

CITY OF DEEPHAVEN

2018 BUDGET

Budget Index

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2018 General Fund Revenues

Revenues	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Taxes						
Current Ad Valorem	1,729,334	1,752,391	1,786,856	1,800,000	1,800,000	1,815,000
Delinquent Ad Valorem	2,705	6,186	6,207	6,000	6,000	6,000
Fiscal Disparities	24,521	24,518	21,665	21,916	21,916	25,875
Surcharge Revenue / Penalties	<u>1,276</u>	<u>1,073</u>	<u>1,931</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Subtotal	1,757,836	1,784,168	1,816,659	1,828,916	1,828,916	1,847,875
Licenses and Permits						
3.2 Beer & Cigarette Licenses	75	75	50	100	100	100
Professional Licenses	3,620	4,526	4,335	3,200	3,200	4,000
Other Business Licenses	225	445	300	500	500	500
Deephaven Building Permits	258,243	206,444	232,901	200,000	200,000	200,000
Electrical Permits	19,476	17,815	17,177	17,000	17,000	17,000
Animal Licenses	3,410	1,580	2,405	500	500	2,400
Parking Permits	<u>17,468</u>	<u>24,910</u>	<u>26,500</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>
Subtotal	302,517	255,795	283,668	245,300	245,300	248,000
Intergovernmental						
POST Reimbursement	2,253	2,332	0	2,300	2,300	2,300
Fire Relief Reimbursement	126,684	139,142	143,743	139,150	139,150	143,800
Police State Aid	47,948	47,854	55,125	48,000	48,000	55,000
Hennepin County Road Aid	9,912	9,748	9,763	9,500	9,500	9,500
Other Aid / EFD Reimbursement	328	8,367	0	0	26,578	0
PERA	<u>2,501</u>	<u>2,501</u>	<u>3,751</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>
Subtotal	189,626	209,944	212,382	201,451	228,029	213,101
Charges for Service						
Zoning & Subdivisions	2,850	4,900	10,524	4,800	4,800	10,000
Police Services	49,240	42,857	38,378	36,232	36,232	37,000
Accident Reports	59	27	815	50	50	50
False Alarm Fees	350	0	500	250	250	250
Animal Control	300	395	65	500	500	500
Private Roads	15,084	10,034	13,147	10,000	10,000	10,000
Greenwood Rent	6,515	5,849	5,849	5,849	5,849	5,849
Greenwood Clerical Services	34,008	37,089	37,492	43,374	43,374	44,058
Greenwood Public Works	38,430	41,013	47,448	40,000	40,000	48,500
Greenwood Bldg Permits	58,423	47,860	32,012	40,000	40,000	40,000
Greenwood Zoning Services	5,456	9,328	6,524	9,000	9,000	6,500
Woodland Services	49,664	43,739	44,766	46,875	46,875	47,249
Woodland Police Services	106,363	109,554	111,754	113,989	113,989	117,409
Woodland Bldg Permits	25,395	41,735	31,894	23,000	23,000	30,000
Woodland Public Works/Zoning	3,743	4,082	3,586	4,000	4,000	4,000
Load Limits	30,863	19,275	25,122	20,000	20,000	20,000
Fiscal Agent Services	<u>16,000</u>	<u>16,480</u>	<u>16,975</u>	<u>18,000</u>	<u>18,000</u>	<u>18,540</u>
Subtotal	442,743	434,217	426,851	415,919	415,919	439,905

**General Fund Expenditures
2018**

Fund	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Administration						
General Government	142,961	174,127	174,793	193,258	188,818	192,012
Elections	6,438	836	8,497	1,750	1,750	11,533
Administration	271,494	285,957	290,415	302,115	302,115	298,874
City Hall Buildings	43,929	42,780	41,063	46,500	46,500	46,500
Subtotal	464,822	503,700	514,768	543,623	539,183	548,919
% of Budget	17.3	17.7	18.0	18.7	18.6	18.5
Public Works						
Zoning & Building Inspections	223,832	261,421	242,157	222,959	222,959	240,252
Streets & Roads	100,629	102,617	100,537	112,600	112,600	111,600
Public Works	331,066	340,610	359,617	348,597	358,263	366,008
Subtotal	655,527	704,648	702,311	684,156	693,822	717,860
% of Budget	24.4	24.7	24.6	23.6	23.9	24.2
Public Safety						
Police	927,620	987,229	944,511	949,799	950,999	949,496
Fire Services	562,428	582,745	609,990	628,257	632,907	647,301
Subtotal	1,490,048	1,569,974	1,554,501	1,578,056	1,583,906	1,596,797
% of Budget	55.5	55.0	54.4	54.4	54.6	53.9
Parks & Recreation						
Parks	70,796	72,523	81,714	80,800	80,800	86,050
Subtotal	70,796	72,523	81,714	80,800	80,800	86,050
% of Budget	2.6	2.5	2.9	2.8	2.8	2.9
Public Health						
Animal Management	2,673	1,805	4,555	13,000	4,000	13,000
Subtotal	2,673	1,805	4,555	13,000	4,000	13,000
% of Budget	0.1	0.1	0.2	0.4	0.1	0.4
Total	2,683,866	2,852,650	2,857,849	2,899,635	2,901,711	2,962,626

**General Government
2018 Budget
41100**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
103	Salaries	13,200	13,200	13,200	26,400	26,400	26,400
121	Pera	0	90	120	240	240	240
122	Fica	818	819	818	1,637	1,637	1,637
123	Medicare	191	191	191	383	383	383
201	Office Supplies	184	29	-50	250	250	250
301	Auditing	16,095	16,470	16,265	14,720	16,680	15,300
303	Engineering	600	240	574	1,000	1,000	1,000
304	Legal Fees	1,834	16,864	16,142	4,000	4,000	4,000
309	Professional Services	-3,951	325	325	400	400	400
317	Assessor	45,316	51,773	54,131	54,188	54,188	58,102
369	Insurance	62,986	67,874	67,148	82,100	75,700	76,700
371	Training Costs	375	638	160	900	900	900
433	Dues/Subscriptions	4,113	4,414	4,490	5,040	5,040	4,700
437	Aid to Outside Agencies	1,200	1,200	1,200	2,000	2,000	2,000
439	Miscellaneous	0	0	79	0	0	0
590	Capital Outlay	0	0	0	0	0	0
	Total	142,961	174,127	174,793	193,258	188,818	192,012

**General Government
2018 Budget Worksheet
41100**

Item	Cost	Summary																														
Salary	26,400	♦ Mayor: \$600 per month = \$7,200 ♦ Council: \$400 per month = \$4,800 x 4 = \$19,200																														
Pera	240	♦ Councilmember Tony Jewett is participating in PERA ♦ \$4,800 x 5.0% = \$240																														
Fica	1,637	♦ 6.2% x \$26,400 = \$1,637																														
Medicare	383	♦ 1.45% x \$26,400 = \$383																														
Office Supplies	250	♦ \$97 in 2013; \$184 in 2014; \$29 in 2015; (\$50) in 2016 ♦ No change in 2018																														
Auditing	15,300	♦ \$22,405 for 2013 Audit; \$22,750 for 2014 Audit; \$22,750 for 2015 Audit; \$23,325 for 2016 Audit; \$23,900 for 2018 Audit • 36% / \$8,600 in Enterprise Funds & Capital Project Funds 64% / \$15,300 in General Government																														
Engineering	1,000	♦ Miscellaneous Engineering Fees ♦ \$478 in 2013; \$600 in 2014; \$240 in 2015; \$574 in 2016 ♦ No change in 2018																														
Legal Fees	4,000	♦ \$8,742 in 2010; \$2,305 in 2011; \$5,229 in 2012; (\$2,538) in 2013; \$1,834 in 2014; \$16,864 in 2015; \$16,142 in 2016 ♦ \$8,000 estimated in 2018 ♦ 50% of legal fees are listed under Zoning & Building Inspection & 50% are under General Government																														
Professional Services	400	♦ \$6,390 in 2013; (\$3,951) in 2014 (Limited Site Investigation at Chowen’s Corner Parking Lot in 2013 – petrofund reimbursement in 2014); \$325 in 2015 & 2016 ♦ Hennepin County (Truth in Taxation) = \$350 ♦ Other = \$50																														
Assessor	58,102	♦ <table><thead><tr><th></th><th><u>City</u></th><th><u>IT</u></th><th><u>County</u></th><th><u>Total</u></th></tr></thead><tbody><tr><td>♦ 2014 -</td><td>\$48,657</td><td>0</td><td>\$2,000</td><td>\$50,657</td></tr><tr><td>♦ 2015 -</td><td>\$49,773</td><td>0</td><td>\$2,000</td><td>\$51,773</td></tr><tr><td>♦ 2016 -</td><td>\$50,871</td><td>0</td><td>\$2,000</td><td>\$52,871</td></tr><tr><td>♦ 2017 -</td><td>\$51,888</td><td>0</td><td>\$2,300</td><td>\$54,188</td></tr><tr><td>♦ 2018 -</td><td>\$51,290</td><td>\$4,512</td><td>\$2,300</td><td>\$58,102</td></tr></tbody></table>		<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>	♦ 2014 -	\$48,657	0	\$2,000	\$50,657	♦ 2015 -	\$49,773	0	\$2,000	\$51,773	♦ 2016 -	\$50,871	0	\$2,000	\$52,871	♦ 2017 -	\$51,888	0	\$2,300	\$54,188	♦ 2018 -	\$51,290	\$4,512	\$2,300	\$58,102
	<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>																												
♦ 2014 -	\$48,657	0	\$2,000	\$50,657																												
♦ 2015 -	\$49,773	0	\$2,000	\$51,773																												
♦ 2016 -	\$50,871	0	\$2,000	\$52,871																												
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**Elections
2018 Budget
41200**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
103	Salaries	4,089	0	5,102	0	0	6,983
121	PERA	0	0	12	0	0	0
122	FICA	0	0	11	0	0	0
123	Medicare	0	0	3	0	0	0
139	Insurance	0	0	61	0	0	0
201	Office Supplies	936	0	899	0	0	1,200
319	Equipment Maint.	49	694	1,042	1,600	1,600	1,600
322	Postage	65	142	0	150	150	150
331	Training Expenses	85	0	49	0	0	100
351	Legal Notices	438	0	418	0	0	600
372	Meals	776	0	900	0	0	900
590	Capital Outlay	0	0	0	0	0	0
	Total	6,438	836	8,497	1,750	1,750	11,533

**Elections
2018 Budget Worksheet**

Item	Cost	Summary
Salaries	6,983	♦ \$4,873 in 2008; \$4,287 in 2010; \$5,617 in 2012; \$4,089 in 2014; \$5,102 in 2016 ♦ Training: 35 judges x 2.5 hours x \$9.50 = \$ 831 ♦ Primary: 16 judges x 16 hours x \$9.50 = \$2,432 ♦ General: 20 judges x 16 hours x \$9.50 = \$3,040 ♦ Head Judge: 2 judges x 34 hours x \$10.00 = \$ 680 ♦ Total: \$6,983
Office Supplies	1,200	♦ \$114 in 2009; \$935 in 2010; \$1,248 in 2012; \$936 in 2014; \$899 in 2016 ♦ Election supplies, ballots, printer paper, kitchen supplies & voter receipts
Equipment Maintenance	1,600	♦ \$812 in 2012; \$1,042 in 2013; \$1,092 in 2014; \$694 in 2015; \$1,042 in 2016 ♦ DS 200 Maintenance Agreement (2 x \$187) = \$561 ♦ Automark Maint. Agreement (3 x \$160) = \$480 ♦ Annual programming fee (\$25 / precinct) = \$ 50 ♦ Election Poll Books (5 x \$100) = \$500
Postage	150	♦ \$32 in 2009; \$0 in 2010; \$12 in 2012; \$135 in 2013; \$65 in 2014; \$142 in 2015 ♦ Postal Verification Cards = \$150
Training & Travel Expense	100	♦ Meals & mileage reimbursement for attending training sessions
Legal Notices	600	♦ \$740 in 2012; \$438 in 2014; \$418 in 2016 ♦ Affidavit of Candidacy Notice - \$ 65 ♦ Election Equipment Test (2) - \$ 80 ♦ Notice of Primary Election - \$135 ♦ Notice of General Election - \$110 ♦ Sample Ballot - \$100 ♦ \$600 in an election year
Meals	900	• \$589 in 2012; \$776 in 2014; \$900 in 2016 • \$900 in 2018
Capital Outlay	0	• No capital items needed in 2018
Total	11,533	

