.1% for an addition to the house located at 20240 Cottagewood Avenue, as presented. Motion carried 3/0.

C. Grading and Definition of Building Height

Smith presented the staff report. The City Council waived the first reading of the proposed ordinance on March 2, 2026. Councilmember Scherschligt moved to waive the second reading and adopt the proposed ordinance changing the maximum height of flat roofs to 25 feet for lots under 14,000 square feet. Councilmember Studer seconded. Motion carried 3/0.

8. UNFINISHED BUSINESS:

A. Marina Ordinance Amendment

City Administrator Dan Madsen reviewed the proposed marina ordinance amendments with the Council. The changes would clarify the residency requirement for marina slip holders, define the boating season, and establish a process for filling slips that become available during the season. The proposed amendments would also allow residents who accept a partial-season slip to keep their place on the waiting list and not have that partial season count toward the 10-year lease limit. The Council discussed the proposed changes and provided feedback to staff.

Motion was made by Scherschligt and seconded by Studer to waive the first reading of the Marina Ordinance Amendment and Approve Ordinance Amendment as presented.

Motion carried, voting in favor was Mayor Carlson and Councilmembers Scherschligt and Studer. 3/0 Vote.

9. NEW BUSINESS:

A. Shorewood Cooperative Road Cost Share Agreement

City Engineer Steve Hegland presented a cost-sharing agreement between the Cities of Deephaven and Shorewood for the reconstruction of the shared portion of Minnetonka Boulevard as part of the 2026 Street Improvement Project. The agreement provides for the project costs to be split equally between the two cities, with each contributing approximately \$56,900. The

Council discussed the agreement and approved moving forward with the cost-sharing arrangement.

Motion was made by Studer and seconded by Scherschligt to approve the Cost Sharing Agreement with the City of Shorewood.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Studer and Scherschligt. 3/0 Vote.

10. COUNCIL REPORTS:

A. Mayor Carlson: No Public Safety meeting, personnel and finance have been moving forward good.

B. Scherschligt: Park Board meeting will be postponed until August.

C. Jewett: absent

D. Studer: Road project is going well. It's nice to see that the Tennis and Pickle Ball courts are being used and look nice.

E. Erdmann: Absent

11. DEPARTMENT REPORTS:

A. Police: There have been a lot of traffic stops, and e-bike complaints. July 4th was extremely busy with falling trees and a couple on fire, and garage fire and illegal fireworks.

B. Excelsior Fire: none

C. Public Works:

D. Administration: Retaining wall was wrecked by a shuttle bus so admin has sent the resident in the correct direction.

E. Engineering Update: Steve gave an update on the road project and moving forward nicely.

12. ADJOURNMENT:

Motion was made by Studer and seconded by Scherschligt to adjourn the regular City Council meeting at 8:05pm.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Scherschligt and Studer. 3/0 Vote.

Typed Respectfully on July 16th, 2026

By: Kimberly Lenarz-Greenwaldt

Deephaven City Clerk

These minutes are intended to provide a summary of the meeting and are not a verbatim transcript. A full video recording of the meeting is available online at:

<https://www.lmcc-tv.org/deephaven.html>