

City of Tombstone

Fee Schedule

Effective: November 14, 2025

CITY CLERK

Public Records Request	Current Fee
Standard Sheet (8.5 x 11) (Black and White)	.25 per side
Legal Sheet (8.5 x 14) (Black and White)	.25 per side
Ledger Sheet (11 x 14) (Black and White)	.25 per side
Clerical Fee	\$80.00 per hour
Permits and Licenses	Current Fee
Business Licenses:	
New Business License	\$30.00
Home Based Business	\$50.00
Other Businesses (including Short-Term/Vacation Rentals)	\$150.00
Film Permits	\$200.00 per application
Other Fees	
Returned Check Fee	\$25.00

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Library

Library Fines		Current Fee
Late Fee		.05 per day per book
Faxes and Copies		Current Fee
Copies		\$0.10 per side
Faxes Outgoing		
First Page		\$1.00
Additional Pages		\$0.50 per page
Faxes Incoming		\$0.50 per page

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Tombstone Marshal's Office

Public Records Requests	Current Fee
Traffic Reports	\$10.00 up to 10 pages
Additional pages	\$0.50 per page
Offense Reports	\$10.00 up to 10 pages
Additional pages	\$0.50 per page
Photo Color Copies	\$5.00 per page (4 photos per page)
Digital Photos	\$20.00 per CD
Boday Cam Recordings	\$45.00 per hour
USB Storage Drive provided by TMO	\$25.00 per drive
Dog License	Current Fee
Spayed/Neutered	\$25.00
Intact	\$50.00
Other	Current Fee
Call Cards	\$5.00 each
Criminal Background	\$10.00
Fingerprints	\$10.00

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BUILDING OFFICIAL

Building Plan Review	Current Fee
Hourly Plan Review	\$100.00 per hour
General Plan(Includes 1st and 2nd review)	65% of Permit Fee
Standard Plan	\$50.00 per permit
Plumbing (Includes 1st and 2nd review)	65% of Permit Fee
Electrical (Includes 1st and 2nd review)	65% of Permit Fee
Mechanical (Includes 1st and 2nd review)	65% of Permit Fee
Combination (Includes 1st and 2nd review)	65% of Permit Fee
Swimming Pool (Includes 1st and 2nd review)	65% of Permit Fee
Demolition (Includes 1st and 2nd review)	65% of Permit Fee

Building Permit	Current Fee
Permits by Valuation	
\$0.00 to \$500.99	0
	\$52.00 for the first \$500.00
\$501.00 to \$2,000.99	\$4.40 for each additional \$100.00 or fraction thereof.
	\$92.00 for the first \$2,000.00
\$2,001.00 TO \$25,000.99	\$17.6 for each additional \$1,000.00 or fraction thereof.
	\$496.00 for the first \$25,000.00
\$25,001.00 TO \$50,000.99	\$13.2 for each additional \$1,000.00 or fraction thereof.
	\$826.80 for the first \$2,000.00
\$50,001.00 TO \$100,000.99	\$9.13 for each additional \$1,000.00 or fraction thereof.
	\$1,283.00 for the first \$2,000.00
\$100,001.00 TO \$500,000.99	\$7.37 for each additional \$1,000.00 or fraction thereof.
	\$4,231.300 for the first \$2,000.00
\$500,001.00 TO \$1,000,000.00	\$6.27 for each additional \$1,000.00 or fraction thereof.
	\$7,366.3 for the first \$2,000.00
\$1,000,000.01 and up	\$4.84 for each additional \$1,000.00 or fraction thereof.

Above valuations shall be calculated based on price per square foot construction costs as published by the International Code Council on a bi-annual basis.

Other

Manufactured Home (Includes 2 Inspections)	\$300.00
Grading and Drainage (<100,000 cubic yard)	\$145.00
Grading and Drainage (>100,000 cubic yard)	\$622.00
Temporary Electric Power	\$100.00
Permit Renewal (within 1 year of expiration)	\$500.00 + \$10.00 per acre

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Additional Pan Review required by change or revisions to approved plans and deferred submittals \$100.00 per hour

Inspections Not Included in Building Permit

Current Fee
Re-Inspection
Inspections outside Normal business hours (7:00 AM-3:30 PM)
Re-Inspection Fee Assessed under the Building Code
Inspections for which no fee is specifically indicated
Special Investigations, special final inspections, etc.
Housing code compliance inspections

Engineering Report and Plan Reviews

Current Fee
Report Reviews
Site Grading Plan Review
Paving Plan Review
Signing and Striping Plan Review
Wastewater Plan Review
Drainage Channel/Storm Drain Plan Review
Water Plan Review
Flood Irrigation Plan Review
Landscape and Irrigation Plan Review
Multi-Family Site Improvement Plan Review
Office and Condominium Plan Review
Commercial Site Improvement Plan Review
Industrial Site Improvement Plan Review
Street Light Improvement Plan Review
Subdivision Recording Review