**Administration
2018 Budget
41400**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
101	Salaries	176,492	180,099	186,703	190,742	190,742	195,422
121	Pera	7,273	7,789	8,095	8,343	8,343	8,694
122	Fica	10,704	10,924	11,271	11,826	11,826	12,116
123	Medicare	2,503	2,555	2,636	2,766	2,766	2,834
125	Other Retirement	5,405	5,731	5,846	5,963	5,963	5,963
139	Health & Life Ins.	24,773	27,621	30,388	28,285	28,285	19,005
201	Office Supplies	6,801	8,948	7,183	8,500	8,500	8,500
213	Publications	1,193	882	1,237	1,400	1,400	1,400
249	Office Equipment	597	0	0	500	500	500
309	Professional Services	20,913	17,289	15,382	17,500	17,500	17,850
319	Equipment Maint.	5,917	3,230	4,302	4,500	4,500	4,800
321	Telephone	3,718	4,462	5,610	4,890	4,890	4,890
322	Postage	4,201	7,096	6,336	7,000	7,000	7,000
331	Training Expenses	171	1,485	634	1,500	1,500	1,500
351	Notices	2,251	4,957	2,889	5,000	5,000	5,000
433	Dues/Subscriptions	280	300	160	400	400	400
439	Miscellaneous	-1,698	2,589	1,743	3,000	3,000	3,000
590	Capital Outlay	0	0	0	0	0	0
	Total	271,494	285,957	290,415	302,115	302,115	298,874

**Administration
2018 Budget Worksheet
41400**

Item	Cost	Summary
Salary	195,422	◆ 2.5% increase in 2018 ◆ D. Young: 30 hrs per week (\$50.96/hr) = \$79,505 ◆ M. Courtney: 36 hrs/week (\$30.28/hr) = \$56,684 ◆ D. Hicks: 10 hrs Admin (\$26.49/hr) = \$13,775 ◆ K. McCullum: 30 hrs per week (\$29.14/hr) = \$45,458
PERA	8,694	• 7.5% x \$115,917 (all salaries minus Administrator) = \$8,694 • Required increase from 7.25% to 7.5% in 2015
FICA	12,116	• 6.2% x \$195,422 (total salaries) = \$12,116
Medicare	2,834	• 1.45% x \$195,432 (total salaries) = \$2,834
ICMA	5,963	• 7.5% x \$79,505 (Administrator's salary) = \$5,963
Insurance	19,005	◆ Health insurance: 10% projected increase in 2018 ◆ Life insurance: 0% projected increase in 2018 ◆ Dental insurance: 5% projected increase in 2018 ◆ D. Young: = \$ 15 ◆ M. Courtney: = \$ 7,986 ◆ D. Hicks: 25% in Administration = \$ 3,018 ◆ K. McCullum: = \$ 7,986 - Total health, dental & life insurance = \$19,005
Office Supplies	8,500	◆ \$7,694 in 2013; \$6,801 in 2014; \$8,948 in 2015; \$7,183 in 2016 ◆ Purchase Orders (\$200), copy paper (\$2,000), receipts (\$250), envelopes (\$850), letterhead (\$250), tax forms (\$100), toner (\$1,100), other office supplies (\$2,750) ◆ No increase in 2018
Publications	1,400	◆ \$1,264 in 2013; \$1,193 in 2014; \$882 in 2015; \$1,237 in 2016 ◆ Newsletters: \$350 per newsletter x 4/year = \$1,400
Minor Equipment	500	◆ \$1,023 in 2012; \$162 in 2013; \$597 in 2014; \$0 in 2015 - 2016 ◆ Minor equipment purchases in 2018
Professional Services	17,850	◆ \$20,913 in 2014; \$17,289 in 2015; \$15,382 in 2016 ◆ Civic Systems (software support) = \$7,600 (\$7,464 in 2017) ◆ Tech Assistance (\$600 per month) = \$7,200 ◆ Website software support = \$ 850 ◆ Backup Support / Security = \$1,200 ◆ GFOA Certificate of Excellence = \$ 400 ◆ Phone System Support (Del Com) = \$ 400 ◆ Web Hosting = \$ 200

**City Hall Buildings
2017 Budget
41900**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
229	Rep & Maint Supplies	8,686	8,720	8,728	9,000	9,000	9,400
307	Janitorial Services	7,800	7,650	7,350	7,800	7,800	7,800
381	Electricity	13,655	13,778	14,422	15,000	15,000	15,000
383	Natural Gas	6,615	5,518	3,885	7,200	7,200	6,500
409	Repair & Maintenance	6,432	6,699	5,982	7,000	7,000	7,000
419	Rentals	741	415	696	500	500	800
520	Capital Outlay	0	0	0	0	0	0
	Total	43,929	42,780	41,063	46,500	46,500	46,500

**City Hall Buildings
2017 Budget Worksheet
41900**

Item	Cost	Summary
Repair & Maint Supplies	9,400	♦ \$8,686 in 2014; \$8,720 in 2015; \$8,728 in 2016 ♦ Drinking Water (\$790) = \$ 900 ♦ Hardware Supplies (\$2,021) = \$2,200 ♦ Cleaning Supplies (\$1,890) = \$2,100 ♦ Building Supplies (\$3,929) = \$4,000 ♦ Miscellaneous Supplies (\$98) = \$ 200 ♦ \$400 increase in 2018
Janitorial Services	7,800	♦ \$150 per week (\$7,800)
Electricity	15,000	♦ \$13,655 in 2014; \$13,778 in 2015; \$14,422 in 2016 ♦ Estimated at \$1,250 per month in 2018 = \$15,000
Natural Gas	6,500	♦ \$6,615 in 2014; \$5,518 in 2015; \$3,885 in 2016 ♦ Estimated at \$540 per month in 2018 = \$6,500
Repair & Maintenance	7,000	♦ \$6,432 in 2014; \$6,699 in 2015; \$5,982 in 2016 ♦ HVAC / Generator Mainenance = \$1,200 ♦ Garage door repair = \$1,000 ♦ Pest control = \$ 750 ♦ Fire extinguisher maintenance = \$ 800 ♦ Pump garage sumps = \$1,000 ♦ Clean dryer vents = \$ 150 ♦ Xmas Lights = \$ 350 ♦ Electrical Repair = \$1,100 ♦ Other maintenance = \$ 650 ♦ No change in 2018
Rentals	800	♦ \$741 in 2014; \$415 in 2015; \$696 in 2016 ♦ Mats (\$38 per month) = \$456 ♦ Misc City Hall Rentals = \$344
Total	46,500	0% increase in 2018

**Police Department
2018 Budget
42100**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
101	Salaries	599,136	637,284	598,238	608,540	608,540	592,358
121	Pera	86,468	94,522	91,262	93,397	93,397	90,423
122	Fica	3,223	4,234	3,045	3,391	3,391	3,609
123	Medicare	8,323	8,907	8,213	8,824	8,824	8,589
139	Insurance	87,954	101,541	113,700	84,160	84,160	96,520
149	Unemployment	0	0	0	0	0	0
201	Office Supplies	2,386	2,497	2,204	2,700	2,700	2,700
211	Uniforms	2,492	5,836	4,332	4,800	6,000	4,800
212	Petroleum	20,702	16,531	13,992	21,500	21,500	20,000
214	Forms/Printing	587	1,122	937	1,700	1,700	1,700
217	Crime Prevention	3,058	3,879	2,940	3,900	3,900	3,900
219	Operational Supplies	778	3,899	2,026	3,000	3,000	3,000
221	Equip/Vehicle Supplies	1,333	312	1,204	1,200	1,200	1,200
231	Firearm Training Supplies	2,105	1,879	2,343	2,500	2,500	2,500
249	Minor Equipment	890	287	1,559	1,600	1,600	1,600
302	Jail/Workhouse Fees	5,238	3,464	3,579	5,000	5,000	5,000
304	Prosecuting Attorney	42,456	42,122	43,310	44,352	44,352	45,432
309	Professional Services	23,995	20,879	17,933	20,100	20,100	22,300
310	Animal Control	1,300	1,425	1,125	1,600	1,600	1,600
319	Equipment Maintenance	3,588	4,383	3,982	4,400	4,400	4,400
321	Communications	6,580	6,653	6,610	7,485	7,485	7,485
322	Postage	41	0	0	0	0	0
323	Radio	6,328	5,276	7,549	6,000	6,000	8,280
324	CJDN	2,040	2,040	2,040	2,100	2,100	2,100
331	Training Expenses	2,993	3,107	2,149	4,000	4,000	6,400
333	Vehicle Maintenance	11,692	13,005	8,415	11,000	11,000	11,000
381	Utilities	280	317	330	300	300	350
433	Dues/Subscriptions	1,654	1,828	1,494	2,250	2,250	2,250
439	Miscellaneous	0	0	0	0	0	0
	Total	927,620	987,229	944,511	949,799	950,999	949,496

**Police Department
2018 Budget Worksheet
42100**

Item	Cost	Summary
Salary	582,827	♦ Chief Johnson: \$94,463 (2.5% increase to \$45.42/hr) ♦ C. Whiteside: \$81,683 (2.5% increase to \$39.27/hr) ♦ New Officer: \$52,819 (Step 1 / 2) ♦ T. Carlson: \$74,094 (2.5% increase to \$35.62/hr) ♦ D. Klisczc: \$74,094 (2.5% increase to \$35.62/hr) ♦ E. Read: \$72,523 (Step 3 / Final) ♦ T. Stransky: \$56,827 (Step 1 / 2) ♦ E. McColl: \$51,750 (Step 4) ♦ CSO Officers: \$6,400 (\$16.00 x 400 hours) ♦ Holiday Pay (total holiday pay = \$18,174) 88 hrs x 5 officers x \$31.77 = \$13,979 88 hrs x 3 officers x \$15.89 = \$ 4,195
Overtime	9,531	♦ 60 hours per officer = 300 hours x \$31.77 (average per hr overtime) = \$9,531
PERA	90,423	♦ \$534,208 x 16.2% = \$86,542 ♦ Increase from 15.3% to 16.2% in 2015 ♦ \$51,750 x 7.5% = \$3,881 ♦ Increase from 7.25% to 7.5% in 2015
FICA	3,609	♦ E. McColl: 6.2% x \$51,750 = \$3,209 ♦ CSO: 6.2% x \$6,400 = \$ 397
Medicare	8,589	♦ \$592,358 x 1.45% = \$8,589
Insurance	96,520	♦ Chief Johnson: = \$ 16,144 ♦ Lt. Whiteside = \$ 16,144 ♦ J. Rosenfeld: = \$ 7,986 ♦ T. Carson: = \$ 16,144 ♦ D. Klisczc: = \$ 7,986 ♦ E. Read: = \$ 16,144 ♦ T. Stransky: = \$ 7,986 ♦ E. McColl = \$ 7,986 ♦ Total health, dental & life Insurance = \$ 96,520
Office Supplies	2,700	♦ \$2,386 in 2014; \$2,497 in 2015; \$2,204 in 2016 ♦ No change in 2018
Uniforms	4,800	♦ \$3,951 in 2010; \$3,077 in 2011; \$4,961 in 2012; \$4,098 in 2013; \$2,492 in 2014; \$5,836 in 2015; \$4,332 in 2016 ♦ Employee uniforms & personal equipment ♦ No change in 2018
(15)		

