

RESOLUTION 2026-65

**AUTHORIZING COMPENSATION ADJUSTMENT COLTS NECK TOWNSHIP
ADMINSTRATOR/MUNICIPAL CLERK
KATHLEEN CAPRISTO**

WHEREAS, in response to a vacancy in the position of Municipal Clerk, the Township Committee of Colts Neck Township (the “Committee”) appointed Township Administrator Kathleen Capristo as Municipal Clerk with effective November 10, 2025;

WHEREAS, in recognition of her additional duties as Municipal Clerk, the Committee authorized additional compensation of \$5,000.00 monthly; and

WHEREAS, the Township has since hired Brian O’Malley, as a part-time/temporary Deputy Municipal Clerk to assist in the Municipal Clerk’s office; and

WHEREAS, the Township Committee wishes to adjust Ms. Capristo’s compensation to reflect this change.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby reduces the previously agreed upon additional compensation from \$5,000 to \$3,500 effective April 1, 2026; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Kathleen Capristo, Township Administrator/Municipal Clerk;
2. John Antonides, Chief Financial Office.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 25th day of March 2026.

Kathleen Capristo

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Mayor Viola			X			
Deputy Mayor Buzzetta		S	X			
Rizzuto			X			
Torchia Buss		M	X			
Tobia			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						