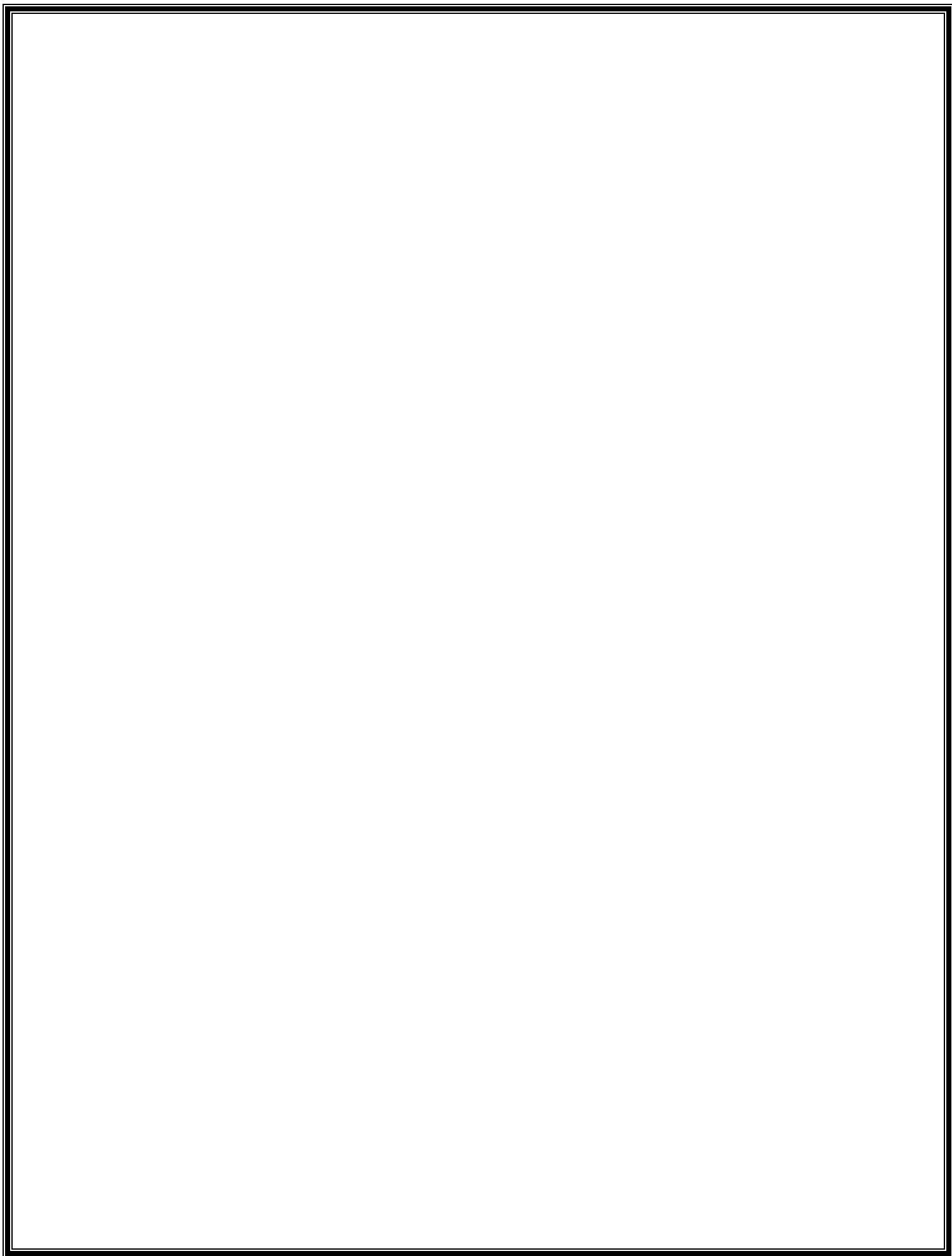




CITY OF STANFIELD

FY 2021-2022 PROPOSED BUDGET



IN THE CIRCUIT COURT OF
THE STATE OF OREGON FOR
UMATILLA COUNTY

} AFFIDAVIT OF PUBLICATION

STATE OF OREGON
County of Umatilla } ss

I, DAYLE STINSON being duly
sworn, depose and say that I am the
principal clerk of the publisher of the
East Oregonian, eastoregonian.com,
a newspaper of general circulation,
as defined by ORS 193.010 and
193.020; that the

**EO-11351 NOTICE OF BUDGET
COMMITTEE**

a printed copy of which is hereto
annexed; was published in the
entire issue of said newspaper for 1
successive and consecutive issues in
the following issues:
05/06/2021

Subscribed and sworn to before me
on this **6th day of May, A.D. 2021**

**EO-11351
NOTICE OF BUDGET
COMMITTEE MEETING**

A public meeting of the Budget
Committee of the City of Stan-
field, Umatilla County, State of
Oregon, to discuss the budget
for the fiscal year July 1, 2021
to June 30, 2022, will be held at
the Stanfield Community Cen-
ter, 225 West Roosevelt Avenue,
Stanfield, OR 97875. The meet-
ing will take place on Tuesday,
May 11, 2021 at 6:00 p.m. The
purpose of the meeting is to re-
ceive the budget message and
to receive comment from the
public on the proposed budget.
A copy of the proposed budget
document may be inspected or
obtained on or after Wednesday,
May 5, 2021 at Stanfield City
Hall, 160 South Main, Stanfield,
OR 97875, between the hours
of 7:30 a.m. and 6:00 p.m. You
may also email citymanager@cityofstanfield.com
to get a copy
of the document. This is a pub-
lic meeting where deliberation
of the Budget Committee will
take place. Any person may
appear at the meeting and dis-
cuss the proposed programs
with the Budget Committee.
Due to COVID-19 and to limit the
amount of those in attendance
you may also submit written
comment to the city manager
at citymanager@cityofstanfield.com
or at City Hall before May
11, 2021. A copy of this notice is
also viewable on the City's web-
site www.cityofstanfield.com.
May 6, 2021

Dayle Stinson

Kathryn Bedford Brown

Notary Public of Oregon



IN THE CIRCUIT COURT OF
THE STATE OF OREGON FOR
UMATILLA COUNTY

} AFFIDAVIT OF PUBLICATION

STATE OF OREGON
County of Umatilla } ss

I, Dayle Stinson being duly
sworn, depose and say that I am the
principal clerk of the publisher of the
East Oregonian, eastoregonian.com,
a newspaper of general circulation,
as defined by ORS 193.010 and
193.020; that the

EO-11443 NOTICE OF BUDGET
HEARING A

a printed copy of which is hereto
annexed; was published in the
entire issue of said newspaper for 1
successive and consecutive issues in
the following issues:

06/10/2021

Subscribed and sworn to before me
on this 10th day of June, A.D. 2021

Dayle Stinson

Kathryn Bedford Brown
Notary Public of Oregon



EO-11443
NOTICE OF BUDGET HEARING
A public meeting of the Stanfield City Council will be held on June 15, 2021 at 6:00 pm at Stanfield Council Chambers, 150 W. Coe Avenue, Stanfield, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Stanfield Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 160 South Main, Stanfield, OR, between the hours of 7:30 a.m. and 6:00 p.m. or online at www.cityofstanfield.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.
Contact: Benjamin Burgener, City Manager Telephone: 541-449-3831 Email: citymanager@cityofstanfield.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	1,386,208	1,353,630	1,450,230
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,182,065	1,187,210	1,328,510
Federal, State and All Other Grants, Gifts, Allocations and Donations	316,235	307,400	334,200
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	36,000	36,000	106,467
All Other Resources Except Property Taxes	768,364	1,052,258	2,921,348
Current Year Property Taxes Estimated to be Received	243,355	246,500	251,500
Total Resources	3,932,227	4,182,998	6,392,255

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	1,146,539	1,376,592	1,462,705
Materials and Services	847,309	1,338,707	1,388,269
Capital Outlay	271,547	492,886	2,472,938
Debt Service	186,415	247,856	374,056
Interfund Transfers	36,000	113,644	106,467
Contingencies	0	302,864	277,136
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,444,417	310,449	310,684
Total Requirements	3,932,227	4,182,998	6,392,255

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM

Name of Organizational Unit or Program	FTE for that unit or program	2020-2021	2021-2022
General Administration	558,904	549,588	1,895,985
FTE	2.50	3.00	3.00
Police Department	556,025	646,879	667,251
FTE	4.75	5.00	5.00
Public Works	2,583,118	2,696,857	3,499,220
FTE	4.75	4.75	4.75
Municipal Court	65,000	82,381	86,749
FTE	1.00	1.00	1.00
Library	169,180	207,293	243,050
FTE	1.25	1.25	1.25
Total Requirements	3,932,227	4,182,998	6,392,255
Total FTE	14.25	15.00	15.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING
The city will be seeking donations, grants and loans to fund three major projects. The city also anticipates an "American Rescue Plan" Grant from the federal government.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 2.5894 per \$1,000)	2.5894	2.5894	2.5894
Local Option Levy	0	0	0
Levy for General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$1,774,148	\$1,550,000
Total	\$1,774,148	\$1,550,000

June 10, 2021

RESOLUTION NO. 05-2021

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby elects to receive state revenues for fiscal year 2021-2022.

ADOPTED, this 15th day of June, 2021 by the Common Council of the City of Stanfield.

Approved by the Mayor this 15th day of June, 2021.

Mayor: 

Attest: 

I certify that a public hearing before the Budget Committee was held on May 11th, 2021 and a public hearing before the City Council was held on June 15th, 2021 giving citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder: 

RESOLUTION NO. 06-2021

A RESOLUTION ADOPTING THE 2021-2022 BUDGET AND MAKING APPROPRIATIONS

WHEREAS, the City Council of the City of Stanfield held a public hearing June 15th, 2021 on the 2021-2022 budget as approved by the Budget Committee on May 11th, 2021;

NOW, THEREFORE, BE IT RESOLVED, that the budget for the 2021-2022 fiscal year, as approved by the Budget Committee and amended by the City Council, in the sum of \$6,392,255, is hereby adopted and is now on file at Stanfield City Hall at 160 S. Main Street, Stanfield Oregon;

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2021 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND

General Administration	\$1,715,791
Police	\$550,865
Municipal Court	\$86,749
Debt Service	\$80,000
Transfers Out	\$12,000
Contingency	\$14,126
Total	\$2,459,531

STATE TAX STREET FUND

Street	\$941,867
Debt Service	\$55,670
Contingency	\$33,138
Total	\$1,030,675

WATER FUND

Water	\$539,705
Debt Service	\$62,176
Transfers Out	\$12,000
Contingency	\$15,636
Total	\$629,517

SEWER FUND

Sewer	\$525,121
Debt Service	\$170,540
Transfers Out	\$12,000
Contingency	\$84,000
Total	\$791,661

LIBRARY FUND

Library	\$216,928
Contingency	\$26,122
Total	\$243,050

PUBLIC SAFETY FUND

Police	\$86,056
Contingency	\$30,330
Total	\$116,386

UTILITY RESERVE FUND

Equipment	\$20,000
Contingency	\$24,068
Total	\$44,068

SYSTEMS DEVELOPMENT CHARGE FUND

Infrastructure	\$162,068
Transfers Out	\$30,467
Total	\$192,535

GARBAGE FUND

Garbage	\$283,773
Transfers Out	\$40,000
Contingency	\$29,525
Total	\$353,298

FUEL TAX FUND

Parks	\$194,989
Debt Service	\$5,670
Contingency	\$20,191
Total	\$220,850


Total Appropriations, All Funds **\$6,081,571**

Total Unappropriated and Reserve Amounts, All Funds **\$310,684**

Total Adopted Budget **\$6,392,255**

ALSO BE IT RESOLVED, that the Mayor or City Recorder shall file with the County Clerk (or other assessing offices) of Umatilla County, Oregon and the Department of Revenue in Salem, Oregon, a copy of the budget as finally adopted.

ADOPTED by the Common Council of the City of Stanfield on this 15th day of June, 2021.

Approved: 
Tom McCann- Mayor

Attest: 
Benjamin Burgener - City Manager/Recorder

RESOLUTION NO. 07-2021

A RESOLUTION LEVYING PROPERTY TAXES

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby levies the taxes provided for in the final budget adopted for the 2021-2022 fiscal year based on the permanent rate of \$2.5894 per \$1,000 of assessed real property values for General Fund. These taxes are hereby imposed, for tax year 2021-2022, upon the assessed value of all taxable property within the district.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the taxes imposed are categorized for purposes of Article XI section 11b as:

	<u>GENERAL</u> Subject to the Limitation	<u>BONDS</u> Excluded from the Limitation
PERMANENT RATE	\$2.5894/\$1000	

BE IT FURTHER RESOLVED that the Mayor or City Recorder certify to the County Clerk (or other assessing officer) of Umatilla County, and the Department of Revenue in Salem, Oregon the tax levy made by this Resolution.

ADOPTED, this 15th day of June, 2021 by the Common Council of the City of Stanfield.

