

CITY OF DEEPHAVEN

Park Memorial Policy

The City of Deephaven supports memorials at our parks, beaches, and green space areas, and will manage and regulate memorials for the mutual benefit of all. The Park Memorial Policy covers the broad sense of memorials and is not intended to be exhaustive. If you are interested in a memorial that is not included in the scope of this policy, please contact the City of Deephaven for further discussion.

General

1. Applications for memorials in park, beach, and green space areas are available at City Hall or by going to the City Webpage at www.cityofdeephaven.org. The Deephaven City Administrator shall be responsible for the consideration of applications.
2. All memorials are to be paid for by the applicant prior to installation.
3. The City will attempt to accommodate the wishes of the applicant, but memorials will be located where most needed within the park, beach, or green space area.
4. The number of memorials shall not detract from the prime recreational purposes of an area. The City may limit the number of memorials in a particular area.
5. The City accepts no liability for damage to any memorials from vandals, third parties or while carrying out park maintenance activities.

Memorial Tree and Plaque

1. The memorial tree program plants a new 1½ caliper inch tree or dedicates an existing tree in the donor's park of choice.
2. The donor can request the general vicinity of the planting location within a park. The exact placement of the tree is dependent upon existing site conditions and shall be determined by the City.
3. All new trees will include a 5" round medallion, metallic gold in color and made of rigid plastic. The medallion is professionally engraved with your personal message.
4. No additional mementos, e.g. vases, statues, etc. shall be permitted.
5. The cost of a memorial tree and medallion will be determined by current market prices. The health of the tree is guaranteed for 5 years.

Memorial Bench

1. A memorial bench may be dedicated in the donor's park of choice, provided there is adequate space available.
2. The donor can request the general placement within a park. The exact location is dependent upon existing site conditions and shall be determined by City staff or the Park Committee.
3. Benches will be a Dumor 118-60 garden-style bench with arched back, bronze colored purchased through Flagship Recreation.

4. The City will install the bench at no cost to the applicant.
5. A brass memorial plaque will be installed on the bench. The plaque has room for 4 lines of script, with each line holding approximately 40 characters.
6. No additional mementos, e.g. vases, statues, etc. shall be permitted.
7. The cost of the memorial bench and plaque is \$2,400.
8. Although memorial benches are very durable and can be expected to last many years, eventually the benches will have to be replaced due to their deteriorating condition. The City of Deephaven reserves the right to remove any bench that has deteriorated or relocate the bench within the same park if it interferes with the overall use of the park. A memorial bench is guaranteed for a minimum of 10 years.

Other Memorials

1. Other memorial donations, e.g. picnic tables, picnic shelters, bike racks, grills, playground equipment, etc., will be considered on an individual basis.
2. Recognition of such memorials will be made at an appropriate level in consultation with the next of kin or the executor of the estate.

FOR MORE INFORMATION

Contact City Administrator Dana Young at (952) 358-9939 or danay@cityofdeephaven.org.