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Planning and Zoning Application and Plan Review	Current Fee
Pre-Application Fee (Can be applied to Pre-Plat Fee)	\$250 and allow option to apply amount to Pre-Plat
Pre-Plat	\$1,000.00 plus \$10.00 per lot
Pre-Plat Extension	\$300.00
Final Plat	\$800.00 plus \$10.00 per lot
Final Plat Amendment	\$200.00
Lot Splits	\$300.00
Minor Land Division	\$300.00
Subdivision	\$1,000.00
Development Agreement	Actual Cost of Legal Fees plus \$500.00
General Plan Amendment-Major	\$3,500.00
General Plan Amendment - Minor	\$1,500.00
Planned Area Development (PAD)	\$1,500.00 plus \$30.00 per acre
PAD Amendments	\$900.00
Site Plan - Residential	\$600.00 plus \$20.00 per acre
Site Plan - Commercial	\$900.00 plus \$30.00 per acre
Rezoning - Conventional	\$900.00 plus \$30.00 per acre
Zoning Text Amendment	\$1,000.00
Conditional Use Permit	\$500.00
Temporary Use Permit	\$250.00
Landscape Review	\$150.00 per sheet
Comprehensive Sign Package Review	\$200.00
One sign	\$100.00 (includes plan review, initial inspection & 1 additional inspection)
Each additional sign	\$25.00
Grand Openings, Banners, Displays	\$25.00 per event
Additional Sign Inspections	\$50.00
Miscellaneous - Administrative Review	\$500.00 (+/- depending on City Manager Discretion)
Annexations	\$950.00 plus cost of Public Hearing Signs
Variances	\$400.00
Abandonment	\$500.00 plus \$100 per hour

Other Fees	Current Fee
Address Assignment to Vacant Lot Prior to subdivision or permit	\$37.50 per address
Street Number Change	\$50.00 per address
Expedited Permits, investigations, reviews, etc.	Double the rate
Streets -Excavation in asphalt or concrete	\$5 per square foot
Water Tap Installation	\$100.00 Administrative Fee plus Time and Materials
Sewer Tap Installation	\$100.00 Administrative Fee plus Time and Materials
There is a 25% surcharge for service outside the Town limits. All taps must be complete and pass inspection within	
Expedited Permits, investigations, reviews, etc.	Double the rate

ALL COLLECTION AGENCY FEES, CHARGES, ETC. INCURRED FOR ANY AND ALL REASONS SHALL BE PASSED ON

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Public Works	
Cemetery	Current Fee
Full Size Plot	\$550.00 Resident
Cremation Plot	\$400.00 Resident
Open/Close and Additional Rates	
Open/Close by machine- Full Plot	\$600.00 Resident
Open/close by hand- Full Plot	\$2000.00 Resident
Open/close by hand- Cremation	\$250.00 Resident
Weekend and Holiday Work	\$300.00 Resident
Expedidited Burial (less than 48 hours notice)	\$200.00 Resident
Exhumation (Full Burial)	\$2,000.00
Exhumation (Cremation)	\$500.00
Vault Installation Fee	\$400.00 Resident
Headstone Installation Fee	\$350.00
Certificate of Transfer	\$25.00

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Parks and Recreation

Schieffelin Hall	Current Fee
Lobby Rental Only	\$75.00
Lobby Cleaning Deposit	\$75.00
Auditorium Rental Only	\$150.00
Auditorium Cleaning Deposit	\$75.00
Lobby and Auditorium Rental	\$200.00
Lobby and Auditorium Cleaning Deposit	\$100.00
Sound System with Technician	\$35 per hour
Visual Equipment Rental	\$50.00
Conference Room	\$75.00
Conference Cleaning Deposit	\$75.00
Senior Center	Current Fee
Hall Rental	\$100.00 per day
Cleaning Fee	\$75.00 per day
Medigovich Field	Current Fee
Ball Field Rental	\$75.00 per day
Ball Field Electric	\$200.00 deposit
Discover Tombstone Field	Current Fee
Field Rental	\$400.00 or \$200.00 for 501C3 per day
Cleaning Fee	\$400.00 or \$200.00 for 501C3 per day
Schieffelin Park	Current Fee
Gazebo Rental (Up to 4 hours)	\$25.00
Paranormal Investigations	Current Fee
Boothill Night Tours	\$30.00 per person
Boothill Graveyard-Team Rental (4 hour min.)	\$600.00
Schieffelin Hall-Team Rental (4 hour min.)	\$600.00
Other	Current Fee
Discover Tombstone Tent Rental	\$20.00 per event
Vendor Fee (10'x10' space)	\$30.00 per event
Vendor Fee (Food and/or Beverage)	\$50.00 per event