



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, August 19, 2026

6:15 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Council President Gene Woelfel, presiding. The Pledge of Allegiance was recited.

Council members Gene Woelfel, Becca Mosier, Norm Propson, Ken Thede, Brad Hess, Kathy Schroeder, Paula Oakley, and Dan Watson were present at roll call. Also present were City Administrator Scott Depies, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Public Works Director Jason Meyer, Fire Chief Craig Carey, and Emergency Management Director Russ Thiel.

Others in attendance:

None

It was noted that the meeting was properly announced.

A motion was made by Schroeder, seconded by Hess, and carried to approve the agenda.

A motion was made by Mosier, seconded by Propson, and carried to approve the minutes from the previous Common Council meeting on July 15, 2026. As amended to include Brad Hess present at Roll Call

Citizen Input:

None

Consent Agenda:

The Council President requested a motion regarding the Consent Agenda. A motion was made by Propson, seconded by Watson, and carried to approve the Consent Agenda.

Approval of Financial Reports:

Financial Reports were presented and approved as part of the Consent Agenda, approving the Treasurer's report and Invoices totaling \$199,035.28 as of August 19, 2026.

Approval of Park Use and Special Event Applications:

No Park Use or Special Event Applications were presented.

Approval of License:

AB-105 license applications for Ziegler Winery LLC and Stone Arch Brewpub, Inc. for September 26, 2026 at Civic Park were approved as part of the Consent Agenda.

Reports of Departments and Committees: Police Department Petty Cash - \$202.62; Building Permits \$518,700; Library Receipt Report \$2,830.50.

Minutes: Committee of the Whole July 15, Library Board July 13, Utilities and Sanitary Sewer Commissions June 23, Police and Fire Commission July 8 and July 15, and Revolving Business Loan Committee January 30, 2025.

Action Items:

1. Action – Approval to Utilize the FEMA BRIC Grant:

A motion was made by Mosier, seconded by Hess, and carried to approve participation in the FEMA Building Resilient Infrastructure and Communities Grant program for a stormwater study in the County Road H and Plymouth Street area.

2. Action – Appointment of Election Officials and Inspectors for the Remainder of the 2026-2027 Term: Maureen Greuel and Debra Severson:

A motion was made by Hess, seconded by Schroeder, and carried to appoint Maureen Greuel and Debra Severson as election officials and inspectors for the remainder of the 2026-2027 term.

3. Action – Update to Mayoral Appointments to Include Gary Keran in the Airport Commission, Al Depies and Brian Giebel in the Community Development Authority, and Douglas Frisch and Richard Halfmann in the Board of Zoning Appeals as Member and First Alternate Respectively:

A motion was made by Watson, seconded by Oakley, and carried to approve the mayoral appointments as presented.

4. Action – Approval to Contract with Ehlers to Conduct a Pro-Forma Review:

A motion was made by Mosier, seconded by Thede, and carried to approve contracting with Ehlers to conduct a pro-forma review regarding potential TIF assistance for the Northernstar Development project.

5. Action – Memorial Bench Application for Reineck Woods Entrance:

Item Tabled

6. Closed Session:

A motion was made by Mosier, seconded by Hess, and carried by roll call vote to adjourn into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e) regarding the consideration of the sale of City property, Wis. Stats. Sec. 19.85(1)(g) regarding the review and deliberation of an application for a Revolving Business Loan, and Wis. Stats. Sec. 19.85(1)(c) regarding the deliberation of wages for the Deputy Clerk, Police Captain, Director of Public Works, and the performance and wages of the City Administrator after one year of employment.

7. A motion was made by Hess, seconded by Mosier, and carried by roll call vote to adjourn the closed session and reconvene in open session.

Action on Items Discussed in Closed Session:

8. A motion was made by Mosier, seconded by Schroeder, and carried to approve a counteroffer to the Salvatorian Mission for the sale of City property parcel number 45848.

9. A motion was made by Mosier, seconded by Propson, and carried to approve the Revolving Business Loan application for Three Oaks Health and Wellness Center.
10. A motion was made by Propson, seconded by Oakley, and carried to approve the recommended wage adjustments for the Police Captain, Deputy Clerk, and City Administrator. Schroeder abstained.

Miscellaneous Business:

None

Being no further business, the meeting adjourned.

Scott Depies

City Administrator/Clerk