

CITY OF DEEPHAVEN

2013 BUDGET

Budget Index

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2013 General Fund Revenues

Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
Taxes						
Current Ad Valorem	1,668,885	1,680,962	1,713,612	1,696,232	1,675,000	1,678,744
Delinquent Ad Valorem	19,846	31,892	16,538	18,000	8,000	18,000
Fiscal Disparities	23,047	27,600	28,098	25,892	25,892	23,380
Surcharge Revenue / Penalties	<u>1,280</u>	<u>1,105</u>	<u>846</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Subtotal	1,713,058	1,741,559	1,759,094	1,741,124	1,709,892	1,721,124
Licenses and Permits						
3.2 Beer & Cigarette Licenses	70	25	70	60	60	60
Professional Licenses	2,147	3,227	3,099	2,800	2,800	2,800
Other Business Licenses	350	510	225	500	300	350
Deephaven Building Permits	149,476	157,900	117,919	145,000	160,000	145,000
Electrical Permits	16,590	14,306	10,624	15,000	11,000	14,000
Animal Licenses	580	2,675	1,270	2,500	2,500	800
Parking Permits	<u>19,542</u>	<u>19,397</u>	<u>18,782</u>	<u>19,000</u>	<u>20,000</u>	<u>19,000</u>
Subtotal	188,755	198,040	151,989	184,860	196,660	182,010
Intergovernmental						
POST Reimbursement	2,378	2,509	2,651	2,450	2,450	2,450
Fire Relief Reimbursement	0	0	94,866	0	95,000	95,000
Police State Aid	46,696	45,225	46,565	45,000	46,000	46,000
Hennepin County Road Aid	17,884	8,466	9,292	8,700	0	18,500
Market Value Aid	289	-28	0	0	0	0
PERA	<u>2,501</u>	<u>2,501</u>	<u>2,515</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>
Subtotal	69,748	58,673	155,889	58,651	145,951	164,451
Charges for Service						
Zoning & Subdivisions	3,750	2,650	2,900	3,000	6,000	3,000
Police Services	22,554	24,705	24,350	22,628	22,628	23,307
Accident Reports	37	18	71	40	40	40
False Alarm Fees	100	950	400	500	500	500
Animal Control	1,170	1,040	725	1,000	700	1,000
Private Roads	9,689	9,303	9,971	8,500	7,000	8,500
Greenwood Rent	10,888	10,888	6,577	6,761	6,515	6,515
Greenwood Clerical Services	0	18,931	31,741	32,867	32,867	33,665
Greenwood Public Works	37,643	48,715	49,658	50,000	35,000	50,000
Greenwood Bldg Permits	13,075	5,829	23,874	15,000	10,000	15,000
Greenwood Zoning Services	2,880	1,443	3,148	3,000	3,000	3,000
Woodland Services	36,892	37,591	41,507	45,579	45,579	48,257
Woodland Police Services	98,370	98,615	92,878	102,334	102,334	104,278
Woodland Bldg Permits	10,222	25,801	14,416	15,000	12,000	15,000
Woodland Public Works/Zoning	5,107	8,577	3,841	4,000	2,000	2,000
Load Limits	70	240	4,454	300	20,000	20,000
Fiscal Agent Services	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>17,000</u>	<u>17,000</u>	<u>16,000</u>
Subtotal	270,447	313,296	328,511	327,509	323,163	350,062

Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
Fines & Penalties	45,824	63,761	57,316	50,000	55,000	55,000
Miscellaneous Income						
Special Assessments	2,319	2,662	1,743	1,100	1,600	1,000
Interest Income	55,307	31,545	25,065	32,000	30,000	30,000
Copies	437	566	130	400	200	200
Cell Tower Leases	30,944	47,115	60,711	32,000	34,579	59,793
Other Income	18,447	1,011	10,653	2,000	4,000	2,000
Counter-Act	7,770	4,662	6,216	6,216	6,216	6,216
Sale of Property	548	586	15	200	100	100
Miscellaneous	0	403	2,195	100	100	100
Subtotal	115,772	88,550	106,728	74,016	76,795	99,409
Total Revenues	2,403,604	2,463,879	2,559,527	2,436,160	2,507,461	2,572,056
Fund Transfers						
Sewer Fund Transfer	20,705	20,590	21,536	24,315	24,315	27,454
Subtotal	20,705	20,590	21,536	24,315	24,315	27,454
Total Revenues	2,424,309	2,484,469	2,581,063	2,460,475	2,531,776	2,599,510
Annual Expenditures	2,354,302	2,483,941	2,494,542	2,456,735	2,494,459	2,599,279
Annual Fund Balance	70,007	528	86,521	3,740	37,317	231
Fund Balance, January 1st	2,403,436	2,473,443	2,473,971	2,560,492	2,560,492	2,597,809
Fund Balance, December 31st	2,473,443	2,473,971	2,560,492	2,564,232	2,597,809	2,598,040
Cash Reserve Percentage	105.1	99.6	102.6	104.4	104.1	100.0

**General Fund Expenditures
2013**

Fund	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
Administration						
General Government	154,167	164,710	151,804	176,970	164,133	174,319
Elections	584	7,844	1,306	8,875	8,700	1,225
Administration	254,707	263,092	251,002	259,824	260,294	269,899
City Hall Buildings	39,653	51,828	41,041	47,100	44,500	46,000
Subtotal	449,111	487,474	445,153	492,769	477,627	491,443
% of Budget	19.1	19.6	17.8	20.1	19.1	18.9
Public Works						
Zoning & Building Inspections	191,739	188,140	196,634	201,327	193,815	197,846
Streets & Roads	91,011	115,916	85,772	105,900	95,941	118,900
Public Works	376,187	435,711	366,002	314,424	304,962	331,239
Subtotal	658,937	739,767	648,408	621,651	594,718	647,985
% of Budget	28.0	29.8	26.0	25.3	23.8	24.9
Public Safety						
Police	747,885	775,994	833,699	843,855	834,928	869,169
Fire Services	422,535	408,434	503,176	412,710	507,516	508,982
Subtotal	1,170,420	1,184,428	1,336,875	1,256,565	1,342,444	1,378,151
% of Budget	49.7	47.7	53.6	51.1	53.8	53.0
Parks & Recreation						
Parks	65,572	63,090	56,497	72,650	69,670	70,650
Subtotal	65,572	63,090	56,497	72,650	69,670	70,650
% of Budget	2.8	2.5	2.3	3.0	2.8	2.7
Public Health						
Animal Management	10,262	9,182	7,519	13,100	10,000	11,050
Subtotal	10,262	9,182	7,519	13,100	10,000	11,050
% of Budget	0.4	0.4	0.3	0.5	0.4	0.4
Total	2,354,302	2,483,941	2,494,452	2,456,735	2,494,459	2,599,279

**General Government
2013 Budget
41100**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
103	Salaries	13,200	13,325	13,200	13,200	13,200	13,200
121	Pera	0	0	0	0	0	0
122	Fica	818	826	818	818	818	818
123	Medicare	191	193	191	191	191	191
201	Office Supplies	69	191	243	200	200	250
301	Auditor	20,900	18,000	15,500	15,850	15,770	16,170
303	Engineering	221	853	90	2,000	1,000	2,000
304	Legal Fees	4,231	8,742	2,305	6,000	3,000	4,000
309	Professional Services	302	282	271	500	300	400
317	Assessor	48,782	51,641	48,307	48,911	48,911	49,690
369	Insurance	59,999	62,136	64,421	80,400	75,000	78,500
371	Training/Lodging	478	427	765	700	700	900
433	Dues/Subscriptions	3,776	3,894	3,743	4,000	3,843	4,000
437	Aid to Outside Agencies	1,200	4,200	1,950	4,200	1,200	4,200
439	Miscellaneous	0	0	0	0	0	0
590	Capital Outlay	0	0	0	0	0	0
	Total	154,167	164,710	151,804	176,970	164,133	174,319

**General Government
2013 Budget Worksheet
41100**

Item	Cost	Summary
Salary	13,200	◆ Mayor: \$3,600 ◆ Council: \$2,400 x 4 = \$9,600
Pera	0	◆ No Council Members are participating in PERA
Fica	818	◆ 6.2% x \$13,200 = \$818
Medicare	191	◆ 1.45% x \$13,200 = \$191
Office Supplies	250	◆ \$129 in 2008; \$69 in 2009; \$191 in 2010; \$243 in 2011 ◆ \$50 increase in 2013
Auditing	16,170	◆ 9,000 in 2003; \$9,600 in 2004; \$13,100 in 2005; \$15,550 in 2006; \$15,000 in 2007; \$19,850 in 2008; \$20,900 in 2009; \$21,300 in 2010; \$21,725 in 2011; \$22,150 for 2012 Audit • 27% or \$5,980 in Enterprise Funds 73% or \$16,170 in General Government
Engineering	2,000	◆ Miscellaneous Engineering Fees ◆ \$1,472 in 2008; \$221 in 2009; \$853 in 2010; \$90 in 2011 ◆ No change for 2013
Legal Fees	4,000	◆ \$567 in 2005; \$5,494 in 2006; \$6,232 in 2007; \$11,003 in 2008; \$4,231 in 2009; \$8,742 in 2010; \$2,305 in 2011 ◆ \$8,000 estimated in 2013 (\$2,000 reduction from 2012) ◆ 50% of legal fees are listed under Zoning & Building Inspection & 50% are under General Government
Professional Services	400	◆ \$276 in 2008; \$302 in 2009; \$282 in 2010; \$271 in 2011 ◆ Hennepin County (Truth in Taxation) = \$350 ◆ Other = \$50
Assessor	49,690	◆ \$4,093 x 5 months = \$20,465 ◆ \$4,175 x 7 months = <u>\$29,225</u> ◆ Total = \$49,690
(5)		

City Insurance	78,500	<u>Property/liability:</u> ♦ \$41,589 in 2010; \$44,023 in 2011, \$42,792 in 2012 ♦ 3% expected increase in 2013 to \$44,076 <u>Work Comp:</u> ♦ \$33,865 in 2010; \$31,981 in 2011, \$31,297 in 2012 ♦ 5% expected increase in 2013 to \$32,862 <u>Deductible:</u> • (3) \$500 Deductibles = \$1,500
Training/Conference	900	♦ \$317 in 2008; \$478 in 2009; \$427 in 2010; \$765 in 2011 ♦ Worksession Meals = \$300 (\$60 x 5 worksessions) ♦ Other seminars = \$600 (New Council Workshop)
Dues/Subscriptions	4,000	♦ \$3,776 in 2009; \$3,894 in 2010; \$3,743 in 2011 ♦ MN Mayor's Assoc.: (\$20 in 2011) = \$ 20 ♦ LMC : (\$3,323 in 2011) = \$ 3,580 ♦ SRA : (\$400 in 2012) = \$ 400
Aid to Outside Agencies	4,200	♦ Excelsior Fireworks Program: \$1,200 ♦ SouthShore Center: \$3,000
Total	174,319	1.5% decrease in 2013

**Elections
2013 Budget
41200**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
103	Salaries	0	4,287	0	4,675	4,675	0
121	PERA	0	0	0	0	0	0
122	FICA	0	0	0	0	0	0
139	Insurance	0	0	0	0	0	0
201	Office Supplies	115	935	0	1,000	1,000	150
319	Equipment Maint.	322	762	762	1,000	800	1,000
322	Postage	32	0	73	50	75	75
331	Training Expenses	0	14	0	50	50	0
351	Legal Notices	115	1,323	471	1,500	1,500	0
372	Meals	0	523	0	600	600	0
590	Capital Outlay	0	0	0	0	0	0
	Total	584	7,844	1,306	8,875	8,700	1,225

**Elections
2013 Budget Worksheet**

Item	Cost	Summary
Salaries	0	♦ No election salaries in 2013
Office Supplies	150	♦ \$114 in 2009; \$935 in 2010 ♦ Minor Election Supplies
Equipment Maintenance	1,000	♦ \$322 in 2009; \$762 in 2010 & 2011 ♦ M100 Maintenance Agreement (3 x \$132) = \$396 ♦ Automark Maint. Agreement (3 x \$160) = \$480 ♦ Annual programming fee (\$25 / precinct) = \$50
Postage	75	♦ \$32 in 2009; \$0 in 2010; \$73 in 2011 ♦ Postal Verification Cards = \$75
Legal Notices	0	♦ No election in 2013
Meals	0	• No election in 2013
Capital Outlay	0	
Total	1,225	

**Administration
2013 Budget
41400**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
101	Salaries	170,418	171,559	163,431	166,839	166,839	170,170
121	Pera	6,781	7,159	6,897	6,901	6,901	7,037
122	Fica	10,059	10,333	10,257	10,344	10,344	10,551
123	Medicare	2,353	2,417	2,399	2,419	2,419	2,468
125	Other Retirement	4,789	4,966	4,967	5,195	5,195	5,300
139	Health & Life Ins.	19,788	22,770	23,775	19,616	22,396	23,793
201	Office Supplies	6,645	6,486	7,650	6,800	6,800	7,300
213	Publications	3,392	2,954	1,388	1,200	1,400	1,400
249	Office Equipment	-285	98	391	1,000	1,000	1,000
309	Professional Services	13,589	16,528	13,175	14,500	14,500	17,500
319	Equipment Maint.	2,855	3,149	3,549	4,500	4,100	4,500
321	Telephone	2,876	3,438	3,516	4,710	4,500	4,080
322	Postage	6,111	5,592	4,356	6,500	6,200	6,300
331	Training Expenses	733	530	372	1,900	1,000	1,900
351	Notices	2,728	2,637	1,603	4,000	3,500	3,000
433	Dues/Subscriptions	160	490	160	400	200	400
439	Miscellaneous	1,715	1,986	3,116	3,000	3,000	3,200
590	Capital Outlay	0	0	0	0	0	0
	Total	254,707	263,092	251,002	259,824	260,294	269,899

Administration
2013 Budget Worksheet
41400

Item	Cost	Summary
Salary	170,170	♦ 2% increase in 2013 ♦ D. Young: 2% increase - 30 hrs per week (\$46.86/hr) = \$73,102 ♦ M. Courtney: 2% increase - 36 hrs/week (\$27.15/hr) = \$50,825 ♦ D. Hicks: 2% increase - 10 hrs Admin (\$23.77/hr) = \$12,360 ♦ S. Souers: 2% increase - 24 hrs per week (\$27.15) = \$33,883
PERA	7,037	• 7.25% x \$97,068 (all salaries minus Administrator) = \$7,037 • No required increase in 2013
FICA	10,551	• 6.2% x \$170,170 (total salaries) = \$10,551
Medicare	2,468	• 1.45% x \$170,170 (total salaries) = \$2,468
ICMA	5,300	• 7.25% x \$73,102 (Administrator's salary) = \$5,300
Insurance	23,793	♦ Health insurance: 9.0% projected increase in 2013 ♦ Life insurance: 0% projected increase in 2013 ♦ Dental insurance: 3.5% projected increase in 2013 ♦ D. Young: = \$ 29 ♦ M. Courtney: = \$ 11,657 ♦ D. Hicks: 25% in Administration = \$ 2,782 ♦ S. Souers: 80% in Administration = \$ 9,325 - Total health, dental & life insurance = \$23,793
Office Supplies	7,300	♦ \$9,062 in 2008; \$6,645 in 2009; \$6,486 in 2010; \$7,650 in 2011 ♦ Paper, pens, computer paper, copier paper, pads, fax paper, toner, etc. ♦ \$500 increase in 2013
Publications	1,400	♦ \$4,266 in 2008; \$3,392 in 2009; \$2,954 in 2010; \$1,388 in 2011 ♦ Newsletters: \$350 per newsletter x 4/year = \$1,400 ♦ \$200 increase in 2013 (color option - \$750 per newsletter)
Minor Equipment	1,000	♦ \$1,074 in 2008; (\$285) in 2009; \$98 in 2010; \$391 in 2011 ♦ Minor equipment purchases in 2013
Professional Services	17,500	♦ \$13,589 in 2009; \$16,528 in 2010; \$13,175 in 2011 ♦ Civic Systems (software support) = \$6,850 (\$6,742 in 2012) ♦ Tech Assistance (84 hours x \$65/hr) = \$5,460 ♦ Website software = \$3,825 ♦ GFOA Certificate of Excellence = \$370 ♦ Phone System Support (Del Com) = \$500 ♦ Other = \$495
(10)		

