



COMMITTEE OF THE WHOLE

Tuesday, October 7, 2025, at 6:00 PM

New Holstein City Hall, 2110 Washington Street, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Depies. Present were Gene Woelfel, Becca Mosier, Steve Abrams, Richard Snelson (virtually), Brad Hess, Dan Watson, Kathy Schroeder, and Norm Propson. Also present, City Administrator Scott Depies, Fire Chief Craig Carey, Police Chief Eric Fisher, Public Works Director Jason Meyer, and Emergency Management Director Russ Thiel.

GUESTS: Adam Schultz

APPROVAL OF THE AGENDA:

A motion was made by Abrams, seconded by Watson, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Schroeder, seconded by Mosier, and carried to approve the minutes from the previous meeting.

CITIZEN COMMENT: None.

FINANCE AND PURCHASING: City Administrator Scott Depies provided updates on the development of the 2026 budget. Administrator Depies highlighted that increases in expenditure are inflationary adjustments.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. Chief Fisher reported for the month there were 311 incidents, including a notable increase in traffic stops with a monthly total of 89. Notable incidents include on September 3 an unknown person entered a residence on Taft. Upon arrival, the subject was gone. September 10 an individual was radar locked at 39 mph in the 25-mph zone of Wisconsin Avenue. The individual was arrested for OWI. September 14 a vehicle versus pedestrian accident occurred after a juvenile, on an electric scooter, entered the street without stopping or slowing down. The Juvenile was transported by ambulance. No citations were issued. September 19 officers participated in the homecoming parade and attended the homecoming game. September 19 during a welfare check an individual pulled a gun on an officer. The situation was diffused, and the individual was taken into custody.
- b. Chief Carey reported the department had 8 calls for the month of September. There were 3 fire alarms, 2 Car accidents one in the city and one in the town of Charleston, 1 mutual aid for a structure fire in Greenbush, 1 order of something burning on Main St, 1 investigation of a possible gas spill at the high school. The Fire Department received a 50/50 grant from the Wisconsin DNR for Communications equipment. On November 17th, the Department will conduct water surface rescue training.
- c. Emergency Management Director Thiel provided details of the county workshop that was held on September 11.

CITY BUILDINGS AND GROUNDS:

a. Director Meyer stated that PWD removed a set of 8 trees at the north end of Monroe St. Several trees were dead and hanging over a resident's property. Crews also winterized the pool. Director Meyer stated that during the last soccer tournament he witnessed the use of golf carts in the park. He suggested adding the use of golf carts as part of the permit.

PERSONNEL: Administrator Depies informed the council that the part-time custodian position is currently vacant. Advertising for the position is up on the City's website and Facebook page.

OLD BUSINESS:

- a. Administrator Depies informed the Committee that the agreement was signed with attorneys West and Dunn to handle the Municipal Court matters. Menn Law Firm has been informed of the change and will work with West and Dunn on the transition.

NEW BUSINESS:

- a. Adam Schultz from the New Holstein Baseball/Softball Association informed the Committee that the Association is planning on renovating the baseball field in Kiwanis Park. It is anticipated that the cost of the project will be around \$35,000. While the Association has some funding, Mr. Schultz requested assistance from the City. After a discussion, it was decided that the City Administrator would present possible funding options at the next Committee meeting.
- b. Renewal of the SRO Contract with the New Holstein School District. Administrator Depies informed the Committee that the current agreement with the School District terminates at the end of the year. In discussion with the district, there is interest in renewing the agreement for another two years with no changes to existing conditions. A motion was made by Propson, 2nd by Schroeder and was passed to move the contract to council for approval.
- c. In preparation of EPA's release on guidance for Brownfield grant applications, Stantec informed the City that it could revise and resubmit New Holstein's FY2025 application as a zero-budget change order. A motion was made by Mosier, 2nd by Watson and passed to move the reapplication to council for approval.

CLOSED SESSION

- a. A motion was made by Hess, 2nd by Propson and carried to go into closed session Pursuant to Wis. Stats. Sec 19.85 (1)(e) to deliberate on the negotiation terms related to the sale of public properties, the investing of public funds, where for competitive bargaining reasons is appropriate in this case specifically for the purpose of discussing a received offer for the sale of public land.
- b. A motion was made by Mosier, 2nd by Propson to adjourn the closed session and to reconvene in open session.
- c. A motion was made by Mosier, 2nd by Propson to move the sale of Parcel 18791 to council.

MISCELLANEOUS: None

FUTURE AGENDA ITEMS: None

Being no further business, the meeting was adjourned.

Scott Depies
City Administrator