

CITY OF WELLINGTON STREET TREE PERMIT REQUEST FORM:

Thank you for being interested in having a street tree in your property's easement/right of way. Please fill out the form below in order to be considered for a street tree.

This permitting process, including arborist approval, is provided by the city of Wellington at no cost to residents.

NAME _____

PROPERTY ADDRESS _____

PHONE NUMBER _____ EMAIL _____

ADDRESS _____

PREFERRED PLACEMENT OF TREE IN YOUR EASEMENT

(center, front right, back left, etc as seen from street) (Optional)

CHOICE OF TREE: A CATEGORY (required) _____

CHOICE OF TREE: B CATEGORY (required) _____

For your reference:

Allowed Trees List:

https://louisvilleky.gov/sites/default/files/2022-10/STREETSHORTLIST_9.8.22%20%281%29.pdf

The city strongly recommends purchasing a tree with a root ball size of about 2'x2', and a 2" caliper trunk.

Please carefully read the information below and sign the next page to agree that you will follow the tree program rules, as laid out here and in the city's tree ordinance (available at:

<https://cityofwellingtonky.com/ordinances-resolutions/>)

Any person found in violation of the Tree Ordinance shall be subject to removal of the improperly planted tree(s) at the owner's expense, and may be liable for any damages caused. Additional penalties may be imposed as provided by local law.

I HAVE READ AND WILL ABIDE BY THE TREE ORDINANCE AND WELLINGTON'S STREET TREE GUIDELINES:

NAME _____

SIGNATURE _____

DATE _____

Your Next Steps:

Call 811 and request your easement be marked for utility lines.

Take a photo of your marked easement, and keep the document emailed or given to you by 811 after inspection.

Send an email with these three items to the city's Tree Program Commissioner:

- 1) this filled out permit
- 2) your marked easement photo
- 3) and the confirmation sent to you by 811.

Contact information for the commissioner in charge of the tree program can be found on our City Commission Page here. <https://cityofwellingtonky.com/city-council/>

Accepted formats for the permit are PDF, word doc, or sending a photo or scan of your filled out form. The tree program commissioner is happy to help you with this, if you need it. Please don't hesitate to reach out.

The tree program commissioner should get back to you within 14 days with an approved and signed permit, or information about when to expect one, depending on our arborist's schedule.

Once you have an approved and signed permit, you are free to plant your tree whenever you wish. Thank you for helping our city become a greener place!

_____ FOR CITY USE ONLY BELOW _____

ARBORIST HAS MARKED THE APPROVED PLANTING SPACE FOR YOUR
_____ TREE

THIS PERMIT FOR PLANTING IS NOW APPROVED BY CITY COMMISSIONER:

NAME _____

SIGNATURE _____

DATE _____