Equipment Maint.	4,500	♦ \$2,855 in 2009; \$3,149 in 2010; \$3,549 in 2011 ♦ Copier Maintenance: .012 x 175,000 copies = \$2,100 ♦ Postage machine lease = \$1,300 (\$1,263 in 2012) ♦ Computer Software / Anti-Virus = \$1,000 ♦ Other = \$137
Telephone	4,080	♦ \$2,876 in 2009; \$3,438 in 2010; \$3,516 in 2011 ♦ Integra (\$600/mth) = \$7,200 ♦ Internet Service: Mediacom (\$80 per month) = \$960 ♦ Total phone service = \$8,160 ♦ 50% of phone service in Planning & Police (\$4,080)
Postage	6,300	♦ \$5,735 in 2008; \$6,111 in 2009; \$5,592 in 2010; \$4,356 in 2011 ♦ \$6,300 estimated in 2013
Training Expenses	1,900	♦ \$784 in 2008; \$733 in 2009; \$530 in 2010; \$372 in 2011 ♦ Transportation & mileage expenses = \$800 ♦ Conferences & Seminars = \$1,000 ♦ Meals & lodging = \$100
Notices	3,000	♦ \$5,022 in 2008; \$2,728 in 2009; \$2,637 in 2010; \$1,603 in 2011 ♦ \$1,000 reduction in 2013; \$3,000 estimated in 2013
Dues/Subscriptions	400	♦ MCFOA (\$35) ♦ GFOA (\$160) ♦ Other (\$205)
Miscellaneous	3,200	♦ \$1,877 in 2008; \$1,715 in 2009; \$1,986 in 2010; \$3,116 in 2011 ♦ Teller fees, wire transfer fees, ACH fees, Hennepin County special assessment charge, sales tax, investment fees ♦ \$200 increase in 2013
Total	269,899	Increase of 3.9% in 2013

**City Hall Buildings
2013 Budget
41900**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
219	Supplies	2,869	3,061	3,041	3,200	3,200	3,200
229	Rep & Maint Supplies	3,244	4,049	2,827	4,000	4,000	4,000
307	Janitorial Services	7,650	7,650	7,500	7,800	7,800	7,800
381	Electricity	12,133	12,690	13,294	13,700	13,700	13,700
383	Natural Gas	6,898	6,497	5,947	9,600	7,500	8,400
409	Repair & Maintenance	4,648	15,670	5,676	6,500	6,000	6,500
419	Rentals	2,210	2,211	2,756	2,300	2,300	2,400
520	Capital Outlay	0	0	0	0	0	0
	Total	39,652	51,828	41,041	47,100	44,500	46,000

**City Hall Buildings
2013 Budget Worksheet
41900**

Item	Cost	Summary
Supplies	3,200	◆ \$2,869 in 2009; \$3,061 in 2010; \$3,041 in 2011 ◆ Softener Salt (\$600) ◆ Drinking Water (\$1,100) ◆ Hardware Supplies (\$1,400) ◆ Other Supplies (\$100) ◆ No change in 2013
Repair & Maint Supplies	4,000	◆ \$3,244 in 2009; \$4,049 in 2010; \$2,827 in 2011 ◆ Furnace filters, cleaning supplies, restroom supplies, landscaping supplies, electrical supplies, batteries, paint, light bulbs & other misc. supplies ◆ No change in 2013
Janitorial Services	7,800	◆ \$150 per week (\$7,800)
Electricity	13,700	◆ \$12,133 in 2009; \$12,690 in 2010; \$13,294 in 2011 ◆ Estimated at \$1,140 per month in 2013 = \$13,700
Natural Gas	8,400	◆ \$6,898 in 2009; \$6,497 in 2010; \$5,946 in 2011 ◆ Estimated at \$700 per month in 2013 = \$8,400
Repair & Maintenance	6,500	◆ \$4,648 in 2009; \$15,670 in 2010; \$5,676 in 2011 ◆ Furnace repair (\$1,000) ◆ Garage door repair (\$1,000) ◆ Pest control (\$750) ◆ Fire extinguisher & emergency lighting (\$1,050) ◆ Pump garage sumps (\$350) ◆ Clean dryer vents (\$550) ◆ Other maintenance (\$1,800) ◆ No change in 2013
Rentals	2,400	◆ \$2,210 in 2009; \$2,211 in 2010; \$2,756 in 2011 ◆ Mats (\$200 per month) = \$2,400
Total	46,000	2.3% decrease in 2013

**Police Department
2013 Budget
42100**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
101	Salaries	501,109	507,892	532,041	544,282	544,282	558,885
121	Pera	64,768	67,544	85,001	74,344	74,344	76,364
122	Fica	3,320	3,039	3,391	3,498	3,498	3,569
123	Medicare	6,862	7,121	7,715	7,892	7,892	8,104
139	Insurance	62,644	74,144	82,920	73,361	70,372	78,577
149	Unemployment	0	0	0	0	0	0
201	Office Supplies	2,294	2,028	2,005	2,400	2,200	2,400
211	Uniforms	5,678	3,951	3,077	4,500	5,200	4,500
212	Petroleum	16,528	20,425	28,088	28,350	27,000	29,050
214	Forms/Printing	931	1,312	427	2,000	1,400	1,500
217	Crime Prevention	855	3,067	3,310	3,400	3,400	3,400
219	Operational Supplies	3,198	2,061	1,819	3,200	2,800	2,800
221	Equip/Vehicle Supplies	1,083	1,439	1,243	1,000	1,200	1,400
231	Firearm Training Supplies	1,123	1,811	916	2,000	3,000	2,500
249	Minor Equipment	756	728	803	1,800	1,550	1,800
302	Jail/Workhouse Fees	1,088	4,051	4,824	4,000	4,200	5,000
304	Prosecuting Attorney	34,469	36,090	38,452	41,388	42,000	43,320
309	Professional Services	11,515	6,392	7,557	12,000	9,000	11,000
310	Animal Control	2,223	2,531	1,660	2,800	1,500	2,600
319	Equipment Maintenance	2,257	3,712	2,811	4,100	3,800	4,100
321	Communications	7,141	6,870	6,749	7,065	6,100	6,650
322	Postage	51	28	20	0	0	0
323	Radio	5,653	5,525	5,675	6,000	5,800	6,000
324	CJDN	2,040	2,040	2,040	2,100	2,040	2,100
331	Training Expenses	3,863	4,834	2,590	5,400	5,000	5,400
333	Vehicle Maintenance	5,017	5,541	6,879	5,000	5,500	6,000
381	Utilities	219	204	231	300	250	300
433	Dues/Subscriptions	1,200	1,614	1,455	1,675	1,600	1,850
439	Miscellaneous	0	0	0	0	0	0
	Total	747,885	775,994	833,699	843,855	834,928	869,169

**Police Department
2013 Budget Worksheet
42100**

Item	Cost	Summary
Salary	549,747	♦ Chief Johnson: \$84,718 (2% increase to \$40.73/hr) ♦ Sergeant Whiteside: \$73,258 (2% increase to \$35.22/hr) ♦ M. Case: \$66,123 (2% increase to \$31.79/hr) ♦ M. Westgard: \$66,123 (2% increase to \$31.79/hr) ♦ D. Klisczc: \$66,123 (2% increase to \$31.79/hr) ♦ J. Heasley: \$66,123 (2% increase to \$31.79/hr) ♦ E. Finnvik: \$52,291 (Step 2 to \$25.45/hr) ♦ P. Thiede: \$51,459 (2% increase to \$24.74/hr) ♦ S. Souers: \$6,106 (\$19.57 per hr x 312 hrs) ♦ Holiday Pay (total holiday pay = \$17,423) 88 hrs x 5 officers x \$30.46 = \$13,402 88 hrs x 3 officers x \$15.23 = \$ 4,021
Overtime	9,138	♦ 60 hours per officer = 300 hours x \$30.46 (average per hr overtime) = \$9,138
Pera	76,364	♦ \$501,320 x 14.4% = \$72,190 ♦ \$57,565 x 7.25% = \$ 4,174
Fica	3,569	♦ P. Thiede: 6.2% x \$51,459 = \$3,190 ♦ S. Souers: 6.2% x \$ 6,106 = \$ 379
Medicare	8,104	♦ \$558,885 x 1.45% = \$8,104
Insurance	78,577	♦ Chief Johnson: = \$8,303 ♦ Sergeant Whiteside = \$11,802 ♦ M. Case: = \$11,127 ♦ M. Westgard: = \$11,802 ♦ D. Klisczc: = \$8,303 ♦ E. Finnvik: = \$8,303 ♦ J. Heasley: = \$8,303 ♦ P. Thiede: = \$8,303 ♦ S. Souers: 20% in Police = <u>\$2,331</u> ♦ Total health, dental & life Insurance = \$78,577
Office Supplies	2,400	♦ \$1,824 in 2005; (\$2,220) in 2006; \$1,641 in 2007; \$1,430 in 2008; \$2,294 in 2009; \$2,029 in 2010; \$2,005 in 2011 ♦ No change in 2013
Uniforms	4,500	♦ \$3,318 in 2008; \$5,678 in 2009; \$3,951 in 2010; \$3,077 in 2011 ♦ Employee uniforms & personal equipment ♦ Does not include weapons & leather / No change

Petroleum	29,050	◆ \$16,528 in 2009; \$20,425 in 2010; \$28,088 in 2011 ◆ 7,584 gallons in 2009; 8,019 gallons in 2010; 8,239 gallons in 2011 ◆ 8,300 gallons x \$3.50 per gallon in 2013 = \$29,050
Forms/Printing	1,500	◆ \$399 in 2008; \$931 in 2009; \$1,312 in 2010; \$427 in 2011 ◆ Vehicle log sheets, alarm reports, letterheads, property reports, traffic tickets, citations, envelopes, business cards, etc. ◆ \$500 reduction in 2013
Crime Prevention	3,400	◆ \$855 in 2009; \$3,067 in 2010; \$3,310 in 2011 ◆ School liaison grant offsets expenses of Crime Prevention Program ◆ Counteract material, safety videos, t-shirts, lollipops, pencils ◆ No change in 2013
Operational Supplies	4,200	◆ \$3,198 in 2009; \$2,500 in 2010; \$3,062 in 2011 ◆ Police equipment, photos, medical supplies, breath test supplies, misc. supplies, toner, citation fees ◆ No change in 2013
Firearm Supplies	2,500	◆ \$694 in 2008; \$1,123 in 2009; \$1,811 in 2010; \$916 in 2011 ◆ Increase in ammunition costs / \$500 increase in 2013
Minor Equipment	1,800	◆ \$1,015 in 2008; \$756 in 2009; \$728 in 2010; \$803 in 2011 ◆ Minor equipment & vehicle supplies ◆ No change in 2013
Jail/Workhouse Fees	5,000	◆ \$1,088 in 2009; \$4,051 in 2010; \$4,824 in 2011 ◆ Booking & Boarding Fees at County Jail ◆ \$1,000 increase in 2013
Prosecuting Attorney	43,320	◆ \$36,656 in 2008; \$34,469 in 2009; \$36,090 in 2010 ◆ 2008: \$2,662/mth + \$250/mth expenses = \$35,105 ◆ 2009: \$2,795/mth + \$250/mth expenses = \$36,540 ◆ 2010: \$2,795/mth + \$250/mth expenses = \$36,540 ◆ 2011: \$2,990/mth + \$250/mth expenses = \$38,880 ◆ 2012: \$3,170/mth + \$250/mth expenses = \$41,040 ◆ 2013: \$3,360/mth + \$250/mth expenses = \$43,320 (6%)
Professional Services	11,000	◆ \$11,515 in 2009; \$6,392 in 2010; \$7,557 in 2011 ◆ Computer services (102 hrs x \$65/hr = \$6,630), medical services (\$200), tow charges (\$500), physicals/drug testing (\$300) ◆ Record Management Server Support (\$250 per month) = \$3,000 ◆ Other = \$370

Animal Control	2,600	♦ \$2,223 in 2009; \$2,531 in 2010; \$1,660 in 2011 ♦ Impound fees plus \$100 per month retainer ♦ \$200 reduction in 2013
Equipment Maintenance	4,100	♦ \$2,257 in 2009; \$3,712 in 2010; \$2,811 in 2011 ♦ Scales, radar, intoximeters, recalibration, taser, misc = \$760 ♦ Car washes = \$550 ♦ Siren maintenance = \$1,050 ♦ Copier lease: \$145/mth x 12 = \$1,740
Communications	6,650	♦ \$5,873 in 2008; \$7,141 in 2009; \$6,749 in 2011 ♦ T Mobile Cell Phones (\$315/mth x 12 mths) = \$3,780 ♦ 25% of phone service bill: \$8,160 x 25% = \$2,040 ♦ Email service (\$70/mth x 12 mths) = \$840
Radio	6,000	♦ \$5,653 in 2009; \$5,526 in 2010; \$5,675 in 2011 ♦ Radio Admin/MDT Lease/Maintenance: \$500 per month
CJDN	2,100	♦ \$2,040 in 2003 – 2011 ♦ State connection for Police
Training Expenses	5,400	♦ \$3,863 in 2009; \$4,834 in 2010; \$2,590 in 2011 ♦ Defensive Driving, EMT refresher, OSHA training, Bloodborne Pathogen training, firearm training, breath testing, supervisor training, special training, emergency mgmt training
Vehicle Maintenance	6,000	♦ \$5,017 in 2009; \$5,541 in 2010; \$6,879 in 2011 ♦ Extensive vehicle repairs not performed in-house ♦ \$1,000 increase in 2013
Utilities	300	♦ \$218 in 2008; \$219 in 2009; \$204 in 2010; \$231 in 2011 ♦ Electric service for sirens
Dues/Subscriptions	1,850	♦ \$1,200 in 2009; \$1,614 in 2010; \$1,455 in 2011 ♦ MN Chief of Police Assoc. (\$360), MN Crime Prevention Assoc. (\$45), POST Board Licenses (\$270), Automated Pawn System (\$240), Mid-States Organized Crime Info Center (\$100), International Assoc. for Property & Evidence (\$50), Henn. Co. Chiefs (\$100), Delano Sportsman's Club (\$210), Safe Ride Publication (\$36), Assoc. of MN Emergency Mgmt (\$100), Tri-County Association (\$50), MPPOA (\$70); APS dues (\$204)
Total	869,169	3.0% increase in 2013