Approved: Tom McCann
Tom McCann - Mayor

Attest: Benjamin Burgener
Benjamin Burgener - City Manager

CITY OF STANFIELD

OREGON

Proposed Budget for Fiscal Year 2021/2022

BUDGET COMMITTEE

ELECTED OFFICIALS

Mayor: Thomas McCann
Council President Don Tyrrell
Councilor Susan Whelan
Councilor Ralph Parrish
Councilor Scott Challis
Councilor Andrew Benage
Councilor Jason Sperr

TERM EXPIRES

December 2024
December 2024
December 2024
December 2024
December 2022
December 2022
December 2022

APPOINTED OFFICIALS

Doug Alvarez
Bryn Braithwaite
Carlos Chavez
Nelly Chavez
Steve Otzenberger
Paula Otzenberger

Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member

CITY STAFF

Benjamin Burgener
Bryon Zumwalt
Scott Morris
Gerald Carlson
Cecili Longhorn

City Manager/Recorder
Chief of Police
Public Works Director
Finance Director
Library Director

www.cityofstanfield.com

City Manager's Budget Message

BUDGET COMMITTEE MEMBERS AND CITIZENS OF STANFIELD, OREGON:

I am pleased to submit my budget recommendation for FY 2021/2022. The budget was prepared to facilitate the Council's goals and the ongoing provision of City services to Stanfield residents.

OVERVIEW

This budget year finds the state of the economy to be good overall. The City's finances remain sustainable without the need for lay-offs or other major budget cuts. Overall, the City is in very good shape financially.

FY 2020/2021 was a busy year for the City and the next year looks to be just as eventful, if not more.

FY 2021/2022 should see some substantial increases for the budget of the City of Stanfield, although regular revenues should see typical improvements. Since the City relies to some extent on revenues from the State of Oregon, we continue budgeting those revenues with caution. We anticipate that property taxes will increase compared to the current fiscal year. In addition to regular revenues, the city will see large increases in several funds due to grants from local, state, and federal sources. These grants will help the city construct several large projects that would otherwise not be pursued. The balance of these projects will be paid for through lending.

While regular revenue increases are not large, the prospects for the City are good. Stanfield is primed for growth as our Urban Growth Boundary has recently been adjusted to include more industrial lands at the I-84/US 395 interchange, an area where our water system was expanded in 2014. We are continuing to work with the land owners to promote this area and make it more attractive to developers. Additionally, we have several new businesses looking to open up in our commercial zones, and anticipate many more in the coming years as Stanfield continues to attract businesses and residents alike due to low property tax rates, low utility rates, and better quality of life compared to surrounding cities.

The Panoramic Ridge housing development is continuing to expand—homes and lots are sold out in Phase IV and 39 sites will soon be ready for construction in Phase V and VI.

The Umatilla County Housing Authority is almost finished with their Patriot Heights development, a 41-unit development built mostly in FY 2020/2021. This will bring in revenue through additional utility services. It will also bring in approximately 150 new residents this fiscal year for our local businesses and activities, a local Head Start program, as well as creating access to additional land prime for private housing development. Lastly, this project increased the City's SDC fund by over \$200,000.

The Bumblebee Estate housing development will also soon be ready for construction. This development will bring in 62 new housing units with property taxes, utilities, and new residents.

In addition to these larger developments, there are another 10+ residential lots and 2-3 commercial lots going through the development process.

Due to the conservative and strategic spending policy of the last several years that has allowed the City to build healthy carryover balances in each of the City's major funds, the city is prepared for several large projects this upcoming fiscal year. These projects will spend down some of the cash carry-over but we should be able to maintain healthy fund balances, which are essential in the City's ability to continue to pay for benefit costs, payroll taxes, and necessary maintenance and improvement costs. The proposed budget continues the City's policy to maintain a contingency line item totaling about 10% of normal expenditures in most funds. This will allow for a healthy fund balance, and sufficient funds to handle unforeseen events.

FY 2020/2021 BUDGET – A RECAP

- **Financial Stability:** The City entered FY 2020/2021 with a healthy carryover in each of the City's major funds, which have helped sustain the City's finances. With aging water and sewer infrastructure, it's hard to predict and prepare for the various maintenance issues that may arise; however, conservative budgeting, healthy fund balances, and proper levels of contingency funding provide a much-needed cushion.
- **Old Water Tower Project:** In FY 2018/2019 the City determined through citizen feedback and research to rehabilitate the old water tower and turn it into a historical landmark for the City. Funds in 2020/2021 were used for final rehabilitation work. Painting the structure has been estimated at about \$58,000, and will be budgeted in the 2021/2022.
- **Civic Block Project:** The City is in the tail end of the project to hire an architectural firm to conduct a feasibility study and put together a vision for the City's civic block. The City hired Seder Architecture in April 2020 and have the initial plans completed. In 2021/2022 the city will look to finalize those plans and pursue funding options to complete this project.
- **Veteran's Memorial Park:** The City received initial plans for the Veteran's Memorial Park from Seder Architecture. This project will be done in phases with the first phase in 2021/2022 aimed at opening the main section with flag poles, a memorial wall with plaques, and some pavers. The City will seek for donations and grants to fund a large portion of this project.
- **New Website:** The City was able to find a new web host and a new look and feel for the City's website. While there will be a continuing need to update and further use the website to its fullest, the structure, look, and feel have been created and used with a lot of positive feedback from residents and businesses.
- **City Software:** In 2020/2021 and continuing in 2021/2022 the City has been looking at ways to better utilize current software, create a better customer experience, and save money. The City has identified many opportunities and have been able to fully launch some of them in 2020/2021. One of the main upgrades was the online utility billing program. This allows customers to log in anytime and access their current bill, billing history, city inserts, with an easier way to pay their bill than before. This upgrade has 189 sign-ups year-to-date which will save Stanfield over \$1,200 a year. As the program grows so will the savings.
- **Recreation Department:** The City launched a new Recreation department this year. While COVID-19 made it difficult to fully accomplish all plans, it also created an opportunity for our new department to provide some unique city events and activities. Corn Hole League and the Street Festival with the Show and Shine event attached provided an opportunity to bring

happiness and life to a town when the rest of the world said we should have none. This department will continue to grow and provide many new opportunities for the residents of Stanfield. This year the department added one part time recreation assistant to help with planning and execution of events and activities.

- **Disc Golf Course:** Disc Golf baskets have been ordered and should be installed before 2021/2022. This project included a citizen advisory board to help design the course and has many residents excited for the new activity in the park. The City received \$1,000 grant to help purchase over 30 sets of discs for giveaways, events, and rentals.
- **Summer Lunches:** The Library staff went above and beyond this year with an expanded summer lunch program. They provided lunches months longer than is normal and in each lunch an activity was included. Public Works helped with transportation of large shipments, and the Police Department donated a car for the cause. The Library Director was able to secure grant funds to cover everything and more.
- **New Dump Truck:** Public Works was able to locate and purchase the dump truck that was planned for in the 2020/2021 budget. The City sets aside \$24,000/year for equipment purchases and saves up each year until they have enough for the purchase. Public Works was able to locate a great truck that came in under the \$80,000 budget.
- **Water Pump:** Public Works had an unexpected surprise when the pump under the old water tower needed replacements. This project was not budget for and pump projects are costly, this particular project cost just over \$43,000; however, the City had enough in contingencies to pay for the replacement.
- **Public Works Walking Bridge:** During the February 2020 flood on the west side of Stanfield, a walking bridge and pipe that Public Works uses to get water from the river to feed extra water to the sewer system and the compost yard were damaged. The City budgeted for the replacement and was also able to secure a grant from FEMA to cover the majority of the costs. This bridge should be installed around June 2021.
- **COVID-19 Projects:** The City received just under \$66,000 in COVID-19 relief funds. These funds were used for a variety of projects. The City was able to upgrade computer systems to allow for employee and council telework, provide distance learning opportunities through the library, help deliver food to residents, make upgrades to city hall to allow for better public safety measures, purchase protective supplies, disinfect public areas and facilities, and purchase outdoor heater to help restaurants provide outdoor dining in cases where indoor dining is not allowed.
- **Postponed Projects:** The Sewer Rate Study and Library Flooring/Painting were held off due to time constraints and other unforeseen factors including COVID-19 projects. City Hall is also reevaluating the need for a new HVAC as well as a need to replace the carpet. These will be addressed in FY 2021/2022.

KEY ECONOMIC FACTORS AND ASSUMPTIONS

During the preparation of the FY 2021/2022 budget, the City utilized several assumptions based on key economic indicators. The assumptions are as follows:

- **Property Tax Revenues** in FY 2021/2022 are expected to increase over the amount budgeted in FY 2020/2021. This assumption is based on the actual amount of property tax revenue collected in FY 2019/2020, and the annual increase of assessed values.
- **State Gas Tax Revenues** for the city are expected to increase back to pre-COVID levels.
- **Population** of the city is currently estimated at 2,280. It is assumed that during the upcoming fiscal year the City's population will have a 7% increase with an estimated 50-60 new homes being built before July 2022. Population affects the estimates for state shared revenues and state gas taxes which are distributed on a per capita basis. Population estimates are developed by Portland State University by December of each year.
- **Labor Costs:** Healthcare benefit premiums are budgeted at an overall 6% increase above FY 2020/2021 levels. As it has the last several years, the City has budgeted 90% of the premium cost for health care for eligible city employees in FY 2020/2021. Employees are responsible for the remaining 10%.
- **Risk Management:** Worker's compensation, liability, and property insurance rates are expected to increase in FY 2021/2022 by 11%.

FOCUS OF THE FISCAL YEAR 2021/2022 BUDGET

The City's total budget in FY 2021/2022 is \$6,362,255, which represents a 52% increase from the \$4,182,998 budget in FY 2020/2021. The revenue increase is largely attributed to potential loan and grant proceeds for several large projects planned this year in addition to increases in property tax, internal transfers, utility fees, SDC's from residential development, and youth/adult programming. On the expenditure side, the increase is due to large city projects and regular increases in operating and personnel costs.

This proposed budget continues efforts to keep our salaries competitive—it includes a 1.4% cost of living adjustment for all employees in addition to a 2.6% performance increase for employees with a “meets expectations” or higher rating on their annual reviews in 2020/2021. Additionally, the City has appropriated funds to provide recognition awards for outstanding performance.

General Fund

In the General Fund, the proposed budget includes funding for City Hall maintenance to look at replacing the carpet, HVAC, or both. This project was moved to this fiscal year due to the higher priority projects that occurred in the last fiscal year due to COVID.

The City will continue working on the Library Community Room project which involves expanding and connecting the current Council Chambers building to the adjacent library building in order to provide a large Community Room that could host Library events and City meetings, as well as be available for private events for a fee. Additionally, we are looking at the surrounding property owned by the city to create a master plan of how to best proceed with the community room in consideration of future needs. We are continuing to work with our hired architect this year to finish the master plan. The City will then get reliable cost estimates from an engineering firm and intend to seek to fund the project through grants, donations, and City revenues. The estimated budget for this project is \$1,000,000.

The City increased funding for Main Street Improvements in the 2020/2021 budget and intend to continue the same funding in 2021/2022. There was a lot of interest from downtown business owners that are on the cusp of committing to some projects., and some that completed them. The goal is to continue to create funding mechanisms that are attractive enough for business to want to participate as well as best magnify the funds allocated for this purpose. We will be looking at a combination of grants and revolving loans with structures a little more aggressive than what we had in the past.

The City also increased the funds for planning. One of the goals this year is to work with consultants to update our development code, planning for a possible Urban Renewal District, and plans for the functionality and visual appeal of our parks.

Another large project that the city has been working on is the Veteran's Memorial Park. Seder Architecture has provided a preliminary plan for what the park will look like. This project will be done in phases, with the main Veteran's Memorial section being completed in phase 1. The estimated budget for phase 1 is \$200,000. The city will be looking to fund this mostly with grants. The City will likely seek lending for any remaining balance.

Sidewalks were one of the goals for the council. This fiscal year \$25,000 is budget for some new sidewalks. Ideally this would be done as a 50/50 grant to targeted home owners; however, to better incentivize those home owners, it may be necessary to increase the city's portion.

The Parks and Recreation department is continuing to grow and flourish. The residents of the city have responded positively regarding the new activities and look forward to new opportunities. The activities have been self-sustaining, with portions of the overhead getting chipped away. As the program continues to grow, the department will eventually be completely self-funded.

Lastly, the City has budgeted \$220,000 in potential projects from the federal ARP funds. These funds are estimated to be \$440,000 over a two-year period; however, final guidance has not been given to what projects 100% qualify. Potential projects mentioned by the federal government include: hazard pay for city employees, water/sewer/broadband infrastructure, economic relief, lost revenue reimbursement, and other projects similar to what was allowed in the first COVID relief package. It is recommended to wait until final guidance is given to potentially use the city's funds to go after larger projects that the state might provide if we have matching funds.

Public Works

The proposed budget includes funding in the Public Works Funds for maintaining and operating water and wastewater systems, maintaining City streets, and taking care of the parks. The City of Stanfield currently has 4 regular Public Works employees, and 1 seasonal worker.

Also in the Public Works funds, the proposed budget includes two large street projects, and the final phase of the Old Water Tower revitalization project.