Animal Control	1,600	♦ \$1,300 in 2014; \$1,425 in 2015; \$1,125 in 2016 ♦ Impound fees plus \$100 per month retainer ♦ No change in 2018
Equipment Maintenance	4,400	♦ \$3,588 in 2014; \$4,383 in 2015; \$3,982 in 2016 ♦ Scales, radar, intoximeters, recalibration, taser, misc = \$810 ♦ Car washes = \$750 ♦ Siren maintenance = \$1,100 ♦ Copier lease: \$140/mth x 12 = \$1,680
Communications	7,485	♦ \$6,580 in 2014; \$6,653 in 2015; \$6,610 in 2016 ♦ Verizon Cell Phones (\$420/mth x 12 mths) = \$5,040 ♦ 25% of phone service bill: \$9,760 x 25% = \$2,445
Radio	8,280	♦ \$6,328 in 2014; \$5,276 in 2015; \$7,549 in 2016 ♦ Radio Admin/MDT Lease/Maintenance: \$690 per month ♦ \$2,280 increase in 2018
CJDN	2,100	♦ \$2,040 in 2003 – 2017 ♦ State connection for Police
Training Expenses	6,400	♦ \$2,993 in 2014; \$3,107 in 2015; \$2,149 in 2016 ♦ Defensive Driving, EMT refresher, OSHA training, Bloodborne Pathogen training, firearm training, breath testing, supervisor training, special training, emergency mgmt training (\$4,000) ♦ Employee Assistance Program (\$2,400)
Vehicle Maintenance	11,000	♦ \$11,692 in 2014; \$13,005 in 2015; \$8,415 in 2016 ♦ Extensive vehicle repairs not performed in-house ♦ No change in 2018
Utilities	350	♦ \$280 in 2014; \$317 in 2015; \$330 in 2016 ♦ Electric service for sirens
Dues/Subscriptions	2,250	♦ \$1,654 in 2014; \$1,828 in 2015; \$1,494 in 2016 ♦ MN Chief of Police Assoc. (\$360), MN Crime Prevention Assoc. (\$100), POST Board Licenses (\$360), Automated Pawn System (\$240), Mid-States Organized Crime Info Center (\$100), International Assoc. for Property & Evidence (\$50), Henn. Co. Chiefs (\$100), Delano Sportsman's Club (\$350), Safe Ride Publication (\$40), Assoc. of MN Emergency Mgmt (\$100), Tri-County Association (\$50), MPPOA (\$100); APS dues (\$204); notary (\$100)
Total	949,496	0% increase in 2018

**Fire Services
2018 Budget
42200**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
309	Professional Services	281,897	291,019	309,644	332,045	332,045	346,438
320	Fire Aid	128,937	139,142	143,743	139,150	143,800	143,800
371	Training	0	0	0	100	100	100
372	Meals/Lodging	0	0	0	0	0	0
591	Facility Lease	151,594	152,584	156,603	156,962	156,962	156,963
	Total	562,428	582,745	609,990	628,257	632,907	647,301

**Fire Services
2018 Budget Worksheet
42200**

Item	Cost	Summary
Fire Services	346,438	♦ 29.46% of \$1,175,962 (2018 Fire Dept Operating Budget + Capital Equipment Budget + Building Equipment Budget - Revenues)
Fire Aid	143,800	♦ Fire State Aid paid to the City of Deephaven and reimbursed to Excelsior Fire Relief Association
Training	100	♦ Miscellaneous Training Expenses
Facility Lease	156,963	♦ 29.46% of \$532,800 (2018 principal & interest payments on Facility Lease/Revenue Bonds)
Total	647,301	3.0% increase in 2018

Zoning and Building Inspections
2018 Budget
42400

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
101	Salary	86,732	86,651	78,493	82,101	82,101	87,041
121	Pera	6,232	5,469	5,860	6,158	6,158	6,528
122	Fica	4,936	5,295	4,829	5,090	5,090	5,397
123	Medicare	1,154	1,238	1,129	1,190	1,190	1,262
139	Insurance	15,457	14,712	15,740	12,650	12,650	11,979
201	Office Supplies	442	285	397	400	400	500
303	Engineering	2,432	13,702	13,766	5,400	5,400	5,400
304	Legal Fees	743	7,405	3,463	4,000	4,000	4,000
309	Inspection Services	103,589	124,624	116,440	103,025	103,025	115,200
321	Telephone	2,115	2,040	2,040	2,445	2,445	2,445
331	Transp/Training	0	0	0	500	500	500
433	Dues/Subscriptions	0	0	0	0	0	0
	Total	223,832	261,421	242,157	222,959	222,959	240,252

Planning & Zoning Department
2018 Budget Worksheet
42400

Item	Cost	Summary
Salary	87,041	◆ 2.5% increase in 2018 ◆ D. Cooney: Step 3 / 4 (\$30.59/hr) = \$63,624 ◆ T. Pendleton: \$26.49/hr x 17 hrs per week = \$23,417
Pera	6,528	◆ \$87,041 x 7.5% = \$6,528
Fica	5,397	◆ \$87,041 x 6.2% = \$5,397
Medicare	1,262	◆ \$87,041 x 1.45% = \$1,262
Health Insurance	11,979	◆ D. Cooney: = \$ 7,986 ◆ T. Pendleton: 50% in Planning = <u>\$ 3,993</u> ◆ Total health, dental & life insurance = \$11,979
Office Supplies	500	◆ \$320 in 2013; \$442 in 2014; \$285 in 2015; \$397 in 2016 ◆ Permit & inspection forms - \$100 increase in 2018
Engineering	5,400	◆ (\$560) in 2013; \$2,432 in 2014; \$13,702 in 2015; \$13,766 in 2016 ◆ Review of subdivisions, design plans, inspections ◆ 36 hrs x \$150 per hour = \$5,400
Legal Fees	4,000	◆ (\$3,134) in 2013; \$743 in 2014; \$7,405 in 2015; \$3,463 in 2016 ◆ 50% - 50% split of legal fees between Zoning & General Govt
Inspection Services	115,200	◆ \$78,658 in 2010; \$66,982 in 2011; \$73,651 in 2012; \$94,845 in 2013; \$103,589 in 2014; \$124,624 in 2015; \$116,440 in 2016 ◆ \$68 per hour in 2006; \$72 per hour in 2007-09; \$77 per hour in 2010-2017 ◆ 2017 Total Permit Fees of \$360,000 x 32% = \$115,200
Telephone	2,445	◆ \$2,040 in 2013; \$2,115 in 2014; \$2,040 in 2015 - 2016 ◆ 25% of phone service charged to Zoning & Building Dept ◆ \$9,780 x 25% = \$2,445
Travel Expenses	500	◆ \$0 in 2011; \$0 in 2012; \$1,250 in 2013; \$0 in 2014-2016 ◆ Mileage & meal reimbursement = \$100 ◆ Training & Seminars = \$400
Dues & Subscriptions	0	◆ No membership fees
Total	240,252	7.8% increase in 2018 Budget

**Streets & Roads
2018 Budget
43100**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
224	R & M Supplies	46,460	40,951	41,172	47,000	47,000	45,000
303	Engineering	2,465	421	1,028	3,000	3,000	3,000
309	Other Prof. Services	813	0	0	0	0	0
351	Bid Notices	0	237	343	400	400	400
381	Street Lights	26,869	26,129	28,364	27,600	27,600	27,600
409	R & M Contractual	23,583	34,283	29,419	34,000	34,000	35,000
419	Rentals	439	596	211	600	600	600
	Total	100,629	102,617	100,537	112,600	112,600	111,600

**Streets & Roads
2018 Budget Worksheet
43100**

Item	Cost	Summary
R & M Supplies	45,000	♦ \$46,460 in 2014; \$40,951 in 2015; 41,172 in 2016 ♦ Sand: \$3,863 in 2016 - <u>\$ 5,000 in 2018</u> ♦ Salt: \$11,139 in 2016 - <u>\$16,000 in 2018</u> ♦ Rock: \$4,015 in 2016 - <u>\$ 5,000 in 2018</u> ♦ Blacktop: \$15,134 in 2016 - <u>\$17,000 in 2018</u> ♦ Tack Oil, Riprap, Black Dirt - Grass Seed, Straw Blankets: \$995 in 2016 - <u>\$ 2,000 in 2018</u>
Engineering	3,000	♦ \$2,465 in 2014; \$421 in 2015; \$1,028 in 2016 ♦ Miscellaneous engineering services = \$3,000 ♦ No change in 2018
Bid Notices	400	♦ \$0 in 2013 – 2014, \$237 in 2015; \$343 in 2016 ♦ 2018 bid notices
Street Lights	27,600	♦ \$23,996 in 2012; \$24,062 in 2013; \$26,869 in 2014; \$26,129 in 2015; \$28,364 in 2016 ♦ \$2,000 per month in 2012 / 2013 ♦ \$2,239 per month in 2014 ♦ \$2,177 per month in 2015 ♦ \$2,364 per month in 2016 ♦ \$2,300 per month estimated in 2018
R & M Contractual	35,000	♦ \$23,583 in 2014; \$34,283 in 2015; \$29,419 in 2016 ♦ Sweeping: \$6,068 in 2016; \$7,476 in 2017 <u>\$8,000 in 2018</u> ♦ Striping: crosswalks/turn lanes/ streets in 2016 – \$11,719; <u>\$12,500 in 2018</u> ♦ Tree removal: \$12,490 in 2015; \$8,725 in 2016 <u>\$10,000 in 2018</u> ♦ Brush / Rubble Disposal: \$4,395 in 2015; \$3,262 in 2016; <u>\$4,000 in 2018</u> ♦ Other Contract work: \$211 in 2016; <u>\$500 in 2018</u> ♦ \$1,000 increase in 2018
Rentals	600	♦ \$439 in 2014; \$596 in 2015; \$211 in 2016 ♦ Street sign rental / backhoe rental
Total	111,600	0.9% decrease in 2018

**Public Works
2018 Budget
43900**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
101	Salaries	189,292	196,171	205,565	209,407	209,407	217,024
106	Seasonal	22,618	18,712	24,365	17,200	17,200	17,200
121	Pera	13,581	14,724	15,361	15,706	15,706	16,277
122	Fica	12,790	13,115	14,058	14,050	14,050	14,522
123	Medicare	2,991	3,067	3,288	3,286	3,286	3,396
139	Health Insurance	34,681	38,520	42,890	25,068	34,734	36,109
201	Office Supplies	0	0	45	100	100	100
211	Uniforms	2,199	1,695	2,014	2,240	2,240	2,240
212	Petroleum Products	23,454	13,475	12,852	20,000	20,000	16,000
221	Vehicle Maintenance	18,335	22,293	25,517	24,500	24,500	25,500
226	Signs	1,264	3,268	5,110	5,000	5,000	5,000
229	R & M Supplies	511	4,353	1,998	1,200	1,200	2,000
249	Minor Equipment	4,272	6,130	1,427	4,000	4,000	4,000
309	Professional Service	43	211	125	1,000	1,000	800
321	Communications	1,051	980	981	1,200	1,200	1,200
323	Radio	1,145	1,146	1,226	1,440	1,440	1,440
331	Training Expenses	2,571	2,675	2,545	2,900	2,900	2,900
433	Dues/Subscriptions	268	75	250	300	300	300
590	Capital Outlay	0	0	0	0	0	0
	Total	331,066	340,610	359,617	348,597	358,263	366,008

