



City of New Holstein, Calumet County Wisconsin
REQUEST FOR PROPOSAL FOR:

2026 SNOW REMOVAL IN THE CITY OF NEW HOLSTEIN

RFP RELEASE DATE: Wednesday, January 14, 2026

RFP RESPONSE DEADLINE: Friday, January 23, 2026, by 12:00PM

Return to: **City of New Holstein**
Attn: Jason Meyer
2110 Washington St
New Holstein, WI 53061

jasonm@cnhwi.org
Phone: 920-898-5766

The City of New Holstein is requesting proposals from qualified contractors to provide snow plowing and ice control services for City alleys and designated municipal parking lots for the remainder of the winter season, beginning immediately upon award and continuing through April 1.

Proposals shall be submitted using this form with a flat-fee per-hour basis and shall be submitted in a sealed envelope identifying the Contractor's name and due date on the face of the envelope.

CONTRACTORS NAME: _____

Bid: _____

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Scope of Work

1. Snow plowing of approximately 20 City alleys equaling about 8,200ft and three municipal parking lots (City Hall, Library, and Fire Department) during and/or following snow events of one (1) inch or more.
2. Ice control services including salting as direct by the City.
3. Snow removal shall be performed to maintain reasonable access for emergency vehicles, residents, and City operations.
4. Contractor shall respond promptly when called by the City's Public Works Department or designee
5. Services may be required during early morning, evening, overnight, weekend, or holiday hours depending on weather conditions.

The City of New Holstein reserves the right to award the contract to a contractor who is not the lowest cost; however, cost is an important factor in the selection of a contractor. The City of New Holstein has the right to award certain locations to multiple Contractors or to award all or some locations to no Contractor.

It is the contractor's responsibility to submit accurate and timely invoices to the City Clerk's Office. Invoices must be received by the 10th of each month and will be paid after approval from the Council (3rd Wednesday of the month). Invoices must be itemized to list the date and time the service was provided and the total cost of the service.

This Request for Proposal does not commit the City to award a contract, pay any costs incurred in preparing a proposal, or procure services. The City reserves the right to cancel or modify this RFP at any time.