



City of Tombstone

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City of Tombstone

Request for Proposal #01-23

Exterminating Services for City of Tombstone Public Buildings

The City of Tombstone–Public Works is seeking a service provider (Contractor) to provide all labor, materials, tools, and equipment necessary to furnish complete pest control service to include: rats, mice, roaches, ants, termites, and other arthropods present for the City of Tombstone Public Buildings. The information and instructions set forth below are designed to solicit responses that will demonstrate your company's capability to satisfy the City of Tombstone's requirements. Each company is requested to submit its most competitive offer.

- Contractor will provide pest control services in accordance with Integrated Pest Management principles. Mechanical, physical, and cultural controls, as well as surveillance practices for pests will be used in addition to chemical controls, to provide the safest, most effective, least environmentally damaging control method.
- Contractor must have a Commercial Pesticide Applicator Company License with the State of Arizona, Department of Agriculture and Land Stewardship (IDALS), and provide proof of that license prior to contract award.
- Contractor must provide a Pesticide Use Proposal (PUP) list of all chemicals which may be used to control pests on City of Tombstone property to the Pest Management Coordinator at Public Works. That list must include, at a minimum, the commercial name of the pesticide, the EPA registration number of that pesticide, and the target pests. The PUP will be provided prior to award of the contract and at least annually (by July 1) each year afterward.
- Product labels and material safety data sheets shall be available for each product.
- All Contractor personnel who apply pesticides shall have a current Commercial Pesticide Applicator Certificate in the appropriate category, as issued by IDALS. All pesticides must be applied in strict accordance with the manufacturer's label. Equipment used by the Contractor shall be in good condition, and not leaking.
- Pesticides carried on the vehicle used by the Contractor shall be locked securely when the applicator is not around. No pesticides or Contractor equipment can be stored on City of Tombstone Public Buildings property between visits.
- Contractor must have appropriate safety and spill response equipment when applying

pesticides.

- For each facility visit, the Contractor shall provide the following information, electronically, on the invoice or separately: Name and location of facility, date and time of visit, results of any surveillance for pests, and the name and applicator certificate number for anyone applying pesticides. If pesticides are applied, the commercial name, EPA product number, concentration, dilution, amount applied, and target pest must be included for each pesticide application.

General comments about the condition of the facility in relation to pest 2 management should be included.

- Furnish complete pest control service on a (monthly or quarterly) basis to control rats, mice, cockroaches, ants, and other arthropods present inside the buildings. Call backs shall be at no extra charge to the owner.

Pre-Bid Meeting:

Companies planning to submit proposals should attend the pre-bid meeting on **Friday, July 7, 2023, at 9:00 a.m.** (MT). The Pre-Bid Meeting will be held at 611 E. Allen Street, Tombstone, AZ 85638. Proposals from companies who do not attend the Pre-Bid Meeting will not be considered.

Questions about the RFP:

Companies may submit questions related to this RFP in writing or by e-mail no later than noon on **Friday, July 14, 2023.** All questions shall be sent to Elke Remeikis, Public Works Administration at publicworks@cityoftombstoneaz.gov. No oral proposals or oral modifications of proposals will be considered.

Proposal Submission:

The deadline for submission of proposals is **Friday, July 21, 2023,** at 2:00 p.m. (MT).

Please submit one (1) electronic PDF file of the proposal via email to publicworks@cityoftombstoneaz.gov. The subject line of the email submission must include "Response to Pest Control Services RFP: Your Agency Name"

The full RFP is available for download at the city website cityoftombstone.com or hardcopies can be picked up at Tombstone City Hall, 613 E. Allen St., Tombstone, AZ 85638.

The City of Tombstone reserves the right to reject any or all bids. The City Council will make the final decisions on the project.

City of Tombstone Public Buildings

1. Schieffelin Hall – 400 E. Fremont St.
2. Marshal Office / Old City Hall – 315 E. Fremont St.
3. Food Bank – 15 N. San Diego St.
4. Fire Station – 5 N. San Diego St.
5. Ambulance Building – 3 N. San Diego St.
6. Boothill Giftshop & Ticket Booth – 408 N. Highway 80
7. Visitor Center – 395 E. Allen St.
8. Library – 210 S. 4th St.
9. Senior Center – 507 E. Toughnut St.
10. City Hall – 613 E. Allen St.
11. Public Works Garage – 918 S. Old Bisbee Highway