**Public Works
2018 Budget Worksheet
43900**

Item	Cost	Summary
Salary	192,294	<u>Regular Pay</u> ♦ 2.5% increase in 2018 ♦ J. Menzel: \$32.95/hr = \$68,544 ♦ R. Meyer: \$28.94/hr = \$60,197 ♦ J. Kask: \$28.94/hr = \$60,197 ♦ T. Pendleton: 17 hrs per week x \$26.49/hr = \$23,417 ♦ Minus 300 hours in Marina Fund (\$8,983) & 370 hours in Sewer Fund (\$11,078) = (\$20,061)
Overtime	12,275	♦ 220 hrs of overtime (\$44.91 x 220 hrs) = \$9,880 ♦ 40 hrs of Double Time (\$59.88 x 40 hrs) = \$2,395
Pager Pay	12,455	♦ 8 hrs per week x \$29.94 x 52 weeks = \$12,453
Seasonal	17,200	♦ \$22,618 in 2014; \$18,712 in 2015; \$24,365 in 2016 ♦ Warming house: 10 wks x \$100 per week = \$1,000 ♦ Summer staff: (1) 40 hrs/week x 15 weeks x \$12.50 = \$ 7,500 (2) 40 hrs/week x 15 weeks x \$12.50 = \$ 7,500 (3) Snow plowing: 60 hrs x \$20.00/hr = \$ 1,200
PERA	16,277	♦ \$217,024 x 7.5% = \$16,277
FICA	14,522	♦ \$234,224 x 6.2% = \$14,522
Medicare	3,396	♦ \$234,224 x 1.45% = \$3,396
Health Insurance	36,109	♦ R. Meyer: = \$ 7,986 ♦ J. Menzel: = \$ 7,986 ♦ J. Kask: = \$16,144 ♦ T. Pendleton: 50% in Public Works = <u>\$ 3,993</u> ♦ Total health, dental & life insurance = \$36,109
Office Supplies	100	♦ \$103 in 2012; \$84 in 2013; \$0 in 2014 – 2015; \$45 in 2016
Uniforms	2,240	♦ \$2,199 in 2014; \$1,695 in 2015; \$2,014 in 2016 ♦ Uniform rental: \$20 per week = \$1,040 ♦ Safety shoes, glasses, ear plugs (\$300 per FT & \$150 per PT employees) = \$1,200

**Parks & Recreation
2018 Budget
45100**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
214	Printing	1,255	1,195	1,280	1,500	1,500	1,500
225	Landscaping	3,625	3,779	4,109	3,700	3,700	4,000
229	R & M Supplies	11,762	8,867	11,426	12,000	12,000	13,500
249	Minor Equipment	770	5,385	4,649	3,500	3,500	5,000
309	Professional Service	39,132	40,593	46,025	46,000	46,000	45,000
321	Telephone	304	0	180	0	0	250
381	Electricity	4,253	4,327	4,118	4,700	4,700	4,800
383	Natural Gas	1,360	1,692	1,745	3,400	3,400	2,700
409	Contracting	6,129	4,685	5,161	3,000	3,000	7,000
419	Rental	2,206	2,000	3,021	3,000	3,000	2,300
438	Miscellaneous	0	0	0	0	0	0
	Total	70,796	72,523	81,714	80,800	80,800	86,050

**Parks & Recreation
2018 Budget Worksheet
45100**

Item	Cost	Summary
Printing	1,500	♦ \$1,195 in 2015; \$1,280 in 2016; \$1,201 in 2017 ♦ Parking permits: \$1,500 in 2018
Landscaping	4,000	♦ \$3,625 in 2014; \$3,779 in 2015; \$4,109 in 2016 ♦ Flowers / Trees / Seed / Landscaping Supplies (\$800) ♦ Garden Club (\$3,200) / \$300 increase in 2018
R & M Supplies	13,500	♦ \$11,762 in 2014; \$8,867 in 2015; \$11,426 in 2016 ♦ Beach supplies (\$1,000), lumber (\$1,000), paint (\$1,000), rock (\$1,000), hockey boards (\$800), signs (\$200), mutt mitts (\$3,800), rink light bulbs (\$800), platform court supplies (\$800), pond cleaning kit (\$1,500); restroom supplies (\$1,500) ♦ \$1,500 increase in 2018 due to restroom supplies
Minor Equipment	5,000	♦ \$595 in 2013; \$770 in 2014; \$5,385 in 2015; \$4,649 in 2016 ♦ Weed whip, hockey nets, tennis nets, basketball nets, other minor equipment, playground equipment parts ♦ \$1,500 increase in 2018
Professional Service	45,000	♦ \$39,132 in 2014; \$40,593 in 2015; \$46,025 in 2016 ♦ <u>Lifeguard Contract:</u> \$32,266 in 2012; \$32,988 in 2013; \$32,988 in 2014; \$36,501 in 2015; \$38,837 in 2016; \$40,037 in 2017-2018 ♦ <u>Weed & Fertilizer Application: (\$4,656)</u> Thorpe: \$3,300 in 2016 - \$3,300 in 2018 Hill Park: \$ 105 in 2016 - \$ 105 in 2018 Children's Park: \$ 216 in 2016 - \$ 216 in 2018 Shuck Park: \$ 216 in 2016 - \$ 216 in 2018 Village Hall: \$ 525 in 2016 - \$ 525 in 2018 Haralson Park: \$ 294 in 2016 - \$ 294 in 2018 ♦ <u>Other Professional Services:</u> \$307 in 2018
Phone	250	♦ \$1,212 in 2013; \$304 in 2014; \$0 in 2015-2016 ♦ Beach phone reimbursement for lifeguards
Electricity	4,800	♦ \$4,253 in 2014; \$4,327 in 2015; \$4,118 in 2016 ♦ Thorpe warming house = \$2,500 ♦ Zamboni Garage / Platform courts = \$1,200 ♦ Village Hall warming house = \$ 900 ♦ Children's Park Fountain / Lights = \$ 200

**Wildlife Management
2018 Budget
49000**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
309	Professional Services	2,673	1,807	4,553	13,000	4,000	13,000
331	Training Expenses	0	0	0	0	0	0
351	Notices	0	0	0	0	0	0
	Total	2,673	1,807	4,553	13,000	4,000	13,000

**Wildlife Management
2018 Budget Summary**

Item	Cost	Summary
Professional Services	13,000	♦ \$ 8,938 – 2004 \$13,662 – 2005 \$11,284 – 2006 \$13,892 – 2007 \$ 4,683 – 2008 \$10,262 – 2009 \$ 9,180 – 2010 \$ 7,519 – 2011 \$14,587 – 2012 \$ 3,078 – 2013 \$ 2,673 – 2014 \$ 1,807 – 2015 \$ 4,553 - 2016 ♦ <u>Deer Management</u> 18 deer in 2003-2004 26 deer in 2004-2005 34 deer in 2005-2006 28 deer in 2006-2007 26 deer in 2007-2008 27 deer in 2008-2009 25 deer in 2009-2010 24 deer in 2010-2011 20 deer in 2011-2012 25 deer in 2012-2013 11 deer in 2013-2014 0 deer in 2014-2015 23 deer in 2015-2016 8 deer in 2016-2017 40 deer – USDA Contract = \$11,820 ♦ Flight Control Application = \$ 500 ♦ Animal trapping = \$ 680
Training	0	♦ No training expenses budgeted in 2018
Notices	0	♦ No notice expenses budgeted in 2018
Total	13,000	0% increase in 2018 Budget

City of Deephaven 2018 Wage Schedule Monthly Salary
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Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrator	7112.46	7377.99	7746.91	8195.38	8484.38	8853.61	9234.94
Police Chief/EMD	5982.67	6297.55	6612.43	7029.81	7242.18	7557.04	7871.93
Police Lieutenant	5173.27	5445.54	5717.81	5990.08	6262.38	6534.62	6806.88
Patrol Officer	4017.28	4323.74	4941.46	5556.83	6174.50	--	--
PW Supervisor	5044.54	5309.68	5575.18	5712.54	6055.22	6371.64	6637.11
Zoning Coordinator	4457.66	4692.30	4926.92	5138.49	5396.14	5630.75	5865.38
PW Foreman	4369.33	4572.34	4774.25	4999.63	5181.30	5384.31	5711.99
Deputy Treasurer/Clk	3988.45	4198.35	4408.28	4618.20	4828.23	5038.03	5248.07
PW Mechanic	3812.48	4013.14	4213.82	4414.46	4615.10	4815.78	5016.43
PW Sewer Tech	3812.48	4013.14	4213.82	4414.46	4615.10	4815.78	5016.43
PW Maintenance	3695.18	3889.66	4084.15	4278.63	4473.11	4667.59	4862.09
Police Secretary	3632.35	3823.54	4003.34	4205.88	4397.06	4588.25	4779.43
Admin. Secretary	3489.89	3673.58	3857.25	4040.93	4224.62	4408.28	4591.95
Utility Billing Clerk	3489.89	3673.58	3857.25	4040.93	4224.62	4408.28	4591.95

Patrol Officer - Step 1 (after 6 months)
 Step 2 (after 1st year)
 Step 3 (after 2nd year)
 Step 4 (after 3rd year)

2018 Salary & Benefit Summary

Name	Fund Code	%	Salary	PERA	FICA	Medicare	Insurance
D. Young	101-41400-101	75	79,505	5,963	4,929	1,153	15
	602-43200-101	15	15,901	1,193	986	231	0
	604-43150-101	5	5,300	398	329	77	0
	605-45100-101	5	5,300	398	329	77	0
M. Courtney	101-41400-101	100	56,684	4,251	3,514	822	15,064
D. Hicks	101-41400-101	25	13,776	1033	854	200	3,766
	601-49400-101	6.25	3,444	258	214	50	942
	602-43200-101	25	13,776	1033	854	200	3,766
	604-43150-101	6.25	3,444	258	214	50	942
	605-45100-101	37.5	20,664	1,550	1,281	300	5,648
K. McCullum	101-41400-101	100	45,451	3,409	2,818	659	8,952
T. Pendleton	101-43900-101	50	23,417	1,756	1,452	340	4,476
	101-42400-101	50	23,417	1,756	1,452	340	4,476
D. Cooney	101-42400-101	100	63,624	4,772	3,945	923	8,952
J. Menzel	101-43900-101	100	68,544	5,141	4,250	994	8,952
R. Meyer	101-43900-101	100	60,197	4,515	3,732	873	8,952
J. Kask	101-43900-101	100	60,197	4,515	3,732	873	15,064
R. Clay	602-43200-101	100	60,197	4,515	3,732	873	8,952
C. Johnson	101-42100-101	100	94,463	15,303	0	1,370	16,144
E. McColl	101-42100-101	100	51,750	3,881	3,209	750	8,952
C. Whiteside	101-42100-101	100	81,683	13,233	0	1,184	16,144
T. Carlson	101-42100-101	100	74,094	12,003	0	1,074	16,144
New Officer	101-42100-101	100	52,819	8,557	0	766	15,064
T. Stransky	101-42100-101	100	56,827	9,206	0	824	15,064
D. Klisczc	101-42100-101	100	74,094	12,003	0	1,074	8,952
E. Read	101-42100-101	100	72,523	11,749	0	1,052	15,064
Total			1,181,091	132,648	41,824	17,126	210,450

**2018 Insurance Summary
Health, Dental & Life Insurance**

Name	Health Premium \$30 Copay	Health HSA Out of Pocket	Health HSA Premium	Dental Single Premium	Life Insurance Premium	Total Annual Insurance
D. Young	0.00	0.00	0.00	0.00	15.00	15.00
M. Courtney	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
D. Hicks	0.00	0.00	11,527.44	529.20	15.00	12,071.64
K. McCullum	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
T. Pendleton	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
D. Cooney	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
R. Meyer	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
J. Menzel	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
J. Kask	15,600.00	0.00	0.00	529.20	15.00	16,144.20
R. Clay	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
C. Johnson	15,600.00	0.00	0.00	529.20	15.00	16,144.20
E. McColl	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
C. Whiteside	15,600.00	0.00	0.00	529.20	15.00	16,144.20
T. Carlson	15,600.00	0.00	0.00	529.20	15.00	16,144.20
J. Rosenfeld	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
T. Stransky	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
E. Read	15,600.00	0.00	0.00	529.20	15.00	16,144.20
D. Klisczc	0.00	3,000.00	4,441.20	529.20	15.00	7,985.40
Total	78,000.00	33,000.00	60,380.64	8,996.40	270.00	180,647.04

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Single	\$0.00	\$0.00	\$0.00	\$656.66	\$620.10
Family	\$1,064.34	\$1,176.79	\$1,312.20	\$1,100.00	\$1,300.00