**Fire Services
2013 Budget
42200**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
309	Professional Services	263,164	267,067	258,856	261,712	261,618	264,225
320	Fire Aid	0	0	94,866	0	95,000	95,000
371	Training	0	25	0	100	0	100
372	Meals/Lodging	0	0	0	0	0	0
591	Facility Lease	159,371	141,342	149,454	150,898	150,898	149,657
	Total	422,535	408,434	503,176	412,710	507,516	508,982

**Fire Services
2013 Budget Worksheet
42200**

Item	Cost	Summary
Fire Services	264,225	♦ 27.00% of \$978,610 (2013 Fire Dept Operating Budget + Capital Equipment Budget)
Fire Aid	95,000	♦ Fire State Aid paid to the City of Deephaven and reimbursed to Excelsior Fire Relief Association
Training	100	♦ Miscellaneous Training Expenses
Facility Lease	149,657	♦ 27.00% of \$554,285 (2013 principal & interest payments on Facility Lease/Revenue Bonds)
Total	508,982	0.3% increase in 2013

**Zoning and Building Inspections
2013 Budget
42400**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
101	Salary	81,095	80,424	80,662	82,484	82,484	84,162
121	Pera	5,403	5,607	5,914	5,980	5,980	6,102
122	Fica	4,553	4,540	4,629	5,114	5,114	5,218
123	Medicare	1,065	1,061	1,082	1,196	1,196	1,220
139	Insurance	12,330	13,937	15,051	13,298	13,286	14,204
201	Office Supplies	321	91	394	300	200	300
303	Engineering	2,050	829	6,508	4,400	4,000	4,400
304	Legal Fees	1,593	270	12,832	4,000	3,000	4,000
309	Professional Services	80,749	78,657	66,982	82,000	76,000	76,000
321	Telephone	2,580	2,580	2,580	2,355	2,355	2,040
331	Transp/Training	0	144	0	200	200	200
433	Dues/Subscriptions	0	0	0	0	0	0
	Total	191,739	188,140	196,634	201,327	193,815	197,846

**Planning & Zoning Department
2013 Budget Worksheet
42400**

Item	Cost	Summary
Salary	84,162	♦ G. Karpas: 2% increase to \$30.36/hr = \$63,149 ♦ T. Pendleton: 2% increase to \$23.77/hr / 17 hrs per week = \$21,013
Pera	6,102	♦ \$84,162 x 7.25% = \$6,102
Fica	5,218	♦ \$84,162 x 6.2% = \$5,218
Medicare	1,220	♦ \$84,162 x 1.45% = \$1,220
Health Insurance	14,204	♦ G. Karpas: = \$ 8,303 ♦ T. Pendleton: 50% in Planning = \$ 5,901 ♦ Total health, dental & life insurance = \$14,204
Office Supplies	300	♦ \$0 in 2007; \$87 in 2008; \$321 in 2009; \$91 in 2010; \$394 in 2011 ♦ Forms, supplies, printing / No change in 2013
Engineering	4,400	♦ \$1,275 in 2008; \$2,050 in 2009; \$830 in 2010; \$6,507 in 2011 ♦ Review of subdivisions, design plans, inspections ♦ 40 hrs x \$110 per hour = \$4,400 ♦ No change in 2013
Legal Fees	4,000	♦ \$5,262 in 2008; \$1,593 in 2009; \$270 in 2010; \$12,832 in 2011 ♦ 50% - 50% split of legal fees between Zoning & General Govt
Inspection Services	76,000	♦ \$87,699 in 2004; \$65,442 in 2005; \$110,881 in 2006; \$115,831 in 2007; \$109,314 in 2008; \$80,749 in 2009; \$78,658 in 2010; \$66,982 in 2011 ♦ \$68 per hour in 2006; \$72 per hour in 2007-09; \$77 per hour in 2010-2013 ♦ 2013 Inspection Fees based on Total Permit Fees of \$204,000
Telephone	2,340	♦ \$2,280 in 2008; \$2,580 in 2009 - 2011 ♦ 25% of phone service charged to Zoning & Building Dept ♦ \$8,160 x 25% = \$2,040
Travel Expenses	200	♦ \$25 in 2007; \$125 in 2008; \$0 in 2009; \$141 in 2010; \$0 in 2011 ♦ Mileage & meal reimbursement = \$100 ♦ Training & Seminars = \$100
Dues & Subscriptions	0	♦ No membership fees
Total	197,846	1.7% decrease in 2013 Budget

**Streets & Roads
2013 Budget
43100**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
224	R & M Supplies	32,117	28,389	37,025	34,000	34,000	42,500
303	Engineering	2,737	1,237	3,895	4,000	2,000	4,000
309	Other Prof. Services	0	0	161	0	0	0
351	Bid Notices	708	290	161	500	161	500
381	Street Lights	25,423	21,139	25,142	26,400	25,780	26,400
409	R & M Contractual	29,807	64,642	19,168	40,500	34,000	45,000
419	Rentals	219	219	220	500	0	500
	Total	91,011	115,916	85,772	105,900	95,941	118,900

Streets & Roads
2013 Budget Worksheet
43100

Item	Cost	Summary
R & M Supplies	42,500	◆ \$32,117 in 2009; \$28,389 in 2010; \$37,025 in 2011 ◆ Sand: \$6,502 in '10; \$8,729 in '11 - <u>\$9,000 in 2013</u> ◆ Salt: \$17,142 in '10; \$17,311 in '11 - <u>\$17,500 in 2013</u> ◆ Rock: \$4,116 in '10; \$401 in '11 - <u>\$4,000 in 2013</u> ◆ Blacktop: \$6,379 in '10; \$9,905 in '11 - <u>\$10,000 in 2013</u> ◆ Tack Oil, Riprap, Black Dirt: <u>\$2,000 in 2013</u>
Engineering	4,000	◆ \$2,737 in 2009; \$1,237 in 2010; \$3,895 in 2011 ◆ Miscellaneous engineering services = \$4,000 ◆ No change in 2013
Bid Notices	500	◆ \$708 in 2009; \$290 in 2010; \$161 in 2011 ◆ 2013 bid notices
Street Lights	26,400	◆ \$23,930 in 2006; \$23,819 in 2007; \$26,797 in 2008; \$25,423 in 2009; \$21,139 in 2010; \$25,142 in 2011 ◆ \$2,119 per month in 2009 ◆ \$1,996 per month in 2010 ◆ \$2,095 per month in 2011 ◆ \$2,200 per month in 2013
R & M Contractual	45,000	◆ \$29,807 in 2009; \$64,642 in 2010; \$19,168 in 2011 ◆ Sweeping: \$5,476 in 2011; \$6,118 in 2012 <u>80 hrs x \$78/hr = \$6,240</u> ◆ Striping: crosswalks/parking lots in 2012 – \$4,321; streets in 2012 - \$8,072; <u>\$12,500 in 2013</u> ◆ Tree removal: \$16,066 in 2009; \$39,469 in 2010; \$4,118 in 2011; <u>\$15,000 in 2013</u> ◆ Brush Disposal: \$684 in 2009; \$2,133 in 2010; \$1,251 in 2011; <u>\$1,500 in 2013</u> ◆ Rubble Disposal: \$223 in 2009; \$49 in 2010; \$96 in 2011; <u>\$200 in 2013</u> ◆ Spring & Fall Cleanup Days: <u>\$5,000 in 2013</u> ◆ Other Contract work: \$3,787 in 2008; \$2,566 in 2009; \$4,447 in 2010; \$4,625 in 2011; <u>\$4,560 in 2013</u>
Rentals	500	◆ \$219 in 2009; \$219 in 2010; \$220 in 2011 ◆ Misc highway street sign rental
Total	118,900	12.3% increase in 2013

**Public Works
2013 Budget
43900**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
101	Salaries	230,889	255,100	217,218	174,035	174,035	186,216
106	Seasonal	27,021	19,224	13,668	16,654	14,350	16,930
121	Pera	15,109	17,538	14,710	12,617	12,617	13,501
122	Fica	15,332	17,037	14,436	11,823	11,680	12,595
123	Medicare	3,586	3,984	3,376	2,765	2,732	2,946
139	Health Insurance	35,796	41,632	37,131	29,040	28,040	31,051
201	Office Supplies	55	79	60	100	100	100
211	Uniforms	3,265	2,975	4,111	4,060	3,500	4,220
212	Petroleum Products	16,282	19,480	26,830	28,750	24,000	28,000
221	Vehicle Maintenance	14,545	45,640	22,294	20,000	22,000	22,000
226	Signs	724	837	3,257	1,700	1,000	1,700
229	R & M Supplies	588	1,708	1,168	1,200	1,500	1,200
249	Minor Equipment	7,574	3,012	1,148	4,000	3,000	4,000
309	Professional Service	108	1,426	1,151	1,200	1,200	1,200
321	Communications	1,886	1,710	1,428	1,980	1,032	1,080
323	Radio	652	1,152	1,152	1,200	1,200	1,200
331	Training Expenses	2,775	3,142	2,752	3,000	2,800	3,000
433	Dues/Subscriptions	0	35	112	300	176	300
590	Capital Outlay	0	0	0	0	0	0
	Total	376,187	435,711	366,002	314,424	304,962	331,239

Public Works
2013 Budget Worksheet
43900

Item	Cost	Summary
Salary	165,907	<u>Regular Pay</u> ♦ J. Menzel: 2% increase to \$28.92/hr = \$60,154 ♦ D. Jeurisson: 2% increase to \$26.21/hr = \$54,517 ♦ J. Kask: Step 3 / 4 (\$23.88/hr) = \$47,804 ♦ T. Pendleton: 2% / 17 hrs per week (\$23.77/hr) = \$21,013 ♦ Minus 300 hours in Marina Fund (\$7,872) & 370 hours in Sewer Fund (\$9,709) = \$17,581
Overtime	10,758	♦ 220 hrs of overtime (\$39.36 x 220 hrs) = \$8,659 ♦ 40 hrs of Double Time (\$52.48 x 40 hrs) = \$2,099
Pager Pay	9,551	♦ 7 hrs per week x \$26.24 x 52 weeks = \$9,551
Seasonal	16,930	♦ \$23,737 in 2008; \$27,021 in 2009; \$18,524 in 2010 ♦ Warming house: 10 wks x \$100 per week = \$1,000 ♦ Summer staff: (1) 40 hrs/week x 15 weeks x \$13.00 = \$ 7,800 (2) 40 hrs/week x 15 weeks x \$11.38 = \$ 6,828 (3) Snow plowing: 60 hrs x \$20.00/hr = \$ 1,200
Pera	13,501	♦ \$186,216 x 7.25% = \$13,501
Fica	12,595	♦ \$203,146 x 6.2% = \$12,595
Medicare	2,946	♦ \$203,146 x 1.45% = \$2,946
Health Insurance	31,051	♦ D. Jeurissen: = \$ 8,303 ♦ J. Menzel: = \$ 8,544 ♦ J. Kask: = \$ 8,303 ♦ T. Pendleton: 50% in Public Works = \$ 5,901 ♦ Total health, dental & life insurance = \$31,051
Office Supplies	100	♦ \$95 in 2008; \$55 in 2009; \$79 in 2010; \$60 in 2011
Uniforms	4,220	♦ \$3,024 in 2008; \$3,265 in 2009; \$2,975 in 2010; \$4,111 in 2011 ♦ Uniform rental: \$58 per week = \$3,016 ♦ Safety shoes, glasses, ear plugs (\$300 per FT & \$150 per PT employees) = \$1,200
(25)		

Petroleum Products	28,000	♦ \$16,282 in 2009; \$19,480 in 2010; \$26,830 in 2011 ♦ Diesel Fuel = \$ 5,000 (Midwest Fuels / \$4,553 in 2011) ♦ Oil = \$ 1,700 (Lubrication Tech. / \$997 in 2011) ♦ Gasoline = \$21,300 (Holiday / \$19,112 in 2011 – 6,085 gal)
Vehicle Maintenance	22,000	♦ \$14,545 in 2009; \$45,640 in 2010; \$22,294 in 2011 ♦ All in-house and external vehicle maintenance ♦ \$2,000 increase in 2013
Signs	1,700	♦ \$573 in 2008; \$724 in 2009; \$837 in 2010; \$3,257 in 2011 ♦ Sign maintenance, replacement, reflectivity program ♦ Sign Reflectivity on hold
Repair & Maintenance Supplies	1,200	♦ \$521 in 2008; \$551 in 2009; \$1,674 in 2010; \$1,168 in 2011 ♦ No change in 2013
Minor Equipment	4,000	♦ Miscellaneous public works equipment ♦ 2003: sweeper attachment (\$1,890) ♦ 2004: garage doors (\$2,698) ♦ 2005: plow blades (\$1,380), pole saw (\$575), ladder (\$236) & misc. safety equipment ♦ 2006: plow blades (\$1,090) ♦ 2007: Welder (\$3,091) ♦ 2009: plow blades (\$3,974) ♦ 2010: plow blades (\$1,505) ♦ 2011: no major equipment purchases
Professional Services	1,200	♦ \$303 in 2008; \$108 in 2009; \$1,425 in 2010; \$1,151 in 2011 ♦ Drug & alcohol testing (\$320) ♦ Hazardous Waste Removal (\$180) ♦ Computer Technical Assistance (\$400) ♦ Miscellaneous (300)
Communications	1,080	♦ \$1,585 in 2008; \$1,886 in 2009; \$1,710 in 2010; \$1,428 in 2011 ♦ T Mobile: \$90 per mth = \$1,080
Radios	1,200	♦ Portable Radio Maintenance = \$1,200 (\$96 x 12)
Training Expenses	3,000	♦ \$3,071 in 2008; \$2,775 in 2009; \$3,142 in 2010; \$3,752 in 2011 ♦ SafeAssure Contract = \$2,400 (\$2,326 in 2012) ♦ Tree Inspection Workshop = \$350 (\$330 in 2011) ♦ Misc Training & meal reimbursement = \$250
Dues/Subscriptions	300	♦ \$0 in 2009; \$35 in 2010; \$112 in 2011 ♦ Minor membership fees & licenses
Total	331,239	5.3% increase in 2013

**Parks & Recreation
2013 Budget
45100**

Code	Item	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Balance	2013 Budget
214	Printing	749	760	1,141	1,200	1,170	1,200
219	Supplies	138	58	90	250	200	250
225	Landscaping	5,452	2,423	2,295	4,500	2,500	4,500
229	R & M Supplies	6,897	10,656	5,166	11,000	11,000	11,000
249	Minor Equipment	271	0	323	1,500	800	1,500
309	Professional Service	38,100	38,854	35,426	40,300	39,000	40,000
321	Telephone	1,629	1,196	1,257	1,400	1,300	1,400
381	Electricity	3,196	3,697	3,077	4,350	3,500	3,700
383	Natural Gas	932	1,036	982	1,000	1,000	1,000
409	Contracting	6,937	2,884	4,800	5,500	7,200	4,100
419	Rental	1,271	1,526	1,940	1,650	2,000	2,000
438	Miscellaneous	0	0	0	0	0	0
	Total	65,572	63,090	56,497	72,650	69,670	70,650

