



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, July 16, 2025

6:15 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Paula Oakley, Brad Hess, Becca Mosier, Paula Oakley, Kathy Schroeder, Dan Watson and Steve Abrams were present at roll call. Also, present were Police Chief Eric Fisher, Police Captain Chuck Schroeder, Fire Chief Craig Carey, Public Works Director Jason Meyer, and Deputy City Clerk Lori Beck.

Others in attendance: Mark Sherry, Diane Rowe and Dan Rammer from MSA.

It was noted that the meeting was properly announced.

A motion was made by Hess, seconded by Schroeder, and carried to approve the agenda.

A motion was made by Oakley, seconded by Watson, and carried to approve the minutes from the previous Common Council meeting June 18, 2025.

A motion was made by Woelfel, seconded by Propson, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices totaling \$54,460.44.

Financial Report as of June 30, 2025.

Approval of License Applications: None

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: Police Department Petty Cash - \$113.50; Building Permits \$275,310; Library Receipt Report \$2,337.08.

Minutes: Committee of the Whole, June 18 and July 1; Library Board June 9, Utilities and Sanitary Sewer Commission May 27.

Action Items:

A motion was made by Mosier, seconded by Schroeder, and carried to hire Diane Rowe from MSA to conduct recruiting services for the city administrator position not to exceed 10 hours at \$175 per hour. Upon call of the vote, the vote passed with Schroeder, Watson, Propson, Oakley, Hess, Mosier, Abrams and Schroeder voting Aye.

Sean Griffin and Dave Pawlowki from West and Dunn Attorney's gave a presentation on the services they offer.

The action for recruitment services was taken above.

The Council reviewed the 1st Presentation of Ordinance No. 687 – An Ordinance Amending Chapter 4, Sections 4.01 (1)(a), 4.01 (1)(b)(3), 4.02(2), 4.05(2) of the Municipal Code of the City of New Holstein.

A motion was made by Mosier, seconded by Woelfel, and carried to approve Mayor Snelson's appointments accept for the City Attorney and the 2 Alderpersons for the CDA. The appointments passed with Schroeder, Propson, Mosier, Hess and Woelfel voting Aye and Oakley, Watson and Abrams voting Nay.

No action taken for the Public Works Position and Hiring Process.

Being no further business the meeting adjourned.

Lori Beck

Deputy City Clerk