**Tax Levy Information
2018**

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual
General Fund Levy	1,757,235	1,784,878	1,811,731	1,821,916	1,840,875
CIF Levy	220,000	240,000	300,000	300,000	342,000
Fiscal Disparity Tax	-24,534	-24,878	-22,731	-21,916	-25,875
City Tax Levy	1,952,701	2,000,000	2,089,000	2,100,000	2,157,000
Market Value	933,646,600	1,041,027,400	1,144,459,796	1,195,835,000	1,255,612,600
Total Tax Capacity	10,366,151	11,631,156	12,940,677	13,551,278	14,243,678
Taxable Tax Capacity	10,214,512	11,508,196	12,788,461	13,407,466	14,084,229
Real Estate	10,319,550	11,581,973	12,887,886	13,496,603	14,185,084
Personal Property	46,601	49,183	52,791	54,675	58,594
Total City Tax Capacity	10,366,151	11,631,156	12,940,677	13,551,278	14,243,678
Fiscal Disparity Value	151,639	122,960	152,216	143,812	159,449
Taxable Tax Capacity	10,214,512	11,508,196	12,788,461	13,407,466	14,084,229

Pay 2012 City Tax Rate: \$1,896,232 is 17.776% of Tax Capacity of \$10,667,403
Market Value down \$19 million
Total Taxable Tax Capacity down \$324,158

Pay 2013 City Tax Rate: \$1,898,744 is 18.624% of Tax Capacity of \$10,195,089
Market Value down \$40 million
Total Taxable Tax Capacity down \$472,314

Pay 2014 City Tax Rate: \$1,952,701 is 19.117% of Tax Capacity of \$10,214,512
Market Value down \$288,100
Total Taxable Tax Capacity up \$19,423

Pay 2015 City Tax Rate: \$2,000,000 is 17.379% of Tax Capacity of \$11,508,196
Market Value up \$107,380,800
Total Taxable Tax Capacity up \$1,293,684

Pay 2016 City Tax Rate: \$2,089,000 is 16.335% of Tax Capacity of \$12,788,461
Market Value up \$103,432,396
Total Taxable Tax Capacity up \$1,280,265

Pay 2017 City Tax Rate: \$2,100,000 is 15.6629% of Tax Capacity of \$13,407,466
Market Value up \$51,375,204
Total Taxable Tax Capacity up \$619,005

Pay 2018 City Tax Rate: \$2,157,000 is 15.315% of Tax Capacity of \$14,084,229
Market Value up \$59,777,600
Total Taxable Tax Capacity up \$692,400

**Park Improvement Fund
2018 Budget**

Revenues	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Interest Income	1,087	2,226	3,450	2,000	2,000	350
Platform Fundraising	2,550	3,050	2,470	2,500	2,390	2,500
Southshore Center Proceeds	0	0	0	0	139,639	0
Seven Hill Bond Admin Fee					72,000	
Hennepin Youth Grant	0	0	0	0	0	143,000
Park Dedication Fees	0	25,000	37,000	19,000	0	0
Memorial Bench Donations	1,216	0	0	4,300	2,432	4,300
Thorpe Park Donation	0	0	0	0	10,000	0
Total Revenues	4,853	30,276	42,920	27,800	228,461	150,150
Expenditures						
Donated Benches	2,189	0	0	4,300	2,432	4,300
Main Beach Improvements	0	0	0	0	0	0
Tennis Court Improvements	0	0	0	0	0	0
Benches, Tables & Bricks	0	0	0	0	0	0
Beach & Park Upgrades	0	0	0	0	0	0
Thorpe Park Improvements	0	0	0	0	167,874	370,500
Platform Tennis Court Project	0	21,421	0	0	0	0
Thorpe Parking Island Improv.	0	0	0	0	0	10,000
Ballfield Improvements	0	0	0	0	0	0
Ice Rink Improvements	0	0	0	0	0	0
Park & Recreation Strategic Plan	0	0	17,298	0	0	0
Total Expenses	2,189	21,421	17,298	4,300	170,306	384,800
Annual Balance	2,664	8,855	25,622	23,500	58,155	-234,650
Fund Balance, Jan 1st	141,958	144,622	153,477	179,099	179,099	237,254
Fund Balance, Dec 31st	144,622	153,477	179,099	202,599	237,254	2,604

**Park Improvement Fund
Project Listing
2003 - 2018**

2003	Cost
Main Beach Improvements	3,234
Sports Court	18,575
Robinson's Bay Beach Upgrade	812
Benches & Picnic Tables	1,486
Trail Development & Maintenance	827
Total	24,934

2004	Cost
New Dock at Linwood Beach	2,806
(2) Bike Racks at Main Beach	783
Repair Ballfields at Thorpe Park (2) & Village Park (1)	4,466
Warming House Attendants	2,437
Village Hall Warming House Siding	1,455
Main Beach Property Pins	425
Total	12,372

2005	Cost
Treatment of Oak Wilt & Removal of (5) Oak Trees at Burton Park	4,452
Purchase New Trees & Treat Diseased Trees at Thorpe Park	809
Thorpe Park Basketball Court Project	17,625
Benches, Tables & Bricks	1,036
Field of Play Donation	5,000
Shuck Tennis Court Resurfacing	7,753
Platform Tennis Repair	2,960
Installation of Windows at Thorpe Warming House	978
Tennis Court Soil Sample & Survey	2,875
Deephaven Days Celebration	4,825
Total	48,313

2006	Cost
Thorpe Tennis Court Resurfacing	10,850
Village Hall Tennis Court Resurfacing	13,500
Tennis Backboard	4,110
Robinson's Bay Beach Swimming Dock	3,867
Deephaven Days Celebration	4,029
Thorpe Park Tree Treatments	809
Arbor Day Celebration	27
Ice Rink Maintenance	1,571
Eagle Scout Projects	766
Total	39,529

2014	Cost
Donated Memorial Bench	2,189
Total	2,189
2015	Cost
Platform Court Heating Units	21,421
Total	21,421
2016	Cost
Park & Recreation Strategic Plan	17,299
Total	17,299
2017	Cost
Memorial Benches (2)	2,432
Asphalt Hockey Rink	62,693
Overhead Hockey Rink Lights	55,181
Hockey Boards	24,000
Backstop Fencing	1,000
Design / Engineering	25,000
Total	170,306
2018	
Donated Memorial Benches (2)	4,300
Warming House	350,000
Sewer Extension to Warming House	12,000
Well Extension to Warming House	3,500
Design / Engineering	5,000
Thorpe Parking Island Landscaping Improvements	10,000
Total	384,800

**Capital Improvement Fund
2018 Budget**

Budget Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Revenues						
Interest Income	1,798	1,404	6,848	2,500	2,500	1,500
Franchise Fees	93,128	93,586	93,903	93,000	93,000	93,000
Tax Levy	216,930	236,331	296,418	300,000	300,000	342,000
Grant / State Aid / LMCC Grant	0	52,075	16,325	0	33,231	53,231
Vehicle Forfeitures	21,658	7,180	7,098	0	0	0
Sale of Equipment	3,000	13,057	0	15,000	20,065	8,000
General Fund Transfer	0	273,000	300,000	0	0	0
Other Revenues	2,832	0	500	0	1,890	0
Total Revenues	339,346	676,633	721,092	410,500	450,686	497,731
Expenditures						
Computers/Server/Technology	8,671	0	0	0	0	0
Admin. Equipment	7,270	0	0	0	0	0
City Hall Improvements	4,220	0	24,019	0	5,213	32,000
Loader / Vehicles / Plow Truck	116,912	128,131	32,418	0	0	60,000
Street Equipment	31,758	3,900	0	0	0	11,000
Chowens Corner Lighting/Fence	0	0	13,301	0	0	14,000
Street Improvements	26,426	235,912	292,653	260,375	216,228	270,270
Engineering	0	36,886	67,518	54,500	76,051	67,600
Signal Light Project	0	0	0	90,000	116,711	0
Northome Bridge	0	0	0	10,000	1,310	0
Bridge Engineering	141,617	0	2,955	0	0	0
Vine Hill Bridge	315,945	0	11,395	0	0	0
Police Vehicles	0	67,184	0	109,000	113,498	0
(4) Video Cameras	0	0	0	0	0	20,000
(2) Vehicle Laptops	0	0	18,383	0	0	0
Light Bars	0	0	0	4,000	0	0
(2) Defib Units	0	2,612	2,416	0	0	0
Police Server/Computer	11,397	2,934	0	0	0	0
Video Surveillance System	0	8,260	0	0	0	0
(7) Portable Radios	0	0	25,344	0	0	0
Police Equipment	12,827	0	5,702	0	3,340	6,000
Park & Beach Improv.	0	0	0	70,000	89,070	75,000
Total Expenses	677,043	485,819	496,104	597,875	621,421	555,870
Annual Balance	-337,697	190,814	224,988	-187,375	-170,735	-58,139
Fund Bal, Jan 1	369,733	32,036	222,850	447,838	447,838	277,103
Fund Bal, Dec 31	32,036	222,850	447,838	260,463	277,103	218,964

**Capital Improvement Fund Project Listing
2007 - 2018**

2007 Actual	Cost
Copier	7,670
Vine Hill Bridge Repair	28,696
Crack Sealing / Seal Coating Manor Road	10,652
Skid Steer	22,957
Ford One Ton	55,335
Co. Rd. 101 Project Reimbursement	1,917
2000 Sidewalk Project Reimbursement	858
Welder	2,747
Squad Cars (2)	50,667
Garage Door Repair	3,600
Automatic External Defibrillators (3)	3,528
Police Computers (2)	3,092
Rocky Beach Dock	4,192
Main Beach Dock	8,458
Thorpe Park Pond Aerator	5,213
Thorpe Park Lighting	4,606
Total	214,188
2008 Actual	Cost
Computer / Fax Machine	1,510
City Hall Roof Repair	8,510
Sewer Fund Repayment	31,800
Radar Unit (1)	2,591
Tasers (5)	6,668
Emergency Warning Sirens (2)	35,791
Replace Police Office Carpeting	6,592
Police Server	2,344
Repair Police A/C Unit	2,075
Police Vehicles	40,031
Total	137,912
2009 Actual	Cost
(3) Computers / Laptop	3,003
Table Top Microphone / Audio Snake	2,174
Toro Rider Mower	16,893
Seal Coating	89,888
Street Overlay	107,365
Eastwood Road Reimbursement	25,164
(6) Portable Radios	5,034
Municipal Garage	21,065
(2) Sirens / Light Bars	1,051
Vehicle / Changeover Costs	22,313
(3) Portable Radios	6,947
(2) Vehicle Laptops	8,053
Beach Improvements	0
Total	308,950

2013 Actual	
Vine Hill Bridge Engineering	140,751
F350 Ford Pickup Truck	59,147
F150 Ford Pickup Truck	23,074
Chowen's Corner Lighting System	24,648
2013 Dodge Durango	33,355
2013 Dodge Charger	29,066
(2) Vehicle Video Cameras	9,740
(2) Portable Truck Weighing Scales	9,790
Thorpe Park Benches (4)	1,566
Robinson's Bay Beach Fence	5,000
Burton Park Sign	1,411
Burton Park Wooden Stair Replacement	8,692
Total	346,240

2014 Actual	
Admin Server	5,347
Copier	7,270
Backup Tape Drive	3,324
A/C System for City Hall	4,220
Plow Truck	116,912
Toro Groundskeeper	31,758
Vine Hill Bridge Engineering	141,617
Vine Hill Bridge Approach Work & Bridge Demolition	315,945
Vine Hill / Hwy 7 Intersection Improvements	26,426
(6) Tasers	8,827
Portable Ballistic Shield	4,000
Police Server	8,671
Computer / (2) Tablets / Hard Drive Upgrade	2,726
Total	677,043

2015 Actual	
Plow Truck	128,131
2015 Street Improvement Project	209,663
Engineering - 2015 Street Project	36,275
2015 Seal Coating	26,250
Engineering - 2015 Seal Coating	611
Tire Changer / Balancer	3,900
(2) Dodge Chargers	67,183
Video Surveillance System	8,260
(3) Police Computers	2,934
(2) Defibrillator Units	2,612
Total	485,819