**Parks & Recreation
2013 Budget Worksheet
45100**

Item	Cost	Summary
Printing	1,200	◆ \$1,038 in 2011; \$1,141 in 2011; \$1,170 in 2012 ◆ Parking permits: \$1,200 in 2013
Supplies	250	◆ \$170 in 2008; \$138 in 2009; \$58 in 2010; \$90 in 2011 ◆ Miscellaneous supplies
Landscaping	4,500	◆ \$5,452 in 2009; \$2,423 in 2010; \$2,295 in 2011 ◆ Flowers / Trees (\$1,250) ; Landscaping Supplies (\$750) ◆ Garden Club (\$2,500)
R & M Supplies	11,000	◆ \$6,897 in 2009; \$10,656 in 2010; \$5,166 in 2011 ◆ Beach sand (\$2,000), lumber (\$1,000), paint (\$1,000), rock (\$2,000), bark, hockey boards \$800), signs (\$200), mutt mitts (\$2,500), propane for garage (\$1,500)
Minor Equipment	1,500	◆ \$1,167 in 2008; \$271 in 2009; \$0 in 2010; \$323 in 2011 ◆ Weed whip, hockey nets, tennis nets, basketball nets, other minor equipment, playground equipment parts
Professional Service	40,000	◆ \$38,100 in 2009; \$38,854 in 2010; \$35,426 in 2011 ◆ <u>Lifeguard Contract:</u> \$34,520 in 2009; \$34,520 in 2010; \$32,565 in 2011; \$32,600 in 2012; \$33,252 in 2013 (2% increase) ◆ <u>Weed & Fertilizer Application: (\$5,085)</u> Thorpe - \$3,540 in 2011; \$3,600 in 2013 Hill Park - \$113 in 2011; \$120 in 2013 Children's / Shuck - \$536 in 2010; \$500 in 2013 Village Hall - \$199 in 2010; \$700 in 2013 Haralson Park - \$165 in 2013 ◆ <u>Other Professional Services:</u> \$1,663 in 2013
Phone	1,400	◆ \$1,629 in 2009; \$1,196 in 2010; \$1,257 in 2011 ◆ (3) Beach phones : \$1,400
Electricity	3,700	◆ \$3,196 in 2009; \$3,697 in 2010; \$3,077 in 2011 ◆ Thorpe warming house = \$2,000 ◆ Zamboni Garage = \$600 ◆ Village Hall warming house = \$700 ◆ Platform Tennis Court Lights = \$300 ◆ Children's Park Fountain / Lights = \$100
(28)		

Natural Gas	1,000	♦ \$642 in 2008; \$933 in 2009; \$1,035 in 2010; \$982 in 2011 ♦ Thorpe warming house (\$509 in 2011) = \$525 ♦ Village Hall warming house (\$473 in 2011) = \$475
Contracting	4,100	♦ \$6,937 in 2009; \$2,884 in 2010; \$4,800 in 2011 ♦ Tree treatments = \$1,200 ♦ Weed Removal = \$2,300 ♦ Electrical Repair = \$300 ♦ Miscellaneous = \$300 ♦ \$1,400 reduction in 2013 due to off year for Emerald Ash Borer treatments
Rental	2,000	♦ \$1,272 in 2009; \$1,526 in 2010; \$1,940 in 2011 ♦ <u>Portable toilets:</u> - Thorpe Park = \$500 - Village Hall Park = \$500 - Sandy Beach = \$250 - Walden Beach = \$250 - Robinson's Bay Beach = \$250 ♦ Equipment Rental = \$250
Total	70,650	2.8% decrease in 2013

**Wildlife Management
2013 Budget
49000**

Code	Item	2009	2010	2011	2012	2012	2013
		Actual	Actual	Actual	Budget	Balance	Budget
309	Professional Services	10,262	9,180	7,519	13,100	10,000	11,050
331	Training Expenses	0	0	0	0	0	0
351	Notices	0	0	0	0	0	0
	Total	10,262	9,180	7,519	13,100	10,000	11,050

**Wildlife Management
2013 Budget Summary**

Item	Cost	Summary
Professional Services	11,050	♦ \$8,938 in 2004; \$13,662 in 2005; \$11,284 in 2006; \$13,892 in 2007; \$4,683 in 2008; \$10,262 in 2009; \$9,180 in 2010; \$7,519 in 2011 ♦ <u>Deer Management</u> 18 deer in 2003-2004 26 deer in 2004-2005 34 deer in 2005-2006 28 deer in 2006-2007 26 deer in 2007-2008 27 deer in 2008-2009 25 deer in 2009-2010 24 deer in 2010-2011 20 deer in 2011-2012 30 deer x \$335 (\$335/deer in 2013) = \$10,050 ♦ Flight Control Application = \$1,000
Training	0	♦ No training expenses budgeted in 2013
Notices	0	♦ No notice expenses budgeted in 2013
Total	11,050	15.6% decrease in 2013 Budget

**City of Deephaven
2013 Wage Schedule
Monthly Salary**

Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrator	6379.28	6617.44	6948.32	7350.57	7610.08	7940.94	8282.96
Police Chief/EMD	5365.95	5648.37	5930.79	6213.21	6495.63	6778.03	7060.46
Clerk-Treasurer	4645.22	4889.72	5134.21	5378.69	5623.17	5867.65	6112.14
Police Sergeant	4639.98	4884.19	5128.40	5372.60	5616.82	5861.01	6105.21
Patrol Officer	3585.68	3859.21	4410.56	4959.81	5511.12	--	--
PW Supervisor	4524.52	4762.34	5000.47	5123.67	5431.03	5714.81	5952.92
Zoning Coordinator	3998.16	4208.60	4419.03	4608.79	4839.88	5050.31	5260.75
PW Foreman	3918.93	4101.00	4283.10	4465.12	4647.20	4829.27	5012.28
Deputy Treasurer/Clk	3577.30	3765.57	3953.85	4142.15	4330.52	4518.68	4707.08
PW Mechanic	3419.47	3599.44	3779.45	3959.40	4139.36	4319.34	4499.32
PW Sewer Tech	3419.47	3599.44	3779.45	3959.40	4139.36	4319.34	4499.32
PW Maintenance	3314.26	3488.70	3663.15	3837.56	4012.00	4186.44	4360.89
Police Secretary	3257.91	3429.39	3590.67	3772.32	3943.79	4115.27	4286.74
Admin. Secretary	3130.14	3294.89	3459.63	3624.37	3789.13	3953.85	4118.60
Utility Billing Clerk	3130.14	3294.89	3459.63	3624.37	3789.13	3953.85	4118.60

Patrol Officer - Step 1 (after 6 months)
 Step 2 (after 1st year)
 Step 3 (after 2nd year)
 Step 4 (after 3rd year)

2013 Salary & Benefit Summary

Name	Fund Code	%	Salary	PERA	FICA	Medicare	Insurance
D. Young	101-41400-101	75	73,101	5,300	4,532	1,060	29
	602-43200-101	15	14,620	1,060	906	212	0
	604-43150-101	5	4,873	353	302	71	0
	605-45100-101	5	4,873	353	302	71	0
M. Courtney	101-41400-101	100	50,825	3,685	3,151	737	11,604
D. Hicks	101-41400-101	25	12,360	896	766	179	2,769
	601-49400-101	6.25	3,090	224	192	45	692
	602-43200-101	25	12,360	896	766	179	2,769
	604-43150-101	6.25	3,090	224	192	45	692
	605-45100-101	37.5	18,541	1344	1150	269	4,154
S. Souers	101-41400-101	80	33,883	2,457	2,101	491	9,283
	101-42100-101	20	6,106	443	379	89	2,321
T. Pendleton	101-43900-101	50	21,013	1,523	1,303	305	5,901
	101-42400-101	50	21,013	1,523	1,303	305	5,901
G. Karpas	101-42400-101	100	63,149	4,578	3,915	916	8,278
J. Menzel	101-43900-101	100	60,154	4,361	3,730	872	8,508
R. Jeurissen	101-43900-101	100	54,517	3,952	3,380	790	8,278
J. Kask	101-43900-101	100	47,804	3,466	2,964	693	8,278
R. Clay	602-43200-101	100	53,992	3,914	3,348	783	8,278
C. Johnson	101-42100-101	100	84,726	12,201	0	1,229	8,278
P. Thiede	101-42100-101	100	51,441	3,729	3,189	746	8,278
C. Whiteside	101-42100-101	100	73,263	10,550	0	1,062	11,802
M. Westgard	101-42100-101	100	66,133	9,523	0	959	11,802
M. Case	101-42100-101	100	66,133	9,523	0	959	11,076
J. Heasley	101-42100-101	100	66,133	9,523	0	959	8,278
D. Klisczc	101-42100-101	100	66,133	9,523	0	959	8,278
E. Finnvik	101-42100-101	100	52,291	7,530	0	758	8,278

2013 Insurance Summary
Health, Dental & Life Insurance
Actual

Name	Health Premium \$30 Copay	Health HSA Out of Pocket	Health HSA Premium	Dental Single Premium	Life Insurance Premium	Total Annual Insurance
D. Young	0.00	0.00	0.00	0.00	28.56	28.56
M. Courtney	0.00	0.00	11,124.00	451.20	28.56	11,603.76
D. Hicks	0.00	0.00	10,596.00	451.20	28.56	11,075.76
S. Souers	0.00	0.00	11,124.00	451.20	28.56	11,603.76
T. Pendleton	0.00	0.00	11,322.36	451.20	28.56	11,802.12
G. Karpas	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
R. Jeurissen	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
J. Menzel	8,028.00	0.00	0.00	451.20	28.56	8,507.76
J. Kask	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
R. Clay	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
C. Johnson	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
P. Thiede	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
C. Whiteside	0.00	0.00	11,322.36	451.20	28.56	11,802.12
M. Westgard	0.00	0.00	11,322.36	451.20	28.56	11,802.12
M. Case	0.00	0.00	10,596.00	451.20	28.56	11,075.76
J. Heasley	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
E. Finnvik	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
D. Klisczc	0.00	2,500.00	5,298.00	451.20	28.56	8,277.76
Total	8,028.00	22,500.00	125,089.08	7,670.40	514.08	163,801.56

	2013
Single	\$671.99
Family	\$943.53

**Tax Levy Information
2013**

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2013 Estimated
General Fund Levy	1,725,370	1,725,370	1,762,124	1,722,124	1,702,124
CIF Levy	160,000	160,000	160,000	200,000	220,000
Fiscal Disparity Tax	-25,370	-29,219	-29,124	-25,892	-23,380
City Tax Levy	1,860,000	1,856,151	1,893,000	1,896,232	1,898,744
Market Value	1,102,852,900	1,064,980,400	992,653,900	973,857,600	933,934,700
Total Tax Capacity	12,504,391	12,067,361	11,178,216	10,851,077	10,356,225
Taxable Tax Capacity	12,322,483	11,897,265	10,991,561	10,667,403	10,195,089
Real Estate	12,467,007	12,032,239	11,138,869	10,807,882	10,310,642
Personal Property	37,384	35,122	39,347	43,195	45,583
Total City Tax Capacity	12,504,391	12,067,361	11,178,216	10,851,077	10,356,225
Fiscal Disparity Value	181,908	170,096	186,655	183,674	161,136
Taxable Tax Capacity	12,322,483	11,897,265	10,991,561	10,667,403	10,195,089

- ☐ Pay 2007 City Tax Rate: \$1,759,617 is 15.935% of Tax Capacity of \$11,042,340
- ☐ Market Value up \$108 million
- ☐ Total Taxable Tax Capacity up \$1,293,350

Pay 2008 City Tax Rate: \$1,759,159 is 14.263% of Tax Capacity of \$12,334,062
 Market Value up \$110 million
 Total Taxable Tax Capacity up \$1,291,722

Pay 2009 City Tax Rate: \$1,860,000 is 15.094% of Tax Capacity of \$12,322,483
 Market Value down \$2.5 million
 Total Taxable Tax Capacity down \$11,579

Pay 2010 City Tax Rate: \$1,856,151 is 15.601% of Tax Capacity of \$11,897,265
 Market Value down \$38 million
 Total Taxable Tax Capacity down \$425,218

Pay 2011 City Tax Rate: \$1,893,000 is 17.222% of Tax Capacity of \$10,991,561
 Market Value down \$72 million
 Total Taxable Tax Capacity down \$905,704

Pay 2012 City Tax Rate: \$1,896,232 is 17.776% of Tax Capacity of \$10,667,403
 Market Value down \$19 million
 Total Taxable Tax Capacity down \$324,158

Pay 2013 City Tax Rate: \$1,898,744 is 18.624% of Tax Capacity of \$10,195,089
 Market Value down \$40 million
 Total Taxable Tax Capacity down \$472,314

**Park Improvement Fund
2013 Budget**

Revenues	2009	2010	2011	2012	2012	2013
	Actual	Actual	Actual	Budget	Balance	Budget
Interest Income	2,811	1,080	889	800	800	1,000
Deephaven Days	5,210	0	0	0	0	0
Sale of Equipment	0	0	0	0	21	20
Platform Donations	0	0	0	0	1,500	1,500
APTA Grant	0	0	0	0	0	10,000
Hennepin Youth Grant	0	0	0	0	0	0
Park Dedication Fees	0	0	28,000	0	0	94,500
Brick Donations	0	0	0	0	100	0
Bench Donations	0	5,580	1,872	4,000	4,072	4,100
Total Revenues	8,021	6,660	30,761	4,800	6,493	111,120
Expenditures						
Donated Benches	0	1,979	5,769	4,000	4,072	4,100
Main Beach Improvements	55,082	0	0	0	0	0
Tennis Court Improvements	0	0	0	0	0	0
Benches, Tables & Bricks	0	0	0	0	0	0
Beach & Park Upgrades	0	0	0	0	0	0
Thorpe Basketball Court	0	0	0	0	0	3,500
Platform Tennis Court	0	0	0	0	60,000	0
Thorpe Park Tree Improv.	0	0	0	0	0	0
Arbor Day Celebration	0	0	0	0	0	0
Zamboni Garage	11,031	0	0	0	0	0
Ballfield Improvements	0	0	0	0	0	0
Deephaven Days	5,133	598	0	0	0	0
Ice Rink Improvements	0	0	0	0	0	0
Community Donations	5,000	0	0	0	0	0
Eagle Scout Projects	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total Expenses	76,246	2,577	5,769	4,000	64,072	7,600
Annual Balance	-68,225	4,083	24,992	800	-57,579	103,520
Fund Balance, Jan 1st	136,918	68,693	72,776	97,768	97,768	40,189
Fund Balance, Dec 31st	68,693	72,776	97,768	98,568	40,189	143,709

Park Improvement Fund
Capital Improvement Projects
2003 - 2013

2003	Cost
Main Beach Improvements	3,234
Sports Court	18,575
Robinson's Bay Beach Upgrade	812
Benches & Picnic Tables	1,486
Trail Development & Maintenance	827
Total	24,934

