

**ORDINANCE 2021-4**

**AN ORDINANCE OF COLTS NECK TOWNSHIP IN THE  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,  
SETTING THE SALARY AND WAGE RANGES FOR TOWNSHIP EMPLOYEES**

**BE IT ORDAINED** by the Township Committee of Colts Neck Township, in the County of Monmouth, State of New Jersey that the purpose of this Ordinance is to set the salary and wage ranges within the Township as follows:

<b>Title</b>	<b>Department</b>	<b>Minimum</b>	<b>Maximum</b>
Administrator/Deputy Municipal Clerk	Administration	\$110,000	\$180,000
Municipal Clerk	Administration	\$50,000	\$80,000
Secretary to Administrator	Administration	\$8,500	\$12,000
Website Coordinator	Administration	\$2,300	\$3,000
Registrar of Vital Statistics	Administration	\$1,700	\$2,300
Deputy Registrar of Vital Statistics	Administration	\$1,100	\$1,500
Code Enforcement Officer - Part-time	Code Enforcement	\$26,500	\$38,000
Secretary to Code Enforcement	Code Enforcement	\$1,000	\$1,300
Construction Official	Construction	\$25,000	\$35,000
Technical Assistant to Construction Official - Part-time	Construction	\$30,000	\$42,000
Electric Inspector/Sub-Code Official	Construction	\$23,500	\$33,000
Building Inspector	Construction	\$23,500	\$33,000
Plumbing Inspector/Sub-Code Official	Construction	\$30,700	\$41,600
Plumbing Inspector	Construction	\$12,000	\$16,000
Building Inspector/Sub-Code Official/Fire Inspector	Construction	\$35,000	\$50,000
Director of Public Works	Department of Public Works	\$78,000	\$125,000
Foreman	Department of Public Works	\$68,500	\$110,000
Heavy Equipment Operator	Department of Public Works	\$60,000	\$87,000

<b>Title</b>	<b>Department</b>	<b>Minimum</b>	<b>Maximum</b>
Mechanic – Part-time	Department of Public Works	\$18/Hour	\$25/Hour
Secretary to Director of Public Works	Department of Public Works	\$40,000	\$56,000
Clean Communities Coordinator	Department of Public Works	\$2,300	\$3,000
Recycling Coordinator	Department of Public Works	\$2,300	\$3,000
Finance Officer/Treasurer	Finance	\$65,000	\$105,000
Tax Collector	Finance	\$24,700	\$40,000
Purchasing Agent	Finance	\$2,300	\$3,000
Tax Search Officer	Finance	\$1,000	\$1,300
Deputy Treasurer/Tax Collector	Finance	\$40,000	\$56,000
Tax Clerk/Bookkeeper	Finance	\$40,000	\$56,000
Finance/Municipal Clerk Administrative Assistant	Finance	\$40,000	\$56,000
Tax Assessor	Tax Assessment	\$28,000	\$40,000
Health Officer	Health Department	\$85,000	\$140,000
Secretary to Health Officer	Health Department	\$425	\$575
Dog Permit Clerk	Health Department	\$1,700	\$2,300
Well/Septic Clerk	Health Department	\$1,700	\$2,300
Municipal Court Judge	Municipal Court	\$18,400	\$26,000
Court Administrator	Municipal Court	\$33,000	\$47,000
Court Recorder	Municipal Court	\$20/Hour	\$27/Hour
Violations Clerk	Municipal Court	\$15/Hour	\$21/Hour
Township Planner	Planning & Zoning	\$85,000	\$140,000
Secretary to Planning Board/Board of Adjustment	Planning & Zoning	\$40,000	\$56,000
Deputy Zoning Officer	Planning & Zoning	\$1,700	\$2,300

Title	Department	Minimum	Maximum
Police Chief	Police	\$125,000	\$200,000
Police Lieutenant	Police	\$110,000	\$180,000
SLEO II Part-time	Police	\$18/Hour	\$25/Hour
SLEO III	Police	\$25/Hour	\$35/Hour
Secretary to Police Chief	Police	\$40,000	\$56,000
Police Clerical (20 Hrs/Week)	Police	\$14/Hour	\$20/Hour
Director of Recreation and Parks	Recreation	\$68,000	\$110,000
Recreation Department Secretary	Recreation	\$40,000	\$56,000
Summer Camp Supervisor	Recreation	\$4,000	\$5,400
Summer Camp Assistant Supervisor	Recreation	\$2,800	\$3,800
Summer Camp Arts & Crafts Supervisor	Recreation	\$2,100	\$2,900
Summer Camp Outside Coordinator	Recreation	\$1,700	\$2,300
Summer Camp Trip Coordinator	Recreation	\$1,700	\$2,300
Summer Camp Counselor	Recreation	\$7/Hour	\$15/Hour
Fire Official/Marshal	Fire Prevention	\$20,000	\$28,000
Township Mayor and Committee Members	Elected Officials	\$1,500	\$2,500

**SECTION ONE:** Secretaries for the Farmland and Open Space Committee, Shade Tree Commission, Architectural Review Committee, Environmental Commission, Historic Preservation Committee and Local Emergency Planning Committee shall be paid at a rate of \$50 per meeting attended. Secretaries to the Planning Board, Zoning Board of Adjustment and Recreation Committee shall be paid at a rate of \$100 per meeting attended.


**SECTION TWO:** The Township Committee shall establish those officials and employees of Colts Neck Township who are entitled to mileage compensation for the use of their automobiles. Such compensation is hereby fixed at the rate of \$.40 cents per mile.

**SECTION THREE:** The Township Committee reserves the right to pay annual bonus payments not to exceed \$5,000 to non-union personnel.

**SECTION FOUR:** All ordinances or parts of ordinances in conflict with this ordinance or any part thereof are hereby repealed.

**SECTION FIVE:** This ordinance shall take effect retroactively, as of January 1, 2021 after final passage and publication according to law.

  
Michael Viola, Mayor

  
Trina Lindsey, Township Clerk

RECORD OF VOTE										
	First Reading					Second Reading				
	January 13, 2021					January 27, 2021				
	M S	Yes	No	NV	Ab	M S	Yes	No	NV	Ab
Mayor Viola		X					<b>X</b>			
Deputy Mayor Bartolomeo	M	X					<b>X</b>			
Fitzpatrick	S	X				<b>M</b>	<b>X</b>			
Torchia Buss		X					<b>X</b>			
Rizzuto		X				<b>S</b>	<b>X</b>			
M - Moved	S - Seconded	X - indicates vote			NV - Not Voting		Ab - Absent			