

RESOLUTION 2026-59

AUTHORIZING THE TOWNSHIP OF COLTS NECK TO ENTER INTO AN AGREEMENT WITH GOVERNMENT STRATEGY GROUP FOR SEARCH AND RECRUITMENT SERVICES FOR A TOWNSHIP ADMINISTRATOR

WHEREAS, Colts Neck Township (the “Township”) will have a need to fill the position of Township Administrator given the current Administrator’s anticipated retirement date of December 31, 2026; and

WHEREAS, the Township has determined that it is necessary to engage professional services to assist in conducting a search and recruitment process for a qualified Township Administrator; and

WHEREAS, Government Strategy Group is a firm specialized in executive recruitment and search services for municipal government positions throughout the State of New Jersey; and

WHEREAS, Government Strategy Group has submitted a proposal to provide search and recruitment services for the position of Township Administrator for an amount not to exceed \$16,500.00; and

WHEREAS, the governing body believes that the Township will benefit from the professional assistance and expertise of Government Strategy Group in conducting a search and recruitment process for a Township Administrator; and

WHEREAS, certification of availability of funds has been provided by the Chief Financial Officer contingent upon adoption of the 2026 budget; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, as follows:

1. Government Strategy Group is hereby retained to provide search and recruitment services for the position of Township Administrator in accordance with their proposal for an amount not to exceed \$16,500.00.
2. The Mayor and Municipal Clerk are hereby authorized to execute an agreement with Government Strategy Group, subject to review and approval by the Township Attorney.
3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), with an anticipated value of under \$17,500.00 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. A certified copy of this Resolution as well as the agreement shall be placed on file with the Municipal Clerk of Colts Neck Township.
5. The Municipal Clerk is hereby directed to publish notice of this award as required by law.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th day of March 2026.

Kathleen Capristo

Kathleen Capristo, Municipal Clerk

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Mayor Viola			X			
Deputy Mayor Buzzetta		S	X			
Rizzuto	M		X			
Torchia Buss						X
Tobia				X		
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						