Streets Fund

In the Streets Fund, the City will be focused on the HWY 395 Lane Diet. ODOT started their project in May 2021 and are anticipated to complete their project in October 2021. Part of ODOT's project will include conduit and bases for pedestrian lighting from Ball Ave to Harding Ave. The street lights will be installed after ODOT's project is done which the City anticipates looking for donations and lending to cover this cost in FY 2021/2022. ODOT will be paying for

the conduit and foundations which will be upwards of \$400,000. The City's portion afterwards will be around \$400,000 for the purchase of and installation of the light fixtures; however, we budgeted \$600,000 to cover any unforeseen expenses or increase in costs due to the current economic climate since we first received an estimate. One of the increases in costs will be the addition of lights to Coe Ave one block east and west of HWY 395.

Another large project in the Street fund is the completion of the Harding Ave repaving project. The City completed the first half of East Harding in 2019/2020 using a Small City Allotment grant. The City was approved for another \$100,000 grant in 2021/2022 to finish the project in full.

Water Fund

The Water Fund in the proposed budget includes funding for painting the old downtown water tower, which is the final phase of this project. Funding for this purpose was included in the FY 2019/2020 and 2020/2021 budget. The City polled residents to make sure that the public wanted their money used on a landmark that has no practical use for the City's water system. It was previously thought that it would be beyond the City's means to repair and paint the tower, however, a recent inspection and cost estimate has shown that only about \$185,000 in painting and repairs are needed, assuming the City does not want to return it to service. The proposed budget includes \$58,000 in the Water Fund to pay for painting.

Sewer Fund

The proposed budget of the Sewer Fund provides funding for a sewer rate study and a continued funding for line maintenance. Conducting a rate study is important to ensure that system operations and improvements match the City's sewer rates. This was originally budgeted in 2020/2021; however, due to unforeseen circumstances, the City will need to pursue this project in 2021/2022.

Library Fund

The Library Fund of the proposed budget includes funding for building improvements, including replacing the flooring and painting the interior. In addition, funding is included to send staff to two conferences. Funding for these items is mostly being provided by donations and grants.

Public Safety Fund

Due to recent developments in the community which will increase the overall revenue of this fund, it is recommended to maintain current rates for this fiscal year.

SDC Fund

The SDC fund has funds designated to assist the funding of the Water, Sewer, Street, and Park improvement projects listed in the other funds in FY 2021/2022.

Fuel Tax Fund

The FY 2021/2022 budget includes funding in the Fuel Tax Fund for continuing the Panoramic Ridge Neighborhood Park. The park has long been planned, and is identified in the City Parks Master Plan. The City will eventually install a parking lot, picnic shelter, picnic tables, benches, a basketball court, a bathroom building, playground equipment, and walking paths in the park. The funding in the proposed budget will continue, but not complete, this process.

Additionally, this budget includes an ongoing line item for a vehicle for the City Manager. The intent is to find a good quality vehicle through surplus and at this point isn't urgent.

Areas of Ongoing Monitoring

Library Fund: Due to limited revenue from the Umatilla County Special Library District, our Library fund is limited and will not be able to keep up with rising costs in the future; however, the proposed budget includes enough funding to satisfy personnel costs and contingency funding for now. This is an area that will need continued monitoring in the future.

Police Vehicle: The pickup truck for the Police Department will need to be replaced in the next 1-2 years. Total estimated cost is around \$40k.

ACKNOWLEDGEMENTS

In closing, I express my thanks to Gerald Carlson, Finance Director, for his efforts in helping coordinate the budget process, and to the department directors and staff that have contributed to the creation of this document. Lastly, I thank the Budget Committee and City Council for your continued support and analysis of the budgetary issues facing the City. It is with your help that the City will continue to grow and improve the quality of life for all of its citizens.

Respectfully submitted,

Benjamin Burgener
City Manager & Budget Officer

CITY OF STANFIELD

The City of Stanfield is conveniently located on Highway 395 off of I-84 in northeastern Oregon. It is situated in Umatilla County just 10 minutes south of Hermiston, about 30 minutes from Pendleton, and about a 45-minute drive to the Tri-Cities, WA. It is only 15 minutes from the mighty Columbia River, and the Umatilla River runs along its western edge. Stanfield is a friendly and inviting place to live, work or locate your business.

The City boasts an array of parks for all ages with baseball and soccer fields, basketball courts, playgrounds, and walking paths. The City has also grown into a regional player and partner in transportation and quality government. The City is poised for effective economic growth and development.

CITY GOVERNMENT**City Government**

Stanfield was first incorporated in 1910. Stanfield has been organized under a council-manager form of government since 2006. Administrative authority is vested in the City Manager while the City Council exercises legislative authority. Stanfield is served by a seven-member City Council including the Mayor and 6 Councilors, elected to staggered terms of four years. The City Council usually meets twice a month to conduct city business. The City Council guides the city by setting goals, passing ordinances, adopting resolutions, authorizing contracts, and adopting budgets.

City services are delivered by six departments:

- Administration
- Public Works
- Police
- Municipal Court
- Library
- Recreation

5-YEAR COUNCIL GOALS

In February, 2021, the City Council held a goal-setting workshop where they reaffirmed the City's vision and identified and prioritized goals to guide budget decisions and projects the City would like to pursue. The workshop included feedback and participation from the public.

VISION

“Stanfield is a welcoming and inclusive community, known for its hometown atmosphere, quality housing, business and development friendly government, and continued, measured growth.”

Comprehensive Plan	
Goal 1	Citizen Involvement
Goal 2	Land Use Planning
Goal 3	Agricultural Lands
Goal 5	Natural Resources, Open Spaces, Scenic and Historic Areas
Goal 6	Air, Water, and Land Resources Quality
Goal 7	Areas Subject to Natural Disasters and Hazards / Floodplain Management
Goal 8	Recreational Needs
Goal 9	Economic Development
Goal 10	Housing
Goal 11	Public Facilities and Services
Goal 12	Transportation
Goal 13	Energy Conservation
Goal 14	Urbanization

Short Term Goals (1-5 Years)	Notes
Increase Community Engagement	<ul style="list-style-type: none"> - Create a Volunteers list - Create a Volunteer project list - Involve all departments
Update Development Code	
Update Comprehensive Plan	
Design Parks for Aesthetics and Use	<ul style="list-style-type: none"> - Install Playground Equipment, Courts, Gazebos, Lights, Fields, Multi-use Paths, Water Features, Concessions, Historical Markers, Park Signs
Veterans Memorial	<ul style="list-style-type: none"> - Anticipated Location at Charlotte Rauch Park
Entrepreneurship (Business Incubation)	
Business Retention & Expansion	<ul style="list-style-type: none"> - Create an Active Small Business Group - Create a Business Recognition Program, Award at Council Meetings
Business Recruitment	<ul style="list-style-type: none"> - Develop the I-84/US-395 Interchange - Tourist Commercial, Industrial, Hotel

Downtown Aesthetics	- Lights, Plants, Trees, Clean Facades, Benches, Art
Create an Updated Developable Lands Inventory	
Develop Capital Improvement Plans for All Funds	
Rehabilitate the Old Water Tower	
Develop Stanfield Civic Block & Plaza	
Create an Urban Renewal District	
City Walkability	- Bike Friendly - New Sidewalks and Paths - Sidewalk Maintenance
Conduct Annual City Cleanup Projects	- Spring Cleanup Using Limited Dumpsters - Downtown Paint and Clean-up Projects
Update Technology in City Facilities	- Flat Screen TV's for conf. rooms - New Server - Mobility
Code Enforcement	- Analyze Effectiveness of Current Process
Innovation	- Encourage an Innovation, Process Improvement, and Growth Mindset Culture

THE BUDGET PROCESS

All Oregon cities are required to prepare an annual or bi-annual budget as a governing document for the City's actions in the coming fiscal period. The process followed in the preparation of this budget complies with local budget law established by the State of Oregon. Oregon's Local Budget Law does two important things: 1) establishes standard procedures for preparing, presenting, and administering the budget and 2) requires citizen involvement in the preparation of the budget with public disclosure of the budget before its formal adoption.

The City of Stanfield operates its fiscal year from July 1 to June 30 each year. The City Manager serves as the Budget Officer and has the responsibility to prepare the budget document, present the budget message to the Budget Committee and to maintain budgetary control at the approved appropriation level. In accordance with Oregon Budget Law, the Budget Committee consists of the seven members of the Stanfield City Council and an equal number of citizens. The Committee is tasked with reviewing the proposed budget and amending it where desired. Budget Committee meetings are public meetings and an opportunity for citizen comment is provided at each meeting. City staff attend the meetings to provide technical analysis and support to the Committee. At the conclusion of the meetings, the Budget Committee approves a balanced budget that is forwarded to the City Council for adoption.

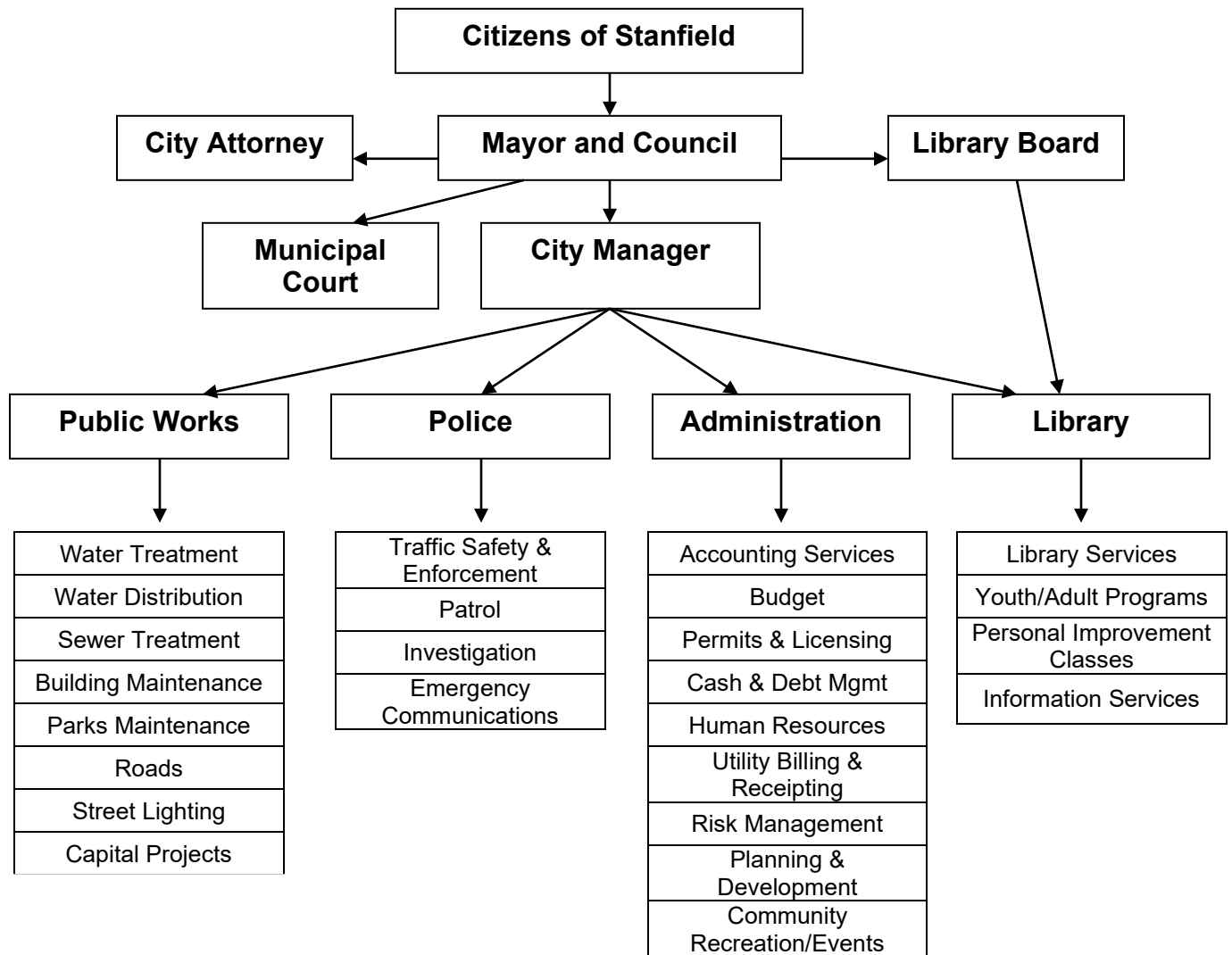
Prior to the adoption of the final balanced budget, the City Council is required to hold a public hearing on the budget. The Council may make additional changes to the budget before adoption via a budget resolution. The budget must be adopted prior to July 1.

BUDGET STRUCTURE

Detailed fund revenue and expenditures information is compiled utilizing an accounting structure required under Oregon Budget Law. The structure conforms to the following hierarchy:

- A **Fund** is defined as a fiscal entity which records assets and liabilities, and revenues and expenditures for specific operating or capital programs.
- A **Department** is a separate unit within the fund which serves a specific function in relation to the fund programs.
- A **Category** is a classification of expenses within a department including Personal Services, Materials and Services, Capital Outlay, Transfers, Debt Service and Contingency.
- A **Line Item** is a specific expenditure within the category. Vehicle Maintenance is an example of a line item within the materials and services category.

CITY-WIDE ORGANIZATIONAL CHART

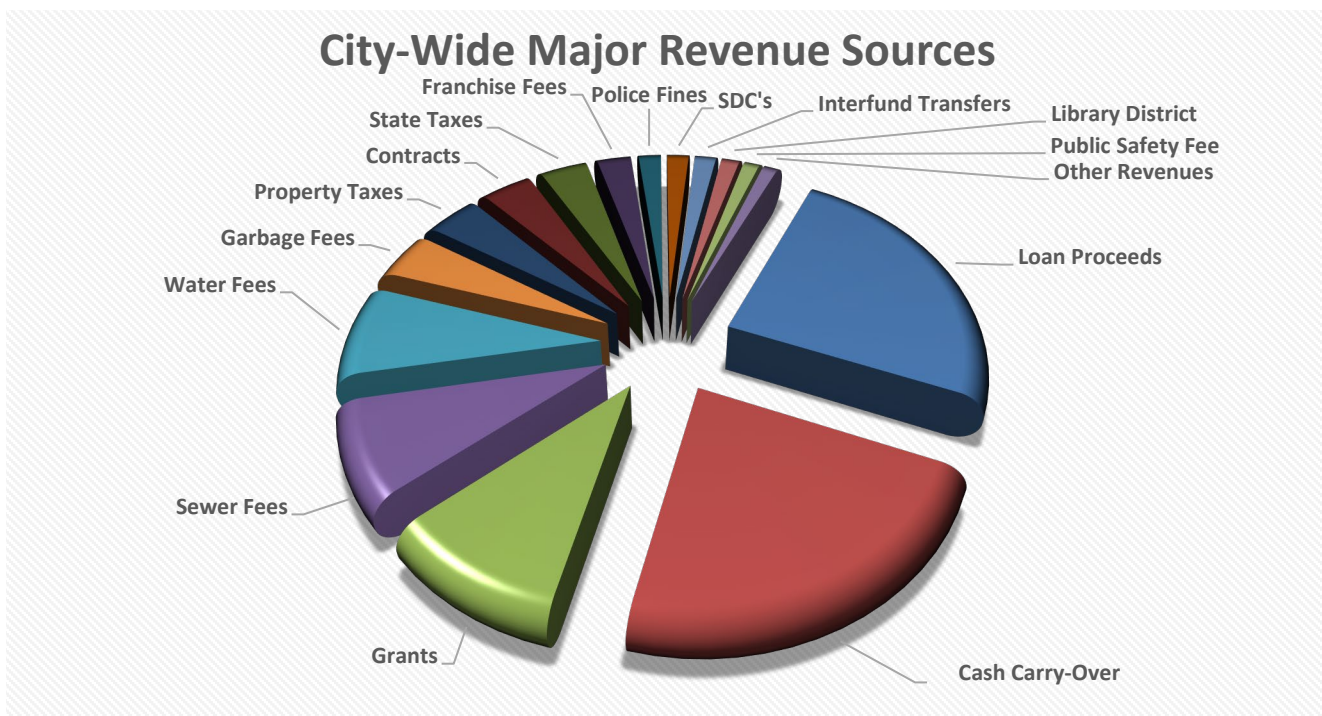


CITY OF STANFIELD STATISTICS

Population (2020 Estimate)	2,280
Median Resident Age (2020 Estimate)	33.6 Years
Median Single Family Home Price (2020)	\$148,000
Average Household Size (2019)	3
2019-2020 Assessed Property Value; Tax Rate	\$96,901,448; \$2.5894 per \$1,000 AV
Major Employers	Stanfield School District, Pilot Travel Centers, Main Street Market

City-Wide Major Revenue Sources

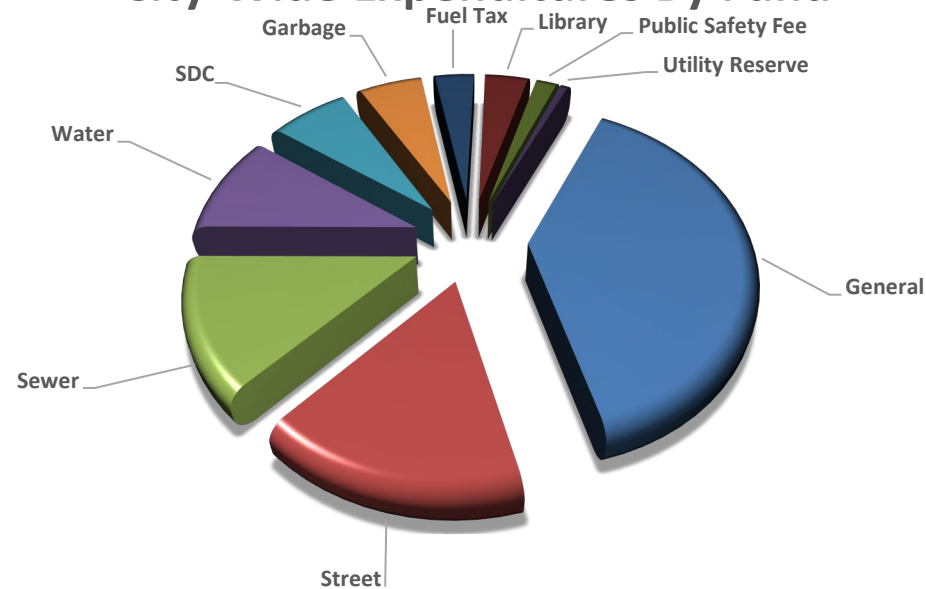
Revenue Description	Amount	Percent
Loan Proceeds	\$ 1,550,000	24%
Cash Carry-Over	1,450,230	23%
Grants	635,500	10%
Sewer Fees	525,100	8%
Water Fees	503,600	8%
Garbage Fees	266,860	4%
Property Taxes	251,500	4%
Contracts	243,331	4%
State Taxes	232,300	4%
Franchise Fees	167,950	3%
Police Fines	111,000	2%
SDC's	108,000	2%
Interfund Transfers	106,467	2%
Library District	90,000	1%
Public Safety Fee	78,000	1%
Other Revenues	72,417	1%
TOTAL	\$ 6,392,255	100%



City-Wide Expenditures By Fund

FUND	PERSONNEL	OPERATIONS	CAPITAL	DEBT SERVICE	CONTINGENCY/OTHER	TOTAL	PERCENT
General	\$ 566,636	\$ 426,769	\$ 1,360,000	\$ 80,000	\$ 56,126	\$ 2,489,531	39%
Street	57,717	109,150	775,000	55,670	33,138	1,030,675	16%
Sewer	254,621	220,500	50,000	170,540	138,689	834,350	13%
Water	296,235	183,600	59,870	62,176	27,636	629,517	10%
SDC	-	-	162,068	-	268,462	430,530	7%
Garbage	24,473	259,300	-	-	69,525	353,298	6%
Fuel Tax	64,139	104,850	26,000	5,670	20,191	220,850	3%
Library	112,828	84,100	20,000	-	26,122	243,050	4%
Public Safety Fee	86,056	-	-	-	30,330	116,386	2%
Utility Reserve	-	-	20,000	-	24,068	44,068	1%
CITY TOTALS	\$ 1,462,705	\$ 1,388,269	\$ 2,472,938	\$ 374,056	\$ 694,287	\$ 6,392,255	100%
CITY PERCENTS	23%	22%	39%	6%	11%	100%	

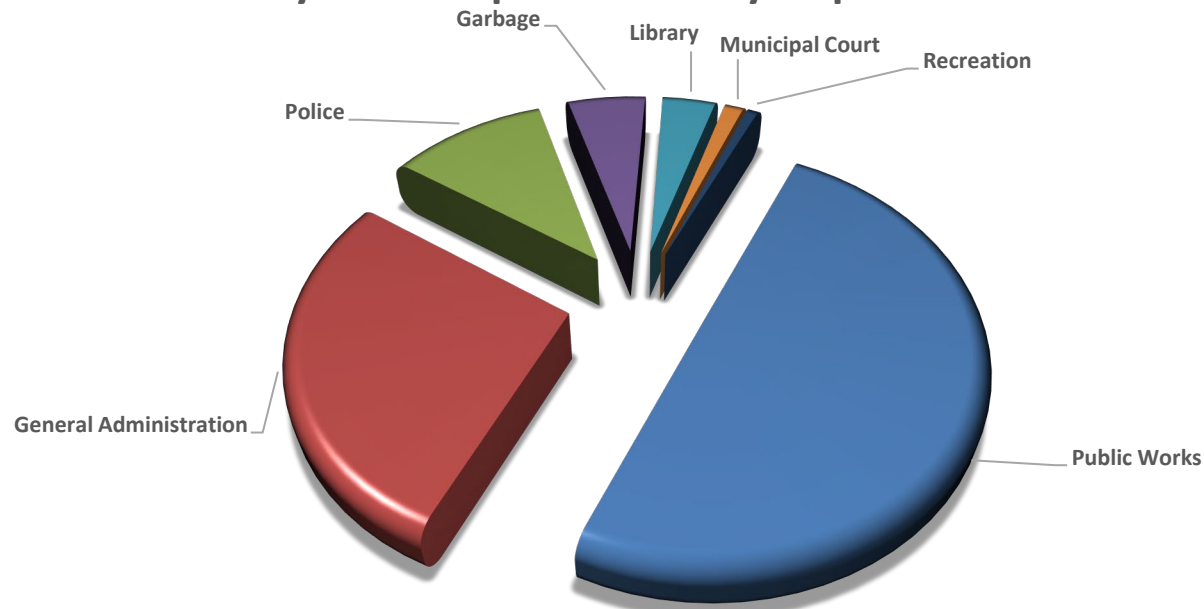
City-Wide Expenditures By Fund



City-Wide Expenditures By Department

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	DEBT SERVICE	CONTINGENCY/OTHER	TOTAL	PERCENT
Public Works	\$ 672,712	\$ 618,100	\$ 1,092,938	\$ 294,056	\$ 512,184	\$ 3,189,990	50%
General Administration	38,885	265,800	1,360,000	80,000	26,126	1,770,811	28%
Police	518,602	118,319	-	-	60,330	697,251	11%
Garbage	24,473	259,300	-	-	69,525	353,298	6%
Library	112,828	84,100	20,000	-	26,122	243,050	4%
Municipal Court	69,099	17,650	-	-	-	86,749	1%
Recreation	26,106	25,000	-	-	-	51,106	1%
CITY TOTALS	\$ 1,462,705	\$ 1,388,269	\$ 2,472,938	\$ 374,056	\$ 694,287	\$ 6,392,255	100%
CITY PERCENTS	23%	22%	39%	6%	11%	100%	

City-Wide Expenditures By Department



19-20/20-21 Salary and Benefit Comparisons								
Position Description	2020-2021					Benefits Total	Benefits+P ayroll Tax Total	19-20 Salary/ Benefits/ Payroll Tax Total
	Monthly / hourly	Annual Salary	Hlth/Dntl/Vis/L ife	PERS	WC/FICA/ Unemp			
Chief	6,581	78,972	25,351	13,236	6,480	38,587	45,067	124,039
Lieutenant	5,218	62,616	25,350	4,227	5,145	29,577	34,722	97,338
Officer #1	4,859	58,308	25,348	3,936	4,794	29,283	34,077	92,385
Officer #2	4,480	53,760	9,033	3,629	4,422	12,662	17,085	70,845
Comm. Rsrce Officer	4,673	56,077	30	9,398	4,612	9,429	14,040	70,117
Librarian	3,704	44,448	25,343	3,000	3,663	28,343	32,006	76,454
Assist. Librarian	\$15.17/hr	13,653	0	2,288	1,150	2,288	3,438	17,091
Assist. Librarian II	\$15.17/hr	7,888	0	0	680	0	680	8,568
Recreation Assistant	\$15.17/hr	7,888	0	0	680	0	680	8,568
Municipal Judge	\$143.45/hr	14,924	0	1,494	1,258	1,494	2,752	17,676
Bailiff	\$30.14/hr	3,135	0	314	293	314	607	3,741
Interpreter	\$26.65/hr	959	0	58	115	58	172	1,132
City Manager/Recorder	7,917	95,004	27,548	6,413	7,788	33,960	41,748	136,752
Court/Utilities Clerk	3,608	43,296	18,772	2,922	3,569	21,694	25,263	68,559
Finance Director	3,506	42,072	19,020	4,211	3,469	23,231	26,700	68,772
Office Assistant	\$16.30/hr	26,276	34	1,774	2,180	1,808	3,987	30,263
Public Works Director	6,376	76,512	18,766	12,823	6,279	31,589	37,868	114,380
PW Seasonal Laborer	\$15.69/hr	28,242	0	1,906	2,340	1,906	4,247	32,489
Utility Worker I	2,973.00	35,676	25,343	2,408	2,947	27,751	30,698	66,374
PW/Sewer Operator	4,336	52,032	18,756	3,512	4,281	22,268	26,550	78,582
PW Summer Laborers	\$15.17/hr	14,412	0	0	2,175	0	2,175	16,587
Shop Mechanic	2,809	33,708	19,020	3,374	2,786	22,394	25,180	58,888
Totals		\$849,858	\$257,713	\$80,924	\$71,104	\$338,637	\$409,741	\$1,259,599
Position Description	2021-2022					Benefits Total	Benefits+P ayroll Tax Total	20-21 Salary/ Benefits/ Payroll Tax Total
	Hourly / Monthly*	Yearly Salary*	Hlth/Dntl/Vis/L ife	PERS	WC/FICA/ Unemp			
Chief	6,844	82,131	24,998	13,765	6,737	38,763	45,501	127,632
Lieutenant	5,427	65,121	24,998	4,396	5,349	29,394	34,743	99,864
Officer #1	4,659	55,911	8,925	3,774	4,598	12,699	17,297	73,208
Officer #2	4,477	53,727	4,576	3,627	4,420	8,203	12,622	66,349
Comm. Rsrce Officer	4,860	58,321	9,553	9,775	4,795	19,328	24,122	82,443
Librarian / Rec Coordinator	3,852	46,226	24,994	3,120	3,808	28,114	31,922	78,148
Assist. Librarian	\$15.38/hr	21,333	0	3,575	1,777	3,575	5,352	26,685
Assist. Librarian II	\$15.38/hr	8,206	0	0	706	0	706	8,911
Recreation Assistant	\$15.38/hr	11,817	0	0	1,000	0	1,000	12,817
Municipal Judge	\$149.24/hr	15,521	0	1,554	1,307	1,554	2,861	18,382
Bailiff	\$30.55/hr	3,260	0	326	303	326	629	3,890
Interpreter	\$25.98/hr	960	0	58	115	58	172	1,132
City Manager/Recorder	7,917	95,004	28,487	6,413	7,788	34,900	42,687	137,691
Deputy Recorder/ Utility C	3,752	45,028	18,667	3,039	3,710	21,707	25,417	70,445
Finance Director	3,646	43,755	18,909	4,380	3,606	23,289	26,895	70,650
Court Clerk / Assistant Ut	\$16.53/hr	27,340	8,918	1,845	2,267	10,763	13,030	40,369
Public Works Director	6,631	79,573	18,654	13,336	6,529	31,991	38,519	118,092
PW Seasonal Laborer	\$15.90/hr	29,376	0	1,983	2,433	1,983	4,416	33,792
Utility Worker I	3,196	38,352	24,986	2,589	3,165	27,575	30,740	69,092
PW/Sewer Operator	4,510	54,114	24,986	3,653	4,451	28,639	33,090	87,204
PW Summer Laborers	\$15.38/hr	14,991	0	0	2,262	0	2,262	17,253
Shop Mechanic	3,569	42,833	24,986	4,288	3,531	29,273	32,804	75,637
Totals		\$892,899	\$266,637	\$85,495	\$74,655	\$352,132	\$426,787	\$1,319,686
	Difference	43,042	8,923	4,572	3,551	13,495	17,046	60,087
	% change	5.06%	3.46%	5.65%	4.99%	3.99%	4.16%	4.77%
*Proposed wage increases are contingent on receiving a "meets expectations" rating or higher on the employee's annual review for FY 2020-2021. Employees will receive a COLA adjustment, regardless of rating								

Form LB-20			RESOURCES		City of Stanfield	
			GENERAL FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
357,592	330,217	300,000	Available Cash on Hand	300,000	300,000	300,000
6,572	7,118	6,500	Previously Levied Taxes Est to be Rec.	6,500	6,500	6,500
236	3,404	5,250	Interest on Temporary Investments	2,500	2,500	2,500
7,608	-	-	Transfer from City Hall Reserve Fund	-	-	-
			Transfer from Garbage Fund	40,000	40,000	40,000
			OTHER RESOURCES			
22,362	26,198	22,000	State Revenue Sharing	28,000	28,000	28,000
35,006	38,777	37,000	State Liquor Tax	42,000	42,000	42,000
2,481	2,445	2,500	State Cigarette Tax	2,300	2,300	2,300
-	1,000	-	Planning Grant	1,000	1,000	1,000
1,245	1,172	1,200	Muni Court Portion County Assessment	1,200	1,200	1,200
1,347	2,297	1,400	Muni Court Education Assessment	1,400	1,400	1,400
	305	1,000	Muni Court Litigation Assesement	1,000	1,000	1,000
109,688	99,210	100,000	Fines & Forfeitures	100,000	100,000	100,000
9,324	4,459	7,500	Echo Fines & Forfeitures	7,500	7,500	7,500
3,700	5,840	3,500	Vehicle Impound Fees	3,500	3,500	3,500
4,259	2,389	10,000	Police Truck Inspection Program	-	-	-
683	-	-	Police Drug Recognition Expert Program	-	-	-
-	-	-	Police Grants	2,500	2,500	2,500
5,211	5,053	5,200	Training Assessment	5,500	5,500	5,500
74,175	69,390	71,472	Echo Police Contract	74,331	74,331	74,331
300	350	2,300	Donations to Police Dept.	2,300	2,300	2,300
24,000	24,000	26,000	School District Share of CRO	24,000	24,000	24,000
		66,000	COVID-19/ARP Grants	220,000	220,000	220,000
2,515	1,170	2,000	Licenses & Permits	1,500	1,500	1,500
136,011	119,006	123,000	Franchise Fees	123,000	123,000	123,000
920	3,437	1,000	Planning & Development Fees	3,000	3,000	3,000
1,180	1,270	1,000	Lien Search Fees	1,500	1,500	1,500
17,519	18,878	17,400	Cellular Lease Program	18,000	18,000	18,000
7,431	17,679	5,000	Miscellaneous Revenue	7,000	7,000	7,000
-	-	22,000	Recreation/Event Fee Income	25,000	25,000	25,000
-	-	-	Library Community Room Loan	900,000	900,000	900,000
-	-	-	Library Community Room Grants/Donations	100,000	100,000	100,000
-	-	-	Veteran's Memorial Loan	100,000	100,000	100,000
-	-	-	Veteran's Memorial Grants/Donations	100,000	100,000	100,000
122,171	1,547	-	Sale of Surplus Property	-	-	-
953,533	786,610	840,222	Total Resources Except Tax Levied	2,244,531	2,244,531	2,244,531
		240,000	Taxes Necessary Balance Budget	245,000	245,000	245,000
211,776	236,237		Taxes Collected in Year Levied			
1,165,309	1,022,846	1,080,222	TOTAL RESOURCES	2,489,531	2,489,531	2,489,531
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			City Administration		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Personnel Services:			
19,050	30,738	40,910	Salaries and Wages	43,041	43,041	43,041
1,638	2,066	3,130	Payroll Taxes	3,293	3,293	3,293
8,273	9,942	11,148	Insurance Benefits	11,359	11,359	11,359
534	630	2,100	Worker's Compensation	2,100	2,100	2,100
-	-	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500
-	-	-	Overtime	-	-	-
835	191	2,755	PERS/Retirement	2,801	2,801	2,801
21	25	77	Unemployment Insurance	79	79	79
			Recognition Awards	818	818	818
30,352	43,592	61,620	TOTAL PERSONAL SERVICES	64,991	64,991	64,991

			Materials & Services			
6,887	7,328	750	Insurance	750	750	750
659	2,827	150	Telephone	200	200	200
5,030	3,978	1,300	Electricity	6,000	6,000	6,000
61	11	-	Natural Gas	-	-	-
6,503	6,731	2,000	Office Supplies	3,000	3,000	3,000
858	2,266	150	Internet	150	150	150
3,156	1,163	1,000	Printing & Publications	1,000	1,000	1,000
-	528	3,500	Computer Equipment	3,500	3,500	3,500
2,940	2,439	2,000	Computer Software	3,000	3,000	3,000
5,513	7,325	9,500	Conferences/Training/Dues/Travel	9,500	9,500	9,500
4,410	250	4,700	Audit Fees	5,000	5,000	5,000
4,149	6,530	6,000	Attorney Fees	6,000	6,000	6,000
2,396	2,110	400	City Hall Equipment Lease	400	400	400
90	-	-	Training	-	-	-
-	-	500	Uniforms	500	500	500
23,991	5,690	5,000	Miscellaneous Expense	5,000	5,000	5,000
-	340	-	Professional Services	17,000	17,000	17,000
1,415	2,086	1,500	Building Maintenance	1,500	1,500	1,500
			Furniture	-	-	-
1,901	211	30,000	Planning	15,000	15,000	15,000
3,475	1,381	5,000	Fourth of July Expense	5,000	5,000	5,000
6,607	5,870	5,000	Other Holiday Expenses	10,000	10,000	10,000
3,255	2,940	5,000	Mayor and Council Expense	5,000	5,000	5,000
15	350	300	Ordinance/Charter Update	300	300	300
320	250	1,000	Dog Pound	1,000	1,000	1,000
-	-	2,000	Donations	2,000	2,000	2,000
		33,000	COVID-19 / ARP Expenses	110,000	110,000	110,000
8	6,107	50,000	Main Street Improvements	50,000	50,000	50,000
-	889	5,000	Code Enforcement Abatements	5,000	5,000	5,000
		22,000	Recreation Expense	25,000	25,000	25,000
83,637	69,598	196,750	TOTAL MATERIALS & SERVICES	290,800	290,800	290,800
			Capital Outlay:			
-	-		New Sidewalks	25,000	25,000	25,000
-	-		Main Street Sign	-	-	-
13,237	-		170 S Main St.	-	-	-
		25,000	City Hall Improvements	25,000	25,000	25,000
		25,000	Library / Community Room Project	1,000,000	1,000,000	1,000,000
			Veterans Memorial Project	200,000	200,000	200,000
		33,000	COVID-19 / ARP Capital Projects	110,000	110,000	110,000
13,237	-	83,000	TOTAL CAPITAL OUTLAY	1,360,000	1,360,000	1,360,000
			Debt Service:			
		-	Library / Community Room Loan Payment	70,000	70,000	70,000
			Veterans Memorial Loan Payment	10,000	10,000	10,000
125,478			Loan Principal Payoff	-	-	-
6,192			Loan Interest Payoff	-	-	-
131,670	-	-	TOTAL DEBT SERVICE	80,000	80,000	80,000
258,896	113,190	341,370	TOTAL EXPENDITURES	1,795,791	1,795,791	1,795,791
258,896	113,190	341,370	TOTAL GENERAL GOVERNMENT	1,795,791	1,795,791	1,795,791
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			Police Department - General Fund		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services:			
219,555	250,201	264,822	Salaries and Wages	264,778	264,778	264,778
17,202	19,595	20,259	Payroll Taxes	20,256	20,256	20,256
66,288	67,663	72,772	Insurance Benefits	61,363	61,363	61,363
18,612	21,488	21,500	Worker's Compensation	23,000	23,000	23,000
8,540	8,002	9,000	Accrued Vacation	12,000	12,000	12,000

4,608	4,936	20,000	Overtime	20,000	20,000	20,000
26,259	21,810	29,434	PERS/Retirement	29,683	29,683	29,683
216	245	419	Unemployment Insurance	416	416	416
			Recognition Awards	1,050	1,050	1,050
361,280	393,941	438,206	TOTAL PERSONAL SERVICES	432,546	432,546	432,546
			Materials & Services:			
7,446	8,205	16,500	Insurance	16,500	16,500	16,500
3,433	2,867	3,500	Telephone	3,500	3,500	3,500
3,120	3,320	3,500	Electricity	3,700	3,700	3,700
59	256		Office Equipment and Supplies			
839	795	1,200	Internet	1,200	1,200	1,200
591	-	-	Printing and Publications	-	-	-
673	-	2,000	Computer Equipment	2,000	2,000	2,000
146	681	1,000	Computer Software	1,000	1,000	1,000
	400		Conferences/Training/Dues/Travel			
	253	3,000	Equipment	5,500	5,500	5,500
7,258	5,564	6,000	Training	8,000	8,000	8,000
1,083	1,551	3,500	Uniforms	3,500	3,500	3,500
9,188	8,613	9,000	Vehicle Maintenance	9,000	9,000	9,000
297	677	1,000	Equipment Maintenance and Repair	1,000	1,000	1,000
395	-		Equipment Repair			
843	478	1,000	Miscellaneous Expense	1,000	1,000	1,000
2,088	-		Professional Services			
731	1,392	3,000	Building Maintenance	4,000	4,000	4,000
13,393	14,695	15,000	Fuel	17,000	17,000	17,000
6,990	2,692	6,000	Office & Field Supplies	6,000	6,000	6,000
-	-	1,500	Supplies for Reserves	1,500	1,500	1,500
-	34	500	Investigation Supplies	500	500	500
27,003	25,773	31,000	911 Expense/Dispatching Service	32,419	32,419	32,419
100	1,037	1,000	National Nite Out	1,000	1,000	1,000
85,675	79,282	109,200	TOTAL MATERIALS & SERVICES	118,319	118,319	118,319
			Capital Outlay:			
51,587	-	-	Vehicles--Purchased	-	-	-
51,587	-	-	TOTAL CAPITAL OUTLAY	-	-	-
498,542	473,223	547,406	Total Expenditures	550,865	550,865	550,865
498,542	473,223	547,406	Total Police Department	550,865	550,865	550,865
Form LB-31			DETAILED EXPENDITURES	City of Stanfield		
			Municipal Court - General Fund	Budget for 2021-2022		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Personal Service:			
45,161	47,139	45,914	Salaries and Wages	47,724	47,724	47,724
3,423	3,581	3,513	Payroll Taxes	3,651	3,651	3,651
4,217	3,160	5,439	Insurance Benefits	9,426	9,426	9,426
125	147	194	Worker's Compensation	200	200	200
-	-	1,000	Accrued Vacation/Comp Time	1,000	1,000	1,000
-	-	-	Overtime	-	-	-
1,480	1,439	6,681	PERS/Retirement	6,681	6,681	6,681
42	49	190	Unemployment Insurance	191	191	191
			Recognition Awards	226	226	226
54,447	55,515	62,931	TOTAL PERSONAL SERVICES	69,099	69,099	69,099
			Material and Services:			
726	800	750	Insurance	750	750	750
330	341	400	Telephone	400	400	400
246	241	300	Electricity	300	300	300
158	127	400	Office Supplies	400	400	400
	121	600	Internet	600	600	600
-	468	500	Publications	500	500	500

-	-	300	Computer Equipment	300	300	300
2,769	3,369	3,000	Computer Software	1,200	1,200	1,200
762	275	3,000	Conferences/Dues/Travel	3,000	3,000	3,000
-	-	1,000	Training	1,000	1,000	1,000
-	331	500	Miscellaneous	500	500	500
-	-	-	Professional Services	1,000	1,000	1,000
210	-	500	Court-Appointed Attorneys	500	500	500
1,421	840	1,500	Prosecution Legal Fees	1,500	1,500	1,500
1,419	365	2,000	Fine Reimbursements	2,000	2,000	2,000
4,288	2,107	4,000	Fines to City of Echo	3,000	3,000	3,000
-	100	700	Echo Fine Reimbursements	700	700	700
12,329	9,485	19,450	TOTAL MATERIALS & SERVICES	17,650	17,650	17,650
			Capital Outlay:			
-	-	-	Equipment/Computer Programs	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY	-	-	-
66,776	65,000	82,381	Total Expenditure	86,749	86,749	86,749
66,776	65,000	82,381	Total Municipal Court Expense	86,749	86,749	86,749
			Transfers, Reserves & Contingency:			
12,000	12,000	12,000	Transfer to Library Fund	12,000	12,000	12,000
-	-	10,000	Reserve for Police Vehicles	30,000	30,000	30,000
-	-	-	Reserve for Main Street Improvements	-	-	-
-	-	87,065	General Operating Contingency	14,126	14,126	14,126
12,000	12,000	109,065	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	56,126	56,126	56,126
836,214	663,413	1,080,222	Total General Fund Expenditures	2,489,531	2,489,531	2,489,531
329,096	359,434	-	Unappropriated Ending Fund Balance	-	-	-
1,165,309	1,022,846	1,080,222	Total General Fund	2,489,531	2,489,531	2,489,531

Form LB-20			RESOURCES		City of Stanfield	
			STREET FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
66,862	58,739	90,000	Available Cash on Hand	145,000	145,000	145,000
32	318	1,015	Interest on Temporary Investments	525	525	525
-	-	-	Transfer from Fuel Tax Fund	-	-	-
			OTHER RESOURCES			
157,613	156,773	145,000	State Gas Tax Apportionment	160,000	160,000	160,000
-	144,814	-	State Grants - ODOT SCA	100,000	100,000	100,000
6,608	27,007	30,000	Franchise Fees	25,000	25,000	25,000
2,196	8,668	150	Miscellaneous Revenue	150	150	150
25,000	-	-	Public Works Storage Building Loan	-	-	-
			HWY 395 Acron Lamps Loan	550,000	550,000	550,000
			HWY 395 Acron Lamps Grants/Donations	50,000	50,000	50,000
-	-		Sale of Surplus Property	-	-	-
258,311	396,319	266,165	Total Resources Except Tax Levied	1,030,675	1,030,675	1,030,675
			Taxes Necessary to Balance Budget			
			Taxes Collect in Year Levied			
258,311	396,319	266,165	TOTAL RESOURCES	1,030,675	1,030,675	1,030,675
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			STREET FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as.	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services			
28,076	24,145	33,696	Salaries and Wages	35,308	35,308	35,308
2,016	1,951	2,578	Payroll Taxes	2,701	2,701	2,701
4,028	5,658	6,423	Insurance Benefits	7,051	7,051	7,051
3,178	4,054	3,500	Worker's Compensation	5,000	5,000	5,000
-	-	3,000	Accrued Vacation /Comp Time	3,000	3,000	3,000
-	-	1,500	Overtime	1,500	1,500	1,500
1,685	1,230	2,781	PERS/Retirement	2,923	2,923	2,923
27	25	67	Unemployment Insurance	68	68	68
			Recognition Awards	166	166	166
39,010	37,064	53,545	TOTAL PERSONAL SERVICES	57,717	57,717	57,717
			Material & Services:			
11,404	12,463	13,500	Insurance	13,500	13,500	13,500
71	65	200	Telephone	200	200	200
2,805	-	500	Electricity	500	500	500
344	237	400	Natural Gas	400	400	400
31	-	500	Office Equipment and Supplies	500	500	500
	40	250	Internet	250	250	250
130	19	1,000	Computer Equipment	1,000	1,000	1,000
-	600	-	Computer Software			
440	-	500	Audit Fees	600	600	600
474	1,071	3,000	Equipment	3,000	3,000	3,000
-	-	300	Equipment Lease	300	300	300
276	236	500	Uniforms	500	500	500
840	3,066	3,000	Vehicle Maintenance	3,000	3,000	3,000
2,155	3,986	5,000	Equipment Maintenance and Repair	5,000	5,000	5,000
251	1,302	-	Equipment Repair	-	-	-
104	609	1,000	Miscellaneous	1,000	1,000	1,000
906	2,627	5,000	Professional Services	5,000	5,000	5,000
717	456	1,000	Building Maintenance	1,000	1,000	1,000
4,843	4,225	5,000	Fuel	5,000	5,000	5,000
520	545	1,000	Small Tools	1,000	1,000	1,000
150	1,555	300	Laundry	300	300	300
31,381	15,385	30,000	Street Maintenance	20,000	20,000	20,000
1,142	2,589	2,000	Street Signs/Traffic Control	2,000	2,000	2,000
30,823	41,693	35,000	Street Lighting	35,000	35,000	35,000
-	179	5,000	Sidewalk Maintenance	5,000	5,000	5,000
3,383	1,600	3,600	Tree and Landscaping Maintenance	3,600	3,600	3,600
1,071	634	1,500	Shop Maintenance & Supplies	1,500	1,500	1,500
12,500	-	-	Street Maintenance ¹²	-	-	-

106,761	95,181	119,050	TOTAL MATERIALS & SERVICES	109,150	109,150	109,150
			Capital Outlay			
-	-	-	Vehicle Purchase	-	-	-
4,909	4,301	5,000	Vehicle Lease	-	-	-
	9,099	-	Major Equipment	-	-	-
21,600	121,260	50,000	Street Improvement Projects	175,000	175,000	175,000
			HWY 395 Acorn Lamps	600,000	600,000	600,000
23,512	-	-	Public Works Storage Building	-	-	-
50,020	134,660	55,000	TOTAL CAPITAL OUTLAY	775,000	775,000	775,000
			Debt Service			
			Acorn Lamps Loan Payment	50,000	50,000	50,000
3,780	5,670	5,670	Public Works Storage Building Loan	5,670	5,670	5,670
3,780	5,670	5,670	TOTAL DEBT SERVICE	55,670	55,670	55,670
			Transfers, Reserves & Contingency:			
			Reserve for Future Street Projects	-	-	-
-	-	32,900	Operating Contingency	33,138	33,138	33,138
-	-	32,900	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	33,138	33,138	33,138
199,571	272,575	266,165	Total Expenditures	1,030,675	1,030,675	1,030,675
58,739	123,744	-	Unappropriated Ending Fund Bal.	-	-	-
258,311	396,319	266,165	Total Street Fund	1,030,675	1,030,675	1,030,675

Form LB-20			RESOURCES		City of Stanfield	
			WATER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
262,558	252,834	251,870	Available Cash on Hand	95,000	95,000	95,000
145	1,722	4,375	Interest on Temporary Investments	450	450	450
		34,170	Transfer From SDC Fund	30,467	30,467	30,467
			Other Resources:			
22,223	18,974	20,000	Late Fees	20,000	20,000	20,000
410,124	417,735	430,000	Water Sales	475,000	475,000	475,000
4,083	1,545	1,000	Service Connections	4,000	4,000	4,000
1,110	1,305	1,100	New User Fees	1,100	1,100	1,100
-	-	-	Grants	-	-	-
-	-	-	Water Master Plan Grant	-	-	-
-	-	-	Water Master Plan Loan	-	-	-
-	-	-	Water Rate Study Forgivable Loan	-	-	-
1,425	1,600	-	On/Off Fees	1,500	1,500	1,500
12,077	27,669	2,000	Miscellaneous Revenues	2,000	2,000	2,000
305	-	-	Sale of Surplus Property	-	-	-
50,000	-	-	Public Works Storage Building Loan	-	-	-
764,050	723,384	744,515	Total Resources Expt Tax Levied	629,517	629,517	629,517
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
764,050	723,384	744,515	Total Resources	629,517	629,517	629,517
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			WATER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services:			
116,453	148,226	163,586	Salaries and Wages	173,504	173,504	173,504
8,502	11,440	12,515	Payroll Taxes	13,274	13,274	13,274
38,586	55,533	63,387	Insurance Benefits	69,895	69,895	69,895
4,993	9,437	6,000	Worker's Compensation	10,000	10,000	10,000
-	-	4,000	Accrued Vacation /Comp Time	4,000	4,000	4,000
-	-	7,500	Overtime	7,500	7,500	7,500
9,876	7,821	15,970	PERS/Retirement	16,963	16,963	16,963
108	137	279	Unemployment Insurance	289	289	289
			Recognition Awards	810	810	810
178,517	232,594	273,237	TOTAL PERSONAL SERVICES	296,235	296,235	296,235
			Materials and Services:			
9,896	10,950	12,000	Insurance	12,000	12,000	12,000
1,821	1,184	2,200	Telephone	2,000	2,000	2,000
57,512	53,915	63,000	Electricity	63,000	63,000	63,000
505	1,214	1,000	Natural Gas	1,200	1,200	1,200
3,584	2,939	7,000	Office Supplies	7,000	7,000	7,000
251	410	1,500	Internet	1,300	1,300	1,300
-	289	2,000	Printing and Publications	2,000	2,000	2,000
779	19	4,000	Computer Equipment	2,000	2,000	2,000
3,225	2,281	8,000	Computer Software	8,000	8,000	8,000
941	2,742	3,500	Conferences/Dues/Travel	3,500	3,500	3,500
3,120	-	3,300	Audit Fees	3,500	3,500	3,500
535	1,187	5,000	Equipment	5,000	5,000	5,000
276	236	500	Uniforms	500	500	500
840	2,039	3,000	Vehicle Maintenance	3,000	3,000	3,000
3,018	4,267	6,000	Equipment Maintenance and Repair	5,000	5,000	5,000
280	615	-	Equipment Repair	-	-	-
2,108	627	2,500	Miscellaneous Expense	2,500	2,500	2,500
14,677	12,830	20,000	Professional Services	13,000	13,000	13,000

4,843	3,933	5,000	Fuel	5,000	5,000	5,000
623	960	1,000	Small Tools	1,000	1,000	1,000
1,919	1,555	2,000	Laundry	1,600	1,600	1,600
-	-	2,000	Equipment Lease	2,000	2,000	2,000
299	30	2,000	Deposit Refunds	500	500	500
-	520	2,000	Shop Maintenance and Supplies	2,000	2,000	2,000
19,766	15,862	25,000	Hydrants/Meters/Meter Boxes	18,000	18,000	18,000
3,934	4,710	20,000	Building & Pump Maintenance	10,000	10,000	10,000
125	642	5,000	Line Maintenance	2,000	2,000	2,000
6,906	5,120	7,000	Chemicals	7,000	7,000	7,000
-	-	-	System Development/Improvements	-	-	-
61	-	-	ServiceConnections	-	-	-
282	-	500	Water Services	-	-	-
-	-	-	Water Management and Conservation Plan	-	-	-
-	-	-	Water Master Plan	-	-	-
5,000	13,000	-	Water Rate Study	-	-	-
-	-	15,000	Water Operations & Maintenance Manual	-	-	-
147,127	144,076	231,000	TOTAL MATERIALS & SERVICES	183,600	183,600	183,600
			Capital Outlay:			
958	-	-	Vehicle Purchased	-	-	-
1,870	1,870	1,870	Vehicle Lease	1,870	1,870	1,870
2,200	-	-	Major Equipment Purchased	-	-	-
47,024	-	-	Public Works Storage Building	-	-	-
-	-	75,000	System Improvements	-	-	-
	67,092	50,000	Downtown Water Tower Improvements	58,000	58,000	58,000
52,052	68,962	126,870	TOTAL CAPITAL OUTLAY	59,870	59,870	59,870
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			WATER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	DESCRIPTION	Proposed	Approved	Adopted
			Debt Service:			
7,560	11,340	11,340	Public Works Storage Building Loan	11,340	11,340	11,340
52,082	50,836	50,836	SDWRLF Loan Repayment	50,836	50,836	50,836
54,585	-	-	Water Master Plan Loan Repayment	-	-	-
114,227	62,176	62,176	TOTAL DEBT SERVICE	62,176	62,176	62,176
			Transfers, Reserves & Contingency:			
12,000	12,000	12,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
-	-	-	Reserve for Future Improvements	-	-	-
-	-	39,232	Operating Contingency	15,636	15,636	15,636
12,000	12,000	51,232	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	27,636	27,636	27,636
503,923	519,808	744,515	Total Expenditures	629,517	629,517	629,517
260,127	203,576	-	Unappropriated End Fund Bal	-	-	-
764,050	723,384	744,515	Total Water Fund	629,517	629,517	629,517

Form LB-20			RESOURCES		City of Stanfield	
			SEWER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
411,416	398,645	350,000	Available Cash on Hand	300,000	300,000	300,000
321	2,909	5,810	Interest on Temporary Investments	2,250	2,250	2,250
		43,474	Transfer From SDC Fund	-	-	-
			Other Resources:			
7,000	7,000	7,000	Farm Lease	7,000	7,000	7,000
10,553	(2,647)	4,000	Miscellaneous Revenue	4,000	4,000	4,000
428,087	460,456	430,000	Sewer Use Fees	520,000	520,000	520,000
-	5,163	-	Sewer Service Connections	-	-	-
305	-	-	Sale of Surplus Property	-	-	-
1,110	1,305	1,100	New User Fees	1,100	1,100	1,100
50,000	-	-	Public Works Storage Building Loan	-	-	-
908,792	872,831	841,384	Total Resources Expt Tax Levied	834,350	834,350	834,350
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
908,792	872,831	841,384	Total Resources	834,350	834,350	834,350
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SEWER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
98,096	127,794	143,793	Salaries and Wages	152,017	152,017	152,017
7,343	9,729	11,001	Payroll Taxes	11,630	11,630	11,630
33,446	47,295	55,198	Insurance Benefits	60,534	60,534	60,534
3,708	6,596	4,500	Worker's Compensation	7,000	7,000	7,000
-	-	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500
-	-	6,500	Overtime	6,500	6,500	6,500
8,197	6,385	13,758	PERS/Retirement	14,577	14,577	14,577
93	117	245	Unemployment Insurance	253	253	253
			Recognition Awards	610	610	610
150,883	197,915	236,495	TOTAL PERSONAL SERVICES	254,621	254,621	254,621
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SEWER FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Material & Services:			
14,110	15,105	17,000	Insurance	17,000	17,000	17,000
1,668	1,000	2,000	Telephone	1,000	1,000	1,000
35,063	33,649	40,000	Electricity	33,000	33,000	33,000
1,242	1,251	2,000	Natural Gas	1,500	1,500	1,500
3,610	2,969	5,000	Office Supplies	5,000	5,000	5,000
345	446	1,500	Internet	1,500	1,500	1,500
	121		Printing and Publications	2,000	2,000	2,000
779	19	5,000	Computer Equipment	2,000	2,000	2,000
3,730	2,324	8,000	Computer Software	8,000	8,000	8,000
4,092	4,552	4,000	Conferences/Dues/Travel	4,500	4,500	4,500
3,120	-	3,300	Audit Fees	3,500	3,500	3,500
666	1,187	5,000	Equipment	5,000	5,000	5,000
436	236	500	Uniforms	500	500	500
840	2,139	5,000	Vehicle Maintenance	3,000	3,000	3,000
6,807	8,419	10,500	Equipment Maintenance and Repair	10,000	10,000	10,000
2,111	657	-	Equipment Repair	-	-	-
1,912	1,343	2,000	Miscellaneous Expense	2,000	2,000	2,000

16,216	15,739	18,000	Professional Services	15,000	15,000	15,000
4,843	4,488	5,000	Fuel	5,000	5,000	5,000
772	615	1,000	Small Tools	1,000	1,000	1,000
1,919	1,555	2,000	Laundry	2,000	2,000	2,000
-	-	1,500	Equipment Lease	1,500	1,500	1,500
351	70	2,800	Deposit Refunds	500	500	500
	679	2,000	Shop Maintenance and Supplies	2,000	2,000	2,000
14,416	33,286	15,000	Building & Pump Maintenance	20,000	20,000	20,000
290	3,345	50,000	Line Maintenance	20,000	20,000	20,000
14,247	15,183	16,000	Chemicals	17,000	17,000	17,000
12,786	13,993	14,000	Sludge Disposal	17,000	17,000	17,000
		20,000	Rate Study	20,000	20,000	20,000
146,369	164,370	258,100	TOTAL MATERIALS & SERVICES	220,500	220,500	220,500
			Capital Outlay:			-
958	-		Vehicle Purchase	-	-	-
4,909	4,301	5,000	Vehicle Lease	-	-	-
7,294	-	-	Major Equipment Purchase	-	-	-
47,024	-	-	Public Works Storage Building	-	-	-
-	18,455	45,000	System Construction Project	50,000	50,000	50,000
5,163	-	-	Major Park Improvements Project	-	-	-
65,347	22,756	50,000	TOTAL CAPITAL OUTLAY	50,000	50,000	50,000
			Debt Service:			
7,560	11,340	11,340	Public Works Storage Building Loan	11,340	11,340	11,340
101,917	101,559	105,000	DEQ Loan	101,200	101,200	101,200
-	-	58,000	Sewer Loan Reserve	58,000	58,000	58,000
33,365	-		Panoramic Line & Lift Station	-	-	-
142,842	112,899	174,340	TOTAL DEBT SERVICE	170,540	170,540	170,540
			Transfers, Reserves & Contingency:			
12,000	12,000	12,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
		30,449	Reserve for Future Improvements	42,689	42,689	42,689
-	-	80,000	Operating Contingency	84,000	84,000	84,000
12,000	12,000	122,449	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	138,689	138,689	138,689
517,440	509,940	841,384	Total Expenditures	834,350	834,350	834,350
391,352	362,891	-	Unapprop Ending Fund Bal	-	-	
908,792	872,831	841,384	Total Sewer Fund	834,350	834,350	834,350

Form LB-20			RESOURCES		City of Stanfield	
			LIBRARY FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
47,473	46,247	51,000	Available cash on hand	66,000	66,000	66,000
38	257	893	Interest on Temp Investments	150	150	150
12,000	12,000	12,000	Transfer from General Fund	12,000	12,000	12,000
			Other Resources:			
17,234	17,937	39,000	Grants	30,000	60,000	60,000
1,000	1,000	1,000	Childrens State (Ready to Read) Grant	2,000	2,000	2,000
76,081	81,941	83,000	Library District Appropriation	86,000	86,000	86,000
832	3,819	4,000	Community Service Fee Distribution	4,000	4,000	4,000
637	311	1,000	Fines	500	500	500
447	90	400	Book Sales	400	400	400
8,080	4,284	13,000	Library Donations	10,000	10,000	10,000
3,172	1,294	1,000	Miscellaneous Revenue	1,000	1,000	1,000
		1,000	Library Program Fees	1,000	1,000	1,000
166,993	169,180	207,293	Total Resources Except Tax	213,050	243,050	243,050
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
166,993	169,180	207,293	Total Resources	213,050	243,050	243,050
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			LIBRARY FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
41,639	52,486	54,878	Salaries and Wages	64,209	74,209	74,209
3,036	3,995	4,199	Payroll Taxes	4,912	4,912	4,912
22,912	23,748	25,343	Insurance Benefits	24,994	24,994	24,994
140	145	225	Worker's Compensation	225	225	225
-	-	320	Accrued Vacation /Comp Time	2,000	2,000	2,000
-	-	-	Overtime	-	-	-
2,072	2,831	4,539	PERS/Retirement	5,916	5,916	5,916
34	47	154	Unemployment Insurance	164	164	164
			Recognition Awards	408	408	408
69,833	83,252	89,658	TOTAL PERSONAL SERVICES	102,828	112,828	112,828
			Material & Services:			
2,262	2,493	3,000	Insurance	3,000	3,000	3,000
837	438	800	Telephone	800	800	800
3,132	2,396	3,600	Electricity	3,000	3,000	3,000
1,176	1,399	1,500	Natural Gas	1,500	1,500	1,500
3,000	2,070	7,250	Office Supplies	4,000	4,000	4,000
1,213	596	1,200	Internet	1,200	1,200	1,200
-	232	300	Printing and Publications	300	300	300
1,955	955	4,000	Computer Equipment	4,000	4,000	4,000
93	720	2,000	Computer Software	2,000	2,000	2,000
1,427	3,059	5,000	Conferences / Dues / Travel	5,000	5,000	5,000
320	-	350	Audit Fees	400	400	400
-	-	-	Equipment (Grant Funded)	-	-	-
-	20	500	Training	-	-	-
-	45	1,000	Equipment Maintenance and Repair	1,000	1,000	1,000
4,067	899	1,500	Miscellaneous Expense	1,500	1,500	1,500
1,978	604	2,000	Building Maintenance	2,000	2,000	2,000
31	228	300	Cleaning & Cleaning Supplies	500	500	500
300	223	5,000	Furniture	4,000	4,000	4,000
9,316	16,526	14,000	Summer Meal Program (Grant Funded)	16,000	16,000	16,000
8,387	5,759	6,000	Books/Audio/Video	6,000	6,000	6,000
76	424	200	Magazines	200	200	200

174	223	300	Newspapers	300	300	300
523	1,740	2,000	Youth Services (Grant Funded)	1,500	16,500	16,500
560	204	1,200	Story Time Program (Grant Funded)	1,200	1,200	1,200
728	2,997	1,000	Ready to Read (Grant Funded)	2,000	2,000	2,000
	1,025	3,000	Movies in the Park	-	-	-
638	-	700	HVAC Contract	700	700	700
	5,567		Furniture (Grant Funded)			
222	688	1,000	Adult Programs (Grant Funded)	1,000	6,000	6,000
982	-	1,000	Contracted Programs	1,000	1,000	1,000
43,396	51,527	69,700	TOTAL MATERIALS & SERVICES	64,100	84,100	84,100
			Capital Outlay:			
		30,000	Bldg Imprvmnts (Grant & Donation Funded)	20,000	20,000	20,000
7,517	-	-	Equipment-New Furnace	-	-	-
7,517	-	30,000	TOTAL CAPITAL OUTLAY	20,000	20,000	20,000
			Transfers, Reserves & Contingency:			
-	-	-	Reserved for future improvements	-	-	-
-	-	17,935	Operating Contingency	26,122	26,122	26,122
-	-	17,935	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	26,122	26,122	26,122
120,745	134,779	207,293	Library Expenses	213,050	243,050	243,050
46,248	34,401	-	Unappropriated End Fund Bal	-	-	-
166,993	169,180	207,293	Total Library Fund	213,050	243,050	243,050

Form LB-20			RESOURCES		City of Stanfield	
			PUBLIC SAFETY FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
32,153	31,090	21,000	Available Cash on Hand	38,100	38,100	38,100
18	252	473	Interest on Temporary Investments	286	286	286
			Other Resources:			
49,149	51,460	78,000	Public Safety Fees	78,000	78,000	78,000
81,320	82,802	99,473	Total Resources Except Tax	116,386	116,386	116,386
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
81,320	82,802	99,473	Total Resources	116,386	116,386	116,386
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			PUBLIC SAFETY FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
30,856	35,840	44,912	Salaries and Wages	50,434	50,434	50,434
2,350	2,672	3,436	Payroll Taxes	3,859	3,859	3,859
9,003	9,212	12,342	Insurance Benefits	11,689	11,689	11,689
2,436	2,831	2,800	Worker's Compensation	4,500	4,500	4,500
1,346	1,096	5,740	Accrued Vacation /Comp Time	5,740	5,740	5,740
628	673	3,900	Overtime	3,900	3,900	3,900
3,581	2,974	4,992	PERS/Retirement	5,654	5,654	5,654
30	33	72	Unemployment Insurance	80	80	80
			Recognition Awards	200	200	200
50,230	55,331	78,194	TOTAL PERSONAL SERVICES	86,056	86,056	86,056
						-
			Transfers, Reserves & Contingency:			
-	-	21,279	Operating Contingency	30,330	30,330	30,330
			TOTAL TRANSFERS, RESERVES, & CONTINGENCY	30,330	30,330	30,330
50,230	55,331	99,473	Total Expenditures	116,386	116,386	116,386
31,090	27,471	-	Unappropriated Fund Bal	-	-	
81,320	82,802	99,473	Total Public Safety Fund	116,386	116,386	116,386

