

**RESOLUTION 2026-20**

**APPROVING USE OF  
ROBERT’S RULES OF ORDER  
FOR  
TOWNSHIP COMMITTEE MEETINGS**

**WHEREAS**, the Township Committee of Colts Neck Township hereby approves the use of Robert’s Rules of Order for the conducting of Township Committee Meetings; and

**WHEREAS**, it is the intent of the Township Committee to provide each member of the public an equal opportunity to be heard; and

**WHEREAS**, public comment is intended to give citizens the right to discuss items on the agenda as well as to make comments on other related Township services. It is not intended to be a question and answer period. The Township Committee’s response to the public is at the Committee’s discretion.

**WHEREAS**, the Township Committee maintains the discretion to end a participant’s comment if the comment becomes repetitive and/or the participant has had a fair and equal opportunity to be heard; and

**BE IT RESOLVED** by the Township Committee of Colts Neck Township that it hereby approves the use of Robert’s Rules of Order for the conducting of Township Committee Meetings.

**BE IT RESOLVED** by the Township Committee of Colts Neck Township that it hereby approves the use of Robert’s Rules of Order for the conducting of Township Committee Meetings to include the limitation to public comments to four (4) minutes per person.

I, Kathleen Capristo, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Reorganization meeting held on the 2<sup>nd</sup> day of January 2026.

  
Kathleen Capristo, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Buzzetta	S	X			
Rizzuto	M	X			
Torchia Buss		X			
Tobia		X			
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent					