



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

cityofnewholstein.gov
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Wednesday, November 19, 2025

6:30 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson (via Teams), presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Paula Oakley, Brad Hess, Becca Mosier, Norm Propson, Steve Abrams, Kathy Schroeder, and Dan Watson were present at roll call. Also present were City Administrator Scott Depies, Fire Chief Craig Carey, Police Chief Eric Fisher, Public Works Director Jason Meyer, City Attorney Steve Sorenson, Emergency Management Director Rus Thiel and Police Captain Chuck Schroeder.

Others in attendance: Mark Sherry

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Schroeder, and carried to approve the agenda.

Mayor Snelson called the Public Hearing for the 2026 Budget to order. The notice was properly published as required by law. There were no comments. Mayor Snelson adjourned the Public Hearing.

A motion was made by Oakley, seconded by Propson, and carried to approve the minutes from the previous Common Council meeting on October 15, 2025, and the Special Council meeting on November 4, 2025.

Citizen Input:

None

The Mayor asked for a motion regarding the Consent Agenda. A motion was made by Mosier, seconded by Hess, and carried to approve the Consent Agenda.

Approval of Financial Reports

Financial Reports were presented and approved as part of the Consent Agenda, approving the Treasurer's report and Invoices totaling \$281,468.59 as of November 17, 2025.

Approval of License Applications: None

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: Police Department Petty Cash - \$162.79; Building Permits \$214,187; Library Receipt Report \$862.44.

Minutes: Committee of the Whole October 15, Library Board October 13, Utilities and Sanitary Sewer Commissions September 23.

Action Items:

A motion was made by Woelfel, seconded by Propson, and carried to approve Resolution No. 1586, Commending Mark Lechler, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Schroeder, seconded by Mosier, and carried to approve Resolution No. 1587, Amending the City of New Holstein 2025 Annual Budget, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Abrams, seconded by Woelfel, and carried to approve the 2nd Reading of Ordinance No. 688, Amending Municipal Code Chapter 11, Sections 11.07 (2)(b)(3) Above Ground Pools, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Abrams, seconded by Hess, and carried to approve the Notice of Disallowance of Claim made by Mary Heider, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Mosier, seconded by Propson, and carried to approve the 2026 Wage Schedule for City of New Holstein employees, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Schroeder, seconded by Watson, and carried to approve the Adoption of the Non-Resident Auto Accident Response Fee Schedule for the New Holstein Fire Department, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Mosier, seconded by Oakley, to approve the Development Agreement with Terrence Rowe, upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Woelfel, seconded by Schroeder, and carried to approve Ordinance No. 689 with a 1st presentation only—An Ordinance Appropriating the Necessary Funds for the Operation of the Government and Administration of the City of New Holstein for the Year 2026. Upon call of the vote, the motion passed with Schroeder, Propson, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

Miscellaneous Business: None

Being no further business, the meeting adjourned.

Scott Depies
City Administrator/Clerk