Form LB-20			RESOURCES		City of Stanfield	
			UTILITY RESERVE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Resources	Proposed	Approved	Adopted
65,836	49,857	73,860	Available Cash on Hand	20,000	20,000	20,000
21	423	1,293	Earning from Temporary Investments	68	68	68
12,000	12,000	12,000	Transfer from Sewer Fund	12,000	12,000	12,000
12,000	12,000	12,000	Transfer from Water Fund	12,000	12,000	12,000
			Other Resources:			
89,857	74,280	99,153	Total Resources, except tax	44,068	44,068	44,068
			Taxes Necessary to Balance			
			Taxes Collected in Year Levied			
89,857	74,280	99,153	Total Resources	44,068	44,068	44,068
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			UTILITY RESERVE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Capital Outlay			
40,000	-	-	Vehicles--Purchased	-	-	-
			Equipment/Vehicle Lease	20,000	20,000	20,000
-	-	92,000	Major Equipment-Purchased	-	-	-
40,000	-	92,000	TOTAL CAPITAL OUTLAY	20,000	20,000	20,000
			Debt Service:			
			TOTAL DEBT SERVICE	-		
			Transfers, Reserves & Contingency:			
-	-	-	Reserve for Utility Vehicles	-	-	
-	-	7,153	Contingency	24,068	24,068	24,068
-	-	7,153	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	24,068	24,068	24,068
40,000	-	99,153	Total Expenses	44,068	44,068	44,068
49,857	74,280	-	Unappropriated Ending Bal	-	-	
89,857	74,280	99,153	Total Utility Reserve Fund	44,068	44,068	44,068

Form LB-20			RESOURCES		City of Stanfield	
			CITY HALL RESERVE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
7,607	-	-	Available Cash on Hand	-	-	-
-	-	-	Earnings from Temp Inv.	-	-	-
			Other Resources:			
-	-	-	City Hall Fees	-	-	-
7,607	-	-	Total Resources, except taxes	-	-	-
			Taxes Nec to Bal Budget			
			Taxes Collected in Yr Levied			
7,607	-	-	Total Resources	-	-	-
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			CITY HALL RESERVE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Materials & Services			
	-	-	Office Equipment	-	-	-
-	-	-	TOTAL MATERIALS & SERVICES	-	-	-
			Capital Outlay			
-	-	-	Equipment	-	-	-
-	-	-	City Hall Improvements	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY	-	-	-
			Transfers, Reserves & Contingency:			
7,607		-	Transfer to General Fund	-	-	-
		-	Reserved for Future Expend	-	-	-
7,607	-	-	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	-	-	-
7,607	-	-	City Hall Reserve Fund Expenses	-	-	-
-	-	-	Unappropriated Ending Fund Bal	-	-	-
-	-	-	Total City Hall Reserve Fund	-	-	-

Form LB-20			RESOURCES		City of Stanfield	
			SYSTEM DEVELOPMENT CHARGE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
95,099	95,148	100,900	Available Cash on Hand	320,130	320,130	320,130
49	863	1,760	Interest on Temporary Investments	2,400	2,400	2,400
			Other Resources:			
-	-		Systems Development Charges			
-	1,037	32,400	Water System Development Charge	12,960	12,960	12,960
-	1,782	89,100	Sewer System Development Charge	35,640	35,640	35,640
-	3,888	121,500	Transportation System Development Charge	48,600	48,600	48,600
-	540	27,000	Parks System Development Charge	10,800	10,800	10,800
95,148	103,258	372,660	Total Resources, except taxes	430,530	430,530	430,530
			Taxes Nec to Bal Budget			
			Taxes Collected in Yr Levied			
95,148	103,258	372,660	Total Resources	430,530	430,530	430,530
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SYSTEM DEVELOPMENT CHARGE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Capital Outlay			
		20,733	Transportation System Improvement	135,321	135,321	135,321
	-	4,283	Park System Improvements	26,747	26,747	26,747
-	-	25,016	TOTAL CAPITAL OUTLAY	162,068	162,068	162,068
			Transfers, Reserves & Contingency:			
		34,170	Transfer to Water Fund - Reimbursment	30,467	30,467	30,467
		43,474	Transfer to Sewer Fund - Reimbursment	-	-	-
-	-	-	Reserved for future improvements	-	-	-
		32,400	Reserved for future Water System Reimbursment	13,248	13,248	13,248
		89,100	Reserved for future Sewer System Reimbursment	164,027	164,027	164,027
		121,500	Reserved for future Transportation System Development	49,680	49,680	49,680
		27,000	Reserved for future Parks System Development	11,040	11,040	11,040
-	-	347,644	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	268,462	268,462	268,462
-	-	372,660	Total Expenditures	430,530	430,530	430,530
95,148	103,258	-	Unappropriated Funds	-	-	
95,148	103,258	372,660	Total SDC Fund	430,530	430,530	430,530

Form LB-20			RESOURCES		City of Stanfield	
			GARBAGE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
33,479	27,384	20,000	Available Cash on Hand	66,000	66,000	66,000
7	6	350	Interest	488	488	488
-	-	-	Transfer from General Fund	-	-	-
			Other Resources:			
-	-	10	Miscellaneous Revenue	10	10	10
1,500	1,740	1,800	Customer Deposits	1,800	1,800	1,800
206,773	229,578	233,000	Garbage Fees	285,000	285,000	285,000
241,759	258,708	255,160	Total Res Except Taxes to Bal	353,298	353,298	353,298
			Taxes Necess. To Balance			
			Taxes Collected in Yr Levied			
241,759	258,708	255,160	Total Resources	353,298	353,298	353,298
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			GARBAGE FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
17,836	14,310	15,995	Salaries and Wages	16,255	16,255	16,255
1,288	1,109	1,224	Payroll Taxes	1,244	1,244	1,244
6,342	5,041	5,571	Insurance Benefits	5,649	5,649	5,649
47	33	66	Worker's Compensation	66	66	66
-	-	72	Accrued Vacation /Comp Time	72	72	72
-	-	-	Overtime	-	-	-
1,072	556	1,080	PERS/Retirement	1,098	1,098	1,098
17	15	25	Unemployment Insurance	26	26	26
			Recognition Awards	63	63	63
26,601	21,064	24,033	TOTAL PERSONAL SERVICES	24,473	24,473	24,473
			Materials & Services:			
1,597	2,241	1,000	Office Equipment and Supplies	3,000	3,000	3,000
1,157	616	805	Miscellaneous Expense	1,000	1,000	1,000
1,392	184	2,300	Customer Deposit Refunds	2,300	2,300	2,300
183,628	175,151	227,022	Garbage Service	253,000	253,000	253,000
187,774	178,192	231,127	TOTAL MATERIALS & SERVICES	259,300	259,300	259,300
			Transfers, Reserves & Contingency:			
			Transfer to General Fund	40,000	40,000	40,000
-	-	-	Operating Contingency	29,525	29,525	29,525
-	-	-	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	69,525	69,525	69,525
214,375	199,256	255,160	Total Expenditures	353,298	353,298	353,298
27,383	59,452	-	Unappropriated End Fund Bal	-	-	
241,759	258,708	255,160	Total Garbage Fund	353,298	353,298	353,298

Form LB-20			RESOURCES		City of Stanfield	
			FUEL TAX FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Resource Description	Proposed	Approved	Adopted
115,449	96,047	95,000	Available Cash on Hand	100,000	100,000	100,000
76	757	1,873	Interest on Temporary Investments	750	750	750
		-	Transfer from General Fund	-	-	-
			Other Resources:			
124,698	1,000	-	Park Grants	-	-	-
110,000	130,000	120,000	Fuel Tax Revenues	120,000	120,000	120,000
451	815	100	Miscellaneous	100	100	100
			Sale of Surplus Property			
		-	Parks and Recreation Donations	-	-	-
25,000	-	-	Public Works Storage Building Loan	-	-	-
375,673	228,619	216,973	Total Resources Except Tax	220,850	220,850	220,850
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
375,673	228,619	216,973	Total Resources	220,850	220,850	220,850
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			FUEL TAX FUND		Budget for 2021-2022	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
18,721	17,254	41,357	Salaries and Wages	45,634	45,634	45,634
1,328	1,365	3,164	Payroll Taxes	3,491	3,491	3,491
2,177	3,644	4,095	Insurance Benefits	4,681	4,681	4,681
3,814	3,024	4,400	Worker's Compensation	4,400	4,400	4,400
-	-	2,000	Accrued Vacation /Comp Time	2,000	2,000	2,000
-	-	1,600	Overtime	1,600	1,600	1,600
1,201	970	1,938	PERS/Retirement	2,058	2,058	2,058
18	17	119	Unemployment Insurance	124	124	124
			Recognition Awards	151	151	151
27,259	26,273	58,673	TOTAL PERSONAL SERVICES	64,139	64,139	64,139
			Materials & Services:			
4,025	4,362	5,000	Insurance	5,000	5,000	5,000
75	86	150	Telephone	150	150	150
6,899	7,456	8,000	Electricity	8,000	8,000	8,000
344	287	500	Natural Gas	500	500	500
	25	200	Internet	200	200	200
	114		Printing and Publications			
130	19	-	Computer Equipment	-	-	-
1,037	-		Conferences/Dues/Travel			
440	-	480	Audit Fees	500	500	500
474	1,171	4,900	Equipment	4,900	4,900	4,900
		2,000	Equipment Lease	2,000	2,000	2,000
276	236	200	Uniforms	200	200	200
840	2,180	3,000	Vehicle Maintenance	3,000	3,000	3,000
2,489	8,292	6,500	Equipment Maintenance and Repair	6,500	6,500	6,500
195	547	-	Equipment Repair	-	-	-
523	631	1,000	Miscellaneous Expense	1,000	1,000	1,000
183	686	5,000	Professional Services	5,000	5,000	5,000
	58		Building Maintenance			
4,843	4,375	5,000	Fuel	5,000	5,000	5,000
629	725	700	Small Tools	700	700	700
1,919	1,555	2,000	Laundry	2,000	2,000	2,000
	21		Bridge Maintenance			
2,078	1,043	2,000	Shop Maintenance & Supplies	2,000	2,000	2,000

2,257	5,708	2,300	Irrigation Systems	2,300	2,300	2,300
2,410	375	2,500	Trees	3,000	3,000	3,000
-	105	3,000	Highway 395 Median	3,000	3,000	3,000
5,163	4,512	5,400	Portable Restrooms-Park	5,400	5,400	5,400
28,691	11,029	27,000	Park Maintenance	27,000	27,000	27,000
Form LB-31			DETAILED EXPENDITURES	City of Stanfield		
			FUEL TAX FUND	Budget for 2021-2022		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2018-2019	2019-2020	2020-2021	Expenditure Description	Proposed	Approved	Adopted
			Materials & Services (Cont'd):			
		1,000	Stage Gulch Levee/Channel Maint	1,000	1,000	1,000
		-	Parks and Recreation Program Expenses	-	-	-
500	-	15,000	Park Improvement and Planning	15,000	15,000	15,000
-	-	1,500	Arboretum	1,500	1,500	1,500
66,421	55,597	104,330	TOTAL MATERIALS & SERVICES	104,850	104,850	104,850
			Capital Outlay:			
(0)	-	6,000	Vehicle Purchase	6,000	6,000	6,000
4,909	4,301	5,000	Vehicle Lease	-	-	-
5,000	-	-	Major Equipment-Purchased	-	-	-
		-	Stage Gulch Easement Purchases	-	-	-
151,113	32,748	20,000	Park Improvements: Panoramic Ridge	20,000	20,000	20,000
	8,118	-	Park Improvements: City Trails	-	-	-
21,144	-	-	Public Works Storage Building	-	-	-
182,166	45,168	31,000	TOTAL CAPITAL OUTLAY	26,000	26,000	26,000
			Debt Service			
3,780	5,670	5,670	Public Works Storage Building Loan	5,670	5,670	5,670
3,780	5,670	5,670	TOTAL DEBT SERVICE	5,670	5,670	5,670
			Transfers, Reserves & Contingency:			
		-	Transfer to Street Fund	-	-	-
-	-	-	Rsrv for Fut. Streets/Parks Improvmnts	-	-	-
		17,300	Operating Contingency	20,191	20,191	20,191
-	-	17,300	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	20,191	20,191	20,191
279,626	132,708	216,973	Total Expenditures	220,850	220,850	220,850
96,047	95,911	-	Unappropriated Fund Bal	-	-	-
375,673	228,619	216,973	Total Fuel Tax Fund	220,850	220,850	220,850
			CITY OF STANFIELD--ALL FUNDS			
4,154,820	3,932,227	4,182,998	Total Stanfield Revenues	6,362,255	6,392,255	6,392,255
2,762,125	2,487,809	4,182,998	Total Stanfield Expenditures	6,362,255	6,392,255	6,392,255
1,392,695	1,444,418	-	Over/Under	-	-	-
43,607	36,000	36,000	Interfund Transfers Out	106,467	106,467	106,467
-	-	302,864	Contingency	277,136	277,136	277,136
1,385,088	1,444,418	30,449	Unappropriated & Reserved	310,684	310,684	310,684