



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

cityofnewholstein.gov
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Wednesday, January 21, 2026

6:15 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson (via Teams), presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Brad Hess, Becca Mosier, Norm Propson, Steve Abrams, Kathy Schroeder, and Dan Watson were present at roll call. Also present were City Administrator Scott Depies, City Attorney Steve Sorenson, Fire Chief Craig Cary, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Public Works Director Jason Meyer, and Library Director D Hankins.

Others in attendance: Mark Sherry

It was noted that the meeting was properly announced.

A motion was made by Schroeder, seconded by Watson, and carried to approve the agenda.

A motion was made by Mosier, seconded by Woelfel, and carried to approve the minutes from the previous Common Council meeting on December 17, 2026.

Citizen Input:

Pamela VanDera of the City of New Holstein spoke concerning the potential construction of an apartment complex on the Tecumseh site. She expressed concern about the potential for increased crime and urged the council to get more information.

Consent Agenda:

The Mayor asked for a motion regarding the Consent Agenda. A motion was made by Mosier, seconded by Propson, and carried to approve the Consent Agenda.

Approval of Financial Reports:

Financial Reports were presented and approved as part of the Consent Agenda, approving the Treasurer's report and Invoices totaling \$221,552.80 as of January 18, 2026.

Approval of License Applications:

A temporary Class "B" / "B" Retailer's License was approved for the New Holstein American Legion Post 124 for their event on March 15, 2026.

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: Police Department Petty Cash - \$646.25; Building Permits \$130,054; Library Receipt Report \$299.08.

Minutes: Committee of the Whole December 17, Library Board December 8, Utilities and Sanitary Sewer Commissions November 25, Plan Commission December 2025.

Action Items:

A motion was made by Hess, seconded by Watson, and carried to approve Certified Survey Map for Parcel ID 8893—Town of New Holstein Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Woelfel, seconded by Hess, and carried to approve Resolution No. 1589, A Resolution to Recognize Rickie Bratz, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Hess, Watson, Abrams, and Woelfel voting Aye.

New Holstein City Ordinance 690 – An Ordinance of Municipal Code of the City of New Holstein Recreating Section 1.05 of the Municipal Code Creating a Joint Municipal Court with the Village of Cleveland, was read as 1st Presentation only. A motion was made by Hess, and seconded by Schroeder to discuss the Ordinance by receiving an update by Police Chief Fisher. Administrator Depies stated that the agreement is scheduled to take effect after the term of Cleveland’s Municipal Judge. However, the Cleveland’s Judge as tendered their resignation, resulting in the State requesting Kelly Sippel to complete the term.

A motion was made by Schroeder, seconded by Hess, and carried to approve the purchase of playground equipment for the Optimist Park to utilize the City’s tax free status and to be reimbursed by the Optimist Club, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Woelfel, seconded by Mosier, and carried to extend the Commercial Real Estate Services contract with NAI Pfefferle for 1-year with no other changes to the terms.

A motion was made by Propson, seconded by Hess, and carried to approve an additional Street Light on Washington St.

Miscellaneous Business: None

Being no further business, the meeting adjourned.

Scott Depies
City Administrator/Clerk