



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

cityofnewholstein.gov
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Wednesday, March 18, 2026

6:15 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson (via Teams), presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Brad Hess, Becca Mosier, Norm Propson, Steve Abrams, Kathy Schroeder, Paula Oakley, and Dan Watson were present at roll call. Also present were City Administrator Scott Depies, Police Chief Eric Fischer, DPW Director Jason, Fire Chief Craig Cary, and Police Captain Chuck Schroeder.

Others in attendance: Mark Sherry

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Propson, and carried to approve the agenda with correction of the Soccer Tournament date.

Mayor Snelson called the Public Hearing concerning the Vacating of the Right-of-Way on Stonewall Drive to order. The notice was properly published as required by law. There were no comments. Mayor Snelson adjourned the Public Hearing.

Mayor Snelson called the Public Hearing concerning the rezoning of parcels 18827, 18828, and 18829 to order. The notice was properly published as required by law. There were no comments. Mayor Snelson adjourned the Public Hearing.

Mayor Snelson called the Public Hearing concerning the rezoning of parcels of the former Tecumseh site to order. The notice was properly published as required by law. There were no comments. Mayor Snelson adjourned the Public Hearing.

A motion was made by Schroeder, seconded by Mosier, and carried to approve the minutes from the previous Common Council meeting on February 18, 2026.

Citizen Input:

None

Consent Agenda:

The Mayor asked for a motion regarding the Consent Agenda. A motion was made by Propson, seconded by Watson, and carried to approve the Consent Agenda.

Approval of Financial Reports:

Financial Reports were presented and approved as part of the Consent Agenda, approving the Treasurer's report and Invoices totaling \$63,989.93 as of March 18, 2026.

Approval of Park Use and Special Event Applications: The Special Event Application submitted by Tim Ehlenbeck for the New Holstein Soccer Tournament scheduled for June 19th through the 20th, 2026 was approved.

Reports of Departments and Committees: Police Department Petty Cash - \$291.75; Building Permits \$94,584; Library Receipt Report \$107.

Minutes: Committee of the Whole February 18, Library Board February 9, Utilities and Sanitary Sewer Commissions January 27, and Plan Commission January 13.

Action Items:

1. Pre-Sale Report for General Obligation Promissory Notes

Casey Griffiths representing Ehlers presented to the Council an outline of borrowing terms, estimated interest rates, and repayment structure for the financing of Fire Department and DPW trucks. Discussion included the impact on the levy, timing of issuance, and alignment with planned capital projects. A motion was made by Schroeder, seconded by Woelfel, and carried to approve the issuance of promissory notes. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Hess, Oakley, Watson, Abrams, and Woelfel voting Aye.

2. Approval to Vacate the Right-of-Way on Stonewall Drive

A motion was made by Mosier, seconded by Schroeder, and carried to approve vacating the right-of-way on Stonewall Drive, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

3. Approval to Rezone Parcels 18827, 18828, 18829, 18464, 18569, 18568, 18920, 18919, 18465, 18921

A motion was made by Mosier, seconded by Woelfel, and carried to approve the rezoning of listed parcels from Heavy Industrial to Commercial. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye

4. Approval to Purchase Event Safety Equipment

A motion was made by Oakley, seconded by Woelfel, and carried to approve the purchase of event safety equipment. Upon call of the vote, the motion passed with Propson, Mosier, Oakley, Watson, Abrams, Hess, and Woelfel voting Aye, with Schroeder abstaining.

5. Approval of the Amendment to the Agreement with Northernstar

A motion was made by Hess, seconded by Watson, and carried to approve the Amendment to the Agreement with Northernstar concerning the development of apartments on a portion of the former Tecumseh site. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

6. Approval of Resolution 1590: Resolution to Reinstate Bonus Compensation for the NHPD

A motion was made by Mosier, seconded by Watson, and carried to Approve Resolution 1590 providing a bonus structure for additional shifts covered by the NHPD Chief and Captain. Upon call of the vote, the motion passed with Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye, with Schroeder abstaining.

7. Approval of Sale of the DPW 95 Truck to New Holstein Utilities

A motion was made by Watson, seconded by Oakley, and carried to approve the sale of DPW's 95 Plow Truck to the New Holstein Utilities. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

8. Approval of Wage Adjustment for Part-Time Public Works' Positions

A motion was made by Abrams, seconded by Schroeder, and carried to approve the wage range for part-time Public Works' positions. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

9. Approval of Road Improvement Projects for 2026

A motion was made by Schroeder, seconded by Abrams, and carried to approve the selected road improvement projects for 2026. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

10. Approval of the City Sidewalk Program

A motion was made by Abrams, seconded by Schroeder, and carried to approve the planned focus areas under the City's Sidewalk Program. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

11. Approval of the Staining/Painting of the Optimist Chalet

A motion was made by Hess, seconded by Mosier, and carried to approve the contracting of services for the staining/painting of the Optimist Chalet. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Watson, Abrams, Woelfel, and Hess voting Aye.

Miscellaneous Business: None

Being no further business, the meeting adjourned.

Scott Depies

City Administrator/Clerk