**Capital Improvement Fund
Individual Cash Fund Balances
2009 - 2018**

2009 Actual					
Department	1/1/2009	2009 Revenues	2009 Expenses	2009 Interest	12/31/2009
Administration	31,139	6,000	3,003	1,090	35,226
City Hall	18,678	9,000	2,174	814	26,318
Streets	220,683	196,840	244,344	5,529	178,708
Police	26,752	36,000	38,364	779	25,167
Parks & Beaches	102,692	15,000	21,065	3,085	99,712
					0
Total	399,944	262,840	308,950	11,297	365,131

2010 Actual					
Department	1/1/2010	2010 Revenues	2010 Expenses	2010 Interest	12/31/2010
Administration	35,226	5,000	5,832	497	34,891
City Hall	26,318	9,000	-38	511	35,868
Streets	178,708	197,890	126,685	3,614	253,527
Police	25,167	39,665	11,063	777	54,546
Parks & Beaches	99,712	8,500	94,419	199	13,992
Total	365,131	260,055	237,961	5,599	392,824

2011 Actual					
Department	1/1/2011	2011 Revenues	2011 Expenses	2011 Interest	12/31/2011
Administration	34,891	5,000	0	495	40,386
City Hall	35,868	5,000	0	507	41,374
Streets	253,527	190,000	196,127	3,069	250,469
Police	54,546	43,530	80,538	218	17,756
Parks & Beaches	13,992	22,000	25,710	128	10,410
					0
Total	392,824	265,530	302,375	4,416	360,395

2012 Actual					
Department	1/1/2012	2012 Revenues	2012 Expenses	2012 Interest	12/31/2012
Administration	40,386	5,000	9,245	485	36,626
City Hall	41,374	2,000	6,025	501	37,850
Streets	250,469	192,673	201,109	3,245	245,278
Police	17,756	83,066	73,571	365	27,616
Parks & Beaches	10,410	35,000	8,400	496	37,506
					0
Total	360,395	317,739	298,350	5,092	384,876

2017 Budget					
Department	1/1/2017	2017 Revenues	2017 Expenses	2017 Interest	12/31/2017
Administration	33,714	5,000	0	352	39,067
City Hall	39,709	5,000	5,213	360	39,856
Streets	162,580	318,121	410,300	641	71,042
Police	100,573	80,065	116,838	581	64,381
Parks & Beaches	111,261	40,000	89,070	566	62,757
Total	447,838	448,186	621,421	2,500	277,103

2018 Budget					
Department	1/1/2018	2018 Revenues	2018 Expenses	2018 Interest	12/31/2018
Administration	39,067	5,000	0	304	44,371
City Hall	39,856	5,000	32,000	89	12,944
Streets	71,042	366,231	422,870	99	14,502
Police	64,381	60,000	26,000	679	99,060
Parks & Beaches	62,757	60,000	75,000	329	48,087
Total	277,103	496,231	555,870	1,500	218,964

**Water Fund
2018 Budget
Fund 601**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
	Revenues						
34408	Permit Fees	0	100	100	50	100	100
36101	Special Assessments	756	1,389	1,021	714	783	2,055
36102	Interest Income	1,316	2,830	4,594	2,050	2,050	2,030
36220	Other Income	0	0	0	0	0	0
37101	Charges for Service	62,501	66,936	75,503	79,760	86,015	88,960
	Total Revenue	64,573	71,255	81,218	82,574	88,948	93,145
101	Salary	3,215	3,291	3,374	3,361	3,361	3,444
121	Pera	229	242	436	252	252	258
122	Fica	193	197	201	208	208	214
123	Medicare	45	46	47	49	49	50
139	Insurance	782	861	957	783	860	755
219	Supplies	0	886	0	500	60	500
301	Auditing	802	820	850	870	870	570
303	Engineering	254	0	342	500	1,165	500
309	Professional Services	0	0	0	0	0	0
322	Postage	0	0	0	100	0	100
369	Insurance	840	849	794	1,130	1,125	1,160
371	Training Expenses	150	0	0	500	0	500
382	Utility Service	45,904	52,273	58,069	62,000	68,415	71,200
409	Repair & Maintenance	1,676	0	850	1,540	14,793	1,050
438	Sales Tax	0	0	307	400	300	400
590	Capital Outlay	0	0	0	0	0	0
	Total Expense	54,090	59,465	66,227	72,193	91,458	80,701
	Annual Balance	10,483	11,790	14,991	10,381	-2,510	12,444
	Cash Balance, Jan. 1st	168,082	178,565	190,355	205,346	205,346	202,836
	Cash Balance, Dec. 31st	178,565	190,355	205,346	215,727	202,836	215,280

**Water Fund
2018 Budget Worksheet
Fund 601**

Item	Cost	Summary
Salary	3,444	♦ D. Hicks: 2.5 hrs per week x \$26.49 x 52 wks = \$3,444
Pera	258	♦ 7.5% x \$3,444 = \$258
Fica	214	♦ 6.2% x \$3,444 = \$214
Medicare	50	♦ 1.45% x \$3,444 = \$50
Insurance	755	♦ D. Hicks: \$12,072 x 6.25% = \$755
Operational Supplies	500	♦ \$46 in 2012; \$0 in 2013-2014; \$886 in 2015; \$0 in 2016 ♦ Minor supplies
Auditing	570	♦ \$802 in 2014; \$820 in 2015; \$850 in 2016; \$870 in 2017 ♦ Annual audit of Water Fund
Engineering	500	♦ Misc. engineering
Postage	100	♦ Postage / hydrant flushing notices
Insurance	1,160	♦ <u>Property/liability:</u> ♦ \$1,058 in 2015; \$1,077 in 2016; \$1,108 in 2017 ♦ 3% expected increase in 2018 (\$1,141) ♦ <u>Work Comp</u> ♦ \$20 in 2014; \$21 in 2015; \$16 in 2016; \$17 in 2017 ♦ 5% expected increase in 2018 (\$18)
Training	500	♦ Class D Water License Training
Utility Service	71,200	♦ 18.3 million gallons in 2007 (\$47,947) ♦ 20.0 million gallons in 2008 (\$51,288) ♦ 19.2 million gallons in 2009 (\$55,128) ♦ 16.9 million gallons in 2010 (\$45,787) ♦ 16.1 million gallons in 2011 (\$44,489) ♦ 20.4 million gallons in 2012 (\$57,929) ♦ 17.6 million gallons in 2013 (\$49,323) ♦ 15.5 million gallons in 2014 (\$46,502) ♦ 16.9 million gallons in 2015 (\$52,338) ♦ 16.8 million gallons in 2016 (\$61,007) ♦ 16.3 million gallons in 2017 (\$68,415) ♦ 17.0 million estimated in 2018 - \$71,200

**Water Fund
Capital Project Listing
2002 - 2027**

Year	Project	Est. Cost
2002	--	0
2003	--	0
2004	--	0
2005	--	0
2006	--	0
2007	--	0
2008	(76) Radar Read Water Meters	23,102
2009	--	0
2010	Chowen's Corner Gate Valve Replacement	5,760
2011	--	0
2012	--	0
2013	--	0
2014	--	0
2015	--	0
2016	--	0
2017	Chowen's Corner Gate Valve Repair	14,113
2018	--	0
2019	The Pines Hydrant Replacement (8)	10,000
2020	Amesbury Hydrant Replacement (6)	7,500
2021	--	0
2022	--	0
2023	Minnetonka Blvd Hydrant Replacement (3)	3,750
2024	--	0
2025	Gate Valve Replacement	6,000
2026	--	0
2027	--	0

**Water Fund
Depreciation
Schedule**

Item	Total Cost	Depreciation	Replacement	Annual Cost
Amesbury Main (3,200 l.f.)	160,000	50 years	2030	3,200
Amesbury Hydrants (6)	7,500	40 years	2020	190
Carson's Main (3,200 l.f.)	160,000	50 years	2052	3,200
Carson's Hydrants (10)	12,500	40 years	2042	325
Ridgewood Main (1,300 l.f.)	65,000	50 years	2045	1,300
Ridgewood Hydrants (4)	5,000	40 years	2035	125
Water Meters (76)	20,000	20 years	2028	1,000
Gate Valve Replacement	14,000	20 years	2037	700
Mtka Blvd Main (1,600 l.f.)	80,000	50 years	2033	1,600
Mtka Blvd Hydrants (3)	3,750	40 years	2023	100
The Pines Main (4,650 l.f.)	232,500	50 years	2029	4,650
The Pines Hydrants (8)	10,000	40 years	2019	250
Annual Requirements				16,640

SEWER FUND
2018 Budget
Fund 602

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
34401	Charges for Service	529,457	544,680	566,156	627,760	627,760	627,760
34402	Late Charges	5,654	5,241	5,134	5,000	5,000	5,000
34408	Permit Fees	1,820	1,630	8,860	1,000	1,110	1,000
34950	Sale of Property	0	0	0	0	0	0
36100	Special Assessments	25,369	24,080	28,337	27,065	27,636	33,479
36210	Interest Income	3,271	6,087	7,569	3,785	3,785	3,005
36220	Other Income	15,067	2,400	52,605	2,485	12,170	2,485
39200	Loan Repayment	42,435	42,435	42,435	42,435	42,435	42,435
	Total Revenue	623,073	626,553	711,096	709,530	719,896	715,164
101	Salary	94,336	91,258	95,566	98,716	98,716	100,950
121	Pera	5,520	5,566	12,279	6,211	6,211	6,379
122	Fica	5,638	5,531	5,763	6,120	6,120	6,259
123	Medicare	1,319	1,293	1,348	1,431	1,431	1,464
125	Other Retirement	1,081	1,146	1,169	1,193	1,193	1,193
139	Insurance	10,203	10,932	14,620	11,535	13,751	13,171
212	Operational Supplies	1,394	1,784	2,032	2,600	2,000	2,600
221	Vehicle Maint.	9	0	95	500	500	500
229	Repair & Maint.	0	316	938	1,000	800	1,000
249	Minor Equipment	1,478	0	0	500	0	500
301	Auditing	3,725	3,800	3,920	4,040	4,040	5,450
303	Engineering	10,440	490	16,539	12,000	12,000	12,000
309	Disposal Fees	359,610	327,414	403,547	401,479	401,479	372,990
313	Computer Maint.	3,127	3,127	3,127	3,200	3,127	3,200
319	Equipment Maint.	43,700	15,213	29,144	20,000	20,000	20,000
322	Postage	1,044	1,163	1,207	1,400	1,200	1,400
369	Insurance	13,509	13,727	12,900	16,150	14,798	15,275
371	Training	323	623	173	600	518	600
381	Utilities	7,240	6,406	4,171	8,000	5,000	8,000
385	SAC	14,761	0	7,380	2,485	9,841	2,485
409	Contract Services	91,599	165,774	54,736	60,000	83,750	60,000
439	Miscellaneous	-261	5,842	3,466	2,500	2,300	2,500
630	Transfer	27,466	27,466	28,054	28,452	28,452	31,577
	Total Expense	697,261	688,871	702,174	690,112	717,227	669,493
	Annual Balance	-74,188	-62,318	8,922	19,418	2,669	45,671
	Cash Balance, Jan. 1st	425,278	351,090	288,772	297,694	297,694	300,363
	Cash Balance, Dec. 31st	351,090	288,772	297,694	317,112	300,363	346,034