2004	Cost
New Dock at Linwood Beach	2,806
(2) Bike Racks at Main Beach	783
Repair Ballfields at Thorpe Park (2) & Village Park (1)	4,466
Warming House Attendants	2,437
Village Hall Warming House Siding	1,455
Main Beach Property Pins	425
Total	12,372

2005	Cost
Treatment of Oak Wilt & Removal of (5) Oak Trees at Burton Park	4,452
Purchase New Trees & Treat Diseased Trees at Thorpe Park	809
Thorpe Park Basketball Court Project	17,625
Benches, Tables & Bricks	1,036
Field of Play Donation	5,000
Shuck Tennis Court Resurfacing	7,753
Platform Tennis Repair	2,960
Installation of Windows at Thorpe Warming House	978
Tennis Court Soil Sample & Survey	2,875
Deephaven Days Celebration	4,825
Total	48,313

2006	Cost
Thorpe Tennis Court Resurfacing	10,850
Village Hall Tennis Court Resurfacing	13,500
Tennis Backboard	4,110
Robinson's Bay Beach Swimming Dock	3,867
Deephaven Days Celebration	4,029
Thorpe Park Tree Treatments	809
Arbor Day Celebration	27
Ice Rink Maintenance	1,571
Eagle Scout Projects	766
Total	39,529

2007	Cost
Rocky Beach Swimming Dock	0
Paddletennis Court	0
Hockey Rink Improvements	45
Donated Memorial Bench	1,936
Deephaven Days	2,870
(6) Thorpe Park Benches	9,000
Arbor Day	37
Tennis Court Backboard at Thorpe Court	4,099
Basketball Backboards	2,396
Total	20,383

2008	Cost
Deephaven Days Celebration	3,300
Zamboni Garage	9,880
Platform Tennis Court Improvements	30,716
Haralson Park Development	42,318
Park Benches	4,327
Donated Park Benches (3)	5,036
Total	95,577

2009	Cost
Zamboni Garage	11,031
Main Beach Drainage & Walkway Improvements	55,082
Deephaven Days Celebration	5,133
Miracle Field Donation	5,000
Total	76,246

2010	Cost
Donated Memorial Bench (1)	1,979
Deephaven Days	598
Haralson Park Storm Sewer	0
Total	2,577

2011	Cost
Donated Memorial Benches (3)	5,769
Total	5,769

2012	Cost
Donated Memorial Benches (2)	4,072
Platform Tennis Court Project	60,000
Total	64,072

2013	Cost
Donated Memorial Bench (2)	4,100
Thorpe Park Adjustable Basketball Hoop	3,500
Total	7,600

**Capital Improvement Fund
2013 Budget**

Budget Item	2009	2010	2011	2012	2012	2013
	Actual	Actual	Actual	Budget	Balance	Budget
Revenues						
Interest Income	11,297	5,599	4,416	1,750	1,750	3,500
Franchise Fees	92,015	91,977	92,953	92,000	92,700	92,000
Tax Levy	156,788	158,913	157,053	200,000	198,000	220,000
Grant Funding	8,037	0	2,500	2,600	1,100	0
Vehicle Forfeitures	0	8,730	4,050	0	26,615	4,000
Sale of Vehicles	0	0	8,274	0	0	14,000
Other Revenues	6,000	435	700	0	0	0
Total Revenues	274,137	265,654	269,946	296,350	320,165	333,500
Expenditures						
Computers/Server	3,003	5,832	0	0	0	0
Admin. Equipment	0	0	0	2,400	9,372	10,000
Furnace / Air Conditioner	2,174	-38	0	0	5,625	0
Loader / Vehicles	0	0	0	0	143,314	90,000
Street Equipment	5,034	6,725	0	75,000	0	0
Seal Coating	89,888	119,960	0	0	0	0
Street Improvements	132,529	0	179,079	57,500	26,000	0
Tractors / Mowers	16,893	0	0	0	0	0
Loan Repayment	0	0	0	0	0	0
Bridge Engineering	0	0	10,973	150,000	56,000	0
Bridge Repair	0	0	6,075	0	0	300,000
Police Vehicles	22,313	0	45,024	0	0	58,000
Changeover Costs	0	0	14,898	0	0	0
(2) Video Cameras	0	0	11,518	0	0	10,000
(2) Vehicle Laptops	8,053	8,221	0	0	0	0
Portable Radios	6,947	0	0	0	23,237	0
Radar Units	0	2,842	0	0	0	0
Police Software/Computer	0	0	596	13,200	6,000	3,000
Record Management System	0	0	0	0	19,323	17,742
Speed Trailer	0	0	7,203	0	0	0
Police Equipment	1,051	0	1,299	0	0	8,000
Park & Beach Improv.	21,065	94,419	25,710	0	8,400	50,400
Total Expenses	308,950	237,961	302,375	298,100	297,271	547,142
Annual Balance	-34,813	27,693	-32,429	-1,750	22,894	-213,642
Fund Bal, Jan 1	399,944	365,131	392,824	360,395	360,395	383,289
Fund Bal, Dec 31	365,131	392,824	360,395	358,645	383,289	169,647

Capital Improvement Fund Project Listing
2004 - 2013

2004 Actual	Cost
(2) Computers & Server	4,036
Toro Mower	23,921
Blacktop Roller	12,917
Minnetonka Blvd Overlay	316,948
Sand/Salt Shed	19,554
Soil Correction	5,755
Bridge Fund Transfer	67,833
Garage Furnace	689
Police Equipment / Trailer / Computer	1,958
Police Motorcycle	767
Total	454,378
2005 Actual	Cost
(3) Computers	3,297
Blacktop Trailer	22,763
2005 Freightliner (Plow Truck)	88,987
Seal Coating	81,808
Carson's Bay Bridge Planing	8,430
Sewer Fund Repayment	34,500
Co. Rd. 101 Contribution	2,286
(2) Police SUV	21,879
Vehicle Changeover Costs	10,597
Police Grant Equipment	587
Defibrillator Unit	1,492
Police Bicycles	1,086
Ballfield Backstops at Thorpe / Village Hall	9,315
Sandy Beach Dock	3,867
Total	290,894
2006 Actual	Cost
City Hall Sign	2,609
(6) File Cabinets	1,746
Council Chairs	3,296
Water Truck	79,372
Flail-Side Arm	13,430
Tractor	33,755
Broom	8,493
Plow Truck Dump Box / Plow	18,149
Seal Coating	117,129
Sewer Fund Repayment	33,600
Vehicle Video Cameras (2)	7,035
Radar Units (2)	5,152
Safety Grant	1,246
Handguns (5)	4,636
Total	329,648

2007 Actual	Cost
Copier	7,670
Vine Hill Bridge Repair	28,696
Crack Sealing / Seal Coating Manor Road	10,652
Skid Steer	22,957
Ford One Ton	55,335
Sewer Fund Repayment	0
Co. Rd. 101 Project Reimbursement	1,917
2000 Sidewalk Project Reimbursement	858
Welder	2,747
Squad Cars (2)	50,667
Garage Door Repair	3,600
Automatic External Defibrilators (3)	3,528
Police Computers (2)	3,092
Rocky Beach Dock	4,192
Main Beach Dock	8,458
Thorpe Park Pond Aerator	5,213
Thorpe Park Lighting	4,606
Total	214,188
2008 Actual	Cost
Computer	1,074
Fax Machine	436
City Hall Roof Repair	8,510
Sewer Fund Repayment	31,800
Radar Unit (1)	2,591
Tasers (5)	6,668
Emergency Warning Sirens (2)	35,791
Replace Police Office Carpeting	6,592
Police Server	2,344
Repair Police A/C Unit	2,075
Police Vehicles	40,031
Total	137,912
2009 Actual	Cost
(3) Computers / Laptop	3,003
Table Top Microphone / Audio Snake	2,174
Toro Rider Mower	16,893
Seal Coating	89,888
Street Overlay	107,365
Eastwood Road Reimbursement	25,164
(6) Portable Radios	5,034
Municipal Garage	21,065
(2) Sirens / Light Bars	1,051
Vehicle / Changeover Costs	22,313
(3) Portable Radios	6,947
(2) Vehicle Laptops	8,053
Beach Improvements	0
Total	308,950

2010 Actual	
(1) Computer	571
Server	5,261
Table Top Microphone	200
Table Top Microphone - Returned	-239
Snow Blower Attachment	6,725
Engineering	1,611
Seal Coating	118,349
(1) Radar Unit	2,842
(2) Vehicle Laptops	8,221
(3) Portable Radios	0
Village Hall Tennis Court Rebuild	35,073
Picnic Table	595
Thorpe Park Modular Playground	58,752
Swingset	0
Slide	0
Total	237,961
2011 Actual	
Street Overlay	156,943
Street Overlay Engineering	21,364
Vine Hill Bridge Engineering	10,973
Vine Hill / TH 7 Intersection Engineering	772
Carson's Bay Bridge Retaining Wall Repair	6,075
Police Computer	596
(2) Squad Cars	45,024
Changeover Costs	14,898
Siren / Light Bar	1,299
(2) Video Cameras	11,518
Speed Trailer	7,203
Thorpe Tennis Court Armour Sealing	21,870
Thorpe Park Basketball Court Sealing	3,840
Total	302,375
2012 Budget	
Office Chairs (2)	1,400
Phone System Upgrade	7,972
Furnance / Air Conditioner for Admin Office	5,625
2011 Cat Loader	143,314
Vine Hill Bridge Engineering	56,000
Vine Hill / Hwy 7 Intersection Engineering	6,000
Chowen's Corner Lighting	20,000
Police Mobile Radios (6)	23,237
Wireless Video Upload	6,000
Record Management System	19,323
Shuck Park Tennis Court Resurfacing	8,400
Total	297,271

2013 Budget	
Copier	10,000
Vine Hill Bridge Engineering & Approach Work	300,000
One Ton Pickup Truck	60,000
1/2 Ton Pickup Truck	30,000
Police SUV	30,000
Squad Car	28,000
Server	3,000
(2) Vehicle Video Cameras	10,000
(2) Portable Truck Weighing Scales	8,000
Record Management System	17,742
Thorpe Park Benches (4)	5,700
Thorpe Park Slide	1,500
Burton Park Sign	1,700
Burton Park Wooden Stair Replacement	5,000
Burton Park Nature Dock Repair	1,500
Deephaven Beach Swimming Dock	35,000
Total	547,142

**Capital Improvement Fund
Individual Cash Fund Balances
2006 - 2012**

2006 Actual					
Department	1/1/2006	2006 Revenues	2006 Expenses	2006 Interest	12/31/2006
Administration	22,193	6,000	1,746	1,231	27,678
City Hall	14,811	4,000	5,905	601	13,507
Streets	113,404	237,205	303,928	2,173	48,854
Police	91,317	23,375	18,069	4,499	101,122
Parks & Beaches	99,206	0	0	4,619	103,825
Total	340,931	270,580	329,648	13,123	294,986

2007 Actual					
Department	1/1/2007	2007 Revenues	2007 Expenses	2007 Interest	12/31/2007
Administration	27,678	6,000	7,670	1,321	27,329
City Hall	13,507	4,000	0	889	18,396
Streets	48,854	205,784	213,162	2,106	43,582
Police	101,122	38,285	60,887	3,987	82,507
Parks & Beaches	103,825	5,000	22,469	5,063	91,419
Total	294,986	259,069	304,188	13,366	263,233

2008 Actual					
Department	1/1/2008	2008 Revenues	2008 Expenses	2008 Interest	12/31/2008
Administration	27,329	4,000	1,510	1,320	31,139
City Hall	18,396	8,000	8,510	792	18,678
Streets	43,582	199,547	31,800	9,354	220,683
Police	82,507	39,203	96,092	1,134	26,752
Parks & Beaches	91,419	6,920	0	4,353	102,692
					0
Total	263,233	257,670	137,912	16,953	399,944

2009 Actual					
Department	1/1/2009	2009 Revenues	2009 Expenses	2009 Interest	12/31/2009
Administration	31,139	6,000	3,003	1,090	35,226
City Hall	18,678	9,000	2,174	814	26,318
Streets	220,683	196,840	244,344	5,529	178,709
Police	26,752	36,000	38,364	779	25,167
Parks & Beaches	102,692	15,000	21,065	3,085	99,712
					0
Total	399,944	262,840	308,950	11,297	365,131

2010 Actual					
Department	1/1/2010	2010 Revenues	2010 Expenses	2010 Interest	12/31/2010
Administration	35,226	5,000	5,832	497	34,891
City Hall	26,318	9,000	-38	511	35,867
Streets	178,709	197,890	126,685	3,614	253,527
Police	25,167	39,665	11,063	777	54,546
Parks & Beaches	99,712	8,500	94,419	199	13,992
Total	365,131	260,055	237,961	5,599	392,824

2011 Budget					
Department	1/1/2011	2011 Revenues	2011 Expenses	2011 Interest	12/31/2011
Administration	34,891	5,000	0	495	40,386
City Hall	35,867	5,000	0	507	41,374
Streets	253,527	190,000	196,127	3,069	250,469
Police	54,546	43,530	80,538	218	17,756
Parks & Beaches	13,992	22,000	25,710	128	10,410
					0
Total	392,824	265,530	302,375	4,416	360,395

2012 Budget					
Department	1/1/2012	2012 Revenues	2012 Expenses	2012 Interest	12/31/2012
Administration	40,386	5,000	9,372	165	36,179
City Hall	41,374	2,000	5,625	173	37,922
Streets	250,469	192,000	225,314	996	218,151
Police	17,756	84,415	48,560	246	53,857
Parks & Beaches	10,410	35,000	8,400	170	37,180
					0
Total	360,395	318,415	297,271	1,750	383,289

2013 Budget					
Department	1/1/2013	2013 Revenues	2013 Expenses	2013 Interest	12/31/2013
Administration	36,179	6,000	10,000	678	32,857
City Hall	37,922	8,000	0	967	46,890
Streets	218,151	194,000	390,000	467	22,618
Police	53,857	78,000	96,742	740	35,854
Parks & Beaches	37,180	44,000	50,400	648	31,428
					0
Total	383,289	330,000	547,142	3,500	169,647

**Deephaven Capital Improvement Schedule
2013 - 2018**

Item	2013	2014	2015	2016	2017	2018
City Hall						
Guest/Conference Chairs		7,500				
Council Chairs				4,500		
Audio Equipment						5,000
Carpeting			12,000			
City Hall Sign				3,000		
Total	0	7,500	12,000	7,500	0	5,000
Administration						
Computers/Server		3,000	6,000			
Imaging System				8,000		
Copier	10,000					10,000
Total	10,000	3,000	6,000	8,000	0	10,000
Street Vehicles/Equipment						
Plow Truck		150,000	150,000			
Rider Mower		25,000				
Skidsteer					30,000	
Loader						
1/2 Ton	30,000					
One Ton	60,000					
Total	90,000	175,000	150,000	0	30,000	0
Street Improvements						
Street Overlay		190,000		410,000		
Seal Coating					195,000	210,000
Bridge Engineering / Construction	300,000					
Signal Light			75,000			
Total	300,000	190,000	75,000	410,000	195,000	210,000
Police Department						
Police Vehicles	58,000		56,000		86,000	
Computers / Server	3,000			5,000		3,000
Vehicle Video Cameras	10,000					10,000
Radar Units				5,400		5,400
Vehicle Laptops				18,000		
Tasers		9,600				
Record Management System	17,742					
Furniture / Carpeting			6,000			7,000
Mobile Radios				20,400		
(2) Truck Weight Scales	8,000					
Laser Speed Gun		6,000				
Total	96,742	15,600	62,000	48,800	86,000	25,400
Park & Beaches						
Improvements	50,400	35,000	100,000	19,800	28,150	34,000
Annual Total	547,142	426,100	405,000	494,100	339,150	284,400

