

City of Tombstone

P.O. Box 339 * 613 E. Allen Street
Tombstone, Arizona 85638
Phone (520) 457-2202 TTY: 1-800-367-8939 Fax (520) 457-3516

GAZEBO SPECIAL USE PERMIT APPLICATION

Please complete the below information and draw where you will be setting up your event on the attached map.

Please see attached fee schedule for use of city properties for prices and deposits.

1. APPLICANT INFORMATION

NAME OF APPLICANT: _____

EMAIL: _____ PHONE: _____

2. EVENT INFORMATION

PLEASE CHECK ALL THAT YOU ARE APPLYING FOR:

☐ Wedding Name of Couple: _____

☐ Memorial/Celebration of Life Name of Person being remembered: _____

☐ Other: _____

Date of Event: _____

Start Time of Event (including set-up) _____ End time of Event including tear down: _____

Note: As the Gazebo is in the City Park, the park must remain open to the public at all times.

3. AFFIDAVIT

Please initial the below statements:

_____ I agree to the fees and will have payment to the city on or before the day the permit is issued.

_____ I have read and understand the Public Spaces Regulations and the Parade & Processions regulations, set forth by the City of Tombstone.

By signing below, I acknowledge to the best of my knowledge the above information is correct. I understand that if any changes are made, I need to notify City Hall immediately for approval and to have the permit updated to reflect the changes.

I understand that this application **does not guarantee** a Special Use Permit, but is just a submission to be approved by the Mayor and City Council.

I understand that the City of Tombstone has the right to pull any issued permits, at any time, if notified of any misconduct or infraction of the regulations by any participant of the event.

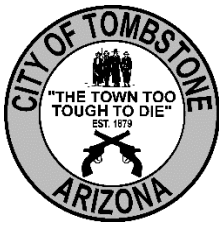
Signature

Date

OFFICIAL USE ONLY

Fee \$ _____ Date Paid: _____ Receipt # _____ Staff Initials: _____

Approved by Mayor/City Clerk on _____



City of Tombstone

P.O. Box 339 * 613 E. Allen Street

Tombstone, Arizona 85638

Phone (520) 457-2202 TTY: 1-800-367-8939 Fax (520) 457-3516

In accordance with Ordinance 2024-01, the below fees are payable to the City of Tombstone for any rental of city property or request of street closures and are effective as of May 1, 2024.

RENTAL FEES AND CHARGES

		Fee	501c3
Schieffelin Hall	Lobby Rental Only	\$75.00	
	Lobby Cleaning Deposit	\$75.00	
	Auditorium Rental Only	\$150.00	
	Auditorium Cleaning Deposit	\$75.00	
	Lobby and Auditorium Rental	\$200.00	
	Lobby and Auditorium Cleaning Deposit	\$100.00	
	Sound System with Technician	\$35 per hour	
	Visual Equipment Rental	\$50.00	
	Conference Room	\$75.00	
	Conference Cleaning Deposit	\$75.00	
Senior Center	Hall Rental	\$100.00	
	Cleaning Deposit	\$75.00	
Medigovich Field	Ball Field Rental	\$75.00	
	Ball Field Electric Deposit	\$200.00	
	Concession Stand Rental	\$100.00	
Discover Tombstone Field	Concession Stand Electrical Deposit	\$200.00	
	Field Rental	\$400.00	\$200.00
	Concession Stand Rental	\$100.00	\$50.00
	Public Works Setup and Tear Down	\$200.00	
	Field Cleaning/Maintenance Deposit	\$150.00	\$75.00
	Tables & Chairs Rental	\$125.00	\$60.00
	Vendor Fee (10'x10' space)	\$30.00	
	Vendor Fee (Food & Beverage)	\$50.00	
	Discover Tombstone Tent Rental	\$20.00	
Schieffelin Park	Gazebo Rental	\$25.00	
	Gazebo Electric Deposit	\$25.00	
	All Day Event	\$100.00	
	All Day Event Electric Deposit	\$75.00	
	All Day Event Cleaning Deposit	\$75.00	
Allen Street	Permit for Wedding or Event	\$10 per hour	
	Parade Barricades	\$100.00	
Street Closures	Barricades	\$100.00	
Filming Permit	Movie	\$200.00	
	Documentary	\$100.00	
Paranormal Investigations	Boothill Graveyard-Monthly Event (2-hour Min.)	\$50.00	
	Boothill Graveyard-Team Rental (4-hour min.)	\$600.00	
	Schieffelin Hall-Monthly Event (2-hour min.)	\$50.00	
	Schieffelin Hall-Team Rental (4-hour min.)	\$600.00	

Fees and Deposits may be waived upon order of the Common Council if the activity is deemed beneficial to the residents of the City of Tombstone.

