



CITY OF NEW HOLSTEIN SPECIAL COMMON COUNCIL MEETING MINUTES

cityofnewholstein.gov
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Tuesday, June 3, 2025

Immediately after COW

City Hall, 2110 Washington St.

The special meeting of the Common Council was called to order at 6:24 pm by Mayor Snelson, presiding. Propson, Hess, Watson, Abrams, Mosier, Schroeder, Oakley, and Woelfel (via phone) were present at roll call. Others present were City Administrator Cullen Peltier and Deputy Clerk Lori Beck. The Pledge of Allegiance was recited.

A motion was made by Hess, seconded by Woelfel, and carried to approve the agenda.

Under discussion regarding the Executive Recruitment for the City's Administrator/Clerk/Treasurer position, Snelson explained that he started a conversation with McMahon, and they were here to explain their proposal. Mark Rohloff introduced himself and explained their proposal, and the process they use for Executive Recruitment. Mark stated they also provide interim administrator services and can provide a hybrid of recruitment and interim services. Snelson asked the hourly rate, and Rohloff stated his hourly rate was \$180 and Van Gompel's was \$165. Propson asked if it would be harder to recruit for Administrator/Clerk/Treasurer versus an Administrator. Rohloff said it would be, but it shouldn't take more time. Mosier asked if there were people graduating with relevant degrees. Rohloff stated there are, but the enrollments are declining. Watson asked what happens if they choose someone and that person doesn't work out. Rohloff stated there are usually several good candidates and the city could move on the second choice. Mosier asked if travel time would be an additional expense. He stated it would be, but there are ways to reduce that expense. Mark excused himself so the Council could further discuss. Snelson explained there are other things he is looking at. There is an Administrator in the area that may be interested, and he would like to discuss at another meeting. Propson stated he did not want to drag this out. Peltier stated he could set up a Special Council meeting or we could review at the Council meeting on June 18th. Abrams asked if we could still use McMahon to vet the candidates, do the reference and background checks, etc. It was determined that was an option. No action was taken.

A motion was made by Abrams, seconded by Mosier and carried to approve Resolution 1583 – Interim City Administrator. Upon call of the vote, the motion carried with Watson, Propson, Oakley, Mosier, Hess, Abrams, and Schroeder.

A motion was made by Watson, seconded by Schroeder, and carried to Move into Closed Session pursuant to Wis. Stats Sec. 19.85 (1)(c) to discuss the role of Deputy Clerk during the period between the departure of the City Administrator as it relates to employment, compensation and performance evaluation.

A motion was made by Oakley seconded by Schroeder and carried to adjourn closed session and to reconvene to open session.

A motion was made by Hess and seconded by Mosier to offer Lori Beck the same salary as the departing Administrator; starting on June 23rd and continuing until 2-weeks after the new Administrator is hired and it will be an Exempt position. Under discussion, Abrams asked Beck if she would accept that offer. Beck stated she would accept. Upon call of the vote, the motion passed with Propson, Woelfel, Abrams, Oakley, Schroeder, Watson, Mosier, and Hess voting Aye.

Being no further business the meeting adjourned.

Cullen Peltier
City Administrator