**Water Fund
2013 Budget
Fund 601**

Code	Item	2009	2010	2011	2012	2012	2013
		Actual	Actual	Actual	Budget	Balance	Budget
101	Salary	3,070	2,987	2,998	3,029	3,029	3,090
121	Pera	195	202	217	220	220	224
122	Fica	160	179	186	188	188	192
123	Medicare	37	42	43	44	44	45
139	Insurance	618	713	785	641	648	692
219	Supplies	0	0	0	500	100	500
301	Auditing	0	0	750	775	775	790
303	Engineering	144	3,714	0	500	0	500
309	Professional Services	3,600	500	0	0	0	0
322	Postage	0	0	0	100	0	100
369	Insurance	281	445	483	720	640	675
371	Training Expenses	0	0	0	500	0	500
382	Utility Service	55,128	41,384	44,489	47,160	58,019	59,760
409	Repair & Maintenance	712	4,015	1,260	1,260	1,260	1,380
438	Sales Tax	1,352	224	316	400	200	400
590	Capital Outlay	0	0	0	6,000	0	6,000
	Total Expense	65,297	54,405	51,527	62,037	65,123	74,848
	Revenues						
34402	Late Charges	86	272	0	40	0	40
34408	Permit Fees	20	100	20	100	0	100
36101	Special Assessments	0	0	0	767	482	635
36102	Interest Income	3,596	2,035	1,780	1,435	1,480	1,540
36220	Other Income	2,413	0	0	0	0	0
37101	Charges for Service	67,671	60,735	60,665	64,440	73,355	77,280
	Total Revenue	73,786	63,142	62,465	66,782	75,317	79,595
	Annual Balance	8,489	8,737	10,938	4,745	10,194	4,747
	Cash Balance, Jan. 1st	115,866	124,355	133,092	144,030	144,030	154,224
	Cash Balance, Dec. 31st	124,355	133,092	144,030	148,775	154,224	158,971

**Water Fund
2013 Budget Worksheet
Fund 601**

Item	Cost	Summary
Salary	3,090	♦ D. Hicks: 2.5 hrs per week x \$23.77 x 52 wks = \$3,090
Pera	224	♦ 7.25% x \$3,090 = \$224
Fica	192	♦ 6.2% x \$3,090 = \$192
Medicare	45	♦ 1.45% x \$3,090 = \$45
Insurance	692	♦ D. Hicks: \$923 x 12 mths x 6.25% = \$692
Operational Supplies	500	♦ \$14 in 2006; \$0 in 2007; \$835 in 2008; \$0 in 2009-2011 ♦ Minor supplies: \$500
Auditing	790	♦ \$500 in 2010; \$750 in 2011; \$775 in 2012; \$790 in 2013 ♦ Annual audit of Water Fund
Engineering	500	♦ Misc. engineering
Postage	100	♦ Postage / hydrant flushing notices
Insurance	675	♦ <u>Property/liability:</u> ♦ \$302 in 2009; \$599 in 2010; \$663 in 2011; \$618 in 2012 ♦ 3% expected increase in 2013 to \$637 ♦ <u>Work Comp</u> ♦ \$16 in 2009; \$22 in 2010; \$23 in 2011; \$29 in 2012 ♦ 5% expected increase in 2013 to \$30
Training	500	♦ Class D Water License Training
Utility Service	59,760	♦ 17.8 million gallons in 2003 (\$39,928) ♦ 17.9 million gallons in 2004 (\$39,020) ♦ 15.6 million gallons in 2005 (\$38,136) ♦ 16.9 million gallons in 2006 (\$44,611) ♦ 18.3 million gallons in 2007 (\$47,947) ♦ 20.0 million gallons in 2008 (\$51,288) ♦ 19.2 million gallons in 2009 (\$55,128) ♦ 16.9 million gallons in 2010 (\$45,787) ♦ 16.1 million gallons in 2011 (\$44,489) ♦ 20.4 million gallons in 2012 (\$58,019) ♦ 20.5 million gallons estimated in 2013 / 3% rate increase

Repair & Maintenance	1,380	♦ Spring & Fall hydrant flushing ♦ Pines (8), Mtka Blvd (3), Ridgewood Road (4), Amesbury (6 hydrants flushed by Shorewood) ♦ 6 hours x \$230 = \$1,380
Sales Tax	400	♦ \$1,352 in 2009; \$224 in 2010; \$316 in 2011 ♦ Sales tax is required to be reimbursed to the State of MN on commercial water usage
Capital Projects	6,000	♦ Chowen's Corner Gate Valve Replacement
Total Expense	74,848	
Revenues		
Late Charges	40	♦ \$0 in 2006 – 2008; \$86 in 2009; \$272 in 2010; 403 in 2011
Permit Fees	100	♦ \$200 in 2008; \$20 in 2009; \$100 in 2010; \$0 in 2011 ♦ Water permit fees
Special Assessments	635	♦ \$478 in 2011; \$482 in 2012 ♦ \$635 in special assessments due in 2013
Interest Income	1,540	♦ \$5,621 in 2008; \$3,596 in 2009; \$2,035 in 2010; \$1,780 in 2011 ♦ 1.0% of 2012 Est. Fund Balance (\$154,224)
Charges for Service	77,280	♦ \$59,826 in 2007; \$56,374 in 2008; \$53,142 in 2009; \$62,275 in 2010; \$60,665 in 2011; \$73,355 in 2012 ♦ 2013 Water Charge = \$59,760 ♦ \$10 Admin. Fee x 146 customers/quarter = \$5,840 ♦ \$20/quarter trunk charge x 146 customers = \$11,680
Total Revenue	79,595	

Water Fund
Capital Project Listing
2002 - 2022

Year	Project	Est. Cost
2002	--	0
2003	--	0
2004	--	0
2005	--	0
2006	--	0
2007	--	0
2008	(76) Radar Read Water Meters	23,102
2009	--	0
2010	Chowen's Corner Gate Valve Replacement	5,760
2011	--	0
2012	--	0
2013	Chowen's Corner Gate Valve Replacement	6,000
2014	--	0
2015	--	0
2016	--	0
2017	--	0
2018	--	0
2019	The Pines Hydrant Replacement (8)	10,000
2020	Amesbury Hydrant Replacement (6)	7,500
2021	--	0
2022	--	0

Water Fund
Depreciation
Schedule

Item	Total Cost	Depreciation	Replacement	Annual Cost
Amesbury Main (3,200 l.f.)	160,000	50 years	2030	3,200
Amesbury Hydrants (6)	7,500	40 years	2020	190
Carson's Main (3,200 l.f.)	160,000	50 years	2052	3,200
Carson's Hydrants (10)	12,500	40 years	2042	325
Ridgewood Main (1,300 l.f.)	65,000	50 years	2045	1,300
Ridgewood Hydrants (4)	5,000	40 years	2035	125
Water Meters (76)	20,000	20 years	2028	1,000
Gate Valve Replacement	6,000	20 years	2013	300
Mtka Blvd Main (1,600 l.f.)	80,000	50 years	2033	1,600
Mtka Blvd Hydrants (3)	3,750	40 years	2023	100
The Pines Main (4,650 l.f.)	232,500	50 years	2029	4,650
The Pines Hydrants (8)	10,000	40 years	2019	250
Annual Requirements				16,240

**SEWER FUND
2013 Budget
Fund 602**

Code	Item	2009	2010	2011	2012	2012	2013
		Actual	Actual	Actual	Budget	Balance	Budget
	Expenditures						
101	Salary	78,926	83,163	78,850	85,565	85,565	90,681
121	Pera	4,132	4,727	4,675	5,164	5,164	5,514
122	Fica	4,561	5,067	4,887	5,305	5,305	5,622
123	Medicare	1,066	1,185	1,143	1,241	1,240	1,315
125	Other Retirement	958	993	993	1,039	1,039	1,060
139	Insurance	10,738	12,758	12,269	10,440	8,464	11,047
212	Operational Supplies	1,350	1,666	1,808	2,400	1,500	2,400
221	Vehicle Maint.	94	275	282	800	300	500
229	Repair & Maint.	78	70	56	2,500	1,500	2,000
249	Minor Equipment	0	0	0	2,000	0	2,000
301	Auditing	0	0	3,500	3,605	3,605	3,675
303	Engineering	6,382	6,721	12,333	12,000	12,000	20,000
309	Disposal Fees	314,808	332,955	292,567	294,782	294,782	321,170
313	Computer Maint.	3,127	3,127	3,127	3,200	3,127	3,200
319	Equipment Maint.	1,052	3,437	20,927	16,000	5,000	16,000
322	Postage	1,168	1,111	1,099	1,600	1,100	1,400
369	Insurance	5,158	6,188	8,252	11,416	10,079	11,600
371	Training	312	404	516	600	300	600
381	Utilities	6,829	6,753	7,088	7,000	6,500	7,000
385	SAC	17,647	0	6,495	6,690	2,208	7,305
409	Contract Services	95,536	26,892	85,584	60,000	87,500	50,000
439	Miscellaneous	1,697	2,082	2,540	2,500	2,100	2,500
630	Transfer	20,705	20,590	21,536	24,315	24,315	227,454
	Total Expense	576,324	520,164	570,527	560,162	562,693	794,043
	Revenues						
34401	Charges for Service	407,743	448,564	510,331	542,640	520,817	551,480
34402	Late Charges	9,118	7,638	5,819	7,000	4,780	7,000
34408	Permit Fees	880	390	200	500	1,005	48,500
34950	Sale of Property	0	0	0	0	0	0
36100	Special Assessments	12,983	15,170	19,476	21,705	24,000	26,592
36210	Interest Income	20,805	8,392	6,709	4,900	4,900	4,700
36220	Other Income	16,000	0	6,560	6,690	2,365	7,305
	Total Revenue	467,529	480,154	549,095	583,435	557,867	645,577
	Annual Balance	-108,795	-40,010	-21,432	23,273	-4,826	-148,466
	Cash Balance, Jan. 1st	653,141	544,346	504,336	482,904	482,904	478,078
	Cash Balance, Dec. 31st	544,346	504,336	482,904	506,177	478,078	329,612

Sewer Department	Cost	Summary
Salary	90,681	♦ D. Young: 6 hrs per week x \$46.86 x 52 weeks = \$14,620 ♦ D. Hicks : 10 hrs per week x \$23.77 x 52 weeks = \$12,360 ♦ R. Clay: \$53,992 ♦ Public Works: 370 hours x \$26.24 = \$9,709
Pera	5,514	♦ \$76,061 x 7.25% = \$5,514
Fica	5,622	♦ \$90,681 x 6.2% = \$5,622
Medicare	1,315	♦ \$90,681 x 1.45% = \$1,315
Other Retirement	1,060	♦ ICMA: \$14,620 x 7.25% = \$1,060
Insurance	11,047	♦ D. Young: \$ 0 x 12 mths x 15% = \$ 0 ♦ D. Hicks: \$923 x 12 mths x 25% = \$2,769 ♦ R. Clay: \$690 x 12 mths = \$8,278
Operational Supplies	2,400	♦ \$1,350 in 2009; \$1,666 in 2010; \$1,808 in 2011 ♦ Gasoline: \$180 per month (\$2,160) ♦ Other supplies (\$240)
Vehicle Maintenance	500	♦ \$28 in 2008; \$94 in 2009; \$275 in 2010; \$282 in 2011 ♦ \$300 reduction in 2013
Repair & Maintenance	2,000	♦ \$1,560 in 2005; \$1,182 in 2006; \$538 in 2007; \$817 in 2008; \$78 in 2009; \$70 in 2010; \$56 in 2011 ♦ Minor equipment repair ♦ \$500 reduction in 2013
Minor Equipment	2,000	♦ Minor equipment
Auditing	3,675	♦ \$3,500 in 2011; \$3,605 in 2012; \$3,675 in 2013 ♦ Annual audit of Sewer Fund
Engineering	20,000	♦ \$4,217 in 2005; \$12,042 in 2006; \$0 in 2007; \$5,333 in 2008; \$6,382 in 2009; \$6,721 in 2010; \$90 in 2011 ♦ Misc. Engineering (\$3,000) ♦ 2013 Sewer Main Cleaning & Televising (\$9,500) ♦ 2013 Manhole Repair (\$4,500) ♦ Review of televised reports (\$3,000)

Disposal Fees	321,170	♦ \$314,808 in 2009; \$331,556 in 2010; \$292,114 in 2011 ♦ 158.29 million gallons charged in 2013 / 9% increase
Computer Maint.	3,200	♦ Mission Control (\$3,127 in 2009 - 2012) = \$3,200
Equipment Maint.	16,000	♦ \$1,052 in 2009; \$26,892 in 2010; \$20,927 in 2012 ♦ Equipment, sewer main, pumps & lift station maint.
Postage	1,400	♦ \$1,168 in 2009; \$1,111 in 2010; \$1,099 in 2012 ♦ Quarterly billings
Insurance	11,600	♦ <u>Property, Liability & Auto</u> ♦ \$1,843 in 2010; \$3,371 in 2011; \$3,300 in 2012 ♦ 3% projected increase in 2013 = \$3,399 ♦ <u>No Fault Sewer Coverage</u> ♦ \$1,378 in 2011 (prorated); \$2,940 in 2012 ♦ 3% projected increase in 2013 = \$3,028 ♦ <u>Work Comp</u> ♦ \$4,645 in 2010; \$4,325 in 2011; \$4,896 in 2012 ♦ 5% projected increase in 2013 = \$5,141
Training	600	♦ \$312 in 2009; \$404 in 2010; \$516 in 2011 ♦ Required training & licensing
Utilities	7,000	♦ \$6,829 in 2009; \$6,753 in 2010; \$7,088 in 2012 ♦ Electric service for lift stations
SAC	7,305	♦ (3) SAC Charges x \$2,435 = \$7,305
Contract Services	50,000	♦ 2013 Sewer Main Cleaning & Televising (\$30,000) ♦ 2013 Manhole Repair (\$20,000)
Miscellaneous	2,500	♦ \$1,697 in 2009; \$2,082 in 2010; \$2,540 in 2011 ♦ Gopher State Calls
Fund Transfer	227,454	♦ Transfer to General Fund (\$27,454) ♦ 5% of 2011 operating revenue (\$549,081) ♦ Transfer to Storm Water Fund (\$200,000)
Total Expense	794,043	
		(54)

