COMMITTEE OF THE WHOLE
Wednesday, September 16 2026, at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Depies. Present were Gene Woelfel, Ken Thede, Brad Hess, Becca Mosier, Dan Watson, Norm Propson, Paula Oakley, Kathy Schroeder and Mayor Jeff Hebl. Also present were City Administrator Scott Depies, Police Chief Eric Fisher, Public Works Director Jason Meyer, and Fire Chief Crag Carey.

GUESTS: Mark Sherry and Marc Stephanie

APPROVAL OF THE AGENDA:

A motion was made by Oakley, seconded by Watson, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:
A motion was made by Propson, seconded by Thede, and carried to approve the September 1, 2026 Committee of the Whole Minutes.

CITIZEN INPUT:
- None

FINANCE AND PURCHASING:
a. The monthly invoices and financial report for the month ending in August were presented. A motion was made by Schroeder, seconded by Mosier, and carried to recommend to the Common Council approval of the invoices as presented and acceptance of the financial report as presented.

PROTECTIONS OF PERSONS AND PROPERTY:
a. No reports were presented by the Police Department, Fire Department, Emergency Management, or Municipal Court

CITY BUILDINGS AND GROUNDS:
- Director Meyer reported that the department's large mower had been out of service for approximately three weeks, requiring staff to use smaller mowers and work extended weekday hours without overtime to maintain City properties.

RECREATION DIRECTORS:
- None

PERSONNEL:
- None

OLD BUSINESS:

- None

NEW BUSINESS:

- **Discussion/Action—Resolution 1603 – Resolution to Approve Amendment No. 3 to Long Term Power Supply Contract for Participating Members**
  The Committee reviewed the proposed amendment extending the City's long-term power supply contract with WPPI Energy to support future energy purchases and financing. A motion was made by Mosier, seconded by Hess, and carried to recommend to the Common Council approval of Resolution 1603.

- **Discussion/Action—Consideration of Professional Engineering Services for the 2027 Washington Street Repaving and Stonewall Cul-De-Sac Projects**
  Administrator Depies and Director Meyer reported that professional engineering services were needed to prepare the Washington Street repaving and Stonewall Cul-De-Sac projects for construction in 2027. The discussion included project timing, curb and gutter replacement for special assessments, and preliminary costs. A motion was made by Mosier, seconded by Schroeder, and carried to recommend to the Common Council approval to solicit professional engineering services for the projects.

- **Discussion/Action—Delegating Authority to the Mayor and City Administrator for Administrative Amendments of the Northern Star Agreement**
  Administrator Depies reported that Northern Star Development was pursuing various grant financing and may require timely, non-substantial administrative amendments to its agreement with the City, including an extension of the land purchase option. Financial or other consequential changes would continue to require Common Council approval. A motion was made by Mosier, seconded by Propson, and carried to recommend to the Common Council delegating authority to the Mayor and City Administrator to approve administrative amendments to the Northern Star Agreement.

- **Discussion/Action—Assessment Maintenance Contract with Bowmar Appraisal Inc.**
  Administrator Depies presented a three-year assessment maintenance contract with Bowmar Appraisal Inc. for annual assessment and appraisal services. A motion was made by Hess, seconded by Watson, and carried to recommend to the Common Council approval of the contract.

- **Discussion/Action—Pros 4 Technology LLC 4 Year IT Support Contract**
  Administrator Depies presented a four-year IT support contract with Pros 4 Technology LLC that would establish annual cost increases of 3% and continue system maintenance, data backup, software updates, cybersecurity monitoring, and technical support services. A motion was made by Propson, seconded by Hess, and carried to recommend to the Common Council approval of the contract.

MISCELLANEOUS:

- Administrator Depies reported that the City completed the sale of four acres on Kennedy Avenue to the Salvatorians, construction began on the first duplex in Tax Incremental District No. 4, initiating the approved $50,000 development incentive, and City representatives met with Tecumseh environmental engineering personnel regarding outstanding property matters.

There being no further business, the meeting was adjourned.

Scott Depies, City Administrator/Clerk-Treasurer