PUBLIC SPACE REGULATION

Reference: City of Tombstone Code Title 8, Chapter 2

1. Within the limits of the city of Tombstone and in or on any public park, restroom, recreation area, sports complex, parking lot, road, cemetery, or street under the jurisdiction of the city of Tombstone all persons are forbidden to do any of the following acts:
 - A. To discharge firearms, firecrackers or fireworks, or to discharge any air gun or pistol, or any slingshot or similar device, or any bows and arrows, except in those areas specifically maintained for that purpose by the city; or to disturb the peace and quiet of any park or recreation area.
 - B. To willfully damage, deface, destroy or remove park, cemetery, or recreation area property, or to sit on picnic tables placing feet on benches.
 - C. To distribute any handbills or circulars or to post any handbills, circulars or notices without the express permission of the common council.
 - D. To swim or wade in or pollute any body of water provided that the common council may designate specific areas for swimming and wading.
 - E. To injure or mistreat any birds, animals, fish or eggs.
 - F. To fish, except in those areas specifically designated by the common council.
 - G. To make or kindle a fire in any area other than those areas specifically maintained for that purpose.
 - H. To make use of a trailer mobile home overnight; to otherwise camp, lodge or tarry overnight in any area other than those areas specifically maintained for that purpose.
 - I. To stop, park, ride or drive any horse or other animal, or to propel any vehicle elsewhere than on the roads, trails or drives provided for such purposes.
 - J. To use indecent language or engage in indecent, disorderly, or boisterous conduct; to beg or solicit for any purpose; to gamble or operate a gambling device of any nature; to litter; to discriminate in any manner against any person or persons because of race, color or creed or national origin. No drunken, noisy or disorderly person shall be allowed to remain within any park or recreation area.
 - K. To vend or sell or offer for sale any merchandise of whatsoever nature without a written permit from the city clerk.
 - L. To climb upon any park or recreation area property, other than equipment provided specifically for that purpose.
 - M. No dogs, cats, or other animals shall be allowed unless they be on leash or chain or be otherwise under physical control.
 - N. No male person over the age of six (6) years shall enter any ladies' toilet within any park or recreation area or shall go into any vault of any such toilet; no person shall loiter in the vicinity of any toilet, except that city employees may enter upon said premises at proper hours for the purpose of cleaning and repair.
 - O. No person shall unnecessarily focus or throw lights from automobiles or flashlights or any light producing apparatus upon any campsite or assemblage.
 - P. Consume or have in his possession or custody any wine, spirituous liquor, malt liquor, or other alcoholic beverage. This shall not be enforced if all the below criteria is met:
 - i. Event is sponsored by a recognized group or organization

- ii. Group or organization has acquired an Outdoor Special Use Permit that has been approved by the mayor and city council, which authorizing them to possess or consume alcohol or spirituous liquor in the designated area.
 - iii. Group or organization has acquired the proper Liquor License from the Arizona Department of Liquor Licensing and Control that was approved by the mayor and city council.
 - iv. Persons consuming wine, spirituous liquor, malt liquor, or other alcoholic beverage meet the legal age limit.
 - v. Consumption is in a designated and controlled area
 - vi. The attendees conduct themselves reasonably and in accordance with the terms and conditions of the before mentioned permit and license; and are otherwise in compliance with all other laws.
- Q. Consume or have in his or her possession or custody without a valid prescription any illegal drug, substance or paraphernalia.
2. Performances in Public places are restricted to the following guidelines
- A. Permitted locations are:
- i. City Park at the corner of 3rd and Allen Streets
 - ii. City Parking lot Next to the Art Gallery
 - iii. Old High School Ball Field
 - iv. Allen Street between 6th and 3rd Street as approved by the mayor and city council.
- B. Performances may not block or totally obstruct public spaces, sidewalks, or boardwalks or to interrupt free passage along them. Note: If a crowd gathers to see or hear the performance such that the passage of the public thoroughfare is blocked, a police officer may disperse that portion of the crowd that is blocking the passage of the public. The blocking of passage persists, the officer shall cause the performer to relocate to a less congested area.
- C. It shall be unlawful for any performance to utilize electric equipment for instruments, voices, or sound effects with the exception of battery-operated devices used not louder than normal voice.
3. Any violation of the above, constitutes a crime and is punishable under the laws of the state of Arizona. (Ord. 2007-02, 2-13-2007)
- A. Any person who shall violate any of the above provisions shall be deemed guilty of a misdemeanor and upon conviction receive a fine not more than two hundred dollars (\$200), by imprisonment not more than six (6) months, or by both such fine and imprisonment.
- B. Any person bringing prohibited articles with the confines of public spaces shall, after being convicted, forfeit the prohibited articles.