

RESOLUTION 2023-122

**CORRECTIVE ACTION PLAN FOR 2022 ANNUAL AUDIT
COLTS NECK TOWNSHIP**

WHEREAS, N.J.S.A. 40A:5-4. states the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year; and

WHEREAS, the 2022 Audit Report for Colts Neck Township was submitted by Raymond A. Sarinelli, Registered Municipal Accountant, of Nisivoccia on June 5, 2023; and


WHEREAS, certain comments and recommendations were made in the 2022 audit and a corrective action plan has been submitted by the Chief Financial Officer of Colts Neck Township and is attached hereto; and

WHEREAS, it is the desire of the Township Committee of Colts Neck Township to implement the corrective action plan in response to comments and recommendations contained in the 2022 audit report.

NOW, THEREFORE, BE IT RESOLVED, that the Corrective Action Plan of Colts Neck Township for the 2022 Annual Audit be and is hereby accepted and is authorized for submission to the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that two certified copies of this resolution be forwarded electronically to the Division of Local Government Services and the Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 19th day of July 2023


Trina Lindsey, Municipal Clerk

| RECORD OF VOTE | | | | | |
|---|-----|-----|----|----|----|
| | M S | Yes | No | NV | Ab |
| Mayor Fitzpatrick | | X | | | |
| Deputy Mayor Rizzuto | | | | | X |
| Torchia Buss | M | X | | | |
| Viola | S | X | | | |
| Bartolomeo | | X | | | |
| M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent | | | | | |

During our audit of the Township's Internal Controls the following, was noted:

Finding # 2022-001

1. Description: Adequate segregation of duties where possible, be considered with respect to the recording and treasury functions.
2. Analysis: Segregation of duties refers to separating those functions that place too much control over a transaction or class of transactions that would enable a person to perpetuate errors and prevent detection within a reasonable period of time.
3. Corrective Action: The finding was evaluated by management and management believes adequate segregation of duties are in place. Management feels this comment is unwarranted and the Township's internal control policies are strong.
4. Implementation Date: The Township already has strong internal control policies in place and will not be hiring additional personnel.