Revenues		
Charges for Service	551,480	♦ 1,438 residential customers: $1,438 \times \\$340/\text{yr} = \underline{\\$488,920}$ ♦ 25 commercial customers (74 sewer units): $74 \text{ sewer units} \times \\$340/\text{yr} = \underline{\\$25,160}$ ♦ 4 institutional customers (90 sewer units): $90 \text{ sewer units} \times \\$340/\text{yr} = \underline{\\$30,600}$ ♦ Deephaven Woods Development (20 sewer units) $20 \text{ sewer units} \times \\$340/\text{yr} = \underline{\\$6,800}$ ♦ Total Revenue = <u>\$551,480</u>
Late Charges	7,000	♦ \$4,088 in 2006; \$4,171 in 2007; \$4,136 in 2008; \$9,118 in 2009; \$7,638 in 2010; \$5,819 in 2011
Permit Fees	48,500	♦ 10 sewer permits @ \$50 per permit ♦ 20 sewer connection fees @ \$2,400 (Deephaven Woods) ♦ $\\$500 + \\$48,000 = \\$48,500$
Sale of Property	0	♦ No sale of materials expected in 2013
Special Assessments	26,592	♦ Delinquent sewer assessments due in 2013
Interest Income	4,700	♦ \$20,805 in 2009; \$8,392 in 2010; \$6,709 in 2011 ♦ 1.0% of estimated 2012 Fund Balance (\$478,078)
Other Income	7,305	♦ (3) SAC Charges $\times \$2,435 = \$7,305$
Total Revenue	645,577	

Sewer Fund
Capital Project Schedule
2002 - 2022

Year	Project	Est. Cost
2002	Lift Station No. 1, 9 & 10 Upgrade	46,857
2003	Sewer Main Televising / Rodding	34,085
2004	--	0
2005	Sewer Main Televising / Rodding	29,443
2006	Lift Station Control Panels [138,599] Sewer Main Repairs [55,076]	193,675
2007	Manhole Lift [1,202] Lift Station Inventory Equipment [3,536]	4,738
2008	Sewer Main Televising & Rodding	29,728
2009	Sewer Main Cleaning & Televising [28,690] Sewer Main Repairs [42,935]	110,070
	Lift Station Upgrades [38,445]	
2010	Lift Station Pump Repairs	26,893
2011	Sewer Main Rehab Project [59,993] Lift Station Upgrades [16,744]	76,737
2012	Cleaning & Televising	66,561
2013	Cleaning & Televising [30,000] Lift Station #10 Upgrade [12,000] Manhole Repairs [20,000]	62,000
2014	Cleaning & Televising [30,000] Lift Station #9 Upgrade [12,000]	42,000
2015	Lift Station #5 and Lift Station #6 Upgrade [24,000] 3/4 Ton Pickup Truck [60,000]	84,000
2016	Sewer Main Repairs	80,000
2017	Cleaning & Televising [30,000] Lift Station #3 Upgrade [12,000]	42,000
2018	Cleaning & Televising [30,000] Lift Stations #2 and #4 Upgrade [24,000]	54,000
2019	Cleaning & Televising [30,000] Lift Station #7 Upgrade [12,000]	42,000
2020	Cleaning & Televising	30,000
2021	Sewer Main Repairs	80,000
2022	Cleaning & Televising [30,000] Lift Station #1 Upgrade [12,000]	42,000

**Sewer Fund
Depreciation**

Sewer Item	Total Cost	Depreciation	Replacement	Annual Cost
Lift Station #1 – Cedarhurst	12,000	10 years	2022	1,200
Lift Station #2 – Robinson's	12,000	10 years	2018	1,200
Lift Station #3 – Lake Ave	12,000	10 years	2017	1,200
Lift Station #4 – Nocomo	12,000	10 years	2018	1,200
Lift Station #5 – Chimo	12,000	10 years	2015	1,200
Lift Station #6 – Summerville	12,000	10 years	2015	1,200
Lift Station #7 – Linwood Rd	12,000	10 years	2019	1,200
Lift Station #9 – Cottagewood	12,000	10 years	2014	1,200
Lift Station #10 – Vine Street	12,000	10 years	2013	1,200
Lift Station Control Panels	140,000	20 years	2026	7,000
2000 Chevy ¾ Ton Pickup	60,000	15 years	2015	4,000
Manhole Repairs	20,000	10 years	2013	2,000
Main Cleaning & Televising	210,000	10 years	See below	21,000
Sewer Main Repairs	160,000	10 years	2016 / 2021	16,000
Annual Requirements				60,800
(1) Clean & televise sewer mains seven out of ten years - 2013, 2014, 2017-2020, 2022				
(2) Sewer main repairs undertaken following review of televised reports				

5 Years

\$160,000 2.5% 60 miles

\$2,839.58 / mth \$34,074.96 / yr

4 Years

\$160,000 2.5% 48 miles

\$3,506.25 / mth \$42,075 / yr

* 5 Years

\$200,000 2.5% 60 miles

\$3,549.47 / mth \$42,593.64 / yr

**Storm Water Fund
2013 Budget
Fund 604**

Code	Item	2009	2010	2011	2012	2012	2013
		Actual	Actual	Actual	Budget	Balance	Budget
	Expenditures						
101	Salaries	8,363	7,777	7,728	7,807	7,807	7,963
121	Pera	195	202	217	220	220	224
122	Fica	444	472	479	484	484	494
123	Medicare	104	110	112	113	113	115
125	Other Retirement	319	331	331	346	346	353
139	Health Insurance	621	715	786	641	649	692
219	Supplies	0	0	0	500	50	500
229	Repair & Maintenance	0	0	0	1,000	0	1,000
301	Auditing	0	500	750	775	775	790
303	Engineering	12,452	9,534	21,971	26,000	41,500	42,000
309	Other Professional Service	0	0	286	0	0	0
322	Postage	130	123	122	200	120	200
369	Insurance	449	868	602	834	831	880
409	Contract Services	0	4,620	2,525	5,000	1,995	5,000
433	Dues & Subscriptions	157	157	157	470	340	470
590	Capital Projects	105,931	17,698	18,927	159,000	179,984	205,000
	Total Expense	129,165	43,107	54,993	203,390	235,214	265,681
	Revenues						
34303	Storm Water Fees	84,416	84,863	85,016	87,900	86,000	88,020
34404	Late Charges	0	0	0	0	0	0
36101	Special Assessments	0	0	0	0	0	0
36102	Interest Income	4,167	2,058	2,154	700	700	260
36220	Other Income	0	0	0	0	0	0
39200	Transfer	0	0	0	0	0	200,000
	Total Revenue	88,583	86,921	87,170	88,600	86,700	288,280
	Annual Balance	-40,582	43,814	32,177	-114,790	-148,514	22,599
	Cash Balance, Jan. 1st	139,297	98,715	142,529	174,706	174,706	26,192
	Cash Balance, Dec. 31st	98,715	142,529	174,706	59,916	26,192	48,791

**Storm Water Fund
2013 Budget Worksheet
Fund 604**

Item	Cost	Summary
Salary	7,963	◆ D. Hicks: 2.5 hrs per week x \$23.77 x 52 weeks = \$3,090 ◆ D. Young: 2 hrs per week x \$46.86 x 52 weeks = \$4,873
Pera	224	7.25% x \$3,090 = \$224
Fica	494	6.2% x \$7,963 = \$494
Medicare	115	1.45% x \$7,963 = \$115
ICMA	353	7.25% x \$4,873 = \$353
Health Insurance	692	◆ D. Hicks: \$923 x 12 mths x 6.25% = \$692 ◆ D. Young: \$ 0
Supplies	500	◆ \$0 in 2008; \$621 in 2009; \$0 in 2010 - 2011 ◆ No change for 2013
Repair & Maintenance	1,000	◆ \$326 in 2008; \$0 in 2009; \$0 in 2010 - 2011 ◆ Misc. storm water repair / no change for 2013
Auditing	790	◆ \$500 in 2010; \$750 in 2011; \$775 in 2012; \$790 in 2013 ◆ Annual audit of Storm Water Fund
Engineering	42,000	◆ \$12,452 in 2009; \$9,534 in 2010; \$21,971 in 2011 ◆ Project (\$30,750) & misc. engineering (\$11,250)
Postage	200	◆ \$1,432 in 2008; \$130 in 2009; \$123 in 2010; \$122 in 2011 ◆ Misc. postage / No change for 2013 = \$200
Insurance	880	◆ <u>Liability Insurance</u> ◆ \$391 in 2009; \$1,165 in 2010; \$736 in 2011; \$774 in 2012 ◆ 3% expected increase in 2013 = \$797 ◆ <u>Workers Comp</u> ◆ \$45 in 2009; \$59 in 2010; \$58 in 2011; \$75 in 2012 ◆ 5% expected increase in 2013 = \$79
Contract Services	5,000	◆ \$4,620 in 2010; \$2,525 in 2011; \$1,995 in 2012 ◆ Stormwater repair / culvert cleaning
Dues & Subscriptions	470	◆ League of MN Cities Storm Water Coalition
Capital Projects	205,000	◆ Phase II of Rutledge / Azure Storm Water Project
Total Expense	265,681	59

Revenues		
Storm Water Fees	88,020	♦ 1,467 customers x \$5.00 per month
Special Assessments	0	♦ No special assessments in 2013
Interest Income	260	♦ \$4,167 in 2009; \$2,058 in 2010; \$2,154 in 2011 ♦ \$260 estimated in 2013 due to project costs
Other Income	0	♦ No other income anticipated in 2013
Sewer Fund Transfer	200,000	♦ \$200,000 transferred from Sewer Fund into Storm Sewer Fund to support Phase II Project – repaid over 5 years at 2.5% interest
Total Revenues	288,280	

Storm Water Fund
Capital Project Listing
2004 - 2022

Year	Project	Est. Cost
2004	--	0
2005	Steam Jenny	4,111
2006	Lakeview Avenue Liner	7,440
2007	Gate Valve	3,642
2008	Highland Avenue [12,106] Hamilton Avenue [32,806] Fairhomes [26,501] Eastwood Road [15,669]	87,082
2009	Cottagewood Road Catch Basin Repair [13,686] Highcrest Drive Storm Sewer Repair [5,000] Virginia Avenue Storm Sewer [61,038] St. Louis Bay Storm Sewer Repair [2,099]	81,823
2010	Water Street Storm Sewer Repair [14,398] Virginia Avenue Catch Basin [3,300]	17,698
2011	Mt. Curve Storm Sewer Repair [9,079] Lakeview Avenue Culvert [9,848]	18,927
2012	Azure / Northome / Rutledge Storm Sewer Main Phase I [140,653] Cottagewood Avenue Storm Sewer Repair [26,500]	167,153
2013	Azure / Northome / Rutledge Storm Sewer Main Phase II	205,000
2014	Sewer Fund Repayment - Year One	42,594
2015	Sewer Fund Repayment - Year Two	42,594
2016	Linden Road Storm Sewer Repair [30,000] Steam Jenny [4,500] Sewer Fund Repayment - Year Three [42,594]	77,094
2017	Honeysuckle Road Storm Sewer Repair [20,000] Sewer Fund Repayment - Year Four [42,594]	62,594
2018	Sewer Fund Repayment - Year Five [42,594] Storm Sewer Improvements [20,000]	62,594
2019	Storm Sewer Improvements	50,000
2020	Storm Sewer Improvements	50,000
2021	Storm Sewer Improvements	50,000
2022	Storm Sewer Improvements	50,000

**Recycling Fund
2013 Budget
Fund 603**

Item	2009	2010	2011	2012	2012	2013
	Actual	Actual	Actual	Budget	Balance	Budget
Expenditures						
Publications	645	611	84	100	89	100
Delinquent Payments	6,697	3,392	2,901	5,000	6,000	5,000
Special Assessments	10,198	7,098	11,126	12,000	9,389	12,000
Recycling Contract	13,805	16,926	9,059	12,000	9,943	10,000
Hennepin County Grant	0	0	0	0	11,990	0
Total Expenditures	31,345	28,027	23,170	29,100	37,411	27,100
Revenues						
Interest Income	86	35	96	40	50	0
Delinquent Payments	4,026	5,181	3,392	6,000	6,500	6,000
Special Assessments	10,198	7,098	11,912	12,000	9,784	13,020
Hennepin County Grant	12,011	12,370	12,248	12,000	12,079	0
Recycling Rebate	0	0	0	0	0	0
Cleanup Day Revenues	1,398	452	569	1,000	1,207	1,000
Transfer	0	0	0	0	1,000	7,500
Total Revenues	27,719	25,136	28,217	31,040	30,620	27,520
Annual Balance	-3,626	-2,891	5,047	1,940	-6,791	420
January 1st Fund Balance	8,379	4,753	1,862	6,909	6,909	118
December 31st Fund Balance	4,753	1,862	6,909	8,849	118	538

**Recycling Fund
2013 Budget Summary
Expenditures**

Expenditures	Cost	Summary																																				
Publications	100	• \$645 in 2009; \$610 in 2010; \$84 in 2011; \$89 in 2012 • Spring Cleanup Flyer																																				
Delinquent Payments	5,000	• \$4,979 in 2006; \$6,285 in 2007; \$3,810 in 2008; \$4,959 in 2009; \$3,391 in 2010; \$2,901 in 2011 • Payments made by residents to the City for delinquent garbage bills prior to certification of special assessments. Payments are sent to Waste Management																																				
Special Assessments	12,000	• Special assessments received by City are paid to Waste Management once they are received from Hennepin Co. minus the Penalty Fee 2007 - \$7,015 2008 - \$3,810 2009 - \$9,531 2010 - \$7,098 2011 - \$11,126 2012 - \$9,389 (est) 2013 - \$12,000 (est)																																				
Recycling Contract	10,000	•<table><tr><td></td><td><u>Spring</u></td><td><u>Fall</u></td><td><u>Total</u></td></tr><tr><td>2005</td><td>\$7,413</td><td>\$6,704</td><td>\$14,117</td></tr><tr><td>2006</td><td>\$6,859</td><td>\$5,688</td><td>\$12,547</td></tr><tr><td>2007</td><td>\$5,703</td><td>\$5,472</td><td>\$11,175</td></tr><tr><td>2008</td><td>\$5,125</td><td>\$6,266</td><td>\$11,391</td></tr><tr><td>2009</td><td>\$6,134</td><td>\$7,671</td><td>\$13,805</td></tr><tr><td>2010</td><td>\$4,637</td><td>\$4,271</td><td>\$ 8,908</td></tr><tr><td>2011</td><td>\$5,060</td><td>\$4,000</td><td>\$ 9,060</td></tr><tr><td>2012</td><td>\$4,943</td><td>\$5,000</td><td>\$ 9,943 (est)</td></tr></table> • \$10,000 estimated in 2013		<u>Spring</u>	<u>Fall</u>	<u>Total</u>	2005	\$7,413	\$6,704	\$14,117	2006	\$6,859	\$5,688	\$12,547	2007	\$5,703	\$5,472	\$11,175	2008	\$5,125	\$6,266	\$11,391	2009	\$6,134	\$7,671	\$13,805	2010	\$4,637	\$4,271	\$ 8,908	2011	\$5,060	\$4,000	\$ 9,060	2012	\$4,943	\$5,000	\$ 9,943 (est)
	<u>Spring</u>	<u>Fall</u>	<u>Total</u>																																			
2005	\$7,413	\$6,704	\$14,117																																			
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2012	\$4,943	\$5,000	\$ 9,943 (est)																																			
Total Expenses	27,100																																					

Revenues	Cost	Summary
Interest Income	0	- 1% x 2012 Estimated Fund Balance (\$118)
Delinquent Payments	6,000	- \$4,979 in 2006; \$6,285 in 2007; \$3,810 in 2008; \$4,959 in 2009; \$3,391 in 2010; \$2,901 in 2011 - 2013 Delinquent Payments estimated at \$5,000 (Payments made by residents to the City for delinquent garbage bills prior to certification of special assessments and send to Waste Mgmt) - City retains \$20 late fee for each delinquent account 50 accounts x \$20 = \$1,000
Special Assessments	13,020	- Delinquent garbage / recycling bills payable to WM 2009 - \$ 9,531 2010 - \$ 7,098 2011 - \$ 11,126 2012 - \$ 9,389 (est.) 2013 - \$ 12,000 (assmts + \$1,020 in penalties)
Hennepin Co. Grant	0	- 2007 - \$10,396 2008 - \$12,098 2009 - \$12,011 2010 - \$12,370 2011 - \$12,248 2012 - \$12,079 - \$0 estimated in 2013
Cleanup Day Revenues	1,000	- Cash received from residents for the disposal of material during Spring Cleanup Day 2006 - \$1,568 2007 - \$1,301 2008 - \$ 732 2009 - \$ 932 2010 - \$ 873 2011 - \$ 986 2012 - \$1,207 - \$1,000 estimated in 2013
Transfers	7,500	- Transfer from Streets & Road Dept in 2013
Total Revenues	27,520	

**Marina Fund
2013 Budget
Fund 605**

Code	Item	2009	2010	2011	2012	2012	2013
		Actual	Actual	Actual	Budget	Balance	Budget
101	Salaries	29,823	28,591	29,725	35,999	29,973	31,285
121	Pera	1,573	1,954	1,810	2,264	1,842	1,915
122	Fica	1,614	1,728	1,840	2,232	1,858	1,940
123	Medicare	378	404	430	522	435	454
125	Other Retirement	0	0	331	346	331	353
139	Health Insurance	4,724	4,938	6,507	3,843	4,568	5,353
219	Operational Supplies	619	491	1,145	500	0	500
229	Repair & Maintenance	3,501	1,548	1,373	4,000	3,200	3,500
301	Auditing	0	0	800	800	800	820
303	Engineering	-312	8,546	4,289	1,500	548	1,000
304	Legal Fees	0	0	2,295	300	338	300
308	Police Services	20,710	21,329	21,969	22,628	22,628	23,307
309	Other Prof Service	6,358	6,960	6,637	6,800	6,665	6,800
322	Postage	0	0	0	300	0	300
369	Insurance	2,453	3,186	3,692	5,040	4,250	4,727
381	Utilities	400	405	866	850	614	850
419	Rentals	1,638	1,450	2,305	2,500	2,800	2,700
433	Dues/Permits	26,127	25,054	25,686	24,797	24,830	25,650
439	Miscellaneous	300	242	171	600	200	600
590	Capital Outlay	133,045	0	22,950	132,000	101,700	8,000
	Total Expense	232,951	106,826	134,821	247,821	207,580	120,354
	Revenues						
36102	Interest Income	4,584	2,398	1,997	800	800	750
36201	Boat User Fees	131,684	128,872	121,538	129,473	124,523	129,473
36220	Other Income	0	0	0	100	500	500
	Total Revenue	136,268	131,270	123,535	130,373	125,823	130,723
	Annual Net Income	-96,683	24,444	-11,286	-117,448	-81,757	10,369
	Cash Balance 01/01	266,346	169,663	194,107	182,821	182,821	101,064
	Cash Balance 12/31	169,663	194,107	182,821	65,373	101,064	111,433

**Marina Fund
2013 Budget Worksheet
Fund 605**

Item	Cost	Summary
Salary	31,285	♦ Public Works: $\\$26.24 \times 300 \text{ hrs} = \\$7,872$ ♦ D. Hicks: $\\$23.77 \times 780 \text{ hrs} = \\$18,540$ ♦ D. Young: $\\$46.86 \times 104 \text{ hrs} = \\$4,873$
Pera	1,915	♦ $\$26,412 \times 7.25\% = \$1,915$
Fica	1,940	♦ $\$31,285 \times 6.2\% = \$1,940$
Medicare	454	♦ $\$31,285 \times 1.45\% = \$454$
Other Retirement	353	♦ $\$4,873 \times 7.25\% = \$353$
Health Insurance	5,353	♦ $\\$922.98 \text{ per mth} \times 12 \text{ mths} \times 37.5\% = \\$4,153$ ♦ Public Works: $3.6\% \times \\$33,341 = \\$1,200$
Operational Supplies	500	♦ \$619 in 2009; \$528 in 2010; \$425 in 2011 ♦ Miscellaneous operating supplies
Repair & Maintenance	3,500	♦ \$3,361 in 2005; \$1,681 in 2006; \$4,518 in 2007; \$995 in 2008; \$3,501 in 2009; \$1,511 in 2010; \$1,718 in 2011 ♦ Lumber for Docks & Slides (\$2,000) ♦ Buoys (\$1,000) ♦ Other supplies (\$500) ♦ \$500 reduction in 2013
Auditing	820	♦ \$500 in 2010; \$800 in 2011; \$800 in 2012; \$816 in 2013 ♦ Audit of 2012 Financial Statements
Engineering	1,000	♦ (\$312) in 2009; \$11,067 in 2010; \$4,289 in 2011 ♦ Miscellaneous 2013 engineering = \$1,000
Legal Fees	300	♦ \$420 in 2007; \$0 in 2008 – 2010; \$2,296 in 2011 ♦ Contingency amount
Police Services	23,307	• 2007 - \$18,635 • 2008 - \$19,194 • 2009 - \$20,710 • 2010 - \$21,329 • 2011 - \$21,969 • 2012 - \$22,628 • 2013 - \$23,307 ♦ 3% increase in 2013

Other Prof Services	6,800	♦ Weed spraying in St. Louis Bay & Carson's Bay <table><thead><tr><th></th><th><u>Carson's Bay Assoc</u></th><th><u>Lake Mgmt</u></th><th><u>Total</u></th></tr></thead><tbody><tr><td>2007 -</td><td>\$1,416</td><td>\$4,568</td><td>\$5,984</td></tr><tr><td>2008 -</td><td>\$1,416</td><td>\$4,772</td><td>\$6,188</td></tr><tr><td>2009 -</td><td>\$1,585</td><td>\$4,773</td><td>\$6,358</td></tr><tr><td>2010 -</td><td>\$1,654</td><td>\$4,773</td><td>\$6,427</td></tr><tr><td>2011 -</td><td>\$1,724</td><td>\$4,913</td><td>\$6,637</td></tr><tr><td>2012 -</td><td>\$1,752</td><td>\$4,913</td><td>\$6,665</td></tr><tr><td>2013 -</td><td>\$1,800</td><td>\$5,000</td><td>\$6,800</td></tr></tbody></table>		<u>Carson's Bay Assoc</u>	<u>Lake Mgmt</u>	<u>Total</u>	2007 -	\$1,416	\$4,568	\$5,984	2008 -	\$1,416	\$4,772	\$6,188	2009 -	\$1,585	\$4,773	\$6,358	2010 -	\$1,654	\$4,773	\$6,427	2011 -	\$1,724	\$4,913	\$6,637	2012 -	\$1,752	\$4,913	\$6,665	2013 -	\$1,800	\$5,000	\$6,800
	<u>Carson's Bay Assoc</u>	<u>Lake Mgmt</u>	<u>Total</u>																															
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2012 -	\$1,752	\$4,913	\$6,665																															
2013 -	\$1,800	\$5,000	\$6,800																															
Postage	300	♦ \$41 in 2007; \$0 in 2008; \$0 in 2009; \$0 in 2010 - 2011 ♦ Two main mailings per year ♦ 304 permit holders x \$0.44 x 2 = \$268 ♦ Additional mailings = \$32																																
Insurance	4,727	♦ <table><thead><tr><th></th><th><u>Prop/Liability</u></th><th><u>Work Comp</u></th><th><u>Total</u></th></tr></thead><tbody><tr><td>2008 -</td><td>\$1,580</td><td>\$ 869</td><td>\$2,449</td></tr><tr><td>2009 -</td><td>\$1,332</td><td>\$ 893</td><td>\$2,225</td></tr><tr><td>2010 -</td><td>\$2,159</td><td>\$1,110</td><td>\$3,269</td></tr><tr><td>2011 -</td><td>\$3,745</td><td>\$1,056</td><td>\$4,801</td></tr><tr><td>2012 -</td><td>\$3,789</td><td>\$ 785</td><td>\$4,574</td></tr></tbody></table> ♦ Property & Liability (3% increase in 2013) = \$3,903 ♦ Worker's Compensation (5% increase in 2013) = \$ 824		<u>Prop/Liability</u>	<u>Work Comp</u>	<u>Total</u>	2008 -	\$1,580	\$ 869	\$2,449	2009 -	\$1,332	\$ 893	\$2,225	2010 -	\$2,159	\$1,110	\$3,269	2011 -	\$3,745	\$1,056	\$4,801	2012 -	\$3,789	\$ 785	\$4,574								
	<u>Prop/Liability</u>	<u>Work Comp</u>	<u>Total</u>																															
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2011 -	\$3,745	\$1,056	\$4,801																															
2012 -	\$3,789	\$ 785	\$4,574																															
Utilities	850	♦ \$328 in 2008; \$400 in 2009; \$405 in 2010; \$866 in 2011 ♦ Electric service for dock lights																																
Rentals	2,700	♦ \$1,638 in 2009; \$1,451 in 2012; \$2,305 in 2011 ♦ Portable toilet service at St. Louis Bay and at Carson's Bay public launch ♦ \$150 x 6 months = \$ 900 ♦ \$300 x 4 months = \$1,200 ♦ \$150 x 4 months = <u>\$ 600</u> ♦ Total \$2,700																																
Dues/Permits	25,650	♦ LMCD Mooring Permit, Dock Licenses & Annual Dues ♦ \$26,127 in 2009; \$25,167 in 2010; \$25,657 in 2011 ♦ Mooring Permit: \$1,640 in 2013 ♦ Dock License: \$2,285 in 2013 ♦ LMCD Annual Dues: \$21,692 in 2013																																
Miscellaneous	600	♦ \$110 in 2008; \$300 in 2009; \$242 in 2010; \$171 in 2011 ♦ Miscellaneous expense / used lumber recycling fee																																
Capital Outlay	8,000	♦ Carson's Bay Buoy Upgrade (\$5,000) ♦ Pontoon Motor (\$3,000)																																
Total Expense	120,354																																	

Revenues		
Interest Income	750	♦ \$4,584 in 2009; \$2,398 in 2010; \$1,997 in 2011 ♦ Interest Income estimated at \$750 in 2013
Boat User Fees	129,473	♦ (95) Dock slips x \$750 = \$71,250 ♦ (53) Buoys x \$450 = \$23,850 ♦ (85) B2 Slides x \$175 = \$14,875 ♦ (20 B1 Slides x \$262.50 = \$5,250 ♦ (201') Shore Space x \$48/ft = \$9,648 ♦ (32) Canoe Racks x \$100 = \$3,200 ♦ (8) Street Slides x \$175 = \$1,400
Other Income	500	• Waiting list application fees (100 x \$5.00)
Total Revenue	130,723	

Marina Fund
Capital Project Listing
2002 - 2022

Year	Project	Est. Cost
2002	Breakwater Structure	21,234
2003	--	0
2004	(4) Rollers	1,413
2005	--	0
2006	--	0
2007	--	0
2008	(10) Cruiser Docks at St. Louis Bay [30,525] Breakwater Dock [16,940]	47,465
2009	(43) Cruiser Docks at St. Louis Bay [106,500] Rub Rails [6,012] Electric Installation [4,645] Rip Rap Repair [6,134]	123,291
2010	--	0
2011	Carson's Bay Ramp Repair [18,250] Carson's Bay Dock Removal [4,700]	22,950
2012	(40) Cruiser Docks at Carson's Bay	101,790
2013	Carson's Bay Buoy Upgrade [5,000]	10,000
	Pontoon Motor [3,000]	
2014	St. Louis Bay Buoy Upgrade	9,000
2015	--	0
2016	St. Louis Bay: (24) Canoe Racks [6,000] Launch Ramp [5,000]	23,000
	Carson's Bay: (8) Canoe Racks [2,000]	
	Public Launch: Driveway [10,000]	
2017	St. Louis Bay: Shore Space Dock Reconstruction [50,000] Rip Rap Repair [22,500]	72,500
2018	--	0
2019	Carson's Bay: (2) Light Poles [10,000]	30,000
	Equipment: Pontoon Trailer [5,000] Pontoon Boat [15,000]	
2020	--	0
2021	St. Louis Bay: Sidewalk Repair	15,000
2022	St. Louis Bay: (5) Dock Lights [4,000]	7,000
	Carson's Bay: (4) Dock Lights [3,000]	

**Marina Fund
Depreciation
2013 Budget**

Marina Fund				
Item	Total Cost	Depreciation	Replacement	Annual Cost
St. Louis Bay				
Cruiser Docks (53)	156,000	25 years	2034	6,240
Buoys (28 @ \$500 per)	14,000	10 years	Annual	1,400
Slides (76 @ \$150 per)	11,400	10 years	Annual	1,140
Canoe Racks (24 @ \$250 per)	6,000	20 years	2016	300
Light Poles (5 @ \$5,000 per)	25,000	25 years	2025	1,000
Dock Lights (5)	4,000	10 years	2022	400
Launch Ramp (1)	5,000	10 years	2016	500
Groin (1)	8,000	25 years	2026	320
Breakwater (1)	26,000	25 years	2026	1,040
Buoy Upgrade (28)	9,000	25 years	2014	360
Shore Space Docks (13)	50,000	25 years	2017	2,000
Sidewalk (250' @ \$60/ft)	15,000	20 years	2021	750
Rip Rap (300' @ \$75/ft)	22,500	15 years	2017	1,500
Breakwater Dock	17,000	25 years	2033	680
Total St. Louis Bay				17,630
Carson's Bay				
Cruiser Docks (40)	105,000	25 years	2037	4,200
Buoys (25)	12,500	10 years	Annual	1,250
Slides (39)	5,850	10 years	Annual	585
Canoe Racks (8)	2,000	20 years	2016	100
Light Poles (2)	10,000	25 years	2019	400
Buoy Upgrade (25)	8,000	25 years	2013	320
Dock Lights (4)	3,000	10 years	2022	300
Total Carson's Bay				7,155
Public Launch				
Driveway	10,000	15 years	2016	650
Signs	2,000	15 years	2026	130
Dock (48')	2,500	20 years	2013	125
Launch	18,250	15 years	2026	1,220
Total Public Launch				2,125
Equipment				
1978 Pontoon Trailer	5,000	20 years	2019	250
Pontoon Motor	3,000	20 years	2013	150
1995 Pontoon	15,000	20 years	2019	750
Total Equipment				1,150
Annual Requirements				28,060