Sewer Department	Cost	Summary
Salary	100,950	◆ D. Young: 6 hrs per week x \$50.96 = \$15,900 ◆ D. Hicks : 10 hrs per week x \$26.49 = \$13,775 ◆ R. Clay: \$28.94/hr = \$60,197 ◆ Public Works: 370 hours x \$29.94 = \$11,078
Pera	6,379	◆ \$85,050 x 7.5% = \$6,379
Fica	6,259	◆ \$100,950 x 6.2% = \$6,259
Medicare	1,464	◆ \$100,950 x 1.45% = \$1,464
Other Retirement	1,193	◆ ICMA: \$15,900 x 7.5% = \$1,193
Insurance	13,171	◆ D. Young: \$ 0 x 12 mths x 15% = \$ 0 ◆ D. Hicks: \$12,072 x 25% = \$3,018 ◆ R. Clay: \$7,986 ◆ Public Works: 6.0% x \$36,109 = \$2,167
Operational Supplies	2,600	◆ \$1,394 in 2014; \$1,784 in 2015; \$2,032 in 2016 ◆ Gasoline: \$170 per month = \$2,040 (\$1,674 in 2016) ◆ Other supplies = \$ 560 ◆ No change in 2018
Vehicle Maintenance	500	◆ \$84 in 2013; \$9 in 2014; \$0 in 2015; \$95 in 2016 ◆ No change in 2018
Repair & Maintenance	1,000	◆ \$0 in 2013-2014; \$316 in 2015; \$938 in 2016 ◆ Minor equipment repair
Minor Equipment	500	◆ Minor Equipment
Auditing	5,450	◆ \$3,800 in 2015; \$3,920 in 2016; \$4,040 in 2017 ◆ Annual audit of Sewer Fund
Engineering	12,000	◆ \$10,440 in 2014; \$490 in 2015; \$16,539 in 2016 ◆ Misc. Engineering = \$4,000 ◆ Review Televised Reports = \$2,000 ◆ Manhole Repair Project = \$6,000
Disposal Fees	372,990	◆ 157.08 million gallons charged in 2015 (\$327,414) ◆ 171.85 million gallons charged in 2016 (\$403,547) ◆ 161.58 million gallons charged in 2017 (\$401,479) ◆ 7.1% decrease in 2018
(54)		

Revenues		
Charges for Service	627,760	◆ 1,457 residential customers x \$380/yr = <u>\$553,660</u> ◆ 25 commercial customers (59 sewer units): 59 sewer units x \$380/yr = <u>\$22,420</u> ◆ 5 institutional customers (92 sewer units): 92 sewer units x \$380/yr = <u>\$34,960</u> ◆ 2 multi-family dwellings (44 sewer units): 44 sewer units x \$380/yr = <u>\$16,720</u> ◆ Total Revenue = <u>\$627,760</u>
Late Charges	5,000	◆ \$5,654 in 2014; \$5,421 in 2015; \$5,134 in 2016
Permit Fees	1,000	◆ 20 sewer permits @ \$50 per permit
Sale of Property	0	◆ No expected sale of fixed assets in 2018
Special Assessments	33,479	◆ Delinquent sewer assessments due in 2018
Interest Income	3,005	◆ \$3,271 in 2014; \$6,087 in 2015; \$7,569 in 2016 ◆ 1.0% of estimated 2017 Fund Balance (\$300,363)
Other Income	2,485	◆ (1) SAC Charges = \$ 2,485
Loan Repayment	42,435	◆ Final Year of Storm Water Fund Repayment
Total Revenue	715,164	

**Sewer Fund
Capital Project Schedule
2008 - 2027**

Year	Project	Est. Cost
2008	Sewer Main Televising & Rodding	29,728
2009	Sewer Main Cleaning & Televising [28,690] Sewer Main Repairs [42,935] Lift Station Upgrades [38,445]	110,070
2010	Lift Station Pump Repairs	26,893
2011	Sewer Main Rehab Project [59,993] Lift Station Upgrades [16,744]	76,737
2012	Cleaning & Televising	66,561
2013	Cleaning & Televising [25,118] Lift Station Upgrades [9,051] Portable Generator [35,933]	70,102
2014	Cleaning & Televising [34,466] Lift Station Upgrades [22,286] Manhole Repair Project [16,175]	72,927
2015	Pipe Lining / Sealing [45,064] Manhole Repairs [68,508] 3/4 Ton Pickup Truck [53,429] Lift Station Pump Repairs [19,651]	186,652
2016	Manhole Repairs [30,150] Lift Station Check Valve [6,700] Lift Station Gate Valve [11,248]	48,097
2017	Cleaning & Televising [30,000] Manhole Repairs [30,000]	60,000
2018	Cleaning & Televising [30,000] Manhole Repairs [30,000]	60,000
2019	Cleaning & Televising	30,000
2020	Cleaning & Televising	30,000
2021	Sewer Main / Inflow & Infiltration Repairs	80,000
2022	Cleaning & Televising	30,000
2023	Cleaning & Televising	30,000
2024	Manhole Repairs	30,000
2025	Cleaning & Televising	30,000
2026	Lift Station Control Panels	140,000
2027	Sewer Main / Inflow & Infiltration Repairs [80,000] Cleaning & Televising [30,000]	110,000

**Sewer Fund
Depreciation**

Sewer Item	Total Cost	Depreciation	Replacement	Annual Cost
Lift Station #1 – Cedarhurst	65,500	30 years	Annual	2,200
Lift Station #2 – Robinson's	120,000	30 years	Annual	4,000
Lift Station #3 – Lake Ave	87,000	30 years	Annual	2,900
Lift Station #4 – Nocomo	60,000	30 years	Annual	2,000
Lift Station #5 – Chimo	76,500	30 years	Annual	2,550
Lift Station #6 – Summerville	82,000	30 years	Annual	2,750
Lift Station #7 – Linwood Rd	65,500	30 years	Annual	2,200
Lift Station #9 – Cottagewood	60,000	30 years	Annual	2,000
Lift Station #10 – Vine Street	65,500	30 years	Annual	2,200
Lift Station Control Panels	140,000	20 years	2026	7,000
2015 Ford F350 Sewer Pickup Truck	60,000	15 years	2030	4,000
Portable Generator	34,000	20 years	2034	1,700
Manhole Repairs	90,000	10 years	2017/2018/2024	9,000
Main Cleaning & Televising	210,000	10 years	See below	21,000
Sewer Main / I & I Repairs	160,000	10 years	2016 / 2021	16,000
Annual Rate Requirements				81,500
(1) Clean & televise sewer mains seven out of ten years: 2018-2020, 2022-2023, 2025, 2027				
(2) Sewer main repairs undertaken following review of televised reports				

**Storm Water Fund
2018 Budget
Fund 604**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
34303	Storm Water Fees	116,965	119,758	118,408	123,648	123,648	124,488
34404	Late Charges	0	0	0	0	0	0
36101	Special Assessments	0	0	0	0	0	0
36102	Interest Income	423	771	694	-110	195	394
36220	Other Income	0	0	0	0	0	0
39200	Transfer	0	0	0	100,000	0	0
	Total Revenue	117,388	120,529	119,102	223,538	123,843	124,882
101	Salaries	8,568	8,446	8,835	8,661	8,661	8,774
121	Pera	229	242	436	252	252	258
122	Fica	501	511	521	537	537	542
123	Medicare	117	119	122	126	126	127
125	Other Retirement	360	382	390	398	398	398
139	Health Insurance	784	861	957	790	860	755
219	Supplies	0	0	0	500	0	500
229	Repair & Maintenance	0	0	0	500	400	500
301	Auditing	802	820	850	870	870	1,550
303	Engineering	30,356	20,992	24,087	32,000	7,500	18,300
309	Other Professional Service	0	0	0	0	0	0
322	Postage	114	204	134	200	150	200
369	Insurance	960	893	839	1,180	1,198	1,235
409	Contract Services	11,831	3,096	5,759	5,000	4,000	5,000
433	Dues & Subscriptions	0	0	0	470	172	470
590	Capital Projects	40,973	43,638	55,890	102,000	16,862	42,000
720	Sewer Fund Transfer	42,435	42,435	42,435	42,435	42,435	42,435
	Total Expense	138,030	122,639	141,255	195,919	84,421	123,044
	Annual Balance	-20,642	-2,110	-22,153	27,619	39,422	1,838
	Cash Balance, Jan. 1st	44,905	24,263	22,153	0	0	39,422
	Cash Balance, Dec. 31st	24,263	22,153	0	27,619	39,422	41,260

**Storm Water Fund
2018 Budget Worksheet
Fund 604**

Item	Cost	Summary
Salary	8,744	◆ D. Hicks: 2.5 hrs per week x \$26.49 x 52 weeks = \$3,444 ◆ D. Young: 2 hrs per week x \$50.96 x 52 weeks = \$5,300
Pera	258	7.5% x \$3,444 = \$258
Fica	542	6.2% x \$8,744 = \$542
Medicare	127	1.45% x \$8,744 = \$127
ICMA	398	7.5% x \$5,300 = \$398
Health Insurance	755	◆ D. Hicks: \$12,072 x 6.25% = \$755 ◆ D. Young: \$ 0
Supplies	500	◆ \$0 in 2010 – 2011; \$50 in 2012; \$0 in 2013-2016
Repair & Maintenance	500	◆ \$326 in 2008; \$0 in 2009; \$0 in 2010 – 2016 ◆ Misc. storm water repair / no change in 2018
Auditing	1,550	◆ \$802 in 2014; \$820 in 2015; \$850 in 2016; \$870 in 2017 ◆ Annual audit of Storm Water Fund
Engineering	18,300	◆ \$30,356 in 2014; \$20,992 in 2015; \$24,087 in 2016 ◆ Projects (\$6,300) & misc. engineering (\$12,000)
Postage	200	◆ \$114 in 2014; \$204 in 2015; \$134 in 2016 ◆ Misc. postage / No change for 2018 = \$200
Insurance	1,235	◆ <u>Liability Insurance</u> ◆ \$1,062 in 2015; \$1,101 in 2016; \$1,155 in 2017 ◆ 3% expected increase in 2018 = \$1,190 ◆ <u>Workers Comp</u> ◆ \$52 in 2014; \$55 in 2015; \$41 in 2016; \$43 in 2017 ◆ 5% expected increase in 2018 = \$45
Contract Services	5,000	◆ \$11,831 in 2014; \$3,096 in 2015; \$5,759 in 2016 ◆ Stormwater repair / culvert cleaning & televising
Dues & Subscriptions	470	◆ League of MN Cities Storm Water Coalition
Capital Projects	42,000	◆ Northome Road Storm Sewer Repair (\$12,000) ◆ Easton Pond Improvements (\$30,000)
Transfer	42,435	◆ Final Year Repayment to Sewer Fund
Total Expense	123,044	60

Storm Water Fund
Capital Project Listing
2010 - 2027

Year	Project	Est. Cost
2010	Water Street Storm Water Repair [14,398] Virginia Avenue Catch Basin [3,300]	17,698
2011	Mt. Curve Storm Water Repair [9,079] Lakeview Avenue Culvert [9,848]	18,927
2012	Azure / Northome / Rutledge Storm Water Main Phase I [153,484] Cottagewood Avenue Storm Water Repair [26,500]	179,984
2013	Azure / Northome / Rutledge Storm Water Main Phase II	188,985
2014	Summerville Road Storm Water Repair [25,818] Sewer Fund Repayment [42,435]	68,253
2015	Summerville Road Storm Water Repair [13,373] Catch Basin Repair [26,350] Sewer Fund Repayment [42,435]	82,158
2016	Linden Road Storm Water Repair [58,475] Sewer Fund Repayment [42,435] 3230 Crest Avenue Storm Water Repair [8,500]	109,410
2017	Lake Louise Outlet Repair [13,862] 19700 Vine Street Storm Water Repair [3,000] Sewer Fund Repayment [42,435]	59,297
2018	Northome Road Storm Water Repair [12,000] Easton Pond Improvement [30,000] Sewer Fimd Repayment [42,435]	84,435
2019	Minnetonka Blvd Erosion Repair	15,000
2020	3860 Honeysuckle Road Storm Water Repair [22,000] 19350 Walden Trail Storm Water Repair [22,000] 18869 Carsonwood Avenue Casting Repair [3,000]	47,000
2021	3954 Heathcote Road Storm Water Repair [30,000] 20200 Cottagewood Road Catch Basin Installation [10,000]	40,000
2022	Northome Road / Lake Avenue Storm Water Extension	80,000
2023	Culvert / Catch Basin Repairs	30,000
2024	Summerville Road Storm Water Replacement	80,000
2025	Culvert / Catch Basin Repairs	30,000
2026	Easton Road Storm Water Extension [170,000] Steam Jenny [4,500]	174,500
2027	Culvert / Catch Basin Repairs	30,000

