



## RENTAL REGISTRATION FORM

This permit shall be issued from the date of approval through the remainder of the application year. Please notify city officials of any changes in owner or tenant information during this period.

Rental Property Address \_\_\_\_\_

Owner Information: Name \_\_\_\_\_

- Residence Address \_\_\_\_\_
- Business Address \_\_\_\_\_
- Personal and Business Phone Numbers \_\_\_\_\_
- Applicable Email Address \_\_\_\_\_

Property Manager or Local Agent, if applicable: (Not the Tenant). Please include the agent name, business address, phone numbers where they can be reached

- Agent Name \_\_\_\_\_
- Agent's Address for notices or orders from the City \_\_\_\_\_
- Phone Number/s \_\_\_\_\_ Cell and Land
- Email Address \_\_\_\_\_

Tenant Information:

- Adult Tenant Name/s \_\_\_\_\_
- Phone Number/s \_\_\_\_\_ Cell or Land
- Email address/es \_\_\_\_\_

Registration number from Louisville Metro Government \_\_\_\_\_

I, the above named owner, certify that I fully understand all provisions of the City of Wellington Rental Ordinance for the registration and permitting of Rental Properties. I confirm that all Federal, State, Metro and Wellington taxes assessed and levied against the rental dwelling that are due and payable at the time of the filing of this application have been paid. I certify there are no delinquent taxes due and/or liens of any type filed against this property.

I certify that tenants have been provided access to the city website and compliance expectations with the city ordinances have been reviewed with them. I confirm that the registration form and a yearly \$100 registration fee for each property will be paid at the time of application and by January 3 of each year.

Signatures of all owners \_\_\_\_\_ Date \_\_\_\_\_

Please send a completed rental registration form for each property along with your check(s) payable to:  
**City of Wellington at City of Wellington KY, PO Box 5397, Louisville, KY 40255.**

Website: [www.cityofwellingtonky.com](http://www.cityofwellingtonky.com) For questions, email [Clerk@cityofwellingtonky.com](mailto:Clerk@cityofwellingtonky.com).