

WOODLAND CITY COUNCIL MEETING MINUTES
6:00 P.M. MONDAY JANUARY 12TH, 2025

CALL TO ORDER: Mayor Vince Suerth called the meeting to order at approximately 6:00 p.m.

Present: Mayor Suerth and Councilmembers Tom Newberry, Dave Daniels and Juan Vazquez

Absent: Hank Zucker

Staff: City Clerk Kimberly Lenarz-Greenwaldt, Planning & Zoning Pat Smith, and Finance Director Andrew Keller

Guest: none

PLEDGE OF ALLEGIANCE:

The Council recited the Pledge of Allegiance

APPROVE CONSENT AGENDA:

Motion was made by Newberry and seconded by Vazquez to approve the consent Agenda with the following items;

Approve December 8th, 2025 City Council meeting Minutes

Approve Payment of Claims & Financial Report

Approve Wayzata 2026 Fire Contract

Approve Resolution 01-26 Establishing the Official Woodland 2026 Calendar

Approve Resolution 04-26 Establishing Date for 2026 Local Board of Appeals & Equalization Public Hearing

Approve renewing the Civil Agreement for Legal services with Campbell Knutson

Motion carried, Voting in favor was Mayor Suerth and Councilmembers Daniels, Newberry and Vazquez. 4/0 Vote. Zucker was absent.

MATTERS FROM THE FLOOR:

Nothing

PLANNING AND ZONING MATTERS:

A. Subsurface Sewage Treatment Systems (SSTS)

Smith presented the staff report. Currently, the Subsurface Sewage Treatment Systems ordinance requires a compliance inspection when the City deems necessary or when an additional bedroom is requested. The proposed ordinance also requires a compliance inspection prior to sale of a property, when a variance is being requested, or when an addition to a house is requested.

Councilmember Newberry motioned, Councilmember Daniels seconded, to waive the second reading of Ordinance No. 07-09 and adopt said ordinance. Motion carried 4/0.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Resolution 02-26 Establishing 2026 Administration Fee Schedule

Motion was made by Newberry and seconded by Vazquez to approve Resolution 02-26 Establishing 2026 Administration Fee Schedule as presented.

Motion Carried, Voting in favor was Mayor Suerth and Councilmembers Vazquez, Newberry and Daniels. 4/0 Vote. Zucker was absent.

B. Resolution 03-26 Designating 2026 Council Appointments & Assignments

Motion was made by Newberry and seconded by Vazquez to approve Resolution 03-26 Designating 2026 Council Appointments & Assignments as presented.

Motion Carried, Voting in favor was Mayor Suerth and Councilmembers Vazquez, Newberry and Daniels. 4/0 Vote. Zucker was absent.

C. New Woodland Signs

Council decided to look into the sign quality and to bring it back to the March Meeting.

D. 2025 Preliminary Year End Financial Report:

Finance Director Keller presented an update on the year-end financial report and advised that the figures remain subject to change pending receipt of final year-end information; however, the report generally reflects the City's current financial status.

No motion needed.

Mayor's Report

A. Lake Minnetonka Coalition

Mayor Suerth provided an update regarding the City's participation in the Greater Lake Minnetonka Area Legislative Coalition through a joint powers approach. The Mayor asked for feedback from Councilmembers regarding joining the joint powers agreement, and Council agreed to move forward with the process. Final cost amounts will be provided at a later date.

COUNCIL REPORTS:

A. Daniels:

Councilmember Daniels requested Council consider directing staff to contact Steve Kniss regarding the possibility of conducting a second deer cull this year for an additional nine (9) deer.

Motion was made by Newberry and seconded by Daniels to approve staff to contact Kniss and request a 2nd cull of deer this year.

Motion carried, Voting in favor Mayor Suerth and Councilmembers Newberry, Vazquez and Daniels. 4/0 Vote. Zucker was absent.

B. Newberry:

Nothing to report

C. Vazquez:

Councilmember Vazquez informed the Council of reports of large coyotes in the neighborhood and recommended that a notice be posted on the City website warning residents to be watchful.

D. Zucker:

Absent

STAFF REPORT:

A. Police:

Chief Johnson provided his report for Council review; no discussion was requested or required.

B. Fire:

Nothing to discuss

C. Admin:

Staff informed council that the new permit clerk Maria Borell started today and that Diane will be retiring the beginning of February.

ADJOURNMENT:

Motion was made by Newberry and seconded by Vazquez to adjourn the regular City Council Meeting at 6:28pm.

Motion carried, Voting in favor was Mayor Suerth and Councilmembers Newberry, Vazquez and Daniels. 4/0 Vote. Zucker was absent.

Typed this 4th Day of February 2026
Kimberly Lenarz-Greenwaldt
City clerk
Woodland, Minnesota