**Storm Water
Depreciation**

Item	Total Cost	Depreciation	Replacement	Annual Cost
Northome Road Project	12,000	40 years	2018	300
Easton Pond Improvement	30,000	40 years	2018	750
Minnetonka Blvd Project	15,000	40 years	2019	375
Honeysuckle Road Project	22,000	40 years	2020	550
Walden Trail Project	22,000	40 years	2020	550
Carsonwood Avenue Casting Repair	3,000	40 years	2020	75
Heathcote Road Project	30,000	40 years	2021	750
Cottagewood Road Project	10,000	40 years	2021	250
Nothome Road / Lake Ave Project	80,000	40 years	2022	2,000
Summerville Road Project	80,000	40 years	2024	2,000
Easton Road Project	170,000	40 years	2026	4,250
Sewer Fund Repayment (2014-2018)	212,175	2 years	2017 / 2018	42,435
Steam Jenny	4,500	20 years	2026	225
Culvert / Catch Basin Repairs	60,000	40 years	2023/2025/2027	1,500
Lake Louise Outlet Improvement	15,000	40 years	2057	375
Vine Street Project	3,000	40 years	2057	75
Annual Rate Requirements				56,460

**Recycling Fund
2018 Budget
Fund 603**

Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Revenues						
Interest Income	166	486	997	230	230	270
Delinquent Payments	2,933	6,861	3,799	6,000	6,000	6,000
Special Assessments	14,909	15,194	13,887	14,940	14,438	14,770
Hennepin County Grant	12,141	13,772	13,336	13,500	12,201	12,000
Cleanup Day Revenues	1,121	1,354	1,421	1,400	1,791	1,400
Transfer	0	0	0	0	0	0
Total Revenues	31,270	37,667	33,440	36,070	34,660	34,440
Expenditures						
Publications	91	91	91	100	91	100
Delinquent Payments	2,913	6,431	4,546	6,000	6,000	6,000
Special Assessment Repayments	14,109	14,584	12,140	14,000	14,000	14,000
Recycling Contract	7,575	5,185	5,286	6,000	6,615	6,700
Total Expenditures	24,688	26,291	22,063	26,100	26,706	26,800
Annual Balance	6,582	11,376	11,377	9,970	7,954	7,640
January 1st Fund Balance	16,696	23,278	34,654	46,031	46,031	53,985
December 31st Fund Balance	23,278	34,654	46,031	56,001	53,985	61,625

**Recycling Fund
2018 Budget Summary
Revenues**

Revenues	Cost	Summary
Interest Income	270	- 0.5% x 2017 Estimated Fund Balance (\$53,985)
Delinquent Payments	6,000	- \$2,933 in 2014; \$6,861 in 2015; \$3,799 in 2016 - 2018 Delinquent Payments estimated at \$6,000 (Payments made by residents to the City for delinquent garbage bills prior to certification of special assessments and send to Waste Mgmt)
Special Assessments	14,770	- Delinquent garbage / recycling bills 2013 - \$15,422 2014 - \$14,909 2015 - \$15,194 2016 - \$13,887 2017 - \$14,438 2018 - \$14,770 (est)
Hennepin Co. Grant	12,000	- 2012 - \$12,079 2013 - \$12,119 2014 - \$12,141 2015 - \$13,772 2016 - \$13,336 2017 - \$12,201 (est) 2018 - \$12,000 (est)
Cleanup Day Revenues	1,400	- Payments received from residents for the disposal of material during Spring Cleanup Day 2012 - \$1,207 2013 - \$1,226 2014 - \$1,121 2015 - \$1,354 2016 - \$1,421 2017 - \$1,791 - \$1,400 estimated in 2018
Transfers	0	
Total Revenues	34,440	

**Marina Fund
2018 Budget
Fund 605**

Code	Item	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
	Revenues						
36102	Interest Income	662	1,587	2,891	1,275	1,275	1,590
36201	Boat User Fees	122,538	134,626	139,513	146,764	147,156	147,156
36220	Other Income	870	565	1,075	500	500	500
	Total Revenue	124,070	136,778	143,479	148,539	148,931	149,246
101	Salaries	31,139	31,353	29,893	34,094	34,094	34,944
121	Pera	1,824	1,929	1,311	2,160	2,160	2,223
122	Fica	1,871	1,888	1,784	2,114	2,114	2,167
123	Medicare	437	441	417	494	494	507
125	Other Retirement	360	382	390	398	398	398
139	Health Insurance	5,522	5,993	6,276	4,497	6,642	6,225
219	Operational Supplies	514	133	189	500	300	500
229	Repair & Maintenance	3,453	2,126	2,139	3,500	2,500	3,500
301	Auditing	826	840	865	865	865	1,030
303	Engineering	1,103	986	0	500	0	500
304	Legal Fees	0	0	0	300	0	300
308	Police Services	24,006	24,726	25,468	26,232	26,232	27,019
309	Other Prof Service	10,500	0	11,076	10,500	8,000	10,500
322	Postage	0	0	0	350	0	350
369	Insurance	3,290	3,194	2,834	3,700	3,480	4,390
381	Utilities	913	893	832	950	900	950
419	Rentals	2,461	2,887	2,673	2,880	2,880	2,880
433	Dues/Permits	26,692	26,943	25,164	27,644	27,644	28,200
439	Miscellaneous	-16	127	107	200	200	200
590	Capital Outlay	0	12,420	0	9,000	0	9,000
	Total Expense	114,895	117,261	111,418	130,878	118,903	135,783
	Annual Net Income	9,175	19,517	32,061	17,661	30,028	13,463
	Cash Balance 01/01	108,174	117,349	136,866	168,927	168,927	198,955
	Cash Balance 12/31	117,349	136,866	168,927	186,588	198,955	212,418

**Marina Fund
2018 Budget Worksheet
Fund 605**

Item	Cost	Summary
Salary	34,944	♦ Public Works: \$29.94 x 300 hrs = \$ 8,982 ♦ D. Hicks: \$26.49 x 780 hrs = \$20,662 ♦ D. Young: \$50.96 x 104 hrs = \$ 5,300
Pera	2,223	♦ \$29,644 x 7.5% = \$2,223
Fica	2,167	♦ \$34,944 x 6.2% = \$2,167
Medicare	507	♦ \$34,944 x 1.45% = \$507
Other Retirement	398	♦ \$5,300 x 7.5% = \$398
Health Insurance	6,225	♦ D. Hicks: \$12,075 x 37.5% = \$4,528 ♦ Public Works: \$36,109 x 4.7% = \$1,697
Operational Supplies	500	♦ \$117 in 2013; \$514 in 2014; \$133 in 2015; \$189 in 2016 ♦ Miscellaneous operating supplies
Repair & Maintenance	3,500	♦ \$3,453 in 2014; \$2,126 in 2015; \$2,139 in 2016 ♦ Lumber for Docks & Slides (\$2,000) ♦ Buoys (\$1,000) ♦ Other supplies (\$500) ♦ No change in 2018
Auditing	1,030	♦ \$826 in 2014; \$840 in 2015; \$865 in 2016 & 2017 ♦ Audit of 2017 Financial Statements
Engineering	500	♦ \$1,103 in 2014; \$986 in 2015; \$0 in 2016 ♦ Miscellaneous engineering = \$500
Legal Fees	300	♦ \$2,296 in 2011; \$338 in 2012; \$0 in 2013-2016 ♦ Contingency amount
Police Services	27,019	2010 - \$21,329 2011 - \$21,969 2012 - \$22,628 2013 - \$23,307 2014 - \$24,006 2015 - \$24,726 2016 - \$25,468 2017 - \$26,232 2018 - \$27,019 ♦ 3% increase in 2018

Revenues		
Interest Income	1,590	♦ \$662 in 2014; \$1,587 in 2015; \$2,891 in 2016 ♦ 0.8% of estimated 2017 Fund Balance (\$198,955)
Boat User Fees	147,156	♦ (94) Dock slips x \$875 = \$82,250 ♦ (53) Buoys x \$450 = \$23,850 ♦ (80) B2 Slides x \$200 = \$16,000 ♦ (20) B1 Slides x \$300 = \$ 6,000 ♦ (204') Shore Space x \$64/ft = \$13,056 ♦ (46) Canoe Racks x \$100 = \$ 4,600 ♦ (7) Street Slides x \$200 = \$ 1,400
Other Income	500	• Waiting list application fees (100 x \$5.00)
Total Revenue	149,246	

**Marina Fund
Capital Project Listing
2002 - 2027**

Year	Project	Est. Cost
2002	Breakwater Structure	21,234
2003	--	0
2004	(4) Rollers	1,413
2005	--	0
2006	--	0
2007	--	0
2008	(10) Cruiser Docks at St. Louis Bay [30,525] Breakwater Dock [16,940]	47,465
2009	(43) Cruiser Docks at St. Louis Bay [106,500] Rub Rails [6,012] Electric Installation [4,645] Rip Rap Repair [6,134]	123,291
2010	--	0
2011	Carson's Bay Ramp Repair [18,250] Carson's Bay Dock Removal [4,700]	22,950
2012	(40) Cruiser Docks at Carson's Bay	101,790
2013	Pontoon Motor [2,244]	4,592
	Buoy Mooring Improvements [2,348]	
2014	--	0
2015	St. Louis Bay Dredging Project	12,500
2016	--	0
2017	--	0
2018	St. Louis Bay: Launch Ramp [5,000] (5) Dock Lights [4,000]	9,000
2019	Carson's Bay: (2) Light Poles	10,000
2020	St. Louis Bay: Rip Rap Repair	22,500
2021	St. Louis Bay: Sidewalk Repair	15,000
2022	Carson's Bay: (4) Dock Lights	3,000
2023	--	0
2024	Public Launch: Make Ready Dock	10,000
2025	St. Louis Bay: (4) Light Poles	20,000
2026	Launch Driveway Repair [10,000] Launch Repair [18,250]	28,250
2027	--	0

**Marina Fund
Depreciation
2018 Budget**

Marina Fund				
Item	Total Cost	Depreciation	Replacement	Annual Cost
St. Louis Bay				
Cruiser Docks (53)	156,000	25 years	2034	6,240
Buoys (28 @ \$500 per)	14,000	10 years	Annual	1,400
Slides (76 @ \$150 per)	11,400	10 years	Annual	1,140
Canoe Racks (24 @ \$250 per)	6,000	20 years	Annual	300
Light Poles (4 @ \$5,000 per)	20,000	25 years	2025	800
Dock Lights (5)	4,000	10 years	2018	400
Launch Ramp (1)	5,000	10 years	2018	500
Groin (1)	8,000	25 years	2031	275
Breakwater (1)	26,000	25 years	2031	875
Sidewalk (250' @ \$60/ft)	15,000	20 years	2021	750
Rip Rap (300' @ \$75/ft)	22,500	20 years	2020	1,125
Breakwater Dock	17,000	25 years	2033	680
Total St. Louis Bay				14,485
Carson's Bay				
Cruiser Docks (40)	105,000	25 years	2037	4,200
Buoys (25)	12,500	10 years	Annual	1,250
Slides (39)	5,850	10 years	Annual	585
Canoe Racks (8)	2,000	20 years	Annual	100
Light Poles (2)	10,000	25 years	2019	400
Dock Lights (4)	3,000	10 years	2022	300
Total Carson's Bay				6,835
Public Launch				
Driveway	10,000	25 years	2026	400
Dock (48')	10,000	20 years	2024	500
Launch	18,250	15 years	2026	1,220
Total Public Launch				2,120
Equipment				
1978 Pontoon Trailer	5,000	25 years	2028	200
Pontoon Motor	3,000	20 years	2028	150
1995 Pontoon	15,000	25 years	2028	600
Total Equipment				950
Annual Requirements				24,390